

Board of Education

Beaver County School District

Meeting Date: April 7, 2015
Board Approved: May 13, 2015

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on April 7, 2015. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435.438.2291 or bonnie.biarett@beaver.k12.ut.us, giving at least three working day's notice.

Board Member Attendance:

- Board President—Nicholas Dotson (Precinct 2): Excused
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

School District Personnel in Attendance:

- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director (excused)
- Bonnie Bairett, District Office

Other Patrons Who Attended:

- Penny Yardley, BHS Trustlands
- Steve Magnetti, Beaver
- Brennan Wood, SWATC
- Denny Heaton, SWATC

WORK SESSION MEETING – (10:00 am)

Opening & Welcome: Vice President Carolyn White

- MBA: Continuous Improvement and Advocacy: Book Review – “The Smartest Kids in the World and How Did They Get That Way?”
 - A review of differences in countries with high and low academic performance
 - The group took a sample PISA test.
 - Dr. Terry suggested we all begin to read the book in preparation for discussion at the next board meeting.

- Review of School Trustlands Plans
 - Beaver High School
 - Language arts is an area of focus given school academic achievement data. The school’s plan directs funding towards language arts books.
 - Mrs. White: Does the council receive training to help them understand how an effective plan is to be developed? The plan does not seem to address how the funds will be used to address specific goals. Expressed concern that more training be done to help improve the plan.
 - Dr. Terry: Does the plan have related strategies to improve academic achievement?
 - Concerns were expressed regarding the English and costume expenditures included in the budget plan.
 - Milford Elementary
 - The Board was much more favorable to this format.
 - The plan is data driven and the logic of the plan links “where the school is at”, “where the school is headed”, and “how the school plans to get there”.
 - Minersville
 - The school plan is similar to Milford Elementary School, and the overall response from the group was supportive to the plan.
 - Belknap Elementary
 - The principal reviewed the student achievement data with the council.
 - The council discussed class size ratios.
 - The council’s focus is with reading, writing, and mathematics.
 - The plan includes “growth” and “proficiency” targets.
 - The plan includes technology at lower grades.
 - The council working to develop the school safe route plan.
 - Milford High School
 - Chronic absentee problem

- The plan includes all academic areas in the school.
 - Canvas training for staff
- Strategic Planning for FY16

The Board and administration continued their discussion from the March board meeting with regard to the 2015-16 strategic plan.

- The group reviewed research and contributing factors regarding high performing schools and the options to help support and improve district schools.

Break for Lunch: 12:35

Work Session Reconvened: 12:30

- The group reviewed best practices for school district budgeting as recommended by the Government Finance Officers Association.
- The strategic budget discussion included critical realities involved with budget decisions, economic tradeoffs, and the group's commitment towards making decision that positively impact students.
- Discussion items for consideration in the 2015-16 budget:
 - Declining enrollments and budget impact
 - 1.5 Teacher FTE reduction in CTE and sharing of CTE teachers between the two high schools
 - Add 1-2 class periods mechanic at MHS
 - Impact upon staff compensation if staffing ratios don't mirror enrollment declines
 - Shifts in High School Enrollments from CTE to K12 (Music and Social Studies)
 - .5 increase in Social Sciences graduation requirements
 - Addition of music teachers to both high schools with NESS
 - Beverly Taylor Sorensen Music Grant for Elementaries - 1.0 Teacher FTE
 - Board, Superintendent, Tracy - "Significant academic improvements needed" at both high schools
 - Board, Superintendent: Concerns regarding teacher endorsements and certifications
 - Creation of a new Adult Education & HS Interventions Administration Position
 - Creation of new part-time technology staff member for maintenance support
 - SB117 Reading Intervention K-5 Pilot
 - ASPIRE - SIS Increased Cost - \$6,000 - \$10,000
 - USTAR Grant - High Schools?
 - STEM Grant - High Schools?
 - Radon Mitigation Systems - BHS, MHS, BES

