

August 12, 2015

Taylorville Redwood Campus
Academic & Administration Bldg. 428

8:00 a.m.

Attendance: Trustees—Chair Gail Miller, Clint Ensign, Maria Farrington, Tim Miller, Carlos Moreno, Pat Richards, Annie Schwemmer, Jim Wall; President Denece Huftalin, Secretary Janice Schmidt

Excused: Sanch Datta, David Lang

Guests: Executive Cabinet members Clifton Sanders, Barbara Grover, Dennis Klaus, Roderic Land, Chuck Lepper, Alison McFarlane, Tim Sheehan; SLCC representatives Craig Caldwell, Julia Ellis, Kent Frogley, Darren Marshall, Nancy Michalko, Lois Oestreich, Joy Tlou; Regents Marlin Jensen, Joyce Valdez; Assistant AG Morris Haggerty.

	Agenda	Discussion Summary and Action	Assignments
I.	Board Business		
	A. Welcome New Trustees, Bios, Oath of Office	Chair Miller called the meeting to order and welcomed Regents Jensen and Valdez. She also welcomed new trustees Maria Farrington, W. Tim Miller, and Jim Wall and administered the oath of office.	
	B. Election of Board Officers	Trustee Schwemmer, chair of the nominating committee, nominated Gail Miller to continue as chair. There were no other nominations. Ballots were completed and Trustee Schwemmer announced that the voting was unanimous for Trustee Miller to continue as chair. Trustee Schwemmer nominated Clint Ensign as vice chair. There were no other nominations. Ballots were completed and Chair Miller announced the voting was unanimous for Trustee Ensign as vice chair.	
	C. Appointments to Committees	Trustee Richards will chair the Trustee Audit Committee with Chair Miller and Trustee Wall also serving on the committee. Trustee Farrington will be the representative on the Foundation Board. (After the meeting, Trustee Lang accepted an appointment to the Investment Committee.)	
	D. Approval of meeting Schedule and Locations	Trustee Wall moved, seconded by Trustee Farrington, to hold all meetings at the Taylorville Redwood Board Room (AAB 428). A vote was taken and the motion carried unanimously. President Huftalin offered to arrange a tour of other locations if any of the trustees were interested.	
	E. Trustee Audit Committee Report	Trustee Richards reported that the Audit Committee had met and received reports on cyber security, the College's internal control system, and legal, audit, and risk updates.	
	1. Action: Bad Debts Write Off Report	The bad debts write off report shows a summary of the bad debts (uncollected student fees) that are written off. Students on a payment plan are allowed to register for the next semester. In the past the debt was not written off and the amount kept increasing; with write-offs the trend is increasingly lower numbers. Trustee	

