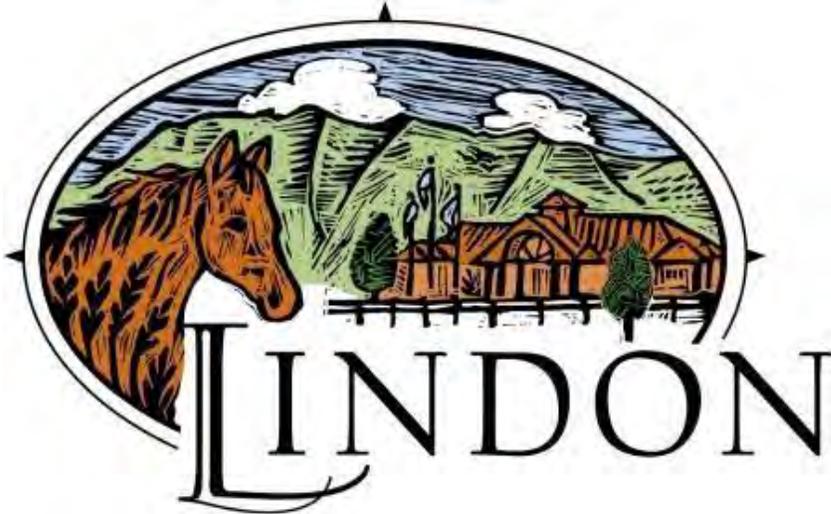


# Lindon City Council Staff Report



Prepared by Lindon City  
Administration

June 16, 2015

# Notice of Meeting of the Lindon City Council



The Lindon City Council will hold a regularly scheduled meeting beginning at **7:00 p.m.** on **Tuesday, June 16, 2015** in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

## REGULAR SESSION – 7:00 P.M. - Conducting: Mayor Jeff Acerson

Pledge of Allegiance: By Invitation  
Invocation: Randi Powell

Scan or click here for link to  
download agenda & staff  
report materials:



*(Review times are estimates only)*

1. **Call to Order / Roll Call**
2. **Presentations and Announcements**
  - a) Comments / Announcements from Mayor and Council members.
3. **Approval of minutes: June 2, 2015**
4. **Consent Agenda – No Items**
5. **Open Session for Public Comment** *(For items not on the agenda)*
6. **Public Hearing — Final Budget for fiscal year 2015-2016 (Resolution 2015-4-R); Amend 2014-2015 Budget**

Kristen Colson, Lindon City Finance Director, will present the proposed Lindon City Budget documents for fiscal year beginning July 1, 2015. The City Council will hear public comment on the final city budget for fiscal year 2015-2016, including the allocation of revenue from the water, sewer, storm water and other enterprise funds to the general fund. The Tentative Budget was presented and approved on April 21, 2015. The City Council also held a public work session on the budget on May 5, 2015 and a public hearing on May 19, 2015 where budget issues were discussed in detail. The City Council will review the final budget for fiscal year 2015-16, review the amended budget for fiscal year 2014-2015, review the agreement for services between the RDA and the City, and review the city-wide fee schedule and compensation programs.
7. **Recess to Lindon City Redevelopment Agency Meeting (RDA)**
8. **Public Hearing — Ordinance Amendment (Ord#2015-14-O), LCC 8.24 and 9.24, Pheasant Hunting and Weapons**

Lindon City requests approval of an Ordinance Amendment to LCC 8.24 Pheasant Hunting and 9.24 Weapons in order to designate lawful hunting areas within the City. The Planning Commission recommends approval of the changes.
9. **Discussion Item — Athletic & Multipurpose Field Rental Policy & Rates**

Heath Bateman, Parks & Recreation Director, will present a proposed field rental policy, application, and rates for discussion and feedback from the Council. The policy is intended to cover rentals of all athletic fields and other multipurpose fields within parks throughout Lindon.
10. **Review & Action — Utah Local Governments Trust Interlocal Agreement & Insurance Coverage Approval**

The Council will review and consider an interlocal agreement to enter into liability and property insurance services offered through the ULGT, and approve the selected coverage limits and terms starting July 1, 2015.
11. **Discussion Item — Sewer Billing Options for Large Water Users**

Staff will discuss options for sewer billing for large water users who do not discharge water to the sewer system.
12. **Council Reports:**
  - A) MAG, COG, UIA, Utah Lake, ULCT, Budget Committee
  - B) Public Works, Irrigation/water, City Buildings
  - C) Planning, BD of Adjustments, General Plan, Budget Committee
  - D) Parks & Recreation, Trails, Tree Board, Cemetery

- E) Administration, Com Center Board, Lindon Days, Little Miss Lindon - Randi Powell  
F) Public Safety, Court, Animal Control, Historic Commission, Budget Committee, Chamber of C. - Jacob Hoyt

### **I3. Administrator's Report**

*(20 minutes)*

#### **Adjourn**

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at [www.lindoncity.org](http://www.lindoncity.org). The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

**Posted By:** Kathy Moosman  
**Time:** ~1:00 p.m.

**Date:** June 12, 2015  
**Place:** Lindon City Center, Lindon Police Dept, Lindon Community Center

## **REGULAR SESSION – 7:00 P.M.** - Conducting: Mayor Jeff Acerson

Pledge of Allegiance: By Invitation

Invocation: Randi Powell

### **Item 1 – Call to Order / Roll Call**

June 16, 2015 Lindon City Council meeting.

Jeff Acerson  
Matt Bean  
Van Broderick  
Jake Hoyt  
Carolyn Lundberg  
Randi Powell

*Staff present:* \_\_\_\_\_

### **Item 2 – Presentations and Announcements**

- a) Comments / Announcements from Mayor and Council members.

### **Item 3 – Approval of Minutes**

- Review and approval of City Council minutes: **June 2, 2015**

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, June 2, 2015,**  
4 **at 7:00 p.m.** in the Lindon City Center, City Council Chambers, 100 North State Street,  
Lindon, Utah.

6 **REGULAR SESSION** – 7:00 P.M.

8 Conducting: Jeff Acerson, Mayor  
Pledge of Allegiance: Jessie Beck, Miss Pleasant Grove  
10 Invocation: Matt Bean, Councilmember

12 **PRESENT**

**ABSENT**

12 Jeff Acerson, Mayor  
14 Matt Bean, Councilmember  
Randi Powell, Councilmember  
16 Van Broderick, Councilmember  
Jacob Hoyt, Councilmember  
18 Carolyn Lundberg, Councilmember  
Adam Cowie, City Administrator  
20 Cody Cullimore, Chief of Police  
Kathy Moosman, City Recorder

- 22 1. **Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.
- 24 2. **Presentations/Announcements** –
  - 26 a) Mayor/Council Comments – There were no comments at this time.
  - 28 b) Presentation –Representatives from the Miss Pleasant Grove Royalty and  
Miss Strawberry Days Royalty were in attendance to present information  
30 regarding the upcoming Strawberry Days festival to be held June 15<sup>th</sup> – 20<sup>th</sup> in  
Pleasant Grove.

32 Jessie Beck, 2015 Miss Pleasant Grove, presented general information about the  
34 upcoming Strawberry Days festival and introduced her attendants who each  
mentioned an individual event as follows:

- 36 • Ciera McCurdy – Huck Finn Days
- Brittany Beagley – Concert in the Park
- 38 • Jessica Matheson – Baby Contest
- Eliza Shumway – Mammoth Parade

40 Ms. Beck then turned the time over to the Rodeo Royalty to present details of the  
Strawberry Days Rodeo.

42 Bailey Noble, 2015 Strawberry Days Rodeo Queen, introduced her attendants,  
Victoria Hall and McKell Wall. They presented information about the Strawberry  
44 Days Rodeo noting the Rodeo starts at 7:00 pm and is held Wednesday through  
Saturday with many fun events including Mutton Bustin and Wednesday night  
46 being “Tough Enough to Wear Pink” night and of course the bull riding and a  
great fireworks show. They invited the Council out to the Rodeo noting it is a

2 very fun event for the entire family. Ms. Beck thanked the Council for all the  
3 support Lindon shows to the pageant and to the program. They also presented the  
4 Mayor and Council with a strawberry cheesecake and invited them out to attend  
5 all the festivities. Mayor Acerson thanked the Royalty for the invitation and the  
6 cheesecake noting the Council always looks forward to the Strawberry Days  
7 Celebration.

- 8  
9  
10 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council  
11 of May 19, 2015 were reviewed.

12 COUNCILMEMBER BRODERICK MOVED TO APPROVE THE MINUTES  
13 OF THE REGULAR CITY COUNCIL MEETING OF MAY 19, 2015 AS AMENDED.  
14 COUNCILMEMBER LUNDBERG SECONDED THE MOTION. THE VOTE WAS  
15 RECORDED AS FOLLOWS:

- 16 COUNCILMEMBER POWELL AYE  
17 COUNCILMEMBER BEAN AYE  
18 COUNCILMEMBER BRODERICK AYE  
19 COUNCILMEMBER HOYT AYE  
20 COUNCILMEMBER LUNDBERG AYE

21 THE MOTION CARRIED UNANIMOUSLY.

- 22  
23 4. **Consent Agenda** – No consent items.

- 24  
25 5. **Open Session for Public Comment** – Mayor Acerson called for any public  
26 comment not listed as an agenda item. There were several residents in  
27 attendance to address the council at this time as follows:

28  
29 **Mark Walker:** Mr. Walker was in attendance to address the Council at this time. He  
30 began by thanking the Mayor and Council for their service and for the time and effort  
31 they put into serving the City. Mr. Walker voiced his concerns regarding changes with  
32 sewer and water and how they currently gauge the sewer rate based on culinary water  
33 usage; he noted he has previously spoken with Adam Cowie, City Administrator  
34 concerning this issue. Mr. Walker noted that he has a swimming pool at his residence  
35 and the culinary water used in April (when he filled his pool). He mentioned with the  
36 evaporation factor, he is getting charged for sewer but it is for water that did not go into  
37 the sewer as the water actually evaporated. He noted the usage is pretty consistent all year  
38 until it gets to the use in April.

39 Mr. Walker expressed that this is a concern to him not only morally because he  
40 doesn't get a benefit from but it, but it may be a legal issue also. He is just asking the  
41 Council to take look at this issue and consider some options. He is not sure what the right  
42 thing is to do about it and what the answers are, but he feels it needs to be addressed. Mr.  
43 Walker pointed out this is not an issue of paying for the water but rather paying for the  
44 sewer usage.

45 Mayor Acerson commented he brought this issue up to the Council several weeks  
46 ago as he has had some of the same issues. Mr. Cowie stated this new system was  
implemented in September of this year averaging 4 months over the winter months.

2 Councilmember Powell suggested a minimal registration/licensing fee be implemented to  
 4 cover residents with pools and to help cover any administrative costs. Mr. Walker agreed  
 that maybe a licensing fee may work.

6 Mr. Cowie mentioned this may also include watering livestock and questioned  
 where you draw the line. He suggested looking at credits on the utility bill on the monthly  
 8 charge. Mayor Acerson stated this would need to be done to ensure it is fair to all citizens  
 as well as the city. Mr. Walker stated he feels the Council can come up with something  
 10 that will be fair and work for everyone. Following some additional discussion Mr. Cowie  
 stated he will contact the City Engineer about some different options and ideas and bring  
 it back before the Council.

12 **Christian Christensen** (Troop 1171): Mr. Christensen inquired about trails in the  
 14 foothills and if Lindon is considering adding a system of mountain biking and running  
 trails like Pleasant Grove recently approved.

16 Mayor Acerson stated Lindon has the Bonneville Shoreline trail, the Heritage  
 18 Trail and also the Murdock trail. Mr. Cowie noted that most of the Lindon East bench is  
 owned by the Forest Service. He added that the Forest Service has worked over the years  
 20 to reclaim that property from illicit trail use and maybe Pleasant Grove has a different  
 plan they are working on. Mr. Cowie stated that nothing beyond the current trails are  
 22 planned. Councilmember Hoyt pointed out that the biggest obstacle is that Lindon does  
 not own the land. Mayor Acerson suggested that Mr. Cowie contact the Pleasant Grove  
 24 Ranger District to ask about this issue. Mr. Cowie noted they meet with the Ranger  
 District annually and he will approach them about this issue and see what their future  
 26 plans are.

28 **Richard Flynn:** Mr. Flynn commented that he uses and likes his Utopia service and  
 asked about the recent Macquarie deal and inquired what the plan with Utopia is to make  
 30 the investment cash flow positive.

32 Mayor Acerson stated the Macquarie deal is out of the picture and most of the  
 interlocal agreement cities chose not to go with them because of the required monthly fee  
 that would be charged to residents over a 30 year period. Mayor Acerson stated they are  
 34 still working in the right direction for positive cash flow and Utopia is closer to breaking  
 even since their inception. Mr. Cowie stated there are currently no new investors,  
 36 buyouts or big plans. Mr. Flynn asked if the position of the Council is that Utopia can be  
 sustainably managed without further capital investment. Mayor Acerson stated the  
 38 Council is hopeful that is the case. Councilmember Lundberg commented that the best  
 option is adding subscribers throughout the participating cities and also marketing  
 40 aggressively. Mayor Acerson pointed out that Lindon has the highest take rate of service  
 out of the participating cities.

42 Mayor called for further public comment. Hearing none he moved on to the next  
 agenda item.

44 **CURRENT BUSINESS**

46

- 2           6. **Review & Action** – *Property & Liability Insurance Services*. Lindon has  
 4           solicited bids from three insurance providers for its property and liability  
 6           insurance coverage. A selection committee has reviewed bid proposals and  
 8           interviewed representatives from Utah Risk Management Mutual Association  
 (URMMA), Utah Local Governments Trust (ULGT), and Olympus Insurance.  
 Staff will review findings of the proposals and their various coverage options and  
 costs. The City Council will make final selection for these services.

10           Mr. Cowie opened the discussion by giving a brief summary of this agenda item  
 12           explaining in June 2014 the City Council gave its one year required notice to URMMA  
 14           so that it could bid out property and liability services. He noted that bids were solicited  
 16           and interviews of the three firms have been completed by the selection committee made  
 18           up of the Mayor, Councilmember Bean, the City Administrator, Finance Director, Chief  
 of Police, and City Attorney. He pointed out that URMMA is a pooled group of 16  
 20           municipalities in Utah. Mr. Cowie also mentioned that ULGT is a pooled group of 217  
 22           Cities & Towns, 12 Counties, and 322 Special Service Districts within the State of Utah.  
 He noted that Olympus Insurance is a more traditional commercial carrier that represents  
 several Utah cities and special service districts as well as other entities outside of Utah.  
 Mr. Cowie stated that a copy of the original bid solicitation requirements are included in  
 the packets. Mr. Cowie then summarized the proposed coverages and costs followed by  
 some general discussion.

24           Mr. Cowie also gave a brief history explaining since 1985 the city’s experience  
 26           with URMMA has been exceptional. He stated after going through a lot of questions and  
 28           follow-up meetings and reviewing pricing, the committee’s recommendation for selection  
 30           largely comes down to an issue of potential costs savings for the City. He mentioned that  
 each bid varies on coverage limits, exclusions, deductibles, etc. He noted that based on  
 32           these coverages and services offered, and the quoted premiums for those coverages, the  
 committee recommends that the Utah Local Governments Trust (ULGT) be selected to  
 34           provide these services and that the City select their proposed \$10 million liability  
 coverage with a \$10,000 deductible for property claims. He noted this option provides  
 36           similar coverage to what is currently provided to the City with a potential annual savings  
 of approximately \$7,000 to \$13,000 (depending on losses).

38           Mr. Cowie mentioned in the last 3 years there has only been one property claim  
 40           that would have exceeded the \$10,000 deductible amount so it is rare to have incidents  
 42           that are that significant enough to where we can’t cover it on our own. He went on to say  
 an instance that will have an impact regardless of who we go with is some payments that  
 44           are owed to URMMA as they are primarily a self-insured model where they cover  
 catastrophic losses up to a certain dollar amount to be paid back over a 5 year, no interest,  
 46           period (i.e., Flygare claim). Mr. Cowie then reviewed the most significant pros and cons  
 of each bid followed by some general discussion by the Council. He mentioned several  
 appealing aspects of the ULGT is they have a very large pool, they are experienced, they  
 offer lower costs, and they have a Board.

Mr. Cowie commented if the Council chooses to move forward with the ULGT  
 tonight he would ask that they include in the motion to give the Mayor the authorization  
 to sign the contracts for them to follow through with the underwriters on the insurance.  
 He noted at the next meeting they will sign the interlocal agreement that the City

2 Attorney has already reviewed and is comfortable with to become a member of the Trust  
 4 that would be adopted with a Resolution. Mr. Cowie stated the coverage is ready to go  
 following signatures and will be in place by July 1, 2015.

6 The Council then directed Mr. Cowie to express their thanks and appreciation to  
 URMMA for their work and service for the City. Mayor Acerson commented that they  
 have provided great customer service and it has been a great relationship. He noted they  
 8 had conversations with URMMA and he feels that they understand this decision is  
 financially based and not based on their service.

10 Mayor Acerson called for any further comments or questions from the Council.  
 Hearing none he called for a motion.

12  
 14 COUNCILMEMBER BRODERICK MOVED TO APPROVE THE UTAH  
 LOCAL GOVERNMENTS TRUST (ULGT) TO PROVIDE LIABILITY INSURANCE,  
 PROPERTY INSURANCE, AND RISK MANAGEMENT SERVICES STARTING  
 16 JULY 1, 2015 AND SELECT THE 10 MILLION DOLLAR LIABILITY COVERAGE  
 WITH A \$10,000 DEDUCTIBLE PLAN PER THEIR PROPOSED BID AND GIVE  
 18 THE MAYOR THE AUTHORIZATION TO SIGN. COUNCILMEMBER POWELL  
 SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

20 COUNCILMEMBER POWELL AYE  
 COUNCILMEMBER BRODERICK AYE  
 22 COUNCILMEMBER HOYT AYE  
 COUNCILMEMBER LUNDBERG AYE  
 24 THE MOTION CARRIED UNANIMOUSLY.

## 26 7. COUNCIL REPORTS:

28 **Councilmember Powell** – Councilmember Powell gave an update on the employee pool  
 party. Mayor Acerson stated he met with several businesses and there is the possibility of  
 30 participation with the City in funding employee recognition on a monthly basis and to  
 honor them at employee events. He added if we can be proactive and continue to develop  
 32 relationships that would be beneficial; he feels we can move forward knowing the funds  
 are forthcoming. Councilmember Powell mentioned they are planning a luau theme for  
 34 the party and will be serving Kailua pork. She also reminded the Council if they can  
 come early to help set up and serve that would be great.

36 Councilmember Powell also reported she attended the Utah County Outreach  
 meeting and noted the annual report was given. She mentioned she also had the  
 38 opportunity to have a conversation with Dr. Koop with the Alpine School District and  
 mentioned the need for a school on the west side and he was very receptive. She would  
 40 encourage everyone to spread the word that a school is needed on the west side. She also  
 inquired what is happening on 700 north as it is a mess and it would be nice to be  
 42 informed what they are doing ahead of time. Mr. Cowie stated that UDOT is doing some  
 patching and will also be doing a total overlay. She also mentioned that Locust Avenue  
 44 looks great. Mr. Cowie noted the striping will be done on Locust in a few weeks. She  
 also mentioned that the stop sign by Walmart (west of the Bank) is down again. Chief  
 46 Cullimore stated he will check into the issue. She also asked about giving limited website

2 access to Parks and Recreation Department, specifically Hannah Silvey. Mr. Cowie stated  
that should be fine and he will follow-up with that issue.

4  
6 **Councilmember Bean** – Councilmember Bean reported an acquaintance approached him  
about the Planning Commission vacancy. He mentioned the Council may not appoint  
8 someone for the vacancy for a while because of the pending Ivory Development. He  
noted that doesn't mean the position won't eventually need to be filled. The concern is  
10 involving someone who lives near the Ivory Development; he feels this is something to  
consider over the next month for further discussion.

12 **Chief Cullimore** – Chief Cullimore thanked everyone who attended and participated in  
the Memorial Day Celebration and the Torch Run noting they were well attended events  
14 and went very well. He also reported that the Police Department got a surprise award  
from ATEC (Spirit of the Eagle Award) for Police Departments involved with people  
16 with special needs which was quite an honor.

18 **Councilmember Hoyt** – Councilmember Hoyt mentioned an available Eagle Project (in  
conjunction with the Historic Preservation Commission) that involves making several  
20 plaques and installing them at historic sites in the city. He noted that Jordan Cullimore,  
Planning Associate, is overseeing the project and they would love to have a scout  
22 participate; this is needed within the next few weeks. He also reported that the final  
Budget Committee meeting is June 16<sup>th</sup> and reminded the Council to get any suggestions  
24 or questions to Mr. Cowie before then.

26 **Councilmember Broderick** – Councilmember Broderick reported that he will be  
attending the upcoming Engineering meeting on June 9<sup>th</sup>.

28  
30 **Councilmember Lundberg** – Councilmember Lundberg reported there have been some  
complaints on the "Lindon Loot" yard sale page about water retention issues on 835 East.  
She noted that it would be great to let people know what systems are going to be put into  
32 place and what we are working on as to inform them and keep the complaints diffused.  
She also reported that staff did a great job on the party for Officer Lloyd for his service  
34 with the Nova program. She also gave kudos to staff for doing a great job with  
celebrating employees and staff with milestones and important events.

36  
38 **Mayor Acerson** – Mayor Acerson reported that he attended the Mayor's breakfast in  
Provo that was in conjunction with the Freedom Festival which was very nice. He also  
mentioned that he talked to some residents about the control of weeds on the Murdock  
40 Trail. He noted that Commissioner Ellertson provided the contact information from the  
County to coordinate on access issues which will allow the residents to step up and take  
42 care of the weeds that are adjacent to their property.

44 8. **Administrator's Report:**

Mr. Cowie reported on the following items followed by discussion.

46 **Misc. Updates:**

- 2 • May City newsletter.
- Project Tracking List.
- 4 • Deer hunting in city limits – Planning Commission is interested in possible ordinance to allow Deer Hunting within city limits (similar to Highland’s archery hunt as allowed by the DWR). Mr. Cowie asked the Council if they want staff to research this issue further.
- 6
- 8 • Is there interest in considering other high density housing developments (700 N., Washburn property, etc.).
- 10 • Mailer to be sent with utility transfer information and Aquatics Center coupons. Any questions on budget prior to final June 16th hearing.
- 12 • Misc. Items.

14 **Upcoming Meetings & Events:**

- Newsletter Assignment: Councilmember Bean – July newsletter article. *Due by last week in June.*
- June 1<sup>st</sup> – June 8<sup>th</sup> – Declaration of Candidacy filing period for three open Lindon City Council seats.
- June 9<sup>th</sup> at Noon: Engineering Coordination meeting at Public Works. Mayor Acerson and Councilmember Broderick will attend.
- June 25<sup>th</sup> at 6 pm – Employee Summer Party/Aquatics Center.
- August 3<sup>rd</sup> – 8<sup>th</sup> – Lindon Days celebration. All Council members will attend.

24 **Future items:**

- Employee Policy Manual updates.

26 Mayor Acerson called for any further comments or discussion from the Council.  
28 Hearing none he called for a motion to adjourn.

30 **Adjourn** –

32 COUNCILMEMBER HOYT MOVED TO ADJOURN THE MEETING AT  
8:15 PM. COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL  
34 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

36 Approved – June 16, 2015

38  
40 \_\_\_\_\_  
Kathryn Moosman, City Recorder

42  
44 \_\_\_\_\_  
Jeff Acerson, Mayor

**Item 4 – Consent Agenda** – *(Consent agenda items are only those which have been discussed beforehand and do not require further discussion)*

- No Items.

**Item 5 – Open Session for Public Comment** *(For items not on the agenda)*

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**6. Public Hearing — Final Budget for fiscal year 2015-2016 (Resolution 2015-4-R); Amend 2014-2015 Budget** (60 minutes)

Kristen Colson, Lindon City Finance Director, will present the proposed Lindon City Budget documents for fiscal year beginning July 1, 2015. The City Council will hear public comment on the final city budget for fiscal year 2015-2016, including the allocation of revenue from the water, sewer, storm water and other enterprise funds to the general fund. The Tentative Budget was presented and approved on April 21, 2015. The City Council also held a public work session on the budget on May 5, 2015 and a public hearing on May 19, 2015 where budget issues were discussed in detail. The City Council will review the final budget for fiscal year 2015-16, review the amended budget for fiscal year 2014-2015, review the agreement for services between the RDA and the City, and review the city-wide fee schedule and compensation programs.

See attached budget information. This is a balanced budget proposal for the 2015-16 fiscal year and represents significant work from the Department Heads and staff to reduce expenditures. Increased revenues and new sources of revenue (PARC tax) have improved the financial status of the City.

Since the recession began in 2008-09 the City had borrowed hundreds of thousands in enterprise funds to balance the budget. Each year the City underspent its budget and was fortunate to never have to actually use these borrowed funds. However, the borrowing continued in order to balance the books each year.

Due to reductions in expenditures, cost cutting measures, and streamlining of many other budget items the borrowing from enterprise funds is no longer needed, and the City has added an additional \$100k to the General Fund balance since the Tentative Budget adoption. Discontinuing of the borrowed funds (on the books) represents a significant budgetary achievement. However, some equipment purchases and capital improvement projects that continue to be postponed in order to achieve this budgetary success cannot be put off forever and need to be budgeted in future years. Improving fund balances in Utility Enterprise funds will assist in purchase of some of these necessary items and projects.

The City anticipates increased revenues and expenditures as it grows and sees new development and improved sales tax revenues. This budget includes proposed increases in miscellaneous fees to help cover costs in specific areas, and proposed increases in utility rates that will be implemented over a multi-year period in order to re-build depleted fund balances and cover costs of future utility replacements. No increase in property taxes or other taxes are proposed.

The Council will be presented with the budget materials and asked to vote on specific budgetary issues that have been reviewed in past meetings by straw-poll only. The following items will be presented for the Council's review and consideration:

- Finance Director's Budget Message
- Major Budget Issues
- Elected & Appointed Officials and Employee Compensation Programs
- Proposed 2015-16 Fiscal Year Budget & Amended 2014-15 Fiscal Year Budget
- Proposed 2015-16 Fiscal Year Fee Schedule
- Resolutions & agreements for services between Lindon City and the RDA

**Sample Motion:** I move (approve, deny, continue) Resolution 2015-4-R , approving the final 2015-2016 fiscal year budget, amending the 2014-2015 fiscal year budget, and approving services between Lindon City and the Lindon RDA, with the following recommendations:

## RESOLUTION 2015-4-R

A RESOLUTION OF THE CITY COUNCIL OF LINDON CITY, UTAH APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR 2015-2016, AMENDING THE BUDGET FOR THE 2014-2015 FISCAL YEAR, SETTING THE CERTIFIED TAX RATE, ADOPTING A FEE SCHEDULE, ADOPTING THE COMPENSATION PROGRAMS, AND ENTERING INTO THE AGREEMENT WITH THE LINDON REDEVELOPMENT AGENCY.

WHEREAS, the Mayor and staff of Lindon City, Utah has, on April 21, 2015, presented to the City Council a Tentative Budget for fiscal year 2015-2016; and

WHEREAS, the City Council has reviewed and modified the Tentative budget during a series of public work sessions and budget committee meetings and has developed a budget for fiscal year 2015-2016; and

WHEREAS, the City Council, on due public notice, held public hearings on May 19 and June 16, 2015 in the Council Chamber of the Lindon City Center to receive input regarding the budget prior to adopting the final 2015-2016 budget and amending the 2014-2015 budget; and

WHEREAS, the City Council has considered the Lindon City budget as submitted and all information presented at the public hearings and has made all changes and amendments which the City Council desires to make; and

WHEREAS, the City Council desires to set a certified tax rate in accordance with Utah State Code Title 59-2; and

WHEREAS, the Citywide Fee Schedule, the Elected and Appointed Officials Compensation Program and the Employee Compensation Program have been established in accordance with the Council's desires and presented with the budget document; and

WHEREAS, the City Council will appropriate sufficient revenues to finance and balance this budget; and

WHEREAS, the Lindon City Redevelopment Agency ("Agency") desires to use certain services and facilities of Lindon City during fiscal year 2015-2016, and Lindon City is willing to make the desired services and facilities available to the Agency; and

WHEREAS, Lindon City and the Agency have mutually agreed upon a dollar amount which represents the reasonable and fair value of the use of the services and facilities in question; now

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LINDON, UTAH AS FOLLOWS:**

- Section 1. The City Council hereby adopts the following for fiscal year 2015-2016, effective July 1, 2015 which are attached hereto and incorporated herein by references:
- The Budget as amended and revised
  - The Citywide Fee Schedule establishing all fees and charges
  - The Elected and Appointed Officials Compensation and the Employee Compensation Programs
- Section 2. The City Council hereby amends the fiscal year 2014-2015 budget which is attached hereto and incorporated herein by reference.

- Section 3. The Certified Tax Rate is hereby set at 0.001741.
- Section 4. The City Council authorizes Lindon City to renew the contract substantially in the form of the Agreement concerning Redevelopment Agency Use of City Services and Facilities During Fiscal 2015-2016 ("Agreement") which is attached hereto as Exhibit A and incorporated herein by reference.
- Section 5. The Mayor is authorized to execute the Agreement on behalf of Lindon City.
- Section 6. A copy of the Lindon City Budget shall be placed in the Lindon City Center and be available for review.
- Section 7. This resolution shall take effect immediately upon passage.
- Section 8. All other resolutions, ordinances and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED and ADOPTED by the City Council of Lindon City, Utah this 16<sup>th</sup> day of June 2015.

