

Five County Association of Governments

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SOUTHWEST UTAH

Post Office Box 1550
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**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER DALE BRINKERHOFF, CHAIR

DATE: OCTOBER 7, 2015

SUBJECT: STEERING COMMITTEE, WEDNESDAY, OCTOBER 14, 2015

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON **WEDNESDAY, OCTOBER 14, 2015, BEGINNING AT 2:00 P.M.** THE MEETING WILL BE HELD AT THE HERITAGE CENTER, ROOM #1, LOCATED AT 105 NORTH 100 EAST, CEDAR CITY, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O BRYAN D. THIRIOT. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU AT **2:00 P.M.** IN CEDAR CITY ON WEDNESDAY, OCTOBER 14, 2015.

BDT:DL
ATTACHMENTS

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**** A G E N D A ****

STEERING COMMITTEE MEETING

OCTOBER 14, 2015

HERITAGE CENTER, ROOM #1

105 N. 100 E., CEDAR CITY, UTAH - 2:00 P.M.

(PLEASE NOTE TIME CHANGE)

PLEDGE OF ALLEGIANCE

- I. MINUTES AUGUST 12, 2015 - REVIEW AND APPROVE**
- II. FINANCE COMMITTEE ACTIONS - OCTOBER 14, 2015**
- III. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - FY 2016**
 - A. FIRST PUBLIC HEARING**
 - B. FIVE COUNTY AOG APPOINTMENT OF REPRESENTATIVE TO THE STATE CDBG POLICY COMMITTEE**
- IV. KUED / UNIVERSITY OF UTAH - TV TRANSLATORS**
- V. STATE AGENCY UPDATES**
 - A. GOVERNOR'S OFFICE**
 - B. DEPARTMENT OF TRANSPORTATION**
 - C. DEPARTMENT OF WORKFORCE SERVICES**
- VI. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY - UPDATES**
- VII. CONGRESSIONAL STAFF UPDATES**
- VIII. LOCAL AFFAIRS**
 - A. CORRESPONDENCE**
 - B. OUT-OF-STATE TRAVEL**
 - C. PERMANENT COMMUNITY IMPACT FUND BOARD**
 - D. OTHER BUSINESS**
- IX. AREAWIDE CLEARINGHOUSE REVIEWS**

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 435-673-3548. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162

Notice of Electronic or Telephone Participation: While board members are encouraged to attend in person, any Board member that is unable to attend in person may participate via a telephone conference call. To participate via telephone, Board members may dial in toll free: 1.800.444.2801. When prompted please enter session ID code: 3858200.

MINUTES

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
STEERING COMMITTEE MEETING
August 12, 2015 - 2:00 p.m.
Garfield County Courthouse, Upstairs Conference Room
55 South Main Street, Panguitch, Utah**

MEMBERS IN ATTENDANCE

Commissioner Dale Brinkerhoff, Chair
Becki Bronson
Commissioner Mike Dalton, Vice-Chair
Mayor Nolan Davis
Carolyn White
Commissioner Leland Pollock for
Commissioner Dell LeFevre
Mayor Jerry Taylor
Ken Platt
Commissioner Jim Matson
Mayor Robert Houston
Mike Olson for Frank Lojko

OTHERS IN ATTENDANCE

Bette Arial
Bill Swadley
Gary Webster
David Busk
Shelley Esplin
Jake Hardman
Bryan Thiriot
Allison McCoy
Gary Zabriskie
Clint Cottam
Diane Lamoreaux

MEMBERS NOT IN ATTENDANCE

Mayor Connie Robinson
Wendy Allan
Commissioner Victor Iverson, Excused
LaRene Cox, Excused
Mayor Tracy Dutson
Donna Law

REPRESENTING

Iron County Commissioner Representative
Iron County Schools Representative
Beaver County Commissioner Representative
Beaver County Mayor Representative
Beaver County Schools Representative
Garfield County Commissioner Representative

Garfield County Mayor Representative
Garfield County Schools Representative
Kane County Commissioner Representative
Kane County Mayor Representative
Dixie State University

Senator Lee's Office
Senator Hatch's Office
Congressman Stewart's Office
Department of Workforce Services
Department of Workforce Services
Governor's Office of Economic Development
Five County Association of Governments
Five County Association of Governments

Iron County Mayor Representative
Kane County Schools Representative
Washington Co. Commissioner Representative
Washington Co. Schools Representative
Washington Co. Mayor Representative
Southern Utah University

Commissioner Dale Brinkerhoff, Chair, welcomed everyone in attendance. Those asking to be excused include Ms. LaRene Cox, Washington County Schools Representative and Commissioner Victor Iverson, Washington County Commissioner Representative. Commissioner Leland Pollock was representing Commissioner Dell LeFevre, Garfield County Commissioner Representative, and Mike Olson was representing Frank Lojko, Dixie State University Representative.

Ms. Becki Bronson led the group in the Pledge of Allegiance.

I. MINUTES JUNE 10, 2015 - REVIEW AND APPROVE

Commissioner Dale Brinkerhoff, Chair, indicated that a quorum was present for conduct of business and presented minutes of the June 10, 2015 meeting for discussion and consideration of approval.

MOTION WAS MADE BY MAYOR ROBERT HOUSTON, SECONDED BY MS. CAROLYN WHITE, TO APPROVE MINUTES OF THE JUNE 10, 2015 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

II. FINANCE COMMITTEE ACTIONS - MAY 13, 2015; JULY 1, 2015 & AUGUST 12, 2015

Mr. Bryan Thiriot explained that actions of the May 13, 2015 Finance Committee would need to be ratified because this item was not covered during the June 10, 2015 Steering Committee meeting. He reviewed actions as follows: **1) Fringe Benefit Package--** Approval of rate for Social Security Match on Gross Salaries, Utah State Retirement on Gross Salaries remains consistent for contributory system, non-contributory system and Tier 2 non-contributory systems, Workers Compensation rate increased slightly, Unemployment Insurance rate with a slight decrease from last year, Salary Deferral Program, Holidays, Sick and Vacation Leave; **2) FY 2016 Indirect Cost Allocation Plan--** The FY 2016 Indirect Cost Allocation Plan was approved at 13.47% as calculated based on a mathematical formula utilizing the AOG's previous fiscal year audit; **3) Pay for Performance System Implementation--** Approval was provided to replace the current merit structure at the AOG with a promotion within a grade and/or promotion to a new grade system and an incentive award implementation to be considered on a case-by-case basis upon vetting of the department head, deputy directors and executive director. The Executive Director will present recommendations to the Finance Committee for formal action; **4) County Participation--** County financial participation was approved at \$15,000 for FY 2016; **5) Rural Foster Grandparent Program--** Approval was granted to continue the Rural Foster Grandparent Program through September 30, 2015, providing that there are no financial ramifications to the Five County AOG, and with the understanding that if a new sponsor becomes available sooner the grant would be relinquished prior to September 30, 2015 date; **6) Out-of-State Travel--** Approval for Amy Brinkerhoff to attend the CMS National Training Program Workshop scheduled for August 24-25, 2015 in Garden Grove, California. Reimbursement up to \$1,500 will be provided by the State Division of Aging and Adult Services to Five County to cover flight, hotel, per diem and mileage; and **7) A-95 Review--** On July 1, 2015, the Finance Committee approved a SITLA review of a wind farm located north of Anderson Junction in Toquerville, contingent upon applicant's compliance with local land use ordinances and processes.

