

Minutes
Weber State University Board of Trustees
Sept. 1, 2015

Trustee Members:

Ms. Karen Fairbanks
Ms. Heather Hales
Mr. Alan E. Hall, Chair
Mr. Cash Knight
Mr. Scott Parson
Mr. Steven E. Starks
Mr. Kevin Sullivan, Vice Chair

Excused:

Dr. Jeff Stephens
Ms. Louenda Downs

Weber State University Officials:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Madonne Miner, Provost
Dr. Brad Mortensen, VP for University Advancement
Dr. Bret Ellis, VP for Information Technology
Mr. John Kowalewski, Executive Director, Marketing & Communications
Ms. Jennifer Unguren, Chair, Staff Advisory Committee
Mr. Shane Farver, Secretary, Board of Trustees
Mr. G. Richard Hill, Legal Counsel
Ms. Stephanie Hollist, Legal Counsel
Mr. Tim Evans, Assistant Attorney General

Press Present:

None

Welcome

- I. The meeting convened at 9:30 a.m.
- II. Chair Alan Hall took roll and welcomed those present.

Oaths of Office

- III. Shane Farver, secretary for the Board of Trustees, administered the oath of office to trustees Cash Knight and Heather Hales. After introducing themselves, Knight and Hales signed their oath of office forms.

May 5, 2015, Minutes

- IV. On a motion by Trustee Karen Fairbanks and seconded by Trustee Scott Parson, the Board of Trustees approved meeting minutes from May 5, 2015.

On a motion by Vice Chair Kevin Sullivan and seconded by Parson, the Board of Trustees unanimously ratified the minutes of the May 5, 2015, Business and Personnel and Academic Policy committees.

June 29, 2015, Special Meeting Minutes

- V. On a motion by Parson and seconded by Trustee Nolan Karras, the Board of Trustees unanimously approved the minutes of a special meeting held on June 29, 2015.

Ratification of Actions Taken on June 29, 2015

- VI. On a motion by Fairbanks and seconded by Sullivan, the Board of Trustees unanimously ratified the following actions taken on June 29, 2015: a resolution authorizing the use of electronic meetings and the approval of PPM 5-36 A, Safety, Response and Reporting Policy.

President's Report

- VII. WSU President Charles A. Wight gave a report covering the following items:

(Dream 125)

- 1) WSU is closing in on its Dream 125 Campaign goal.

(Master's Degrees)	2) Weber State has two new master's degree programs: a combined Bachelor of Science/Master of Science in computer engineering, and a Master of Science in Nursing, Nurse Practitioner.
(Provost)	3) Madonna Miner, former dean of the Telitha E. Lindquist College of Arts and Humanities, is now officially Weber State University's provost.
(Haven)	4) Weber State recently implemented a sexual assault prevention training program called Haven. Wight thanked the WSU Women's Center and Police Chief Dane LeBlanc for implementing the program.
(Staff Advisory Council)	5) Wight introduced Jennifer Unguren, chair of WSU's Staff Advisory Council. Unguren, who works at WSU Davis, said she will focus on making sure that staff know the council is there for them.
WSUSA Report	VIII. WSUSA Student Body President Cash Knight gave a report on the following items:
(SIL Director)	1) Student Involvement and Leadership is in the process of hiring a new director.
(Safe Zone and Suicide Prevention Training)	2) WSUSA has created a mandatory leadership course that will focus upon Safe Zone and suicide prevention training.
(Collaboration Committee)	3) A new Collaboration Committee made up of several WSU-affiliated groups meets monthly to discuss events, calendars and opportunities for cooperation.
(Late Night at Weber)	4) Late Night at Weber was a success, with activities on the rugby field and a dance at the LDS Institute.
(Back-to-School Bash)	5) The Back-to-School Bash, held at Weber State Downtown, was also a success, with good attendance and about 700 pieces of merchandise

