

Board of Education

Beaver County School District

Meeting Date: September 15, 2015

Last Revised: October 2, 2015

Approved: October 13, 2015

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on September 15, 2015. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairrett at 435.438.2291 or bonnie.bairrett@beaver.k12.ut.us, giving at least three working days' notice.

Board Member Attendance:

- Board President—Nicholas Dotson (Precinct 2): Present
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

School District Personnel in Attendance:

- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director
- Brady Fails, BHS Principal
- David Cluff, MHS Principal
- Jody Heaps, Minersville Principal
- Becky Parkinson, Payroll Specialist
- Linda Bowers, Purchasing Specialist
- Bonnie Bairrett, Accounts Payable & Food Service Specialist

Other Patrons Who Attended:

- Kelli Jones, HintonBurdick CPAs
- Mary Pearson, Audit Committee
- Mitch Bealer, Audit Committee
- Brock Edwards, Boy Scouts
- Porter Albrecht, Boy Scouts
- Von Christiansen, Philo T. Farnsworth Foundation
- Todd Burke, Business Administrator

WORK SESSION MEETING – (10:00 am)

Opening & Welcome: President Nicholas Dotson

A. Audit Committee

- Internal Control Related Items
 - A. Disclosures to Auditors - Management Rep. Letter
 - B. Review of School Audit Findings
 - C. Review of Year End Closeout Procedures, Restricted Categorical Programs & Grant Compliance, Reasonable Costs
 - D. Review of Time Clock System Implementation for FY15
 - Time & Effort Reporting for State & Federal Programs
 - E. IRS Section 125 Cafeteria Plan Compliance
 - [Section 125 Cafeteria Plan](#)
 - [Amendment - Claims Run out](#)
 - [Amendment - 2013 Maximum Medical](#)
 - [Amendment - Cash in Lieu & Other Benefits](#)
 - [Section 125 Cafeteria Plan Highlights & Summary of Benefits & Coverage](#)
- Financial Reporting & Best Practices
 - A. GASB 68 Pension Reporting, Possible Restatement (Comparative Reporting for MD&A)
 - B. Capital Asset Threshold Reporting, New USOE Guidance, and Possible Restatement (Comparative Reporting for MD&A)
 - C. GASB 31 Reporting of Public Treasurer Investment Fund Accounts (PTIF) at Fair Value
- D. Review of the Book “The Smartest Kids in the World”, pages 104 - 147 – Dr. Terry
 - The importance of not removing students from pressure, but teaching them how to handle pressure in a structured and supportive environment
 - Teacher compensation and support structures for teachers
 - Educating parents about the value of student assessments

- The importance of sustaining high core curriculum standards

Convene for Lunch: 12:20pm

Reconvene from Lunch: 12:42 pm

E. Board of Education Handbook Changes

The Board reviewed proposed changes to the Handbook. Dr. Terry is working to revise the handbook with the changes requested from the Board

CLOSED MEETING (1:15 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, or Collective Bargaining, or Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Sale of Property

Motion to Enter Closed Meeting Made By: Kristina Brown

Motion Seconded By: Carolyn White

Board Vote: Unanimous

President Dotson: Aye

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

Closed Meeting Ended At: 1:40pm

Motion to End Closed Meeting Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

CLOSED MEETING (1:40 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, or Collective Bargaining, or Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Security Systems

Motion to Enter Closed Meeting Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

President Dotson: Aye

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

Closed Meeting Ended At: 1:45pm

Motion to End Closed Meeting Made By: Richard Limb

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

REGULAR BOARD MEETING - PRELIMINARY (2:00 pm)

- A. Welcome: President Nick Dotson
- B. Pledge of Allegiance: Lisa Carter
- D. Public Input (none)

BOARD OF EDUCATION ITEMS (2:05 pm)

A. Student Recognitions

Richard Limb – Minersville Student Recognitions: Students of the Month for Character Education

Isabella Stewart - Kindergarten

Kristian Magana - 1st Grade
Halli Rowley - 2nd Grade
Baxter Martin - 3rd & 4th Grade
Kenzie Carter - 5th Grade
Conner Crum - 6th Grade
Dorothy Martin - 7th Grade

Skysun Carter - 8th Grade

Beaver High School - UHSAA Recognition for "Raise the Bar"

B. Action Item - Exemptions or Guardianships

Motion to Approve Made By: Carolyn White

Motion Seconded By: Kristina Brown

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

C. Action Item - Approval of Open & Closed Meeting Minutes for Meeting(s) Held on August 11, 2015.

Correction: "Dick Rollins" name spelling

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye
Richard Limb: Aye
Lisa Carter: Aye
Kristina Brown: Aye

D. Action Item—Travel for Schools

150+ mile travel requests – MHS Girls Basketball & MHS/BHS FBLA

Motion to Approve Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote:

Nicholas Dotson: Aye
Carolyn White: Aye
Richard Limb: Aye
Lisa Carter: Aye
Kristina Brown: Aye

E. Action Item – Travel: Board of Education (none)

Reminder – Leadership Training at Zermatt

FINANCIAL ITEMS (2:15 pm)

A. Action Item - Approval of Warrants, Budgets, Financial Reports, & Capital Expenditures Priority List

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Carolyn White

Board Vote:

Nicholas Dotson: Aye
Carolyn White: Aye
Richard Limb: Aye
Lisa Carter: Aye
Kristina Brown: Aye

B. Information Item – Bids, RFPs, Current Projects Report – Update

MHS Transition Room – 12 weeks out, goal to complete by December 31

Update on HVAC Project

Carbon Monoxide School Systems

C. Action Item – Increase in Fees for Background Checks

Proposal: Increase fee from \$45 to \$55 per background check

Motion to Approve Made By: Carolyn White

Motion Seconded By: Richard Limb

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

D. Action Item – MHS Forensic Fee \$50 for competitions, hotels, travel, etc.

Motion to Approve Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

E. Action Item – Section 125 Cafeteria Plan Amendment (2nd Reading)

Motion to Approve Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

F. Discussion Item – Certified Employee Contract Review

Follow up, CACTUS, URS Credit

G. Action Item – Charge for Fingerprinting for Outside Agencies

\$20 per person

The Board inquired as to why the district would charge an additional fee to other entities. Dr. Terry indicated this is to minimize the work load on the district office staff.