Mr. Bryan Thiriot reviewed Finance Committee actions for the August 12, 2015 meeting as follows: **1) Community Development Block Grant Program--** Approval of regional priorities for inclusion in the FY 2016 CDBG Rating and Ranking Criteria.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY COMMISSIONER MIKE DALTON, TO RATIFY FINANCE COMMITTEE ACTIONS FOR THE MAY 13, 2015, JULY 1, 2015 AND AUGUST 12, 2015 MEETINGS AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

III. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM - FY 2016 RATING AND RANKING CRITERIA APPROVAL

Ms. Diane Lamoreaux explained that the Rating and Ranking Criteria for the CDBG program is reviewed on an annual basis by CED staff to determine if things need to be tweaked for the upcoming application cycle. Copies of the previous year's CDBG Rating and Ranking Criteria were mailed to jurisdictions in the Five County Region on May 28, 2015 and no comments and/or suggestions were received. The state CDBG Policy Committee mandates eight specific criteria that must be included in each AOG's rating and ranking criteria. Mayor Jerry Taylor represents the Five County AOG and also serves as chair of this committee. Mandated criteria include: **1) Capacity to Carry out the Grant--** State of Utah staff rates the applicant's capacity based on past performance; **2) Job Creation--** Projects that create or retain jobs are given additional consideration; **3) Housing Stock--** Projects which expand or improve the community's housing stock, based on the number of units; **4) Affordable Housing Plan--** Applicants are required to address problems associated with the availability of affordable housing to receive extra points; **5) Extent of Poverty--** Applicants are awarded extra points based on the percentage of low income and very low-income persons benefitting either from the project or carried out in a low-income community. Communities are required to conduct low-to-moderate income surveys to determine eligibility for the CDBG program; **6) Financial Commitment to Community Development--** Additional points are required for those communities that show commitment based on criteria selected by the AOG. Five County has broken this criteria down by utilizing the population of communities. Larger sized communities typically have the ability to generate larger amounts of revenue and are required to commit a larger percentage of match funds toward a project; **7) Project Maturity--** Each application must contain a detailed scope of work that contains a narrative description and a detailed engineer's cost estimate. Ms. Lamoreaux reported that the cost estimate submitted for two recent CDBG projects were very low and all bids came in over the cost estimate. These projects have been scaled back in order to move forward. This will likely result in those applicants submitting a subsequent application for additional work on these facilities; and **8) Planning--** The state of Utah emphasizes the importance of incorporating planning in the operation of city government. Accomplishments consistent to these principles are recognized with additional points. Each of the abovementioned criteria have been incorporated into the Five County AOG Rating and Ranking Criteria. Regional priorities were reviewed and approved by the Finance Committee as mentioned under the previous agenda item. Ms. Lamoreaux reviewed regional priorities approved earlier today by the Finance Committee for FY 2016 as follows: 1) Public Safety Activities; 2) LMI Housing Activities; 3) Community Facilities; 3) Public Utility Infrastructure; 4) Projects to Remove Architectural Barriers and 5) Parks and Recreation.

Ms. Lamoreaux explained that each AOG's rating and ranking must outline pre-approved funding. This allows potential applicants the opportunity of knowing the exact amount of funding committed for the upcoming funding cycle. Pre-approved funding for FY 2016 includes \$90,000 to Five County AOG for program administration, consolidated plan update, RLF program delivery and housing planning. In addition, LaVerkin City will receive \$100,000 for the second year of a multi-year project. The state of Utah allocated an extra \$8,847 to the Milford City project. Milford City, on behalf of the Beaver Housing Authority, will receive \$63,599 for the remaining balance of their multi-year project. This funding is outlined in the criteria as well as in the general policies.

Ms. Lamoreaux reviewed rating and ranking criteria modifications as follows: **1) Criteria #5-D, Financial Commitment**-- The wording included in the data sources sheet was modified to include beneficiaries in special service areas, but the point value was not changed; **2) Criteria #10, LMI Housing Stock**-- The wording was changed slightly to reflect the use of CDBG funds for infrastructure for housing units, rehabilitation of units and/or accessibility of units for LMI residents and the number of units was changed to read 1-2 units. The point value was not changed; **3) Criteria #15**-- Wording was included outlining low income as 50% and very low income as 30% of the area median income. This is tabulated for communities utilizing their low-to-moderate income surveys that must be certified by state of Utah CDBG staff; **4) Criteria 17, 18, and 19**-- The worksheet numbers were changed to match criteria numbers; and **5) General Policies**-- The wording on #16 for policy regarding funding of housing related projects was modified slightly to reflect rehabilitation of rental housing managed by a public housing authority. It was noted that Five County AOG no longer administers the HOME program and funding for this purpose needs to flow through a public housing authority. The state CDBG staff has received direction from the U.S. Department of Housing and Urban Development (HUD) that CDBG funds cannot be utilized for construction of multi-family housing. CDBG funds can however be utilized for rehabilitation of rental units managed by a housing authority or to provide infrastructure development for a multi-family housing projects. The scope of work for recent allocations to the Cedar City Housing Authority and Beaver Housing Authority have been modified to comply with HUD regulations.

Acknowledging no comments or questions, Chairman Brinkerhoff entertained a motion to approve the FY 2016 CDBG Rating and Ranking Criteria.

MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY MAYOR NOLAN DAVIS, TO APPROVE THE FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) RATING AND RANKING CRITERIA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

IV. HUMAN SERVICES COUNCIL

A. COMMUNITY SERVICES BLOCK GRANT (CSBG) - FY 2016 FUNDING ALLOCATION RATIFICATION

Mr. Clint Cottam recapped the composition of the Human Services Council which includes county commissioners, low-income representatives and members of the community at large. He reported that the Human Services Council met on July 8, 2015 to discuss and allocate Community Services Block Grant (CSBG) funding for FY 2016. This funding is provided through the Department of Workforce Services with the main objective of empowering low-income individuals to become self-sufficient. Requests were solicited for those agencies interested in making application for CSBG funding.

Mr. Cottam outlined funding recommendations of the Human Services Council as follows: **1) Beaver County Food Network**-- A total of \$18,000 was awarded, an increase of \$5,000 due to come confusion on the Social Services Block Grant (SSBG) funding; **2) Dove Center**-- A total of \$6,000 was approved which is about the same amount as last year's allocation; **3) Garfield County Care & Share**-- A total of \$15,000 was awarded to meet increased needs in Garfield County; **4) Iron**

County Care & Share-- An increase to \$17,500 was provided to permit the use of CSBG funds as match for a Continuum of Care Permanent Supportive Housing grant. Mr. Cottam explained that CSBG funds are one of a few federal funds that can be utilized to match other federal funding; **5) Kane County Care & Share--** A \$15,000 allocation was approved; and **6) New Frontiers for Families--** Awarded \$9,000 to provide services in Beaver, Garfield and Kane counties. A total of \$80,500 was approved for allocation to sub-grantees.

Ms. Becky Bronson asked for a definition of permanent supportive housing. Mr. Cottam explained that homeless clients coming out of a shelter are typically housed in permanent supportive housing units where case management services are available. The majority of these individuals have mental health issues which require more intensive case management.

Mr. Cottam reviewed funding recommendations for the Five County CAP for salary, wages, fringe benefits, travel, space costs, consumable supplies, communications, and equipment. He noted a slight decrease in salaries and wages, an increase in fringe benefits, a major decrease in travel, a decrease in consumable supplies, and a slight decrease in equipment. Decreases in various areas were initiated to offset the increase in fringe benefits. Total allocation to the Five County CAP is \$165,917. It was noted that fringe benefits include FICA tax, health insurance, retirement, workers compensation, unemployment insurance, etc. Funding recommendations for Unclassified Other include increased funding for direct client services in Beaver, Garfield and Kane counties to \$2,000 per county to help with flexible gas vouchers as an employment support. Funding decreased to Iron County Care & Share for direct client services because additional funding was provided to match the Permanent Supportive Housing grant. Funding to Washington County for direct client services also decreased because a lot of Five County staff case management is spent serving clients in Washington County.