	being sold.
(Block Party)	6) The WSU Block Party, held on Sept. 4, 2015, was projected to be the most successful block party to date. WSU partnered with the American Parkinson's Foundation to benefit that organization.
Alumi Report	IX. Heather Hales, president of the WSU Alumni Association's Board of Directors, gave a report on the following items:
(Retreat)	1) Sixty-two people attended the Alumni Board Retreat, where President Wight, Vice President of University Advancement Brad Mortensen, and football coach Jay Hill all spoke.
(Challenge)	2) Hales has issued a challenge to Alumni Association Board Members to bring in 10 dues-paying members each.
(WSU Salutes)	3) The WSU Salutes event, which needed to be added to the WSU calendar, was scheduled for Sept. 17. Fairbanks and her husband, Rick, were to be honored during the event.
(Regional Chapters)	4) The Alumni Association is focusing upon four regional alumni chapters across the United States and making connections with departments and organizations on campus.
Faculty Report	X. No faculty report was given.
Committee Reports	
Business Committee	XI. Parson gave a report on the following Business Committee items:
(Quarterly Investment Report)	1) Business committee items began with a Quarterly Investment report on page 42.
(Audit Committee)	2) The Audit Committee provided an update to the Business Committee, and everything is well on track.

(Capital Facilities
Priorities)

- 3) The Capital Facilities Priorities Report included a requested \$33 million renovation of the Social Science Building, and the Board of Regents is now ranking priorities. WSU received \$4.1 million in state funding this year for capital improvements.

(Quarterly Construction
Report)

- 4) The Quarterly Construction Report detailed \$242 million in projects. Most notable is the Tracy Hall Science Center. The renovation of the Miller Administration building was completed over the summer.

(Facilities Management
Award)

- 5) WSU's Facilities Management team was recognized with a national award.

(Quarterly Athletic Report)

- 6) The Quarterly Athletic Report details the startup of the different athletic teams.

Following a clarification from Hall that capital facilities priorities will next go to the Utah State Board of Regents, Karras moved that the items in the Business Committee report be accepted. Trustee Steve Starks seconded the motion, which the Board of Trustees unanimously passed.

Personnel and Academic
Policy Committee

XII. Kevin Sullivan gave a report on the following items:

(Moyes College of
Education)

- 1) A proposed Moyes College of Education Tenure document added a category for professional behavior, collegiality and ethics.

On a motion from Parson seconded by Fairbanks, the Board of Trustees unanimously approved the update to the Moyes College of Education tenure document.

(PPM 11-1: Graduate
Programs)

- 2) A proposed change in PPM 11-1: Graduate Programs updated language to reflect the establishment of an Office of Graduate Studies, which reports to Miner.

(PPM 8-1: Evaluation of Faculty Members)

On a motion from Parson seconded by Fairbanks, the Board of Trustees unanimously changed the change to PPM 11-1.

- 3) A proposed change to PPM 8-1: Evaluation of Faculty Members made a modification to how you make changes to post-tenure documents.

On a motion from Knight seconded by Starks, the Board of Trustees unanimously approved the change to PPM 8-1.

(Master of Science: Respiratory Therapy)

- 4) WSU requests the establishment of a Master of Science Degree in respiratory therapy. Sullivan noted the thorough nature of the proposal and noted a strong need for the program. Following a question from Karras, Miner reported that differential tuition will pay for the program.

On a motion from Karras and a second from Parson, the Board of Trustees unanimously approved the proposal for a Master of Science in respiratory therapy. The proposal will now go to the Board of Regents for final approval.

(Personnel Change Report)

- 5) Sullivan noted that the Personnel Change Report was particularly extensive over the last period Parson asked if trustees could get a more detailed report that included both voluntary and involuntary turnover.

On a motion from Parson seconded by Karras, the Board of Trustees unanimously voted to recommend that trustees receive more detailed metrics involving WSU turnover.

Following the vote, trustees discussed the nature of the data that they would want and how that data would be used. Hall suggested that there could be benchmark data in comparison with other institutions. Trustees said that a high-level annual report similar to data that is sent to the Board of Regents would suffice. Trustees also

discussed the possibility of collecting data on both faculty and staff.

Open Meetings Training

XIII. G. Richard Hill, legal counsel for the university, introduced Tim Evans, assistant attorney general, who led the Board of Trustees in an annual Open and Public Meetings Act training.

Meeting Adjourned

XIV. On a motion from Sullivan, the meeting adjourned. The next meeting was scheduled for Tuesday, Oct. 6, 2015.

Minutes submitted by:



Shane D. Farver, Secretary
WSU Board of Trustees



Charles A. Wight, President
Weber State University

