

## UTAH SCHOOLS FOR THE DEAF AND THE BLIND

Advisory Council Agenda  
Utah Schools for the Deaf and the Blind  
250 E. 500 S.  
Salt Lake City, Utah 84114

### Board Room

Date: October 22, 2015

Agenda

(Tab 1)

### GENERAL SESSION

4:30 – 4:45 p.m.

1. Welcome and Pledge of Allegiance

4:45 – 5:00 p.m.

2. Public Comments  
See footnote for guidelines

### ACTION ITEMS

5:00 - 5:15 p.m.

3. CONSENT CALENDAR APPROVAL ACTION ON:
  - A. Advisory Council Minutes of September 24, 2015  
contact Tamara Flint (801) 629-4712 or  
[tamaraf@usdb.org](mailto:tamaraf@usdb.org) for more information. (Tab 2)
  - B. Vacancy Report for September, FY 15  
contact Letty Debenham (801) 629-4723 or  
[lettyd@usdb.org](mailto:lettyd@usdb.org) for more information. (Tab 3)
  - C. Donated Account Summary for September,  
FY 15 contact Letty Debenham (801) 629-4723 or  
[lettyd@usdb.org](mailto:lettyd@usdb.org) for more information. (Tab 4)

**It is recommended that Advisory Council review and approve the Advisory Council minutes of September 24, 2015 the Vacancy Report for September FY 15, and the Donated Accounts Summary for September FY 15.**

5:15 – 5:30 p.m.

4. Vote to approve Dr. Ruconich as Parliamentarium of the USDB Advisory Council

## INFORMATION ITEMS

5:30 – 5:45 p.m.

5. Year End Close Financial Statements (Tab 5)

5:45 – 6:15 p.m.

6. Budget (Tab 6)

6:15 – 6:30 p.m.

7. Plan for Advisory Council Retreat moving forward

6:30 – 6:45 p.m.

8. Review recommended changes to the Advisory Council Nomination form

6:45 – 7:00 p.m.

9. Discussion Item to have a USDB student attend monthly Advisory Council meetings to share what they are learning and involved in. There was also a suggestion to include parents to represent PIP.

7:00 – 7:15 p.m.

10. Superintendent Items (Tab 7)

7:15 – 7:30 p.m.

11. Future Agenda Items

7:30 – 7:45 p.m.

12. Other

### Public Comment

Individuals are welcome to address the Advisory Council. Please advise Tamara Flint ([\(801\) 629-4712](tel:8016294712) or [tamaraf@usdb.org](mailto:tamaraf@usdb.org)) in advance with your name and the group you represent. Each person will be limited to three minutes. Total time allotted for public comments will be a total of 15-minutes. Anyone needing more time should make that request in writing and arrange to be on the agenda at the next meeting.

### Notice of Procedure to Get on the USDB Advisory Council Agenda

Anyone interested in being on the agenda should contact Chairperson Dr. Chris Bischke at ([\(801\) 589-2449](tel:8015892449)) / [chris.bischke@utah.edu](mailto:chris.bischke@utah.edu), Superintendent Joel Coleman at ([\(801\) 629-4712](tel:8016294712)) / [joelc@usdb.org](mailto:joelc@usdb.org), or Tamara Flint at ([\(801\) 629-4712](tel:8016294712)) / [tamaraf@usdb.org](mailto:tamaraf@usdb.org). Please do so by the Friday of the week prior to the meeting. Packets are emailed the Monday prior to the meeting.

### Notice of Special Accommodation at Public Meetings

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Tamara Flint ([\(801\) 629-4712](tel:8016294712) or [tamaraf@usdb.org](mailto:tamaraf@usdb.org)) at least three working days prior to the meeting.

## UTAH SCHOOLS FOR THE DEAF AND THE BLIND

### Advisory Council Retreat Summary

3098 S. Highland Drive  
Salt Lake City, Utah 84106  
Basement Conference Room

**Date: September 24, 2015**

**9:00 a.m. - Advisory Council Retreat**

#### **Attending:**

Wayne Andrus, Voting Member (by phone)  
Chris Bischke (Chair), Voting Member  
Suzy Blackham, Non-Voting Member  
Chris Edwards, Voting Member  
Richard Gurgel, Voting Member  
Vickie Hathaway, Voting Member  
Melanie Hooten, Voting Member  
Jenifer Lloyd, Voting Member  
Stephanie Morgan, Non-Voting Member  
Sandra Ruconich, (Vice-Chair) Voting Member

#### **Also Attending:**

Joel Coleman, USDB Superintendent  
Tamara Flint, Executive Assistant

#### **Interpreters:**

Jennifer Jackson  
Seychelle Wylie

#### **Administrative Staff Present:**

Adam Billings, Deaf South Director  
Karen Borg, Blind PIP Director  
Cindy Boring, Educational Support Services Coordinator  
Aimee Breinholt, Jean Massieu School of the Deaf Director  
Letty Debenham, Finance Director  
Mike Hillstrom, Kenneth Burdett School for the Deaf Director  
Jefferson Moyano, Curriculum Technology  
Hollie Murdock, ERC/USIMAC Director

Susan Patten, Deaf-Blind Director  
Paula Pittman, Deaf PIP Director  
Jennifer Salazar, Deaf LSL Outreach Director  
Michelle Tanner, Associate Superintendent of USD  
Mike Tribe, Human Resource Director  
Brandon Watts, Blind or Visually Impaired Outreach Director

**Also attending:**

Crystal Thomas, USOE  
Bonilynn Henrie, USDBEA Representative

1. Welcome and Pledge of Allegiance

Dr. Bischke welcomed everyone in attendance. Dr. Ruconich led the Council in the Pledge of Allegiance.

2. Notice of Procedure to Get on the USDB Advisory Council Agenda

Dr. Bischke informed Council members that anyone interested in presenting or being included on the Advisory Council agenda should contact herself, Superintendent Coleman or Tamara Flint. The Chair will decide if the subject matter is appropriate for the Advisory Council.