The Human Services Council approved an emergency discretionary response fund in the amount of \$6,120 which would also receive any increased funding that may be made available in the contract with the state of Utah. The Human Services Council will have direct involvement in allocation of these emergency discretionary response funds. Because the Dixie Care & Share closed its doors, there may be a need to allocate some funding to cover operational costs for a food pantry in the Hurricane area. Switchpoint Community Resource Center did not apply for funds but requested that additional supports be considered for a pantry in Hurricane. Total allocation of Unclassified Other is \$47,520. The total recommended allocation for FY 2016 CSBG funding is \$292,937. It was pointed out that the amount of funding requested by the Iron County Care and Share in the table provided on page 24 of the packet was in error.

Chairman Brinkerhoff complimented Mr. Cottam on the excellent job that he is doing in operation of the Five County Community Action Programs (CAP). He entertained a motion to ratify the Human Services Council recommendation for FY 2016 Community Services Block Grant (CSBG) funding.

MOTION WAS MADE BY MAYOR NOLAN DAVIS, SECONDED BY MAYOR JERRY TAYLOR, TO APPROVE THE HUMAN SERVICES COUNCIL

RECOMMENDATION FOR THE FY 2016 COMMUNITY SERVICES BLOCK GRANT (CSBG) FUND ALLOCATION. MOTION CARRIED BY UNANIMOUS VOTE.

V. STATE AGENCY REPORTS

A. GOVERNORS OFFICE

Mr. Jake Hardman, Governor's Office of Economic Development, provided updated information regarding Enterprise Zone tax incentives for counties and cities that are designated for a five year period. He reported that designations for Beaver County, Milford and Minersville have all expired. Staff is working with Scott Albrecht to update these designations. Designations for Garfield County and Tropic have also expired. Iron County has never had an enterprise zone designation and staff would like to work toward a designation. The designation for Parowan City has expired. The Kane County enterprise zone designation is up-to-date and Washington County is not eligible for designation. Enterprise zones are only applicable for counties with 50,000 or less population.

Mr. Hardman reported that the Business Expansion and Retention (BEAR) program is moving through the contract process for the upcoming year. Some changes have been implemented in conjunction with this program, including the designation of a county BEAR team that will be utilized to provide input into county and community problems and/or issues that arise with businesses. Costs associated with these meetings would be paid through the BEAR program. It is intended that through discussion solutions would be developed. These teams are encouraged to meet twice a month, but at a minimum of once a month. Teams should develop 3-5 target industries to focus their efforts. There were 22 applications submitted statewide by counties and 10 had a focus on tourism. Manufacturing was the second focus and technology and retail was the third focus. This program will also continue to provide funding for seminars and conferences held in communities that address business needs.

A new program will be initiated this year called "Train the Trainer". These sessions will be provided to match up with AOG boundaries throughout the state. GOED staff proposes to invite state and federal agencies from along the Wasatch Front to locations in the Five County Region to provide one-on-one training to local businesses, cities, elected officials, chambers of commerce, etc. to better develop personal relationships with people in the area. This will enhance their knowledge of local programs and business needs. It will also help to build better relationships. These conferences will be begin over the next few months.

Mr. Hardman referenced a new network called "The Can Network". This is through the Utah Manufacturers Association. The purpose of this network is to connect larger manufacturers with smaller manufacturers throughout the state to promote their goods. A large manufacturer may have been contracting with firms outside of the United States for items that are available from smaller manufacturers within the state of Utah. The BEAR program will be able to pay for anywhere from 3-6 businesses to be partners in the program. Local businesses would have to contribute \$50.00 and the BEAR program would pick up the remaining cost of

\$300.00. It is hoped that this will create more collaboration within the state in the manufacturing community.

Under the Rural Fast Track Program, they are trying to increase the roles of local economic development directors. In order to do a Rural Fast Track grant in any county, permission from the local economic development director is required. High paying jobs is the new focus with Rural Fast Track. Every Rural Fast Track will be required to have at least one job that pays 110% of the counties average wage. The goal is to create jobs that pay a good living wage within the county. Improved tracking will also be in place to better document results of the program. This program has been very successful over the past few years. It is hoped that with better documentation some additional funding can be put in place.

B. DEPARTMENT OF TRANSPORTATION

None.

C. DEPARTMENT OF WORKFORCE SERVICES (DWS)

Mr. David Busk, DWS, highlighted local area events to reach out to employers to conduct on-site recruitment to meet their hiring needs. There have been several successful events held where job seekers are invited into the employment center to interview with potential employers. DWS is planning to conduct one on-site recruitment each month going forward. MSC Aerospace did an on-site recruitment in Cedar City and was successful in hiring some machinists. T.J. Maxx also held an on-site recruitment in Cedar City and had 260 applications received over a three day period. Approximately 40% of these applications were considered A+ definitely hire category versus 30% that were in the no way category mainly because of poor interview skills. DWS will be focusing on making the public more aware of tools that are available at the employment centers to assist in improving interview skills. This process is being successful in bringing job seekers and employers together in a positive setting.

Mr. Busk reported that the DWS executive officers are trying to visit more distant offices throughout the state to meet with community partners and share initiatives with family focus case management. The directors of Unemployment Eligibility, HCD Refugee, Workforce Development, Division of Housing and Community Development, etc. will be in the Cedar City area on September 23, 2015 at the employment center. Invitations will be provided via email to local elected officials and various partnering agencies.

Ms. Shelley Esplin, DWS, mentioned that employment opportunities with solar projects in the area are very lucrative at this time. These companies are hiring from 1200 to 1400 workers out of the Cedar City employment office. The jobs will last from 1-2 years and these companies are trying to hire local workers. The starting wage is \$14.00 per hour, and there is a lot of opportunity for employment right now. These are construction jobs only. Once the solar farms are operational, there may be approximately 38-40 permanent positions. However, these companies are installing solar farms all over the country and there is some opportunity for workers to follow the company for employment elsewhere. Mortensen Construction

interviewed approximately 140 individuals in one day at the Cedar City Employment Center, about 50 at the Beaver Employment Center, and 53 at the St. George Employment Center. Job offers for safety crews, electricians, truck drivers, etc. are now being extended to those individuals who were interviewed.

Commissioner Leland Pollock reminded attendees that the largest coal reserve on the North American continent sets on the Kaiparowits Plateau in Garfield and Kane counties and it would provide employment for people for about 900 years. However, this reserve is off limits because it is located inside the Grand Staircase-Escalante National Monument. Garfield County recently declared a state of emergency in Escalante because of the lack of jobs in the area. It was also noted that there are a lot of people being laid off in Carbon and Emery counties because of mine closures. Commissioner Dale Brinkerhoff indicated that there are 14 solar farms on the books in Iron County totaling \$654 million dollars across 1100 private acres of land. Incentives in place will go away December 2016, and companies are scrambling to get all of their solar farms operational as soon as possible. Commissioner Mike Dalton commented that the Geothermal Plant in Beaver County applied for a 3 megawatt solar project to run their plant, and the geothermal energy will be sold to Los Angeles, California.

VI. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY UPDATES

Mr. Mike Olson, Dixie State University, reported that the groundbreaking for the new student dorms is scheduled for August 28, 2015 at 10:00 a.m. It is anticipated that construction will be complete for occupancy in the fall of 2016. A copy of photographs of the renderings were passed around for viewing. There are three different floor plans including private and shared rooms with a common living space for students. The students had a large amount of input into the dorm design. The addition, the Burns Arena expansion is scheduled for completion in October/November 2015. This addition will hold 60 offices including the Human Resources, Security Development and other small departments. Four new staff members were hired in the Development Office forming a new development team that includes John Bowler, Lance Brown, Lori Blackner, and Ken Beazer. Mr. Olson reported that DSU is trying to secure money for a Health Performance Building with construction slated to begin next year. Fall enrollment is up and there will be a huge push over the next few weeks to increase enrollment numbers.