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Carolyn White

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

H. Information Item – Philo T. Farnsworth Academic Foundation: Von Christensen

The primary purpose of the foundation is to promote academic excellence. The foundation is set up as a not-for profit tax exempt foundation that accepts donations to promote academic excellence. The foundation is a separate legal entity from the schools and school district. The foundation is overseen by a separate board of directors.

I. Information Item – Update: Milford Bus Security Parking Area Project

The district attended a Milford City Planning and Zoning meeting and presented a proposal to install asphalt on the parking site where buses would park. The Planning & Zoning committee requested asphalt or a concrete surface also be installed at the entrance of the site to help prevent mud and debris from leaving the parking site. The group agreed to seek a consultation from the District's engineer consultant regarding materials and options. The proposal would target a two year or less installation date—preferably next spring or summer.

INSTRUCTION & EDUCATION ITEMS (3:20 pm)

A. Information Item – 2015 SAGE Data Results, Tracy Davis

Each student has a student performance sheet to provide parents.

Mr. Davis reviewed the statewide distribution of grades (bell curve).

Mr. Davis presented several graphics and scatter grams which depicted Beaver County Schools in comparison to others in Utah—including growth & proficiency.

Mr. Davis reviewed the state school grade for each school related to SAGE performance last year:

Belknap Elementary School: B

Minersville Elementary School: B

Minersville Secondary School: B

Milford Elementary School: C

Beaver High School: C

Milford High School: F

Three principals attended the discussion and briefly explained the next steps being taken in each school to improve. Plans include teacher reassignments, teacher development and improvement, new teacher hires, and school specific adjustments.

B. Information Item – SAGE Information

State mandates require all public education and charter schools to administer the SAGE assessments and parents may opt their students out of taking the SAGE assessments.

PERSONNEL ITEMS (4:05 pm)

A. Action Item - BES/BHS Food Service Workers – Traci Bradshaw & Burgundy Blomquist

B. Action Item - BHS: Interim Head & Assistant Head Coaches for Cross Country

Lee Joseph & Corinne Rubio

C. Action Item – MHS Ednet Coordinator: Jared Swanson

D. Action Item – Milford Elementary School & Minersville School Food Service, Mandy Bonner

E. Action Item – Belknap Elementary School Paraprofessionals

3rd Grade, Jennifer Albrecht

Early Interventions, Shelley Ashworth

F. Action Item – Milford High School Music Accompanist, Kara Monroe

G. Action Item – Milford High School Sweeper, Jacqueline Pierce

Motion to Approve All Personnel Changes Made By: Lisa Carter

Motion Seconded By: Kristina Brown

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

POLICIES (4:15 pm)

- A. Action Item – District Evaluation Policy (hold at 2nd Reading)
- B. Action Item – Paraprofessional Highly Qualified Policy (3rd Reading & Adoption)
- C. Chromebook Insurance Policy (2nd Reading)
- D. GCAB: Convicted Sexual Offender on School Campus (1st Reading)

Motion to Approve All Policy Readings Made By: Carolyn White

Motion Seconded By: Kristina Brown

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

EXTRA-CURRICULAR (4:30 pm)

- A. Discussion Item – Beaver High School Event Parking

Beaver High School is exploring the possibility of auctioning off parking spaces on public streets for future football games in the 2016-17 year. The purpose is to mitigate potential liability and safety risks.

- B. Information Item – Milford High School Fall Coaches

SUPPORT SERVICES (4:42 pm)

A. Action Item – Surplus Property

Milford Elementary School Items

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Richard Limb

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

B. Action Item – Transportation Purchase of 2016 Thomas School Bus

Motion to Approve Made By: Carolyn White

Motion Seconded By: Lisa Carter

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

C. Action Item – School Bus Trips Through October 17, 2015

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote:

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

DISCUSSION ITEMS (5:20 pm)

- A. BEA/BSEA (none)
- B. Community Councils/Parent Organizations (none)
- C. Public Input (none)
- D. Superintendent
 - USBA Leadership Academy this Friday, Saturday, Sunday
 - Stakeholder survey with University of Utah
 - Replacing teacher and board ipads/tablets
 - Junior high sports
 - Hope for America presentation in Cedar City; board commitment to fund participation fee
- E. Business Administrator, Todd Burke
 - Trustlands & Visits with Community Councils
- F. Program Director, Tracy Davis (none)
- G. Board Member Reports
 - Mrs. Brown:
 - Report on Belknap Community Council meeting
 - Request to put link to core curriculum on web page
 - Funds are available to spend in July for Community Councils
 - Mrs. White
 - Concern about maintaining parameters for Trustland program expenditures
 - Suggestion to have each board member assigned to their respective schools also serve on the school's building capital project committee
 - Lisa Carter
 - Flu Shoot Out on 9/16/15
 - LEPC: Grant availability for emergency planning

REGULAR BOARD MEETING - ADJOURNMENT (6:20 pm)

President Dotson adjourned and dismissed the meeting at 6:20 pm.

Nicholas Dotson, Board of Education President

Todd S. Burke, Business Administrator