## BOARD OF TRUSTEES MEETING MINUTES

July 20, 2015
** District Office**
5:00 p.m.

## I. CALL TO ORDER

The July 20, 2015, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Richard Pick, Robert Richer and Mayor Jack Thomas. SBWRD staff in attendance were Mike Luers, Roger Robinson, Bryan Atwood, Brian Passey, Cody Snyder, Marlo Davis, Chad Burrell, Scott McPhie and Kim Dudley. Also in attendance were Jeremy Cook, Cohne and Kinghorn and Craig Ashcroft, Carollo Engineers.

## II. CONSENT AGENDA – Approval of Board Meeting Minutes for June 22, 2015

Mr. Richer made the motion to approve the Consent Agenda, Mayor Thomas seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

## III. PUBLIC INPUT – There was no public input.

## IV. SERVICE AWARD – Cody Snyder 20 years

Mr. Wilking presented Mr. Snyder with his award for 20 years of service. He thanked Mr. Snyder for his service and said he can't express enough how the employee's make the District what it is today.

Mr. Luers said that Mr. Snyder has worked at the EC Facility when it was under construction along with Mr. Davis. They both worked jointly overseeing both of the facilities. He said that when it comes to organizing this new project and figuring out how to tear it down and rebuild it and never shut it down these are the guys that make it happen. Mr. Luers stated that with Mr. Snyder being here long-term he knows where everything is and how it all works.

Congratulations to Mr. Snyder. We appreciate all he does for the District.

**V. APPROVAL OF EXPENDITURES** – Bills in the Amount of $789,707.78 including Training Building Project Pay Request #14 for $50,083.83 – Mr. Ashcroft, Carollo Engineers said Peck Ormsby Construction has submitted Pay Request #14 for $50,083.83 ($52,719.82 less $2,635.99 retainage of 5%). Installed Lab & Pretreatment countertops and cabinets, finished installing appliances, laid carpet, pulled telephone and fiber optic cable, installed Lab fume hood, finished installing electrical fixtures. Substantial Completion, achieved on June 22, 2015, was nine (9) days in arrears.

The work is 93.29% complete. The time elapsed is 89.34%.

Mr. Pick made the motion to approve the Expenditures, Ms. Pack seconded and the motion carried with Mayor Thomas, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

## VI. SUBDIVISION PROJECTS

**Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 166.50; # SCWRF 0; Total 166.50**
**Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0**

## VII. DISTRICT MANAGER

A. Action Items – Authorize Certification of Delinquent User Accounts to the Summit County Treasurer – Mr. Passey told the Board as in previous years, we will have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total

amounts due this year is 249, and roughly $87,806.00, as compared to 241 and $84,635.80 in 2014, and 294 and $112,473.91 in 2013.

Staff recommends authorization of delinquent accounts to be certified to the Summit County Treasurer.

Mr. Richer made the motion to authorization the delinquent accounts to be certified to the Summit County Treasurer, Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

B. Information Items

1. Utah Local Government Trust Liability/Accountability Program – Mr. Luers showed the Board an award that we received from Utah Local Government Trust Liability Award. He said that it was a safety award and this is the second consecutive year we have received it. Mr. Luers also asked the Board to look at the attachment from the ULGT stating that we have received a dividend check in the sum of $2,474.55. (This dividend is made possible because of favorable claims experience, investment performance, and new member growth).
2. Financial Statement
3. Impact Fee Report

## VIII. FUTURE AGENDA ITEMS

A. Projects
B. Operations
C. Finance
D. Governmental Matters

## IV. ADJOURN

Mayor Thomas made the motion to adjourn at 5:11 p.m., Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, Mayor Thomas and Mr. Wiliking voting in the affirmative.

Jan Wilking, Chairman

Brian Passey, Finance Manager/Clerk