VII. CONGRESSIONAL STAFF UPDATES

Ms. Bette Arial, Senator Lee's Office, reported that the Senator is working on legislation titled "The Antiquities Modernization Act" which would allow the President to designate a monument for the protection of resource, but the designation would not be permanent until it is approved by the state in which the land resides as well as Congress. This would end the top down land grabs and encourage a more open public process from the ground up. Mr. Bryan Thirirot proposed amending the language so that each state receives the same amount of acreage proposed for the monument. Mayor Jerry Taylor indicated that he would like to see language where the state and county impacted with the designation of a monument receive fair market value in terms of taxes every year on land that was taken away for a monument. This land has essentially been removed from the county and state for their use and/or development and it becomes public land. Therefore, the public should be required to pay fair market taxes to counties and states for this land.

Mr. Bill Swadley, Senator Hatch's Office, reported that the Senate is out of session this week. Senator Hatch has been working on introducing a Wild Horse bill in the Senate which would transfer the responsibility for management to the states and Indian Tribes rather than the Bureau of Land Management. The Senator has also been working on a bill to authorize a Northern transportation route in Washington County which would need approval from the BLM. The Senator also voted to de-fund Planned Parenthood but this bill did not gather enough votes to move forward. A vote is anticipated on the Iran bill when the Senate goes back into session. Some Democrats are now voicing scepticism to this legislation. A recent telephone conversation with the Regional Director of the National Park Service included discussion of the Glen Canyon Management Plan which affects multiple counties in this area. The Regional Director was encouraged to visit the area to look at the land to see what might be appropriate and realistic on the ground.

Mr. Gary Webster, Congressman Stewart's Office, reported that Congressman Stewart will be in the District working on several issues during the recess. Mr. Stewart is paying particular attention to the Federal Lands Action Group. This groups first meeting with other Representatives recently held their first forum with academia, legal, and natural resource experts. He invited members to visit Congressman Stewart's website to listen to audio of the forum and the perceptions of those participating. International travel will increase with Congressman Stewart's appointment to the Intelligence Committee. Mr. Stewart's briefings and information regarding national security issues are available on his house website.

VIII. LOCAL AFFAIRS

A. CORRESPONDENCE

Copies of correspondence from the Utah State Department of Natural Resources were provided for informational purposes regarding expansion of leases for the Alton Coal Development, LLC. This expansion includes privately owned land only.

B. OUT-OF-STATE TRAVEL

Mr. Bryan Thiriot referenced information beginning on page 25 of the meeting packet requesting approval of out-of-state travel for Nancy Morrill to attend the Rosalynn Carter Institute (RCI) National Summit in Plains, Georgia scheduled October 22-23, 2015. The Summit will help improve the delivery of services to family caregivers in our communities. RCI is covering more than 50% of the cost and funding is available in the aging administrative budget to cover required expenses without impacting the service budget. Total cost to the Aging budget will be \$580.00.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY COMMISSIONER MIKE DALTON, TO APPROVE THE OUT-OF-STATE TRAVEL REQUEST FOR NANCY MORRILL AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Chairman Brinkerhoff asked that a follow-up report be provided by Ms. Morrill to the Steering Committee upon return from this training.

C. REVOLVING LOAN FUND BOARD APPOINTMENT

Mr. Gary Zabriskie referenced information contained in the packet on pages 32-33 which outlines establishment of the Revolving Loan Fund, the purpose of providing supplemental gap financing to businesses in the Five County region, and capitalization of the fund. In 25 years of operation, the RLF has injected more than \$8 million into over 128 business deals, resulting in the creation of 900 jobs. Mr. Zabriskie briefly reviewed composition of the 9 member RLF Board. He reported that Mr. Scott Jolley, CEO of the Cedar City Chamber of Commerce was the chamber of commerce representative serving on the RLF Board until he left earlier this year to take a position with Upper Limit Aviation. This leaves a position on the Board open. Membership from another chamber of commerce was solicited, but that person left for other employment prior to obtaining permission from her Board to serve in this capacity. Mr. Chris McCormick, CEO of the Cedar City Chamber of Commerce, has agreed to serve in this role if approved by the Steering Committee. Staff is proposing appointment of Chris McCormick to fill this open position.

MOTION WAS MADE BY COMMISSIONER LELAND POLLOCK, SECONDED BY MAYOR JERRY TAYLOR, TO APPOINT CHRIS MCCORMICK AS THE CHAMBER OF COMMERCE REPRESENTATIVE TO THE REVOLVING LOAN FUND BOARD. MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Zabriskie reported that he is currently working with approximately five potential deals that may be presented to the RLF Board for consideration. Because this is gap financing, the banks and SBA must approve and bring deals to staff for consideration. There is a balance of approximately \$900,000 available for lending. All loans are current and the new pharmacy recently opened in Kanab. Terms for RLF loans are typically 5 to 7 percent for 5-7 years, but the term may extend longer as deemed appropriate. There is also a micro loan program available for businesses to receive up to \$25,000 and this does not require primary bank lending. However, the applicant must produce a letter indicating that a bank or credit union has rejected their loan application. Businesses in smaller counties are encouraged to call for information regarding the micro loan program.

D. OTHER BUSINESS

Commissioner Leland Pollock provided a brief update on the state of emergency declared in Garfield County. The Garfield County School Superintendent and School Board brought this issue before the Garfield County Commission because of the dramatic decrease in enrollment in Escalante grades 7-12. There are only 51 students that will enter school in Escalante. The School District has requested assistance with economic development that could potentially provide increased enrollment in Escalante. Declaration of the state of emergency has garnered the attention of Governor Herbert, news media outlets, state legislators and the congressional delegation. Everyone is concerned and people are finally listening to leaders in regard to the dire situation. A consultant has been hired that has developed a strategy for Garfield County. This individual understands economic development and federal land management issues. Things are very difficult where the county only has 3.5% of the land that is under local control. This strategy will

eventually be published and provided to the news media. The county will be proposing a pilot project for the community and county to try and mitigate this situation. Governor Herbert will travel to Garfield County to meet with the County Commissioners on Friday, August 14, 2015.

IX. AREAWIDE CLEARINGHOUSE REVIEWS

None.

The next Steering Committee meeting is scheduled for October 14, 2015 in Cedar City at the Heritage Center.

Being no further business, the meeting adjourned at 3:15 p.m.

DRAFT

AGENDA ITEM # III-A.

LEGAL NOTICES

PUBLIC NOTICE

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING

The FIVE COUNTY ASSOCIATION OF GOVERNMENTS (FCAOG) will hold a public hearing to consider potential projects for which funding may be applied for by the FCAOG under the CDBG Small Cities Program for Program Year 2016.

Suggestions for potential projects will be solicited, both verbally and in writing, from all interested parties. The focus of the public hearing will be to solicit suggestions for and comments from the public that enable the preparation of an application "scope of work" by the FCAOG. The emphasis will be on potential projects the FCAOG can undertake which are region-wide, benefitting the entire Five County service area: Beaver, Garfield, Iron, Kane and Washington counties. The expected amount of CDBG funds for this program year will be discussed, along with the range of projects eligible under this program and a review of CDBG funded activities carried out by the FCAOG in previous years.

The public hearing is scheduled to be held during the Five County Association of Governments Steering Committee meeting, which will begin at 2:00 p.m. on Wednesday, October 14, 2015 in the Heritage Center, Room #1, located at 105 N. 100 E., Cedar City, Utah. The CDBG public hearing will begin shortly thereafter. Further information can be obtained by contacting Diane Lamoreaux at 435-673-3548. Addi-

LEGAL NOTICES

tional information on the CDBG Program in general is available on the FCAOG website: <http://www.fivecounty.utah.gov/programs/community/cdbg.php>

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Diane Lamoreaux at the FCAOG, (435) 673-3548, 1070 W. 1600 S., Building B, St. George, Utah at least 3 days prior to the public hearing. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.

To be published in The Daily Spectrum on Sunday, October 4, 2015

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October 4th, 2015
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UPAXLP**

AGENDA ITEM # III-B.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) POLICY COMMITTEE APPOINTMENT

The Community Development Block Grant (CDBG) Policy Committee provides policy guidance for the CDBG program. The committee is made up of elected officials selected by the Governor from the regional review commissions and formally established by a Governor's Executive Order dated November 1, 1986.

