

BOARD OF TRUSTEES MEETING MINUTES

August 17, 2015
** District Office**
5:00 p.m.

I. CALL TO ORDER

The August 17, 2015, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack at 5:02 p.m. Jan Wilking arrived at 5:07 and presumed the meeting. Other Board members in attendance were Richard Pick, Robert Richer and Mayor Jack Thomas arrived at 5:19 p.m. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Brian Passey, Dakody Gines, Sabrina Gines, Tinsley Gines and Kim Dudley. Also in attendance were Jeremy Cook, Cohne and Kinghorn and Clint Rogers, Carollo Engineers.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 20, 2015
- B. Final Project Approval
 - 1. Park City Film Studio Phase 1
 - 2. Park City Heights Phase 1
- C. Escrow Fund Reduction Approval
 - 1. Park City Film Studio Phase 1 – Retain 8 percent
 - 2. Park City Heights Phase 1 – Retain 8 percent
 - 3. Colony 4C Phase 1 – Retain 40 percent
 - 4. Colony 4C Phase 2 – Retain 40 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer and Ms. Pack voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARD – Dakody Gines – 5 years

Mr. Wilking presented Mr. Gines with his award for 5 years of service. He thanked Mr. Gines for his service and said it was great to have him as an employee with the District.

Mr. Atwood said that Mr. Gines has been with the Engineering department for about one year and was with the Collections department prior to that. He said since he's been with Engineering he has taken over a lot of new responsibilities that he hadn't originally attended to take over but since he brought the knowledge of the collections system with him we have been benefiting greatly. Mr. Atwood stated that he is happy to have Mr. Gines on his team.

Congratulations to Mr. Gines on his service award. We appreciate all he does for the District.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$783,858.50 including Training Building Project Pay Request #15 for \$11,798.05 – Mr. Boyle said Peck Ormsby Construction has submitted Pay Request #15 for \$11,798.05 (\$12,419.00 less \$620.95 retainage of 5%). Work in July included installation of the A/V system, termination of telephone and fiber optic cable, painting ADA parking and building accent stripe, sod installation, and various punch-list items.

The work is 93.61% complete. The time elapsed is 97.65%.

Mr. Boyle said that we have received our certificate of occupancy and we will be picking it up on Friday, August 21, 2015.

Mr. Luers stated that we will be holding our next Board meeting at the new East Canyon Training Building on September 21, 2015.

Mr. Pick made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Mayor Thomas, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 166.50; # SCWRF 0; Total 166.50
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Discussion Items – Review of Finances / Follow up to Workshop – Mr. Luers reviewed current impact fees and user fees and presented several options to increase fees to pay for the SCWRF project and other capital projects. After the discussion he asked the Board for some direction on how they would like to proceed. The Board asked for additional options to be presented at the next Board meeting.

B. Action Item – Authorize Notice of Award for Dewatering Equipment – Mr. Boyle told the Board that Schwing Bioset, Inc. was the low bidder, among seven manufacturers, to provide solids dewatering equipment for the SCWRF Expansion Project. The District needs to procure the equipment now so submittals can be received and design of the Solids Building can progress around the selected equipment.

Mr. Boyle stated that staff recommends authorization of the Notice of Award, and execution of the Procurement Contract, to Schwing Bioset, Inc., to provide dewatering equipment, for the bid price of \$383,191.00 and asked the Board for authorization.

Mr. Pick made the motion to Authorize Notice of Award, and execution of the Procurement Contract, to Schwing Bioset, Inc., Mr. Richer seconded and the motion carried with Mayor Thomas, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

- C. Information Item
 - 1. Financial Statement
 - 2. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

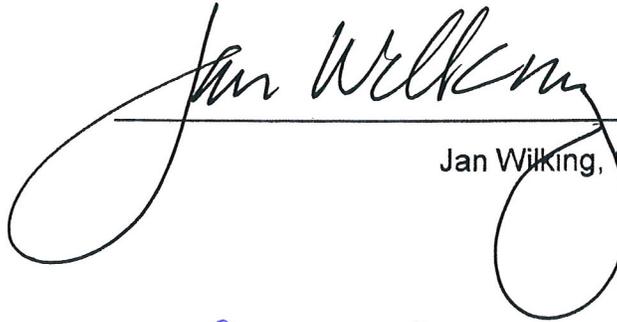
A. Projects
B. Operations
C. Finance
D. Governmental Matters – Mr. Luers reminded the Board that during the Workshop we discussed the total dissolved solids issue and that EPA was wanting a compliance schedule. We responded stating we could not meet a TDS limit and the State agreed with us. Mr. Walt Baker, Director of Division of Water Quality, held a meeting with the EPA and the State proposed to EPA, to give us a long period of time to work with the State to conduct a study to develop an on-site TDS limit. EPA agreed to that in principal and the State is preparing language to that effect. They will show us draft language to make sure that we

are okay with it before presenting it to EPA.

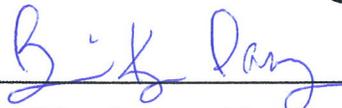
Mr. Luers reminded the Board that we needed two approvals for our Silver Creek Project. We needed several Special Exception approvals from the County Council and at a previous meeting we informed you we received those approvals. Also we needed to appear before the Summit County Planning Commission. Mr. Boyle appeared before the Planning Commission for a Conditional Use Permit and they approved the Conditional Use Permit.

IV. ADJOURN

Mayor Thomas made the motion to adjourn at 6:12 p.m., Ms. Pack seconded and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, Mayor Thomas and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk