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3 **City of Washington Terrace**  
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5 Minutes of a Regular City Council meeting  
6 Held on October 6, 2015  
7 City Hall, 5249 South 400 East, Washington Terrace City,  
8 County of Weber, State of  
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10 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

11 Mayor Mark C. Allen  
12 Council Member Mary Johnston - Excused  
13 Council Member Blair Brown  
14 Council Member Robert Jensen  
15 Council Member Scott Monsen  
16 Council Member Shupe  
17 Fire Chief Kasey Bush  
18 Public Works Director Steve Harris  
19 City Manager Tom Hanson  
20 City Recorder Amy Rodriguez  
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23 **Others Present**

24 Charles and Reba Allen, Ulis Gardiner, John D. Kraaima, Eli Johnson, Ryan Butterfield, Eric Trostle,  
25 Derek Hartzell, Angie Dewitt, Aly Dewitt, Rayden Rausch, Mark Slaughter, Darl Fran  
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27 **1. ROLL CALL 6:00 p.m.**

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29 **2. PLEDGE OF ALLEGIANCE**

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31 **3. WELCOME**

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33 **4. CONSENT ITEMS**

34 **4.1 APPROVAL OF AGENDA**

35 **4.2 APPROVAL OF SEPTEMBER 15, MEETING MINUTES**

36 Items 4.1 and 4.2 were approved by general consent.  
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39 **5. CITIZEN COMMENTS**

40 There were no citizen comments.  
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42 **6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
43 **COMMENTS**

44 Due to lack of citizen comments in item 5, item 6 is unnecessary.  
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46 **7. NEW BUSINESS**  
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48 **7.1 PRESENTATION: WEBER COUNTY PRE-DISASTER MITIGATION PLAN**

49 Hanson introduced Eli Johnson from the County who spoke to the Council regarding a  
50 Pre-disaster Mitigation Plan. He stated that the County has been working with FEMA and  
51 other agencies to identify critical infrastructure and conduct threat hazard assessments. He  
52 stated that the goal is to mitigate and protect the infrastructures identified. The goal is to  
53 harden the infrastructure before a disaster occurs. He stated that the strategy and projects  
54 identified within the plan will be eligible to apply for pre-disaster grants from FEMA early  
55 next year. He stated that the pre-disaster grant funds would allow the infrastructure and  
56 buildings to have improvements made before a disaster strikes. Johnson stated that the  
57 pre-disaster mitigation plan will be brought before Council later this year for formal  
58 adoption. Hanson stated that this grant will be applied for to help with the relocation of the  
59 Public Works Shops.  
60

61 **7.2 MOTION/RESOLUTION 15-15: SECOND DISTRICT JUVENILE COURT**  
62 **GRAFFITI REMOVAL SERVICES**

63 Hanson stated that the contract is for \$1000.00 for two years.

64 **Motion by Council Member Jensen**  
65 **Seconded by Council Member Mosen**  
66 **To approve Resolution 15-15 approving**  
67 **The Second District Juvenile Court**  
68 **Graffiti Removal Services**  
69 **Approved unanimously (4-0)**  
70 **Roll Call Vote**  
71

72 **7.3 MOTION/RESOLUTION 15-16: ADOPTION OF THE 2015 SEWER**  
73 **SYSTEM MANAGEMENT PLAN**

74 Harris stated that the resolution is required by the state. He stated that the state has developed a Sewer  
75 Management Program because there has become more of a need to manage the sewer collection system.  
76 He stated that the Sewer System Management Plan reviews how extensive our system is and how many  
77 incidences of sewer back- ups occur per year. He stated that the plan requires that the City evaluate  
78 manholes and sewer system for adequacies. He stated that the sewers must be kept clean and serviceable  
79 throughout the year. Mayor Allen noted that there is an industrial user inspection fee listed in the plan.  
80 Harris stated that there are no industrial users on our system. Harris noted that the plan will need to be  
81 refined and finalized. He stated that most of the requirements listed in the plan are processes that the City  
82 already employs. He stated that all the City manholes and lines that have problems have been located and  
83 the sewer lines are inspected and cleaned regularly.  
84 Harris stated that City standards and State Division of Water Quality standards must be followed when  
85 lines are installed.