The CDBG Policy Committee is composed of seven (7) members, selected by the Governor, from each of the seven regional districts of the state. Members of this committee are as follows:

M. Lynn Lemon, County Executive, Cache Co. - Bear River Association of Governments
Darlene Burns, Commissioner, Uintah County - Uintah Basin Association of Governments
Rick Blackwell, Commissioner, Piute County - Six County Association of Governments
Hilary Gordon, Mayor, Huntington City - Southeastern Association of Local Governments
Jerry Taylor, Mayor, Escalante City - Five County Association of Governments
Zan Zogmaister, Commissioner, Weber County - Wasatch Front Regional Council
Kendall Crittenden, Councilman, Wasatch Co. - Mountainland Association of Govts.

Members serve two year terms and are designated by the Steering Committee of the Five County Association of Governments. The term of Mayor Jerry Taylor will expire in January, 2016. Mayor Taylor currently serves as chair for the State Policy Committee. He has been very diligent in his attendance and participation on this committee.

The Utah Division of Housing and Community Development, CDBG staff, is asking that names be provided for submission to the Governor prior to the term expiration. Five County AOG staff is recommending the reappointment of Mayor Jerry Taylor to serve an additional two year term on this committee. In light of staffing changes in the CDBG program, this will provide continuity within that division. Staff is supportive of continuing his appointment for an additional two year term. In addition, state CDBG staff is recommending that an alternate member be selected to serve in the absence of Mayor Taylor.

AGENDA ITEM # IV.

Bryan,

Thanks for getting us on the agenda! I understand that the next meeting will be held on October 14th at the Heritage Center in Cedar City at 1pm. If that isn't right, please let me know!

The agenda presenter will be James Morgese, General Manager for KUED / University of Utah. Time needed: 15 to 20 min.

Overview:

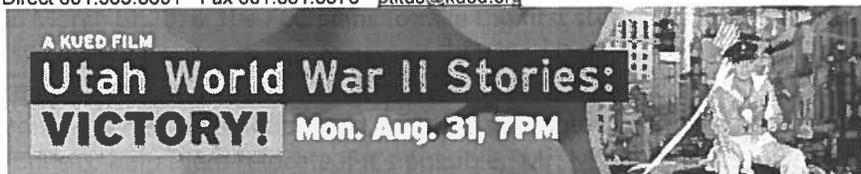
In March of 2016, the FCC plans to take the first steps in selling off up to 20 channels in the TV band. When they do, they have set aside 1.79 Billion Dollars to relocate full power channels in to the new reduced television band. Unfortunately, the FCC considers TV Translators like the ones that service your counties, expendable and refuse to guarantee channel assignments for displaced TV translators or funds to help them relocate if it's possible. Mr. Morgese is working with county TV engineers to try and come up with a plan to do both. He would like to meet with the Five County Association of Governments Steering Committee to explain the issue, and solicit your feedback for the best way to approach it.

Feel free to call me if you have any questions.

Phil Titus
Director of Engineering



The University of Utah • 101 South Wasatch Drive • Salt Lake City, UT 84112
Direct 801.585.3601 • Fax 801.581.3576 • ptitus@kued.org



**AGENDA ITEM # VIII-B.
FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

Employee Name: Curt Hutchings Date: 8/13/2015

Pursuant to the Five County Association of Governments personnel policies and procedures, I am requesting authorization to travel out of state for the following purposes:

PURPOSE OF TRAVEL:

To attend the 2015 Annual Conference of the Association of Metropolitan Planning Organizations (AMPO).
AMPO is the national organization that supports small and large metropolitan area planning. The conference is scheduled for October 20-23 in Las Vegas, Nev. The conference will bring together transportation planning, regional planning, and economic development professionals, local officials, state DOT staff and stakeholders from metropolitan areas across the nation for four days of instruction and collaboration. The conference offers training to help participants better understand issues facing metropolitan areas like the St. George Metropolitan Area.

PLEASE ATTACH SUPPORTING DOCUMENTATION

** Registration form and conference agenda

Estimated Travel Costs:

Airfare/Surface Transportation	Surface Transportation	:	<u>\$200.00</u>
Lodging	<u>3</u> Nights @ <u>\$149.00</u>	:	<u>\$447.00</u>
Per Diem	<u>4</u> Days @ <u>\$45.00</u>	:	<u>\$180.00</u>
Registration Fees	<u> </u> Days	:	<u>\$450.00</u>
Other Costs:		:	<u> </u>

Explanation of other costs:

TOTAL ESTIMATED TRAVEL COSTS: : \$1,277.00

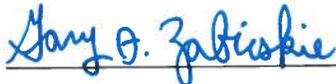
Source of travel funds: Dixie MPO

Budget line item: 530-025

CFO Signature:  Date: 9/22/15

DEPUTY OR EXECUTIVE DIRECTOR JUSTIFICATION OF TRAVEL REQUEST:

AMPO is the national organization that supports small and large metropolitan planning organizations like our own Dixie MPO. Myron and Curt will receive vital information on federal guidance and invaluable insight on issues facing other metropolitan areas.

Deputy Director Signature:  Date: Sept. 18, 2015

Executive Director Signature:  Date: 18 Sep 2015

Steering Committee Chair Signature: _____ Date: _____

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2015 AMPO Annual Conference

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2015 AMPO Annual Conference

DATES

October 20 – 23, 2015

HOSTED BY

AMPO and [RTC of Southern Nevada](#)

ABOUT THE CONFERENCE

The AMPO Annual Conference brings together MPO staff, Policy Board members, federal and state employees, and consultants to share information on a variety of MPO issues. For questions related to the conference, contact Rachel Farbman, Program Manager, at rfarbman@ampo.org or (202) 624-3682.

REGISTRATION

To register for the AMPO Annual Conference, [click here](#). Conference attendees are encouraged to register online. For questions related to registration, contact Kelly Moran at kelly@ahi-services.com or (302) 463-4374.

SPONSORS

To learn more about exhibitor and sponsorship opportunities, [click here](#).

HOTEL

[The Westin](#) - Clark County, NV
160 East Flamingo Road
Clark County, Nevada, 89109
(702)-836-5900

Rate: \$149 /night

Discounted room rates are available until September 18 and are subject to availability. Reservations may be made, modified, or canceled online by [clicking here](#). To receive the discounted rate, specify that you will be attending the AMPO Conference.

QUESTIONS

Contact or email Rachel Farbman at 202-624-3682 or rfarbman@ampo.org

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AGENDA ITEM # VIII-B. (Continued)



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Fax (202) 624 3685

Who is AMPO?

AMPO is the transportation advocate for metropolitan regions and is committed to enhancing MPOs' abilities to improve metropolitan transportation systems

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Tuesday, October 20

12:00 pm – 4:30 pm
Registration and Exhibits

12:15 pm – 2:30
Policy and Technical Committee Meetings

3:00 pm – 4:00 pm
Mobile Workshop: Mobility Training Center
Fee \$20
Speaker Brij Gulati, RTC of Southern Nevada

The Mobility Training Center (MTC) is designed to help Southern Nevadans, especially senior residents and persons with disabilities, move more independently throughout the community. At the MTC, citizens will learn how to best utilize RTC fixed route transit services, as well as obtain Americans with Disabilities Act (ADA) Paratransit certification. This mobile workshop will provide participants with a closer look at how MTC works to provide independence and the freedom to travel to various destinations around the region.

4:00 pm – 5:30 pm
Mobile Workshop: F.A.S.T.
Fee \$20
Brian Hoeft, RTC of Southern Nevada

As the administrator of the Freeway & Arterial System of Transportation (FAST), RTC invites you to learn more about some of the innovative tools and technologies that are being utilized to keep vehicles flowing as smoothly as possible for freeway and arterial systems throughout Clark County. FAST is responsible for the coordination of traffic signals throughout the valley and the operation of cameras, signs, ramp meters, and flow detectors along the freeways.