- •Carbon Monoxide Systems - SB22 (FY15 Legislature), SB35 (FY14 Legislature)
- 0157 One:One - Eliminate budget \$50,000 for FY16
- 0075 Media/Computer Aid Technology Training - Eliminate budget \$10,000 for FY16
- 9561 Textbooks/E-Text: Reduce budget from \$250,000 to \$150,000
- 9521 Technology Budget: Tracy said there is concern for more funding in relation to RF improvements (wireless)
- Eliminate E-Rate 7380
- Pest Management Control, \$8,000
- Budget for Opening Institute?
- Improve MHS power transformer capacity - Tiger Gym, fitness center
- MHS Special Education Transition Room Project - \$50,000
- FY16 NESS Application Due April 30 to USOE
- HB198 HS Counselor College & Career Readiness Professional Development
- Special Education - New IEP software database, \$4,000 - \$7,000
- Procurement code changes - contact new state specialist assigned to school districts
- HB119 Charter School Local Replacement - Revenue impact of \$10,200 (17 students)
- HB203 Math/Science/Computer Science Teacher Salary Supplement: Tracy make arrangements for teachers to apply for this.
- HB213 - Safe Technology & Digital Citizenship: Plan must be developed. Unfunded mandate. Does this require budget resources?
- HB364 - Suicide/Bullying Prevention: Are there resources with this legislative allocation for Beaver SD?
- SB22 - Carbon Monoxide detection systems in schools
- SB29 - School traffic surveys
- SB60 Requires citizenship test for graduation. Does this require budget resources?
- SB97 Property Tax Equalization - New property tax to beaver county without benefits to Beaver SD
- USOE has estimated BCSD will receive \$40,000. However, their estimates are a based upon tax collections in FY14. Be careful on whether or not to include this in revenue estimates.
- SB222 - Digital teaching and learning program. \$5 million new legislative allocation for statewide digital teaching and learning programs
- Health Insurance Increase from Regence - 14.9% as of 4.6.15 - - approx \$205,000

CLOSED MEETING (1:40)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Sale/Purchase of Property

Motion to Enter Closed Meeting Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

President Dotson: Excused

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Superintendent Terry
- Business Administrator, Todd Burke

Minutes:

- Steve Magnetti: Purchase of Pizza building in Beaver
 - Concerns regarding safety, options, location, and input received from the City were discussed.
 - The Board directed the administration to explore the options, including involving the district attorney, and report back to the board for further discussion.
- MGINNESS Property—Home built by MHS shop class a few years ago
 - The district surveyed district property on the corner of 700 West Center St. This property sits adjacent to the MGINNESS property. The survey indicates the property line runs directly through the MGINNESS home which was constructed and sold by the MHS shop class a few years ago.
 - The Board directed the administration to explore the options, including involving the district attorney, and report back to the board for further discussion.

Closed Meeting Ended At: 1:55 pm

Motion to End Closed Meeting Made By: Lisa Carter

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

REGULAR BOARD MEETING - PRELIMINARY (2:00 pm)

A. Welcome: Vice President White

B. Pledge of Allegiance: Mrs. Bonnie Bairett

C. Student Recognitions

Each year Milford High School celebrates Pi Day. The purpose of celebrating Pi day is to bring a fun twist to math and engage students in cross-curricular learning. All teachers collaborate and create lesson plans within their own content areas that integrate Pi. History looks at who came up with the formula for Pi, science looks at applications of Pi, shop uses Pi in their projects, and in foods and nutrition they make pie!

At the assembly on Friday students competed to see who could recite the most digits of Pi. In the junior high Nathan Davis recited 18 digits of Pi and Payton McDermott recited 10. At the high school level Jake Hardy recited 42 digits and Jeff Esplin recited **150 digits of Pi!** Also, three lucky students had the opportunity to throw pie at the three staff members who had the most money deposited in their jars throughout the week. Jennifer Wilson, Stephen Kitchen, and Deputy Schena were all great sports. The money donated was used to help pay for the prizes student won for reciting the digits of Pi and to pay for the pies all students were given at the end of the day.

