



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – OCTOBER 20, 2015**

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

2. **City Administration Report**

- a. Departments August
- b. September Anniversaries Employee Recognition
- c. Staffing Authorization Plans August
- d. Financial Report
- e. Community Development Report

F. Consent Items

- 1. **Review of meeting minutes from:**
 - September 29, 2015 Joint Strategic Planning Meeting
 - October 6, 2015 City Council Work Session
 - October 6, 2015 City Council Regular Session
- 2. Appointment of new Fire Chief, per City Code 4-1-1

G. Discussion

1. **Wasatch Front Regional Council Funding Program Announcement**

Presenter: Rodger Worthen, City Administrator & Mayor Searle

H. Action Items

1. **Consideration of Resolution 2015-33 Justice Court Recertification**

Presenter: Steve Brooks, City Attorney

I. Discretionary Items

J. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 16th day of October, 2015 at the Riverdale City Hall Noticing Board and on the City website at <http://www.riverdalecity.com/>. A copy was also provided to the Standard-examiner on October 16, 2015.

Jackie Manning
Riverdale City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
OCTOBER 20, 2015**

AGENDA ITEM: E2

SUBJECT: City Administration Report

ACTION REQUESTED BY PETITIONER: Information only

INFORMATION:

- a. [September Department Reports](#)
- b. [Anniversaries Employee Recognition](#)
- c. [Staffing Authorization Plan](#)
- d. [Treasury Report](#)
- e. [Community Development Projects Status Report](#)

[BACK TO AGENDA](#)

City Administration:

1. Rodger Worthen:

- Met with UTA officials to discuss ongoing Bus stop construction and additional sites
- Met with City engineer to discuss bridge design details on 4400 South project
- Held weekly update meetings with Community Dev and Mayor
- Attended CTC meetings
- Attended Senior Center activities
- Attended the Utah League of Cities & Towns conference with elected officials
- HUD resiliency grant work with JUB engineers and staff
- Held various developer meetings regarding RDA property on West bench and 550 West
- URMMA training on inspection program held with staff
- Attended the open house for Bravo Arts academy
- Met with representatives of the National Park service regarding award of funding for project planning and assistance on the NPS RTCA grant.
- Held weekly staff meetings
- Met with Randy Sant regarding RDA or CDA status and questions
- Staff interviews
- RDA loan work
- 550 West RDA design of potential development and future property acquisitions
- Various day to day issues
- Working on design options for additional trail enhancements
- Held interviews for hiring a new fire chief, worked through hiring negotiations
- Strategic planning with Planning Commission and City Council
- Weber Basin Water presentation on water issues – attended with Mayor
- Worked with Veteran memorial volunteers on various concerns and plaque replacement
- Resolved rental issues on 550 west RDA housing lease agreements
- Attended URMMA training on police officer shootings w/mayor and City attorney
- Met with various dept. head staff for day to day operational issues
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2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process.
- Prepared paperwork & files for 60 pre-trials & 4 trials.
- Follow-up and filing of court dispositions after pre- trial or trial. .
- Record requests – 20 GRAMA requests for police reports, videos and other miscellaneous city records.
- Community Development Department - 13 Building permits issued
- Building inspections scheduled and logged.
- Attended annual required TAC conference for BCI (Bureau of Criminal Identification)

3. Jackie Manning:

- Prepared City Council, Planning Commission, and RDA meeting agendas, packets and minutes; and prepared agenda, packet and minutes for Strategic Planning Meeting & Design Review Meeting.
- Issued business licenses and answered questions pertaining to the City Ordinance.
- Noticed all ordinances and resolutions passed by the Council
- Attended Election Trainings and election officer duties including but not limited to: responding to election questions, preparing and sending candidates information pertaining to the election as required by law.
- Attended UMCA (Utah Municipal Clerk Association) conference
- Attended UBLA (Utah Business License Association) conference
- Attended ULCT (Utah League of Cities and Towns) City Recorder Day and earned passed the Records test on GRAMA

Business Administration:

1. Lynn Fortie:

Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues. Worked with auditors on audit.

2. Stacey Comeau / HR:

New Hires:	Jacob Morrill	Community Services
	Baylee Cascaddan	Community Services
	Samuel Smith	Community Services
	Cameron Reeve	Community Services
Terminations:	Michael Hein	Community Services
	LaMonte Charles	Public Works
	Jacob Morrill	Community Services

9/14/15 Attended NUHRA Board Meeting

3. Chris Stone:

- Set up for Strategic Planning meeting at the Senior Center.
- Various updates to the city website and social media sites.
- Completed the City newsletter for October.
- Completed the employee newsletter for October.

4. Rich Taylor:

Youth Basketball: Sign up for basketball was open for most of the month of September. 1st & 2nd grade is coed, girls only 3rd thru 9th grades. Games starting date is October 21st. Boys 3rd thru 9th grade will register in November and start play in January. We have 43 participants signed up.

Youth Flag Football: The flag football season started September 9th. We combined with Washington Terrace, Clearfield, Sunset, South Weber, Ogden, Roy, and South Ogden Cities to form our league. Riverdale has 8 teams participating in the league. We have 68 children from Riverdale participating.

Intramurals: Basketball is the activity for the month. We have 34 children participating in this activity. The activity is held 4 days a week for 6 weeks.

Kid Korner: A new program where kids come after school and have time to do homework and participate in games and activities. We have 18 kids registered for this activity. It is held on Mon, Tues, and Thurs for 6 weeks.

Smart Start: This activity started on September 7th. We have 5 five year olds and 4 six year olds participating. They meet every Tuesday and Thursday for an hour each night for 6 weeks and the child must be accompanied by an adult.

Special Assignments:

1. Hired 2 new Rec workers and a new specialist
2. Replace the DVR at the community center
3. Repaired the amps for the speakers in the gym
4. Started a new program Kid's Korner
5. Revamped the group fitness program
6. Held a gluten free class that was attended by 18 people
7. Attended RYC Meeting planning for the Halloween Event
8. Planned Veteran's Day Program

Fire Department:

- Hosted Weber County USAR Trench Rescue Training
- Held monthly part-time drill
- Monthly department Officer's meeting held
- Attended Weber County Policy group meeting
- Attended Spillman implementation meeting
- Trained 10 individuals from Step-by-Step Daycare in CPR
- Attended Old Navy Safety Fair
- Conducted 3 station tours
- Chief hiring process on September 21 & September 28
- Assisted Weber County Honor Guard in retired firefighter funeral in Riverdale City

Calls for the month of September, 2015

Response Disposition	# of Times	% of Times
Cancelled	13	19.40%
Dead at Scene	3	4.48%
No Patient Found	1	1.49%
No Treatment Required	3	4.48%
Ogden PMA aboard w/ Riverdale Transport	4	5.97%
Patient Refused Care	3	4.48%
Roy PMA aboard w/ Riverdale Transport	7	10.45%
Treated and Released	12	17.91%
Treated, Transported by Law Enforcement	2	2.99%
Treated, Transported by Private Vehicle	1	1.49%
Treated, Transported by Riverdale EMS	17	25.37%
Unknown	1	1.49%
Total	67	100%

Police Department:

Patrol: Officers were called to a domestic disturbance in the mobile home park at 4375 S. Weber River Dr. On arrival they located a male sitting in the middle of the street armed with two large knives, one in each hand. The suspect stood up and began to advance towards officers yelling at them to shoot him and that he wanted to die. Officers shot the suspect with bean bag rounds to stop him from advancing. The suspect ran into his mother's mobile home and barricaded the door. Units from South Ogden and Roy PD arrived to assist with containment of the suspect and both Riverdale Lieutenants were also called out and responded. A negotiation began with the suspect. He would come to different windows still armed with the knives and rant about different problems while stabbing the outside of the trailer. The suspect stabbed himself and was bleeding quite bad. The suspect exited the trailer still armed and began to walk towards officers again. Bean bag rounds were deployed again which caused the suspect to retreat into the home again. Negotiations continued and the suspect after almost 2 hours put his knives down and surrendered peacefully. He was taken to the hospital then booked into jail for DV related crimes.

Officers responded to the 500 W. block of 5400 S. on report of a 37 year old male who was found deceased. Officers and detectives investigated the scene as did the medical examiner's office. It is believed that the individual died of an overdose of illegal drugs (heroin). The case is still pending while toxicology tests are being conducted.

Officers assisted Davis Metro Narcotics with serving a search warrant in the 5400 S. block of 1150 W. A large quantity of methamphetamine (1 pound) and heroin (1/2 pound) were found in the residence. A motor home was also located leaving the scene just prior to the warrant being served. The motor home was stopped and searched and user quantity meth and paraphernalia were located inside. The case is being handled by Davis Metro for charges against the suspect who has been dealing large quantities of drugs.

Sgt. Engstrom responded to the 800 W. block of 4375 S. on report of a female who was not breathing. Medical arrived and determined that she was deceased and beyond help. Sgt. Engstrom began an investigation into the death and had the medical examiner's office respond to assist in the investigation and for transportation of the body for an autopsy. The case is still being investigated.

Officer Atkinson responded to a report of a body found on the trail in the area of the Kayak Park at 0522 hours in the morning. Officer Atkinson arrived and found a male who was the victim of a gunshot wound. Officers secured the crime scene and multiple supervisors from the department and detectives responded to investigate. The Weber Morgan Homicide Task Force was activated and also responded to assist with the investigation. Several search warrants were written and executed and multiple interviews were conducted with individuals. A suspect was eventually arrested for murder and was booked into the Weber County Jail.

Officers responded to an apartment complex in Washington Terrace to assist the Sheriff's Office on a shooting that had just occurred. One male individual had been shot two times and the suspects had fled the scene. Officers assisted in a search of the area.

Officers were alerted to a male suspect who had a no bail parole violation warrant who was being released from the McKay Dee psych unit. Officers stopped the vehicle he was riding in and took him into custody. Officer McBride noticed a moniker on his hat that looked similar to graffiti he had seen in Riverdale City. The suspect was questioned about the graffiti and admitted to tagging several places in the city. The suspect was charged with criminal mischief.

INVESTIGATIONS

Assault: Detective Peterson conducted follow up on an assault that occurred at Buffalo Wild Wings. The suspect hit the victim in the head when he wasn't expecting it and then fled the scene. Detective Peterson interviewed the suspect and he confessed to the assault. The suspect was summonsed for assault.

Fraud/Forgery: Officers responded to Motel Six on a report of a woman asking for help at the front desk. Upon arriving the officers responded to investigate and found several forged ID's and checks in one of the motel rooms. A search warrant was executed and dozens of stolen ID's, forged ID's and checks were recovered. A female suspect was charged with 10 counts of identity theft, 9 counts of unlawful acquisition of a financial card. A male suspect was charged with 10 counts of identity theft, 9 counts of unlawful acquisition of a financial card.

Homicide: On 9/13/2015 at 0522 hours, Riverdale Police Department was dispatched to a report of a body that was found on the Riverdale Parkway Trail in the area of 4350 South. Officers arrived and found a 25 year old male who was deceased from a gunshot wound.

Riverdale Police Department Detectives, Riverdale Police Officers and HTF Detectives investigated leads that developed in this case. Several people were taken in for questioning in regards to their possible involvement. Due to information obtained in interviews and evidence recovered, Luciano Silva, a Riverdale resident, was arrested for murder and two counts of obstruction of justice. Silva was booked into the Weber County Jail. The victim has been identified as Horacio Mendez-Sanchez a 25 year old male.

The investigation began with no leads, just an unidentified male with a gunshot wound in the back of the head located by a jogger on the parkway. The case was resolved 9 hours later. All the investigators involved did a great job.

Burglary & Robbery: Detective Pippin conducted follow up on a burglary at Cash America. The suspects also robbed a 7-11 at gun point on the same night. Detective Pippin tracked down several leads that lead to other felony arrest during the course of the investigation. Detective Pippin kept an open mind and continued investigating until he identified the appropriate suspects. After identifying the suspects Detective Pippin was ambitious and conducted two knock and talks which lead to search warrants and new evidence. Detective Pippin interviewed the suspect twice where they later confessed to the robbery and burglary.

Aggravated Assault/Robbery: Detective Pippin investigated a robbery where juvenile gang members baited a homo sexual male to his home so they could rob him. They pretended they were interested in homosexual activity so they would be invited to the older man's home so they could rob him. They assaulted the victim breaking his jaw and stole his belongings. Detective Pippin

was able to identify the suspects. After interviewing all the parties involved, one male was charged with aggravated assault and robbery.

-In the month of September investigations was assigned 47 new cases and closed 28 cases.