	F. Trustee Personal Liability, Morris Haggerty	<p>Tim Miller moved to approve the Bad Debts Write-off Report. Trustee Wall seconded the motion and a vote was taken; the motion passed unanimously.</p> <p>Mr. Haggerty said the laws of Utah make the institution responsible for cyber security and hacking and trustees have no personal liability. The exceptions to that are for willful misconduct or fraud, driving a college vehicle while under the influence, or giving untruthful testimony.</p>
II.	Consent Calendar	Trustee Ensign moved, seconded by Trustee Richards, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.
III.	<p>President's Report</p> <p>A. President Huftalin</p> <p>1. Information: Introduce VP Chuck Lepper</p> <p>2. Information: Electronic Board Agendas</p>	<p>President Huftalin introduced Dr. Chuck Lepper, the new VP for Student Affairs.</p> <p>The Board will be moving to electronic board materials and will do a trial run for the September meeting and move fully to the electronic process in October.</p>
	<p>B. Instruction Report—Provost Sanders</p> <p>1. Action: Moment of Mission, Science Resource Center Project, Dr. Craig Caldwell</p>	Dr. Craig Caldwell, Interim Dean of Science, Math, and Engineering, shared plans for a science resource center in the Science and Industry atrium. The STEM pipeline from high school is leaking but there are still many who complete. We have worked to increase enrollments but also need to focus on reducing leaks. The math and science resource center will provide support for STEM students—the majority are first generation students working to support their families and are unsure if they really belong in college. Grants and support from private industries help provide funding for initiatives to help students succeed and scholarships help them stay in school and complete their degree. Dr. Caldwell would like to report in one year on the progress made.
	<p>C. Student Services Report—VP Lepper</p> <p>1. Information: Profiles in Leadership</p>	Dr. Lepper invited trustees to participate in a Profiles in Leadership series where successful community members speak to a group of students about their leadership experience. Interested trustees may contact the President's Office to schedule a date.
	<p>D. Business Services Report—VP Klaus</p> <p>1. Action: Capital Improvement Projects in Excess of \$100,000</p> <p>2. Action: FY 2016 SLCC Operating Budget Report</p>	<p>VP Klaus shared a list of capital improvement projects prioritized by DFCM after assessing our infrastructure and maintenance needs. Trustee Ensign moved, seconded by Trustee Tim Miller, to approve the Capital Improvement Projects in Excess of \$100,000. A vote was taken and the motion carried unanimously.</p> <p>AVP Darren Marshall said our budgets are healthy but we need money to grow and reach our goals. The Informed Budget Process determines priorities for funding. SLCC's E&G operating budget of \$150,850,500 comes from state appropriations (60%) and tuition and fees (40%). Nationally, community colleges are</p>

		funded about 70% from tax revenues and 30% from tuition. Salary, wages and benefits make up 80% of expenditures and current expense 14%. VP Sheehan said there were budget cuts during the recession but since then our base has not been cut; our requests are for new monies. The legislature is moving toward performance outcomes funding and that could affect the base and make funding less consistent. AVP Marshall explained that higher ed in Utah cannot go after property tax as is done in other states. Also, when the legislature approves a salary increase, they only fund 75% of the increase, with the balance needing to come from tuition increases. The fuel tax increase that takes effect next year may create some surplus in the state. Trustee Tim Wall moved to approve the FY 2016 SLCC Operating Budget Report. Trustee Richards seconded the motion; the motion carried unanimously.
	E. Institutional Advancement Report—VP McFarlane 1. Information: Convocation Update 2. Information: Golf Tournament Update	Convocation will be August 25; this is a day for staff, faculty, and student leaders to meet together before classes begin. This year Poet Laureate Lisa Bickmore will share a poem and the President will give a state of the college report. There will also be conversations around strategic planning and revisions to the mission, vision, values statements. Department and division meetings will be held in the afternoon. Our largest fundraiser for student scholarships, the Gail Miller Utah Leadership Golf Tournament Cup, will be on September 14. To date, \$150,000 has been raised.
	F. Government and Community Relations Report—VP Sheehan	In the agenda.
	G. Institutional Effectiveness Report—VP Grover 1. Information: Planning Timeline	VP Grover said we are working to craft a more accessible and memorable statement of our mission that will be presented to College employees for input, approved by the Cabinet, and then come to the Trustees for their approval before going to the Regents. The vision statement is also being revised along with defining our institutional values—how we want to work together.
	H. Campus-Based & Constituents Reports	In the agenda.
IV.	Information Sharing and Input – 1. Harvard 2. Requests for September Retreat	President Huftalin attended a Harvard institute with 55 new presidents; one session was on governance and trustees. There were networking opportunities and great content. She asked trustees to let her know in advance of ideas on how they might like to be engaged differently or what they would like to know more about to discuss at the September retreat.
V.	Calendar of Upcoming Events	An updated roster of trustees was in the binder. A calendar of upcoming events was in the agenda
VI.	Adjournment	Trustee Richards moved, seconded by Trustee Tim Miller, to adjourn the meeting at 9:28 a.m.

Minutes were approved at the October 14, 2015 Board meeting.