4:00 pm – 5:30 pm
Board Business Meeting

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AGENDA ITEM # VIII-B. (Continued)

Wednesday, October 21

8:00 am – 5:00 pm

Registration

8:00 am – 8:00 pm

Exhibits

8:00 am – 10:30 am

Continental Breakfast & Strengthening Connectivity through EJ, Title VI, and Performance Based Planning

Bryna Helfer, USDOT

Please join USDOT for this interactive session to share and explore tools and strategies for advancing ladders of opportunity

8:30 am – 11:00 am

Mobile Workshop: Bike Tour of Downtown

Fee: \$20

Ron Floth, RTC of Southern Nevada

An e-bike tour of Downtown Las Vegas will be led by RTC Bicycle & Outreach Coordinator Ron Floth. The tour will begin at the Bonneville Transit Center (BTC) and ride on the green bike lanes to the Premium Outlet Mall, World Market Center, Lou Ruvo Brain Center, Symphony Park and Smith Center. The tour will also make a stop at the Molasky Building where Ron will discuss the LEED certification and continue to the Mob Museum, the Zappos campus and finish up at Container Park before making it back to the BTC.

10:45 am – 12:15 pm

Performance Measures – Part 1

Presenters:

Natalia Leuchanka, SMPO

Christopher Upchurch, Wichita Area MPO

Elizabeth Wemple, CS

In part one of two in a series, presenters will detail quantitative and qualitative tools and techniques used to enhance and support performance based planning. Learn how MPOs in New Hampshire worked with NHDOT, FHWA and FTA to use qualitative research methods, tools, and stakeholder engagement to enhance and support coordinated performance based planning, how the Wichita MPO is tackling the challenges of using NPMRDS data, including analysis techniques to deal with the sheer size of the dataset and produce useful information and options for developing performance measures, and a process used in Alabama for integrating quantitative safety analysis into regional transportation planning processes, identifying benchmarks and safety performance measures, and evaluating trends.

10:45 am – 12:15 pm

Freight – Data

Presenters:

Billy Bachman, Westat

Leta Huntsinger, PB

AGENDA ITEM # VIII-B. (Continued)

Vladimir Livshits, MAG
Sreevatsa Nippani, MAG

As the first in a two-part freight series, this session will focus on lessons learned through collection of freight-related data and potential applications of the data. Experience in the Piedmont Triad region, one of the world's largest transportation and logistics clusters, and Arizona, where a list of commercially available data as well as public databases was compiled, will benefit those considering gathering data to support their freight planning analysis and modeling needs. Presenters will highlight their involvement in the SHRP2 Implementation Assistance Program, Freight Demand Modeling and Data Improvement (C20)

10:45 am – 12:15 pm

Transportation & Health

Presenters:

Don Kostelec, Kostelec Planning
J. Scott Lane, Stantec Consulting Service
Tracy Selin, CS
Melissa Taylor, Chattanooga-Hamilton RPA
Kevin Tilbury, Gresham Smith

This presentation will showcase the importance of addressing human health and safety in planning, and non-traditional Health Impact Analyses in transportation. Speakers will discuss means to integrate health considerations directly into the investment decision-making process, GIS-based methods for analyzing the accessibility of active transportation facilities and destinations that have a significant impact on health outcomes, an overview of Crime Prevention through Environmental Design (CPTED) practices, and options for incorporating safety, security, and health effects in both project and system-level planning

12:30 pm – 2:00 pm

Lunch & General Membership Meeting

2:15 pm – 3:45 pm

Performance Measures – Part 2

Presenters:

Rochelle Carpenter, Nashville MPO
Craig Casper, PPACG
Beth Osborne, T4America
Maureen Paz de Araujo, HDR
Tracy Selin, CS
Melissa Taylor, Chattanooga/N GA TPO

In part two of this series, presenters will draw from various projects and publications to demonstrate how to develop a system for prioritizing projects; discuss investment prioritization approaches that incorporate increasingly more complex goals and metrics; provide recommendations for MPOs to make the transition to a performance-based system of transportation investment, and present recommendations for regional transportation performance measures to improve health, social equity and environmental outcomes.

2:15 pm – 3:45 pm

Freight – Planning

Presenters:

Dan Andersen and Beth Xie, RTC of Southern Nevada
Paul H. Flavien, Broward MPO
Michael T. Williamson, CS
Matt Johns, Alexandria/Pineville MPO

The second half of the freight series will document freight assessments and planning programs in Southern Nevada, Southeast Florida, and New Orleans. Learn how to identify needs and develop strategies that will

AGENDA ITEM # VIII-B. (Continued)

drive investment decisions, improving and enhancing regional mobility, and thereby, increasing economic competitiveness. The relevant information and data shared during this session can be manipulated to fit the needs of any state or region.

2:15 pm – 3:45 pm

Better Planning, Better Projects

Presenters

Corey Hull, Southern Georgia Regional Commission/ VLMPO

Gary Jensen and Reena Mathews, FHWA

Receive a brief demonstration and introduction to Federal Highway's new web resource *PlanWorks Better planning. Better projects* and take a closer look at an MPO that has found a successful way to collaborate with key partners. The Valdosta-Lowndes MPO found an opportunity to bring together several institutions to achieve a common goal of a more resilient, economically sustainable community. Together, these presenters will demonstrate how and where collaboration tools are the most beneficial.

3:45 pm – 4:00 pm

Coffee Break

4:00 pm – 5:30 pm

Implementation & Planning

Presenters:

Todd Brauer, Whitehouse Group

Paul Flavien, Broward MPO

Doray Hill, Jr. and Sina Kahrobai, San Angelo MPO

Leigh Holt, Space Coast TPO

This presentation will detail a step-by-step process for developing strategic plans, address the challenges and opportunities behind developing a Data Collection Program, and offer a methodology for analyzing traffic safety. Participants will be able to review sample documents, assess risks and benefits, and learn various tools for measuring success in their planning endeavors.

4:00 pm – 5:30 pm

Scenario Planning 1

Presenters:

Uri Avin, Planning and Design Center, NCSG

Ali Bonakdar, Corvallis Area MPO

Amanda Pietz and Tara Weidner, Oregon DOT

Chris Porter, CS

Oregon legislation requires the reduction of GHG emissions in the state by 75% from the 1990 level by 2050. ODOT has established a successful partnership with other state agencies and local MPOs to use innovative tools to initiate a conversation about the long-term outcome. This session will take a closer look at the innovative tools and methodologies being used to provide quicker feedback, enhance visuals, increase public engagement, and expedite timelines at a cheaper cost.

4:00 pm – 5:30 pm

Military Bases

Presenters

Craig Casper, PPACG

AGENDA ITEM # VIII-B. (Continued)

Charlie Howard, PSRC
Kendall Wendling, TRPC

This session explores the complex world of MPO / DoD relationships, drawing on real-world experiences to illustrate the challenges and opportunities facing effective partnerships. There is no "one size fits all" strategy for building strong relationships; each military base is unique in the same way each MPO is unique. But the lessons learned from those MPOs that are successfully cultivating and maintaining these relationships provide useful insights for the many MPOs grappling with how to better incorporate military base considerations into their planning processes.

6:00 pm – 8:00 pm
Poolside Reception with Exhibitors

Thursday, October 22

7:30 am – 5:30 pm
Registration

7:30 am – 6:30 pm
Exhibits

7:30 am – 8:30 am
Continental Breakfast –
Washington Update begins at 8:00 am
Levon Boyagian, Boyagian Consulting, LLC
DeLania Hardy, AMPO

This session provides an update on the latest transportation policy happenings in Washington, D.C.