Legal Services Department:

- Resolutions/Ordinances work–
- Legal work concerning - Spec events, Leases/termination, UDOT case (Parris), Signs, Kayak park, Reeves building, Police PT, URMMA, Foster, Handicap parking, Business licenses, GRAMMA, Graffiti, Surplus prop, Crim case (McG), Court recert.
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews,Fire Chief interviews
- Formal training attended- Police involved shootings
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

COURT MONTHLY REPORT

302 Total traffic cases	YTD 866 (Jul. 2015 to June. 2016)		
4 DUI	135 Moving violations	0 FTA	
0 Reckless/DUI red.	127 Non-moving violations	0 Other	
31 License violations	5 Parking		

61 Total Misdemeanor cases	YTD 202 (Jul. 2015 to June. 2016)		
2 Assault	0 Ill. sale Alc.	4 Dom. animal	3 Dom. violence
18 Theft	1 Other liq. viol.	0 Wildlife	20 Other misd./infrac
0 FTA	13 Contr. subst vio.	0 Parks/rec.	
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

257 Total cases disposed of this month 836 Total number of cases disposed of for the year (July 1, 2015 to June. 2016)

363 Total offenses this month 1065 Total offenses for year (July 1, 2015 to June. 2016)

Small Claims Total number of cases for the year (Jan. 2015 to Dec. 2015) -- Filed=36

Settled/Dismissed=22 Default=1

7 Cases filed	0 Trials
11 Settled/dismissed	0 Default judgment

# CITATIONS BY AGENCY	YTD (Jul. 2015 to June. 2016)
Riverdale City 163	511
UHP 103	284

MISC.	YTD (July 2015 to Jun. 2016)
Total Revenue collected \$51,464.12	\$ 158,817.52
Revenue Retained \$34,609.09	\$ 107,402.52
Warrant Revenue \$31,642.00	\$ 106,556.00

Issued warrants	50	167	
Recalled warrants	69		221

RSAC MONTHLY REPORT

21 participants	168 drug tests given	0 walked away/warrants issued
0 orientations	1 in jail/violations	1 ordered to inpatient
1 new participant	4 positive UA's/tests/dilutes	0 other
0 graduates	0 incentive gifts	
1 terminated/quit	5 spice tests given	

Alumni attended MADD impact panel in SLC

Community Development Department:

- 1134 W Riverdale Rd Comm Space: Concrete, footings inspection
- McDonald's kitchen improve and remodel: Final inspection
- Riverdale Business Park, Phase 2: Power to panel inspection
- Bravo Arts Academy: Hand rail inspection
- Ken Garff Nissan: Solar power system final inspection
- Mountain View Apartments: Four-way inspections
- Mitchell Farms, Lot 10: Underground plumbing, four-way and power clearance inspection
- Spirit Halloween: Fire inspection
- Home inspections for various projects on residential lots
- Storm water inspections completed in assistance to public works department
- Fire inspections and fire sprinkler checks for businesses
- Bravo Arts Academy: Opening and Ribbon Cutting attendance
- Started getting informal quotes for demolition processes
- Meeting with Nate Reeve re: Conceptual discussion regarding Reeve Office Building
- Meeting with Stan Sargent re: Riverview Mobile Estates
- Meeting with Doug Holmberg and Rick Thomas re: Unity Enterprises, LLC
- Meeting with resident re: Parks Riverwalk lot and access to sewer facility
- Meetings with Marcy Demillion, Scott Hess, and Hugh Osborne re: National Park Service grant opportunity
- Meetings with Dee Hansen re: Economic development and RDA areas
- Meetings with Randy Sant re: Economic development discussion
- HUD Resiliency Grant discussion participation by department member
- Economic development opportunities update and discussion meetings
- Utah League of Cities and Towns training attendance by department member
- Weber County Local Emergency Planning Committee attendance by department member
- Fire Marshals Association of Utah training attendance by department member
- Water class training attendance by department member
- Riverdale Joint Strategic Planning meeting attendance by department member

Fire Inspection / Code Enforcement Report: **attached**



CODE ENFORCEMENT REPORT

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	606	10/9/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	605	10/9/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4390 S 775 W	604	10/8/2015	6-4-5	OPEN	Trailer parked on the street.

Violations

Violation Status	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
4355 S 800 W	603	10/8/2015	UCC Ref.: RCC 4-5-3(B) (21),RCC 4-5-3(B)(31)	OPEN	Abandoned Vehicles, Parking On Landscaping or soft surface.

Violations

Violation Status	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
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4363 S 800 W	602	10/8/2015	RCC 4-5-3(B) (33)	OPEN	Unmanaged Growth
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Violations

Violation Status	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
820 W 4375 S	601	10/8/2015	RCC 4-5-3(B)(13), UCC Ref.: RCC 4-5-3(B) (21)	OPEN	Accumulation Of Junk on side of garage, Abandoned Vehicles

Violations

Violation Status	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
772 W 4375 S	600	10/8/2015	RCC 4-5-3(B)(31)	OPEN	Flatbed trailer on soft surface.

Violations

Violation Status	Notes
001: Open	Flatbed trailer

Site Address	Case #	Case Date	Code	Status	Description
5126 S 1250 W	599	10/7/2015	6-4-5, RCC 4-5-3(B) (33)	OPEN	Trailer in street. Unmanaged Growth.

Violations

Violation Status	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
5166 S 1250 W	598	10/6/2015	6-4-5, RCC 4-5-3(B)(13)	OPEN	Trailer in street. Accumulation Of Junk

Violations

Violation Status	Notes
001: Open	Trailer parked
001: Open	Driveway.

Site Address	Case #	Case Date	Code	Status	Description
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4978 S 1050 W	597	10/5/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
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Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	596	10/5/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
367 W HIGHLAND DR	595	10/5/2015	367 W HIGHLAND DR	OPEN	Unmanaged Growth

Violations

Violation Status	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
4261 S Riverdale Road	594	9/30/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	593	9/29/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	592	9/29/2015	RCC 4-5-3(B) (33)	SENT TO COURT	Parked in fire alley

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	591	9/29/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
5392 W Freeway Park Dr.	590	9/29/2015	1985 Code § 11-1-8	CLOSED	Engaging in business without a valid business license.

Violations

Violation Status	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	589	9/28/2015	41-1a-414	SENT TO COURT	Handicap Parking

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4060 Riverdale Road	588	9/28/2015	41-1a-414	SENT TO COURT	Handicap Parking

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	587	9/24/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4978 S 1050 W	586	9/24/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
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4106 S PARKER	585	9/23/2015	RCC 4-5 7-1-1	OPEN	Obstructions Trees on corner blocking view (by power box)
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Violations

Violation Status	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	584	9/23/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
1093 W Riverdale Road	583	9/22/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Code	Status	Description
4949 S 900 W	582	9/22/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	581	9/21/2015	RCC 4-5-3(B) (33)	SENT TO COURT	Parked in fire alley

Site Address	Case #	Case Date	Code	Status	Description
1135 W Riverdale Road	580	9/21/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4045 Riverdale Road	579	9/21/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4045 Riverdale Road	578	9/21/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	577	9/21/2015	RCC 4-5-3(B) (33)	SENT TO COURT	Parked in fire alley
Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	576	9/21/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
Highland Drive	575	9/21/2015	RCC 4-5-3(B) (33)	SENT TO COURT	SOUTH SIDE OF HIGHLAND DRIVE AND CHERRY DRIVE:It shall be prohibited

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	574	9/14/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	573	9/11/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4267 S Riverdale Road	572	9/11/2015	41-1a-414	SENT TO COURT	Handicap Parking

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4752 S 575 W	571	9/10/2015	RCC 4-5-3(B) (33)	SENT TO COURT	Too close to Fire Hydrant
Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	570	9/10/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	569	9/10/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	568	9/10/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4155 S Riverdale Road	567	9/10/2015	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
002: Closed	

Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	566	9/10/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	565	9/10/2015	41-1a-414	SENT TO COURT	Handicap Parking

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	564	9/10/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4978 S 1050 W	563	9/9/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Code	Status	Description
4949 S 900 W	562	9/9/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	561	9/9/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
4765 S 575 W	560	9/3/2015	UCC Ref.: RCC 4-5-3(B) (21,RCC 4-5-3(B) (33)	CLOSED	Abandoned Vehicles, Unmanaged Growth

Violations

Violation Status	Notes
002: Closed	
002: Closed	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	559	9/2/2015	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation Status	Notes
003. Sent to court	

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	558	9/2/2015	41-1a-414	SENT TO COURT	Parked in fire alley

Violations

Violation Status	Notes
003. Sent to court	Parked in fire

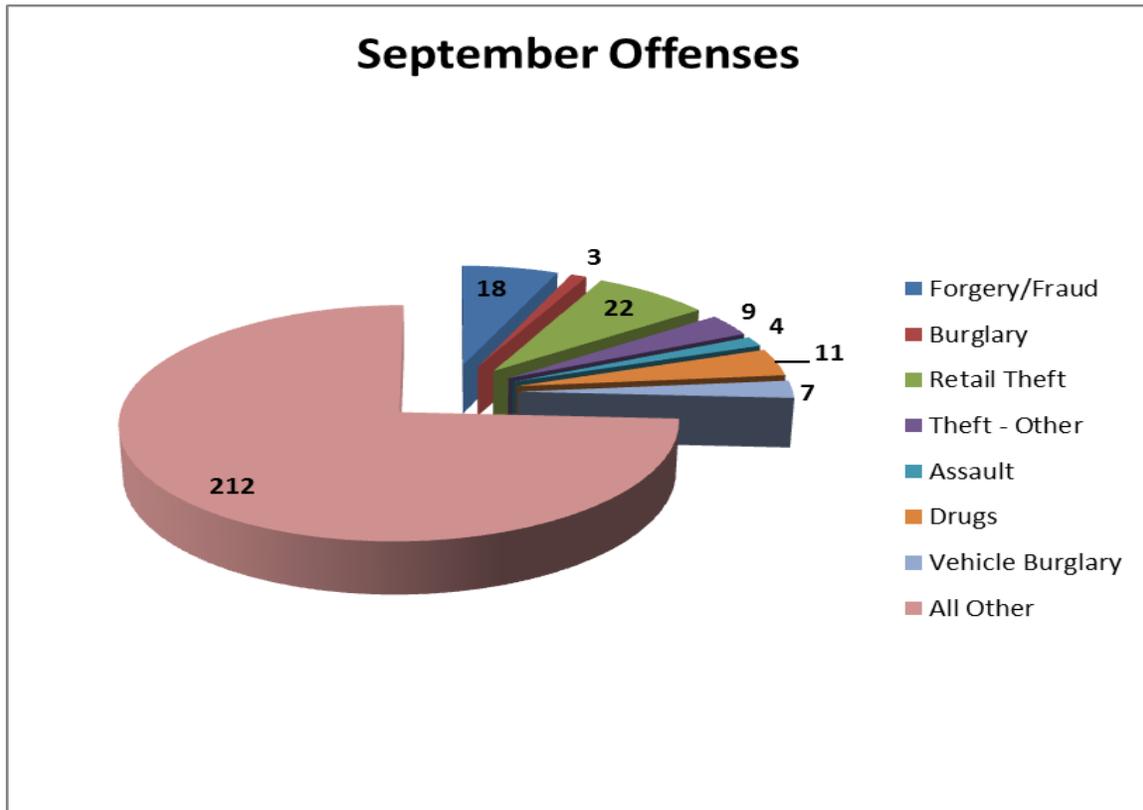
Total Records: 49

FIRE INSPECTIONS

Inspection Date Scheduled	Occupancy Name	Inspector Full Name	Inspection Shift	Inspection Passed
9/8/2015	Spirit Halloween	Randy Koger	FI41	No
9/9/2015	Spirit Halloween	Randy Koger	FI41	Yes

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2015
Report #12-9

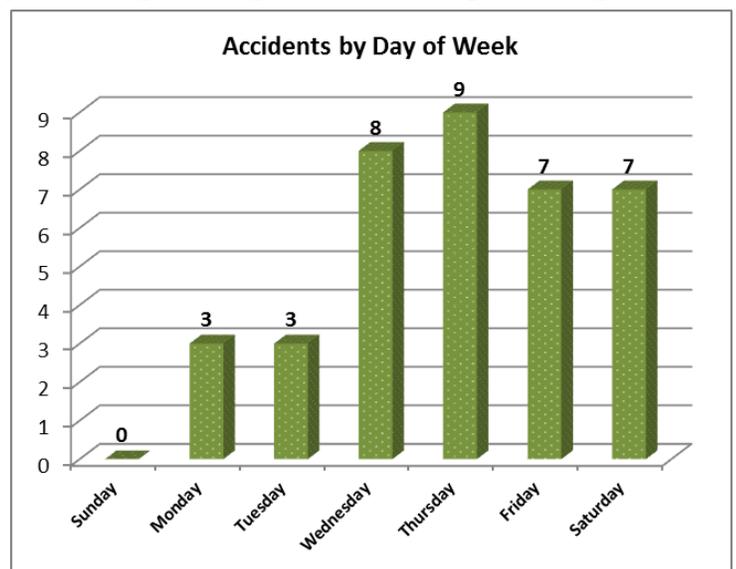


OFFENSES

There were **18** forgery/fraud cases reported throughout the month of September. There were **4** assaults, **27** Family Offenses, and **11** complaints involving drugs. There were **22** retail theft complaints reported in September, and **9** cases of theft from persons. There were **212** case reports generated for citizen assists, traffic control, warrant service, civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

TRAFFIC ACCIDENTS

September traffic accidents included **16** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **21** accidents reported to the State due to damage totals, and/or injuries. Officers made **1** DUI arrest, and also issued citations for **58** moving violations, and **131** non moving violations.



POLICE LINE - DO NOT CROSS

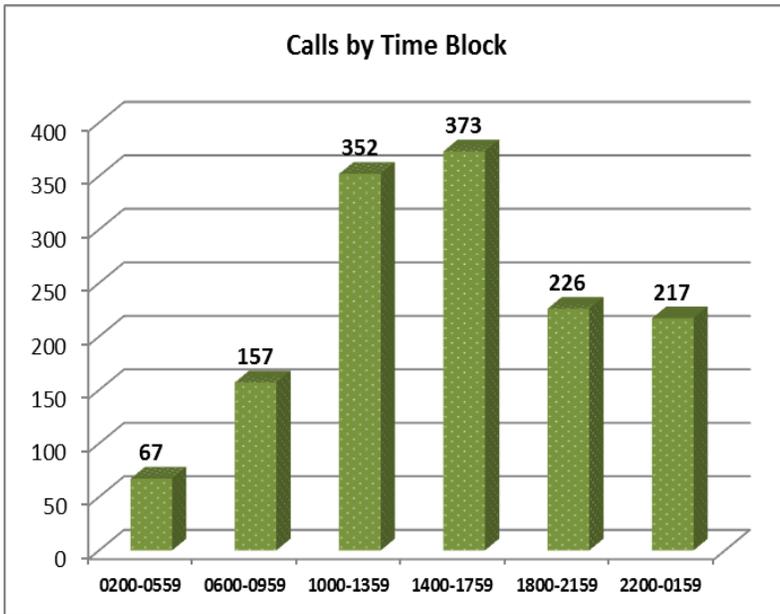
POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

RIVERDALE DEPARTMENT OF PUBLIC SAFETY

CRIME BULLETIN

September 2015
Report #12-9

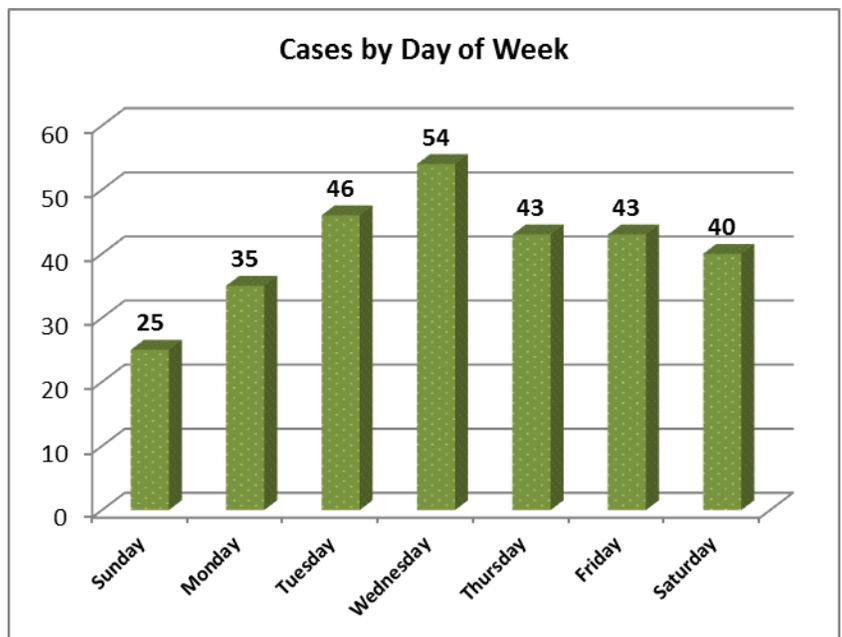


CALLS FOR SERVICE

There were **1392** calls for service during the month of September. There were **286** Case Reports written, **15** street checks conducted, and **4** noise ordinance violations reported. Officers had contact with **5** documented gang members throughout the month.