\_\_\_\_\_  
Jeff Acerson, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Moosman, City Recorder

{Seal}

COUNCIL MEMBERS VOTING "AYE"

COUNCIL MEMBERS VOTING "NAY"

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**EXHIBIT A**

**AGREEMENT CONCERNING  
LINDON CITY REDEVELOPMENT AGENCY USE OF  
CITY SERVICES AND FACILITIES DURING FISCAL 2015-2016**

---

WHEREAS, the Lindon City Redevelopment Agency ("Agency") desires to use certain services and facilities of Lindon City ("City") during fiscal year 2015-2016, and the City is willing to make the desired services and facilities available to the Agency; and

WHEREAS, the Agency and the City have mutually agreed upon a dollar amount which represents the reasonable and fair value of the use of the services and facilities in question;

NOW THEREFORE, in consideration of the mutual promises of the parties to this Agreement and of other good and valuable consideration, City and Agency hereby agree as follows:

1. The Agency shall be entitled to utilize the time of City personnel, City facilities, City equipment and supplies, and such other resources of the City as the Agency from time to time may require in furtherance of Agency objectives and functions.
2. The Agency and the City have reviewed and anticipated the needs of the Agency, approved the Agency's budget for 2015-2016 and have concluded that the reasonable and fair value of the services, facilities and supplies the Agency will use during 2015-2016 is \$141,183. The City hereby agrees to accept this amount, as compensation for the services, facilities and supplies in question and the Agency hereby agrees to pay this amount for said services, facilities, and supplies.

DATED this 16<sup>th</sup> day of June, 2015.

LINDON CITY, UTAH

LINDON REDEVELOPMENT AGENCY

\_\_\_\_\_  
Jeff Acerson, Mayor

\_\_\_\_\_  
Jeff Acerson, Chair

ATTEST:

ATTEST:

\_\_\_\_\_  
Kathy Moosman, City Recorder

\_\_\_\_\_  
Adam Cowie, Executive Secretary



The recommended rate changes are listed below along with the 2014-2015 rates.

<b>Utility</b>	<b>2014-2015 Rates</b>	<b>Recommended 2015-2016 Rates</b>
<b>Water</b> (1" meter)		
Below North Union Canal		
Base	\$16.17	\$17.63
Usage	\$1.33 / kgal	\$1.45 / kgal
Above North Union Canal		
Base	\$17.51	\$19.07
Usage	\$1.40 / kgal	\$1.54 / kgal
Upper Foothills		
Base	\$26.24	\$27.47
Usage	\$1.63 / kgal	\$1.75 / kgal
<b>Sewer</b>		
Base	\$16.97	\$17.65
Usage	\$3.05 / kgal	\$3.17 / kgal
<b>Storm Water</b> (per ESU)	\$5.47	\$6.18

(kgal = 1000 gallons; ESU = Equivalent Service Unit, i.e. a single family home)

The monthly increase on a resident's utility bill (using 8,000 gallons, below North Union Canal) would be:

Water	\$2.42
Sewer	\$1.64
Storm	\$0.71
add'l tax	<u>\$0.29</u>
Total	\$5.06

**Differential Fiscal Impact:**

Water Fund	\$104,370
Sewer Fund	\$56,525
Storm Water Fund	\$63,050

These changes are reflected in the Final Budget and the revised Fee Schedule.

**VOTE:** YES \_\_\_\_\_ NO \_\_\_\_\_

## PROPOSED FEE SCHEDULE CHANGES

For 2015-2016 Budget

### ADDITIONS

Aquatics Center	
Daily Admission Fees	
Corporate Block Passes (each pass is good for one day admission for one person)	
50 passes	\$225
100 Passes	\$400
Cemetery	
Quarter-size Lot (1 urn maximum) <span style="color: red;">(Added since 5/19/2015 City Council Meeting)</span>	
Resident	\$140.00
Non-Resident	\$250.00
Miscellaneous	
Contracts and Agreements	\$500 + Actual Cost
Police	
Video - Body Camera or Dashboard Camera	\$15 per CD
Public Works <span style="color: blue;">(See JUB memo below regarding fee calculation)</span>	
Public Works Inspection Fee <span style="color: red;">(Updated since 5/19/2015 City Council Meeting)</span>	
Site Plans (for parcel area being developed)	\$2,450 per acre
Subdivisions	
Partially improved street frontage	\$7.10 per linear foot
Unimproved street frontage	\$1.42 per linear foot

### CHANGES

Aquatics Center	
Daily Admission Fees - Group Rates	
25-49 People	<del>\$4.00</del> <span style="color: red;">\$4.50</span> per person
50-99 People	<del>\$3.50</del> <span style="color: red;">\$4.25</span> per person
100+ People	<del>\$3.00</del> <span style="color: red;">\$4.00</span> per person
Development	
Street & Regulatory Signs <del>(Paid before plat is recorded)</del>	Actual Cost
Water Shares	
<p style="color: red;">Actual use will be reviewed after 1 year. Process water users will be considered on a case by case basis. Users with large water usage may be required to turn in additional water shares after annual review.</p>	

Land Use

Accessory Building Setback Exception Application Fee \$25 ~~\$50~~

Fence Permit Application Fee \$25 ~~\$50~~

Phased Subdivision Final Application  
Second and each subsequent phase \$500 + Actual engineering cost incurred by City

Staff-approved Amended Site Plan ~~\$600~~ \$500 + Actual engineering cost incurred by City

Community Center Rental Rates

Area	Resident	*NEW*		Non-profit
		<u>Non-Resident</u>	<u>Commerical</u>	
Classroom	\$25/hr	\$35/hr	\$45/hr	\$15 <del>20</del> /hr
Gymnasium	\$50/hr	\$60/hr	\$70/hr	\$30 <del>40</del> /hr
Kitchen	\$20/hr	\$30/hr	\$40/hr	\$20 <del>16</del> /hr
Cultural Arts Auditorium	\$45/hr	\$55/hr	\$65/hr	\$25 <del>36</del> /hr

Utility Rates - increases as recommended by Engineer's Study

Culinary Water Utility Fee (p. 15)

ZONES		METER SIZE					
		1"	1 1/2"	2"	3"	4"	6"
Below North Union Canal	base	<del>\$16.17</del>	<del>\$29.11</del>	<del>\$46.89</del>	<del>\$177.87</del>	<del>\$323.40</del>	<del>\$599.91</del>
		\$17.63	\$31.73	\$51.13	\$193.93	\$352.60	\$654.07
	ea. 1000 gal.	<del>\$1.33</del>	<del>\$1.33</del>	<del>\$1.33</del>	<del>\$1.33</del>	<del>\$1.33</del>	<del>\$1.33</del>
		\$1.45	\$1.45	\$1.45	\$1.45	\$1.45	\$1.45
Above North Union Canal	base	<del>\$17.51</del>	<del>\$31.52</del>	<del>\$50.78</del>	<del>\$192.61</del>	<del>\$350.20</del>	<del>\$649.62</del>
		\$19.07	\$34.33	\$55.30	\$209.77	\$381.40	\$707.50
	ea. 1000 gal.	<del>\$1.40</del>	<del>\$1.40</del>	<del>\$1.40</del>	<del>\$1.40</del>	<del>\$1.40</del>	<del>\$1.40</del>
		\$1.54	\$1.54	\$1.54	\$1.54	\$1.54	\$1.54
Upper Foothills	base	<del>\$26.24</del>	<del>\$47.23</del>	<del>\$76.10</del>	<del>\$288.64</del>	<del>\$524.80</del>	<del>\$973.50</del>
		\$27.47	\$49.45	\$79.66	\$302.17	\$549.40	\$1,019.14
	ea. 1000 gal.	<del>\$1.63</del>	<del>\$1.63</del>	<del>\$1.63</del>	<del>\$1.63</del>	<del>\$1.63</del>	<del>\$1.63</del>
		\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75

Reconnect Fee (per incident) \$50.00  
 7:00 am - 3:30 pm, Monday - Friday ~~\$25.00~~  
 After 3:30 pm, Weekends, Holidays ~~\$37.50~~

Sewer

Base \$17.65 ~~\$16.97~~  
 Usage per 1000 gal. \$3.17 ~~\$3.05~~

Storm Water \$6.18 ~~\$5.47~~



J-U-B COMPANIES

THE  
LANGDON  
GROUPGATEWAY  
MAPPING  
INC.

June 9, 2015

Don Peterson  
Public Works Director  
Lindon City  
946 West Center Street  
Lindon, UT 84042

RE: Construction Phase Services Fee

Dear Don,

We recommend the following Construction Phase Services Fees for subdivisions and site plans:

**For Subdivisions:**

- **\$7.10 per linear foot of unimproved street frontage**
- **\$1.42 (20% of \$7.10) per linear foot of partially improved street frontage.** We consider partially improved street frontage to be improvements less than complete existing street and utility improvements.

**For Site Plans:**

- **\$2,450 per acre of parcel area being developed**

The following is a detailed description of how the Construction Phase Services Fee, for both Subdivisions and Site Plans, was calculated.

**SUBDIVISIONS**

We chose three recently constructed subdivision projects (Lexington Cove, Orchard Hills, Cullimore Court) as examples to calculate the Subdivision Construction Phase Services Fee. The Public Works Director, Public Works Inspector, Storm Water Division Superintendent and City Engineer then estimated the total time and cost for city related work associated with these projects. We applied unit pricing as shown in Table 1. After assigning an estimated quantity to each item, we calculated a construction phase services cost by totaling the cost of all items. Table 1 illustrates the total construction phase services cost breakdown for Lexington Cove.

**Table 1: Lexington Cove Total Construction Phase Services Cost**

<b>LEXINGTON COVE SUBDIVISION</b>					
<b>ITEM</b>	<b>UNITS</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>PHASE AMOUNT</b>	
PUBLIC WORKS INSPECTION	Hrs	80	\$70	\$5,600	
SWPPP INSPECTION	Hrs	8	\$70	\$560	
MATERIALS TESTING	LS	1	\$1,300	\$1,300	
CUT SHEETS REVIEW	EA	3	\$250	\$750	
BACTERIA TESTING	EA	1	\$150	\$150	
CITY ENGINEERING CONSULTATION	EA	1	\$1,000	\$1,000	
SWPPP REVIEW	EA	1	\$750	\$750	
STREET & STOP SIGNS	EA	3	\$150	\$450	
<b>TOTAL CONSTRUCTION PHASE SERVICES COST</b>				<b>\$10,560</b>	

We calculated the cost per linear foot of frontage by dividing the total construction phase services cost by the total modified frontage length of each project. See Table 2 for description of different types of frontage.

**Table 2: Different Types of Frontage**

<b>Types of Frontage</b>	<b>Full Street Improvements (In Correct and Final Location)</b>	<b>Full Utility Improvements (In Correct and Final Location)</b>	<b>Percentage of Fee to be Assessed</b>
Fully Improved Frontage	X	X	0%
Partially Improved Frontage	X		20%
Unimproved Frontage			100%

The total modified frontage length is the sum of the unimproved frontage length and 20% of the partially improved frontage length (which is equivalent to assessing 20% of the fee for partially improved frontage length). Table 3 summarizes the cost per linear foot of frontage for all three projects. Our recommended fee is based on the average cost per linear foot of frontage for these three projects.

**Table 3: Average Cost per Linear Foot of Frontage**

<b>Project Name</b>	<b>Construction Phase Services Cost</b>	<b>Unimproved Frontage (LF)</b>	<b>Partially Improved Frontage (LF)</b>	<b>Total Frontage Length (LF)</b>	<b>Cost per LF of Frontage</b>
Lexington Cove	\$10,560	1561	0	1561	\$6.76
Orchard Hills	\$13,370	2259	0	2259	\$5.92
Cullimore Court	\$20,780	2414	0	2414	\$8.61
<b>Average Cost per Linear Foot of Frontage</b>					<b>\$7.10</b>

## SITE PLANS

The Public Works Department chose four constructed sites (Sam White Office Warehouse, Lindon Business Park, West Ridge Investments, Fellowship Bible Church) as examples to calculate the Site Construction Phase Services Fee. The Public Works Director, Public Works Inspector, Storm Water Division Superintendent and City Engineer then estimated the total time and cost for city related work associated with these sites. We applied unit pricing as shown in Table 4. After assigning an estimated quantity to each item, we calculated a construction phase services cost by totaling the cost of all items. Table 4 illustrates the total construction phase services cost breakdown for Lindon Business Park.

**Table 4: Lindon Business Park Total Construction Phase Services Cost (in a Sensitive Area)**

<b>Lindon Business Park</b>				
<b>ITEM</b>	<b>UNITS</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>PHASE AMOUNT</b>
PUBLIC WORKS INSPECTION	Hrs	20	\$70	\$1,400
SWPPP INSPECTION	Hrs	43	\$70	\$3,010
MATERIALS TESTING	LS	1	\$100	\$100
CUT SHEETS REVIEW	EA	0	\$250	\$0
BACTERIA TESTING	EA	0	\$150	\$0
SWPPP REVIEW	EA	1	\$750	\$750
STREET & STOP SIGNS	EA	0	\$150	\$0
<b>TOTAL CONSTRUCTION PHASE SERVICES COST</b>				<b>\$5,260</b>

We calculated the cost per acre of area by dividing the total construction phase services cost by the total acreage for each site. Table 5 summarizes the cost per acre of area for all four site once as if each was in a sensitive area and again as if each was in a non-sensitive area. The Site Construction Phase Services Fee is based on the average cost per acre for these four sites, calculating each based on being in a sensitive area and in a non-sensitive area. We do this since about half of our sites are in sensitive areas and half are not.

**Table 5: Average Cost per Acre of Developed Area**

<b>Project Name</b>	<b>Construction Phase Cost (Non Sensitive Area)</b>	<b>Construction Phase Cost (Sensitive Area)</b>	<b>Lot Area (Acre)</b>	<b>Cost per Acre (Non Sensitive Area)</b>	<b>Cost per Acre (Sensitive Area)</b>
Sam White Office Warehouse	\$3,370.00	\$4,490.00	1.59	\$2,116.76	\$2,820.25
Lindon Business Park	\$3,790.00	\$5,260.00	2.17	\$1,748.36	\$2,426.48
West Ridge Investments Modification	\$3,160.00	\$4,070.00	1.32	\$2,393.94	\$3,083.33
Fellowship Bible Church	\$3,200.00	\$4,320.00	1.53	\$2,091.50	\$2,823.53
<b>Average Cost per Acre of Area (rounded to nearest \$50):</b>				<b>\$2,450.00</b>	

We therefore recommend assessing the following fees for construction phase services:

**Subdivisions Construction Phase Services Fee:**

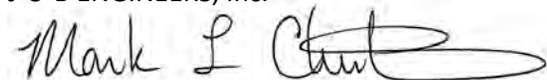
- **\$7.10 per linear foot of unimproved street frontage,**
- **\$1.42 (20% of \$7.10) per linear foot of partially improved street frontage.** We consider partially improved street frontage to be improvements less than complete existing street and utility improvements.

**Site Construction Phase Services Fee:**

- **\$2,450 per acre of parcel area being developed.**

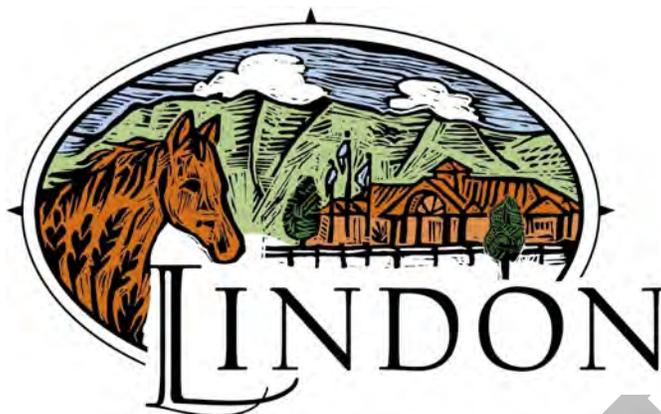
Please let us know if you have any questions.

Sincerely,  
J-U-B ENGINEERS, Inc.



Mark L. Christensen, P.E.  
Project Manager

cc: Hugh VanWagonen, Lindon City Planning Director



# **LINDON CITY ANNUAL BUDGET**

**FOR THE FISCAL YEAR  
JULY 1, 2015 – JUNE 30, 2016**

**JEFF ACERSON**  
MAYOR

**MATT BEAN**  
COUNCIL MEMBER

**VAN BRODERICK**  
COUNCIL MEMBER

**JAKE HOYT**  
COUNCIL MEMBER

**CAROLYN LUNDBERG**  
COUNCIL MEMBER

**RANDI POWELL**  
COUNCIL MEMBER

**ADAM COWIE**  
CITY ADMINISTRATOR

**KRISTEN COLSON**  
FINANCE DIRECTOR

## LINDON CITY EMPLOYEES' VALUE STATEMENT

### **WE ARE HONEST.**

WE GIVE TRUTHFUL, ACCURATE STATEMENTS TO THE BEST OF OUR ABILITY.

### **WE ARE RESPONSIBLE**

WE GIVE FAIRNESS, RELIABILITY, AND DEVOTION  
TO OUR JOBS SERVING THE RESIDENTS OF LINDON CITY.

### **WE ARE RESPECTFUL.**

WE HONOR AND VALUE EACH PERSON'S POINT OF VIEW,  
WHETHER FELLOW EMPLOYEE, OR MEMBER OF THE PUBLIC.

### **WE ARE PROFESSIONAL.**

WE REALIZE THAT EACH INDIVIDUAL HAS THEIR OWN POINT OF VIEW  
AND RESPOND TO IT WITH TOLERANCE, COMPASSION AND GENEROSITY.

### **WE ARE LOYAL.**

WE STAND BESIDE EACH OTHER AND DEFEND  
THE PRINCIPLES AND STANDARDS OF LINDON CITY.

**WE DISPLAY THE QUALITIES OF INTEGRITY.  
WE REPRESENT LINDON CITY TO THE WORLD.**

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**FINAL BUDGET**  
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June 12, 2015

To: Honorable Mayor Acerson, Members of the City Council, Citizens of Lindon

It is my privilege to present the Fiscal Year 2015-2016 Budget to you for your approval. This document is prepared for your review following the presentations of the Tentative Budget on May 5, 2015 and the Proposed Budget on May 19, 2015, and in anticipation of a public hearing scheduled for the purpose of adopting the Final budget on June 16, 2015, at 7:00 p.m. in the Lindon City Council Chambers at 100 N State St, Lindon, Utah. The following Budget Message is a brief overview of the highlights in the budget.

The budget is one of the most important documents that the City prepares each year because a delicate balance must be maintained to ensure that City resources are managed responsibly; and essential because it allows the City to identify the services it provides to its residents and then allocate the funding necessary for the continued existence of such services.

**BUDGET MESSAGE**

This budget has been prepared in a very similar economic environment compared to a year ago. The national and local economies have shown some signs of improvement over the past year; however, it is commonly accepted that any recovery will be a slow process. The good news with this budget is the economy is coming back. The April 2015 unemployment rate in Utah County was 3.2%, which is below the State of Utah's average of 3.4% and the national average of 5.4%. Nationally, as well as locally, the housing industry is continuing to improve. The City's sales tax growth confirms that the economy is improving. The City's sales tax receipts have shown an increase for the fifth consecutive year. Sales tax receipts for the 2015 Fiscal Year (FY) are up 4.9% over the 2014 FY.

Despite such indicators causing general optimism, the recovery is



slow. Key decisions that have been delayed for several years now face the City leaders. After years of postponing capital improvements and many maintenance programs due to the Great Recession, Lindon City is feeling the pressure to “catch up”. The City engineers recently inventoried and evaluated the City’s infrastructure. In this budget, there are some maintenance projects, such as road surface repairs, but there will also be significant effort to identify and rank needs and then make plans for future budgets to meet those needs.

The City has many internal and external obligations that cause an enormous strain on an organization that relies on revenues such as sales tax and building permits. These revenue sources are sensitive (elastic) to the ins and outs of the economic tides. In good times, caution is required in order to treat much of the new revenue as one-time funds in the event that a recession is experienced, as has happened in the last decade. In poor times, the City lacks funding for one-time expenditures, such as road and building maintenance and vehicle replacement and repair. Additionally, the City has outside obligations that compete for the same revenues as on-going costs and capital maintenance.

The City’s Department Heads work hard to continue providing excellent service with very tight budget resources. A fully sustainable budget provides for operations, personnel, capital investment and replacement sufficient to provide the services desired by the residents of Lindon on an on-going basis. This requires a revenue stream that can weather the inevitable ups and downs of the economy without causing dramatic swings in service levels.

### **BUDGET POLICIES**

The City is required by State law to enact a balanced budget. This year, the budget is presented with revenue and expenditure levels that are believed to be achievable and is balanced without any increases in taxes. City staff are to be commended for working together to continue providing the residents of Lindon with the same high levels of service with the resources available.

The City Council has directed staff to prepare this and future budgets with the following guiding principles:

- ▶ Incorporate policies and vision of the City Council consistent with adopted ordinances, General Plan, and Capital Facilities plans.
- ▶ Revenues and expenditures should be estimated at levels that are believed to be achievable.
- ▶ Enterprise funds should be self-sustaining. The City should develop healthy reserves in enterprise funds for long-term replacement needs and emergency repair and maintenance of critical facilities.

- ▶ The General Fund should be supported by diverse, stable revenue sources that do not collectively cause dramatic fluctuations over time. The City should not be dependent on limited funding sources to sustain its services and encourages implementation of a broad base of revenue sources with low rates.
  - One-time revenues should be used for one-time expenses.
  - Sales taxes should typically be used for one-time expenses and not for long-term financial commitments due to its volatility in poor economic times.
- ▶ Property taxes, fees, and other more stable sources of revenue should be set at sufficient rates to support critical services and programs essential for maintaining the public health, safety, and welfare.
  - Sustainable, ongoing revenue sources should be used to pay for ongoing expenses.
  - Fees and utility rates should be annually increased consistent with inflationary rates in order to maintain the buying power of the revenues and also to protect the public from significant increases in rates and fees.
- ▶ Develop capital facility master plans for buildings, parks, utilities, and other significant City infrastructure. The master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of the master plan.
  - Adopt rate structures that support the implementation of the master plan for a five-year period and update the plan every five years, or as needed.
- ▶ Develop and follow a market driven compensation plan that will entice and retain good, quality employees. Analyze the need for additions to staff and evaluate the need to replace staff when a position becomes open due to resignation or retirement.
- ▶ Seek public input on budgetary decisions through a variety of means. (Exit surveys, community-wide surveys, public meetings, open houses, etc.).
- ▶ Use debt sparingly. Debt will only be issued for projects that cannot be reasonably afforded through a pay-as-you-go plan. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than would be necessary to pay debt service. As much as possible, debt will be planned as part of the financial component of the Capital Facilities Master Plans.

The budget is a financial plan for the fiscal year. It is in essence a plan of operation based upon an expected economy. At times the best that can be said about expectations is to expect the unexpected. As a safeguard, all revenue collections and expenditures are monitored throughout the year by management and software programs are utilized to assist in analyzing and controlling expenditures. This allows

staff to reduce budgets quickly to minimize the impact of a faltering economy on the City's ability to deliver key services.

## **EXPENDITURE HIGHLIGHTS**

### Personnel

This budget does not include personnel changes. Personnel wages are proposed to increase by the average annual increase in the Consumer Price Index from March 2014 to February 2015 of 1.4% in order to provide employees with a cost of living allowance increase effective July 1, 2015. This budget also includes a 1.5% merit increase. In December 2015, the City Council will review the City's midyear financial position and vote whether to approve the merit increase which would be effective January 1, 2016 and would be contingent upon employee evaluation scores.

In the Fall of 2014, Lindon City staff evaluated employee benefits and proposed reductions which were approved by the City Council on January 6, 2015. City funded 401(k) contributions were changed from 4.5% (non-matching) to 1.5% (non-matching) and 1.5% (matching). This change became effective immediately. Benefit allowances to cover employee insurance premiums were reduced, effective July 1, 2015. Additionally, the City switched to a different medical insurance provider in order to see a savings on insurance premiums. As a result of these changes, benefit costs are projected to decrease 17%. More information can be found in the Compensation Programs Section of this document, as well as the "Benefit and Compensation Study" as adopted on January 6, 2015.

### Operations

Reductions were made in many operating accounts although a few accounts were increased when the additional expenditures were unavoidable, e.g., increased fuel or utility costs, or necessary maintenance costs to continue providing a service.

### Capital

Capital expenditures continue to be postponed whenever possible; however in the long run, this may impede the ability of the City to perform adequately, i.e., vehicles, heavy equipment or infrastructure will break down more often or require more costly repairs. As the economy is improving, Lindon is prioritizing needs and beginning to increase a few capital expenditures.

The capital projects budgeted for this fiscal year consist of:

- building a fire station and remodeling the City Center in order to expand the Police Department

- improving infrastructure in Redevelopment Agency (RDA) districts within the city
- street resurfacing, particularly in the RDA where more funding is available
- park improvements at Pheasant Brook, Lindon View Trailhead, Meadow, and Fryer Parks
- waterline replacement on Geneva Rd, Center St - 200 South

Lindon City will bond for the fire station and City Center remodel. The debt service payments will be made from the General Fund with funds which were previously used for another debt service payment for a bond which was paid off in 2015FY. The remaining projects are not funded by taxes, but by restricted revenues which are designated for such projects.

### Debt

The City has an annual debt service obligation of approximately \$1.6 million. This budget does recommend the issuance of additional long-term bonds for the purpose of financing the construction of a fire station and the remodeling of the City Center.

### **REVENUE HIGHLIGHTS**

The Lindon City 2015-2016 budget does not include tax increases though a few increases are requested to bring various services more in-line with their delivery costs.

Increases are requested for water, sewer and storm water utility rates. These utility funds were reviewed by J-U-B Engineers. The firm issued a rate study with proposed rate increases for the next 5 years which are designed to cover projected operational expenses, as well as increase the coverage of repair and replacement costs.

More information about these utility rate changes can be found in the "Budget Issues" subsection of the Budget Highlights and Overview Section.

### **CHALLENGES FOR THE FUTURE**

The City faces the following challenges that have not been addressed in this budget:

- the continually increasing need of funding for road maintenance and improvement
- identifying and prioritizing infrastructure improvement projects to maximize the City's investment

### **BUDGET AWARD**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Lindon City, Utah for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this

award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for the City's eleventh consecutive award.

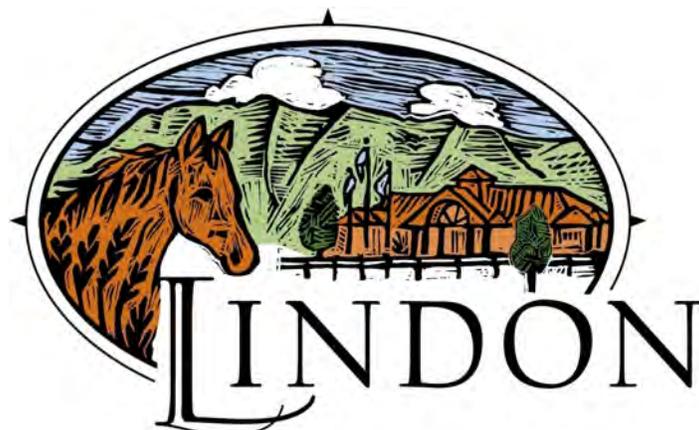
A reproduction of the certificate is in the Appendix.

**CONCLUSION**

This budget emphasizes maintaining the high level of service that the residents of Lindon have come to expect. I appreciate the dedication of our many employees and volunteers that serve in this community. Thank you for taking the time to read this Budget Message. Please feel free to call me if you have any questions.

Respectfully submitted,  
Kristen Colson, Finance Director

DRAFT



## **Lindon City Community Profile Section**

This section of the City’s 2015-2016 Budget presents information regarding the City’s rich culture, location, population, education, economic development, and statistics.

History.....	8
Location.....	9
Land Use.....	9
Population.....	9
Education.....	10
Economic Development.....	10
Statistics.....	10

## LINDON CITY COMMUNITY PROFILE

**HISTORY**

Lindon was first settled in 1850 by Mormon pioneers. As an outgrowth of Pleasant Grove, originally known as Stringtown because the houses were built along a single road, the City's layout was unique from other valley cities. The land was divided into clusters and subdivisions rather than along stream beds, necessitating the water to be diverted along the new lines.

When the City was incorporated on March 5, 1924, with a population of "458 souls," the town petitioned the government for a formal post office to be named Linden, after the Linden tree. The post office approved the paperwork as Lindon instead of Linden. The name has never been changed.

Lindon has an abundant cultural and historical background. Over the past century Lindon has seen organized development, but it has tried to remain true to its motto, "A little bit of country."

Some notable historic sites include:

1. The Gillman Farm – 584 West Gillman Lane.  
James Henry Gillman bought 10 acres of land late in the 1800s. Now, over a hundred years later, four generations of Gillman's have restored and continue to work the land today. The Gillman Farm has been identified as one of Utah's "Century Farms."
2. Lindon Cider Mill – 395 North State Street.  
Built by Lewis Robinson in 1857, the Lindon Cider Mill provided cider for City residents every fall and winter. Later in the summer, residents would use the aged cider as vinegar. Today the cider mill stands with its original honeycomb limestone that was quarried from American Fork Canyon.
3. Lindon Ward Chapel – 400 North and Main Street.  
The Lindon Ward Chapel was built by early members of The Church of Jesus Christ of Latter-Day Saints (LDS Church) who settled in Lindon in the late 1800s. The chapel was dedicated in 1891 by Reed Smoot, a member of the quorum of the twelve apostles of the LDS Church. Today, the original iron fence and pine trees remain where the church once stood.
4. Lindon Elementary School – Main Street and Center Street.  
Lindon Elementary school was built for \$5,200 in 1900. It was annexed by the Pleasant Grove School District and was torn down in 1966. A new school was constructed for \$510,000 in November 1967.

## LINDON CITY COMMUNITY PROFILE

### LOCATION

Lindon City is located in the north of Utah County, the 2<sup>nd</sup> largest county in Utah. Lindon is approximately 40 minutes south of Salt Lake City, and 20 minutes north of Provo, Utah. It extends east to the Wasatch Mountains and the Great Western Trail and west to the Lindon Marina on Utah Lake. The City shares a boundary with Orem on the south and with Pleasant Grove and American Fork on the north. The mean elevation of the City is 4,640 feet above sea level. The City has an area of about 5,488 acres.



### A Beautiful Place

Lindon City is a beautiful and fun place to live. In 2013, CNN Money Magazine ranked Lindon City as #1 for "ease of living" and #29 for "overall best small city in America" (<http://time.com/money/2791443/29-lindon-ut/>).

A variety of sights and activities for people of all ages can be found in and around the Lindon area. Utah Lake, Utah's largest freshwater lake, lies to the west of Lindon and offers a wide array of activities such as boating, waterskiing, and fishing. A paved scenic trail runs through the City and under State Street called the Lindon Heritage Trail. This trail can be used for bicycling, jogging, walking, or horseback riding. Mountain ranges, such as the beautiful Wasatch Mountains at Lindon's east border, as well as the White and Oquirrh Mountains within a forty-five minute drive to the northwest, offer activities such as hiking, mountain biking, fishing, camping, and skiing.

### LAND USE

Lindon City has three basic types of land use: residential, commercial, and industrial. About 50 percent of the land is zoned for residential, while 27 percent of the land is zoned commercial. Approximately 20 percent of Lindon is zoned for industrial and manufacturing uses. Approximately 70 percent of the land within the City has been developed to date.

### POPULATION

According to the 2010 census, Lindon has a population of 10,070 and a median annual household income of \$78,385. Lindon is classified by the State of Utah as a 4<sup>th</sup> Class City. Total build-out population estimates for Lindon City are about 17,000. In the past, the City experienced a yearly growth rate of around three percent until the economic

### LINDON CITY COMMUNITY PROFILE

downturn slowed the growth rate substantially. Since 2010, the growth rate has averaged about 1.3% per year.

#### EDUCATION

The Alpine School District operates the public and charter schools in Lindon. Lindon Elementary, Rocky Mountain Elementary, Timpanogos Academy, Maeser Preparatory Academy and Oak Canyon Junior High School are in Lindon. Lindon students also attend Aspen Elementary (Orem) and Pleasant Grove High School. The City is 15 minutes from Utah Valley University in Orem and 20 minutes from Brigham Young University in Provo. There are also several smaller universities, community colleges, and vocational institutions that can be found in and around Utah County.

Of residents at least 25 years old, 94% have a high school education, 38.7% have a bachelor's degree or higher.

#### ECONOMIC DEVELOPMENT

Lindon City is bisected by Interstate 15 with two freeway interchange accesses in Lindon. The City has created a business-friendly climate.

Major employers include:

- |                          |                            |
|--------------------------|----------------------------|
| Vivint Inc.              | Universal Industrial Sales |
| Accessdata Group Inc.    | Symantec Corp.             |
| Response Marketing Group | Seotowncenter Inc.         |
| Wal-mart Supercenter     | Ace Disposal Inc.          |
| Niels Fugal Sons Co.     | Mountain States Steel Inc. |

Major sales tax payers include

- |                         |                                 |
|-------------------------|---------------------------------|
| Wal-mart Supercenter    | Sunroc Corp.                    |
| Murdock Hyundai         | Stock Building Supply West      |
| Home Depot              | Low Book Sales                  |
| Mercedes Benz of Lindon | Larry H. Miller Lexus of Lindon |
| Burton Lumber           | Timpanogos Harley Davidson      |

#### STATISTICS

The following pages contain several statistics relating to the demographics of Lindon City as well as the services provided to the City. Numbers for statistics are supplied by city departments unless otherwise noted.

# FINAL BUDGET LINDON CITY COMMUNITY PROFILE

## LINDON CITY STREET MAP



LINDON CITY COMMUNITY PROFILE



Dry Canyon in Lindon at dusk

Population Projections	
Current (2014 est.)	10,611
2020	11,753
2030	12,459
2040	13,721
2050	14,600

(Source: <http://mountainland.org/>)



Lindon Days Parade 2013

General Information	
Date of Incorporation	Mar. 5, 1924
Form of Government	Six Member Council
Assessed Value of the City	\$1,056,802,752
Area of the City	8.4 sq. mi.
Elevation	4,640 ft
Median Household Income	\$90,415
Population Growth Rate	1.3%
2010 Census Population	10,070
Median Age	26.3 yrs
Population Composition	
White	88.3%
Hispanic	7.1%
Asian	1.3%
African American	0.5%
Pacific Islander	0.4%
Native American	0.3%
Other	2.1%
Gender	
Male	51.7%
Female	48.3%

(Source: [www.city-data.com/city/Lindon-Utah.html](http://www.city-data.com/city/Lindon-Utah.html))

Murdock Trail Ribbon Cutting



**FINAL BUDGET**  
**LINDON CITY COMMUNITY PROFILE**



<b>Recreation</b>	
Aquatics Center	1
Swimming pools	5
Community Center	1
Parks	13
Park Acreage (developed)	56
Playgrounds	9
Sports Fields	7
City Trails (miles)	10

<b>Entertainment and Businesses</b>	
Parades	1
Rodeos	1
Restaurants	19
Home-Based Businesses	248
Total Businesses	765



LINDON CITY COMMUNITY PROFILE

**Churches**

Fellowship Bible Church

The Church of Jesus Christ of Latter-day Saints



Original Lindon LDS Chapel on 400 North  
1891 - 1941



**Community Development**  
**Building Permits Issued**  
**2014 Fiscal Year**

New Building Permits	43
New Residence Single-Family	40
New Commercial	3
Total Building Permits	181

**Healthcare Facilities**  
**Hospitals Within 10 Miles**

American Fork Hospital

Orem Community Hospital

Timpanogos Regional Hospital

Utah Valley Regional Medical Center



**FINAL BUDGET**  
**LINDON CITY COMMUNITY PROFILE**

<b>Streets and Transportation</b>	
Miles of Paved Streets	54
Number of Street Lights	246
Major Highway	I-15
Distance to International Airport	40
Public Transportation	UTA Bus Routes



<b>Sewer and Storm Drainage System</b>	
Sewer Line Miles Inspected	1.5
Total Sewer Line Miles	61.3
Sewer Service Connections	2,774
Sewer Treatment Facility Location	Orem City
Storm Water Drainage Line Miles	40.6



**FINAL BUDGET**  
**LINDON CITY COMMUNITY PROFILE**



<b>Police Protection</b> 2013 Fiscal Year	
Stations	1
Full-time Police Officers	15
Patrol Units	15
Calls for Service	8,410
Offenses	2,302
Arrests	605
Traffic Accidents	321

<b>Culinary Water</b>	
Customer Connections	2,847
Average Daily Consumption (thousand gal.)	1,030
Water Main Line Miles	71
Storage Capacity (thousand gallons)	3,830



2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### BUDGET SUMMARY

	<u>2012-2013</u> <u>ACTUAL</u>	<u>2013-2014</u> <u>ACTUAL</u>	<u>2014-2015</u> <u>AMENDED</u>	<u>2015-2016</u> <u>REQUESTED</u>
<b>GENERAL FUND REVENUES</b>				
Taxes				
Property Taxes	1,955,377	2,006,662	1,980,000	1,947,935
General Sales & Use Tax	2,989,633	3,197,241	3,351,000	3,501,000
Other Taxes	1,547,626	1,584,339	1,570,000	1,595,000
Licenses & Permits	224,767	278,381	465,000	243,000
Grants & Intergovernmental	10,730	23,578	18,245	11,000
Charges for Services	44,890	90,999	140,750	61,000
Fines & Forfeitures	339,795	355,214	340,000	340,000
Miscellaneous Revenue	866,115	272,043	877,840	449,820
Class B & C Roads	368,779	360,674	378,900	370,700
Cemetery	60,870	63,910	51,500	46,000
Transfers & Contributions	856,858	880,289	917,887	969,403
Use of Fund Balance, General Fund	24,455	72,562	-	-
Use of Fund Balance, Road Fund	380,395	479,329	233,084	882
Use of Impact Fee Fund Bal, Road Fund	-	-	-	-
<b>TOTAL GENERAL FUND REVENUES</b>	<b><u>9,670,290</u></b>	<b><u>9,665,222</u></b>	<b><u>10,324,206</u></b>	<b><u>9,535,740</u></b>
<b>GENERAL FUND EXPENDITURES</b>				
Legislative	93,936	91,198	91,290	91,915
Judicial	449,804	454,017	440,445	428,285
Administrative	783,553	746,437	822,200	831,800
City Attorney	65,800	72,444	88,000	85,000
City Engineer	151,967	184,368	155,000	200,000
Elections	0	8,017	0	8,350
Government Buildings	150,861	99,221	105,580	101,450
Police Services	2,807,600	2,328,521	3,189,342	2,459,196
Fire Protection Services	1,269,477	1,163,777	1,356,222	1,419,416
Protective Inspections	231,654	246,359	261,570	255,740
Animal Control Services	19,327	19,761	25,291	19,450
Highway & Public Improvements	471,469	406,333	423,900	531,010
Class B & C Roads	529,989	616,733	398,000	195,000
Public Works Administration	322,666	352,231	361,075	336,775
Parks	457,669	491,077	430,680	417,250
Library Services	29,816	29,390	16,000	16,000
Cemetery	8,984	7,009	13,890	15,850
Planning & Economic Development	221,659	229,798	291,005	301,557
Transfers	1,499,569	2,030,363	1,665,390	1,740,369
Contributions	98,850	78,295	18,000	62,654
Appropriation, General Fund Bal.	0	0	171,326	18,673
Appropriation, Class B & C Fund Bal.	0	0	0	0
Appropriation, Road Impact Fees	5,639	9,874	0	0
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b><u>9,670,290</u></b>	<b><u>9,665,222</u></b>	<b><u>10,324,206</u></b>	<b><u>9,535,740</u></b>
<b>REDEVELOPMENT AGENCY FUND</b>				
<b>STATE STREET DISTRICT REVENUES</b>				
Tax Increment	328,687	332,248	213,800	177,450
Other	8,633	6,973	5,600	5,600
Use of Fund Balance	0	0	0	605,293
<b>TOTAL STATE STREET DISTRICT REVENUES</b>	<b><u>337,320</u></b>	<b><u>339,221</u></b>	<b><u>219,400</u></b>	<b><u>788,343</u></b>

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### BUDGET SUMMARY

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 AMENDED	2015-2016 REQUESTED
<b>STATE ST DISTRICT EXPENDITURES</b>				
Operations	143,779	43,926	36,100	198,343
Capital	0	59,727	0	590,000
Appropriation to Fund Balance	193,541	235,568	183,300	0
<b>TOTAL STATE ST DISTRICT EXPENDITURES</b>	<b>337,320</b>	<b>339,221</b>	<b>219,400</b>	<b>788,343</b>
<b>WEST SIDE DISTRICT REVENUES</b>				
Other	2,434	1,068	700	300
Use of Fund Balance	269,163	19,740	9,300	148,532
<b>TOTAL WEST SIDE DISTRICT REVENUES</b>	<b>271,597</b>	<b>20,809</b>	<b>10,000</b>	<b>148,832</b>
<b>WEST SIDE DISTRICT EXPENDITURES</b>				
Operations	7,869	20,809	10,000	10,000
Capital	263,727	0	0	138,832
Appropriation to Fund Balance	0	0	0	0
<b>TOTAL WEST SIDE DISTRICT EXPENDITURES</b>	<b>271,597</b>	<b>20,809</b>	<b>10,000</b>	<b>148,832</b>
<b>DISTRICT #3 REVENUES</b>				
Tax Increment	840,756	825,389	839,200	831,000
Other	14,159	6,610	3,500	3,500
Use of Fund Balance	0	510,471	214,416	94,083
<b>TOTAL DISTRICT #3 REVENUES</b>	<b>854,915</b>	<b>1,342,471</b>	<b>1,057,116</b>	<b>928,583</b>
<b>DISTRICT #3 EXPENDITURES</b>				
Operations	712,507	1,109,237	1,007,116	309,583
Capital	13,464	233,234	50,000	619,000
Appropriation to Fund Balance	128,944	0	0	0
<b>TOTAL DISTRICT #3 EXPENDITURES</b>	<b>854,915</b>	<b>1,342,471</b>	<b>1,057,116</b>	<b>928,583</b>
<b>PARC TAX FUND REVENUES</b>				
PARC Tax	0	117,404	450,000	460,000
Other	0	4	800	800
Use of Fund Balance	0	0	0	0
<b>TOTAL PARC TAX FUND REVENUES</b>	<b>0</b>	<b>117,408</b>	<b>450,800</b>	<b>460,800</b>
<b>PARC TAX FUND EXPENDITURES</b>				
Operations	0	7,612	239,031	273,190
Capital	0	0	111,200	98,000
Appropriation to Fund Balance	0	109,796	100,569	89,610
<b>TOTAL PARC TAX FUND EXPENDITURES</b>	<b>0</b>	<b>117,408</b>	<b>450,800</b>	<b>460,800</b>
<b>DEBT SERVICE REVENUES - transfers</b>				
	<b>977,005</b>	<b>963,749</b>	<b>1,240,748</b>	<b>642,757</b>
<b>DEBT SERVICE EXPENDITURES</b>				
Principal	845,582	850,264	1,143,902	575,904
Interest	128,279	110,341	93,432	65,339
Paying Agent Fees	3,144	3,144	3,414	1,514
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>977,005</b>	<b>963,749</b>	<b>1,240,748</b>	<b>642,757</b>
<b>PARKS C.I.P. REVENUES</b>				
Impact Fees	139,011	224,828	289,900	126,500
Funds from Financing Sources	100,000	0	0	0
Use of Fund Balance	0	0	0	3,500
<b>TOTAL PARKS C.I.P. REVENUES</b>	<b>239,011</b>	<b>224,828</b>	<b>289,900</b>	<b>130,000</b>

2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### BUDGET SUMMARY

	2012-2013 <u>ACTUAL</u>	2013-2014 <u>ACTUAL</u>	2014-2015 <u>AMENDED</u>	2015-2016 <u>REQUESTED</u>
<b>PARKS C.I.P. EXPENDITURES</b>				
Operations	10,000	14,391	10,000	15,000
Capital	197,314	46,145	214,300	115,000
Appropriation to Fund Balance	31,697	164,292	65,600	0
<b>TOTAL PARKS C.I.P. EXPENDITURES</b>	<b><u>239,011</u></b>	<b><u>224,828</u></b>	<b><u>289,900</u></b>	<b><u>130,000</u></b>
<b>FIRE STATION C.I.P. REVENUES</b>				
Transfers In	0	0	0	230,000
Funds from Financing Sources	0	0	0	3,000,000
Use of Fund Balance	0	0	0	0
<b>TOTAL FIRE STATION C.I.P. REVENUES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>3,230,000</u></b>
<b>FIRE STATION C.I.P. EXPENDITURES</b>				
Operations	0	0	0	100,000
Capital	0	0	0	1,600,000
Appropriation to Fund Balance	0	0	0	1,530,000
<b>TOTAL FIRE STATION C.I.P. EXPENDITURES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>3,230,000</u></b>
<b>WATER FUND REVENUES</b>				
Utility Fees	1,542,100	1,447,567	1,544,650	1,666,410
Impact Fees	42,312	60,825	76,500	41,500
Other	326,726	499,447	179,946	45,596
Use of Fund Balance	0	0	51,088	166,646
<b>TOTAL WATER FUND REVENUES</b>	<b><u>1,911,138</u></b>	<b><u>2,007,839</u></b>	<b><u>1,852,184</u></b>	<b><u>1,920,152</u></b>
<b>WATER FUND EXPENDITURES</b>				
Personnel	200,540	199,994	262,700	256,300
Operations	1,018,255	1,260,380	1,241,297	1,150,852
Capital	237,762	10,168	165,000	513,000
Appropriation to Fund Balance	454,582	537,298	183,187	0
<b>TOTAL WATER FUND EXPENDITURES</b>	<b><u>1,911,138</u></b>	<b><u>2,007,839</u></b>	<b><u>1,852,184</u></b>	<b><u>1,920,152</u></b>
<b>SEWER FUND REVENUES</b>				
Utility Fees	1,190,398	1,256,141	1,413,110	1,489,420
Impact Fees	84,051	130,418	205,700	90,400
Other	110,454	26,409	16,200	13,100
Use of Fund Balance	268,098	-12,047	250,000	20,000
<b>TOTAL SEWER FUND REVENUES</b>	<b><u>1,653,001</u></b>	<b><u>1,400,921</u></b>	<b><u>1,885,010</u></b>	<b><u>1,612,920</u></b>
<b>SEWER FUND EXPENDITURES</b>				
Personnel	129,499	140,618	174,450	173,600
Operations	523,424	1,164,012	1,272,828	1,245,427
Capital	545,232	-571	65,750	20,000
Appropriation to Fund Balance	454,846	96,863	371,982	173,893
<b>TOTAL SEWER FUND EXPENDITURES</b>	<b><u>1,653,001</u></b>	<b><u>1,400,921</u></b>	<b><u>1,885,010</u></b>	<b><u>1,612,920</u></b>
<b>WASTE COLLECTION REVENUES</b>				
Utility Fees	382,234	415,725	415,000	419,500
Use of Fund Balance	0	0	0	0
<b>TOTAL WASTE COLLECTION REVENUES</b>	<b><u>382,234</u></b>	<b><u>415,725</u></b>	<b><u>415,000</u></b>	<b><u>419,500</u></b>
<b>WASTE COLLECTION EXPENDITURES</b>				
Operations	353,819	401,492	411,700	417,880
Appropriation to Fund Balance	28,415	14,232	3,300	1,620
<b>TOTAL WASTE COLLECTION EXPENDITURES</b>	<b><u>382,234</u></b>	<b><u>415,725</u></b>	<b><u>415,000</u></b>	<b><u>419,500</u></b>

2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### BUDGET SUMMARY

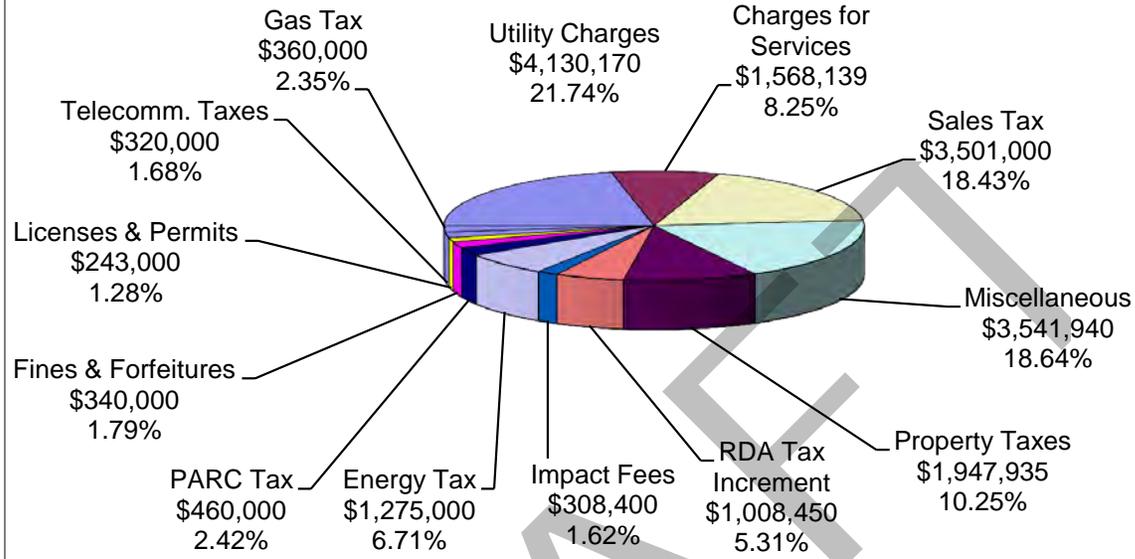
	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 AMENDED	2015-2016 REQUESTED
<b>STORM WATER DRAINAGE REV.</b>				
Utility Fees	404,939	424,103	485,000	554,840
Impact Fees	25,158	41,262	70,700	35,000
Other	569,587	56,089	0	0
Use of Fund Balance	0	189,473	35,141	0
<b>TOTAL STORM WATER DRAINAGE REV.</b>	<b>999,684</b>	<b>710,928</b>	<b>590,841</b>	<b>589,840</b>
<b>STORM WATER DRAINAGE EXP.</b>				
Personnel	172,851	177,621	163,750	164,700
Operations	405,579	512,408	393,091	375,489
Capital	325,938	20,899	34,000	10,000
Appropriation to Fund Balance	95,317	0	0	39,651
<b>TOTAL STORM WATER DRAINAGE EXP.</b>	<b>999,684</b>	<b>710,928</b>	<b>590,841</b>	<b>589,840</b>
<b>RECREATION FUND REVENUES</b>				
Bond Proceeds/Interest	610	491	500	500
Admission	282,203	247,455	290,000	290,000
Lessons/Programs	131,888	158,823	131,000	134,200
Rentals	41,560	45,882	53,900	53,900
Grants and Contributions	27,391	65,991	31,700	11,524
Transfers In	888,813	1,413,938	1,130,242	936,618
Use of Fund Balance	0	0	121,745	32,706
<b>TOTAL RECREATION FUND REVENUES</b>	<b>1,372,465</b>	<b>1,932,580</b>	<b>1,759,087</b>	<b>1,459,448</b>
<b>RECREATION FUND EXPENDITURES</b>				
Personnel	400,285	463,475	521,010	518,900
Operations	969,316	1,056,446	1,181,077	925,548
Capital	0	-270	57,000	15,000
Appropriation to Fund Balance	2,864	412,929	0	0
<b>TOTAL RECREATION FUND EXPENDITURES</b>	<b>1,372,465</b>	<b>1,932,580</b>	<b>1,759,087</b>	<b>1,459,448</b>
<b>TELECOMMUNICATIONS FUND REV.</b>				
Customer Connection Fee	41,869	46,042	50,000	50,000
Other	-	-	-	-
Use of Fund Balance	4,552	-	-	-
<b>TOTAL TELECOMMUNICATIONS FUND REV.</b>	<b>46,421</b>	<b>46,042</b>	<b>50,000</b>	<b>50,000</b>
<b>TELECOMMUNICATIONS FUND EXP.</b>				
Operations	46,421	43,905	49,750	50,000
Appropriation to Fund Balance	-	2,137	250	-
<b>TOTAL TELECOMMUNICATIONS FUND EXP.</b>	<b>46,421</b>	<b>46,042</b>	<b>50,000</b>	<b>50,000</b>
<b>SPECIAL IMPROVEMENT DIST. REV.</b>				
Special Assessments	385	0	0	0
Use of Fund Balance	69,519	0	0	0
<b>TOTAL SPECIAL IMPROVEMENT DIST. REV.</b>	<b>69,904</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL IMPROVEMENT DIST. EXP.</b>				
Operations	69,904	0	0	0
Appropriation to Fund Balance	0	0	0	0
<b>TOTAL SPECIAL IMPROVEMENT DIST. EXP.</b>	<b>69,904</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CITY BUDGET</b>	<b>18,784,985</b>	<b>19,187,742</b>	<b>20,144,292</b>	<b>21,916,914</b>

**FINAL BUDGET**  
**BUDGET HIGHLIGHTS AND OVERVIEW**

**Where the Money Comes From**

**Total City Revenues = \$18,999,034**

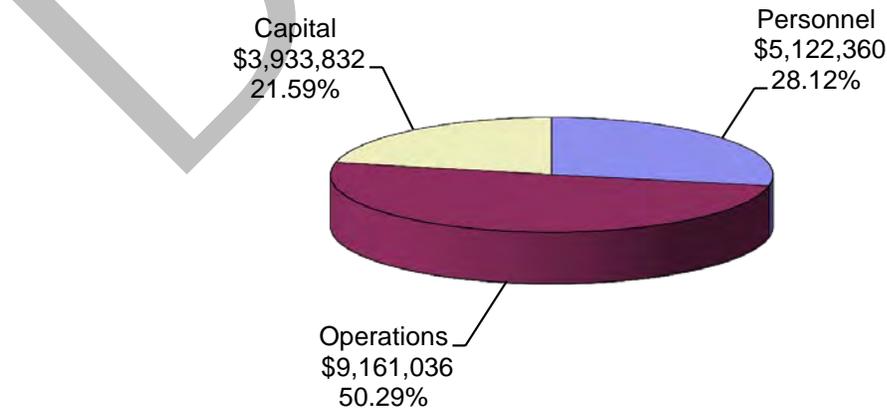
**Net of fund balances and transfers**



**Citywide Expenditures by Object**

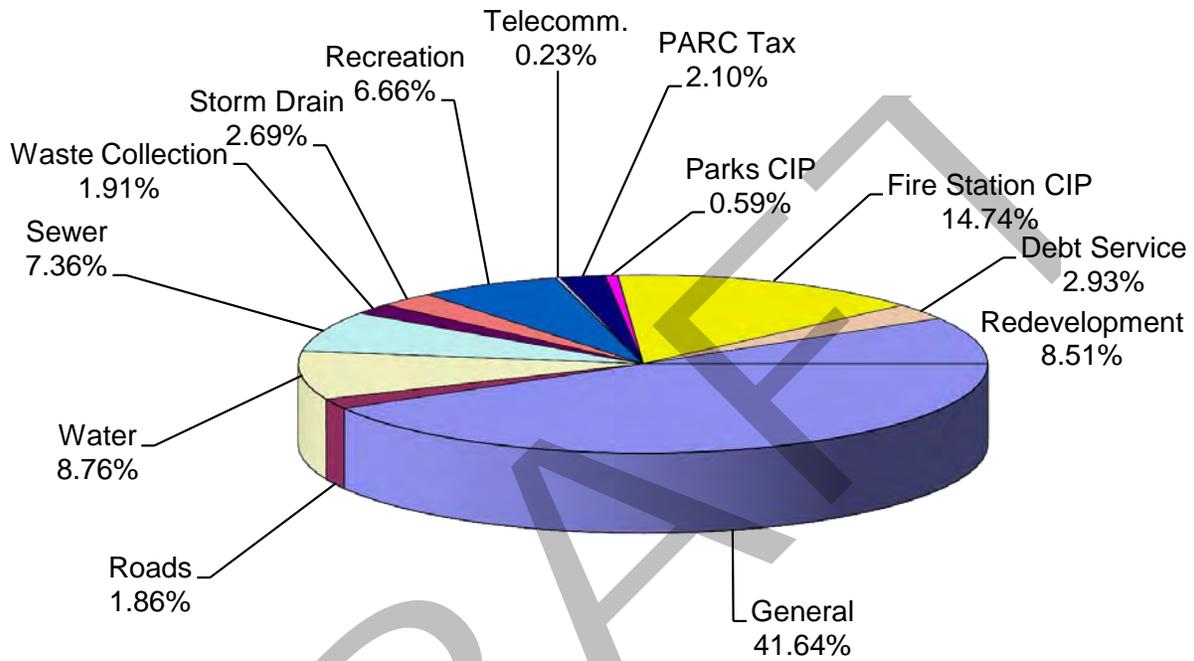
**Total Expenditures = \$18,217,228**

**Net of fund balances and transfers**



**FINAL BUDGET  
BUDGET HIGHLIGHTS AND OVERVIEW**

**CITY WIDE EXPENDITURES BY FUNDS**



<u>Fund</u>	<u>Budget</u>
General	\$9,127,294
Roads	\$408,446
Water	\$1,920,152
Sewer	\$1,612,920
Waste Collection	\$419,500
Storm Drain	\$589,840
Recreation	\$1,459,448
Telecomm.	\$50,000
PARC Tax	\$460,800
Parks CIP	\$130,000
Fire Station CIP	\$3,230,000
Debt Service	\$642,757
Redevelopment	\$1,865,758
<b>Total</b>	<b>\$21,916,914</b>

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### SUMMARY OF CHANGES IN FUND BALANCES