D. Public Input (none)

BOARD OF EDUCATION ITEMS (2:10 pm)

A. Action Item – FY15 School Exemptions & Guardianships

None

B. Action Item—Schools and Employees Travel

Milford Elementary and the Minersville School will travel to Lehman Caves for their annual field trip.

BHS music department to Lagoon

BHS JH forensics to SLC

BHS seniors to Ogden for senior sluff

150+ Mile Trip Requests

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

C. Action Item—Travel: Board of Education

Carolyn White travel request

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Kristina Brown

Board Vote:

Board member Dotson: Absent

Board member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Board Member White: Abstained

D. Action Item - Approval of Open Meeting Minutes for Meeting(s) Held on April 9, 2015. There were no minutes for this closed meeting.

Motion to Approve Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

FINANCIAL ITEMS (2:15 pm)

A. Action Item - Approval of Warrants, Budgets, Financial Reports, & Capital Expenditures Priority List

Motion to Approve Made By: Richard Limb

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

B. Information Item – Bids & RFPs Report – Update

C. Action Item – 2015-16 School Fees

Milford High School Fees

Beaver High School Fees

High School Chromebook Self-Insurance Fee

Adult Education Fees

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

D. Action Item – SWATC 2015-16 High School Fees

Motion to Approve Made By: Lisa Carter

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

E. Action Item – 2015-16 Food Service Fees

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

F. Action Item – 2015-16 Preschool Fees

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

G. Proposed FY16 Capital Project – Radon Remediation/Mitigation Systems

The Board and administration reviewed the results of Dept. of Health radon tests in all five schools. Three schools were found to have significant radon levels. The Board requested the administration follow up with the architect of Belknap Elementary school regarding the options and current design.

Public Input 3:40 pm Steve Magnetti (Beaver) – Steve Magnetti, owner of Freestyle Pizza, is requesting use/access of the road/alley owned by the district. He would like to have a pickup window for the pizza store. Mr. Magnetti offered several suggestions. He offered to have business insurance to cover liability. He explored the option of purchasing the property as well. The Board asked the administration to explore the options with the district attorney, report back to the board in May, and also follow up with Mr. Magnetti.

H. Action Item – MHS Upper Parking Asphalt Replacement – Sunroc Option #2

Motion to Approve Made By: Richard Limb

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

INSTRUCTION & EDUCATION ITEMS (3:00 pm)

A. Information Item – Brennen Wood: President of SWATC, 3:00 pm

Mr. Brennan Wood, who is the Southwest Applied Technology Center (SWATC) President, visited with the Board regarding SWATC training options for students and local patrons. He reviewed the following:

- SWATC accreditation
- The mission and purpose of SWATC
- SWATC serves Beaver, Iron, Garfield, and Kane counties
- SWATC provides technical training opportunities for individuals who may not otherwise attend college.
- A review of employment trends in Utah
- Programs include allied health, automotive, livestock management, and custom fit training

B. Action Item – Recommendation of Level II Teachers

Jamie Ambrose, Keisha Orton

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

C. Action Item – 2015-16 School Trustland Plans

Belknap Elementary School

Milford Elementary School

Minersville School

Beaver High School

Training for plan development

Milford High School

More specific teacher professional development plan

Tabled for future follow up at May Board Meeting

**Refer to minutes/notes taken during earlier work session discussion regarding school Trustland Plans

Motion to Table Made By: Kristina Brown

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

PERSONNEL ITEMS (3:50 pm)