3. Roles and Responsibilities of Advisory Council Members

Dr. Bischke welcomed Ms. Stephanie Morgan and Ms. Vickie Hathaway as new members of the Advisory Council. Dr. Bischke reviewed highlights of the Advisory Council Bylaws, Utah Code and Utah State Board of Education (USBE) Rule. She also noted that if new members have not had the opportunity to review these documents, they should take the time to become familiar with them. In addition, Dr. Bischke reminded the Council of the importance of attendance: being on time and prepared for each Advisory Council meeting.

There will be situations when Advisory Council members receive emails from individuals, parents or groups. It is not necessary for Council members to respond to these emails. It is the Chair's responsibility to get the necessary feedback from Superintendent Coleman and Advisory Council members and to provide an appropriate response.

Superintendent Coleman informed the Council that he, Michelle Tanner, Carolyn Lasater and Letty Debenham have recently begun having monthly planning meetings with the USBE. These meetings take place the evening before the scheduled monthly board meeting.

4. USDB 2014-15 Annual Legislative Report

Ms. Lasater and Ms. Tanner provided the Council with a brief summary of the 2014-2015 USDB Annual Legislative Report. It was included in the Advisory Council electronic binder under Tab 3 and will also be available on the USDB website once it is approved by the USBE.

Ms. Lasater and Ms. Tanner opened the discussion to questions. There were no questions from members of the Council.

5. USDB Programs

The following Directors provided a brief description of their division to help familiarize the Council with services provided by each division:

**Utah Schools for the Deaf –**

Parent Infant Program for the Deaf – Paula Pittman, Director

Kenneth Burdett School for the Deaf – Mike Hillstrom, Director

Jean Massieu School for the Deaf – Aimee Breinholt, Director

Listening and Spoken Language – Deaf Central – Jennifer Salazar, Director

Deaf South – Adam Billings, Director

**Utah Schools for the Blind**

Parent Infant Program for the Blind – Karen Borg, Director

Educational Campus Programs for the Blind – Gloria Hearn, Director

Outreach Vision Services – Brandon Watts, Director

Deaf-Blind Services – Susan Patten, Director

Expanded Core Curriculum – Robbin Clark, Coordinator

Educational Support Services – Cindy Boring, Coordinator

Information Technology – Assistive Technology – Jefferson Moyano

6. School Improvement Network (EDIVATE)

Ms. Lasater introduced Edivate to Council members. It is designed to provide a powerful personalized learning system that supports student-centered blended learning. It provides all of the components that are vital to creating a personalized learning environment, including transformation support, a powerful digital platform, curriculum resources, and professional learning and coaching resources.

Edivate Learn is research-informed, field-tested, standards-aligned, and highly scalable; it provides all the resources educators need to navigate the path from traditional classrooms to personalized deep learning—helping them create a new education experience that leads to higher student achievement and engagement.

Mr. Jake Hinckley from School Improvement Network provided a brief presentation of the Professional Development plan for USDB. The USDB Administrative team recently spent two and ½ days together to better understand what USDB's expectations and needs are before USDB begins to implement this professional development tool.

7. Review Interagency Agreement

Ms. Lasater and Ms. Tanner reviewed the Interagency Agreement. The purpose of the Interagency Agreement is to establish procedures to ensure effective communication and relationships with the Utah State Office of Education (USOE), the Utah Schools for the Deaf and the Blind (USDB), and Local Education Agencies (LEA). This document also explains agency roles, services for students with sensory disabilities, financial obligations to students and participating entities, and a basic process for resolving disagreements among parties. This document was included in the electronic binder under Tab 4.

8. Review of USDB Transition Services

Ms. Lasater and Ms. Tanner described to Council members what transition means and what a transition plan consists of. A transition plan is the section of the Individualized Education Program (IEP) that outlines transition goals and services for each student. It is based on a high school student's individual needs, strengths, skills, and interests. Transition planning is used to identify and develop goals which need to be accomplished during the current school year to assist the student in meeting his post-high school goals.

USDB provides transition instruction in our campus classrooms and during our short term programs; transition is also included in professional development training for teachers. Transition instruction is part of the Expanded Core Curriculum under the area of career education. USDB will implement a new transition task force to supervise transition instruction.

9. Updates to the Advisory Council Nomination Form

Dr. Bischke informed the Council about recent discussion regarding the Advisory Council nomination form. She has asked Council members to review the form and suggest changes at the October Advisory Council meeting.

**Advisory Council General Session**

10. Public Comments

No public comments.

**ACTION ITEMS**

11. Consent Calendar

Ms. Lloyd moved to accept the Advisory Council minutes of August 27, 2015, the Vacancy Report for August FY 15 and the Donated Accounts Summary for August FY 15. Ms. Hooten seconded. Motion carried.

12. FY 16 Enrichment Funds Addendum Approval

Ms. Debenham discussed the increase from \$200,000 to \$350,000 for the Ogden playground. After communication with the enrichment fund subcommittee members, agreement was reached on the increase in funding for the Ogden playground and for walking canes.

Ms. Lloyd moved to accept the Enrichment funds addendum for Ogden playground and the purchase of walking canes. Dr. Gurgel seconded. Motion carried.

**INFORMATION ITEMS**

13. Budget

Ms. Debenham reviewed the Advisory Council Board Report as of August FY 15. She notified the Council that USDB is operationally capable as of August 31, 2015, with 9% of the budget spent and 83% of the school year remaining. All areas covered in the Board Report are operationally capable. Ms. Debenham asked the Council if there were any questions or concerns regarding the Board Report. There were no questions or concerns from the Council.

Ms. Debenham reviewed the Cost Data report. It addresses overall costs and spending and also includes comparisons of 2015 and 2016 costs. There were no questions or concerns from the Council for the Cost Data Report.

Ms. Debenham reviewed the status of enrichment funds. We have spent approximately \$35,777.30, about 2%, of our annual \$1,747,893.01 budget.