86 **Motion by Council Member Shupe**  
87 **Seconded by Council Member Jensen**  
88 **To approve Resolution 15-16 adopting**  
89 **The 2015 Sewer System Management Plan**  
90 **Approved unanimously (4-0)**  
91 **Roll Call Vote**  
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93 **7.4 MOTION/RESOLUTION 15-17: A RESOLUTION AUTHORIZING THE**  
94 **RECERTIFICATION OF THE WASHINGTON TERRACE CITY JUSTICE**  
95 **COURT**

96 Hanson stated that the court must be recertified every four years. Mayor Allen thanked Jean Blair and her  
97 staff, along with Judge Lambert, on their work to have the Justice Court recertified. Mayor Allen noted  
98 that the court also takes care of the Marriott-Slaterville offenders.  
99

100 **Motion by Council Member Monsen**  
101 **Seconded by Council Member Jensen**  
102 **To approve Resolution 15-17 authorizing the**  
103 **Recertification of the Washington Terrace City Justice Court**  
104 **Approved unanimously (4-0)**  
105 **Roll Call Vote**  
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107 **7.5 DISCUSSION/MOTION: APPROVAL OF THE 2015 ROAD PROJECT**  
108 **CHANGE ORDER**

109 Hanson stated that there were some road areas that were found to have not been built to standard and the  
110 roads will need to be excavated and rebuilt. Harris stated that the project included 15 roads. He stated that  
111 staff knew that there were problems with the roads (potholes, cracking, fraying), but did not know the  
112 extent of the problems. He stated that the original plan was to build out part of the roads and put asphalt  
113 on the road. It was found during the process that some of the roads had only an inch of asphalt. He stated  
114 that the road base was tested and found to be subpar. He stated that there was very little road base and  
115 poor compaction. He stated that the roads will need to be excavated, compact the subbase properly and  
116 then apply the road base will cost an addition 100,000-130,000. The total could cost up to \$150,000.  
117 Harris stated that the Council approved a contract up to 1.2 million dollars. He stated that the bid was  
118 substantially lower than that so there is some room to cover the costs. Harris stated that the City will be  
119 fairly close to the original 1.2 million that the Council approved. He stated that the final cost will not be  
120 known until the project is completed. Hanson stated that some of the projects anticipated will not be  
121 completed. Hanson stated that the cost will still remain under the original budget approved by Council.  
122 Mayor Allen apologized for the delay on the projects  
123 Harris stated that some of the funding comes from the RDA funds, B& C Road funds, and City General  
124 funds. Hanson stated that no additional fund requirements are needed from RDA.  
125

126 **Motion by Council Member Shupe**  
127 **Seconded by Council Member Brown**  
128 **To approve the 2015 Road Project Change Order**  
129 **In the amount of an additional \$150,000 in excess**  
130 **of the original \$905,000 contract amount, not to**  
131 **exceed the 1.2 million cap without coming back to Council if**  
132 **other funds are needed**  
133 **Approved unanimously (4-0)**  
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135 **8. COUNCIL COMMUNICATION WITH STAFF**

136 \* Council Member Brown asked if the residents who came in late can speak. Mayor Allen stated that  
137 he would speak with them after the meeting if they would like to stay around. He stated that the  
138 citizen comment period has passed.  
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140 \* Council Member Monsen inquired about the striping on the newly sealed roads. Harris stated that  
141 they will be striped very soon.  
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143 \* Council Member Shupe stated that there are several people encroaching on City property at Rohmer

144 Park and would like a follow up. Hanson stated that Monroe will be following through on the  
145 properties.

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148 **9. ADMINISTRATION REPORTS**

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150 Hanson stated that the road striping will begin in the school crossings as soon as possible. He stated that  
151 Interstate Barricades will do the striping.

152 Hanson stated that he would like retreat topics and ideas from Council.

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154 **10. ADJOURN INTO RDA MEETING**

155 Council adjourned into an RDA meeting at 6:48 p.m.

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157 **11. UPCOMING EVENTS**

158 October 12: City Offices closed in observance of Columbus Day

159 October 20<sup>th</sup>: City Council Meeting 6:00 p.m.

160 October 29<sup>th</sup>: Planning Commission Meeting 6:00 p.m.

161 November 3<sup>rd</sup>: No Council Meeting scheduled due to election. Council Chambers will serve as the polling location

162 November 11<sup>th</sup>: City Offices closed in observance of Veteran's Day

163 November 17<sup>th</sup>: City Council Meeting 6:00 p.m.

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165 **12. MOTION: ADJOURN INTO CLOSED SESSION**

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168 **Motion by Council Member Shupe**

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170 **Seconded by Council Member Monsen**

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172 **To adjourn into closed session**

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174 **Approved unanimously (4-0)**

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176 **Roll Call Vote**

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178 **Time: 7:01 p.m.**

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184 **13. ADJOURN THE MEETING: MAYOR ALLEN**

185 Mayor Allen adjourned the closed session and regular meeting at 7:15 p.m.

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**Date Approved**

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**City Recorder**