	Governmental Funds							Proprietary Funds					Total All Funds	
	General	Road	RDA	PARC Tax	Parks CIP	Fire Stn CIP	Debt Svc	Water	Sewer	Garbage	Storm	Recreation		Telecomm.
<b>Beginning Balances</b>	1,375,296	93,375	1,738,551	210,365	424,090	-	-	2,120,336	1,459,783	75,613	(508,624)	123,234	243	7,112,262
<b>Revenues</b>														
Program revenues														
Charges for services	1,622,539							1,666,410	1,489,420	419,500	554,840	478,600	50,000	6,281,309
Grants and contributions	11,000											11,524		22,524
General revenues														
Property taxes	1,947,935													1,947,935
Sales tax	3,501,000													3,501,000
Other taxes	1,595,000	355,000	1,008,450	460,000										3,418,450
Other	449,820	15,700	9,400	800	126,500	3,000,000		87,096	103,500		35,000		-	3,827,816
<b>Total revenues</b>	<b>9,127,294</b>	<b>370,700</b>	<b>1,017,850</b>	<b>460,800</b>	<b>126,500</b>	<b>3,000,000</b>	<b>-</b>	<b>1,753,506</b>	<b>1,592,920</b>	<b>419,500</b>	<b>589,840</b>	<b>490,124</b>	<b>50,000</b>	<b>18,999,034</b>
<b>Transfers In</b>	-	36,864	-	-	-	230,000	642,757	-	-	-	-	936,618	-	1,846,239
<b>Expenses</b>														
General government	2,735,376		517,926											3,253,302
Public safety	3,898,062													3,898,062
Streets	531,010	162,000												693,010
Parks and recreation	417,250			275,320										692,570
Capital projects	-	33,000	1,347,832		120,000	1,700,000								3,200,832
Debt Service	-						642,757							642,757
Water								1,920,152						1,920,152
Sewer									1,439,027					1,439,027
Solid Waste										417,880				417,880
Storm Water Drainage											550,189			550,189
Recreation Fund												1,459,448		1,459,448
Telecomm. Fund													50,000	50,000
<b>Total expenses</b>	<b>7,581,698</b>	<b>195,000</b>	<b>1,865,758</b>	<b>275,320</b>	<b>120,000</b>	<b>1,700,000</b>	<b>642,757</b>	<b>1,920,152</b>	<b>1,439,027</b>	<b>417,880</b>	<b>550,189</b>	<b>1,459,448</b>	<b>50,000</b>	<b>18,217,228</b>
<b>Transfers Out</b>	<b>1,526,923</b>	<b>213,446</b>	<b>-</b>	<b>95,870</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,846,239</b>
<b>Ending Balances</b>	<b>1,393,970</b>	<b>92,493</b>	<b>890,643</b>	<b>299,975</b>	<b>420,590</b>	<b>1,530,000</b>	<b>-</b>	<b>1,953,690</b>	<b>1,613,676</b>	<b>77,233</b>	<b>(468,973)</b>	<b>90,528</b>	<b>243</b>	<b>7,894,068</b>
<b>Percent Change</b>	<b>1.4%</b>	<b>-0.9%</b>	<b>-48.8%</b>	<b>42.6%</b>	<b>-0.8%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-7.9%</b>	<b>10.5%</b>	<b>2.1%</b>	<b>7.8%</b>	<b>-26.5%</b>	<b>0.0%</b>	<b>11.0%</b>

**GENERAL FUND:**

	<u>Fund Bal.</u>	<u>% of Rev.</u>
6/30/2015	1,375,296	14.16%
6/30/2016	1,393,970	15.27%

2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>GENERAL FUND REVENUES</b>				
<b>TAXES</b>				
Gen. Property Taxes - Current	1,606,071	1,665,260	1,625,000	1,638,935
Fees in Lieu of Prop. Tax	119,999	128,731	125,000	125,000
Prior Year Taxes	215,546	201,273	226,000	180,000
Penalties and Interest	13,761	11,398	4,000	4,000
General Sales & Use Tax	2,989,353	3,193,638	3,350,000	3,500,000
Mass Transit Tax	-	3,591	1,000	1,000
Room Tax	280	12	-	-
Telecommunications Tax	241,879	209,636	205,000	205,000
Cable Franchise Tax	-	32,858	30,000	30,000
Energy Franchise Tax	1,209,024	1,250,990	1,250,000	1,275,000
911 Telephone Tax	96,723	90,855	85,000	85,000
<b>TOTAL TAXES</b>	<b>6,492,636</b>	<b>6,788,242</b>	<b>6,901,000</b>	<b>7,043,935</b>
<b>LICENSES AND PERMITS</b>				
Business Licenses & Permits	66,574	68,375	65,500	65,500
Home Occupancy Application	1,025	600	500	500
Alarm Permits & False Alarms	475	425	500	500
Building Permits	120,295	163,664	285,000	140,000
1% State Fee - Bldg Permits	239	301	300	300
Building Bonds Forfeited	-	1,000	-	-
Plan Check Fee	35,034	42,846	112,000	35,000
Animal License	1,125	1,170	1,200	1,200
<b>TOTAL LICENSES AND PERMITS</b>	<b>224,767</b>	<b>278,381</b>	<b>465,000</b>	<b>243,000</b>
<b>GRANTS &amp; INTERGOVERNMENTAL</b>				
CDBG Grants	-	-	-	-
Federal Grants	-	-	-	-
State Liquor Fund Allotment	10,042	9,101	8,245	8,000
Police Misc. Grants	-	13,473	10,000	-
State Grants	688	1,004	-	3,000
MAG Grants	-	-	-	-
County Grants	-	-	-	-
<b>TOTAL GRANTS &amp; INTERGOVERNMENTAL</b>	<b>10,730</b>	<b>23,578</b>	<b>18,245</b>	<b>11,000</b>
<b>CHARGES FOR SERVICES</b>				
Zoning & Subdivision Fee	35,588	66,673	97,500	50,000
Engineering Review Fees	641	10,027	24,300	1,000
Planning Admin Fee	2,535	4,908	9,300	3,000
Materials Testing Fee	-	-	-	-
Street and Regulatory Signs	-	-	650	-
Re-Inspection Fee	-	-	-	-
Park & Public Property Rental	6,127	9,390	9,000	7,000
Weed Abatement	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>44,890</b>	<b>90,999</b>	<b>140,750</b>	<b>61,000</b>
<b>FINES &amp; FORFEITURES</b>				
Court Fines	328,787	343,303	330,000	330,000
Traffic School Fees	11,008	11,911	10,000	10,000
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>339,795</b>	<b>355,214</b>	<b>340,000</b>	<b>340,000</b>
<b>MISCELLANEOUS REVENUE</b>				
Interest Earnings	8,243	6,234	10,000	6,000
Police Misc. Fees	4,019	5,917	5,000	5,000
Lindon Youth Court	660	690	1,000	1,000
LD Car Show Contrib to Police	-	-	5,500	-

2015-2016

## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Payment Convenience Fee	1,909	1,066	1,700	1,700
Fixed Asset Disposal Gain/Loss	234,763	47,000	266,000	253,000
Misc. Park Revenue	-	39,468	3,120	3,120
Sundry Revenue	85,830	2,046	5,000	5,000
Lease Revenue	102,650	96,174	100,000	100,000
Maps and Publications	12	12	-	-
Funds from Financing Sources	428,029	73,436	480,520	75,000
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>866,115</b>	<b>272,043</b>	<b>877,840</b>	<b>449,820</b>
<b>CLASS B &amp; C ROAD FUND</b>				
Road Fund Allotment	360,096	343,943	340,000	355,000
Road Impact Fees	5,260	9,566	37,000	15,000
Interest Earnings, Impact Fees	379	308	100	100
Interest Earnings PTIF Class C	3,044	2,029	1,800	600
Interest, US Bank, 700 N Bond	-	-	-	-
Miscellaneous	-	4,828	-	-
<b>TOTAL CLASS B &amp; C ROAD FUND</b>	<b>368,779</b>	<b>360,674</b>	<b>378,900</b>	<b>370,700</b>
<b>CEMETERY</b>				
Sale of Burial Plots	45,855	52,370	36,000	36,000
Transfer Fees	40	140	-	-
Interment Fees	14,975	11,400	15,500	10,000
<b>TOTAL CEMETERY</b>	<b>60,870</b>	<b>63,910</b>	<b>51,500</b>	<b>46,000</b>
<b>TRANSFERS AND CONTRIBUTIONS</b>				
Admin Costs from RDA	152,600	149,800	147,700	141,183
Admin Costs from Water	207,732	210,823	216,251	233,297
PW Admin Dept cost share-Water	73,364	85,644	90,269	84,194
Admin Costs from Sewer	165,270	190,226	197,835	208,519
PW Admin Dept cost share-Sewer	73,364	85,644	90,269	84,194
Admin Costs frm Solid Waste Fd	15,080	15,532	16,600	16,780
Admin Costs from Storm Drain	55,860	56,977	66,444	77,678
PW Admin Dept cost share-Storm	73,364	85,644	90,269	84,194
Admin Costs from Telecomm Fd	2,000	-	2,250	2,500
Close out trfr from SID Fund	38,224	-	-	-
Use of Funds - Interfund Loan	-	-	-	-
Use of Fund Balance	24,455	72,562	-	-
Transfer from General Fund	-	-	-	36,864
Use of Fund Balance, Road Fund	380,395	479,329	233,084	882
Use of Impact Fee Fund Balance	-	-	-	-
<b>TOTAL TRANSFERS AND CONTRIBUTIONS</b>	<b>1,261,708</b>	<b>1,432,181</b>	<b>1,150,971</b>	<b>970,285</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>9,670,290</b>	<b>9,665,222</b>	<b>10,324,206</b>	<b>9,535,740</b>
<b>GENERAL FUND EXPENDITURES</b>				
<b>DEPT: LEGISLATIVE</b>				
<b>PERSONNEL</b>				
Salaries & Wages	50,026	48,592	50,800	51,500
Planning Commission Allowance	7,400	9,900	9,600	8,800
Benefits - FICA	5,244	4,830	4,500	4,650
Benefits - Insurance Allowance	12,567	4,638	-	-
Benefits - Workers Comp.	757	1,111	900	900
<b>TOTAL PERSONNEL</b>	<b>75,994</b>	<b>69,072</b>	<b>65,800</b>	<b>65,850</b>
<b>OPERATIONS</b>				
Travel & Training	602	4,251	6,000	6,000
Miscellaneous Expense	1,851	2,905	2,500	2,500

2015-2016

## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Mountainland Assoc of Govt	4,399	4,469	4,500	4,505
Utah Lake Commission	3,019	3,019	3,100	3,100
Utah League of Cities & Towns	7,257	7,482	8,040	8,610
Chamber of Commerce	814	-	1,350	1,350
TOTAL OPERATIONS	17,942	22,126	25,490	26,065
<b>TOTAL LEGISLATIVE</b>	<b>93,936</b>	<b>91,198</b>	<b>91,290</b>	<b>91,915</b>

## DEPT: JUDICIAL

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>PERSONNEL</b>				
Salaries & Wages	114,521	105,635	103,000	98,000
Salaries & Wages - Overtime	-	-	-	-
Benefits - FICA	9,815	8,325	8,400	7,500
Benefits - LTD	219	178	250	250
Benefits - Life	158	172	185	185
Benefits - Insurance Allowance	14,698	17,738	17,500	13,300
Benefits - Retirement	17,142	16,417	18,910	15,900
Benefits - Workers Comp.	139	637	200	200
TOTAL PERSONNEL	156,692	149,102	148,445	135,335
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	324	164	350	350
Travel & Training	2,547	1,172	2,000	2,000
Office Supplies	4,912	4,276	4,500	4,500
Operating Supplies & Maint	348	113	600	500
Miscellaneous Expense	-	59	-	-
Telephone	1,375	1,411	1,500	1,500
Gasoline & Oil	8	8	-	-
Professional & Tech Services	170,484	176,903	170,000	170,000
Insurance	1,880	1,508	1,550	1,600
Court Surcharges & Fees	101,055	107,598	105,000	105,000
Bailiff Services	9,329	6,704	6,500	6,500
Purchase of Equipment	850	5,000	-	1,000
TOTAL OPERATIONS	293,112	304,916	292,000	292,950
<b>TOTAL JUDICIAL</b>	<b>449,804</b>	<b>454,017</b>	<b>440,445</b>	<b>428,285</b>

## DEPT: ADMINISTRATION

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>PERSONNEL</b>				
Salaries & Wages	386,776	373,142	404,800	428,000
Salaries & Wages - Overtime	-	-	-	-
Salaries - Temp Employees	-	-	2,800	4,000
Benefits - FICA	31,496	30,041	32,000	33,100
Benefits - LTD	1,860	1,845	2,300	2,300
Benefits - Life	954	948	1,000	1,000
Benefits - Insurance Allowance	95,101	97,751	99,100	79,500
Benefits - Retirement	72,845	75,941	89,000	86,800
Benefits - Workers Comp.	2,001	1,977	2,000	2,000
TOTAL PERSONNEL	591,032	581,646	633,000	636,700
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	1,079	1,158	1,200	1,200
Public Notices	1,748	1,560	2,500	2,000
Travel & Training	4,354	4,441	5,000	5,000
Tuition Reimbursement Program	2,000	-	-	-
Office Supplies	10,005	10,511	10,000	10,500
Operating Supplies & Maint	2,230	1,646	2,500	2,000
Miscellaneous Expense	-	-	300	300
Telephone	4,498	4,811	4,500	4,500
Gasoline & Oil	483	1,158	500	500
Employee Recognition	3,795	3,289	2,000	2,500

2015-2016

## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Professional & Tech Services	99,695	93,950	115,000	120,000
Merchant Fees	29,597	32,135	36,000	38,000
Bad Debt Expense	-	-	-	-
Insurance & Surety Bond	5,811	4,232	5,000	5,000
Insurance - Treasury Bond	913	899	1,000	1,100
Other Services	-	50	-	-
Purchase of Equipment	5,824	4,951	3,700	2,500
TOTAL OPERATIONS	172,032	164,791	189,200	195,100
CAPITAL OUTLAY				
Purchase of Capital Asset	20,489	-	-	-
TOTAL CAPITAL OUTLAY	20,489	-	-	-
<b>TOTAL ADMINISTRATION</b>	<b>783,553</b>	<b>746,437</b>	<b>822,200</b>	<b>831,800</b>
<b>DEPT: CITY ATTORNEY</b>				
Professional & Tech Services	65,485	61,821	78,000	65,000
Claims Settlement Contingencies	315	10,623	10,000	20,000
<b>TOTAL CITY ATTORNEY</b>	<b>65,800</b>	<b>72,444</b>	<b>88,000</b>	<b>85,000</b>
<b>DEPT: CITY ENGINEER</b>				
Professional & Tech Services	151,967	184,368	155,000	200,000
<b>TOTAL CITY ENGINEER</b>	<b>151,967</b>	<b>184,368</b>	<b>155,000</b>	<b>200,000</b>
<b>DEPT: ELECTIONS</b>				
Election Judges	-	2,780	-	3,000
Special Department Supplies	-	645	-	750
Other Services	-	4,592	-	4,600
<b>TOTAL ELECTIONS</b>	<b>-</b>	<b>8,017</b>	<b>-</b>	<b>8,350</b>
<b>DEPT: GOVERNMENT BUILDINGS</b>				
PERSONNEL				
Salaries & Wages	-	-	6,500	22,000
Benefits - FICA	-	-	500	1,700
Benefits - Workers Comp.	-	-	80	250
TOTAL PERSONNEL	-	-	7,080	23,950
OPERATIONS				
Operating Supplies & Maint	36,707	10,826	10,000	10,000
Miscellaneous Expense	12,064	14,958	21,000	15,000
Utilities	33,725	34,639	35,000	35,000
Telephone	1,685	1,026	-	-
Professional & Tech Services	1,195	230	500	500
Insurance	6,177	10,253	12,000	12,000
Other Services	24,021	24,089	20,000	5,000
TOTAL OPERATIONS	115,573	96,021	98,500	77,500
CAPITAL OUTLAY				
Building Improvements	35,288	-	-	-
Veterans Hall Renovation	-	3,200	-	-
TOTAL CAPITAL OUTLAY	35,288	3,200	-	-
<b>TOTAL GOVERNMENT BUILDINGS</b>	<b>150,861</b>	<b>99,221</b>	<b>105,580</b>	<b>101,450</b>
<b>DEPT: POLICE SERVICES</b>				
PERSONNEL				
Salaries & Wages	982,021	1,042,627	1,075,000	1,111,000
Salaries & Wages, X-ing Guard	18,824	18,335	19,000	19,250
Salaries & Wages - Overtime	61,816	48,397	60,000	55,000
Salaries - Temp Employees	-	-	-	-
Benefits - FICA	84,244	86,767	89,000	90,700
Benefits - LTD	5,188	5,348	5,500	6,000

2015-2016

## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Benefits - Life	2,773	2,773	2,850	2,850
Benefits - Insurance Allowance	277,806	277,056	305,000	233,000
Benefits - Retirement	302,550	328,288	423,300	367,400
Benefits - Workers Comp.	17,372	24,420	24,000	24,000
<b>TOTAL PERSONNEL</b>	<b>1,752,595</b>	<b>1,834,010</b>	<b>2,003,650</b>	<b>1,909,200</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	1,320	723	1,000	1,000
Uniform Expense	10,394	13,652	11,000	10,000
Travel & Training	12,773	12,436	11,000	10,000
Office Supplies	3,659	5,572	6,000	5,000
Operating Supplies & Maint	20,534	23,194	25,000	23,000
Telephone	21,798	21,610	19,000	14,000
Gasoline & Oil	52,641	51,859	53,000	46,000
Professional & Tech Services	30,900	32,342	35,000	39,000
Dispatch, Orem City	102,105	93,597	107,662	122,452
Special Department Supplies	5,757	4,788	5,000	5,000
Insurance	5,102	7,079	9,000	9,000
Equipment Rental	-	-	-	-
Vehicle Lease	94,156	112,032	-	-
Other Services	-	-	-	-
Risk Management	1,127	1,060	1,000	1,000
Emergency Preparedness	5,618	8,667	8,500	3,000
Miscellaneous Exp.-Petty Cash	2,583	1,365	2,000	2,000
Youth Court Expenses	1,329	245	1,500	1,300
Nova/RAD Expense	1,380	1,138	1,500	1,300
Use of USAAV Funds	10,042	9,101	8,245	8,000
Purchase of Equipment	9,494	12,455	20,000	10,000
Vehicle Lease Principal	234,262	-	379,048	155,000
Vehicle Lease Interest	-	8,162	717	8,944
<b>TOTAL OPERATIONS</b>	<b>626,976</b>	<b>421,075</b>	<b>705,172</b>	<b>474,996</b>
<b>CAPITAL OUTLAY</b>				
Purchase of Capital Asset	-	73,436	-	-
Vehicles	428,029	-	480,520	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>428,029</b>	<b>73,436</b>	<b>480,520</b>	<b>75,000</b>
<b>TOTAL POLICE SERVICES</b>	<b>2,807,600</b>	<b>2,328,521</b>	<b>3,189,342</b>	<b>2,459,196</b>
<b>DEPT: FIRE PROTECTION SERVICES</b>				
Operating Supplies & Maint	189	80	-	4,115
Other Supplies, Fire Departmen	-	-	-	-
Orem Fire/EMS	1,167,094	1,069,836	1,248,260	1,292,549
Dispatch	102,105	93,597	107,662	122,452
Other Services	88	264	300	300
Weed Abatement	-	-	-	-
<b>TOTAL FIRE PROTECTION SERVICES</b>	<b>1,269,477</b>	<b>1,163,777</b>	<b>1,356,222</b>	<b>1,419,416</b>
<b>DEPT: PROTECTIVE INSPECTIONS</b>				
<b>PERSONNEL</b>				
Salaries & Wages	138,298	147,582	150,000	153,000
Salaries & Wages - Overtime	-	-	-	-
Salaries - Temp Employees	-	-	-	-
Benefits - FICA	11,592	12,013	13,000	12,000
Benefits - LTD	731	749	800	820
Benefits - Life	316	316	350	350
Benefits - Insurance Allowance	31,288	32,116	32,200	30,400
Benefits - Retirement	29,292	30,732	33,800	31,800
Benefits - Workers Comp.	1,673	2,598	2,020	2,020
<b>TOTAL PERSONNEL</b>	<b>213,191</b>	<b>226,106</b>	<b>232,170</b>	<b>230,390</b>

2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	365	1,024	1,200	1,200
Travel & Training	2,555	1,165	2,500	2,950
Office Supplies	3,042	2,483	2,500	2,500
Operating Supplies & Maint	2,804	2,181	4,400	3,000
Telephone	3,134	2,984	3,200	3,400
Gasoline & Oil	3,331	3,417	3,500	3,600
Professional & Tech Services	195	2,800	8,500	4,700
Insurance	2,417	1,939	3,000	3,000
Purchase of Equipment	620	2,260	600	1,000
<b>TOTAL OPERATIONS</b>	<b>18,463</b>	<b>20,253</b>	<b>29,400</b>	<b>25,350</b>
<b>TOTAL PROTECTIVE INSPECTIONS</b>	<b>231,654</b>	<b>246,359</b>	<b>261,570</b>	<b>255,740</b>
<b>DEPT: ANIMAL CONTROL SERVICES</b>				
Travel & Training	881	-	-	-
Operating Supplies & Maint	685	3,717	1,500	1,000
Special Dept Supplies	-	4	500	250
North Ut County Animal Shelter	16,637	14,870	21,591	17,000
NUC Shelter-remit license fees	1,125	1,170	1,200	1,200
Purchase of Equipment	-	-	500	-
<b>TOTAL ANIMAL CONTROL SERVICES</b>	<b>19,327</b>	<b>19,761</b>	<b>25,291</b>	<b>19,450</b>
<b>DEPT: HIGHWAY &amp; PUBLIC IMPROVEMENTS</b>				
<b>PERSONNEL</b>				
Salaries & Wages	113,156	116,999	117,100	121,200
Salaries & Wages - Overtime	1,271	908	-	-
Salaries - Temp Employees	4,763	1,574	8,000	8,000
Benefits - FICA	9,751	10,057	9,500	9,900
Benefits - LTD	600	609	650	660
Benefits - Life	316	316	350	350
Benefits - Insurance Allowance	31,708	31,825	32,200	28,500
Benefits - Retirement	23,223	24,788	27,000	25,700
Benefits - Workers Comp.	1,026	1,903	1,050	1,050
<b>TOTAL PERSONNEL</b>	<b>185,814</b>	<b>188,978</b>	<b>195,850</b>	<b>195,360</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	-	97	100	100
Uniform Expense	546	320	150	150
Travel & Training	1,610	1,839	2,100	2,100
Office Supplies	422	261	700	500
Operating Supplies & Maint	23,547	15,390	16,000	15,000
Miscellaneous Exp	48	-	-	200
Utilities	29,399	27,686	30,000	30,000
Telephone	1,366	1,392	2,000	2,000
Gasoline & Oil	10,874	10,618	12,000	12,000
Professional & Tech Services	11,134	37,952	60,000	30,000
Street-side Landscaping	19,994	24,559	34,000	43,500
Materials Testing	-	-	2,000	2,000
Traffic Study	6,770	-	2,500	2,000
Special Snow Removal	31,461	28,027	10,000	33,600
Sidewalk Maintenance	2,630	13,815	15,000	15,000
Special Dept Supplies	7,006	3,595	5,000	5,000
Insurance	6,240	3,064	5,000	5,000
UTA Tax Payment	-	3,591	1,000	1,000
Equipment Rental	-	6,073	2,500	2,500
Other Services	12,483	4,818	10,000	10,000
Purchase of Equipment	720	387	2,000	2,000

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## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Lease Principal	-	-	-	-
TOTAL OPERATIONS	166,249	183,485	212,050	213,650
CAPITAL OUTLAY				
New Sidewalks	15,272	-	-	-
ADA Ramps	-	2,385	16,000	10,000
Improvements Other than Bldgs	-	-	-	-
Purchase of Capital Asset	104,134	31,485	-	112,000
Traffic Calming Projects	-	-	-	-
TOTAL CAPITAL OUTLAY	119,406	33,870	16,000	122,000
<b>TOTAL HIGHWAY &amp; PUBLIC IMPROVEMENTS</b>	<b>471,469</b>	<b>406,333</b>	<b>423,900</b>	<b>531,010</b>

## DEPT: CLASS B &amp; C ROAD FUND

OPERATIONS				
Operating Supplies & Maint	-	-	2,000	2,000
Street Lights Utilities	-	81,345	85,000	85,000
Professional & Tech Services	58,265	85,513	35,000	30,000
Street Lights	96,918	8,245	10,000	15,000
Street Striping	-	3,841	5,000	5,000
Crack Sealing	20,000	47,167	25,000	25,000
Overlays	20,193	-	-	-
Purchase of Equipment	-	-	-	-
TOTAL OPERATIONS	195,376	226,111	162,000	162,000
CAPITAL OUTLAY				
Class C Capital Improvements	334,613	390,622	236,000	33,000
TOTAL CAPITAL OUTLAY	334,613	390,622	236,000	33,000
<b>TOTAL CLASS B &amp; C ROAD FUND</b>	<b>529,989</b>	<b>616,733</b>	<b>398,000</b>	<b>195,000</b>

## DEPT: PUBLIC WORKS ADMINISTRATION

PERSONNEL				
Salaries & Wages	203,172	227,056	230,000	220,500
Salaries & Wages - Overtime	1,501	155	-	-
Salaries - Temp Employees	-	-	-	-
Benefits - FICA	15,924	17,540	17,600	16,900
Benefits - LTD	1,097	1,130	1,150	1,150
Benefits - Life	457	457	475	475
Benefits - Insurance Allowance	51,113	52,189	52,500	43,600
Benefits - Retirement	43,453	46,972	51,500	44,800
Benefits - Workers Comp.	1,798	3,232	2,000	2,000
TOTAL PERSONNEL	318,515	348,730	355,225	329,425
OPERATIONS				
Uniform Expense	75	145	150	150
Travel & Training	1,610	2,295	2,000	3,500
Office Supplies	221	168	500	500
Operating Supplies & Maint	214	16	500	500
Telephone/Cell Phone	835	649	1,200	1,200
Professional & Tech Services	70	228	500	500
Purchase of Equipment	1,126	-	1,000	1,000
TOTAL OPERATIONS	4,150	3,501	5,850	7,350
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>322,666</b>	<b>352,231</b>	<b>361,075</b>	<b>336,775</b>

## DEPT: PARKS

PERSONNEL				
Salaries & Wages	111,939	117,262	117,200	124,700
Salaries & Wages - Overtime	3,270	2,797	2,000	1,000
Salaries - Temp Employees	16,468	20,348	15,000	15,000
Benefits - FICA	11,101	11,191	12,000	10,900
Benefits - LTD	575	582	675	680

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## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Benefits - Life	360	352	370	370
Benefits - Insurance Allowance	28,557	27,005	33,000	28,700
Benefits - Retirement	24,148	25,562	27,000	26,400
Benefits - Workers Comp.	1,598	2,245	1,600	1,600
<b>TOTAL PERSONNEL</b>	<b>198,017</b>	<b>207,343</b>	<b>208,845</b>	<b>209,350</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	660	615	650	650
Uniform Expense	236	153	250	150
Travel & Training	2,247	2,606	2,500	2,250
Office Supplies	420	578	400	200
Operating Supplies & Maint	30,178	28,962	27,500	20,000
Other Supplies	6,592	14,717	8,000	8,000
Trails Maintenance	165	275	4,000	3,000
Utilities	46,405	39,655	15,000	15,000
Telephone	1,216	1,123	1,800	1,800
Gasoline & Oil	6,932	6,402	6,000	6,000
Professional & Tech Services	440	7,739	6,000	3,500
Parks Maintenance Contract	135,965	138,633	137,985	135,000
Easter Egg Hunt	498	-	-	-
Special Dept Supplies	4,973	-	-	-
Insurance	6,240	1,939	3,000	3,000
Equipment Rental	-	13	1,000	1,000
Other Services	1,548	(152)	500	500
Tree City USA Expenses	-	78	750	750
Tree Purchases & Services	6,771	(178)	5,000	5,000
Purchase of Equipment	2,306	466	1,500	2,100
<b>TOTAL OPERATIONS</b>	<b>253,791</b>	<b>243,625</b>	<b>221,835</b>	<b>207,900</b>
<b>CAPITAL OUTLAY</b>				
Improvements Other than Bldgs	-	-	-	-
Purchase of Capital Asset	-	-	-	-
Trails Construction & Improvmt	-	-	-	-
Lindon Heritage Trail	5,862	40,110	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,862</b>	<b>40,110</b>	<b>-</b>	<b>-</b>
<b>TOTAL PARKS</b>	<b>457,669</b>	<b>491,077</b>	<b>430,680</b>	<b>417,250</b>
<b>DEPT: LIBRARY SERVICES</b>				
Library Card Reimbursement	29,816	29,390	16,000	16,000
<b>TOTAL LIBRARY SERVICES</b>	<b>29,816</b>	<b>29,390</b>	<b>16,000</b>	<b>16,000</b>
<b>DEPT: CEMETERY</b>				
Travel & Training	-	60	-	-
Operating Supplies & Maint	2,951	727	2,500	2,000
Professional & Tech Services	625	-	2,000	2,000
Grounds Maintenance Contract	5,408	5,408	6,400	7,350
Special Dept Supplies	-	814	1,000	1,000
Equipment Rental	-	-	1,990	3,500
Purchase of Equipment	-	-	-	-
<b>TOTAL CEMETERY</b>	<b>8,984</b>	<b>7,009</b>	<b>13,890</b>	<b>15,850</b>
<b>DEPT: PLANNING &amp; ECONOMIC DEVELOPMENT</b>				
<b>PERSONNEL</b>				
Salaries & Wages	127,854	137,501	170,000	181,200
Salaries & Wages - Overtime	-	-	-	-
Salaries - Interns & Temp Emp	-	1,000	1,000	500
Benefits - FICA	11,027	11,365	14,000	14,000
Benefits - LTD	633	638	900	900
Benefits - Life	426	382	500	500

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## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## GENERAL FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Benefits - Insurance Allowance	37,806	39,302	49,800	40,700
Benefits - Retirement	24,511	25,661	34,900	34,000
Benefits - Workers Comp.	991	1,979	1,500	1,500
<b>TOTAL PERSONNEL</b>	<b>203,248</b>	<b>217,827</b>	<b>272,600</b>	<b>273,300</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	513	832	1,205	1,200
Travel & Training	1,044	854	2,000	2,500
Office Supplies	3,342	2,549	2,800	2,800
Operating Supplies & Maint	178	394	1,500	2,000
Telephone	3,225	2,522	2,900	2,900
Gasoline & Oil	730	517	800	800
Professional & Tech Services	195	210	1,000	10,000
Aerial Photos of the City	1,000	-	-	-
Insurance	2,417	1,939	2,200	2,300
Zoning Enforcement & Clean up Master Plan	-	-	-	500
Miscellaneous Expense	20	88	300	300
Zoning & Ordinance Revision	-	-	100	100
Economic Development Expense	-	-	-	-
Purchase of Equipment	1,510	1,564	3,100	2,000
Historical Preservation Socy	4,091	503	500	500
Historical Fund Raiser	147	-	-	357
<b>TOTAL OPERATIONS</b>	<b>18,411</b>	<b>11,971</b>	<b>18,405</b>	<b>28,257</b>
<b>TOTAL PLANNING &amp; ECON. DEVELOPMENT</b>	<b>221,659</b>	<b>229,798</b>	<b>291,005</b>	<b>301,557</b>
<b>DEPT: TRANSFERS AND CONTRIBUTIONS</b>				
<b>TRANSFERS</b>				
Transfer to Road Fund	-	-	-	36,864
Trfr to Redevelopment	2,084	-	-	-
Trfr to Debt Svc - UTOPIA	395,126	403,029	411,089	419,311
Trfr to Fire Station CIP Fd 49	-	-	-	230,000
Trfr to Recreation-Aquatics Bd	662,666	662,916	662,941	590,748
Trfr to Recreation-Hogan Bond	178,354	176,991	177,376	-
Trfr to Recreation Fund	47,793	574,031	200,000	250,000
Trfr to Debt Serv - 700 N Bond	213,545	213,396	213,984	213,446
<b>TOTAL TRANSFERS</b>	<b>1,499,569</b>	<b>2,030,363</b>	<b>1,665,390</b>	<b>1,740,369</b>
<b>CONTRIBUTIONS</b>				
Education Grants	1,000	1,000	1,000	1,000
Contrib - Miss Pleasant Grove	-	-	2,000	2,000
Little Miss Lindon Sponsorship	4,763	4,777	5,000	5,000
Lindon Days Sponsorship	29,500	-	-	-
Parade Float Sponsorship	4,901	4,859	10,000	750
Contrib - Character Connection	-	1,200	-	-
Community Unification Programs	2,877	4,114	-	-
UIA Assessments	55,810	62,345	-	53,904
Appropriate to Fund Balance, General Fund	-	-	171,326	18,673
Appropriate to Fund Balance, Road Fund	-	-	-	-
Appropriate to Impact Fee bal.	5,639	9,874	-	-
<b>TOTAL CONTRIBUTIONS</b>	<b>104,490</b>	<b>88,169</b>	<b>189,326</b>	<b>81,327</b>
<b>TOTAL TRANSFERS AND CONTRIBUTIONS</b>	<b>1,604,059</b>	<b>2,118,533</b>	<b>1,854,716</b>	<b>1,821,696</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>9,670,290</b>	<b>9,665,222</b>	<b>10,324,206</b>	<b>9,535,740</b>

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LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### REDEVELOPMENT AGENCY FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>STATE STREET DISTRICT</b>				
<b>REVENUES</b>				
State St - Interest Earnings	6,549	6,973	5,600	5,600
State St - Tax Increment	188,467	193,784	147,450	147,450
State St - Prior Yr Tax Incr	140,220	138,465	66,350	30,000
State St - Sundry Revenue	-	-	-	-
Trfr from General Fund	2,084	-	-	-
State St - Use of Fund Balance	-	-	-	605,293
<b>TOTAL STATE ST REVENUES</b>	<b><u>337,320</u></b>	<b><u>339,221</u></b>	<b><u>219,400</u></b>	<b><u>788,343</u></b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	848	-	-	-
Professional & Tech Services	-	10,326	2,500	173,500
Sales Tax Participation Agrmt	2,084	-	-	-
Tax Incremt Agrmt, Carter Const	104,446	-	-	-
Other Improvements	-	59,727	-	590,000
Admin Costs to General Fund	36,400	33,600	33,600	24,843
Appropriate to Fund Balance	193,541	235,568	183,300	-
<b>TOTAL STATE ST EXPENDITURES</b>	<b><u>337,320</u></b>	<b><u>339,221</u></b>	<b><u>219,400</u></b>	<b><u>788,343</u></b>
<b>WEST SIDE DISTRICT</b>				
<b>REVENUES</b>				
West Side - Interest Earnings	2,434	1,068	700	300
West Side - Use of Fnd Balance	269,163	19,740	9,300	148,532
<b>TOTAL WEST SIDE REVENUES</b>	<b><u>271,597</u></b>	<b><u>20,809</u></b>	<b><u>10,000</u></b>	<b><u>148,832</u></b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	-	-	-	-
Professional & Tech Services	6,882	20,809	10,000	10,000
Other Services/Utilities	988	-	-	-
Other Improvements	263,727	-	-	138,832
Appropriate to Fund Balance	-	-	-	-
<b>TOTAL WEST SIDE EXPENDITURES</b>	<b><u>271,597</u></b>	<b><u>20,809</u></b>	<b><u>10,000</u></b>	<b><u>148,832</u></b>
<b>DISTRICT #3</b>				
<b>REVENUES</b>				
District 3 - Interest Earnings	8,311	6,610	3,500	3,500
District 3 - Tax Increment	840,756	824,021	831,500	831,000
District 3 - Prior Yr Tax Incr	-	1,368	7,700	-
District 3 - Sundry Revenue	5,848	-	-	-
District 3 - Use of Fund Bal	-	510,471	214,416	94,083
<b>TOTAL DISTRICT #3 REVENUES</b>	<b><u>854,915</u></b>	<b><u>1,342,471</u></b>	<b><u>1,057,116</u></b>	<b><u>928,583</u></b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	-	-	-	-
Professional & Tech Services	7,974	24,418	15,000	15,000
Insurance	1,680	1,136	2,500	2,500
Tax Participation Agreements	250,000	630,159	269,841	175,743
Other Improvements	13,464	233,234	50,000	619,000
Trfr to Gen Fund - Admin Costs	116,200	116,200	114,100	116,340
Trfr to Debt Service	336,653	337,324	605,675	-
Appropriate to Fund Balance	128,944	-	-	-
<b>TOTAL DISTRICT #3 EXPENDITURES</b>	<b><u>854,915</u></b>	<b><u>1,342,471</u></b>	<b><u>1,057,116</u></b>	<b><u>928,583</u></b>

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LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### PARC TAX FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
PARC Tax	-	117,404	450,000	460,000
Interest Earnings	-	4	800	800
Use of Fund Balance	-	-	-	-
<b>TOTAL PARC TAX FUND REVENUES</b>	<b>-</b>	<b>117,408</b>	<b>450,800</b>	<b>460,800</b>
<b>PARC TAX FUND EXPENDITURES</b>				
<b>DEPT: AQUATICS CENTER</b>				
Operating Supplies & Maint	-	-	10,000	15,000
Pool Chemicals	-	-	12,500	25,000
Utilities - Electricity	-	-	35,000	35,000
Utilities - Gas	-	-	13,000	13,000
Utilities - Telephone	-	-	500	1,000
Utilities - Water/Sewer	-	-	3,400	3,400
Professional & Tech Services	-	-	-	-
Other Services	-	-	4,200	-
Purchase of Equipment	-	-	19,000	-
Facility Improvements	-	7,612	-	-
Trfr to Recreation-Capital Exp	-	-	57,000	15,000
<b>TOTAL AQUATICS CENTER</b>	<b>-</b>	<b>7,612</b>	<b>154,600</b>	<b>107,400</b>
<b>DEPT: COMMUNITY CENTER</b>				
Operating Supplies & Maint	-	-	3,000	3,000
Utilities - Electricity	-	-	7,000	7,000
Utilities - Gas	-	-	5,000	5,000
Utilities - Telephone	-	-	1,000	1,000
Utilities - Water/Sewer	-	-	4,000	4,000
Professional & Tech Services	-	-	-	-
Other Services	-	-	-	-
Purchase of Equipment	-	-	8,500	-
Building Improvements	-	-	-	-
Purchase of Capital Asset	-	-	-	-
Trfr to Recreation-Capital Exp	-	-	-	-
<b>TOTAL COMMUNITY CENTER</b>	<b>-</b>	<b>-</b>	<b>28,500</b>	<b>20,000</b>
<b>DEPT: VETERANS HALL</b>				
Operating Supplies & Maint	-	-	-	-
Utilities - Electricity	-	-	756	820
Utilities - Gas	-	-	600	600
Utilities - Water/Sewer	-	-	500	500
Other Services	-	-	-	-
Building Improvements	-	-	-	-
<b>TOTAL VETERANS HALL</b>	<b>-</b>	<b>-</b>	<b>1,856</b>	<b>1,920</b>
<b>DEPT: PARKS AND TRAILS</b>				
Operating Supplies & Maint	-	-	38,000	30,000
Utilities - Electricity	-	-	10,000	10,000
Utilities - Water/Sewer	-	-	23,000	23,000
Other Services	-	-	3,500	-
Improvements Other than Bldgs	-	-	54,200	83,000
<b>TOTAL PARKS AND TRAILS</b>	<b>-</b>	<b>-</b>	<b>128,700</b>	<b>146,000</b>
<b>DEPT: GRANTS TO OTHER ENTITIES</b>				
Grants to Other Entities	-	-	3,650	15,000
<b>TOTAL GRANTS TO OTHER ENTITIES</b>	<b>-</b>	<b>-</b>	<b>3,650</b>	<b>15,000</b>

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**FINAL BUDGET**  
**BUDGET HIGHLIGHTS AND OVERVIEW**

**PARC TAX FUND**

	<u>2012-2013 Actual</u>	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2015-2016 Budget</u>
<b>DEPT: NON-DEPARTMENTAL</b>				
Trfr to Recreation	-	-	32,925	80,870
Appropriate to Fund Balance	-	109,796	100,569	89,610
<b>TOTAL NON-DEPARTMENTAL</b>	<u>-</u>	<u>109,796</u>	<u>133,494</u>	<u>170,480</u>
<b>TOTAL PARC TAX FUND EXPENDITURES</b>	<u>-</u>	<u>117,408</u>	<u>450,800</u>	<u>460,800</u>

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## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### DEBT SERVICE FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Trfr from RDA District 3	336,653	337,324	605,675	-
Trfr from Road Fd - 700 N Bond	213,545	213,396	213,984	213,446
Trfr from Gen Fd - UTOPIA	395,126	403,029	411,089	419,311
Trff from Park CIP Fund	-	10,000	10,000	10,000
Trfr from SID's	31,680	-	-	-
Use of Fund Balance	-	-	-	-
<b>TOTAL DEBT SERVICE REVENUES</b>	<b>977,005</b>	<b>963,749</b>	<b>1,240,748</b>	<b>642,757</b>
<b>EXPENDITURES</b>				
RDA District 3 Principal	289,000	301,000	581,000	-
RDA District 3 Interest	45,903	34,574	22,775	-
RDA District 3 Payng Agent Fee	1,750	1,750	1,900	-
SID 2001 Bond Principal	30,000	-	-	-
SID 2001 Bond Interest	1,680	-	-	-
Parks Prop. Purchase Principal	-	10,000	10,000	10,000
UTOPIA Bond	395,126	403,029	411,089	419,311
700 N Road Bond Principal	131,456	136,236	141,813	146,593
700 N Road Bond Interest	80,696	75,766	70,657	65,339
700 N Road Bond Pay Agent Fees	1,394	1,394	1,514	1,514
Appropriate to Fund Balance	-	-	-	-
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>977,005</b>	<b>963,749</b>	<b>1,240,748</b>	<b>642,757</b>

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## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### CAPITAL IMPROVEMENT PROGRAM FUNDS

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>C.I.P. 47 - PARKS PROJECTS</b>				
<b>REVENUES</b>				
City Wide Impact Fees	138,000	223,500	288,000	125,000
City Wide Interest Earned	1,011	1,328	1,900	1,500
Funds from Financing Sources	100,000	-	-	-
City Wide Use of Fund Balance	-	-	-	3,500
<b>TOTAL PARKS REVENUES</b>	<b>239,011</b>	<b>224,828</b>	<b>289,900</b>	<b>130,000</b>
<b>EXPENDITURES</b>				
<b>OPERATIONS</b>				
Professional & Tech Services	-	4,391	-	5,000
Payment on Lindon View Park	10,000	-	-	-
Trfr to Debt Service	-	10,000	10,000	10,000
Cty Wd Appropriate to Fund Bal	31,697	164,292	65,600	-
<b>TOTAL OPERATIONS</b>	<b>41,697</b>	<b>178,683</b>	<b>75,600</b>	<b>15,000</b>
<b>CAPITAL OUTLAY</b>				
Pioneer Park	-	-	-	-
Pheasant Brook Park	-	-	-	60,000
Meadow Park Fieldstone	-	-	40,000	-
Hollow Park	-	-	-	-
Keenland Park	-	-	-	-
City Center Park	97,314	696	-	-
Lindon View Trailhead Park	100,000	37,429	6,300	40,000
Fryer Park	-	8,020	168,000	15,000
Property Purchase	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>197,314</b>	<b>46,145</b>	<b>214,300</b>	<b>115,000</b>
<b>TOTAL PARKS EXPENDITURES</b>	<b>239,011</b>	<b>224,828</b>	<b>289,900</b>	<b>130,000</b>
<b>C.I.P. 49 - PUBLIC SAFETY BUILDING</b>				
<b>REVENUES</b>				
Trfr from General Fund	-	-	-	230,000
Bond Proceeds	-	-	-	3,000,000
Use of Fund Balance	-	-	-	-
<b>TOTAL PUBLIC SAFETY BLDG REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,230,000</b>
<b>EXPENDITURES</b>				
Professional & Tech Services	-	-	-	100,000
Construction Costs	-	-	-	1,600,000
Appropriate to Fund Balance	-	-	-	1,530,000
<b>TOTAL PUBLIC SAFETY BLDG EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,230,000</b>

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## FINAL BUDGET

### BUDGET HIGHLIGHTS AND OVERVIEW

#### WATER FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
Interest Earnings	582	710	1,500	1,500
Culinary Water Impact Fees	40,014	59,016	75,000	40,000
Interest, PTIF Cul Impact Fees	2,298	1,809	1,500	1,500
Hydrant Meter & Water Usage	2,020	9,446	4,800	2,000
Metered Water User Fees	1,160,606	1,063,655	1,159,650	1,281,410
Secondary Water User Fees	381,494	383,912	385,000	385,000
Water Line Inspection Fee	700	1,125	1,250	1,000
Water Main Line Assessment	1,377	3,424	27,500	2,000
Meter Installation, Bldg Permt	9,750	15,339	16,800	16,800
Utility Application Fee	-	1,160	1,300	500
Utility Collection Fees	26,924	5,020	40,200	20,000
Secondary Water Share Rentals	1,796	1,796	1,796	1,796
Fee in Lieu of Water Stock	28,038	174,291	82,800	-
Contributions from development	147,960	41,080	-	-
Water shares received	94,462	241,006	-	-
Sundry Revenue	13,117	5,049	2,000	-
Use of Impact Fees	-	-	51,088	43,051
Use of Fund Balance	-	-	-	123,595
<b>TOTAL WATER FUND REVENUES</b>	<b>1,911,138</b>	<b>2,007,839</b>	<b>1,852,184</b>	<b>1,920,152</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salaries & Wages	114,219	121,425	148,400	153,500
Salaries & Wages - Overtime	4,183	5,749	5,000	5,000
Salaries - Temp Employees	9,569	4,727	9,000	9,000
Benefits - FICA	10,606	10,529	12,500	12,800
Benefits - LTD	588	1,487	900	900
Benefits - Life	316	263	500	500
Benefits - Insurance Allowance	31,959	29,077	49,600	40,700
Benefits - Retirement	27,562	24,891	34,900	32,000
Benefits - Workers Comp.	1,538	1,846	1,900	1,900
<b>TOTAL PERSONNEL</b>	<b>200,540</b>	<b>199,994</b>	<b>262,700</b>	<b>256,300</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	1,050	1,005	1,100	1,100
Uniform Expense	471	395	225	225
Travel & Training	1,620	908	3,500	3,500
Office Supplies	19,571	19,105	18,000	18,000
Operating Supplies & Maint	35,852	28,542	30,000	30,000
Miscellaneous Expense	48	-	-	-
Utilities	190,295	195,216	200,000	200,000
Telephone	4,652	5,273	6,500	6,500
Gasoline & Oil	10,451	9,193	12,000	12,000
Professional & Tech Services	104,347	57,059	100,000	50,000
Services - Impact Fees	-	689	63,000	20,000
Bad Debt Expense	-	-	-	-
Special Dept Supplies	50,571	49,233	40,000	30,000
Insurance	10,330	7,959	7,500	7,900
Equipment Rental	2,136	-	2,020	2,500
Other Services	22,188	5,909	7,000	7,000
CUP/Alpine Reach Watr Carriage	6,043	6,855	8,000	8,000
Claims Settlement/Expense	-	-	-	-
CUP/Bonneville OM&R	24,613	31,910	32,500	35,000
Purchase of Equipment	720	436	3,000	1,240
CUWCD Power Loss Charge	9,583	14,176	15,000	15,000
Water Stock Assessment	68,481	106,393	110,000	110,000
Depreciation	295,995	314,534	-	-

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## FINAL BUDGET

### BUDGET HIGHLIGHTS AND OVERVIEW

#### WATER FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
CUP Water Principal	46,933	-	50,006	51,617
CUP Water Interest	94,860	93,309	92,398	90,787
700 N Water Bond Interest	5,513	5,292	4,851	4,486
700 N Water Bond Principal	9,026	-	9,737	10,065
400 N Cul. Water Bond Interest	6,128	4,742	4,514	3,082
400 N Cul Water Bond Principal	25,976	-	28,639	30,071
2010 Wtr Meter Lease Principal	74,323	-	79,616	82,403
2010 Wtr Meter Lease Interest	9,050	5,783	5,671	2,884
Amort of Cost of Issuance	353	-	-	-
Close Out to Balance Sheet	(394,019)	-	-	-
Admin Costs to General Fund	207,732	210,823	216,251	233,297
P.W. Admin Costs to Gen. Fund	73,364	85,644	90,269	84,194
Appropriate to Impact Fee Bal	-	-	-	-
Appropriate to Fund Balance	454,582	537,298	183,187	-
<b>TOTAL OPERATIONS</b>	<u>1,472,836</u>	<u>1,797,677</u>	<u>1,424,484</u>	<u>1,150,852</u>
<b>CAPITAL OUTLAY</b>				
Improvements Other than Bldgs	-	-	-	-
Purchase of Capital Asset	8,908	-	-	-
Well Reconstruction	16,622	(0)	-	71,000
Special Projects	161,971	778	115,000	392,000
Murdock Utility Relocation	50,260	0	-	-
Impact Fee Projects	-	9,389	50,000	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<u>237,762</u>	<u>10,168</u>	<u>165,000</u>	<u>513,000</u>
<b>TOTAL WATER FUND EXPENDITURES</b>	<u><u>1,911,138</u></u>	<u><u>2,007,839</u></u>	<u><u>1,852,184</u></u>	<u><u>1,920,152</u></u>

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## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## SEWER FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
Sewer Charges	1,190,398	1,256,141	1,413,110	1,489,420
Interest Earnings	1,031	226	700	700
Sundry Revenue	19,439	(1)	-	-
Sewer Line Inspection Fee	700	1,050	1,250	1,000
Sewer Impact Fee	80,236	129,842	205,300	90,000
Interest PTIF Sewer Impact Fee	3,815	576	400	400
Sewer Assessment, 1900 West	1,066	5,774	9,400	9,400
Sewer Assessment, 200 South	-	-	-	-
Sewer Assessment, Other	328	1,406	4,850	2,000
Contributions from development	87,890	17,954	-	-
Use of Impact Fees	268,098	(12,047)	250,000	20,000
Use of Fund Balance	-	-	-	-
<b>TOTAL SEWER FUND REVENUES</b>	<b>1,653,001</b>	<b>1,400,921</b>	<b>1,885,010</b>	<b>1,612,920</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salaries & Wages	82,396	91,733	108,500	113,000
Salaries & Wages - Overtime	-	-	-	-
Salaries - Temp Employees	-	1,574	6,000	6,000
Benefits - FICA	6,896	6,856	9,300	9,600
Benefits - LTD	450	455	650	650
Benefits - Life	237	237	350	350
Benefits - Insurance Allowance	19,590	20,275	23,500	19,500
Benefits - Retirement	18,935	18,040	24,900	23,200
Benefits - Workers Comp.	995	1,448	1,250	1,300
<b>TOTAL PERSONNEL</b>	<b>129,499</b>	<b>140,618</b>	<b>174,450</b>	<b>173,600</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	700	725	500	500
Uniform Expense	396	170	150	150
Travel & Training	1,390	912	2,100	2,100
Office Supplies	424	261	800	800
Operating Supplies & Maint	25,085	17,330	25,000	25,000
Miscellaneous Expense	48	-	-	-
Utilities	9,457	13,449	15,000	15,000
Telephone	1,548	1,454	2,100	2,100
Gasoline & Oil	6,806	7,376	7,500	7,500
Professional & Tech Services	14,926	26,585	100,000	60,000
Services - Impact Fees	-	-	10,000	5,000
Bad Debt Expense	-	-	-	-
Special Dept Supplies	1,753	2,999	5,000	5,000
Insurance	7,149	3,364	5,000	5,500
Orem City Sewage Collection	449,059	394,679	440,000	460,000
Equipment Rental	-	-	500	500
Other Services	4,368	8,718	5,000	3,500
Sewer Backup Claims	1,129	-	4,000	3,000
Purchase of Equipment	1,570	2,185	10,000	4,140
Depreciation	182,843	289,565	-	-
Orem Swr Plant Expansn Princpl	160,074	49,296	160,074	160,074
Geneva Rd Proj. Bond Principal	120,000	-	126,000	130,000
Geneva Rd Proj Bond Interest	72,075	69,075	66,000	62,850
Close Out to Balance Sheet	(776,011)	-	-	-
Admin Costs to General Fund	165,270	190,226	197,835	208,519
P.W. Admin Costs to Gen. Fund	73,364	85,644	90,269	84,194
Appropriate to Impact Fee Bal	-	-	-	-
Appropriate to Fund Balance	454,846	96,863	371,982	173,893
<b>TOTAL OPERATIONS</b>	<b>978,270</b>	<b>1,260,875</b>	<b>1,644,810</b>	<b>1,419,320</b>

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## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### SEWER FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
CAPITAL OUTLAY				
Purchase of Capital Asset	-	-	5,750	-
Geneva Road Upgrade Project	447,408	(571)	-	-
Special Projects	26,757	-	60,000	20,000
Infiltration Elimination	42,000	-	-	-
Murdock Utility Relocation	29,067	0	-	-
Orem Sewer Plant Expansion	-	(0)	-	-
TOTAL CAPITAL OUTLAY	<u>545,232</u>	<u>(571)</u>	<u>65,750</u>	<u>20,000</u>
<b>TOTAL SEWER FUND EXPENDITURES</b>	<b><u>1,653,001</u></b>	<b><u>1,400,921</u></b>	<b><u>1,885,010</u></b>	<b><u>1,612,920</u></b>

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## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### SOLID WASTE COLLECTION FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
Waste Collection Fees	339,745	376,012	373,000	377,000
Recycling Collection Fees	42,489	39,712	42,000	42,500
Use of Fund Balance	-	-	-	-
<b>TOTAL SOLID WASTE REVENUES</b>	<b><u>382,234</u></b>	<b><u>415,725</u></b>	<b><u>415,000</u></b>	<b><u>419,500</u></b>
<b>EXPENDITURES</b>				
Other Supplies & Services	-	-	-	-
Republic Collection Fees	195,327	218,380	219,000	222,300
Landfill	110,596	119,894	119,200	121,000
Republic Recycling Charges	31,803	37,340	40,000	40,600
North Pointe Punch Passes	-	9,534	10,000	10,000
City Wide Cleanup	-	-	4,200	4,500
Bad Debt Expense	-	-	-	-
Insurance	1,012	812	1,200	1,200
Other Services	-	-	1,500	1,500
Admin Costs to General Fund	15,080	15,532	16,600	16,780
Appropriate to Fund Balance	28,415	14,232	3,300	1,620
<b>TOTAL SOLID WASTE EXPENDITURES</b>	<b><u>382,234</u></b>	<b><u>415,725</u></b>	<b><u>415,000</u></b>	<b><u>419,500</u></b>

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## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

STORM WATER DRAINAGE  
SYSTEM FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
Storm Water Utility	404,939	424,103	485,000	554,840
Storm Water Impact Fee	25,158	41,262	70,700	35,000
Sundry Revenue	10,641	144	-	-
Grant Proceeds	395,191	-	-	-
Interest Earned	0	-	-	-
Funds from Other Sources	-	-	-	-
Fixed Asset Disposal Gain/Loss	-	45,000	-	-
Contributions from development	163,755	10,945	-	-
Use of Fund Balance	-	189,473	35,141	-
<b>TOTAL STORM WATER REVENUES</b>	<b>999,684</b>	<b>710,928</b>	<b>590,841</b>	<b>589,840</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salaries & Wages	111,501	113,409	100,100	104,600
Salaries & Wages - Overtime	-	-	-	-
Salaries - Temp Employees	-	1,574	6,000	6,000
Benefits - FICA	8,895	9,221	9,000	8,500
Benefits - LTD	572	591	600	600
Benefits - Life	395	395	350	350
Benefits - Insurance Allowance	26,262	26,418	23,500	21,300
Benefits - Retirement	23,935	24,017	23,000	22,100
Benefits - Workers Comp.	1,291	1,996	1,200	1,250
<b>TOTAL PERSONNEL</b>	<b>172,851</b>	<b>177,621</b>	<b>163,750</b>	<b>164,700</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	2,312	2,462	2,500	2,500
Uniform Expense	546	245	150	150
Travel & Training	393	1,096	800	800
Office Supplies	1,059	802	1,000	1,000
Operating Supplies & Maint	17,492	13,490	15,000	15,000
Miscellaneous Expense	70	-	-	-
Utilities	2,569	1,907	2,000	2,000
Telephone	1,619	2,146	2,000	2,000
Gasoline & Oil	6,427	8,666	7,000	7,000
Professional & Tech Services	32,622	29,925	50,000	50,000
Services - Impact Fees	-	-	50,000	25,000
Claims Settlement/Expense	-	-	3,000	3,000
Bad Debt Expense	-	-	-	-
Special Dept Supplies	1,616	686	2,000	2,000
Insurance	6,426	2,154	4,500	4,600
Equipment Rental	474	-	1,000	1,000
Other Services	1,918	4,798	5,000	3,000
Disburse Grant to Subrecipient	267,703	-	-	-
Storm Water Mgmt Program	558	55	1,000	1,000
Purchase of Equipment	1,899	384	7,000	11,240
Depreciation	241,036	284,982	-	-
700N Storm Water Bond Interest	14,975	14,053	13,179	12,187
700N Storm Wtr Bond Principal	24,519	-	26,451	27,342
Street Sweeper Principal	-	-	37,479	38,487
Street Sweeper Interest	-	1,936	5,319	4,311
Amort of Cost of Issuance	579	-	-	-
Close out to Balance Sheet	(350,457)	-	-	-
Admin Costs to General Fund	55,860	56,977	66,444	77,678
P.W. Admin Costs to Gen. Fund	73,364	85,644	90,269	84,194
Appropriate to Fund Balance	95,317	-	-	39,651
<b>TOTAL OPERATIONS</b>	<b>500,895</b>	<b>512,408</b>	<b>393,091</b>	<b>415,140</b>

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**FINAL BUDGET**  
**BUDGET HIGHLIGHTS AND OVERVIEW**

**STORM WATER DRAINAGE  
SYSTEM FUND**

	<u>2012-2013 Actual</u>	<u>2013-2014 Actual</u>	<u>2014-2015 Amended Budget</u>	<u>2015-2016 Budget</u>
CAPITAL OUTLAY				
Purchase of Capital Asset	21,520	-	-	-
Special Projects	21,997	23,516	34,000	10,000
Lindon Hollow Creek	246,456	(2,616)	-	-
Murdock Utility Relocation	35,966	(0)	-	-
TOTAL CAPITAL OUTLAY	<u>325,938</u>	<u>20,899</u>	<u>34,000</u>	<u>10,000</u>
<b>TOTAL STORM WATER EXPENDITURES</b>	<b><u>999,684</u></b>	<b><u>710,928</u></b>	<b><u>590,841</u></b>	<b><u>589,840</u></b>