14. Superintendent Items

Superintendent Coleman noted that the Advisory Council is pretty much aware of what is going on with USBD. He previously discussed the USDB board planning meetings with the USBE. Council members are welcome to attend.

15. Future Agenda Items

**Information Items**

- Review recommended changes to the Advisory Council Nomination form
- Propose the idea of having a USDB student come and present on what they are learning and involved in on a monthly basis (include PIP)
- Discussion of the Advisory Council retreat moving forward

**Action Items**

- Vote to approve Dr. Ruconich as the USDB Advisory Council Parliamentarian

Dr. Bischke adjourned the meeting at approximately 2:00 p.m.

Tamara A. Flint, Executive Assistant  
Utah Schools for the Deaf and the Blind

VACANCY REPORT-September 2015

AGENCY: 400

Position #	Unit	Sch	Job Title	Salary Range	Comment	Vacancy Date
40050055	INSTRUCTOR SLP (6115) (No Change)	AH	Instructor/Speech Language Pathologist	\$28,000-\$40,000	1 FTE	7/18/2015
40050457	INSTRUCTOR SLP (5330)	AH	Instructor	\$28,000-\$40,001	1 FTE	

DHRM:

40050323	ERC (6342)	B	Library Tech I	\$12.58	New Position	7/1/2015
40050906	USIMAC (6370)	IN	Braille Proofreader Aide	\$8.14	Incumbent left for a new position	7/1/2015
40050064	USIMAC (6370)	TL	INSTRUCTIONAL MATERIALS TECH I	\$14.56	New Position	7/1/2015
40050076	USIMAC (6370)	TL	INSTRUCTIONAL MATERIALS TECH II	\$16.36	New Position	7/1/2015
40050404	Campus Operations (6730) (No Change)	IN	CUSTODIAN I	\$10.41-\$10.41	Incumbent left for a new position	7/1/2014
40050433	Campus Operations (6730)	IN	CUSTODIAN I	\$10.41-\$10.41	Incumbent left for a new position	7/1/2015
40050135	JMS Program for the Deaf (5340)	TL	Office Technician	\$9.86-\$16.50	Incumbent left for a new position	
40050356	Blind Classrooms(5210)	B	Executive Secretary	\$12.86	Incumbent left for a new position	9/18/2015
40050099	JMS Program for the Deaf (5340)	TL	Sensory Impairment Trainer (Job Coach)	\$10.50		
40050227	Business Office (6610)	B	Financial Analyst II	\$17.71	New Position	

ON-GOING RECRUITMENTS

2 Positions	AH	EDUCATIONAL INTERPRETER, USDB	\$11.29-\$29.17	CONTINUOUS
2 Positions	IN	TEACHER AIDE	\$9.60-\$11.42	CONTINUOUS
	AE	SUBSTITUTE INSTRUCTOR, USDB	\$9.60-\$99.99	CONTINUOUS
	AE	SUBSTITUTE TEACHER AIDES, USDB	\$9.60-\$99.99	CONTINUOUS
1 Positions	AJ	DEAF MENTOR, USDB	\$10.41-\$15.64	CONTINUOUS
8 Positions	IN	INTERVENER, USDB	\$12.93-\$20.50	CONTINUOUS

8:53 AM

10/15/15

**Utah Schools for the Deaf and the Blind**  
**Reconciliation Summary**  
Donated Checking Account 0301, Period Ending 10/07/2015

	<u>Oct 7, 15</u>
<b>Beginning Balance</b>	12,956.60
<b>Cleared Transactions</b>	
Checks and Payments - 5 items	<u>-1,547.47</u>
<b>Total Cleared Transactions</b>	<u>-1,547.47</u>
<b>Cleared Balance</b>	<u><u>11,409.13</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 3 items	<u>-2,278.04</u>
<b>Total Uncleared Transactions</b>	<u>-2,278.04</u>
<b>Register Balance as of 10/07/2015</b>	<u><u>9,131.09</u></u>
<b>New Transactions</b>	
Checks and Payments - 13 items	<u>-3,833.71</u>
<b>Total New Transactions</b>	<u>-3,833.71</u>
<b>Ending Balance</b>	<u><u>5,297.38</u></u>

8:55 AM

10/15/15

**Utah Schools for the Deaf and the Blind**  
**Reconciliation Summary**  
Donated PTIF Account 0742, Period Ending 09/30/2015

	<u>Sep 30, 15</u>
Beginning Balance	618,352.40
Cleared Transactions	
Deposits and Credits - 1 item	<u>323.66</u>
Total Cleared Transactions	<u>323.66</u>
Cleared Balance	<u><b>618,676.06</b></u>
Register Balance as of 09/30/2015	618,676.06
Ending Balance	618,676.06

UTAH SCHOOLS FOR THE DEAF AND THE BLIND  
DONATION ACCOUNT BALANCES

Department/Head	9-Sep-15 Balance	Doc # or Date	Deposits	Encum- brances	Withdrawals	Donor/Explanation	7-Oct-15 Balance	Program Balance
<b>Superintendent Coleman</b>								472,634.10
Advisory Council Funds	16,208.31						16,208.31	
Foundation 2013	9,150.00						9,150.00	
Rural Program 2010	3,000.00						3,000.00	
Superintendent Discretionary Fund	3,586.63						3,586.63	
Undesignated Funds	438,387.92	9/30/2015	323.66			Interest Earned on PTIF Investment Account	\$438,711.58	
Memorial Funds							1,977.58	
*Robert Barrett Memorial 2011	15.25							
*Clifford Ketchum Memorial 99 D	445.04	5297			334.00	Crown Trophy		
*Hazel Barker Memorial 2011	200.00							
*Hunter Register Memorial 2008	25.00							
*Tiffany Ingram Memorial 2006	120.00							
*Florence Maxwell 2003 D	175.00							
*Lillian Fulmer 2003 D	235.00							
*Linda Olsen Memorial 2002	187.75							
*Roy Thatcher Memorial 2008	50.00							
*G Phillips Memorial 2004 B	216.59							
*E Fisher Memorial 2002 B	7.45							
*E Delores Clark Memorial 2009	100.00							
*Barbara Hadfield Memorial 99 B	52.00							
*Edwin Bird Memorial 99 B	100.00							
*Memorial Ashley Call	67.50							
*Memorial Iola Jensen 2006 D	315.00							
<b>Blind Schl Assoc/C Lasater</b>								19,830.78
Associate f/t Blind Discretionary 2012	7,524.14						7,524.14	
Blind Olympics	8,853.24						8,853.24	
Playground Equipment Fund	1,800.51						1,800.51	
Space Camp 2003	1,652.89						1,652.89	
<b>Blind Classroom/Gloria Hearn</b>								9,006.08
Blind Classrooms	2,273.03	Transfer	750.65			From Internal Accounts	3,023.68	
Blind STEP Program 2011	671.35						671.35	
Lions Club Fund 2002	138.62	Transfer			138.62	Move to Blind Classrooms	0.00	
M Hollinger's Class 2011	230.37	Transfer			230.37	Move to Blind Classrooms	0.00	