A. Action Item—BHS Level IV Math Teacher: Dallin Clove

B. Action Item—MHS Science Teacher (no action)

C. Action Item—MHS English Teacher: Bryce Twitchell

D. Action Item—MHS Music Teacher: Janese Pentico

E. Action Item—Minersville .5 FTE Teacher: Macy Hollingshead

Motion to Approve All Personnel Changes Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

SUPPORT SERVICES (3:55 pm)

A. Action Item – Transportation: School Travel Requests

School activities trips

Motion to Approve Made By: Richard Limb

Motion Seconded By: Kristina Brown

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

B. Action Item – Surplus Property

The Forensics Dept. at BHS and the FBLA Dept. at MHS will dispose of the items through the Surplus.com website, offer the textbooks to other school districts, sell to a textbook buying company, and dispose to the landfill any item not sold. Each school informed the other schools within the district of the items available on a first come first served basis prior to seeking board approval for surplus.

The Food Service Program at Belknap Elementary has the following for surplus.

Berkel Bread Slicer - Inv #2722 (This was brought from the old elementary.)

Dough Divider - Inv #2700

District Office:

Dell Laptop - Fingerprint Machine - Non Working Item #0839

Identix Fingerprint Scanner - Item #2059

HP Fax Machine - Non Working -No Tag

2 - FX 3 Printer Cartridges

Paper Cutter

HP Scanner - Non Working Item #2908

10-Key Adding Machine - Non Working

Brother Intellifax - Non Working

4 - HP 35 A Toner Cartridges

Brother TN 5000PF Toner Cartridge

HP Micr 15A Toner Cartridge

Motion to Approve Made By: Kristina Brown

Motion Seconded By: Lisa Carter

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

DISCUSSION ITEMS (5:05 pm)

A. Superintendent, Dr. Terry

- Beaver HS Principal Position
 - Proposed hiring process
 - Screening Committee, April 13th – 3 teachers, parents, Tracy Davis, Business Person
 - Will screen applicants to 7 finalists
 - Current hiring policy requires all qualified internal personnel are guaranteed an interview
 - Interview Day – April 17th
 - Each candidate receives a tour of the campus
 - Written essay
 - Interview committee #1 – Board member, district administrator, school staff, parents
 - Interview committee #2 - Board member, district administrator, school staff, parents
 - June teacher professional development

B. Business Administrator, Todd Burke

- Update - \$12,000 check to Beaver City for baseball field lights
- Reviewed compliance requirements for hourly employees in relation to Utah Retirement Systems compliance, Affordable Healthcare Act compliance, budget compliance, and contract compliance
- Update – Carbon Monoxide Systems in schools (SB22—2015; SB35—2014)
- Update - Milford HS Special Education Transition Room

CLOSED MEETING (4:25 pm)

Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

Purpose of Closed Meeting: Competence and Character of Individuals

Motion to Enter Closed Meeting Made By: Kristina Brown

Motion Seconded By: Richard Limb

Board Vote: Unanimous

President Dotson: Excused
Vice President White: Aye
Board Member Carter: Aye
Board Member Brown: Aye
Board Member Limb: Aye

Those present during the closed meeting:

- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Superintendent Terry
- Business Administrator, Todd Burke

Closed Meeting Ended At: 4:40 pm

Motion to End Closed Meeting Made By: Lisa Carter

Motion Seconded By: Richard Limb

Board Vote: Unanimous

Absent From Vote: President Nicholas Dotson

DISCUSSION ITEMS RECONVENED (4:40 pm)

Reminders: Upcoming Dates

April 8 USBA
April 13 LAPC
April 16 District Leadership Team Training
Sterling Scholar Banquet?
May 4 Honors Banquet, 5pm MHS
May 12 Board Meeting
May 28 BHS Graduation
May 29 MHS Graduation

G. Public Input (none)

REGULAR BOARD MEETING - ADJOURNMENT (4:45 pm)

Vice President White adjourned and dismissed the meeting at 4:45 pm.

Nicholas Dotson, Board of Education President

Todd S. Burke, Business Administrator