8:30 am – 9:00 am
RTC Showcase

Raymond Hess, RTC of Southern Nevada

The Regional Transportation Commission of Southern Nevada (RTC) is a regional entity that oversees public transportation, traffic management, roadway design and construction funding, and transportation planning for Southern Nevada. We are one of the few agencies in the country that serves as both the transit and transportation planning agency. Consequently, the RTC is able to efficiently and effectively plan, manage and implement transportation projects that seamlessly incorporate transit, traffic management and roadway planning, thereby better serving Southern Nevada's residents and tourists. The 30 minute presentation will discuss all of the new initiatives for the agency including the Seeing Orange campaign, Transportation Investment Business Plan and Fuel Revenue Indexing.

9:15 am – 10:45 am
Funding & Investments
Presenters
Roberto Alvarado and Brian Ten Siethoff, CS

AGENDA ITEM # VIII-B. (Continued)

Andrew Gruber, Wasatch Front Regional Council
Marcello Jones, Jacobs
Richard Perrin, GTC

Take a deeper look at the legislation and advocacy efforts surrounding the crucial role MPOs play in defining and articulating the transportation infrastructure needs. This discussion will also look at cost-effective tools and various applications to consider developing to assess infrastructure, such as specific bridge networks. Presenters will review how VMT fees have presented an opportunity to educate the public about models to fund transportation.

9:15 am – 10:45 am

Scenario Planning 2

Presenters:

Sam Van Hecke, CS
Leigh Holt, Space Coast TPO
Franco Saraceno, Renaissance

As budgets tighten, federal regulations take shape, local economic drivers change, and performance management takes center stage, MPOs are faced with a variety of factors to consider throughout the planning process. Hear from MPOs utilizing a diverse set of scenario planning practices, including asset management, which can be applied in ways that reflect unique regional needs and governance structures. Presenters will speak to the transformation of long range transportation plans and the extensive process of engaging decision makers, partner agencies, and the general public.

9:15 am – 10:45 am

Public Involvement – Part 1

Presenters:

Ned Baier, Jacobs
Dave Biggs, MetroQuest
Lorna Parkins, Michael Baker Intl
James Rojas, Place II
Shelley Whitworth, H-GAC

Part one of two will provide an easy framework that allows project leaders to select the right tool for their goals and budget. A variety of case studies will demonstrate how agencies are communicating funding issues and options, how they are getting feedback from the public on what they are willing to pay, and how they are engaging under represented communities.

11:00 am – 12:15 pm

Land Use

Presenters:

J. Scott Lane, Stantec Consulting Service
Raymond Hess, RTC of Southern Nevada
Carl Miller and Mary Ann Waldinger, COMPASS

A series of case studies will be spotlighted, providing insight on how MPOs have devised processes to make long-range plans valuable resources to link land use and transportation decisions, as well as how they may expand their influence into areas beyond transportation planning. The audience will learn about planning processes to achieve success in a variety of different environments, creating not just complete streets but the complete communities.

11:00 am – 12:15 pm

Automated Vehicles

Presenters:

Baruch Feigenbaum, Reason Foundation

AGENDA ITEM # VIII-B. (Continued)

Emily Lindsey, PPACG
Mike Pina, USDOT
Jonny Rotheram, Steer Davies Gleave

Imagine cars that could warn of a potential crash or icy roads ahead, advise of a traffic jam ahead, or help find a parking space. MPOs have just begun to plan for autonomous and connected vehicles. This session will take a look at new technology that is expected to elicit major changes in transportation infrastructure, as well as the benefits and implications of connected vehicles. Presenters will demonstrate how organizations can develop Nonmotorized Transportation System Plans from the ground up- using innovative network audit techniques and engaging residents from all over the region throughout the process using online, interactive tools.

11:00 am – 12:15 pm

Public Involvement – Part 2

Presenters:

Mary Craighead, Victoria MPO

Michael Moreno, RTC Washoe

Engaging the public is often a difficulty that MPOs and government agencies face. Hear from two organizations that have found success through a variety of engagement methods to include surveys, involvement in local events, social media plans, television segments, and much more. Presenters will discuss challenges faced, the development of their strategies, their results and how they measured successes.

12:30 pm – 2:00 pm

Lunch & Keynote Address

2:15 pm – 3:15 pm

Business Practices: Ethics & Conflict of Interest

Fred Wagner, Beveridge & Diamond

Metropolitan Planning Organizations function under a detailed set of regulations, but the rules guiding the conduct of individual Board members are not quite as well-defined. This session will describe a straightforward list of ethical principles, and the rationales behind them, to guide community and transportation leaders in their crucial role as MPO Board members. Suggested best practices will be offered, as well as a summary of relevant statutory provisions from states around the country.

3:20 pm – 4:05 pm

Business Practices: HR Basics

Randi Frank, Randi Frank Consulting, LLC

This session will cover best practices related to executive searches, issues related to introducing new leadership, staffing transitions, how to handle upcoming retirements, and establishing new hire orientation and goal setting. Randi Frank will be available to answer any of your Human Resources and Recruitment related questions.

4:05 pm – 4:20 pm

Coffee Break with Exhibitors

AGENDA ITEM # VIII-B. (Continued)

4:20 pm – 6:00 pm

Business Practices: MPO Operations

Presenters

Todd Brauer, Whitehouse Group Inc

Jason Burningham, LYRB

Doray Hill, San Angelo MPO

Andrew Jackson and Vladimir Livshits, MAG

Greg Stuart, Broward MPO

As the final leg of the Business Practices series, this presentation will dive into a variety of the day-to-day operations and best practices of MPOs. Presenters will explore the nuances of becoming a stand-alone MPO, engaging elected officials, managing contracts, working across jurisdictional boundaries and developing business and financial plans. A special spotlight during this segment will feature Utah's successes and will allow presenters to share their financial lessons learned and help others gain a better understanding of an organization's financial picture.

6:15 pm – 7:30 pm

Happy Hour with Exhibitors

Friday, October 23

7:30 am – 9:30 am

Continental Breakfast –

FHWA-FTA Town Hall begins at 8:00 am

9:45 am – 11:15 am

Connected Vehicles

Presenters

Max Aziz, FHWA

Egan Smith, FHWA

Jonathan Walker, FHWA

Join representatives from FHWA as they explain the vehicle-to-infrastructure (V2I) technology and its intended role in preventing or mitigating the impact of vehicle crashes. The V2I technology is anticipated to be deployed organically and may yield a wide range of other safety, mobility, and environmental benefits. The planning community will have a significant role in this new connected vehicle environment and will play a big part in determining which intersections, bridges, and other infrastructure will feature this technology.

9:45 am – 11:15 am

Addressing Human Health & Safety

Presenters

James Garland, FHWA

Tyler Meyer, Greensboro Urban Area MPO

William Schaefer, Madison Area TPB

Gain an understanding of a variety of tools for active living projects and how similar approaches might apply to other communities. This session will highlight the research and identify the keys to success for MPOs to improve their planning for pedestrians and bicyclists. Hear presentations on active living places index mapping, the FHWA's new handbook on planning for pedestrians and bicycles, and GIS based technology.

AGENDA ITEM # VIII-C.

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Henrieville Town

Project Title: Road maintenance equipment and Firehouse security system

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

Henrieville Town is in need of a new tractor, with tiller, mower, and backhoe implements.
The town also desires to install a security system for their firehouse and other public facilities.
PROPOSED FUNDING: Applicant In-kind (trade-in value) \$10,000 CIB Grant: \$85,000 **Total project cost:** \$95,000.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

Henrieville uses their tractor to mow the sides of the roads, till gardens, backhoe work, snow removal, etc. Their current tractor and equipment is old and inadequate and needs to be replaced. Having security on their facilities is crucial to keeping what they have safe and sound, keeping track of who (and when) enters their buildings.

What are challenges the project faces/creates?

Henrieville states they have no money to purchase or replace these items for our community. Henrieville has a very low income from taxes. They do not have any other options to ensure safety and security for their townspeople or to provide them the services they greatly appreciate and need.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:
____support this project. ____remain neutral on this project. ____not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # VIII-C. (Continued)

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Enoch City

Project Title: Enoch City Storm Drainage Plan

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

This planning project will complete a Storm Drainage Master Plan for the whole of Enoch City and including the land within Enoch City Annexation Declaration Boundary.