Department/Head	9-Sep-15 Balance	Doc # or Date	Deposits	Encum- brances	Withdrawals	Donor/Explanation	7-Oct-15 Balance	Program Balance
C Spotted Elk 2011	12.45	Transfer			12.45	Move to Blind Classrooms	0.00	
C Clawson's Class Pre99	273.22						273.22	
G Hearn's Braille Trail 2003	2,000.00						2,000.00	
K Hadley Class 2007	102.38	Transfer			102.38	Move to Blind Classrooms	0.00	
Orientation & Mobility Pre99	23.80						23.80	
P Wilson's Class 2003	163.00	Transfer			163.00	Move to Blind Classrooms	0.00	
Daily Living 2010	101.99	Transfer			101.99	Move to Blind Classrooms	0.00	
G Ward Class 2006	1.84	Transfer			1.84	Move to Blind Classrooms	0.00	
The Memory Box Pre99	3,012.13						3,012.13	
Sales Tax Payable	1.90					Sales Tax Due	1.90	
<b>Blind Outreach/Brandon Watts</b>								81.11
Vision Consultants	81.11						81.11	
<b>DeafBlind/Susan Patten</b>								8,434.94
DeafBlind Fund	2,200.00						2,200.00	
Clicker Software/Nursing 2007	2,734.94						2,734.94	
SL County Communication 2009	3,500.00						3,500.00	
<b>BPIP/Karen Borg</b>								18,497.82
PIP Blind Family Camp Pre99	18,497.82						18,497.82	
<b>Deaf Schl Associate/Michelle Tanner</b>								21,564.26
Associate f/t Deaf Discretionary 2012	10,496.81	5300			800.00	Matthew Morgan Magician	9,696.81	
Academic Bowl 2009	3,028.17						3,028.17	
Athletics 2009	1,512.60						1,512.60	
Close UP	861.51						861.51	
Drama Club	1,900.00	5302			800.46	USDB-UCI Hoodies	1,099.54	
Jr NAD 2013	138.10						138.10	
Science Fund 2013	5,227.53						5,227.53	
<b>Deaf North Region/Mike Hillstrom</b>								11,531.63
Deaf North Discretionary Fund	4,166.14	5296			50.00	BG Zollinger Farms Field Trip	4,116.14	
Adaptive Equipment Grove 2012	270.02						270.02	

Department/Head	9-Sep-15 Balance	Doc # or Date	Deposits	Encum- brances	Withdrawals	Donor/Explanation	7-Oct-15 Balance	Program Balance
Art Access/Book Fair 2003	2,838.22						2,838.22	
Art Acct 2002	7.12						7.12	
D Clements Class 2006	100.00						100.00	
Residential Activities	55.00						55.00	
Residential Adaptive Equipment 2013	501.80						501.80	
Fieldtrip Fund 2012	0.00						0.00	
Hillcrest Deaf/ Logan 2002	679.36						679.36	
Post High Field Trip 2011	1,145.39						1,145.39	
Signing Naturally 2011	1,683.50						1,683.50	
T Rouche 2007	6.78						6.78	
V Pitcher's Classroom 2007	128.30						128.30	
Deaf Central Region/Jennifer Salazar								4,691.14
Deaf Central Discretionary Fund	1,684.65						1,684.65	
AGBell SLChapter 2004	4,042.07	5302 5302			330.00 805.58	USDB-Captions West USDB-Airfare Elizabeth Rosenzweig	2,906.49	
Millcreek Engineering	100.00						100.00	
Deaf South Region/Adam Billings								704.55
Deaf South Discretionary Fund	107.15						107.15	
Sevier County Area Pre99	597.40						597.40	
Deaf JMS/Aimee Breinholt								19,598.27
Deaf JMS Discretionary Fund	10,442.04	5301			64.00	SM Independence Field Trip	10,378.04	
A Breinholt Classroom 2013	5,140.29						5,140.29	
Assoc. for Deaf Children 2009	274.27						274.27	
D Warren 2013	300.00						300.00	
E Hanna 2013	176.14						176.14	
Student Body Government 2009	2,257.36	5299			357.47	Sam's Club Vending Program	1,899.89	