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2015-2016

LINDON

## FINAL BUDGET

### BUDGET HIGHLIGHTS AND OVERVIEW

#### RECREATION FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>REVENUES</b>				
Interest Earnings	610	491	500	500
Daily Admission	191,243	152,543	165,000	165,000
Resident Season Pass	28,633	21,936	26,000	26,000
Non-Resident Season Pass	16,491	14,753	15,000	15,000
Flow Rider Daily Admission	27,830	26,696	22,000	22,000
Pool Punch Pass	4,708	10,165	10,000	10,000
Water Aerobics	625	673	700	700
Concessions	11,387	18,941	50,000	50,000
Merchandise	1,286	1,747	1,300	1,300
Swim Classes	39,879	40,381	40,000	40,000
Swim Team	15,339	34,140	15,000	15,000
Flow Rider Lessons	2,395	2,365	2,200	2,200
Junior Life Guard	(395)	648	-	-
Flow Rider Rentals	8,995	5,185	5,500	5,500
Private Pool Rentals	24,605	30,610	37,500	37,500
Party Room Rentals	1,685	1,805	1,500	1,500
FlowTour Event	1,920	1,495	1,700	1,700
Recreation Center Classes	15,446	11,296	8,800	10,000
Recreation Sports Fees	41,922	52,202	45,700	47,000
Lindon Days Revenue	16,587	17,876	19,300	20,000
Till Adjustments	(28)	(85)	-	-
Community Center Donations	27,391	2,590	5,700	5,700
Community Center Rental	4,355	6,787	7,700	7,700
Grant Proceeds	-	63,401	26,000	5,824
Sundry Revenue	744	-	-	-
Transfer from PARC Tax Fund	-	-	89,925	95,870
Trfr from GF-Aquatic Ctr Bond	662,666	662,916	662,941	590,748
Trfr from GF-Hogan Bond	178,354	176,991	177,376	-
Transfer from General Fund	47,793	574,031	200,000	250,000
Use of Fund Balance	-	-	121,745	32,706
<b>TOTAL RECREATION FUND REVENUES</b>	<b>1,372,465</b>	<b>1,932,580</b>	<b>1,759,087</b>	<b>1,459,448</b>
<b>DEPT: AQUATICS FACILITY</b>				
<b>PERSONNEL</b>				
Salaries & Wages	17,226	27,041	24,000	25,200
Salaries & Wages - Overtime	-	-	-	-
Salaries - Seasonal Help	247,386	273,043	280,000	280,000
Benefits - FICA	20,123	20,843	22,600	23,500
Benefits - LTD	88	106	125	150
Benefits - Life	48	53	75	75
Benefits - Insurance Allowance	5,274	5,805	5,810	5,100
Benefits - Retirement	3,362	4,893	5,500	5,350
Benefits - Workers Comp.	2,859	4,227	3,400	3,400
<b>TOTAL PERSONNEL</b>	<b>296,366</b>	<b>336,012</b>	<b>341,510</b>	<b>342,775</b>
<b>OPERATIONS</b>				
Membership Dues & Subscriptions	524	873	1,500	1,500
Uniform Expense	5,074	774	4,000	4,000
Travel & Training	204	1,458	600	1,500
Licenses & Fees	1,634	3,996	2,200	2,500
Office Supplies	1,669	1,328	1,500	1,500
Operating Supplies & Maint	38,907	57,682	45,000	40,000
Pool Chemicals	11,996	34,140	12,500	-
Parts and Supplies	4,572	-	1,000	1,000
Miscellaneous Expense	3,241	7,354	1,000	1,000
Concessions Expenses	-	14,306	30,000	30,000
Utilities	98,462	95,093	50,000	50,000

2015-2016

## FINAL BUDGET

LINDON

## BUDGET HIGHLIGHTS AND OVERVIEW

## RECREATION FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
Telephone	550	580	700	700
Gasoline & Oil	80	342	-	-
Professional & Tech Svcs	8,112	11,722	6,000	6,000
Insurance	1,012	5,843	6,000	6,000
Other Services	3,437	237	-	-
Purchase of Equipment	2,997	(1,153)	15,160	-
<b>TOTAL OPERATIONS</b>	<b>182,472</b>	<b>234,575</b>	<b>177,160</b>	<b>145,700</b>
<b>CAPITAL OUTLAY</b>				
Building Improvements	-	-	-	-
Improvements	-	(270)	57,000	15,000
Purchase of Capital Asset	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>(270)</b>	<b>57,000</b>	<b>15,000</b>
<b>TOTAL AQUATICS FACILITY</b>	<b>478,838</b>	<b>570,317</b>	<b>575,670</b>	<b>503,475</b>

## DEPT: COMMUNITY CENTER

## PERSONNEL

Salaries & Wages	22,021	107,280	130,000	134,600
Salaries - Permanent Part Time	65,682	-	-	-
Salaries & Wages - Overtime	-	-	-	-
Benefits - FICA	6,642	7,945	10,000	10,400
Benefits - LTD	88	106	375	400
Benefits - Life	48	53	225	225
Benefits - Insurance Allowance	5,274	5,805	23,400	15,700
Benefits - Retirement	3,383	4,872	14,000	13,300
Benefits - Workers Comp.	781	1,401	1,500	1,500
<b>TOTAL PERSONNEL</b>	<b>103,919</b>	<b>127,463</b>	<b>179,500</b>	<b>176,125</b>

## OPERATIONS

Membership Dues & Subscriptions	525	615	700	700
Uniform Expense	364	87	-	-
Recreation Uniforms	8,438	10,413	10,000	10,000
Travel & Training	1,836	2,230	2,300	2,300
Licenses & Fees	1,628	-	300	300
Office Supplies	3,308	1,730	3,000	3,000
Operating Supplies & Maint	10,056	11,361	11,000	10,000
Parts and Supplies	2,515	710	2,500	1,500
Miscellaneous Expense	885	180	1,000	500
Utilities	23,838	23,601	12,500	12,500
Telephone	2,072	2,548	2,500	2,500
Gasoline & Oil	198	431	1,000	1,000
Professional & Tech Svcs	1,250	3,336	5,400	5,000
Recreation Program Expenses	9,806	14,118	12,000	12,000
Comm. Ctr. Program Expenses	14,305	9,268	7,500	7,500
Senior Ctr. Program Expenses	2,127	1,888	2,000	2,000
Lindon Days	204	54,810	45,000	50,300
Other Community Events	395	3,176	6,400	6,000
Healthy Lindon	-	-	1,000	1,000
Comm. Ctr Advisory Board	-	147	-	-
Insurance	-	2,277	4,500	4,500
Other Services	12,238	10,938	28,500	2,000
Purchase of Equipment	5,457	134	4,500	4,500
<b>TOTAL OPERATIONS</b>	<b>101,444</b>	<b>153,998</b>	<b>163,600</b>	<b>139,100</b>

2015-2016

LINDON

## FINAL BUDGET

### BUDGET HIGHLIGHTS AND OVERVIEW

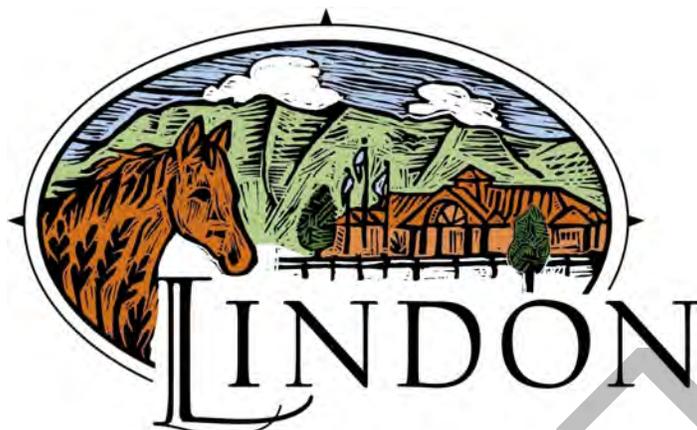
#### RECREATION FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>CAPITAL OUTLAY</b>				
Building Improvements	-	-	-	-
Purchase of Capital Asset	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
<b>TOTAL COMMUNITY CENTER</b>	<b>205,362</b>	<b>281,461</b>	<b>343,100</b>	<b>315,225</b>
<b>NON-DEPARTMENTAL OPERATIONS</b>				
Depreciation Expense	261,024	270,051	-	-
2008 Aquatics Center Principal	255,000	-	275,000	87,515
2008 Aquatics Center Interest	401,533	391,611	386,041	375,185
Aquatic Ctr Paying Agent Fees	1,750	1,750	1,900	1,900
2009 Hogan Bond Principal	161,000	-	174,000	-
2009 Hogan Bond Interest	13,490	7,022	3,376	-
Hogan Bond Paying Agent Fees	1,000	-	-	-
2015 Refunding Principal	-	-	-	-
2015 Refunding Interest	-	-	-	174,248
2015 Aquatic Paying Agent Fees	-	-	-	1,900
Bond Amortization	6,603	(2,561)	-	-
Close Out to Balance Sheet	(416,000)	-	-	-
Appropriate to Fund Balance	2,864	412,929	-	-
TOTAL OPERATIONS	688,265	1,080,803	840,317	640,748
<b>TOTAL NON-DEPARTMENTAL</b>	<b>688,265</b>	<b>1,080,803</b>	<b>840,317</b>	<b>640,748</b>
<b>TOTAL RECREATION FUND EXPENDITURES</b>	<b>1,372,465</b>	<b>1,932,580</b>	<b>1,759,087</b>	<b>1,459,448</b>

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

<b>TELECOMMUNICATIONS FUND</b>	<b>2012-2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Amended Budget</b>	<b>2015-2016 Budget</b>
<b>REVENUES</b>				
Customer Connection Fee	41,869	46,042	50,000	50,000
Sundry Revenue	-	-	-	-
Use of Fund Balance	4,552	-	-	-
<b>TOTAL TELECOMMUNICATIONS REVENUES</b>	<b>46,421</b>	<b>46,042</b>	<b>50,000</b>	<b>50,000</b>
<b>EXPENDITURES</b>				
UTOPIA Customer Services	44,421	43,905	47,500	47,500
Admin Costs to General Fund	2,000	-	2,250	2,500
Appropriate to Fund Balance	-	2,137	250	-
<b>TOTAL TELECOMMUNICATIONS EXPENDITURES</b>	<b>46,421</b>	<b>46,042</b>	<b>50,000</b>	<b>50,000</b>

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## Financial Policies Section

This section of the 2015-2016 Budget presents the Financial Policies to which the City adheres. This section discusses the goals that every city government should strive for, the benefits from written policies, and the financial policies adopted by Lindon City.

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## INTRODUCTION

These policies were originally adopted by the Council in FY 1995-1996 and are updated annually as necessary. They are included here for informational purposes.

### Basic Purpose of City Government

The basic purpose of city government is to render the specific services the citizens and taxpayers want at a price they can afford and are willing to pay. The “price” constitutes the sum total of the taxes, fees and charges imposed on the public by the governing body of the city. Under Utah law, cities have only those powers expressly granted to them by the State legislature. All authorized areas of service are therefore specified in the statutes.

In the rendition of authorized services, the basic role of our governing bodies, stated as simply as possible, is to “collect dollars” and “spend dollars.” Their desired goal is to collect the dollars equitably from the proper segments of the public and spend them for basic services that perform the greatest good for the greatest number of our citizens. Ninety-five percent of the collective effort of city officials today is on the side of spending these dollars. That is where the true work of governing is largely centered.

### How Should We Govern?

Out of a large body of tested and proven experience, in business, education, and nonprofit organizations generally, as well as in governmental units, it has been amply demonstrated that success in managing or governing comes from:

1. Adopting basic goals and objectives.
2. Adopting policies to guide day-to-day activities, assuring achievement of such goals and objectives.
3. Adopting success-proven procedure by which services can be performed most efficiently and at the lowest possible cost.

## BASIC GOALS OF CITY GOVERNMENT

The following concepts represent five desirable basic goals that should underlie the operating policies of every city desiring a sound plan for financing its services to the public. These goals should not change from one administration to another. If the principles are sound they should serve as unalterable guides to every city administration, even though its officials will change from time to time.

1. Local government, under whatever form it may operate; exists only to serve the needs of its citizens. Since these needs are continuing, the basic policies guiding each administration should be a continuing character, based on both long range and current considerations. Therefore, sound long-range planning is believed to be an important foundation of good government.
2. Local government should be responsible to meet the needs of its citizens; it should also be accountable to the citizen taxpayers; since the services are provided for them and are paid for by them. Responsiveness and accountability each is of equal importance to the citizens in every community.
3. Economy and efficiency in government are attainable goals. The basic services that local government must provide should not and need not cost more than the same services provided by private business or industry. In fact, with government being exempt from taxes, an advantage not enjoyed by private business, the cost of its services should be less.
4. Each generation of taxpayers should pay its own fair share of the long-range cost of local government. The long-range cost of city government should be kept at a minimum, consistent with the level of services desired by its citizens and within the framework of their ability to sustain that level; that is, their ability to pay their way.
5. Every city government should establish the goal of maintaining at all times a sound financial condition in each significant fund of the city.

### **MAJOR BENEFITS FROM ESTABLISHING WRITTEN FINANCIAL POLICIES**

In the field of municipal management, it has been repeatedly demonstrated that enormous benefits will flow from the establishment and continued utilization of written financial policies. One of the most important benefits is that such policies will permit city leaders to view their present approach to financial management from an overall, long-range vantage point. In most communities, policies in one form or another may already exist in budgets, in capital improvement plans, in grant applications, in Council resolutions, and in administrative practices. When financial policies are scattered among these kinds of documents, they are not formalized, or are developed on a case-by-case basis, and it is likely that decisions will be made without consideration of other current policy directives, past policy decisions, or future policy alternatives. This kind of policy making can easily lead to:

1. **Conflicting policies:** The City Council may be making decisions that are in conflict with each other.

2. Inconsistent policies: The City Council may be making certain decisions and following certain policies on one issue, then reversing them on a similar issue.
3. Incomplete policies: The City Council may not be making any policy or reaching any decision on some aspect of financial management.

Having a formal set of written financial policies can measurably assist the City council and the City Administrator to see where these conflicts, inconsistencies, and gaps are in the present approach to financial policy. It can also help the Council and Administrator develop similar expectations regarding both administrative and legislative financial decision making.

Other major benefits from establishing written financial policies include:

1. Having publicly adopted policy statements contributes greatly to the credibility of and public confidence in the governmental organization. To the credit rating industry and prospective investor, such statements show a city's commitment to sound financial management and fiscal integrity.
2. Having established policy can save time and energy for both the Council and Administrator. Once certain decisions are made at the policy level, the policy aspects of individual issues need not be discussed each time a decision has to be made.
3. Continuing reference to adopted financial policies directs the attention of the administration and council members to the City's total financial condition rather than single issue areas. Moreover, this process requires the administration to link day-to-day operations with long-range financial planning.

Adoption of long-range plans will minimize reliance on short-run solutions to problems that otherwise offer no alternatives. This process will also make council members more aware of the importance of their policy making role in maintaining a sound financial condition of the City.

4. Establishing financial policies will improve the City's fiscal stability. It will encourage the administration and council to view all financial matters in a long-range perspective, to plan expenditures and to tentatively set tax rates for a two to three-year period, and thus avoid otherwise unforeseen financial crises.
5. Finally, having explicit policies contributes to continuity in handling the City's financial affairs. The Administrator and membership of the Council may change over time, but sound policies will always be in existence to guide whoever holds these positions.

The following is a series of statements of both general and specific financial policies considered appropriate for application to the major areas of administration in the City of Lindon.

## **BASIS OF ACCOUNTING**

### General Policies

1. The modified accrual basis of accounting is used for budget and financial reporting by all governmental funds and agency funds. Under the modified accrual basis of accounting, certain revenues are recognized when susceptible to accrual by being both measurable and available.
  - a. "Measurable" means the amount of the transaction can be determined.
  - b. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.
  - c. Expenditures are generally recorded when the related fund liability is incurred.
2. The accrual basis of accounting is utilized for budget and financial reporting by all proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

### Specific Policies

1. The revenues in the governmental and agency funds that are susceptible to accrual are:
  - a. Property taxes
  - b. Sales and other taxes collected by the State on behalf of the City.
  - c. Franchise taxes
  - d. Grants relative to recorded costs
  - e. Interest revenue
  - f. Charges for services.
2. Pursuant to Governmental Accounting Standards Board (GASB) Statement No. 34, which became effective for fiscal years beginning after June 15, 2000, assets from property taxes and other imposed non-exchange transactions should be recognized in the period in which there is an enforceable claim on the assets or when the assets are first received, whichever comes first.
3. Fines and permit revenues in the governmental and agency funds are not susceptible to accrual because generally they are not measurable until payments are received.

## REVENUE AND TAXATION

### General Policies

1. The burden of financing city government should, with reasonable deviation, be financed in accordance with the basic principle of “benefits received.”

As a general principle, the broad group of basic services rendered to the general public, such as police and fire protection, streets and parks should be financed from revenues imposed on the broad general public, as through property taxes and sales taxes, franchise taxes or other broad based taxes.

Special services rendered to special groups of citizens (whether individual or business groups) should be financed by special fees or assessments. Examples are:

- a. Special improvements to private property, paid for by abutting property owners;
  - b. Regulatory license fees and permits imposed on individual businesses; and
  - c. Planning and permit fees imposed for planning and zoning services rendered for benefit of real estate developers and individual home builders.
  - d. Impact fees imposed upon new development to pay for the new growth’s share of impact upon the city.
5. A city should seek to maintain stable tax rates for taxes imposed on the broad general public. As a general rule, growth in population and new businesses should produce revenue increases approximately equal to the added cost of existing services required therefore.

As a guiding principle, therefore, the rate of property taxes or sales or franchise taxes should not be increased unless inflation has clearly forced operation costs upward faster than property and sales tax growth or new services are commenced that clearly serve the broad general public. As a long-range planning policy, the City will attempt to stabilize its revenue sources by:

- a. Seeking where necessary legislative support for increases in the present rate of local option sales taxes.
- b. Seeking and developing additional growth-type taxes.
- c. Attempting to expand and diversify the city’s tax base with commercial and industrial development.
- d. Annually establish an appropriate property tax levy to meet city needs, consistent with the objective of avoiding significant fluctuations in the levy from year to year.

6. Where a new service is commenced that serves only a substantial segment of the broad general public and an increase in total revenue proves justified as a result, equity is served if a revenue source is selected that is closely related to such new service, i.e., a source selected on a basis of “benefits received.”

#### Specific Policies

1. The City will estimate its annual revenues in all budgeted funds by an objective, analytical process; conservative estimates will be utilized in all adopted budgets.
2. The City will maintain a forward moving projection of revenues for a three-year period in its principal operating funds. Each existing and potential revenue source will be reexamined annually.
3. The City will utilize one-time or special purpose revenues (such as program grants and federal revenue sharing) for capital expenditures or for specific expenditures required by the terms of the grant, and not to subsidize recurring personnel and operation and maintenance cost, except where application of this policy would result in increasing project and/or operation costs.
4. Special fees, assessments, or user-type charges imposed to assist in financing activities in the City’s general fund, which benefit special segments of the broad general public, shall be established at a level closely related to the cost of providing the relevant services.

Each year the City will recalculate the full costs of activities supported by such types or fees or charges to identify the impact of inflation and other cost increases; such fees or charges will be adjusted to compensate for related cost increases.

5. The City will set fees and user charges for each enterprise activity, such as water, sewer, sanitation services, or each internal service operation, such as fleet maintenance and purchasing and warehousing, at a level that fully supports the total direct and indirect cost of each type of activity. Indirect costs shall include the cost of annual depreciation of capital assets.
6. The City will set fees for other user activities, such as recreational services, at a self-sustaining level where possible.
7. The City shall actively seek all available grant funding for operating or capital purposed in any fund.

## BUDGETING AND OPERATIONS

### General Policies

1. All budgets shall be balanced each year, in accordance with the requirements of Utah law. A balanced budget is a financial plan of operation in which revenues equal expenditures for the fiscal year. Expenditures must be kept within appropriations, and revenues shall be estimated conservatively so as to avoid unexpected deficits.
2. Long-range budget planning is both desirable and essential for avoiding deficits. Budgets in major operating funds preferably should be tentatively prepared on a moving two to three-year basis to assure that critical problems can be foreseen and solutions planned before emergencies arise.
3. A reasonable surplus for restricted use, as provided by law, shall be permitted to accumulate in the City's general fund for the following purposes:
  - a. To provide sufficient working capital to avoid borrowing on tax anticipation notes;
  - b. As a cushion or reserve if ever needed to absorb emergencies, such as a fire, flood or earthquake; or
  - c. To cover any unanticipated deficit, resulting from a shortfall in actual revenues in a given budget year. Emergency spending must be approved in advance by the City Council.
4. Planning of annual operating budgets shall be continually refined by seeking constantly to relate budget appropriations more closely to actual economic "need." The need shall be determined on the basis of work to be accomplished and services to be performed in the community.

For the purpose of more clearly determining the true needs of operating departments, the service standards of each department shall be defined. These standards may be altered as operating needs of the departments change, but significant modifications shall be approved by the governing body.

Budget appropriations shall be established on a conservative basis; it is a truism that all governmental units function more efficiently under conservative operating budgets than where funds in excess of economic needs are made available.

5. The budget is the single most important means of setting spending policy in the City. It constitutes approval of operating programs and provides the resources to finance those programs.

6. The City Council hereby commits itself to a policy of non-opening of budgets of its various funds, except in rare circumstances, during the fiscal year. Amending budgets provide a comparison between original estimates and actual operating results. Minor adjustments in budget line-items are permitted by the Uniform Fiscal Procedures Act for Utah Cities. However, the City Administrator may, at his option, control spending at the budget line-item level.

Careful preparation of the budget of each fund provides the best defense against opening and amending of them during the year. All new and existing programs should be clearly identified and carefully costed. True economic “need” should govern the amount to be appropriated for any one line-item or a total program.

7. Once the budgets are adopted by the council, the city budgets are the responsibility of the Finance Director. Monthly financial summaries will keep the Council informed of operating trends and developing problems. Under this approach, the necessity to amend the budget of any fund during the year should be rare.

#### Specific Policies

1. The budget of each fund shall be prepared on the basis of determining true “economic need.” The Finance Director is encouraged to continue the preparation of annual budgets in an environment of mutual cooperation and consultation with the appropriate departments and divisions.
2. Budgets for all governmental type funds shall be prepared, adopted, executed, and controlled in the manner prescribed in the Uniform Fiscal Procedures Act for Utah Cities.

Operating and capital budgets shall be prepared for all enterprise and internal service type funds of the City, and controlled as specifically prescribed in the Uniform Fiscal Procedures Act for Utah Cities and the Accounting Manual for Utah Cities, as promulgated by the Office of the Utah State Auditor.

3. The operating budget of the general fund shall provide for adequate maintenance and replacement of equipment in use in the various city departments within that fund.
4. The budgets of all city funds in which personnel are directly employed shall provide for adequate funding of employee salaries and benefits.
5. The City will maintain an effective risk management program to minimize losses as well as annual premiums for insurance coverage.

6. Each year the Finance Director shall cause revenue and expenditure projections in the City's principal operating funds to be updated for at least the two succeeding years. Projections will include estimated operating costs of future capital improvements that are included in the budget of the capital improvements fund or in the capital section of the budgets of the respective enterprise funds.
7. With exception of the capital improvements fund, the City will pay for all current expenditures with current revenues in each budgeted fund. Budgetary procedures will be avoided that balance current expenditures at the expense of meeting future years expenses, such as postponing expenditures of a current year or attempting to accrue revenues belonging to succeeding years.
8. The City will maintain an effective budgetary control system to help it adhere to the adopted budget of each fund. This includes a centralized purchasing system and effective accounting control over all appropriations for departmental programs and activities.
9. The City will maintain an ongoing system of interim reporting on operations of the various city funds, in which comparisons will be made of actual revenues and expenditures (expenses) with budgeted amounts.

Budget Amendments *(last updated 6/16/2015)*

1. The following governmental funds require a public hearing and City Council resolution to increase the total appropriation of the fund:
  - a. General Fund
  - b. Road Fund
  - c. Redevelopment Agency Fund
  - d. PARC Tax Fund
  - e. Debt Service Fund
  - f. Capital Improvement Project Funds
  - g. Special Improvement District Fund
2. The following proprietary funds only require a City Council resolution to increase total appropriations for the fund:
  - a. Water Fund
  - b. Sewer Fund
  - c. Waste Collection Fund
  - d. Storm Water Drainage Fund
  - e. Recreation Fund
  - f. Telecommunications Fund

3. Final amendments to the current year budget of all funds shall be adopted by the City Council by the last day of the fiscal year.

## **CAPITAL PLANNING**

### General Policies

1. Planning for city capital improvement needs and means of financing shall be on a long-range basis; short-range planning shall be on a five-year basis and needs beyond that on a six to ten-year program.
2. As a general rule, capital improvements shall be financed as follows:
  - a. For the departments financed from the general fund, all departmental equipment will normally be paid for from current appropriations within that fund; major capital improvements for general governmental purposes, consisting of land, buildings, and improvements other than buildings, regardless of size, will be financed through the annual budget of the City's capital improvements fund, to the extent available funds and current priorities will permit; major capital improvements which cannot be financed from annual appropriations within the capital improvements fund, or which cannot be delayed until the required funds are accumulated within such fund, may be financed by federal grants, by issuance of general obligation bonds, revenue bonds (where permissible), or by a combination of any of these methods.
  - b. For departments financed from utility or enterprise funds, such as for water and sewer systems, all capital acquisitions and improvements, including land, buildings, improvements other than buildings, and machinery and equipment should be paid from resources provided by capital contributions and net income of each such fund, with provision for acquisition of such improvements being made annually in the budgets of such funds. However, with respect to major capital improvements that cannot be financed from annual earnings within these funds, either midterm borrowing on an inter-fund loan fund basis or long-term borrowing by issuance of revenue or general obligation bonds should be utilized.

### Specific Policies

1. Whenever possible, the City will make all major capital improvements in accordance with a formally adopted multi-year capital improvements program. The program will be updated annually including future capital expenditures necessitated by growth in population, changing patterns in real estate development, or changes in economic base.

2. It shall be the policy of the City that where new construction is involved, in new subdivisions or otherwise, the improvements must be fully completed. These items include:
  - a. Sewer lines
  - b. Water lines
  - c. Storm water systems
  - d. Underground drainage systems
  - e. Gas lines
  - f. Electrical underground lines
  - g. Telephone underground lines
  - h. Cable TV underground lines
  - i. Sidewalks
  - j. Curbs and gutters
  - k. A full finished street, with enough road base and asphalt depth to last at least 10 years. A construction standard to achieve this useful life shall be determined, adopted and closely observed.
3. The City will adopt an annual capital improvements program based on the multi-year capital improvements plan. Annual capital budgets in the appropriate funds will be adopted in implementation of the annually adopted capital improvements program.
4. The City will coordinate development of the capital improvements program with development of the operating budgets. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The City will maintain all of its infrastructure assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.
6. The City will maintain an ongoing projection of its equipment replacement and maintenance needs for the next several years and will update the projection each year from replacements integrated with annual budgets of related funds.
7. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the Council for approval.
8. It shall be the policy of the City to utilize the least costly financing method for all new capital projects. Normally, the financing options will consist of:
  - a. Issuance of bonds for all projects.
  - b. State or federal grants alone or with matching grants.

- c. Pay as you go financing on a current basis with locally generated revenues.
- d. Advance accumulation of resources for pay as you go financing.
- e. Combination of two or more methods in (a) through (d).

Generally, choice of options for financing major capital projects shall be in the following sequence:

- a. "Pay as you go," with accumulation of reserves, accompanied by state or federal grants from time to time.
  - b. Combination of two or more of the methods listed in (a) through (d) above.
  - c. Bonding only.
4. It shall be the policy of the City that basic improvements in new subdivisions and industrial parks be financed up front by the sub-dividers or developers. Such basic improvements should include sewer lines, water lines, storm water systems, sidewalks, curbs and gutters, and completed streets to meet construction standards of the City. In the case of new subdivisions, impact fees to help finance new capital facilities, such as new parks and recreation facilities will also be included.
5. With respect to enterprise type activities of the City, particularly in the water and sewer funds, the basic financing policies of the City, where possible, shall be as follows:
- a. The rate structure should be set at a level that will furnish cash from billings sufficient to:
    - i. Meet all operating expenses, including depreciation.
    - ii. Pay interest on any bonds outstanding, whether revenue or general obligation bonds.
    - iii. Pay principal installments on bonds outstanding.
    - iv. Cover the cost of major replacements to the plant and system.
  - b. For expansion of the water distribution and sewer collection systems, financing should be provided by developers and by individual property owners through impact fees as isolated connections to the systems are made.

## LONG-TERM CITY DEBT AND PUBLIC BORROWING

### General Policies

1. Public borrowing by issuance of general obligation bonds to finance acquisition of major capital improvements for general governmental purposes, presently needed but not obtainable from current budgets of the capital improvements fund, is justifiable and in the public interest.
2. Borrowing to finance acquisitions of or major additions to utility plants and systems or property and equipment in other enterprise funds is likewise justifiable and in the public interest. Generally, revenue bonds will be used in financing such acquisitions. However, where savings from lower interest cost are substantial, use of general obligation bonds is desirable, provided the environment is conducive to passage of a general obligation bond and the legal debt margin for general bonding purposes is not impaired by issuance of such bonds.
3. Borrowing by issuance of special assessment bonds to finance improvements in legally organized special improvement districts is considered a financially sound proactive policy. Where compatible with the investment policies of the City, or where there are compelling reasons to restrict the rates charged property owners on unpaid special assessments receivable, it may be desirable to finance such improvements by use of inter-fund loans at lower than bond rates from eligible funds of the City.