The number of case reports increases in the middle of the week throughout the week with a noticeable decline on Sundays. The busiest time of day for calls for service spikes between the hours of **1000-1800**, still remaining active later in the day. The largest drop between **0200** and **0600** remains consistent with previous months.

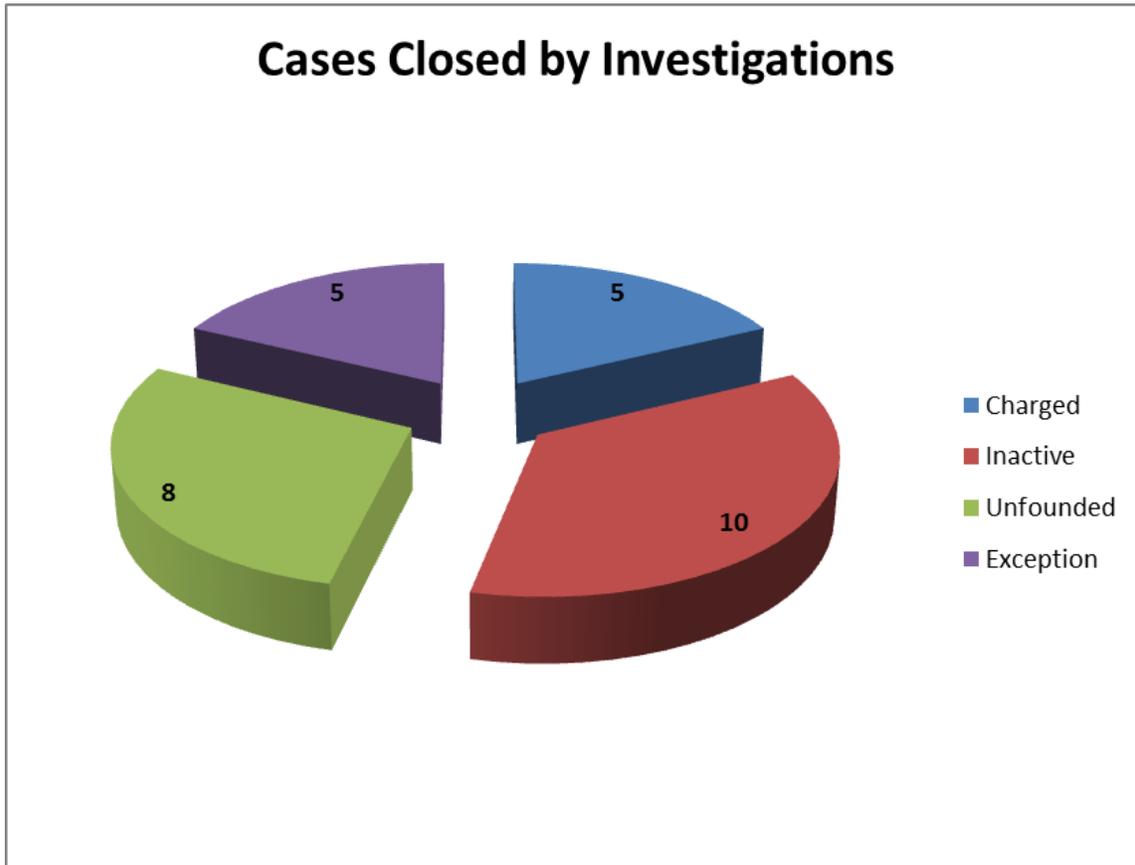
There were **64** adults arrested for various crimes and violations throughout the city, and **4** juveniles were referred to Juvenile Court.



RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2015
Report #12-9

The Investigations Division received **47** new cases assigned to them during September of 2015.



Investigators closed **28** cases in September. These cases were closed as follows:

- 5** - Charged - Individual(s) were charged with a crime
- 10** – Inactive (No information came to light that would further the investigation)
- 8** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 5** – Exception (Victim refused to cooperate or Prosecutors declined to file)

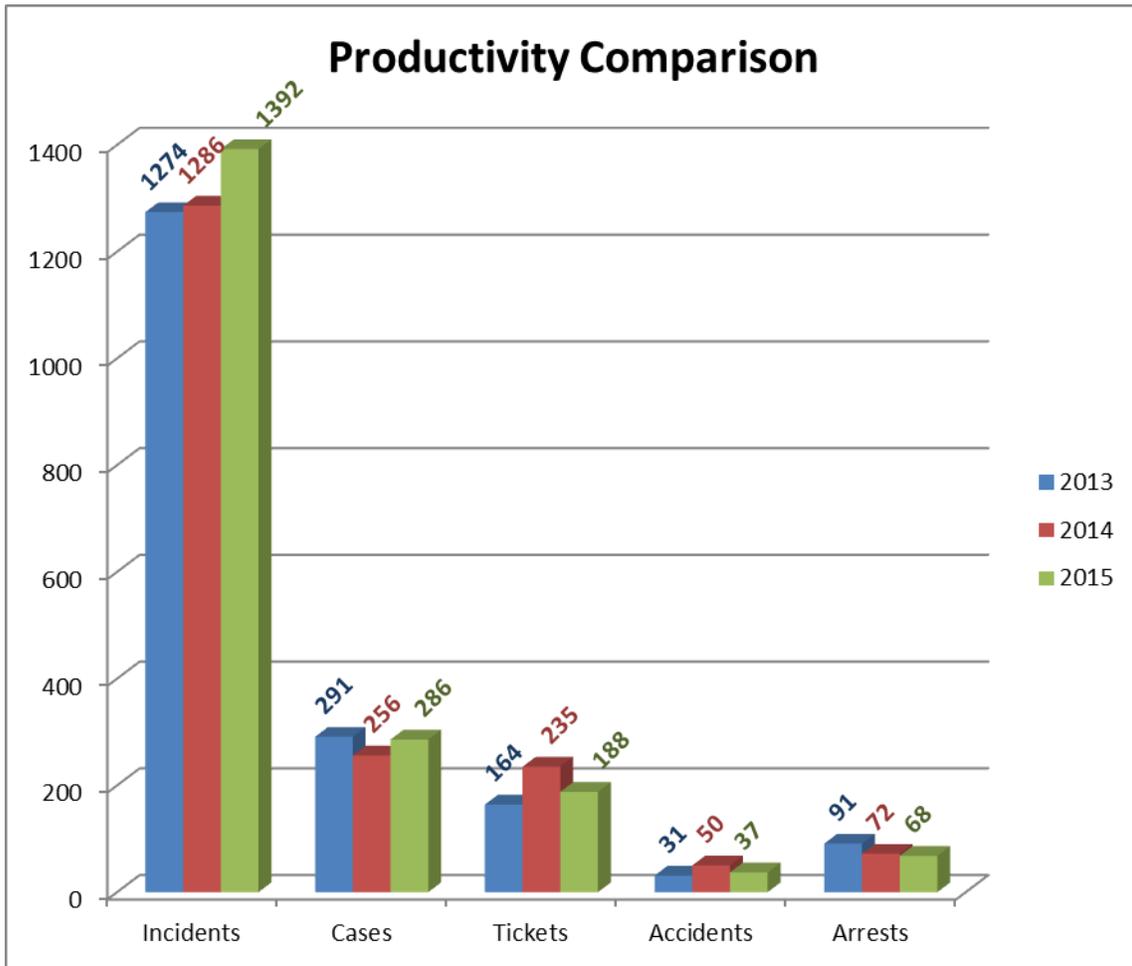
Of the individuals charged with a crime by investigations, **9** were adults, and **0** juveniles.

Investigators were able to recover **\$100** worth of property this month, however restitution will likely be ordered through the courts on the cases where an arrest resulted.

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2015
Report #12-9

Chart shows departmental statistics for September 2013, 2014 and 2015.



Employee Recognition – September 2015 Anniversaries

Years	Employee	Department
18		Eddie Graham Fire
11		Krystn Hinojosa Fire
5		Reuben Renstrom Legal
5		Wendy Turner Community Services
1		Jaxon Fernelius Community Services



Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of September 30, 2015		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	8.75
Public Works	11.00	11.00
Police	22.75	22.75
Fire	15.50	14.25
Total	73.50	72.50

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
City Admin	0.00	
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	0.25	over staffed
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(1.25)	PT/Chief position unfilled
Totals	(1.00)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	53.00
Seasonal Employees	1.00

Riverdale City Staffing Authorization Plan

Department: Elected - Mayor & Council

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>Election</u>	<u>Term of Office</u>	<u>Authorized</u>	<u>Actual</u>
	Mayor Norman Searle	2013	2014-2017	1.00	1.00
					
	Councilor / Mayor Pro Tem Don Hunt	2007	2012-2015	1.00	1.00
					
	Councilor			4.00	
	Braiden Mitchell	2011	2012-2015		1.00
	Michael Staten	2011	2012-2015		1.00
	Brent Ellis	2013	2014-2017		1.00
	Gary Griffiths	2013	2014-2017		1.00
	   				
	Total			6.00	6.00

Riverdale City Staffing Authorization Plan

Department: Planning Commission

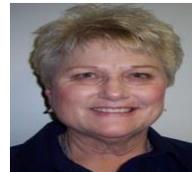
<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOA-City</u>	<u>Term Apptm't</u>	<u>Authorized</u>	<u>Actual</u>
	Blair Jones Chairman	02/2008	01/2016	1.00	1.00



	Vice Chairman Steve Hilton	01/2015	01/2019	1.00	1.00
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	Commissioner			5.00	
	Michael Roubinet	02/2013	01/2017		1.00
	Cody Hansen	02/2014	01/2018		1.00
	David Gailey	01/2015	01/2019		1.00
	Kathy Eskelsen	01/2012	01/2016		1.00
	Lori Fleming	01/2013	01/2017		1.00



	Total			7.00	7.00
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Riverdale City Staffing Authorization Plan

Department: City Administration

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
2310/1065	Exec. Admin. Asst./Legal Support Lynette Limburg 	8/14/1986	12/11/1998	1.00	1.00
130/140	City Recorder Jackie Manning 	6/29/2015	6/29/2015	1.00	1.00
125	City Administrator Rodger Worthen 	3/17/2014	3/17/2014	1.00	1.00
Total				3.00	3.00

Riverdale City
Staffing Authorization Plan

Department: Legal Services

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
1035	Court Clerk I			0.00	0.00
1040	Court Clerk II Earlene Lee	11/29/1999	5/1/2005	1.00	0.50
					
1045	Court Outreach Coord. Joan Dailey	11/28/2005	11/28/2005	1.00	1.00
					
1030/1045	Court Clerk Coord. Roger Wedde	1/24/2000	1/24/2000	1.00	1.00
					
1070	Prosec. Attorney Mike Junk	8/16/2004	8/16/2004	0.50	0.50
					
XXX	Justice Court Judge Reuben Renstrom	10/1/2010	10/1/2010	0.50	0.50
					
1025	City Attorney / Dept Head Steve Brooks	11/1/2004	11/1/2004	1.00	1.00
					
	Total			4.50	4.50

Riverdale City Staffing Authorization Plan

Department: Community Development

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
305/2030	Bldg Insp / PW Insp Jeff Woody	6/22/1992	6/1/2005	1.00	1.00
					
1710/330	Fire Insp./Code Enf. Randy Koger	7/9/1990	1/1/2012	1.00	1.00
					
335	Comm Dev Dir Michael Eggett	4/16/2013	4/16/2013	1.00	1.00
					
	Total			3.00	3.00

Riverdale City Staffing Authorization Plan

Department: Business Administration - Civic Center Division

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
600	PT Custodian Brenda Guzman Neil Amidan Steve Hodges	12/13/2010 8/1/2013 7/6/2015	12/13/2010 8/1/2013 7/6/2015	0.75	0.25 0.25 0.25
					
760	Civic Center Service Clerk Kay James Raelyn Boman	8/29/2005 9/3/2013	8/29/2005 4/6/2015	1.00	0.50 0.50
					
720/200	Acctg. Clerk Cindee Colby	9/2/2008	9/2/2008	0.50	0.50
					
610	Fac. Custodial Coordinator/ Pub Comm Spec Chris Stone	12/1/1992	12/1/1992	1.00	1.00
					
195/785	HR/Office Manager Stacey Comeau	1/31/2005	1/31/2005	1.00	1.00
					
165/780	Business Administrator Lynn Fortie	11/18/1991	7/1/2005	1.00	1.00
					
	Total			5.25	5.25

Riverdale City Staffing Authorization Plan

Department: Business Administration - Community Services Division

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	Rec Worker			2.75	
	Baylee Cascaddan	8/31/2015	8/31/2015		0.25
	Connor Daniels	6/15/2015	6/15/2015		0.25
	Braxton Wright	1/6/2015	1/6/2015		0.25
	Jacob Morrill	8/31/2015	8/31/2015		0.25
	Tristan Buckner	4/14/2015	4/14/2015		0.25
	Karson Kolb	3/16/2015	3/16/2015		0.25
	Chad Lockwood	4/15/2015	4/15/2015		0.25
	Jaxon Fernelius	10/15/2014	10/15/2014		0.25
	Kayson Choate	6/3/2015	6/3/2015		0.25
	Jakob Niederhauser	6/15/2015	6/15/2015		0.25
	Cameron Reeve	9/14/2015	9/14/2015		0.25