Department/Head	9-Sep-15 Balance	Doc # or Date	Deposits	Encum- brances	Withdrawals	Donor/Explanation	7-Oct-15 Balance	Program Balance
Sub for Santa	10.64						10.64	
Teacher Fund 2012	1,419.00						1,419.00	
DPIP/Paula Pittman PIP Deaf Family CampPre99	20,845.52						20,845.52	20,845.52
<b>Related Services/Tami Gear</b>								11,502.15
Loaner Hearing Aid Bank Pre99	3,269.81						3,269.81	
Prescription Glasses/Low Vision Aids 2002	7,984.66						7,984.66	
Emergency Kits 2009	47.68						47.68	
Speech/Language Clawson 2012	200.00						200.00	
<b>Education Resource Ctr/H Murdock</b>								5,347.78
Student Braille Materials Pre99	200.00						200.00	
Eskuche Char Fndn Pre99	525.48	5298			276.00	ALA Store	249.48	
M White's Reading Prog Pre99	43.26						43.26	
Devices f/t Blind/SLC Pre99	1.20						1.20	
Devices f/t Blind Pre99	1,134.89						1,134.89	
Devices f/t Deaf Pre99	305.91						305.91	
Technology Lending 2002	3,413.04						3,413.04	
<b>Facilities/Scott Jones and Gabe Areano</b>								3,537.02
*Campus Outdoor	3,537.02						3,537.02	
<b>TOTAL</b>	<b>631,301.00</b>		<b>1,074.31</b>		<b>4,568.16</b>		<b>627,807.15</b>	<b>627,807.15</b>

Checkbook Balance as of 09/30/2015

9,131.09

Bank Statement Balance 09/30/2015

11,409.13

Subtotal

9,131.09

Add - Deposits Not Yet Shown

Subtotal

Checkbook Adjustments bank fee  
Deposit Detail

Less - Checks Outstanding  
5289 J Taylor  
5302 USDB  
5297 Crown Trophy

11,409.13  
8.00  
1,936.04  
334.00

Checkbook Balance

9,131.09

Statement Balance

9,131.09

Public Treasurer's Investment Fund 09/30/2015  
Interest as of 09/30/2015

618,352.40  
323.66

Transfer funds Deposit  
Medicaid Time Study  
Donation Account Balance

627,807.15

Donation Account Balance

627,807.15

\$0.00



## Utah Schools for Deaf and the Blind Statement of Revenues, Expenses, and Changes in Net Position

For the Fiscal Year Ended June 3, 2015

<b>OPERATING REVENUES</b>	<b>Operations FUND 9215</b>	<b>Donation FUND 9214</b>	<b>FY 2015 YTD</b>
Sales and Charges for Services	\$ 5,237,620.31	\$ -	\$ 5,237,620.31
Title XIX Services	796,475.35	-	796,475.35
Miscellaneous	3,146.34	-	3,146.34
Total Operating Revenues	<u>6,037,242.00</u>	<u>-</u>	<u>6,037,242.00</u>
<b>OPERATING EXPENSES</b>			
Personal Services – Salaries	14,652,601.62	-	14,652,601.62
Personal Services – Benefits	7,686,954.96	-	7,686,954.96
Contracted Services	1,116,161.07	-	1,116,161.07
Pupil Transportation	3,559,857.15	-	3,559,857.15
Travel - In State	614,986.57	-	614,986.57
Travel- Out of State	53,020.32	-	53,020.32
Educational Supplies	312,901.33	-	312,901.33
Training	130,058.48	-	130,058.48
Support Services	221,985.84	-	221,985.84
Other Expenses:			
Rentals and Leases	204,233.70	-	204,233.70
Utilities	276,949.91	-	276,949.91
Facility Maintenance and Operation	215,255.23	-	215,255.23
Data Processing	621,653.23	-	621,653.23
Office Supplies and Equipment	217,016.98	257,722.08	474,739.06
Other Administration	225,248.20	-	225,248.20
Depreciation	679,240.82	-	679,240.82
Total Operating Expenses	<u>30,788,125.41</u>	<u>257,722.08</u>	<u>31,045,847.49</u>
Operating Income (Loss)	<u>(24,750,883.41)</u>	<u>(257,722.08)</u>	<u>(25,008,605.49)</u>
<b>NONOPERATING REVENUES</b>			
Investment Earnings		2,673.34	2,673.34
Trust Lands Distributions	961,428.69		961,428.69
Federal Grants and Contributions	94,760.70		94,760.70
Private Contributions		410,877.64	410,877.64
Total Nonoperating Revenues (Expenses)	<u>1,056,189.39</u>	<u>413,550.98</u>	<u>1,469,740.37</u>
Income (Loss) before State Appropriator	<u>(23,694,694.02)</u>	<u>155,828.90</u>	<u>(23,538,865.12)</u>
Capital Contribution from State	\$510,246.64		510,246.64
State Appropriations	24,258,700.00		24,258,700.00
Change in Net Assets	<u>1,074,252.62</u>	<u>155,828.90</u>	<u>1,230,081.52</u>
Net Position - Beginning	15,767,282.53	481,932.25	16,249,214.78
Adjustment to Beginning Net Position	(8,005,850.00)		(8,005,850.00)
Net Position - Ending	<u>\$ 8,835,685.15</u>	<u>\$ 637,761.15</u>	<u>\$ 9,473,446.30</u>