In the case of special service districts, this proactive policy should include the right to make permissible increases in service charges to cover increased service costs.

4. Borrowing on tax anticipation notes to finance current operating expenses of the City's general fund is not desirable. In lieu thereof, an appropriate amount of surplus will be accumulated in the general fund to provide cash to cover the normal excess of expenditures over revenues from the beginning of the fiscal year to late December, when a substantial portion of the property taxes for the calendar year are collected and sales taxes for the second quarter of the fiscal year have been remitted to the City. The surplus accumulated shall be the maximum allowed under the related provisions of the Uniform Fiscal Procedures Act for Utah Cities.
5. To reduce the long-range cost of city government and the annual burden of interest on bonded indebtedness, it shall be the policy of the City to retire all bond issues as rapidly as possible. Various methods are available:

- a. Accelerated amortization programs;
- b. Exercise of call provision in bond indentures;
- c. Repurchase of outstanding bonds in the open market;
- d. Accumulation of invested reserves; or
- e. Any combination of the above methods, consistent with the investment and taxation policies of the City.

### Specific Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues and/or accumulated reserves.
2. The maturity date for any debt will not exceed the reasonable expected useful life of the improvement being financed.
3. It shall be the policy of the City generally to limit the average maturity of general obligation bonds to a term not to exceed 20 years.
4. It shall be the policy of the City to reserve twenty-five percent (25%) of the general obligation debt limit for emergency purposes.
5. The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure in every financial report and bond prospectus.

### **CASH MANAGEMENT AND INVESTMENT POLICIES**

#### General Policies

1. It shall be the policy of the City to invest its idle cash from all sources in temporary investments and to maximize its interest earnings thereon.
2. Under normal conditions, it shall be the policy of the City to restrict its temporary investments to certificates of deposit, repurchase agreements, or other forms of investment offered by local banks and savings and loan associations, in order to leave its invested monies in the local economy.
3. Long-term investments required under revenue bond indentures shall be made only in the particular securities or other investment mediums authorized in the related indenture or other authorizing document.

### Specific Policies

1. It shall be the policy of the City to schedule its collection of receipts, deposit of funds, and disbursement of monies so as to ensure maximum availability of cash for temporary investment purposes.
2. It shall be the policy of the City to pool its cash from all City funds to maximize temporary investment yields.

A fair and equitable system of allocation of interest earned shall be followed in order to distribute the income on the basis of funds provided for investment.

3. The City's accounting system shall provide information at regular intervals concerning cash in hand, investments held, and equity in temporary investments by individual funds.
4. It shall be the policy of the City to contract with an individual commercial bank, as a result of competitive bids, to serve as the City's principal depository for a specified interval of time. The City shall, however, reserve the right to place its idle funds in time certificates of deposit or repurchase agreements with any bank or savings and loan association, based on the highest interest rates available for the specific time periods required by the City.

## **ACCOUNTING AND FINANCIAL REPORTING POLICIES**

### General Policies

1. The policy of the City shall be to maintain accounting records and to prepare financial statements therefore in conformity with generally accepted accounting principles (GAAP), as promulgated from time to time by authoritative bodies in the United States.
2. No changes in the basic accounting system or additions or deletions of individual accounts in the various funds may be made without the approval of the City Administrator or his/her delegate.
3. Except as otherwise provided herein, it shall be the policy of the City to require each enterprise fund to operate on a fully self-sustaining basis, including its fair share of the costs of general administrative services provided by the City's general fund.

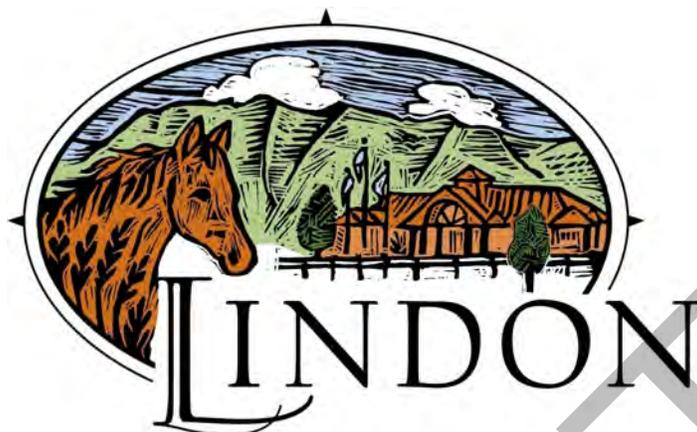
Conversely, products sold or services provided to other City funds by an individual enterprise fund shall be compensated for at a fair and reasonable rate to be determined by the City Council.

It shall be the policy of the City to maintain an equitable system for allocation of administrative charges for services rendered by any fund to other funds during each fiscal year. The system used must be objective in purpose and the formula followed based on factual and reliable data for each respective year.

4. Where deemed appropriate, it shall be the policy of the City to impose on individual enterprise funds an annual "payment in lieu of taxes." The computation of the amount imposed must be objective in purpose and based on factual data related to the "fair values" of taxable type assets in the related fund.
5. The policy of the City shall be to prepare appropriate monthly and quarterly financial reports reflecting the operations of individual funds for internal use of management personnel.
6. The City will cause to have performed each fiscal year an independent audit of the City's financial statements. A copy of the auditors' report shall be filed with the Office of the State Auditor and made available to the public.
7. The City will adhere to a policy of full and open public disclosure of all financial activity. Copies of financial documents and reports will be made available to all interested parties and to the general public.

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## Compensation Programs Section

This section of the 2015-2016 Budget presents information regarding Elected and Appointed Officials Compensation Programs and Employee Compensation Programs.

Elected and Appointed Officials Compensation Program.....	162
This section discusses Workers Compensation, indemnification, monthly salary, cost of living allowance, expense reimbursement and digital device allowance.	
Employee Compensation Program.....	165
This section discusses overtime, weekends and on-call, and call-out employees. It talks about administrative leave, severance pay, reimbursement for travel, meal reimbursement, uniform allowance, Workers Compensation, career development, employee retirement system, medical and life insurance, holidays, vacation, bereavement leave, jury duty, employee salary ranges, cost of living allowance, salary advancement and merit increases.	

**FINAL BUDGET  
COMPENSATION PROGRAMS**

**ELECTED AND APPOINTED OFFICIALS COMPENSATION PROGRAM**

This section contains the total compensation program, salaries and benefits, for elected and appointed officials, except City Administrator, Recorder, Finance Director, and Treasurer which are included in the Employee Compensation Program, and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

**WORKERS COMPENSATION**

Elected and appointed officials injured during the performance of their duties are covered by Workers Compensation as provided by State Law and described in the Policies and Procedures Manual.

**INDEMNIFICATION**

Subject to the requirements of federal, state, local law or city policy, Lindon City shall indemnify all elected and appointed officials for any claim for alleged personal legal liability arising out of any act or omission by elected or appointed officials during the performance of their duties, within the scope of their employment, or under color of authority. Lindon City shall also pay the costs of defending any such claim.

The elected or appointed official shall be responsible to comply with all legal requirements concerning notice to Lindon City, cooperation in the defense of the claim, as well as all other requirements. Failure of the official to meet all such requirements may result in the city's refusal to defend or indemnify the official.

**MONTHLY SALARY**

Mayor	\$1,037.35
Council Liaison to Planning Commission	\$710.22
Council Member	\$610.22
Planning Commissioner	\$100.00

**COST OF LIVING ALLOWANCE**

Cost of Living Allowance (COLA) increases may be considered each year when it is determined from an appropriate index that such an increase is warranted, and after considering the impact of such an increase on the City's budget.

**SOCIAL SECURITY**

Lindon City contributes to the Social Security program, as administered by the Federal Government.

**FINAL BUDGET  
COMPENSATION PROGRAMS**

**EXPENSES**

Elected and appointed officials shall be reimbursed for expenses incurred while performing official assigned duties.

Mileage Reimbursement

Elected and appointed officials shall be reimbursed for actual miles they drive their personal vehicles on city business both within and outside of the city. The reimbursement rate shall be the standard I.R.S. mileage rate.

Meal Reimbursement

Meals will be reimbursed at the following rates.

	<u>In-State Travel</u>	<u>Out-of-State Travel</u>
Breakfast	\$10.00	\$10.00
Lunch	13.00	14.00
Dinner	16.00	22.00
Whole Day	39.00	46.00

However, by action of the Council, these rates may be adjusted periodically to conform to the Utah State Travel Guidelines.

**DIGITAL DEVICE ALLOWANCE**

Members of the City Council and Planning Commission may receive an allowance of up to \$400 to assistance with the purchase of a digital device which is capable of receiving and displaying City documents in a digital format. The digital device may be a smart phone, laptop computer, digital tablet or similar device. This allowance is considered part of the compensation provided to members of the City Council and Planning Commission and shall be administered as described in Ordinance No. 2013-2-0.

**AQUATICS CENTER PASSES / FITNESS ROOM ACCESS**

Members of the City Council, Planning Commission, and Board of Adjustment may receive Aquatics Center passes and/or discounted Aquatics Center fees as described in Resolution No. 2015-3-R. City Council members and their current spouse or partner are also able to use the police & fire department weight room equipment at the Community Center without charge.

**FINAL BUDGET  
COMPENSATION PROGRAMS**

**FACILITY RENTALS**

Members of the City Council are entitled to four (4) free rentals of city facilities per calendar year, excluding the Aquatics Center facilities. Facilities able to be rented include park pavilions, Veterans Hall, and Community Center rooms. Use of free rentals of City facilities is subject to availability. Free rentals are primarily intended for family or social purposes and shall not be used for profit generating business ventures.

**UNIFORM ALLOWANCE**

With the approval of the City Council, the City may provided elected and appointed officials with shirts or other uniforms for use at City meetings, events and programs.

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**FINAL BUDGET**  
**COMPENSATION PROGRAMS**

**EMPLOYEE COMPENSATION PROGRAM**

This document and the Lindon City Policies and Procedures Manual contain the total compensation program, salaries and benefits for Management (exempt) and Classified (non-exempt) employees and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

**OVERTIME**

From time to time Department Heads or other management may require employees to work overtime. Overtime work shall occur only in emergency situations. The practice of overtime work shall be kept to an absolute minimum. All overtime work must have prior approval of the Department Head. For classified employees (non-exempt employees as defined by Fair Labor Standards Act (FLSA) guidelines) other than public safety personnel, any time worked over forty (40) hours in one work week will be considered overtime. Time worked does include holidays observed by the City, but does not include vacation, sick or compensatory time used or a Personal Holiday taken. Overtime will be paid on a time and one-half basis and may be in the form of compensatory time off (comp time) or monetary compensation as specified in this manual. The decision whether to allow compensatory time or overtime pay will be at the discretion of the Personnel Director, after consultation with the Department Head. Nothing in this or any other City policy shall be construed to give an expectation or right to continued or future overtime hours.

The maximum accumulation of comp time will be 240 hours, unless otherwise mandated by FLSA guidelines. An employee who has accrued the maximum number of compensatory hours shall be paid monetary overtime compensation for any additional overtime hours of work. The City may prohibit an employee who has accumulated the maximum amount of comp time from working additional overtime hours. The City may require an employee to use accumulated compensatory time before vacation, sick, or personal holiday can be used. Payment for unused compensatory time shall be made in the event of separation from service for any reason.

Exempt employees (as defined within the Policies and Procedures Manual and by FLSA guidelines) required to work beyond the regular work period shall be compensated in accordance with the Administrative Leave section.

Many positions are required to work on weekends and holidays (i.e., police, life guards, parks & recreation staff, etc.). Except for employees who are 'called-out' to return to work in emergency situations, employees scheduled or required to work on weekends will not be paid overtime unless they have exceeded forty (40) hours of work during the regularly defined work week. Employees who receive paid holiday benefits and are required to work on a paid City holiday shall receive compensatory time for hours worked on the holiday.

## FINAL BUDGET COMPENSATION PROGRAMS

### ON-CALL

The Public Works Director, or designee, will provide 24 hour on-call coverage to receive and respond to all calls after hours. The Parks & Recreation Director may also assign one parks employee to be on call during the secondary water service operation and during heavy rental periods between April 1st and October 31st.

One qualified and trained public works and/or parks employee will be assigned to be on call for a seven day period. The Department Head will determine if the employee is qualified. The (on-call) coverage will commence at 3:30 pm on Friday and will continue until 3:30 pm the following Friday, or as otherwise relieved of on-call duty. During this time, the on-call employee shall not consume alcohol, or use any drug that may impair the judgment or ability of the employee to perform assigned duties (See Section 7 of the Policies and Procedures Manual, Drug Free Workplace).

The assigned on-call employee will be provided with a vehicle, beeper, and/or cellular phone. To accommodate being available to receive all calls, the employee will be allowed to use the vehicle for personal use, provided the employee always carries the beeper and/or phone when using the vehicle. While on-call, the employee must be able to respond to a page or phone call within 15 minutes, and be able to report to work within 30 minutes (including traffic congestion). Employees assigned to be on-call will receive weekly on-call pay. On-call pay will be adjusted to include the same annual cost of living adjustment given to other employee pay scales within the City. With approval from the Department Head, on-call employees may elect to receive the equivalent compensatory time in lieu of monetary on-call pay.

In order to reduce response time of snow removal during winter storm events, if snow is forecasted within a 24-hour period, snow plows may be taken home at night if the employee residence is within one-mile radius of the City limits. The plow is to be parked at a safe location on the employees' property and may not be used for any personal use except returning to work. The employee shall not use the plow for snow removal on personal property or other non-public property. The action of taking a snow plow home after work hours does not constitute being 'on-call' in regards to receiving on-call pay, unless an individual has been specifically assigned as the 'on-call' employee. Employees will not be compensated for commute times to-and-from their place of residence.

### CALL-OUT

Non-exempt employees who are required to work outside the scope of normal office hours to assist with unscheduled, emergency situations shall receive compensatory time at the time-and-a-half rate for each hour worked. The employee shall be compensated for a minimum of one hour of work for each 'call-out'. All call-out hours will be paid on a time and one-half basis regardless of the number of hours worked during

## FINAL BUDGET COMPENSATION PROGRAMS

the regular work week. Hours worked by an employee coming in early or staying late to finish a project or other non-emergency work activity are not eligible as call-out or overtime hours worked unless the employee has exceeded 40 hours during the work week.

With direction from the Department Head, employees who are on-call may call other employees for assistance. Other employees who are 'called-out' will be compensated per the call-out requirements in this section, but shall not receive 'on-call' pay. If other employees are not reasonably available to respond to needed assistance, the on-call employee may continue to contact employees from other departments who may be available and/or qualified to assist in the matter. During emergencies, the Personnel Director or Department Head may compel employees to report to work or otherwise respond to call-out situations. Failure of any employee to report to work during emergency call-outs will be reviewed on a case-by-case basis and may result in disciplinary action up to and including termination.

If an employee is required to return to work after having left the premises, all time spent responding to calls, including travel time to and from work, shall be compensated at the time-and-a-half rate as hours worked.

Any employee who is called back to work during non-scheduled emergency work hours and has recently consumed alcohol or drugs which may impair the ability of the employee to safely perform his/her duties shall notify the supervisor of the impairment and shall not report to work (See Section 7 of the Policies and Procedures Manual, Drug Free Workplace).

Scheduled, non-emergency, work activities that are not during regular office hours, in which an employee was given at least 24-hours notice of the activity, are not eligible for call-out / overtime pay unless the employee has worked more than 40 hours during the work week, and has the approval to receive overtime pay (or comp time) from the Department Head.

### **ADMINISTRATIVE LEAVE**

Exempt employees who, as part of their *normal* duties, spend more than forty (40) hours a week in work assignments are eligible to receive Administrative Leave. This leave is not accruable nor is it vacation.

### **SEVERANCE PAY**

When a full-time employee is separated from city employment due to a reduction in force through no fault of the employee, and when such separation requires immediate action preventing a two-week notice, the employee shall be paid two weeks severance pay in lieu of the two-week notice.

**FINAL BUDGET  
COMPENSATION PROGRAMS**

**REIMBURSEMENT FOR TRAVEL**

All travel for which reimbursement will be requested must be approved by either the Department Head or the City Administrator and be within the confines of the budget. Reasonable travel expenses on duly authorized trips on city business to attend conventions, conferences, and meetings will be reimbursed by the city. Out-of-state travel must be approved by the City Administrator.

Mileage Reimbursement

Employees shall be reimbursed for actual miles they drive their personal vehicles on city business both within and outside of the city. The mileage reimbursement rate shall be the standard I.R.S. rate. Use of City vehicles is encouraged when practical.

Meal Reimbursement

Meals will be reimbursed at the following rates.

	<u>In-State Travel</u>	<u>Out-of-State Travel</u>
Breakfast	\$ 10.00	\$10.00
Lunch	13.00	14.00
Dinner	16.00	22.00
Whole Day	39.00	46.00

However, by action of the Council, these rates may be adjusted periodically to conform to the Utah State Travel Guidelines. All other expenses will be considered for reimbursement under the guidelines listed in the Policies and Procedures Manual.

**UNIFORM ALLOWANCE**

Public Works, Parks, and Protective Inspection employees required to perform manual labor in their own clothes on a regular basis may, depending on budget approval, be given an annual reimbursement allowance of up to \$75 to purchase two pairs of jeans or other work clothing items. Reimbursements will be made from receipts turned in to the appropriate Department Head.

**WORKERS COMPENSATION**

Employees injured during the performance of their duties are covered by Workers Compensation as provided by State Law and described in the Policies and Procedures Manual.

## FINAL BUDGET COMPENSATION PROGRAMS

### CAREER DEVELOPMENT / TUITION ASSISTANCE

Employees are encouraged to take advantage of education and training benefits to improve their job skills and to qualify for transfers and promotions. These benefits are limited to training and education which is relevant to the employee's current position or "reasonable" transfer and promotion opportunities. "Reasonable" is defined as attaining the minimum qualifications for promotion or transfer with no more than two years of additional education or training. These benefits will be available to all employees on a first-come first-serve basis, subject to the availability of budgeted funds.

Requests for education and training may be initiated by either the employee or the Department Head. Reference to training received should be made on the Performance Evaluation forms. Final decisions on requests for education and training will be made by the City Administrator and shall be in conformance with additional requirements within the Policies and Procedure Manual.

#### Differential Pay for Professional Certifications Program

Lindon City will recognize and reward employees who improve their skills, knowledge and proficiency through additional training and certifications, beyond the basic requirements of their positions, which contribute directly to the ability of an employee to provide a broader range of service to the community or to provide a current service at a reduced cost. Differential pay is determined as outlined in the Policies and Procedures Manual.

#### Tuition Reimbursement Program

Employees may qualify for up to a 75% reimbursement of tuition, fees, books and other approved expenses for higher education as detailed in the Policies and Procedures Manual.

*\*No tuition reimbursement benefits have been proposed in the 2016 fiscal year budget.*

### SOCIAL SECURITY

Lindon City contributes to the Social Security program, as administered by the Federal Government.

### EMPLOYEE RETIREMENT SYSTEM

All employees of the city who work an average of thirty (30) hours or more per week per calendar year, and receive benefits such as health insurance or paid holiday, sick or vacation time, are required to participate in Utah Retirement Systems (URS). URS sets the rates of contribution for the retirement plans. The City has opted to contribute 1.5%

**FINAL BUDGET  
COMPENSATION PROGRAMS**

of each benefitted employee's gross wages into the employee's choice of URS Savings Plan without requiring the employees to contribute. The City will contribute up to an additional 1.5% as a match of each benefitted employee's contribution.

**MEDICAL AND LIFE INSURANCE**

The city shall provide a benefit allowance for regular employees who work an average of thirty (30) hours or more per week per calendar year. Employees may choose how to allocate their benefit allowance for medical, dental, life and other supplemental insurance premiums, as well as health savings and other qualifying tax advantaged spending accounts. The City shall provide each employee a description of the selected insurance plan(s). Employees will be responsible to pay the amount of their selected benefit costs in excess of the benefit allowance through payroll deductions. Any unused portion of the benefit allowance will go through the employee's paychecks and into their choice of URS Savings Plans.

For the 2015-2016 budget year, the monthly benefit allowance for a regular full-time employee is as follows. Some of the amounts change half-way through the fiscal year because the City Council approved benefit changes which were recommended in the "Benefit and Compensation Study" (adopted January 6, 2015) and opted to tier the implementation of the new amounts through the 2016FY.

<u>Medical Coverage</u>	<u>Emp Hired Prior to 1/1/2015</u>		<u>Emp. Hired After 1/1/2015</u>
	<u>Jul-Dec 2015</u>	<u>Jan-Jun 2016</u>	<u>Jul 15-Jun 16</u>
Family	\$1,260.89	\$1,260.89	\$1,260.89
Employee & Children	\$920.38	\$920.38	\$920.38
Employee & Spouse	\$1,156.39	\$1,051.88	\$847.38
Employee only	\$1,003.59	\$746.28	\$438.98
If not electing medical insurance	\$980.00	\$740.00	\$300.00

**HOLIDAYS**

The following days have been designated by the city to be paid holidays:

- New Year's Day - January 1<sup>st</sup>
- Martin Luther King Jr. Day - 3<sup>rd</sup> Monday in January
- President's Day - 3<sup>rd</sup> Monday in February
- Memorial Day - Last Monday in May
- Independence Day - July 4<sup>th</sup>
- Pioneer Day - July 24<sup>th</sup>
- Labor Day - 1<sup>st</sup> Monday in September
- Thanksgiving Day - 4<sup>th</sup> Thursday in November
- Day after Thanksgiving
- Christmas Day - December 25<sup>th</sup>
- Day before or Day after Christmas as selected by City Administrator

**FINAL BUDGET  
COMPENSATION PROGRAMS**

Regular benefitted employees will also have a Personal Holiday which may be used at any time within the calendar year with the approval of their supervisor. Unused Personal Holidays may not carryover to the following year.

Employees will receive holiday pay for the number of hours they are normally scheduled. Any employee who is required to work on a paid holiday will be given compensatory time off for the holiday worked. When a holiday falls on a Saturday, it shall be observed on the preceding work day. When it falls on a Sunday, it shall be observed on the following work day.

**VACATION**

Employees shall earn vacation time as follows:

	<u>Years of Service</u>	<u>Hours Earned Annually</u>
Exempt Employees	N/A	160
Non-Exempt Employees	<1	40
	1-9	80
	10-19	120
	20+	160

Vacation will be earned and credited each pay period at the applicable rate.

**SICK LEAVE**

Each regular full-time employee earns 96 hours (12 days) of sick leave each year and is credited each pay period at the applicable rate. Regular employees who are not full-time, but work more than 30 hours per week will earn sick leave on a pro rata basis. Sick leave will not accrue for an employee while on leave without pay except for an on-the-job injury. Sick leave may not be taken until earned. Sick leave shall be used as described in the Policies and Procedures Manual.

Buy Back Option

Each November all employees with more than 480 hours of accumulated sick leave can opt to have the city buy back half of the unused sick leave from the previous twelve month period or trade it for equal vacation time. Employees with more than 288 hours of accumulated sick leave can opt to have the city buy back one-fourth of the unused sick leave from the previous twelve month period or trade it for equal vacation time. Employees may not sell back sick leave hours that would take them below the 480 or 288 hour minimum balances.

## FINAL BUDGET COMPENSATION PROGRAMS

### Sick Leave Pay-out for Retiring Employees

Upon retiring from city employment, an employee will be paid for 50% of their unused accumulated sick leave. Sick leave will not be paid out upon termination for any reason other than retirement.

### **BEREAVEMENT LEAVE**

Leave with pay may be granted to employees to attend the funeral of a member of his/her immediate family. Such leave shall not be charged against accrued vacation or sick leave. The amount of time granted for funeral leave will be governed by the individual circumstances and at the discretion of the City Administrator, but is not to exceed three (3) days.

“Immediate Family” shall be defined as wife, husband, children, parents, grandchildren, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, brothers, or sisters of the employee.

### **JURY DUTY**

An employee who, in obedience to a subpoena or direction by proper authority, appears as a witness or juror for the Federal Government, the State of Utah, or a political subdivision thereof, shall be entitled to the difference between his/her regular compensation and the compensation or fees received (in excess of traveling expenses) as a witness or juror. Time absent by reason of subpoena in private litigation or by some party other than the Federal Government or political subdivision thereof, to testify not in an official capacity, but as an individual, shall be taken as leave without pay or vacation leave at the discretion of the employee.

### **COST OF LIVING ALLOWANCE**

Cost of Living Allowance (COLA) increases may be considered each year when it is determined from an appropriate index that such an increase is warranted, and after considering the impact of such an increase on the City’s budget. Seasonal and temporary positions which are filled prior to a COLA increase will not receive the increase until the next season.

### **SALARY ADVANCEMENT**

Increases based on the meritorious or superior performance of job duties as indicated by a performance evaluation are available upon approval of the City Administrator and the approval of the Governing Body. A “Salary Advancement” is separate from a “Merit Increase.”

### MERIT INCREASE

Employees may qualify for a merit increase as described in the Policies and Procedures Manual.

### AQUATICS CENTER PASSES / FITNESS ROOM ACCESS

Employees may receive Aquatics Center passes and/or discounted Aquatics Center fees as described in Resolution No. 2015-3-R. Full and permanent part-time employees and their current spouse or partner are also able to use the police & fire department weight room equipment at the Community Center without charge.

### FACILITY RENTALS

Employees are entitled to four (4) free rentals of city facilities per calendar year, excluding the Aquatics Center facilities. Facilities able to be rented include park pavilions, Veterans Hall, and Community Center rooms. Use of free rentals of City facilities is subject to availability. Free rentals are primarily intended for family or social purposes and shall not be used for profit generating business ventures.

### EMPLOYEE SALARY RANGE

Employee positions are classified on ranges as listed on the following page. The table with pay ranges and steps follows. Job position pay ranges on the Position Schedule marked with (\*) are compensated in accordance with minimum wage standards or as otherwise listed in annually updated job postings and job descriptions.