<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	Group Fitness Instructor				
	Katie Ellis	5/13/2013	5/13/2013	Sub	0.00
	Cassie Preece	8/26/2013	8/26/2013		0.25
	Debbie Cox	3/20/2014	3/20/2014	Sub	0.00
	Amy Arner	5/19/2014	5/19/2014	Sub	0.00



<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
1266	Comm Center Cust Clerk			2.00	
	Karen Dille	9/13/1999	9/13/1999		0.50
	Colleen Winget	9/16/2003	9/16/2003		0.33
	Nicole Gross	8/25/2014	8/11/2015		0.33
	Betty Wilson	9/2/2014	9/2/2014		0.33
	Amy Wright	4/10/2015	4/10/2015		0.33



1270

Rec Specialist

Samuel Smith
Miranda Rizzi

9/14/2015
3/20/2014

9/14/2015
3/20/2014

0.50

0.25
0.25



XXX	Sr. Center Worker RDA Daniel Pence	6/2/2015	6/2/2015	0.50	0.50
					
1570	Sr. Center Cook Wendy Turner	10/14/2010	1/16/2015	0.50	0.50
					
1424	Sr. Program Kitchen Aide Jenny Sears	2/24/2015	2/24/2015	0.25	0.25
					
225	Seniors Program Coordinator Shawn Jensen	7/1/2013	7/1/2013	1.00	1.00
					
340	Comm Services Coordinator Rich Taylor	6/30/2014	6/30/2014	1.00	1.00
					
	Rounding				0.18
	Total			8.50	8.75

Riverdale City
Staffing Authorization Plan

Department: Public Works

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
730	Billing Clerk Vicky Barrett	5/6/1985	6/2/1986	1.00	1.00
					
1230	Park Mtn Specialist I			0.00	0.00
1235	Park Mtn Specialist II			0.00	0.00
640/1230	Bldg & Grounds Maint Specialist Wes Kay	11/1/2008	11/1/2008	1.00	1.00
					
1240	Park Mtn Specialist III Abraham Torres Travis Gibson	5/9/2006 5/2/2011	9/1/2006 5/2/2011	2.00	1.00 1.00
	 				
1994	Mtn Field Supervisor Norm Farrell	8/17/1998	12/20/2004	1.00	1.00
					
2105	Utility Mtn Operator I			0.00	0.00

2110	Utility Mtnc Operator II			0.00	0.00
2115	Utility Mtnc Operator III			3.00	
	Bart Poll	8/24/1998	7/1/2004		1.00
	Matt Sorenson	11/1/1999	10/15/2013		1.00
	Jake Peterson	5/12/2014	5/12/2014		1.00
					
1994	Mtnc Field Supervisor			1.00	
	Kirk Favero	11/3/1997	7/1/2005		1.00
					
2115/2000	Utility Mtnc Operator III/Equipment Mtnc Spec			1.00	
	Bren Edwards	4/18/2008	4/1/2014		1.00
					
2025	PW Director			1.00	
	Shawn Douglas	5/20/1991	10/16/2011		1.00
					
	Total			11.00	11.00

Riverdale City Staffing Authorization Plan

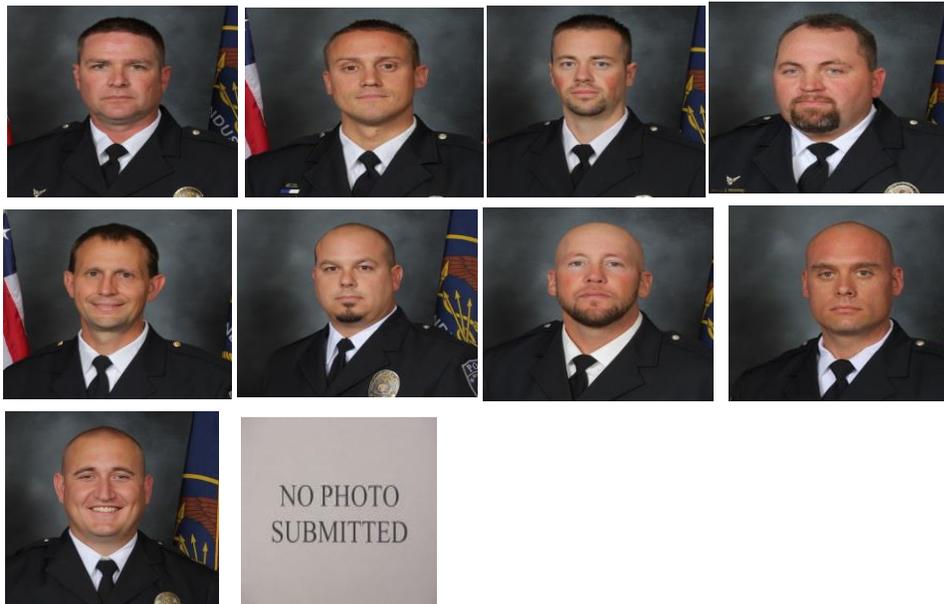
Department: Police

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	School Crossing Guard			0.75	
	Kathy Doxey	8/10/2015	8/10/2015		0.25
	Tamara Jones	8/22/2007	8/22/2007		0.25
	Frank White	9/23/2002	9/23/2002		0.25
	  				
1510	Animal Control Bonnie Jones	5/8/1998	5/8/1998	1.00	1.00
					
2335	Patrol Secretary/Receptionist Camille Tesch	3/8/2004	3/8/2004	1.00	1.00
					
2310	Administrative Executive Assistant Cindi Draper	1/30/1995	1/30/1995	1.00	1.00
					
1750	PT Police Officer I			0.00	0.00
1750	Pol Officer I			0.00	0.00

1755	Pol Officer II			4.00	
	Justin Kelley	6/16/2012	6/16/2012		1.00
	Rusty Bingham	6/16/2011	6/16/2011		1.00
	Chad Atkinson	8/31/2013	8/31/2013		1.00
	Tyler Tomlinson	5/31/2015	5/31/2015		1.00



1760	Pol Officer III			9.00	
	Nolan Geilmann	2/16/1999	2/16/2004		1.00
	Brandon Peterson	7/12/2002	11/16/2003		1.00
	Lynn Wright	7/1/2003	2/16/2004		1.00
	Trent Thompson	7/16/1998	11/16/2003		1.00
	Kevin Fuller	7/16/1998	2/16/2012		1.00
	Joel Pippin	2/16/2004	8/16/2004		1.00
	Joey Clark	12/6/2004	1/1/2005		1.00
	Benjamin Jensen	2/1/2007	2/1/2007		1.00
	Joseph McBride	1/2/2008	1/2/2008		1.00



1765	Pol Sgt			3.00	
	Curtis Jones	4/16/2002	1/1/2006		1.00
	Jamie Boots	2/1/2006	7/1/2013		1.00
	Derek Engstrom	11/16/2010	7/1/2015		1.00



1745	Police Lt.			2.00	
	Scott Brenkmann	4/14/1999	7/1/2006		1.00
	Casey Warren	4/16/2004	7/1/2015		1.00
					
1740	Police Chief			1.00	
	Dave Hansen	11/1/1985	6/1/2006		1.00
					
	Total			22.75	22.75

Riverdale City Staffing Authorization Plan

Department: Fire

<u>Job Code</u>	<u>Job Title / Incumbent</u>	<u>DOH-City</u>	<u>DOH-Position</u>	<u>FTE Authorized</u>	<u>FTE Actual</u>
XXX	PT Firefighter			5.00	
	Mike Albee	2/16/2001	2/16/2001		0.25
	Brian Wood	12/15/2008	12/15/2008		0.25
	Cameron Beck	12/5/2005	12/5/2005		0.25
	Darin Ryan	8/10/2010	8/10/2010		0.25



Open					0.00
Eddie Graham	10/22/1997	10/22/1997			0.25
Joshua Wead	7/29/2014	7/29/2014			0.25
Steven Whetton	7/29/2014	7/29/2014			0.25



Dave Griggs	8/15/1994	8/15/1994			0.25
Stephen Stenquist	12/15/2008	12/15/2008			0.25
Cameron West	6/22/2009	6/22/2009			0.25
Kraig Cutkomp	8/9/2012	8/9/2012			0.25



Jered Hawkes	12/15/2008	15/15/2008			0.25
Chad Wilson	12/5/2005	12/5/2005			0.25
Michael Hadley	8/29/2007	8/29/2007			0.25
Terry Johnson	9/16/2007	9/16/2007			0.25
Bret Bronson	12/20/2012	12/20/2012			0.25



Michael Payne	7/29/2014	7/29/2014	0.25
Jordan Cubbedge	7/29/2014	7/29/2014	0.25
Lydon Lafitte	7/29/2014	7/29/2014	0.25



2335	Fire Admin Secretary		0.50	
	Krystn Hinojosa	10/18/2004	10/18/2004	0.50



1695	FT Firefighter/EMT		6.00	
	Paul Flaig	4/4/1983	6/16/2011	1.00
	Dean Gallegos	8/21/1995	8/21/1995	1.00
	David Kingsley	8/27/2007	6/16/2011	1.00
	Matthew Slater	12/4/2001	6/16/2011	1.00
	Curtis Leishman	6/22/2009	6/16/2011	1.00
	Nathan Tracy	11/6/2012	2/7/2013	1.00



1675	Fire Captain		3.00	
	Bret Felter	2/4/2012	2/4/2012	1.00
	Matthew Hennessy	12/5/2005	2/1/2012	1.00
	Dave Ermer	6/3/1996	8/1/2005	1.00



1680	Fire Chief		1.00	
	Open			0.00
	Rounding		0.00	0.00

Total			15.50	14.25
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Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of August 31, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$1,441,138	\$228,519	\$2,000	\$689,161	\$599,845	\$1,273,395	\$1,206,345	\$67,050
Redevelopment Agency, RDA	\$3,211,112			\$27,922	\$6,696	\$48,741	\$232,724	(\$20,536)
Capital Projects Fund	\$1,652,786			\$836	\$5,027	\$1,688	\$7,139	(\$183,984)
Water Fund	\$1,616,936							
Sewer Fund	\$2,254,371			\$111,301	\$57,199	\$269,392	\$102,347	\$167,045
Storm Water Fund	\$1,233,680			\$95,920	\$29,301	\$191,989	\$50,091	\$141,897
Garbage Fund	\$281,779			\$19,499	\$13,296	\$38,488	\$24,879	\$13,610
Motor Pool Fund	\$1,772,291			\$28,870	\$24,956	\$57,575	\$25,206	\$32,369
Information Technology Fund	\$163,048			\$41,678	\$57,591	\$66,562	\$74,258	(\$7,696)
Total	\$13,627,141	\$228,519	\$2,000	\$1,025,920	\$797,485	\$1,969,299	\$1,741,335	\$227,964

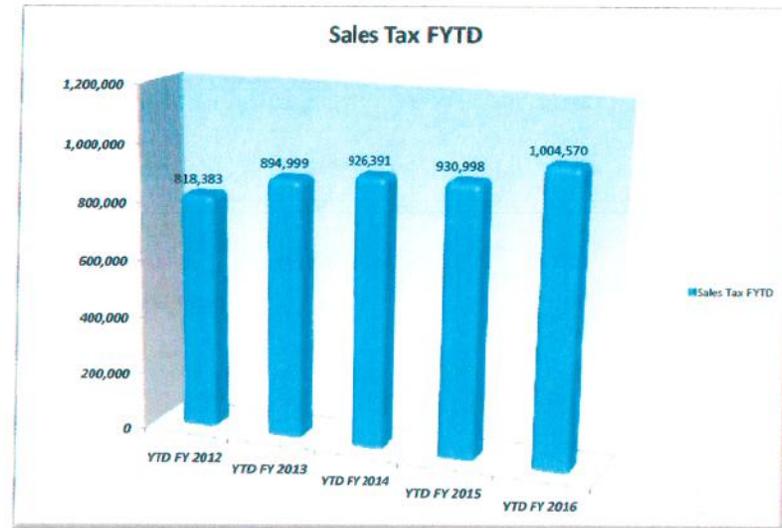
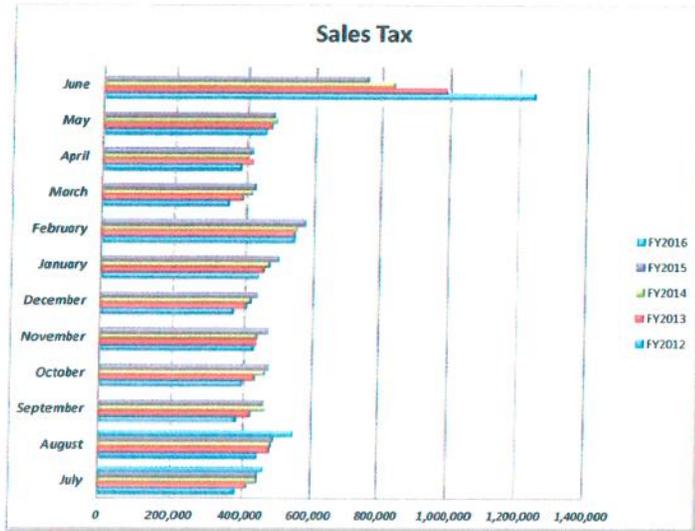
Lynn Fortie
Business Administrator

Notes:

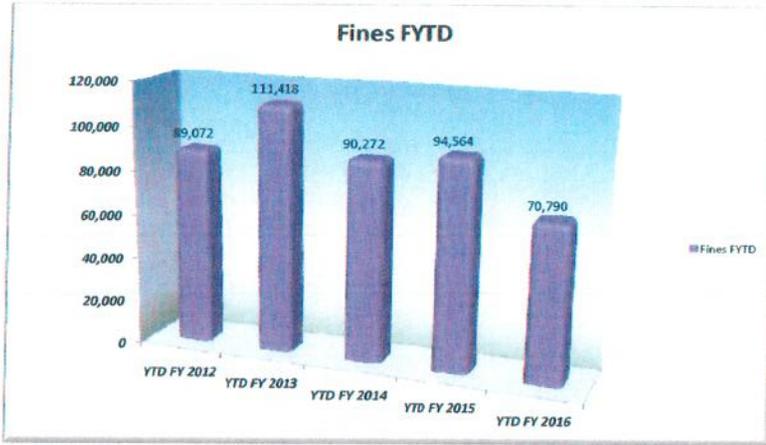
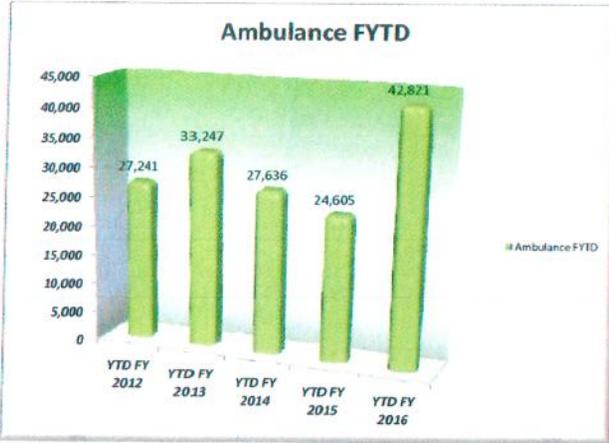
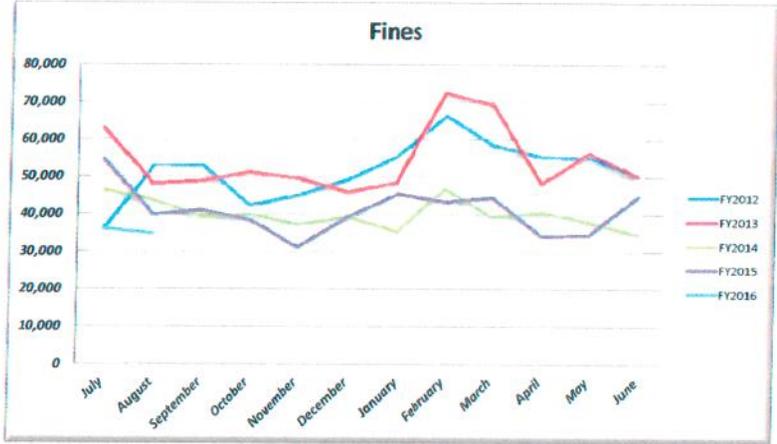
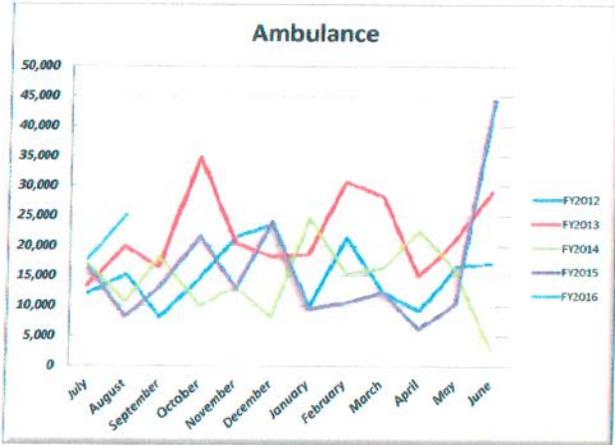
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- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Condition of the Treasury
Riverdale City Redevelopment Agency
Report as of August 31, 2015

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$293,080			\$1,096	\$4	\$2,196	\$1,652	\$543
Riverdale Road RDA Fund	\$1,442,246			\$1,791	\$0	\$3,293	\$0	\$3,293
1050 West RDA Fund	(\$1,285)			\$0	\$0	\$0	\$0	\$0
550 West RDA Fund	\$306,315			\$1,437	\$0	\$2,651	\$0	\$2,651
West Bench RDA Fund	(\$53,993)			\$0	\$0	\$0	\$0	\$0
Statutory Housing RDA Fund	\$44,872			\$2,105	\$265	\$3,301	\$819	\$2,482
Housing RDA Fund	\$320,667			\$3,445	\$27	\$5,310	\$207,375	(\$202,066)
Senior Facility Fund	\$859,210			\$18,049	\$6,399	\$31,990	\$22,878	\$9,112
Total	\$3,211,112	\$0	\$0	\$27,922	\$6,696	\$48,741	\$232,724	(\$183,984)



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	377,176	441,207	375,990	393,199	424,423	365,661	439,081	543,110	349,596	381,648	453,855	1,241,631	5,786,576
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970											1,004,570
Sales Tax FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016								
	818,383	894,999	926,391	930,998	1,004,570								



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	12,051	15,189	8,160	14,709	21,611	23,611	9,990	21,399	12,318	9,253	16,619	17,219	182,129
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099											42,821

Ambulance FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016
	27,241	33,247	27,636	24,605	42,821

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	36,085	52,987	52,985	42,407	45,072	49,402	55,770	66,300	58,582	55,395	55,136	50,205	620,325
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,068	34,724											70,790

Fines FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016
	89,072	111,418	90,272	94,564	70,790

Condition of the Treasury
Riverdale City and Redevelopment Agency
 Report as of September 30, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$1,488,100	\$134,010	\$2,000	\$581,334	\$637,383	\$1,854,729	\$1,843,728	\$11,001
						Net of Class C Road Funds:		(\$11,269)
Redevelopment Agency, RDA	\$3,216,072			\$19,218	\$15,911	\$67,958	\$248,635	(\$180,677)
Capital Projects Fund	\$1,623,799			\$827	\$29,814	\$2,515	\$36,953	(\$34,439)
Water Fund	\$1,605,116			\$105,673	\$133,058	\$375,065	\$235,405	\$139,660
Sewer Fund	\$2,185,006			\$95,653	\$175,684	\$287,641	\$225,775	\$61,866
Storm Water Fund	\$1,246,554			\$19,495	\$11,205	\$57,983	\$36,083	\$21,900
Garbage Fund	\$278,281			\$28,873	\$32,371	\$86,448	\$57,577	\$28,871
Motor Pool Fund	\$1,763,160			\$24,871	\$50,669	\$91,433	\$124,927	(\$33,494)
Information Technology Fund	\$172,142			\$10,738	\$3,894	\$32,207	\$22,239	\$9,968
Total	\$13,578,229	\$134,010	\$2,000	\$886,680	\$1,089,988	\$2,855,979	\$2,831,323	\$24,656

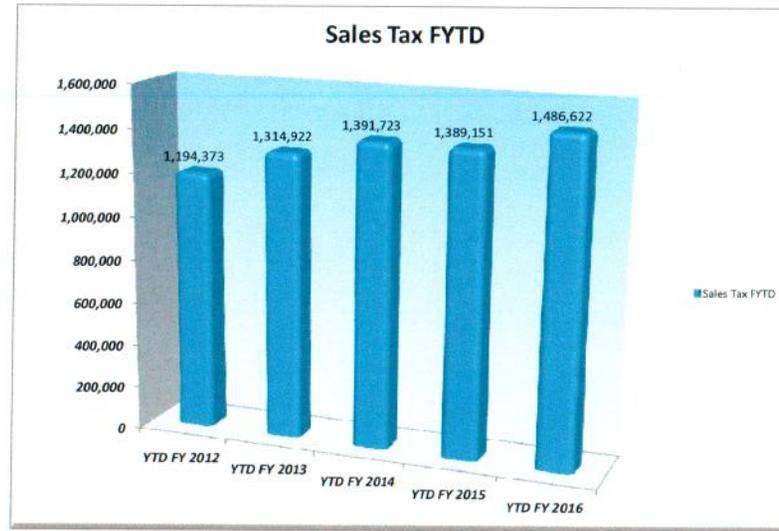
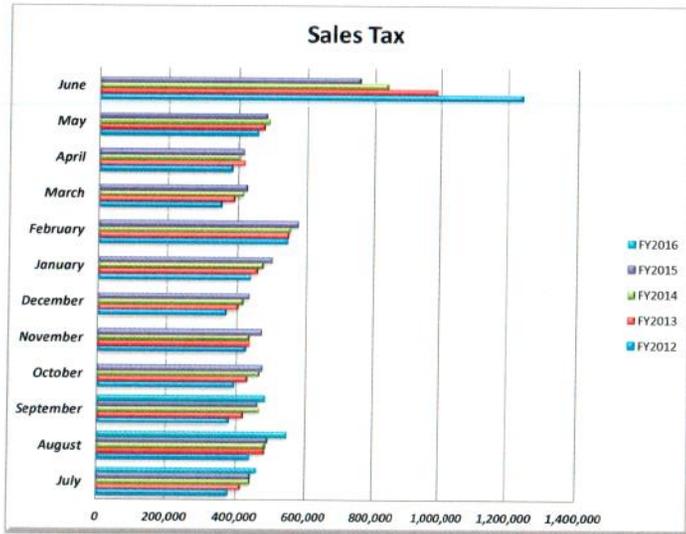
Lynn Fortie
 Business Administrator

Notes:

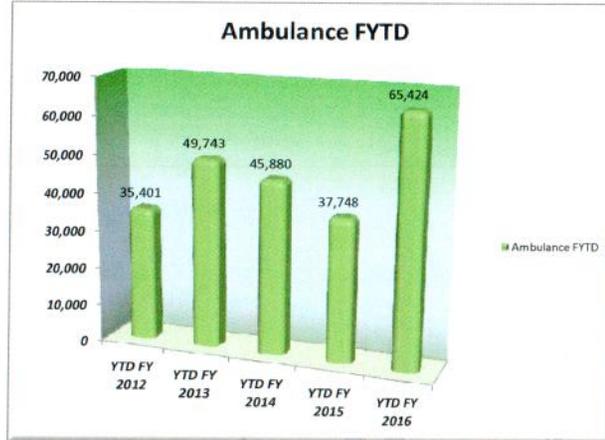
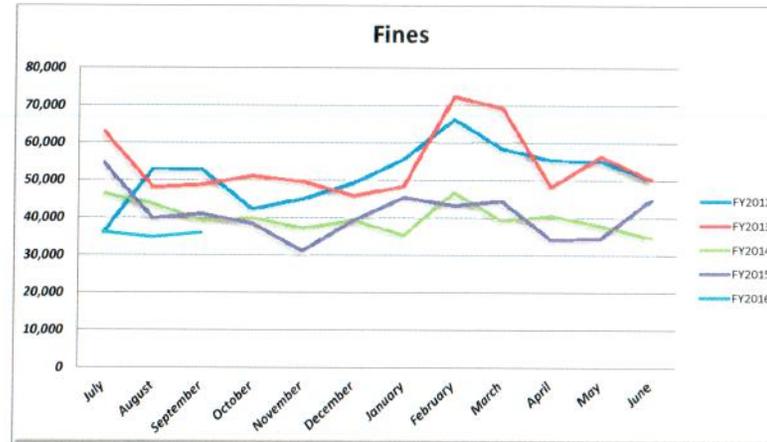
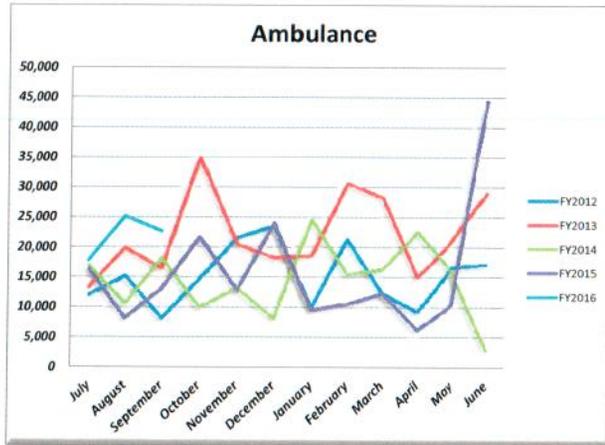
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Condition of the Treasury
Riverdale City Redevelopment Agency
Report as of September 30, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
RDA General Fund	\$294,067			\$1,057	\$5	\$3,253	\$1,658	\$1,595
Riverdale Road RDA Fund	\$1,443,428			\$1,181	\$0	\$4,475	\$0	\$4,475
1050 West RDA Fund	(\$1,285)			\$0	\$0	\$0	\$0	\$0
550 West RDA Fund	\$307,263			\$948	\$0	\$3,600	\$0	\$3,600
West Bench RDA Fund	(\$53,993)			\$0	\$0	\$0	\$0	\$0
Statutory Housing RDA Fund	\$45,050			\$275	\$97	\$3,576	\$916	\$2,660
Housing RDA Fund	\$324,030			\$1,421	\$27	\$6,731	\$207,402	(\$200,672)
Senior Facility Fund	\$857,513			\$14,335	\$15,782	\$46,325	\$38,660	\$7,665
Total	\$3,216,072	\$0	\$0	\$19,218	\$15,911	\$67,958	\$248,635	(\$180,677)



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	377,176	441,207	375,990	393,199	424,423	365,661	439,081	543,110	349,596	381,648	453,855	1,241,631	5,786,576
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970	482,051										1,486,622
Sales Tax FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016								
	1,194,373	1,314,922	1,391,723	1,389,151	1,486,622								



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	12,051	15,189	8,160	14,709	21,611	23,611	9,990	21,399	12,318	9,253	16,619	17,219	182,129
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604										65,424

Ambulance FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016
	35,401	49,743	45,880	37,748	65,424

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	36,085	52,987	52,985	42,407	45,072	49,402	55,770	66,300	58,582	55,395	55,136	50,205	620,325
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
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FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927										106,717

Fines FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016
	142,056	160,317	129,536	135,715	106,717



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

October 14, 2015

OPEN FOR BUSINESS



The ribbon cutting for the new Bravo Arts Academy and Daycare located at 5165 South 1500 West, took place on September 19th.



Good Foundations Academy is holding a Ribbon Cutting ceremony on October 19th to celebrate their building expansion project.

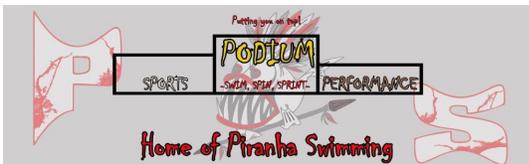


Horrocks Engineers have opened an office at 4905 South 1500 West, Suite 100.

Riverdale Business Park

Construction has been completed on phase two of the Riverdale Business Park located at 5175 South 1500 West.