## Utah Schools for Deaf and the Blind Statement of Net Position

June 30, 2015

<b>ASSETS</b>	<b>Operations FUND 9215</b>	<b>Donation FUND 9214</b>	<b>FY 2015 YTD</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	\$ 4,199,968.78	\$ 637,761.15	\$ 4,837,729.93
Accounts Receivable	472,824.75	-	472,824.75
Due From Primary Government	333,794.99	-	333,794.99
Other Assets	7,005.00	-	7,005.00
Total Current Assets	<u>5,013,593.52</u>	<u>637,761.15</u>	<u>5,651,354.67</u>
<b>Noncurrent Assets:</b>			
<b>Capital Assets:</b>			
Vehicles	16,031.95	-	16,031.95
Buildings and Improvements	19,304,282.76	-	19,304,282.76
Machinery and Equipment	2,559,218.08	-	2,559,218.08
Software	45,142.00	-	45,142.00
Less Accumulated Depreciation	<u>(8,448,030.68)</u>	<u>-</u>	<u>(8,448,030.68)</u>
Total Capital Assets	<u>13,476,644.11</u>	<u>-</u>	<u>13,476,644.11</u>
Total Noncurrent Assets	<u>13,476,644.11</u>	<u>-</u>	<u>13,476,644.11</u>
<b>Total Assets</b>	<u>18,490,237.63</u>	<u>637,761.15</u>	<u>19,127,998.78</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Outflows Relating to Pensions	<u>1,185,432.00</u>	<u>-</u>	<u>1,185,432.00</u>
<b>LIABILITIES</b>			
<b>Current Liabilities:</b>			
Accounts Payable and Accrued Liabilities	1,840,926.82	-	1,840,926.82
Due To Primary Government	390,814.24	-	390,814.24
Unearned Revenue	34,051.42	-	34,051.42
Total Current Liabilities	<u>2,265,792.48</u>	<u>-</u>	<u>2,265,792.48</u>
<b>Noncurrent Liabilities</b>			
Net Pension Liability	<u>7,838,263.00</u>	<u>-</u>	<u>7,838,263.00</u>
<b>Total Liabilities</b>	<u>10,104,055.48</u>	<u>-</u>	<u>10,104,055.48</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Inflows Relating to Pensions	<u>735,929.00</u>	<u>-</u>	<u>735,929.00</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	13,476,644.11	-	13,476,644.11
Unrestricted	<u>(4,640,958.96)</u>	<u>637,761.15</u>	<u>(4,003,197.81)</u>
<b>Total Net Position</b>	<u>\$ 8,835,685.15</u>	<u>\$ 637,761.15</u>	<u>\$ 9,473,446.30</u>



## Utah Schools for Deaf and the Blind Statement of Cash Flows

For the Fiscal Year Ended June 30, 2015

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>Operations FUND 9215</b>	<b>Donation FUND 9214</b>	<b>FY 2015 YTD</b>
Receipts from Title XIX Services	\$ 796,475.35	\$ -	\$ 796,475.35
Receipts from Sales and Charges for Services	5,158,743.38	-	5,158,743.38
Payments for Personal Services and Benefits	(22,768,540.61)	-	(22,768,540.61)
Payments for Contracted Services	(1,116,161.07)	-	(1,116,161.07)
Payments for Pupil Transportation	(3,559,857.15)	-	(3,559,857.15)
Payments to Suppliers/Other Services	(3,003,209.06)	(257,722.08)	(3,260,931.14)
Net Cash Provided (Used) by Operating Activities	<u>(24,492,549.16)</u>	<u>(257,722.08)</u>	<u>(24,750,271.24)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Receipts From Trust Land Distributions	961,428.69	-	961,428.69
Receipts From State Appropriations	24,258,700.00	-	24,258,700.00
Federal Grants and Contributions	94,760.70	410,877.64	505,638.34
Net Cash Provided (Used) by Noncapital financing Activities	<u>25,314,889.39</u>	<u>410,877.64</u>	<u>25,725,767.03</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Acquisition and Construction and Capital Assets	(64,759.16)	-	(64,759.16)
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(64,759.16)</u>	<u>-</u>	<u>(64,759.16)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Receipts of Interest and Dividends from Investments	-	2,673.34	2,673.34
Net Cash Provided (Used) by Investing Activities	<u>-</u>	<u>2,673.34</u>	<u>2,673.34</u>
Net Cash Provided (Used) - All Activities	757,581.07	155,828.90	913,409.97
Cash and Cash Equivalents - Beginning	3,442,387.71	481,932.25	3,924,319.96
Cash and Cash Equivalents - Ending	<u>\$ 4,199,968.78</u>	<u>\$ 637,761.15</u>	<u>\$ 4,837,729.93</u>

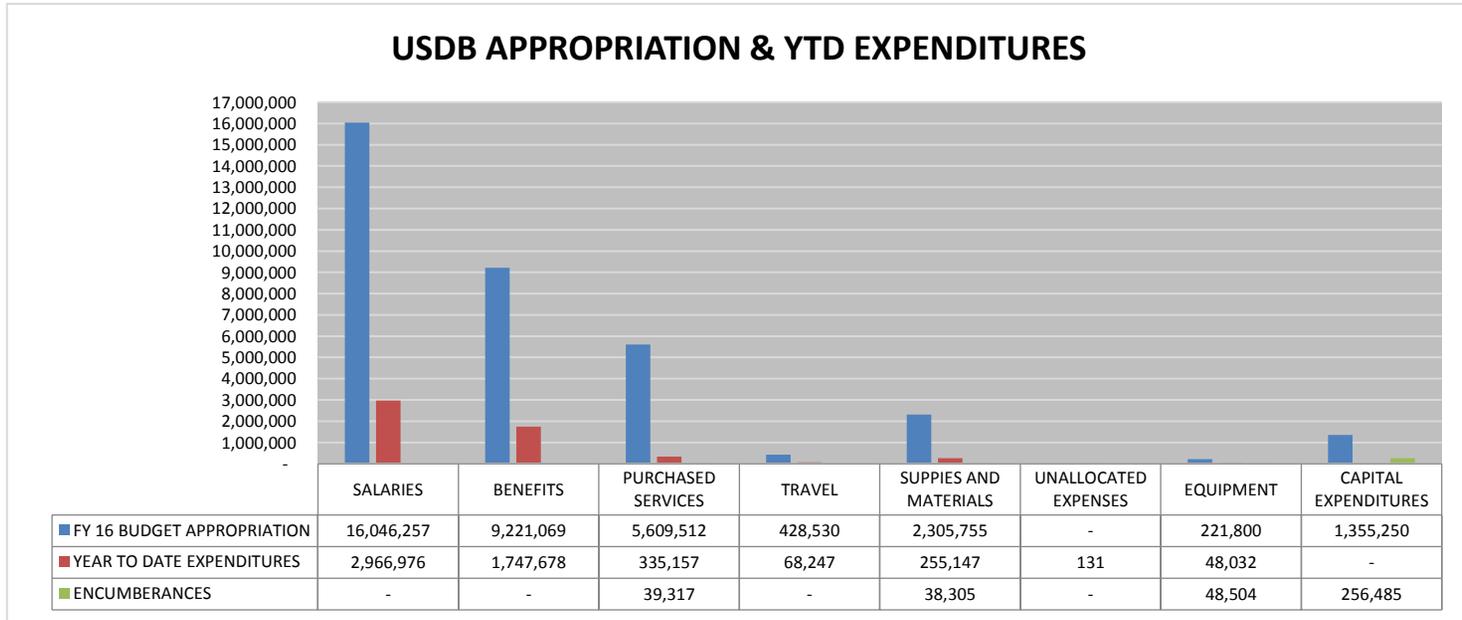
### RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES

