

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
August 13, 2015 5:30 pm
Board Room, Grand County Public Library

In attendance for the August 13, 2015 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Chad Niehaus, Rob Magleby, Mary Hofhine, and Susan Roche. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Head of Adult Services (minutes). Kathleen McHugh, Ken Ballantyne, Jeremy Lynch, and Brityn Ballard were absent.

Chad Niehaus called the meeting to order at 5:31 pm.

Approval of the minutes for the May 19, 2015 meeting was discussed. Susan Roche made a motion to approve the minutes as presented. Kathleen McHugh seconded the motion and it passed unanimously.

The library bills were passed around for review. Mary Hofhine asked why the Board needs to review bills that are part of the library's approved budget. Carrie replied that in the past, state law required Board approval of bills. She added that it has been a good practice to continue having the Board review bills. Discussion followed.

There were no citizens to be heard.

Carrie reviewed the Director's Report that was passed out at the meeting. She reviewed library statistics and highlighted this year's increase in adult programming, wifi use, and Castle Valley walk-ins and checkouts. Library staff is looking into increasing wifi bandwidth as its use continues to increase. Carrie continued the Director's Report and discussed the success of both the Children's and Adult & Teen Summer Reading programs. She informed the Board of upcoming events including films and collaborations with the Utah Humanities Book Festival.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of approval of a revised Grand County Public Library Circulation Policy. Carrie explained the suggested edits to the Board. The first was changing the use of the word "fines" to "fees" throughout the policy to be concordant with terminology used by the county. The second was adding the library's current holds practice – holding an item at the circulation desk for five days if a patron has placed a hold on it – to the policy. Discussion followed. Susan Roche made a motion to approve the revised Circulation Policy as presented. Rob Magleby seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Bulletin Board and Display Policy. No changes were recommended by library staff. Carrie told the Board that the policy has worked well for the library. Discussion followed. Rob Magleby made a motion to approve the Bulletin Board and Display Policy as presented. Mary Hofhine seconded the motion and it passed unanimously.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Recommendation of a Grand County Public Library Fee Schedule to the Grand County Council for Approval. No changes to the current fee schedule were recommended by library staff. Rob Magleby asked why the maximum overdue fees were set at \$2.40 for all items excluding ILLs and tablets. Carrie explained that GCPL's integrated library system (Koha) charges a replacement fee to a patron once an item is 28 days overdue. Once the replacement fee is added to a patron's account, late fees stop accruing. The \$2.40 accounts for 10 cents a day over 28 days excluding Sundays. Chad Niehaus asked if patrons pay late fees if they have paid an item's replacement cost. Carrie replied that it depends on the individual situation, which is covered by the note on the current fee schedule that reads, "Library late fees may be waived by the Library Director or designee." Rob Magleby asked why the cost of flash drives has not changed over time. Carrie replied that the library has made better, more spacious USB drives available and kept the price the same. Discussion followed. Mary Hofhine made a motion to recommend the Library Fee Schedule to the Grand County Council as presented. Susan Roche seconded the motion and it passed unanimously.

There were no Board Member Reports.

The Board moved on to Discussion of Future Agenda Items. The Board discussed changing the regularly scheduled September meeting to October as that would be a better time to discuss and recommend a library budget to the Grand County Council. Chad asked if the every other month meeting schedule has been working. The Board agreed that it is working well.

A closed session was not needed. Chad adjourned the meeting at 5:57 pm.