NEW & ONGOING DEVELOPMENTS



Podium Sports Performance Triathlon Training Center will open at 1393 W. 5175 S., Suite 201.



**RIVERDALE CITY
CITY COUNCIL AGENDA
OCTOBER 20, 2015**

AGENDA ITEM: F1

SUBJECT: Consideration of meeting minutes from:
September 29, 2015 Joint Strategic Planning Meeting
October 6, 2015 City Council Work Session
October 6, 2015 City Council Regular Session

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve minutes

INFORMATION: See attached minutes as follows:

[September 29, 2015 Joint Strategic Planning Session](#)

[October 6, 2015 City Council Work Session](#)

[October 6, 2015 City Council Regular Session](#)

[BACK TO AGENDA](#)

Minutes of the Joint Strategic Planning Meeting held Tuesday, September 29, 2015, at 6:00 PM, at the Senior Center, 4433 S 900 W, Riverdale City, Weber County, Utah.

Members Present:

- City Council: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor
Michael Staten, Councilor
- Planning Commission: Kathy Eskelsen, Commissioner
Lori Fleming, Commissioner
David Gailey, Commissioner
Cody Hansen, Commissioner
Steve Hilton, Commissioner
- City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Mike Eggett, Community Development Director
Jackie Manning, City Recorder
- Excused: Blair Jones, Chairman
Michael Roubinet, Commissioner

A. Welcome & Roll Call

Mayor Searle welcomed the City Council, the Planning Commission, and the City Staff to the Strategic Planning Meeting. He stated for the record that Commissioners Jones and Commissioner Roubinet were not in attendance. Commissioner Hansen and Commissioner Hilton arrived shortly after the meeting began and there were no members of the public in attendance.

Mayor Searle commented on the growth of Riverdale City, specifically the new businesses and remodels in the community. He stated the focus of the meeting would be the projected changes in Riverdale City.

B. Presentations and Reports

Mayor Searle turned the time over to Mr. Worthen and Mr. Eggett. Mr. Worthen thanked the City Council and Planning Commission for all their work in shaping Riverdale City.

1. Discussion Regarding 550 West RDA and other RDA areas: Mr. Worthen referred to the property located near the restaurant Best Burger. He discussed the 550 West RDA in relation to the properties that front Riverdale Road. He gave a history of the purchase of the 550 West property involved in the RDA, which was purchased by the prior City Administrator, Larry Hansen. Mr. Worthen discussed the assembling of neighboring properties. He discussed the critical condition the acquired homes were in and the inspections that would need to occur prior to demolition.

Mr. Worthen felt it wouldn't be long before a developer came along to develop the properties that have been assembled. He discussed the potential difficulties of ingress and egress due to UDOT's (Utah Department of Transportation) ownership of Riverdale Road. Mr. Worthen discussed the changes that would need to take place before UDOT would agree to remove the median and allow any changes to the road in that area.

There was a discussion regarding the 550 West area and the best use for the property. There was a general consensus that a mix between commercial and residential would be best for this area.

There was a discussion regarding the intent of the residential development area and whether it would be for home ownership, or rentals. Commissioner Fleming expressed concern about adding more rentals to Riverdale City. Mr. Eggett discussed home owner property rights. He indicated that though a property may be purchased for homeowner use, there's no guarantee they won't rent their home in the future. Mr. Eggett discussed the ratio of median income homes that must be constructed because this property is an RDA property. Mr. Worthen stated until they receive a site plan they won't know which direction a developer will go. They will need to maintain and follow the RDA laws throughout build out.

Mr. Worthen stated their main concerns for 550 West is transportation, the housing component, marketability, and

**Riverdale City Joint Strategic Planning Meeting
September 29, 2015
Riverdale Senior Center, 4433 S 900 W**

66 real estate interest. Mr. Eggett discussed all the RDA expiration dates and how they relate to the vision of the City.
67

68 There was a discussion regarding the West Bench RDA of Riverdale with an emphasis on development opportunities
69 and the difficulties of potential development.
70

71 **2. Park Development:** Mr. Worthen stated the City purchased 18 acres last September as a potential park development.
72 They have been working with the Park Committee for possible designs. They have purposely postponed the development
73 of this piece of property to see if they are able to acquire some funds from the Resiliency Grant to assist in the
74 development.
75

76 Mr. Eggett distributed some renderings of the potential park design to all in attendance. The information distributed
77 included Park Committee discussions and concerns regarding the 18 acres. Some of the concerns were flood plain areas,
78 elevation change of slope, and the overall unique shape of the property. Mr. Eggett identified the potential for a future
79 road and trail to be tied into this park.
80

81 There was a discussion regarding the storm drainage and the restoration of the natural flow of the riverbank to assist
82 in flood prevention along the Weber River.
83

84 There was a discussion regarding the various renderings of the park in relation to parking stalls. There was a concern
85 there may not be adequate parking for some of the designs.
86

87 Commissioner Fleming inquired about potential park amenities such as baseball diamonds, basketball courts, etc.
88 She asked how they would get residents to use the park without having specific amenities. Mr. Eggett stated having
89 specific amenities was not the expressed interest of the Parks Committee. Commissioner Gailey explained the focus of
90 the Parks Committee for this specific parcel was to maintain open space with scenic areas. He discussed the sporting
91 options available with open space, which could allow creativity and a potential for more activities in a single space.
92 Commissioner Fleming expressed concern regarding leaving the open space because there have been a number of
93 requests that have come from residents requesting skate parks, pickleball courts, and basketball standards. She felt if
94 they didn't provide amenities, the Riverdale residents may venture out of the city in lieu of using local parks. There were
95 no official design plans presented, just potential options for designs.
96

97 **3. Housing and Urban Development (HUD) Resiliency Grant:** Mr. Worthen discussed the history of the Resiliency
98 Grant and the purpose of the funds to be used for river restoration focused projects. He stated they have been working
99 closely with JUB Engineering in applying for grant funds.
100

101 Mr. Worthen discussed the heavy rains of 2011 and the floods and riverbank damage that occurred. He discussed
102 how the Resiliency Grant could help implement preventative action against future floods. Mr. Worthen discussed the river
103 restoration report on Weber River that uncovered the hazardous areas along the river. They used this information to
104 determine which projects to present to the state to apply for the grant.
105

106 Mr. Worthen discussed the 3 projects. The first being the park project (18 acres) where the development would occur
107 along the Weber River first which would entail preventative flood tactics, such as storm drains. The second being the
108 bridge over the Weber River, which would allow a second egress for the City, should a natural disaster occur. The third
109 project involves a combination of the remaining 12 projects as found in the restoration report. All of these projects will
110 greatly improve Riverdale City along the Weber River.
111

112 Councilor Staten discussed the importance of maintaining open space for the property east of Weber River. He
113 discussed ways to work with the property owners to help beautify and preserve the space for as long as possible,
114 although he recognizes that development is inevitable.
115

116 **4. Rohmer Trail Connection:** Mr. Worthen stated they are working with Washington Terrace to provide connect trail
117 activity through Rohmer Park. The City has met with Mark Benigni from Weber Pathways, Marcy DeMillion from National
118 Park Service and Tom Hansen with Washington Terrace regarding the potential trail connection. He discussed where the
119 potential trail connections could occur. They were unsure as to whether the trail would be paved or not; at this point it is
120 an idea they are exploring.
121

122 **C. Discretionary Items**
123

124 Mayor Searle opened the discussion for discretionary items. Mayor Searle expressed appreciation to Mr. Eggett and
125 Mr. Worthen for their extensive work in applying for the Resiliency Grant. He indicated the application was over 200 pages
126 in length.
127

128 Councilor Staten provided information regarding the Mobile Active Transportation Tour (MATT). He explained the
129 bike ride is intended to be casual and there will be a walking option as well. He provided information to the Council and

130 invited everyone to attend.
131

132 **D. Adjournment**
133

134 Having no further business to discuss the meeting was adjourned at 7:53 PM.
135

136 _____
137 Norm Searle, Mayor

136 _____
137 Jackie Manning, Admin Professional

138 Date Approved: **October 20, 2015**
139
140

DRAFT

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, October 6, 2015, at 5:30 PM, at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Norm Searle, Mayor Michael Staten, Councilor Don Hunt, Councilor Braden Mitchell, Councilor Brent Ellis, Councilor Gary E. Griffiths, Councilor
City Employees:	Rodger Worthen, City Administrator Steve Brooks, City Attorney Jackie Manning, City Recorder

Mayor Searle welcomed the Council Members stating for the record that all were in attendance.

Open Communications:

Mayor Searle asked if anyone was aware of any open communications and there were none.

Presentations and Reports:

Mayor Searle reported Councilor Staten will provide details regarding MATT (Mobile Active Transportation Tour) with all the facts during the Regular Council Meeting. Weber Basin Water will make a presentation regarding water preservation.

Consent Items:

Mayor Searle invited any corrections or comments for the Work Session and Regular Meeting minutes for the City Council Meeting on September 15, 2015.

Mayor Searle requested a correction to line item 100 in Regular Meeting. He requested, "creating a hazardous area for swimmers," be removed from the sentence. He requested a sentence be added on line 100, "The flood waters of 2011 damaged the feature and created a hazardous area for swimmers."

Action Items:

Mayor Searle invited discussion regarding the first action item, consideration of final site plan approval for proposed Reeve Office Building. Mr. Eggett stated the petitioner, Nate Reeve, received a favorable review from the Planning Commissioners and from the Design Review Committee.

Councilor Staten expressed concern regarding the handicap ramp, and stated it was not ADA compliant by today's standards. He discussed the possible changes that would need to be made in order to bring the ramp into ADA compliance. He provided a drawing to Mr. Eggett to discuss with the applicant. Mayor Searle recommended including this information in the motion when voting on this item, to ensure the applicant is compliant with ADA standards. Mr. Eggett confirmed he would meet with the applicant and go over the possible solutions and ensure he is ADA compliant.

Mayor Searle invited discussion regarding the second action item, consideration of resolution 2015-31 Development Agreement for Reeve and Associates proposed office building. No comments were made.

Mayor Searle invited discussion regarding the last action item, consideration of resolution 2015-32 Agreement between the State of Utah and Riverdale City regarding resiliency grant funding.

Mr. Worthen stated they have been working with JUB to acquire grant funds. He discussed the history of JUB working with various cities and entities and representing the state of Utah to acquire the grant funds. This information has been provided in the packet, which includes the project details desired.

Mr. Worthen discussed the projects as seen in the packet. He discussed the grant fund matching possibility for funds the City has already paid out of pocket for repair to the river.

Councilor Griffiths asked about a time line for the park project. Mr. Worthen referred him to the river restoration schedule in the last few pages of the packet. The anticipated awarding is April of 2016, which would include the contracts and projects initiation, with a build out by approximately August 2016. Mr. Eggett stated HUD will require the funds to be issued and used within 2 years.

There was a discussion regarding the second bridge over the river with an emphasis on road width and design. There was a general consensus to have a sidewalk and trail included in the road design.

Councilor Ellis inquired about the next Park Committee meeting, to which Mr. Eggett replied they are anticipated to meet on October 22, 2015 at 6:00PM. Mr. Eggett stated he will send a notice to the Council reminding them of the date.

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Discretionary Items:

Mayor Searle asked if there were any discretionary items. He sent an email to the council yesterday regarding the funding applied for transportation projects for Wasatch regional council. He advised them to think of projects they would like funding for. The letter of intent is due the end of this month.

Adjournment:

Having no further business to discuss the Council adjourned at 5:54 PM to convene into their Regular City Council Meeting.

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, October 6, 2015, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor
Michael Staten, Councilor

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Mike Eggett, Community Development Director
Jackie Manning, City Recorder

Visitors: Charles Kerkvliet Dave Leahy Justin Kamon
Nate Reeve Christy Kennedy Kamden Oliver
Scott Paxman Lieutenant Josh Curtis Senior Cadets

A. Meeting Called to Order

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members.

B. Pledge of Allegiance

Mayor Searle invited Mr. Eggett to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decision this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Lieutenant Curtis, from the Military Academy in Riverdale City, gave a report regarding the enrollment of the academy. He announced 2 senior cadets from the academy have been through basic training with the United States Army. He invited the City Council to attend the fall festival on October 24, 2015 where they will have trunk or treating and all day activities. He thanked the Council for their continued support. He presented coins with the academy motto to the Council and City Staff. He had the cadets recite the motto: Integrity, Service, and Excellence.

Justin Baker, 4836 S 525 W, Riverdale, Utah, requested a petition to lower the speed limit in the cul-de-sac in which he lives to 15 miles per hour. He informed the Council the difficulties of living on a narrow street with no sidewalks. He discussed the number of children living on his block which equates to 40 children under 10 years old. The block next to his has an additional 20 children. He stated the traffic issues arise when people use the cul-de-sac for U-turns. He stated he did not want sidewalks, but felt a reduced speed limit of 15 miles per hour would resolve the daily safety hazard on the street. He quoted some statistics regarding speed limits and pedestrian safety. The statistics were referenced from the AAA website.

Dave Leahy, 864 W 4300 S, Riverdale, Utah gave an update regarding the Veterans Memorial. The pictures from Ogden Blue are finished and as soon as weather permits Mr. Leahy will assemble the plaques. The remaining budget in the Veterans Fund is \$1,736.20. He wanted to present a certificate to the staff of Ogden Blue for their time and efforts in this project. Mr. Leahy expressed the importance of continuing to add funds to the veteran's budget. He asked the Council to refer any plaque purchases to him and reminded the Council any plaques they wish to have displayed by Veterans Day will need to be requested by this Thursday. He reported they have 3 additional tiles to order.

Mayor Searle expressed appreciation for the hard work of Mr. Leahy and Mr. Kerkvliet. He offered to assist them in the tile assemblage and offered the assistance of City Staff as well. Mr. Leahy confirmed Chris Stone, with Riverdale City, has offered to help assemble the plaques.

E. Presentations and Reports

1. Mayors Report

Mayor Searle reported the Riverdale Fire Department will be holding an open house from 6PM to 9PM tonight and he invited members of the public and City Council to attend the event.

a. Council Committee Assignment Reports

Councilor Staten reminded the Council the Mobile Active Transportation Tour (MATT) will be tomorrow. They will meet at City Hall around 9:45AM. He discussed the different options of participation, including walking and riding your

bike. He named and thanked all the sponsors and parties involved in putting this event together and invited everyone to attend.