Operating Income (Loss)	\$ (24,750,883.41)	\$ (257,722.08)	\$ (25,008,605.49)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:			
Depreciation Expense	679,240.82	-	679,240.82
Pension Expense Accual	(624,095.00)	-	(624,095.00)
Net Changes in Assets and Liabilities:			
Accounts Receivable/Due From Primary Governm	(34,516.18)	-	(34,516.18)
Accrued Liabilities/Due to Primary Government	285,211.70	-	285,211.70
Unearned Revenue	(47,507.09)	-	(47,507.09)
Net Cash Provided (Used) by Operating Activities	<u>\$ (24,492,549.16)</u>	<u>\$ (257,722.08)</u>	<u>\$ (24,750,271.24)</u>

**ADVISORY COUNCIL REPORT  
 APPROPRIATION UNIT DEAF AND BLIND SCHOOLS  
 FOR FISCAL MONTH ENDING September 30, 2015 Fiscal Year (FY) 16  
 83% OF YEAR REMAINING**

<b>CATEGORY TITLE</b>	<b>FY 16 BUDGET APPROPRIATION</b>	<b>YEAR TO DATE EXPENDITURES</b>	<b>ENCUMBERANCES</b>	<b>BUDGET BALANCE</b>	<b>Last Year Expenditures</b>	<b>% SPENT</b>
SALARIES	16,046,257	2,966,976	-	13,079,281	2,864,171	18%
BENEFITS	9,221,069	1,747,678	-	7,473,391	1,692,969	19%
PURCHASED SERVICES	5,609,512	335,157	39,317	5,235,038	374,289	7%
TRAVEL	428,530	68,247	-	360,283	57,977	16%
SUPPIES AND MATERIALS	2,305,755	255,147	38,305	2,012,303	339,486	13%
UNALLOCATED EXPENSES	-	131	-	(131)	-	0%
EQUIPMENT	221,800	48,032	48,504	125,264	218,355	44%
CAPITAL EXPENDITURES	1,355,250	-	256,485	1,098,765	-	19%
<b>TOTALS</b>	<b>35,188,173</b>	<b>5,421,368</b>	<b>382,611</b>	<b>29,384,194</b>	<b>5,547,247</b>	<b>16%</b>

**USDB APPROPRIATION & YTD EXPENDITURES**



## USDB COST DATA -- FOR FY 2016--Period 3

MAINTENANCE AND OPERATION		2016	
		2016 YTD Expenses	2015 YTD Expenses
<b>1000 INSTRUCTION</b>			
Salaries	\$	1,839,463.00	\$ 1,784,615.00
Employee Benefits	\$	1,025,234.00	\$ 997,949.00
Purchased Services	\$	41,158.00	\$ 29,549.00
Supplies and Materials	\$	6,061.00	\$ 20,486.00
Assets	\$	1,111.00	\$ 7,774.00
<b>TOTAL INSTRUCTION</b>	<b>\$</b>	<b>2,913,027.00</b>	<b>\$ 2,840,373.00</b>
<b>2100 SUPPORT SERVICES-STUDENTS-RELATE SERVICES</b>			
Salaries	\$	437,905.00	\$ 420,040.00
Employee Benefits	\$	253,923.00	\$ 248,026.00
Purchased Services	\$	2,938.00	\$ 7,816.00
Supplies and Materials	\$	66.00	\$ 2,353.00
Assets	\$	-	\$ 643.00
<b>TOTAL SUPPORT SERV-STUDENTS-RS</b>	<b>\$</b>	<b>694,832.00</b>	<b>\$ 678,878.00</b>
<b>2200 SUPPORT SERVICES-TO-INSTR-STAFF</b>			
Salaries	\$	365,354.00	\$ 325,593.00
Employee Benefits	\$	254,970.00	\$ 237,263.00
Purchased Services	\$	157,353.00	\$ 208,039.00
Supplies and Materials	\$	8,549.00	\$ 8,740.00
Assets	\$	24,098.00	\$ 105,496.00
<b>TOTAL SUPPORT SERV-INSTR-STAFF</b>	<b>\$</b>	<b>810,324.00</b>	<b>\$ 885,131.00</b>
<b>2300 SUPPORT SERVICES-LAND GRANT</b>			
Salaries	\$	15,568.00	\$ 29,699.00
Employee Benefits	\$	4,243.00	\$ 10,568.00
Purchased Services	\$	23,228.00	\$ 10,630.00
Supplies and Materials	\$	11,014.00	\$ 6,538.00
Assets	\$	925.00	\$ 2,884.00
<b>TOTAL SUPPORT SERV-LAND GRANT</b>	<b>\$</b>	<b>54,978.00</b>	<b>\$ 60,319.00</b>
<b>2400 SUPPORT SERVICES-SCHOOL ADMIN</b>			
Salaries	\$	138,415.00	\$ 123,457.00
Employee Benefits	\$	86,782.00	\$ 81,692.00
Purchased Services	\$	39,615.00	\$ 156,056.00
Supplies and Materials	\$	4,283.00	\$ 4,933.00
Assets	\$	1,068.00	\$ 180.00
<b>TOTAL SUPPORT SERV-SCHOOL ADMIN</b>	<b>\$</b>	<b>270,163.00</b>	<b>\$ 366,318.00</b>
<b>2500 SUPPORT SERVICES-CENTRAL BUSINESS</b>			
Salaries	\$	74,116.00	\$ 61,258.00
Employee Benefits	\$	49,497.00	\$ 47,217.00
Purchased Services	\$	74,143.00	\$ 94,688.00
Supplies and Materials	\$	3,672.00	\$ 2,307.00
Assets	\$	58.00	\$ -
<b>TOTAL SUPPORT SERV-CENTRAL BUSINESS</b>	<b>\$</b>	<b>201,486.00</b>	<b>\$ 205,470.00</b>
<b>2600 OPERATION AND MAINTENANCE OF PLANT</b>			
Salaries	\$	68,767.00	\$ 76,980.00
Employee Benefits	\$	42,593.00	\$ 42,556.00
Purchased Services	\$	174,583.00	\$ 182,953.00
Supplies and Materials	\$	1,725.00	\$ 1,970.00
Assets	\$	-	\$ 314.00
<b>TOTAL OPER AND MAINT OF PLANT</b>	<b>\$</b>	<b>287,668.00</b>	<b>\$ 304,773.00</b>

