

MINUTES

**UTAH
SUBSTANCE USE DISORDER COUNSELOR
LICENSING BOARD MEETING**

July 8, 2015

**Room 474, 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:04 A.M.

ADJOURNED: 10:44 A.M.

**Bureau Manager:
Board Secretary:**

Dane Ishihara
Lee Avery

Board Members Present:

Santiago Cortez, Chairperson
Michael Dulle
David Felt
Bruce Chandler
Leslie Woodfall

Board Members Excused:

Lori Buhler
Valerie Fritz

DOPL Staff Present:

Mark Steinagel, DOPL Director
Susan Higgs, Compliance Specialist

Guests:

None

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Introduction of Ben Baker, DOPL Investigator

Mr. Ishihara introduced Mr. Ben Baker to the Board. Mr. Baker is the DOPL Investigator assigned to the mental health professions.

Minutes:

The Board reviewed the minutes from the May 5, 2015 Board meeting. Mr. Felt made a motion to accept the minutes. Mr. Dulle seconded the motion. The motion carried unanimously.

COMPLIANCE REPORT:

Susan Higgs, Compliance Specialist

#1. Ms. Chelsie Durden is in compliance with her stipulation. This will be her second meeting with the

Board. She submitted an amended probation plan. She is now working at Crystal Recovery. She submitted supervisor reports for April, May and June.

#2. Ms. Brittani Roberts is in compliance with her stipulation.

#3. Lindsay Titus is not in compliance with her stipulation. She submitted five months of supervision reports. She attends two support meetings a month. She is consistently submitting her self-assessments. Ms. Titus had one negative UA, one no show UA, one excused UA and 21 missed call-ins.

Discussion:

The Board expressed concern regarding Ms. Titus not calling the UA line and discussed the possibility of imposing a fine.

#4. Ms. Tiffany Kelsch is in compliance with her stipulation. Ms. Kelsch is not working in the field at this time. She submitted certificates for the CE courses she completed. The Board noted that she has completed numerous ethics courses.

#5. Twana Fencil, new probationer. She signed her stipulation just days before the previous Board meeting. She was unable to meet with the Board at that time due to health problems.

Discussion:

Ms. Higgs advised the Board that the Division is considering suspending her license for six months giving her time to take care of her health issues. Mr. Felt made a motion to support the Division suspending Ms. Fencil's license for six months. Ms. Woodward seconded the motion. The motion carried unanimously.

#6. Spencer Jensen, new probationer. Mr. Jensen has not contacted Ms. Higgs. His letter to meet with the Board was returned for a bad address.

Discussion:

Mr. Felt made a motion to recommend the Division revoke Mr. Jensen's license. Mr. Dulle seconded the motion. The motion carried unanimously.

APPOINTMENTS:

#1. Ms. Chelsie Durden, new probation.

Ms. Durden met with the Board. Mr. Felt conducted the interview. Ms. Durden stated she has a new job and she really likes it. She is working at Crystal Recovery. The facility is co-ed, for adults, and has been open for three months. She has been there for one month. They have eight beds. Mr. Don Briggs is her supervisor. Ms. Susan Reynolds is her therapist, and Ms. Susan Young is the facility manager. The Board asked to see Ms. Durden October 14, 2015. **Ms. Durden is in compliance with her stipulation.**

#2. Ms. Brittani Roberts, probation interview

Ms. Roberts is not working in the field and will not be meeting with the Board today. She was not able to get the time off work. She has an intern license through December 3, 2016. She had one missed check-in since January. No positive UAs. She will meet with the Board October 14, 2015.

#3. Ms. Lindsay Titus, probation interview

Ms. Titus met with the Board. Ms. Woodfall conducted the interview. Ms. Titus stated she is currently working at an agency where she is doing admissions and marketing. She is working full time. Ms. Titus stated she is doing some counseling and wants to finish her hours. Her sobriety date is December 4, 2012. The Board expressed concern that she continues to miss calling the drug screen line. She has doubled the missed call-ins since she last met with the Board. The Board feels she is not taking her probation with the Board serious. The Board is considering issuing her a fine. Ms. Titus stated that this probation has been hard for her. Calling the drug screen line has been difficult. She realizes that she has not kept her commitment regarding her stipulation and will try to do better. She feels that she is doing so much better in her life now. Ms. Titus stated that she wants to keep her license; and will try to do better. The Board advised Ms. Titus that she has been indecisive about her license and probation for months. She needs to realize there are expectations and deadlines she needs to meet. The Board feels she needs something to help motivate her to comply with her stipulation or surrender her license. Mr. Dulle made a motion to impose a \$250.00 fine and that she stays in compliance with her stipulation. Mr. Felt seconded the motion. The motion carried unanimously. The Board asked to see Ms. Titus October 14, 2015. **Ms. Titus is not in compliance with her stipulation because she had one negative**

UA, one no show UA, one excused and 21 missed call-ins and was issued a \$250.00 fine.

#4. Ms. Tiffanie Kelsch, probation interview

Ms. Kelsch met with the Board. Mr. Dulle conducted the interview. Ms. Kelsch stated she is doing some volunteering, impact training and working part time. She is attending real estate school. The Board reviewed the CE certificates Ms. Kelsch submitted, noting that these courses look very good. Ms. Kelsch stated that they helped her a lot. This information was a good refresher course for her. Mr. Felt made a motion to approve these CE hours. Ms. Woodland seconded the motion. The motion carried unanimously. Ms. Kelsch stated she is not attending support meetings at this time. She is very involved in Landmark volunteering and making friends. The Board asked to see Ms. Kelsch October 14, 2015. **Ms. Kelsh is in compliance with her stipulation.**

#5. Ms. Twana Fencil, new probation interview

Ms. Fencil did not meet with the Board. Mr. Felt made a motion to support the Division suspending Ms. Fencil's license for six months. Ms. Woodward seconded the motion. The motion carried unanimously.

#6. Mr. Spencer Jensen, new probation interview

Mr. Jensen failed to contact the Compliance Specialist. He has not returned her phone calls or emails. His letter to meet with the Board was returned for a bad address. This is the second time Mr. Jensen failed to keep his appointment with the Board. The Board supported the Division revoking Mr. Jensen's license.

DISCUSSION ITEMS:

1. Discussion of proposed rule filing

The Board reviewed draft language regarding suicide prevention training. Mr. Ishihara noted that the way the language is written; indicates that the two hours are "in addition to" the total number of CE hours. Mr. Cortez stated he was at the meeting with State Legislators and the intent was not to add to the total number of CE hours. Mr. Ishihara stated that he will review this with Mr. Steinagel to see if it can be interpreted the way it was meant. The Division will start enforcing this with the CE hour starting with the 2018 renewals.

Not on the agenda:

Mr. Ishihara advised the Board that there is a concern regarding the number of supervisees to supervisor ratio. He asked an office intern to look at 12 different states requirements. The Board will review this at the October 14, 2015 Board meeting.

Next Board Meeting:

October 14, 2015

2015 Board meetings have been tentatively scheduled

October 14

2016 Board meetings have been tentatively scheduled:

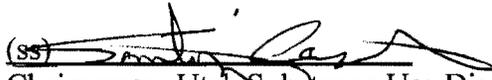
January 13, April 20, July 13, October 12

ADJOURN:

The meeting adjourned: 10:44 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Oct 14, 2015
Date Approved

(ss) 
Chairperson, Utah Substance Use Disorder Counselor
Licensing Board

10.14.2015
Date Approved

(ss) 
Bureau Manager, Division of Occupational &
Professional Licensing