PROPOSED FUNDING: Applicant Cash: \$10,000; CIB Grant: \$10,000 **Total project cost:** \$20,000.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

The Planning Commission and City Council are working to address policy changes that will be conducive to good storm drain management for all future development. In conjunction, a detailed Storm Drainage Master Plan is needed to give direction to current and future development within the build-out area of approximately 5,945 acres.

What are challenges the project faces/creates?

Enoch City has recently established a Storm Drainage Enterprise Fund to collect revenues to create plans and implement these plans. The needs are many and the financial costs are high. The Enoch City Council has chosen to build facilities with an immediate minimal financial impact on current residents and without long-term debt. The costs of the proposed plan can be carried by the Enterprise Fund, leaving less for the needed projects this plan would describe. The help from the CIB Board by providing Enoch City with a 50% matching grant will safeguard some funding for physical solutions.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

___ support this project. ___ remain neutral on this project. ___ not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # VIII-C. (Continued)

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Kane County (Municipal Building Authority)

Project Title: Civic Center

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

Kane County is seeking grant and loan funding from the CIB for the remodel and new construction of buildings located in downtown Kanab for use as a Civic Center. The Civic Center would be located at about 13 North and 100 East. The site was previously used as a public school and a public library.

PROPOSED FUNDING: Applicant Cash: \$1,250,000; Applicant In-Kind: \$2,500,000 (School District land value); CIB Loan: \$1,500,000 for 30yrs@2.0%; CIB Grant: \$5,250,000 **Total project cost: \$10,500,000.**

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

The new Civic Center will include the following on the "campus": a Conference Center; an Events Center; a Gymnasium; a future museum; Kanab City offices; Kanab Senior Citizens Center; Art/Tech Center; Outdoor Amphitheater; Festival Field and Terrace. All of these important functions will be in walking distance of one another and provide needed services and functions for Kane County in Kanab.

What are challenges the project faces/creates?

Without this assistance the vision of Kane County, Kanab City and the others involved in this project will not be realized. They have indicated in their application that it is not feasible without significant grant money and subsidized loans.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

____ support this project. ____ remain neutral on this project. ____ not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # VIII-C. (Continued)

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Hurricane Valley Fire Special Services District

Project Title: Coral Canyon Fire Station in Hurricane

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

The District is seeking a loan and grant to help fund it building a new fire station in the Coral Canyon area of Hurricane, which is near the junction of I-15 and SR-9. The building will be approximately 9,000 sq. ft. and will allow it to serve the District as well as portions of Washington City nearby if approved by their City Council.

PROPOSED FUNDING: CIB Loan: \$1,000,000 for 30yrs@2.0%; CIB Grant: \$500,000

Total project cost: \$1,500,000.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

The western end of Hurricane is many miles from the nearest station and contains approximately 3 million square feet of industrial uses, including distribution, warehouse, and manufacturing space. Call volume and need for providing services in areas of critical need are reasons for this project.

What are challenges the project faces/creates?

The District will be going through a "Truth in Taxation" process and will be raising its levy to the maximum it is allowed to do. Without this CIB assistance they will not be able to meet the needs in their District; which are ever increasing.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

___ support this project. ___ remain neutral on this project. ___ not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # VIII-C. (Continued)

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Hurricane Valley Fire Special Services District

Project Title: Quint Pumper/Ladder Fire Truck

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

The District is seeking a loan to purchase a new quint fire apparatus. A quint is a ladder truck with standard fire engine pump capacity. The quint would replace an existing 1988 engine serving the LaVerkin area, which has been determined to be insufficient to serve that area.

PROPOSED FUNDING: CIB Loan: \$995,000 for 20yrs@2.5%; **Total project cost:** \$995,000.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

The existing 1988 engine serving LaVerkin is inadequate and does not comply with NFPA as it is an open cab and the manufacture of that truck no longer makes fire trucks, thus parts are hard to obtain. The LaVerkin fire station is being enlarged through a CDBG grant to accommodate this new ladder truck.

What are challenges the project faces/creates?

The District will be going through a "Truth in Taxation" process and will be raising its levy to the maximum it is allowed to do. Without this CIB assistance they will not be able to meet the needs in their District; which are ever increasing.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

___ support this project. ___ remain neutral on this project. ___ not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # VIII-C. (Continued)

AOG: Five County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Santa Clara City

Project Title: Old Hwy 91 Swiss Village, Santa Clara to 200 E. Widening and Improvements

Date Received: October 1, 2015

Date AOG Steering Committee Reviewed: October 14, 2015

Project Description:

Santa Clara proposes to reconstruct and widen Old Hwy 91 to improve drivability, extend pavement life and increase safety for pedestrians, bicyclists and motorists. The reconstruction will begin near the intersection of 200 East and Old Hwy 91 and end to the east near the Swiss Village townhomes. This will complete improvements at the west end of Santa Clara Drive similar to that which Santa Clara completed several years ago from the east end of the historic district to the west.

PROPOSED FUNDING: Applicant Cash: \$215,000; Federal Grant (TAP): \$175,000 ; Federal Highways Grant \$3,251,531; CIB Loan: \$243,000 for 10yrs@2.5%; CIB Grant: \$242,000 **Total project cost:** \$4,126,531.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

This route is popular for walkers and bicyclists. The road is over 50 years old and has many coats of chip seal. The large cracks are very dangerous for bicyclists. There is no shoulder provided for the cyclists nor are there sidewalks for pedestrians putting them in danger. This will bring this remaining section of roadway in Santa Clara up to current highway standards and make for a safer route for all modes of transportation.

What are challenges the project faces/creates?

Santa Clara is for the most part a bedroom community. Without this assistance the City will not be able to fund this project. The City believes that this is the best time to accomplish this project in order to keep the costs down that are ever increasing with time.

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

___ support this project. ___ remain neutral on this project. ___ not support this project.

Type Name: Bryan Thiriot

Signature: _____, Executive Director

AGENDA ITEM # IX.

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

APPLICATION - Supportive

October 14, 2015

1. Title: NEW EASEMENT NO. 2010 - LAMBS KNOLL ACCESS ROAD

Applicant: Trust Lands Administration

Description: The Bureau of Land Management has submitted an easement application for a proposed access road within the NE4NE4 of Section 17, T40S, R11W, SLB&M, in Washington County. The subject property is currently being considered for disposal through sale (PS7626). The proposed access road would provide access to Lambs Knoll, a popular recreation area on adjacent BLM property, and would replace the existing access road that serves the area. The proposed road would be installed along the Agency's east property line approximately 150' from the existing road. The new road location would be the best location to maintain the property's value, and would eliminate the remnant parcel between the existing road and the property line. The proposed road would connect to Kolob Road (PRED 830). The proposed easement corridor is approximately 500 feet long and 30 feet wide, containing approximately 0.34 acre. The requested term of the easement is perpetual.

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	49822
			Received 9/2/2015

Comments: As long as the easement granted by the BLM to Washington County for the proposed right-of-way is perpetual, the county stated it will have no concerns in vacating the prescriptive easement it currently has on the SITLA parcel. (Gary Zabriskie)

STEERING COMMITTEE
REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

NOTIFICATION - Supportive

October 14, 2015

1. Title: SULA 1793 AMENDMENT (SOLAR LEASE)

Applicant: Trust Lands Administration

Description: This is a lease for a utility scale solar project on Trust Land near Big Water, Utah. The lease currently contains 3668.85 acres. The lessee has requested the lease be amended to move the footprint of the lease and to add additional acres. The amendment will add an additional 957.19 acres to the lease for a total acreage of 4626.04 acres. The proposed amendment will help mitigate impacts to the current grazing operation on the block. An attached map shows the current and proposed lease footprint.

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	50443
			Received 10/05/2015

Comments: Kane County is supportive of this project. (Gary Zabriskie)