## USDB COST DATA -- FOR FY 2016--Period 3

MAINTENANCE AND OPERATION		2016	
		2016 YTD Expenses	2015 YTD Expenses
<b>2700 STUDENT TRANSPORTATION SERVICES</b>			
Salaries	\$	2,551.00	\$ 2,659.00
Employee Benefits	\$	221.00	\$ 585.00
Purchased Services	\$	128,668.00	\$ 113,660.00
Supplies and Materials	\$	-	\$ -
Assets	\$	-	\$ -
<b>TOTAL STUDENT TRANSP SERV</b>	<b>\$</b>	<b>131,440.00</b>	<b>\$ 116,904.00</b>
<b>3100 SCHOOL LUNCH</b>			
Salaries	\$	8,998.00	\$ 9,661.00
Employee Benefits	\$	13,308.00	\$ 9,550.00
Purchased Services	\$	65.00	\$ 3,188.00
Supplies and Materials	\$	1,049.00	\$ 11,173.00
Assets	\$	-	\$ -
<b>TOTAL SCHOOL LUNCH</b>	<b>\$</b>	<b>23,420.00</b>	<b>\$ 33,572.00</b>
<b>3300 STEP PROGRAM / RESIDENTIAL</b>			
Salaries	\$	15,837.00	\$ 30,212.00
Employee Benefits	\$	17,918.00	\$ 25,133.00
Purchased Services	\$	76.00	\$ 165.00
Supplies and Materials	\$	198.00	\$ -
Assets	\$	-	\$ -
<b>TOTAL STEP PROGRAM / RESIDENTIAL</b>	<b>\$</b>	<b>34,029.00</b>	<b>\$ 55,510.00</b>
<b>TOTALS</b>		<b>\$</b>	<b>5,421,367.00</b>
		<b>\$</b>	<b>5,547,248.00</b>

**Advisory Council Land Grant/Enrichment Funds Status (FY16)**

October for September 1, 2015 through September 30, 2015

<b><u>Beginning Balance</u></b>	<b><u>September</u></b>
	\$1,712,115.71
<b>Actual Expenditures</b>	<b>\$ <u>19,201.47</u></b>
<b>Remaining Balance:</b>	\$1,692,914.24
<b>Remaining %</b>	<b>97%</b>

**EXPENDITURE CATEGORIES:**

<b>PERSONNEL:</b>	\$ 578.39
<b>SUPPLIES AND MATERIALS:</b>	\$ <u>18,623.08</u>
	<b>\$ <u>19,201.47</u></b>

**PERCENTAGE OF EXPENDITURES:**

<b>PERSONNEL:</b>	<b><u>September</u></b>
	3%
<b>SUPPLIES AND MATERIALS:</b>	<b>97%</b>

**Fiscal YTD Total Expenses \$54,978.77**

**Total Remaining % 97%**  
**Total % Allotment Spent 3%**  
**Funds Remaining \$1,692,914.24**

**SPECIAL PROJECTS \$750,000**

**AMOUNT REMAINING: \$942,914.24**

Board meetings - the State Board of Education will convene monthly as the school board for USDB, at least 10 times per year

- Generally, USDB “Board Meetings” will occur each Thursday evening at 5:00 preceding each regular (monthly) Board of Education meeting
- Generally, USDB Board meetings will be scheduled for 30-60 minutes each month
- USDB Board meetings may include public comment time, MOU and other business approvals, monthly and quarterly financial reports, and policy discussions
- USDB will also report on one school division each month

Monthly USDB Board meeting will remove the need for the following previous board “workarounds”:

- The Board will no longer appoint one member to participate with the USDB Advisory Council since the entire board will meet with USDB monthly
- The USOE will no longer appoint a staff liaison, since the superintendent and the associate superintendents will officially represent USDB with USOE business
- Quarterly board committee reports will no longer be necessary, since USDB will report monthly to the full board.
- The day-long annual Advisory Council meeting will no longer be necessary, since the Board will have an annual planning meeting with USDB and Advisory Council members will be included.

The USDB Board annual planning meeting

- This will likely occur in the Fall each year, after previous school year data is available
- The meeting will likely be scheduled for 3-4 hours instead of an entire day
- The USDB Advisory Council will be included so the members can give direct feedback to members of the Board

Clarification of the Role of the Advisory Council

- The main function of the Advisory Council members is to provide important feedback from their unique areas of expertise
- The main purpose for Advisory Council meetings is to provide USDB with important feedback on administrative agenda items in a public meeting
- The USDB Advisory Council is also the recommending body for enrichment funds and donated funds. The Board still has final authority.

Annual USDB Board events (Advisory Council members are always welcome to attend these events and be recognized as well)

- USDB Opening Institute – Board members are encouraged to come and interact with USDB educators and other employees
- USDB Day on the hill - Board members are encouraged to visit and see the process of teaching and learning, and to interact with legislators during the session
- USDB Graduation – Board members are encouraged to attend, participate, and to interact with USDB graduates at commencement in May
- Board members are welcome to visit USDB programs any time during the year at their convenience and are encouraged to get to know what we are doing!