



Ogden City

City Council Study Session Notice

October 27, 2015 at 5:30 p.m.

City Council Work Room

Municipal Building – Third Floor

2549 Washington Boulevard, Ogden, Utah 84401

Notice is hereby given that the Ogden City Council will meet in a study session on Tuesday, October 27, 2015 at 5:30 p.m., in the Council work room, on the third floor of the Municipal Building, 2549 Washington Boulevard, in Ogden City, Weber County, Utah.

The purpose of the study session is to discuss the agenda items for the City Council meeting, which begins at 6:00 p.m., to conduct Emergency Preparedness Training and related changes to Council Norms and to discuss Council business.

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In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the Management Services Department at 629-8701 (TDD # 629-8949) or by email: ADACompliance@ci.ogden.ut.us at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and/or agenda was posted in three public places within the Ogden City Limits on this 23rd day of October, 2015. These public places being: 1) City Recorder's Office on the 2nd floor of the Municipal Building; 2) 2nd floor foyer of the Municipal Building; and 3) the Weber County Library. A copy was posted to the Utah State Public Notice Website and the Ogden City Website, as well as provided to the Standard-Examiner.

TRACY HANSEN, MMC
OGDEN CITY RECORDER

Visit the City Council Meetings page at: councilmeetings.ogdencity.com
Ogden City Council Agenda Information Line – 801-629-8159



City Council Study Session

COUNCIL STAFF REVIEW

EMERGENCY OPERATIONS

- *Plan Update*
- *Council Member Training*

PURPOSE OF

STUDY SESSION: To Review the City's Emergency Operation Plan Updates and Receive Emergency Preparedness Training

Executive Summary

Representatives from the Fire Department will review the City's Emergency Operations Plan and provide Council member training.

Background

Ogden City Code 12-15-7 reads as follows:

12-15-7: EMERGENCY OPERATIONS PLAN:

The emergency program manager shall, under the direction of the mayor, and with the assistance of all city officers, departments and divisions, prepare and maintain an emergency operations plan for the city and recommend to the mayor and city council mutual aid plans and interlocal agreements which are deemed essential for the plan. The emergency program manager shall make or recommend continuing studies of the need for revisions and improvements in such plans. The emergency program manager shall provide a copy of the plan, and any amendments thereto, to the city council, and, by October 31 of each year, brief the city council on the plan and any revisions or improvements made thereto.

October 23, 2015

The City Council received an Administrative Transmittal regarding the Emergency Operations Plan update.

Proposal

The Administration will be providing an update on the City's emergency operations plan and providing appropriate training for the Council.

Council Staff Contact: Janene Eller-Smith, (801)629-8165

Ogden City Council Transmittal

Date: October 12, 2015
To: Ogden City Council
From: Ryan Perkins, Emergency Manager
RE: EOP Updates
Staff Contact: Ryan Perkins

Executive Summary According to City Code Title 12 Chapter 15-7 the Emergency Manager shall brief the City Council on the Emergency Operations Plan (EOP) and any revisions or improvements made to the plan.

Background Over the last year we have been improving our Emergency Operation Plan (EOP) by working on our Emergency Support Function (ESF) annexes. These annexes add the specifics of what we do in a disaster. These duties are spelled out for each specific ESF annexes (15 ESF annexes and other support annexes).

This year we have completed the following annexes towards the EOP: ESF #1 Transportation; ESF #2 Communications; ESF #4 Firefighting; ESF #8 Health and Medical Services; ESF #13 Law Enforcement; ESF #15 Public Information; Finance/Admin Annex and the Legal Annex. The Emergency Operations Policy Group has met twice this year and the Emergency Operations Coordination Group has met eight times this year to receive training in emergency operations and to improve the City's preparedness and response to an event.

In addition, we hosted a county-wide Virtual Table Top Exercise on a Flood Response that was very informative and we have noted areas of improvements in the plan based on that exercise.

Conclusion The Emergency Operations Coordination Group and Policy Group are working well together to better prepare and respond in the event of an emergency. Throughout the upcoming year we plan to finish the ESF annexes and place all of these on the new intranet platform for access, use, and review.

For further information contact Emergency Manager Ryan Perkins at (801)629-8073.

