

**September 9, 2015**

**Taylorsville Redwood Campus  
Academic & Administration Bldg. 428**

**8:00 a.m.**

**Attendance:** Trustees—Chair Gail Miller, Clint Ensign, Sanch Datta, Maria Farrington, David Lang, Tim Miller, Carlos Moreno; President Deneece Huftalin, Secretary Janice Schmidt

**Excused:** Pat Richards, Annie Schwemmer, Jim Wall

**Guests:** Casey Moore, IT

	<b>Agenda</b>	<b>Discussion Summary and Action</b>	<b>Assignments</b>
I.	BOARD STRUCTURE DISCUSSION	Chair Gail Miller called the meeting to order. Casey Moore, Director of Technology, helped answer questions about access to the electronic board book site and reviewed what is currently available there.	
	Committee Structure	Chair Miller reviewed the current committee structure and Trustee representatives (Tab A): Trustee Richards, Audit Committee chair, with Chair Miller and Trustee Wall; Trustee Farrington, Foundation Board; Trustee Lang, Investment Committee; former Trustee Tranter, continue on UCAT Board through December. Trustees supported representation on two other committees. The structure and membership of these groups will be discussed at the October 14 Board meeting. They could be headed by College staff with a Trustee representative. 1) A public image/community relations committee to share our strategic initiatives with the community, such as STEM and CBE (competency based education) and help attract and recruit under-served minorities. SLCC is viewed as a premier college nationally but doesn't have the same image locally. 2) A legislative committee to help us locally and nationally. A federal lobbyist could be included in the legislative team.	
	Board Meeting Information	Trustees feel they are getting the information they need and appreciate the openness of President Huftalin. There has been a good blend of student, academic and administrative reports. Any additional topics can be added to meeting agendas and requested information can be put on the electronic site.	
	Board Responsibilities	Trustees have a responsibility to act as a unit in representing the community, thinking strategically, establishing policies to support the mission of the College, and monitoring institutional performance. The orientation session and Regent training were very helpful in putting the responsibilities in context. The materials shared at meetings are what is needed to help Trustees fulfill their responsibilities. Trustees are welcome to contact College administrators directly if it is regarding their role on a committee or for general information, but President Huftalin would appreciate them contacting her first about any new topics so that she can direct them to the right person. Trustee Moreno invited Trustees to attend student executive council meetings held every Tuesday afternoon from 1:00 to 5:00 p.m. The SEC has eight members with great diversity. Trustees may coordinate	

	Trustee Emeriti	<p>a time by contacting Janice. Goldman Sachs hires a lot of Westminster graduates, some are SLCC alumni. They could be invited to share their story with our students.</p> <p>Some institutions have an emeritus program for trustees who want to stay involved. They would have no vote but could attend meetings, mentor new trustees, and help in lobbying or fundraising. Their passion and commitment would be an asset. President Huftalin will gather information on how other institutions handle emeritus trustees and this will be further discussed at the October 14 Board meeting.</p>
II.	<p><b>ELECTRONIC BOARD MEETING PLATFORM</b>  <b>Questions on Use</b>  <b>Suggestions for Additional Options</b></p>	<p>The following materials will be added to the site:</p> <ul style="list-style-type: none"> <li>• New trustee orientation materials</li> <li>• Grand Theatre and athletics events</li> <li>• Draft of most recent meeting minutes</li> <li>• Profiles in Leadership dates</li> <li>• Trustee committees, membership, and duties</li> <li>• SLCC campuses and sites document</li> <li>• Press releases.</li> </ul>
III.	<p><b>COLLEGE INITIATIVE DISCUSSION</b>  <b>Review of Campuses and Their Particular Focus</b></p> <p>Aspen Metrics, Vice Chair Ensign</p>	<p>President Huftalin shared a one-page handout on the nine SLCC sites and campuses with location, fall headcount, and program focus. Meadowbrook has low headcount because many programs have been moved to Westpointe and it will be used as a refugee center managed by a non-profit refugee board in partnership with DWS, USU, and SLCC. The College regularly evaluates each site based on numbers of students, programs, and industry need. The new West Valley Center has had great response; curriculum offerings will be adjusted to meet the demand in that community. Herriman is on the master plan for future growth. A joint building request with USU is being discussed so both AS and BS degrees could be offered there. Jordan is at capacity for health and gen ed programs and is on the master plan for expansion.</p> <p>The Aspen Prize is a coveted recognition for best practices in four metrics: completion, learning, labor market outcomes, and equity. SLCC is pretty good on completion and transfer conversion rates but we can always improve. We have been a leader on measuring student learning outcomes and present at national conferences on e-portfolios. We are rethinking the structure of our workforce process to better align our programs with industry needs. The College is involved in the Utah aerospace initiative pilot (K-12 and UCAT work together to train high school students, industry provides a paid internship, students earn an advanced manufacturing certificate, and then industry pays their tuition to continue their education). If that pilot works, it would be a model for high tech and diesel. To reach equity (our student mix mirrors the demographics of our service area), we have outreach to students in the eighth grade to help put them on a path to education. PACE is having a significant impact on participation, especially with Latinos. There are still achievement gaps for Latino, Pacific Islander, and Native Americans. We have three programs in high schools and</p>