2. Weber Basin Water Conservancy District

Mr. Paxman, with the Weber Basin District, presented information regarding water conservation along the Wasatch front. He stated there was a statewide study on drinking water and municipal water (secondary water) used in homes. The study involved data from cities throughout the state of Utah. The results showed the need of billions of dollars by the year 2060 for water infrastructure to sustain the anticipated growing population in Utah.

Mr. Paxman discussed the limited amount of ground water. He emphasized the need to repair and replace water infrastructures and provided the example of Layton City to give cost awareness.

Mr. Paxman discussed the tier rating system for selling water to the various districts throughout the state. He explained the water supply is sold out. There was a discussion regarding the proposed plans and rise in cost as you move to each tier. He estimated by the year 2035 Riverdale will be using tier 5, which is Bear River Supply.

Mr. Paxman discussed ways to prepare for growth: conservation, optimization and development. He discussed the various protocols that have been implemented to reduce water usage, specifically having meter readers for secondary water to promote awareness. There was a discussion regarding the free program offered by the Weber Basin District which allows an intern to come to your home, assess your water needs and recommend water usage improvements. Weber County Basin also has a garden fair open to the public where they provide education on water conservation, and optimal landscaping for Utah.

F. Consent Items

Mayor Searle asked for any changes to the City Council Work Session and Regular Meeting Minutes for the September 15, 2015 Meeting. There were minor changes to the Regular Meeting minutes, as discussed in the work session, which have been corrected.

MOTION: Councilor Hunt made a motion to approve the City Council Work Session and Regular Meeting minutes for the September 15, 2015 meeting, as amended. The motion was seconded by Councilor Griffiths.

There was not a discussion regarding this item.

CALL THE QUESTION: All members of the Council voted in favor; the motion passed unanimously.

G. Action Items

1. Consideration of Final Site Plan approval for proposed Reeve Office Building, Lot 2, Hayward Business Park Subdivision, [1444 W 5175 S] Riverdale, UT 84405.

Mr. Eggett stated for the record the correct address for this project is 1444 W 5175 S. He then summarized an executive summary which explained:

Reeve and Associates, Inc., as represented by Nate Reeve, has applied for a Site Plan review of the Reeve Office Building as a proposed professional office building development located at approximately 1444 South 5175 South in a Planned Regional Commercial (CP-3) zone. This site plan is being proposed for development on Lot 2 of the previously approved Hayward Subdivision. A public hearing is not required to consider this Site Plan proposal. Following the previous final review of the Site Plan, the Planning Commission provided a favorable recommendation for City Council approval of the proposed Final Site Plan, subject to resolving outstanding City Staff and Engineering concerns. Reeve and Associates have since resolved outstanding City Staff and Engineering concerns as reflected the attached reports. Following the presentation and discussion of the Final Site Plan proposal, the City Council may make a motion to approve the Reeve Office Building site plan proposal, approve the proposed site plan with any requested modifications, or not approve the Reeve Office Building site plan with sufficient findings of fact to support the action. If a site plan approval is provided, then this matter could move forward for the City Council to consider approval of the proposed Development Agreement that is directly tied to this Site Plan proposal.

Councilor Mitchell commented on the building amenities to the employees such as the garage door and the overlook deck and asked the applicant if there would be multiple tenants in the building. Mr. Reeve confirmed Reeve and Associates would be the only occupant.

In the Work Session Meeting Councilor Staten discussed ADA compliance and indicated the applicant would need to make some changes in order to become compliant. Mayor Searle requested Mr. Reeve work with City Staff, specifically Mr. Eggett, to resolve and address the ADA ramp design prior to construction. Mr. Eggett will meet with the applicant to ensure the ADA ramp is compliant with current standards.

MOTION: Councilor Staten made a motion to approve the final site plan, requested by Nate Reeve, Reeve

and Associates, for proposed Reeve Office Building, Lot 2, Hayward Business Park Subdivision, located at 1444 W 5175 S Riverdale, UT 84405, subject to the review and implementation of ADA compliance. Councilor Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion and there was none.

CALL THE QUESTION: All members of the Council voted in favor; the motion passed unanimously.

2. Consideration of Resolution 2015-31 Development Agreement, approval for Reeve and Associates, Reeve Office Building, Lot 2, Hayward Business Park Subdivision, [1444 W 5175 S] Riverdale, UT, 84405.

Mayor Searle invited questions regarding the agreement and there were no comments or discussions.

MOTION: Councilor Ellis made a motion to approve Resolution 2015-31 Development Agreement between Reeve and Associates and Riverdale City for Reeve Office Building, Lot 2, Hayward Business Park Subdivision, located at 1444 W 5175 S Riverdale, Utah 84405. Councilor Hunt seconded the motion.

Mayor Searle invited discussion regarding the motion and there was none.

ROLL CALL VOTE THE QUESTION: Councilor Staten, Hunt, Griffiths, Ellis and Mitchell all voted in favor; the motion pass unanimously.

3. Consideration of Resolution 2015-32 Agreement between the State of Utah and Riverdale City Regarding Resiliency Grant Funding.

Mr. Worthen summarized an executive summary which explained:

City Staff have engaged in discussion(s) with Unity Corporation to determine if a joint private/public partnership can be created to receive federal grant monies in order to construct a bridge access and access roadway crossing the Weber River. The secondary bridge would provide resiliency to City emergency response activities and provide the City with redundant response capability. Moreover, the bridge would enhance City recreation, community transportation, community safety, and access near the Weber River. In addition, the bridge enhances future development of property owned by Unity Corporation.

As such, the City of Riverdale has applied for funds from the United States Department of Housing Urban Development under the Disaster Relief Appropriations Act, 2013, Public Law 113-2, for the Community Development Block Grant National Disaster Resilience (CDBG-NDR) competition; and the City desires to engage a private partner (Unity Corp.) to assist in the construction in the construction of City infrastructure that will benefit the residents of Riverdale City. The City wishes to engage the Partner (Unity Corp.) to assist the City in using such funds if awarded; if our grant application is not awarded this agreement is void.

Councilor Ellis expressed gratitude to Mr. Worthen and Mr. Eggett in all their efforts towards obtaining these funds.

MOTION: Councilor Mitchell made a motion to approve Resolution 2015-32, Partnership agreement with the Utah Division of Housing and Community Development to seek funding from a community development block grant for community development and river restoration projects within Riverdale City. Councilor Griffiths seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Hunt, Griffiths, Ellis, Mitchell and Staten all voted in favor; the motion passed unanimously.

H. Discretionary Items

Councilor Mitchel referred to the public comment portion of the meeting, specifically the reduced speed limit request, from Mr. Baker. He disclosed he has spoken to Mr. Baker regarding this matter and has visited this area personally. He was in favor of a reduced speed limit and suggested a traffic study. There was a discussion regarding the area in which Mr. Baker lived and the unique street development. There was a discussion regarding speed limits in conjunction with the dangers that increased speeds pose to smaller children and pedestrians in general. Councilor Ellis discussed a concern regarding enforcement of a reduced speed limit and questioned whether or not it would take police patrolling the area to get residents to comply with a unique speed limit of 15 miles per hour in a residential zone. Councilor Mitchell stated Mr. Baker has volunteered to purchase the signs and assemble them if it meant the speed limit would be reduced. There was a general consensus to have City Staff review this matter further.

Councilor Staten summarized an email he wrote and distributed to the City Council which explained:

202 CMAQ (Congestion Mitigation/Air Quality) – grants that improve traffic flow and/or reduce pollution – used to fund the
203 Denver and Rio Grande Western Rail trail from Roy through Centerville, for example.

204
205 Transportation and Land Use Connection – used to create livable communities by making shorter commutes and
206 alternative land development strategies – primarily planning oriented.

207
208 Surface Transportation Program – oriented toward vehicular transportation projects including public transportation
209

210 Transportation Alternatives Program (TA)– used for planning and construction of regionally-significant bicycle and
211 pedestrian facilities.

212
213 Last year, the council asked that a letter of intent be prepared to apply for bike lanes and sidewalks, and widening
214 along Ritter Drive, under the Transportation Alternatives program. While this was a thoughtful gesture at including the
215 south part of Riverdale in the process of becoming bicycle-friendly, which has mostly taken place on the north side of
216 Riverdale, it was not a regionally significant project, and was quite costly, from a bang-for-the-buck perspective, which is
217 probably why it didn't gain any traction in the TA application process.

218
219 The Bicycle and Pedestrian Transportation Plan includes a matrix of projects, which includes the committee's opinion
220 of which projects are most likely to qualify for funding from the TA and CMAQ projects. The projects were also scored for
221 safety, connectivity, and ease of implementation, for a combined total score. The listed projects that are potentially
222 fundable in part by TA and CMAQ, and their respective scores, are:

- 223 1. City-wide wayfinding for bicycle routes; score of 184
- 224 2. Bike lanes, Sharrows, Share the Road – Riverdale Road from 700 West to 300 West; score of 147
- 225 3. Widen Parker Drive, where needed, for bike lanes; score of 158
- 226 4. Bike Lanes and Widened Shoulders, Cozy Dale; score of 114
- 227 5. Widen 4400 South between roundabouts and over I-15; score of 114 (already in progress, thank you Mayor
228 Searle)
- 229 6. Underpass and Trail to Rohmer Park; score of 78

230 These projects each have regional significance from an active transportation perspective, and are most likely to be
231 viewed favorably from WFRC and the state of Utah, according to the plan.

232
233 I agree that the south end of Riverdale needs some attention. (A) Bikes-may-use-full-lane signs (BMUFL) and
234 sharrows should be placed at two or three locations, each way, on South Weber Drive, and (B) bike lanes should be
235 striped on 1050 West Street from South Weber Drive to Riverdale Road. This is low-hanging fruit that could be
236 accomplished with minimal funding, requiring only UDOT coordination and approval. (C) Freeway Park Drive has
237 shoulders that are wide enough for bike lanes, if the center striping was adjusted slightly, (D) Ritter Drive should have
238 BMUFL signs and sharrows on the upper portion, and a climbing bike lane on the south half. (E) 1500 West Street should
239 have bike lanes from Ritter Drive to Freeway Park Drive. These three streets are entirely under the jurisdiction of
240 Riverdale City, and this work also involves no physical improvements. While these projects (A-E) are not of as much
241 regional significance as the afore-mentioned list (1-6), they are easy low-hanging fruit, with no physical improvements
242 required. I see these as the projects most in need of attention, and all of them are emphasized in the bicycle
243 transportation plan. If the city is not inclined to seek funding for those projects listed as potentially funded by TA/CMAQ, I
244 would suggest picking from these other projects and applying for what we can get, using the estimated costs in the plan.

245
246 Councilor Staten stated the letters of intent are non-binding and would need to be submitted before January to allow
247 for a cost estimate to be submitted for these projects.

248
249 **I. Adjournment.**

250
251 **MOTION:** Having no further business to discuss, Councilor Mitchell made a motion to adjourn. The motion was
252 seconded by Councilor Ellis; all voted in favor. The meeting was adjourned at 7:20 PM

253
254
255
256
257 _____
Norm Searle, Mayor

258 _____
Jackie Manning, Admin Professional

259 Date Approved: **October 20, 2015**

**RIVERDALE CITY
CITY COUNCIL AGENDA
OCTOBER 20, 2015**

AGENDA ITEM: G1

SUBJECT: Wasatch Front Regional Council Funding Program Announcement

PRESENTED BY: Rodger Worthen, City Administrator

ACTION REQUESTED BY PETITIONER: Discussion

INFORMATION: [Funding Program Announcement](#)

[BACK TO AGENDA](#)

Rodger Worthen

From: Norm Searle
Sent: Monday, October 05, 2015 8:38 PM
To: Rodger Worthen
Cc: donlhunt50@hotmail.com; Braden Mitchell; mstaten@ensignutah.com; Brent Ellis; Gary Griffiths
Subject: FW: WFRC Funding Programs Announcement

Forwarded for your information. Andrew Gruber told us at the WACOG Meeting this evening that a copy of this was being sent to the staffs also. Not knowing if you received this important announcement, I am forwarding you a copy. We need to take a close look at any transportation needs we have in the city. Letters of Intent are due on the 29th of this month!

Norm Searle, Mayor
Riverdale City

From: Andrew Gruber [agruber@wfrc.org]
Sent: Monday, October 05, 2015 2:41 PM
To: Norm Searle
Subject: WFRC Funding Programs Announcement



Funding Programs Announcement

The Wasatch Front Regional Council provides resources directly to our communities and partners across the region. We are pleased to announce this year's opportunities, totaling nearly \$35 million in funding and technical assistance.

We are requesting letters of intent from interested applicants. The following provides a brief timeline for application deadlines:

Letters of Intent Due- October 29th, 2015

Applications Due- January 14th, 2016

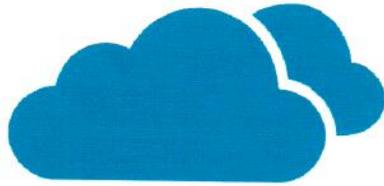
Projects Recommended- Spring 2016

We encourage you to get in touch with the WFRC staff person identified for each program if you have any questions regarding a project concept, the application process or eligibility requirements. Don't worry if you're unsure of which program to apply for- just give us a call or submit a simple letter of intent and our staff will work with you to help determine which one could best meet your needs.

We have listed information below regarding each of our programs and additional information can be found on our website at wfr.org.

Regards,

Andrew Gruber
Executive Director
Wasatch Front Regional Council



Congestion Mitigation/Air Quality

Funds transportation projects that improve air quality.

[Learn More](#)



TRANSPORTATION AND LAND USE CONNECTION

**(Formerly Local Planning Resource
Program)**

Assists local governments to design and create great communities.

[Learn More](#)



Surface Transportation Program

Funds highway, bridge and transit capital improvement projects.

[Learn More](#)



Transportation Alternatives Program

Funds the planning and construction of bicycle and pedestrian facilities.

[Learn More](#)



WASATCH FRONT ECONOMIC DEVELOPMENT DISTRICT

Wasatch Front Economic Development District

Supports local and regional economic competitiveness.

[Learn More](#)

40 Years



Building Better Neighborhoods

Community Development Grant **Block Grant**
Funds housing, community and economic development activities.