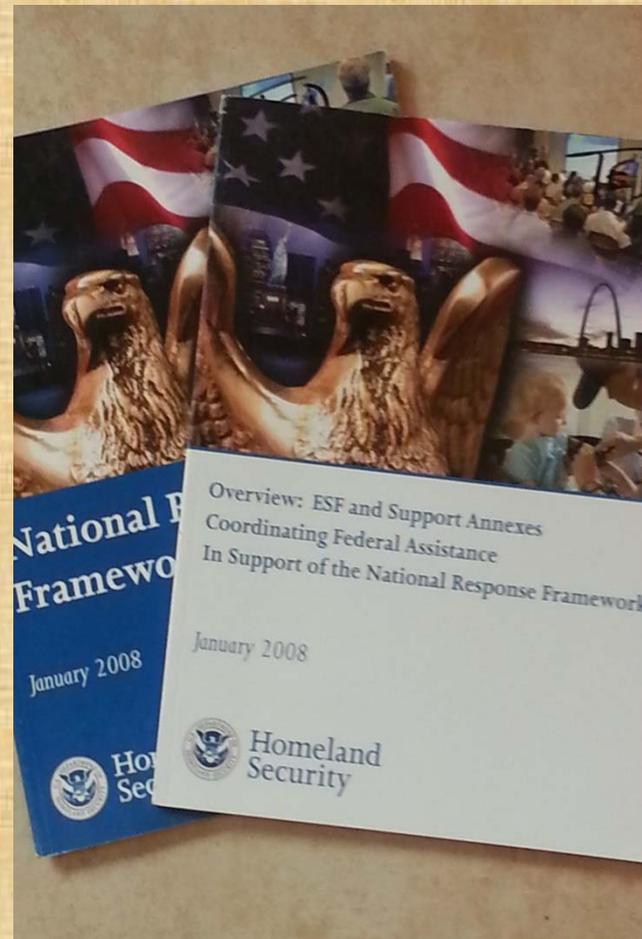
Emergency Management Update

City Council Brief

Oct 2015

Emergency Operations Plan

- **Basic Plan:**
 - Overview of the system; identifies policies; explains hazards, capabilities, requirements, and structure
- **Emergency Support Functions:**
 - Group resources and capabilities into functional areas to serve as the primary mechanisms for providing assistance at the operational level
- **Support Annexes:**
 - Framework through which departments coordinate and execute Emergency Management Strategies
- **Job Aids / Checklists:**
 - Identify all critical common tasks and assigns responsibility



Virtual Tabletop Exercise (VTTX) Flood Scenario

- Table top exercise specifically looking at Response and Recovery
- 38 participants from throughout the city (coordination and policy group), county, health, and NGO's
- Lesson's learned to be incorporated into our Plan

NIMS Training

- Homeland Security Presidential Directive-5 (HSPD 5): directs us to adopt the National Incident Management System (NIMS)
- Continuing to work with each Division and Department to ensure everyone has had the proper NIMS training.



Goliath

- Repurposed an outdated and unused resource
- Billboard for Ogden City “we’re here to help”
- Provides an onsite location for command or EOC to respond, plan, and recover from incidents and events

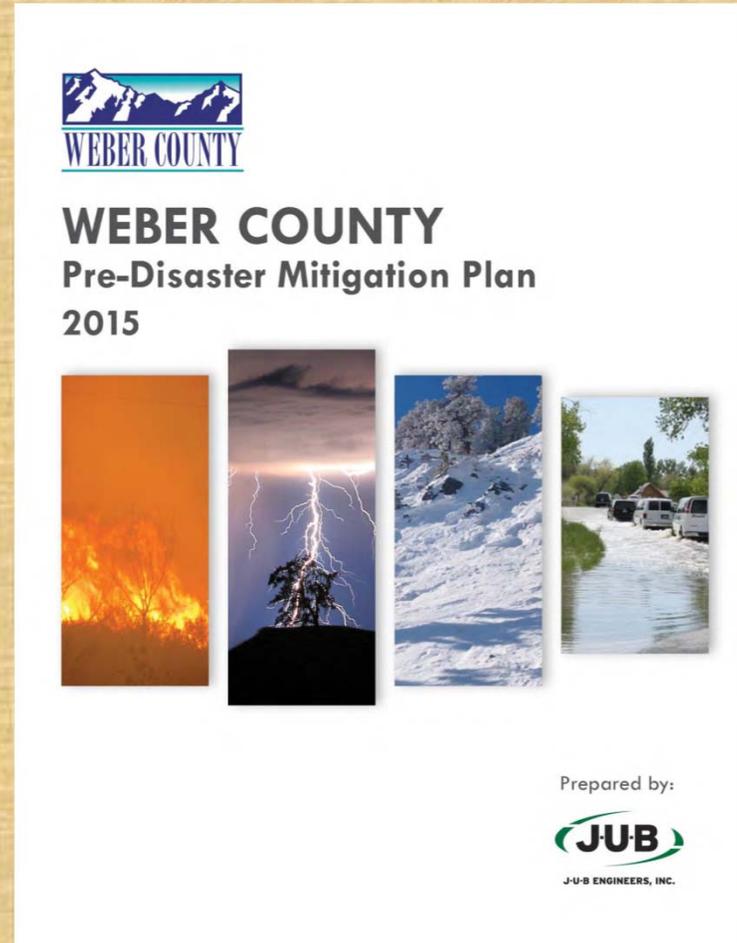


Employee Preparedness



PDMP Plan

- Worked through our Pre-Disaster Mitigation Plan
- Presented to you in August.
- Has been sent to the State for Review
- Once FEMA accepts it we'll bring it back for a resolution (December)



Council Role

- Check in with Liaison
- Go out and interface with your constituents
- Instill confidence that the city is activating our emergency procedures
- Only Release information that comes from our JIS/JIC (Joint Information System/Center)
- Unified Leadership Presence

What Can You Do

- Understanding NIMS
 - Take IS-100, IS-700 online; and ICS 402
- Become familiar with the Plan
 - [Ogdencity.com/Public Safety/Emergency Management/Documents](http://Ogdencity.com/Public%20Safety/Emergency%20Management/Documents)
- Be personally prepared
 - Make a Plan, Get a Kit, Be Informed