[Learn More](#)

[Download WFRC Programs Funding Packet](#)

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The Wasatch Front Regional Council | 295 N. Jimmy Doolittle Dr. | Salt Lake City | UT | 84116

**RIVERDALE CITY
CITY COUNCIL AGENDA
OCTOBER 20, 2015**

AGENDA ITEM: H1

SUBJECT: Consideration of Resolution 2015-33 Justice Court Recertification

PETITIONER: Steve Brooks, City Attorney

INFORMATION: [Executive Summary](#)

[Resolution 2015-33](#)

[Explanation Letter](#)

[Court Certification Affidavit](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on: October 20, 2015

Summary of Proposed Action

- Approve
- Deny
- Discussion
- Review
- Other Action

The state requires that every four years a Justice Court needs to be recertified. It is now time for our recertification. I have enclosed an opinion letter indicating that all of the state requirements are now being complied with in our Justice Court and that the Court is fiscally sound.

Requested By

Petitioner(s):

Steve Brooks - City Attorney

Summary of Supporting Facts & Options

All measures and procedures that are currently in-place are either equal to or exceed the minimum state requirements for recertification. The only issue remaining is if the City wishes to continue to provide this service to the public. The original reason for establishing a justice court was to provide to our citizens a venue to deal with legal matters here locally, rather than going to downtown Ogden to do the same thing. This reasoning still exists and does provide a great service to the community.

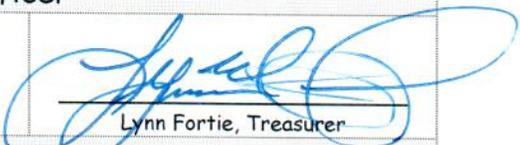
The second concern would be the costs to the city. Although this should not be the main factor for or against a justice court, given the financial status of the Justice Court, I see no reason as to why the City would want to dispose of its court. Since FY 2004, the Justice Court has consistently maintained a positive fiscal report annually. Although it does not "make" money for the city, it does not costs anything either. It is one of the few, if not only, city service that supports itself and does not rely on subsidies from the City (Drug Court, is not considered to be part of this recertification). I recognize that there may be other incidental costs either directly or indirectly associated with a justice court but ours is still fiscally sound, more than pays for itself and most importantly, does provide an important service to our citizens.

A resolution is included herewith requesting recertification from the Judicial Council and giving an indication that the City is willing to continue meeting the state requirements.

Legal Comments - City Attorney


 Steve Brooks, Attorney

Fiscal Comments - Treasurer/Budget Officer


 Lynn Fortie, Treasurer

Administrative Comments - City Administrator

Rodger Worthen, City Administrator

RESOLUTION NO. 2015-33

A RESOLUTION REQUESTING THE RECERTIFICATION OF THE RIVERDALE CITY JUSTICE COURT

WHEREAS, the provisions of U.C.A. 78-5-139(3) require that the justice courts be recertified at the end of each four-year term; and

WHEREAS, the term of the present Court shall expire on December 31, 2015; and

WHEREAS, the members of the Riverdale City Council have received an opinion letter from Stevin E. Brooks, Riverdale City Attorney, which sets forth the requirements for the operation of a Justice Court and the feasibility of continuing to maintain the same; and

WHEREAS, the members of the Riverdale City Council have determined that it is in the best interests of Riverdale City to continue to provide for a justice court;

NOW, THEREFORE, BE IT HEREBY RESOLVED that City Council of the City of Riverdale hereby requests recertification of the Riverdale City Justice Court by the Justice Courts Standards Committee and the Utah Judicial Council.

BE IT FURTHER RESOLVED that the Riverdale City Council hereby affirms their willingness to continue to meet all the requirements set forth by the Judicial Council for continued operation of the Riverdale City Justice Court for the next four-year term of court, except as to any requirements waived by the Utah Judicial Council.

PASSED, APPROVED AND SIGNED this ____ day of October, 2015.

Norm Searle, Mayor

Attest

Jackie Manning, City Recorder



October 9, 2015

Members of the Riverdale City Council
4600 South Weber River Drive
Riverdale, UT 84405

Re: Justice Court Recertification

Honorable members:

Utah Code requires that justice courts throughout the state be recertified every four (4) years. It is now time for the Riverdale Justice Court to be recertified. As a part of that recertification process, it is my obligation to advise you of the court requirements, the condition of our own court and offer a written opinion on the feasibility of maintaining a Justice Court.

As I have reviewed our own situation, it is my opinion that we are currently meeting all of the requirements set forth by state mandate for a Justice Court of our size (Class II). Those requirements are:

All court business is to be conducted in an official, permanent courtroom located in an appropriate public facility (same room as Council uses for meetings). That it meets all state requirements for courtroom (desks, chairs for clerks, witnesses, juries, tables for parties, flags, public seating, separate jury/victim rooms, etc.;

Hours of operation – Class II requires that the court is open at least 5 hours per day – we are open 8 hours, 5 days a week;

Court hours shall be posted in a conspicuous place at the court/facility – done in lobby and on internet;

Regularly scheduled court with judge and clerk present – 2 days per week;

Entity provides a judge and judge's fixed compensation – we have Judge Rueben Renstrom on a permanent basis with various other judges serving as a back-up;

Entity assumes expenses for the Judge's education and training – budgeted for yearly for at least one judicial conference, drug court and various continuing education classes;

Entity assumes expenses for clerical training – clerks attend a minimum of one yearly training session;

Sufficient prosecution and staff – contracted out to private individual(s) (currently Michael Junk);

Sufficient indigent defense – contract out (currently Derek Williams);

Sufficient security – contracted out (currently Ogden City Constables);

Entity pays witness and jury fees – current and being done;

State fines and assessments are forwarded to State – current and being done;

Court must be held within the jurisdiction – held at city offices in Riverdale City;

Appropriate legal reference materials (Utah Code, Vehicle laws, Justice Court Manual, other local/state ordinances) – all present and updated;

Required reports and audits – current and complete as needed;

Robes, gavels, bail schedules, Codes, forms and supplies – current and complete;

Open space for Judge and clerk – Separate, private office for judge is provided as is an office for prosecution and 4 private clerical stations, all located within the same building. 2 Full time clerks are minimum required, we provide two full times and one part time;

At least one peace officer – have bailiff services provided by Ogden City Constables company (usually a minimum of 2 are present) but numerous officers are generally around and present;

Security plan – current and implemented (exit review, panic buttons, etc.), has not been changed since last submitted;

At least one secured computer with internet access and Dept. of Public Safety access-complying;

Reports to DLD, BCI and Admin. Office of the Courts – current and complying;

Yearly budget, compliance and operation reviews between Entity and Judge – yearly meeting generally held in May but quarterly meetings also held with judge or more frequently if needed.

In regards to the feasibility of the Justice Court, keep in mind that the justice court was originally created in order to provide a more centralized and local service for the citizens and patrons of Riverdale City. They are not, nor should they be, designed to be a money making entity. Having said that, I have reviewed the finances of the Riverdale City justice court for the past 4 years and consulted with the Riverdale City Business Administrator and feel very

confident in saying that the Riverdale Justice Court is not placing any undue burden on to the city in terms of finances and is in fact doing quite well and showing a positive income versus expenditures during all of those four years.

It is my opinion that the Riverdale Justice Court is currently operating in full compliance with all state and local requirements. That no further changes need to occur in order for the court to reach compliance. And further, that the Riverdale Justice Court is operating within the designated budget for the Court and is a feasible operation that provides a valuable and important service to the citizens and patrons of Riverdale City. It is my recommendation that you pass a resolution requesting recertification of the Riverdale Justice Court by the Justice Court Standards committee.

If you have any questions, or need any further information, please do not hesitate to contact me.

Very truly yours,



STEVIN E. BROOKS
Riverdale City Attorney

SEB:sb

cc: Riverdale City Council
Riverdale City Mayor
City Administrator

COURT CERTIFICATION AFFIDAVIT

Court Location: Riverdale, UT

Judge: Renstrom

Address: 4600 S. Weber River Drive
Riverdale ut 84405

Telephone: 801-628-6688 - 801-394-9314

Level of Court (Circle one): I II III IV

Average Case Filings Per Month: 300

Daily Court Hours: 8am - 5pm

Number of Full-time Clerks: 2
Hours Worked Per Week Per Clerk: 40

Number of Part-time Clerks: 1
Hours Worked Per Week Per Clerk: 25

This form is divided into two parts. Section I contains those requirements that are statutory and are **not** waivable. Section II contains minimum requirements established by the Judicial Council, and those requirements may be waived pursuant to the procedure set forth in the instructions to applicant included with the application for certification.

Comes now Judge _____,
Justice Court Judge for _____
_____ and,

except as specifically noted below, certifies as follows:

SECTION I

**THE FOLLOWING ITEMS ARE STATUTORY AND CANNOT BE WAIVED.
CERTIFICATION WILL NOT BE GRANTED UNLESS EACH REQUIREMENT IS MET.**

Please indicate **Yes or No** to each of the following:

1. All official court business is conducted in a public facility. Yes
2. Court is open daily. Yes
3. The hours of court operation are posted conspicuously. Yes
4. The judge and the clerk attend court at regularly scheduled times based on the level of the court. Yes
5. The judge is compensated at a fixed rate, within the statutory range. Yes
6. The responsible governmental entity provides and compensates sufficient clerical personnel necessary to conduct the business of the court. Yes
7. The responsible governmental entity assumes the expenses of the travel of the judge for purposes of required judicial education. Yes
8. The responsible governmental entity assumes the expenses of the travel of each clerk for the purposes of attending training sessions conducted by the Judicial Council. Yes
9. The responsible governmental entity provides the Court with:
 - a. Sufficient prosecutorial support Yes
 - b. Funding for attorneys for indigent defendants, as appropriate Yes
 - c. Sufficient local law enforcement officers to attend court as provided by statute Yes
 - d. Security for the court as provided by statute Yes
 - e. Witness and juror fees Yes
 - f. Appropriate copies of the Utah Code, the Justice Court Manual, state laws affecting local governments, local ordinances and other necessary legal reference materials Yes

10. Fines, surcharges and assessments which are payable to the state are forwarded as required by law. Yes
11. Court is held within the jurisdiction of the court, except as provided by law (78A-7-212).
Yes
12. All required reports and audits are filed as required by law or Rule of the Judicial Council.
Yes

SECTION II

Section II contains minimum requirements established by the Judicial Council, and those requirements may be waived or an extension granted pursuant to the procedure set forth in the instructions to applicant included with this application for recertification.

Please indicate **YES or NO** to each of the following:

1. Court is open each day as appropriate for the classification of the court. Yes
2. The judge is available to attend court and to conduct court business as needed. Yes
3. Minimum furnishings in the courtroom include:
 - a. Desk and chair for the judge Yes
 - b. A six inch riser Yes
 - c. Desk and chair for the court clerk Yes
 - d. Chairs for witnesses Yes
 - e. Separate tables and appropriate chairs for plaintiffs and defendants Yes
 - f. A Utah State flag Yes
 - g. A United States flag Yes
 - h. A separate area and chairs for at least four jurors Yes
 - i. A separate area with appropriate seating for the public Yes
 - j. An appropriate room for jury deliberations Yes
 - k. An appropriate area or room for victims and witnesses which is separate from the public Yes
 - l. A judicial robe Yes
 - m. A gavel Yes
 - n. Current bail schedules Yes
 - o. A copy of the Code of Judicial Administration Yes

- p. Necessary forms and supplies Yes
 - q. Office space for the judge Yes
 - r. Office space for the court clerk Yes
 - s. Secure filing cabinets Yes
 - t. Appropriate office supplies Yes
 - u. A cash register or secured cash box Yes
 - v. At least one computer with internet access Yes
 - w. Access to a copy machine Yes
4. The appropriate number of clerks as required by the classification of the court are present during the time court is open each day and as needed during court sessions. Yes
5. Does the applicant have a law enforcement department? Yes
6. If the applicant does not have a law enforcement department, identify the law enforcement agency which will provide law enforcement services for the applicant: N/A
-
7. A security plan has been filed consistent with C.J.A. Rule 3-414. Yes
8. The court electronically reports to the Driver License Division, the Bureau of Criminal Identification and the Administrative Office of the Courts as required. Yes
9. If the court is a **Class I** court:
- a. Judge is employed on a full-time basis _____
 - b. Dedicated courtroom which meets the master plan guidelines adopted by the Judicial Council _____
 - c. Court has a jury deliberation room _____
 - d. Judge's chambers, clerk's office, and courtroom are in the same building _____
 - e. Judge has his or her own private chambers _____
 - f. Clerk's office is separate from any other entity _____

- g. Court is open during normal business hours _____
10. If the court is a **Class II** court:
- a. Court is open (check one)
1. 201-300 average monthly filings: at least 4 hrs./day
 2. 301-400 average monthly filings: at least 5 hrs./day
 3. 401-500 average monthly filings: at least 6 hrs./day
- b. Trial calendar is set at least weekly yes
- c. Courtroom configuration is permanent yes
- d. Courtroom, judge's chambers, and clerk's office are within the same building yes
- e. Judge has his or her own private chambers yes
11. If the court is a **Class III** court:
- a. Trial calendar is set at least every other week _____
- b. Court is opened (check one):
1. 61-150 average monthly filings: at least 2 hrs./day
 2. 151-200 average monthly filings: at least 3 hrs./day
12. If the court is a **Class IV** court:
- a. Trial calendar is set at least monthly _____
- b. Court is open at least 1 hour per day _____
13. **If you have responded with a "no" to any item in Section II above, you must request a waiver or extension below and justify that request.** If waiver or extension of any requirement is requested, please specify each requirement and indicate factors which demonstrate a need for the waiver or extension. For any requested extension, please include the requested extension period. (To receive a waiver or extension of any requirement, the information requested in this section must be provided. Remember that statutory requirements cannot be waived or extended).

I am familiar with the minimum operational standards for this court, and except as noted above, those standards are currently met or exceeded. During the current term of the court, I have met with the appropriate governing body of the City to review the budget of the court, review compliance with the minimum requirements and operational standards, and discuss other items of common concern.

DATED this 15th day of October, 20 15.



Justice Court Judge

I declare under criminal penalty of the State of Utah that the foregoing is true and correct.

Executed on this 15th day of October, 20 15.