### LINDON CITY POSITION SCHEDULE

<u>Department</u>	<u>Position</u>	<u>Range</u>	<u>Status</u>	<u># Emp.</u>
Administration & Finance	Accounts Payable Clerk	11	FT	1
Administration & Finance	City Administrator	31	FT	1
Administration & Finance	Clerk I	8	PT	1
Administration & Finance	Finance Director	26	FT	1
Administration & Finance	Recorder	21	FT	1
Administration & Finance	Treasurer	20	FT	1
Administration & Finance	Utilities Clerk	11	FT	1
Building	Building Insp/Code Enforcement	17	FT	1
Building	Chief Building Official	21	FT	1
Court	Clerk I	8	PT	1
Court	Court Clerk	13	FT	1
Court	Municipal Court Judge	26	PT	1
Parks & Recreation	Aquatics Center Assistant Manager	3	Temp	1
Parks & Recreation	Aquatics Center Cashier	A	Temp	12

2015-2016

LINDON

## FINAL BUDGET COMPENSATION PROGRAMS

<u>Department</u>	<u>Position</u>	<u>Range</u>	<u>Status</u>	<u># Emp.</u>
Parks & Recreation	Aquatics Center Lifeguard	A	Temp	100
Parks & Recreation	Aquatics Center Manager	5	Temp	1
Parks & Recreation	Aquatics Center Supervisor	1	Temp	6
Parks & Recreation	Aquatics Center Swim Team Coach	1	Temp	1
Parks & Recreation	Aquatics Center Swim Instructor	1	Temp	30
Parks & Recreation	Aquatics Center Water Safety Instr.	1	Temp	1
Parks & Recreation	Comm. Ctr. Front Desk Attendant	1	PT	3
Parks & Recreation	Comm. Ctr. Instructor	*	PT	1
Parks & Recreation	Kitchen Aide	A	PT	1
Parks & Recreation	Parks & Recreation Director	25	FT	1
Parks & Recreation	Parks Superintendent	17	FT	1
Parks & Recreation	Parks Maintenance Tech.	13	FT	1
Parks & Recreation	Program Coordinator	13	FT	1
Parks & Recreation	Program Coordinator	9	PT	2
Parks & Recreation	Seasonal Laborer	1	Temp	2
Parks & Recreation	Youth Sports Referee	1	Temp	4
Parks & Recreation	Youth Sports Site Supervisor	1	Temp	1
Planning	Associate Planner	17	FT	1
Planning	Comm. Development Clerk II	11	FT	1
Planning	Comm. Development Clerk I	8	PT	1
Planning	Planning & Economic Devel. Dir.	26	FT	1
Police	Administrative Professional	14	FT	1
Police	Crossing Guard	1	PT	3
Police	Patrol Officer	17	FT	12
Police	Police Chief	27	FT	1
Police	Police Sergeant	21	FT	2
Police	Police Secretary	9	FT	2
Public Works	Administrative Secretary	11	FT	1
Public Works	Clerk I	8	PT	1
Public Works	Director of Public Works	27	FT	1
Public Works	Equipment Operator	12	FT	1
Public Works	Public Works Inspector	17	FT	1
Public Works	Seasonal Laborer	1	Temp	3
Public Works	Storm Water Superintendent	18	FT	1
Public Works	Storm Water Maintenance Tech.	13	FT	1
Public Works	Streets Superintendent	20	FT	1
Public Works	Utilities Technician	13	PT	1
Public Works	Waste Water Superintendent	20	FT	1
Public Works	Waste Water Maintenance Tech.	13	FT	1
Public Works	Water Superintendent	20	FT	1
Public Works	Water System Maintenance Tech.	13	FT	2

**FINAL BUDGET  
COMPENSATION PROGRAMS**

**LINDON CITY PAY RANGES FY 2015-2016**

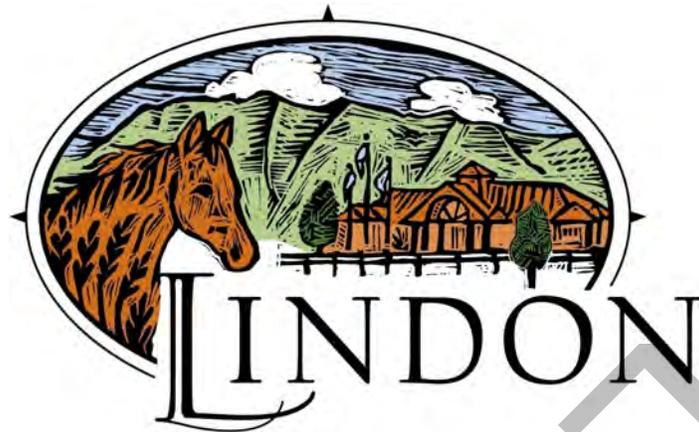
1.4% Increase

Range	Step 1	Step 2	Step 3	Step 4	Step 5
A	7.25	7.52	7.80	8.10	8.40

Range	Step 1	Step 2	Step 3	Step 4	Mid	High
1	8.72	9.21	9.71	10.25	10.89	13.06
2	9.21	9.71	10.25	10.82	11.49	13.78
3	9.71	10.25	10.82	11.42	12.13	14.54
4	10.25	10.82	11.42	12.04	12.80	15.35
5	10.82	11.42	12.04	12.71	13.51	16.19
6	11.42	12.04	12.71	13.41	14.26	17.10
7	12.04	12.71	13.41	14.16	15.04	18.05
8	12.71	13.41	14.16	14.94	15.87	19.04
9	13.41	14.16	14.94	15.77	16.74	20.08
10	14.16	14.94	15.77	16.64	17.67	21.19
11	14.94	15.77	16.64	17.56	18.65	22.37
12	15.77	16.64	17.56	18.54	19.69	23.62
13	16.64	17.56	18.54	19.55	20.78	24.91
14	17.56	18.54	19.55	20.62	21.93	26.29
15	18.54	19.55	20.62	21.78	23.14	27.75
16	19.55	20.62	21.78	22.98	24.42	29.29
17	20.62	21.78	22.98	24.25	25.77	30.91
18	21.78	22.98	24.25	25.59	27.20	32.61
19	22.98	24.25	25.59	27.01	28.70	34.43
20	24.25	25.59	27.01	28.51	30.29	36.33
21	25.59	27.01	28.51	30.10	31.97	38.34
22	27.01	28.51	30.10	31.76	33.74	40.46
23	28.51	30.10	31.76	33.51	35.61	42.70
24	30.10	31.76	33.51	35.37	37.58	45.07
25	31.76	33.51	35.37	37.33	39.66	47.56
26	33.51	35.37	37.33	39.39	41.85	50.19
27	35.37	37.33	39.39	41.56	44.17	52.97
28	37.33	39.39	41.56	43.88	46.61	55.90
29	39.39	41.56	43.88	46.29	49.19	58.99
30	41.56	43.88	46.29	48.86	51.92	62.27
31	43.88	46.29	48.86	51.57	54.79	65.70
32	46.29	48.86	51.57	54.42	57.82	69.35
33	48.86	51.57	54.42	57.42	61.03	73.19
34	51.57	54.42	57.42	60.62	64.40	77.24
35	54.42	57.42	60.62	63.96	67.96	81.51

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## Fee Schedule Section

This section of the 2015-2016 Budget presents information regarding all of the City's services and their corresponding fees.

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**AQUATICS CENTER**

**Daily Admission Fees – Does NOT include Flow Rider**

- Infants (3 years and under) Free  
 Children under 9 must be accompanied in the facility by an Adult (18+) at all times.  
 Children under 6 must be accompanied in the water by an Adult (18+) at all times.
- Youth (4-17) \$4.50  
 Children under 9 must be accompanied in the facility by an Adult (18+) at all times.  
 Children under 6 must be accompanied in the water by an Adult (18+) at all times.
- Adults (18-54) \$5.50  
 Lindon Residents receive \$1 off Adult admission with I.D.
- Seniors (55+) \$3.50
- Super Seniors (80+) Free  
 Seniors age 80 and over admitted FREE with I.D.
- Family Night (Monday 6:00-8:45 pm) \$16.50  
 Includes admission for immediate family.
- Fitness/Lap Swim Time \$3.50  
 For purpose of exercise only.
- Group Rates
  - 25-49 people \$4.50 per person (18% discount)
  - 50-99 people \$4.25 per person (23% discount)
  - 100+ people \$4.00 per person (27% discount)
- Corporate Block Passes (each pass is good for one day admission for one person)
  - 50 passes \$225.00
  - 100 passes \$400.00

**Flow Rider Fees**

- All Day Flow Rider Pass (per day fee) \$10.00
  - During open plunge hours
- Lessons (per session)
  - Residents \$50.00
  - Non-Residents \$55.00

✧ All Participants must be a minimum of 42 inches to ride attraction, able to swim in turbulent water, and understand and follow the rules.

✧ All Participants will be required to sign a release form before they are allowed to use the Flow Rider, this includes hourly rides, pass holders, lessons and private rentals. Riders under 18 years of age must have the release form signed by a parent or guardian. No Exceptions!

**Junior Life Guard Class (per session)**

- Residents \$95.00
- Non-Residents \$100.00

**Punch Pass**

- 10 Punches (buy 9, get 1 free)
  - Resident \$40.50
  - Non-resident \$49.50
- 20 Punches (buy 18, get 2 free)
  - Resident \$81.00
  - Non-resident \$99.00

**Rental Rates**

- Flow Rider Rental
  - Private Rental (before or after Open Plunge hours) \$200.00/hr
- Leisure and Competition Pool
  - Private Rental (after hours) minimum 1 hour \$350.00/hr
- Leisure/Competition Pool and Flow Rider
  - Private Rental (after hours) minimum 1 hour \$450.00/hr
- Party Room Rental \$35.00/hr

✧ All Guests planning to ride the Flow Rider must complete a waiver before they are allowed access. Parent/Guardian signature required for all riders under 18 years of age.

✧ Refund policy for rentals:  
Rentals must be cancelled 24 hours prior to reserved time in order to qualify for a refund less the \$10 cancellation fee. No refunds for weather related cancellations. However, the reservation may be moved to an available date within the same calendar year.

**Season Passes – Does NOT include Flow Rider**

	<u>Resident</u>	<u>Non-Resident</u>
Family*	\$190.00 + tax	\$250.00 + tax
Adult Couple	\$130.00 + tax	\$175.00 + tax
Adult Single	\$85.00 + tax	\$112.50 + tax
Senior Couple	\$85.00 + tax	\$112.50 + tax
Senior Single	\$55.00 + tax	\$75.00 + tax
Youth Pass	\$75.00 + tax	\$95.00 + tax

\*Family Pass is for up to 5 members of the immediate family. Add \$15+tax/person for each additional family member.

**Swim Lesson (per session)**

- Residents \$35.00
- Non-Residents \$43.00

**Swim Team**

- Residents \$95.00
- Non-Residents \$110.00

**CEMETERY**

ARRANGEMENTS ARE MADE THROUGH PUBLIC WORKS  
946 W CENTER ST, 801-796-7954

**Purchase of Burial Right (Cemetery Lot)**

- Full-size Lot
  - Resident \$550.00
  - Non-Resident \$1,000.00
- Half-size Lot (infant or 2 urns maximum)
  - Resident \$275.00
  - Non-Resident \$500.00
- Quarter-size Lot (1 urn maximum)
  - Resident \$140.00
  - Non-Resident \$250.00

There is an option to finance the purchase of Burial Rights for up to 2 years with an 8.0% annual interest charge. Burial Rights must be paid for in full before burial.

**Interment (Opening/Closing Costs)**

No interment is permitted on Sundays, City observed holidays, nor the Saturday before Memorial Day.

- Additional fee for Saturdays/After hours \$275.00  
"After hours" rate applies to funerals starting after 12:30 pm on a regular work day.
- Single-Depth Burial
  - Resident \$250.00
  - Non-Resident \$450.00
- Double-Depth Burial  
Double-depth burials are no longer available; however, double-depth burial rights purchased prior to June 20, 2008 will still be honored.
  - Resident \$300.00
  - Non-Resident \$600.00
- Cremation Burial
  - Resident \$200.00
  - Non-Resident \$300.00
- Infant Burial
  - Resident (interment fee is waved for resident infant burials) \$0.00
  - Non-Resident \$250.00

The reduced interment fee is approved for infant burials if using a 18"-36" casket-vault combination made of concrete or other material approved by the Cemetery Sexton.

**Transfer of Burial Right** \$20.00

Administrative fee to sell, re-issue, or transfer Burial Right back to the City.

**Disinterment** \$1,400.00

No disinterment is permitted on the Saturday before Memorial Day.

**DEVELOPMENT**

<b>Agricultural Stand Pipe Fee</b> (per year)	\$20.00
<b>Administrative Sign Fee</b>	\$25.00
For painted, laminated or similar signs that do not require a physical on-site inspection.	
<b>Asphalt Assessment</b>	Cost based on Addendum showing prices per linear foot
<b>Building Permit</b>	
Based on evaluation of structure and 1997 Uniform Building Code, Table 1-A rates	
<b>Building Permit Application Deposit</b>	
▪ Residential	\$100.00
▪ Commercial	\$300.00
Deposit will be applied toward building permit fees. If application is cancelled, deposit may be refunded depending on amount of review work done by Lindon City.	
<b>Building Permit State Fee</b>	1% of Building Permit Fee
<b>Contractor Cleanup Fee</b>	
Actual cost, minimum of \$250.00/hr + tipping fees + equipment rental	
<b>Engineering Review Fee</b>	Actual Cost
For reviews not covered by Land Use Application Fees	
<b>Grading Plan Review</b>	Actual Engineering cost
<b>Park, Recreation and Trails Impact Fee (per dwelling unit)</b>	
▪ Single-Family, detached	\$4,500.00
▪ All other residential	\$1,500.00
<b>Performance Cash Bond</b> (refundable)	\$1,000.00
<b>Plan Review Fee</b>	
▪ Residential	25% of permit fee
▪ Commercial	65% of permit fee
<b>Planning Administrative Fee</b>	
▪ Residential	\$50.00
▪ Commercial/Industrial	\$250/Acre
<b>Pressurized Irrigation Water Connection</b>	See "Water Shares"

**Road Impact Fee**

To be determined by Impact Fee Study based on size, location and type of business.

**Sewer Impact Fee** \$2,561.00

Per equivalent residential unit, with the exception of accessory apartments and accessory buildings. (An equivalent residential unit is a base of 30 fixture units or a single family unit.)

**Sewer Inspection Fee** \$25.00

**Sewer Line TV Inspection Fee** \$0.85/linear foot

**Sewer Main Line Assessment**  
Cost based on Addendum showing prices per linear foot

**Sidewalk Assessment** Cost based on Addendum showing prices per linear foot

**SWPPP Sign Deposit** \$35.00

**Storm Water Impact Fee** \$799.00  
Per residential equivalent unit. (An equivalent residential unit is counted as 20,000 square feet of land or a single family unit.)

**Street & Regulatory Signs** Actual cost

**Street Excavation** (Per cut or trench) \$1,000.00

**Water Impact Fees - Culinary**

- 1" Meter \$1,279.00
- 1½" Meter \$1,644.00
- 2" Meter \$2,649.00
- 3" Meter \$10,049.00
- 4" Meter \$12,790.00
- Larger Meters As per Engineer study, as needed

**Water Inspection Fee** \$25.00

**Water Line Assessment - Culinary or Secondary**  
Cost based on Addendum showing prices per linear foot

**Water Meter Installation**

- 1" Meter \$325.00
- Larger sized Meter Actual Cost

**Water Shares** - prorated by lot size based on 1 acre (43,560 sq ft) of:

- Residential 1 share North Union
  - Industrial or Commercial Minimum ½ share North Union
- Users with large water usage may be required to turn in additional water shares after annual review.

Accepted equivalents of 1 share North Union (We do not accept water shares not listed below):

2 shares of Hollow Water Whole Stream	1.2 shares of Murdock/Provo Reservoir - Full
3 shares Hollow Water Half Stream	½ share Provo Bench Canal
2 shares of Cobbley Ditch	1.9 shares Southfield & Spring Ditch

- Payment in Lieu of Turning in Water Shares 95% of market  
Market rate will be determined quarterly, or as needed, as determined by the Planning Director, by averaging the market rate given by 3 different water brokers.
- Relief Petition Application Fee \$250.00
- Transfer of Water Rights Actual engineering cost incurred by City  
Only accepted for Southfield & Spring Ditch Water

**LAND USE**

<b>Accessory Building Setback Exception Application Fee</b>	\$50.00
<b>Annexation Application Fee</b>	\$1,750 + Actual costs for required noticing
Water shares will need to be turned in at time of development	
<b>Appeal Fee</b>	\$250.00
<b>Application Cancellation Fee</b>	\$25.00
<b>Concept Review</b>	\$100.00
<b>Conditional Use Permit</b>	\$500.00
▪ Wild and Exotic Animals	\$50.00
▪ Temporary	\$250.00
<b>Fence Permit Application Fee</b>	\$50.00
<b>General Plan Amendment</b>	\$650.00
<b>Major Subdivisions</b> (4 lots or more)	\$2,500.00 + \$150.00/lot
<b>Minor Subdivisions</b> (3 lots or less)	\$1,200.00

<b>Miscellaneous Application</b>	\$150 plus Actual Engineering Cost
<b>Non-Conforming Use Application</b>	\$500.00
<b>Phased Subdivision Application</b>	
Second and each subsequent phase	\$500.00 + Actual engineering cost incurred by City
<b>Plat Amendment</b>	\$950.00
<b>Property Line/Lot Line Adjustment</b>	\$350.00
<b>Recording Fee</b>	\$25 + Utah County fees
<b>Reimbursement Agreement</b>	\$600.00 + Actual engineering cost incurred by City
<b>Site Plan</b>	
▪ Under 2 acres	\$2,000.00
▪ Over 2 acres	\$2,000 + \$250/acre (rounding up to next whole acre)
<b>Staff-approved Amended Site Plan</b>	\$500.00 + Actual engineering cost incurred by City
<b>Temporary Site Plan</b>	\$115.00
<b>Variance of Board of Adjustment</b>	\$500.00

**LICENSES**

<b>Animal License</b>	As charged by North Utah County Animal Shelter
<b>Business License</b>	
▪ New Businesses	\$40.00
▪ Amusement Devices	
Annual fee for pool tables, pinball machines, electronic games, juke boxes, etc.	
• 0 - 5 devices	\$ 0.00
• 6 - 15 devices	\$50.00
• More than 15 devices	\$100.00
▪ Auctions	\$300.00
▪ Banks and Savings and Loan Companies	\$300.00
▪ Beer License	\$300.00
(Must be Council approved and provide proof of insurance bond)	
• Additional non-refundable application fee for Class A, B, or C	\$100.00
▪ Firework Sales-per location	\$50.00
• Refundable cash bond	\$300.00

▪ Home Occupation	\$40.00
▪ Industrial, Manufacturing, Distribution, Construction and Assembly	\$310.00
▪ Light Industrial, Manufacturing, Distribution, Construction and Assembly	\$155.00
▪ Pawn Brokers and Loan Companies	\$300.00
▪ Real Estate Brokers	\$50.00
▪ Restaurant and Food Related	\$190.00
▪ Retail	\$100.00
▪ Seasonal	\$40.00
▪ Service Related	\$100.00
▪ Sexually Oriented Business (Must be Council approved)	\$300.00
▪ Special Events	\$100.00
▪ Transient, Itinerant Merchants or Itinerant Vendors	\$40.00
▪ Wireless Communications Antenna Array	\$75.00
<b>Cancellation Fee</b>	<b>\$10.00</b>
<b>Duplicate License</b>	<b>\$10.00</b>
<b>Home Occupation Application Fee</b>	<b>\$25.00</b>
One time fee with Business License	
<b>Penalty for Late Licensing or Renewal</b>	10% plus 1.5% per month
Licenses must be purchased before starting business and renewed annually by December 31.	

**MISCELLANEOUS**

<b>Contracts and Agreements</b>	\$500 + Actual Cost
<b>Copies</b>	
▪ Black/grayscale	\$0.25/page
▪ Color	\$0.75/page
<b>Document Scanning and CD Creation</b>	\$10 per CD + \$1/page after 10 pages
<b>Faxes</b>	
▪ First 10 pages	\$1.00
▪ Each additional page	\$0.10
<b>Large Animal Impounding</b>	\$10.00/day
<b>Library Card Reimbursement</b>	50% of cost
For Orem and Pleasant Grove libraries only. Must present library receipt. Only 1 reimbursement will be given each year (from July 1 to June 30) whether on a 6 month or	

1 year card and will be limited to 1 per family, not property. Residents that do not have the water bill in their name will have to present other proof of residency (i.e. recent electric bill or phone bill).

**Maps**

- 8½ x 11, black & white, streets Free
- 8½ x 14, black & white, streets \$0.50
- 11 x 17, color, streets \$3.00
- 11 x 17, color, zoning \$3.00

**Merchant Fee**

- Court telephone payments, per transaction \$1.50
- Court payments, per transaction \$1.50

**North Pointe Solid Waste Transfer Station Punch Pass (2 punches)**

- First pass (Residents only) Free
- Additional pass \$16.00

**Request for Information**

- Time \$20.00/hr  
(First 15 minutes are free. Fee will be charged in quarter-hour increments.)
- Printing/copying, black/grayscale \$0.25/page
- Printing/copying, color \$0.75/page

**Returned Check Fee**

\$25.00

**Tax Rates**

- Cable Service 5.0%
- Energy/Utility 6.0%
- Parks, Arts, Recreation & Culture (PARC) Tax 0.1%
- Property Tax 0.1741%
- Telecommunications 3.5%
- Transient Room Tax 1.0%

**Weed Abatement**

- Abatement fee Actual abatement costs
- Administrative fee \$25.00
- Interest rate per year 8.0%

**OREM FIRE SERVICE**

Lindon City will follow Orem City's policies and fee schedule.  
Please contact Orem Fire Service at 801-229-7070 to verify services and prices.

**POLICE**

<b>Alarm Permits</b>		\$25.00
<b>Animal Trap Deposit</b>		
▪ Resident		\$50.00
▪ Non-resident		Not Available
<b>Civil Paper Service</b>		\$75.00
<b>Faxes</b>		
▪ Up to 10 pages		\$1.00
▪ Each additional page		\$0.10
<b>Fingerprinting</b>		
▪ Resident		Free
▪ Non-resident		\$25.00
<b>Home Drug Test Kit</b>		\$15.00
<b>Investigative Subpoena, Subpoena Ducus Tecum, Civil Lawsuit</b>		
▪ Reports	\$10 minimum, \$0.25 per page	
▪ Research Time	\$20.00/hr	
(First 15 minutes are free. Fee will be charged in quarter-hour increments.)		
<b>Jail or Department Property Damage Restitution</b>	Actual repair or replacement cost	
<b>Mailing/Postage</b>		
▪ Minimum		\$1.00
▪ Maximum	actual cost over \$1.00	
<b>Photos</b>		
▪ Email		\$5.00
▪ On CD		\$15.00
<b>Prisoner Transportation/Intra-State Extradition Mileage (one-way)</b>	Current Internal Revenue Service Standard Mileage Rate	
<b>Private Traffic Control/Security (Officer &amp; Car)</b>	\$75.00 per hour, minimum 2 hours	
<b>Property Storage</b>	\$15/day, commencing 72 hours after property is initially held	

**RAD (Resist Aggression Defensively)**

- Kids Class, if class is held outside of school program \$5.00 per participant
- Women’s Class \$15.00 per participant

**Sex Offender Registration** \$20.00

**Special Event Permit**

- Minimum Rate, 1 - 50 Participants \$10.00
- 51-250 Participants \$25.00
- 251-500 Participants \$100.00
- Over 500 Participants \$250.00
- Community or Charitable Event Fee May be Waived

**Traffic Accident Report** \$10.00

**Video** (Body Camera or Dashboard Camera) \$15.00 per CD

**Youth Court Attendance** \$30.00

**PUBLIC WORKS**

**Hydrant Water Usage**

- Hydrant Meter Refundable Deposit \$975.00
- Per Day \$5.00 + applicable water rates
- Per Week \$25.00 + applicable water rates

**Material Testing Fee** Actual cost or based on Engineer estimate

**Public Works Inspection Fee**

- Site Plans (for parcel area being developed) \$2,450 per acre
- Subdivisions
  - Partially improved street frontage \$7.10 per linear foot
  - Unimproved street frontage \$1.42 per linear foot

**Road Cut Permit** (Refundable bond) \$1,000.00

**Swimming Pool Fill Up** \$500.00 + cost of water  
Includes hydrant meter rental. The cost of water is calculated using the applicable culinary water rates as detailed under “Utilities” heading.

**Water Pipe Flushing** Actual cost as determined by City Engineer

**RECREATION**

<b>Basketball</b>	\$45.00
<b>Baseball</b>	\$35.00
<b>Soccer</b>	
▪ Fall Indoor Soccer	\$35.00
▪ Spring Soccer	\$35.00
<b>Volleyball</b>	\$35.00
<b>Late Fee</b>	\$5.00
<b>Cancellation Fee</b>	\$10.00

✧ Refund policy for sports and other programs:  
 Refund requests for sports and other programs which are received before season/program start dates are eligible for a full refund less the cancellation fee. Refunds requests received after the season/program start dates, but before half of the time has elapsed may be eligible for a 50% refund less the \$10 cancellation fee. Refund requests received after half of the season/program has elapsed are not eligible for refunds.

**Other programs may be added with fees set under the direction of the Community Center Advisory Board.**

**RENTALS**

✧ Refund policy for rentals:  
 Rentals must be cancelled 24 hours prior to reserved time in order to qualify for a refund less the cancellation fee. No refunds for weather related cancellations. However, the reservation may be moved to an available date within the same calendar year.

For pool rentals, see "Aquatics Center"

**Community Center**

▪ Deposit	50% of total rental cost			
▪ Hourly Rates				
<u>Area</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial</u>	<u>Non-profit</u>
Classroom	\$25/hr	\$35/hr	\$45/hr	\$20/hr
Gymnasium	\$50/hr	\$60/hr	\$70/hr	\$40/hr
Kitchen	\$20/hr	\$30/hr	\$40/hr	\$16/hr
Cultural Art Auditorium	\$45/hr	\$55/hr	\$65/hr	\$36/hr



**UTILITIES**

RATES ARE MONTHLY AND FOR EACH UNIT  
ACCESSORY APARTMENTS ARE TREATED AS AN ADDITIONAL UNIT

**Culinary Water**

ZONES		METER SIZE					
		1"	1 ½"	2"	3"	4"	6"
Below North Union Canal	base	\$17.63	\$31.73	\$51.13	\$193.93	\$352.60	\$654.07
	ea. 1000 gal.	\$1.45	\$1.45	\$1.45	\$1.45	\$1.45	\$1.45
Above North Union Canal	base	\$19.07	\$34.33	\$55.30	\$209.77	\$381.40	\$707.50
	ea. 1000 gal.	\$1.54	\$1.54	\$1.54	\$1.54	\$1.54	\$1.54
Upper Foothills	base	\$27.47	\$49.45	\$79.66	\$302.17	\$549.40	\$1,019.14
	ea. 1000 gal.	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75

Accessory apartments are charged an additional base rate.

**Deposit (one time)**

- Owner (Residential or Business) None
- Resident that files Bankruptcy \$250.00
- Business that files Bankruptcy \$500.00

Customers filing bankruptcy will be given 30 days to pay deposit.

**Garbage (Residential Only)**

- First garbage can \$9.90
- Each additional garbage can \$7.32

Accessory apartments are charged for a first garbage can.

**Late Fee** (on past due balance, charged monthly) \$10.00

**Reconnect Fee** (per incident) \$50.00

**Recycling**, per can \$4.13

**Secondary Water**

- Non-Agricultural
  - Lots up to 11,000 sq. ft. \$8.00
  - Lots 11,001 - 21,000 sq. ft. \$10.00
  - Lots 21,001 - 28,000 sq. ft. \$15.00
  - Lots 28,001 - 40,000 sq. ft. \$20.00
  - Lots 40,001 - 60,000 sq. ft. \$30.00
  - Lots 60,001 - 80,000 sq. ft. \$40.00
  - Lots 80,001 - 87,120 sq. ft. \$50.00

- Lots 2 acres or more
  - » Base rate \$50.00
  - » Each ¼ acre (or part thereof) \$3.00
- Agricultural rate
  - Base rate \$10.00
  - Each acre (or part thereof) \$3.00

Agricultural land is that which is planted into pasture, hay, grains, vegetables, fruits, or other identifiable agronomy products and can be subdivided.

**Sewer - per Residential Unit**

- Base charge \$17.65
  - Usage rate per 1000 gallons \$3.17
- Based on average winter water usage from December to March. Accessory apartments are charged an additional base rate.

**Storm Water** \$6.18  
 Charged per Equivalent Service Unit (ESU) with credits available for industrial and commercial use as per Council action.

**Utility Sign-up Fee** \$10.00  
 Utility Agreement must be signed before services commence.

**Utility Shut-off Notice Fee** \$5.00  
 This fee will not be charged to customer's account if customer responds to notice within 1 week of mailing.

**Lindon City does not pay interest on deposits or bonds held by the city.**

2015-2016

## FINAL BUDGET FEE SCHEDULE



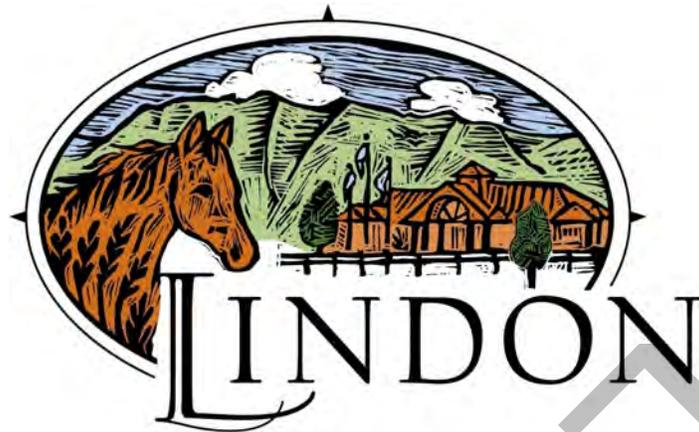
### ADDENDUM - PRICES PER LINEAR FOOT

ITEM	UNITS	UNIT PRICE	PRICE PER L.F.	COMMENTS
<b>SANITARY SEWER</b>				
8" Sewer main	L.F.	\$21.50	\$21.50	
4" Standard manhole	EA.	\$3,000.00	\$7.50	Based on 400' spacing
Sewer pipe embedment material	L.F.	\$3.80	\$3.80	This is mostly needed where groundwater is high
<b>STORM WATER</b>				
12" RCP storm drain	L.F.	\$38.00	\$38.00	
4" Standard manhole	EA.	\$2,775.00	\$6.94	Based on 400' spacing
Curb face inlet box	L.F.	\$2,160.00	\$5.40	Based on 400' spacing
Storm drain line embedment material	L.F.	\$3.80	\$3.80	This is mostly needed where groundwater is high
<b>CULINARY WATER</b>				
8" Water main	L.F.	\$30.00	\$30.00	
10" Water main	L.F.	\$34.50	\$34.50	
12" Water main	L.F.	\$39.00	\$39.00	
8" Gate valve	EA.	\$1,150.00	\$1.74	Based on 660' spacing
10" Gate valve	EA.	\$1,350.00	\$2.05	Based on 660' spacing
12" Butterfly valve	EA.	\$2,000.00	\$3.03	Based on 660' spacing
Culinary line embedment material	L.F.	\$3.80	\$3.80	This is mostly needed where groundwater is high
Fire hydrant assembly	EA.	\$4,000.00	\$10.00	Based on 400' spacing
<b>SECONDARY WATER</b>				
4" Secondary main	L.F.	\$10.00	\$10.00	
6" Secondary main	L.F.	\$13.50	\$13.50	
4" Gate valve	EA.	\$750.00	\$1.14	Based on 660' spacing
6" Gate valve	EA.	\$950.00	\$1.44	Based on 660' spacing
Secondary line embedment material	L.F.	\$3.25	\$3.25	This is mostly needed where groundwater is high
<b>CONCRETE WORK</b>				
6" Curb, gutter & sidewalk	L.F.	\$34.50	\$34.50	
Driveway in 6" curb, gutter & s/w	EA.	\$325.00	\$3.25	Based on 1 per 100 linear feet
Disabled pedestrian ramp (entire cost)	EA.	\$1,000.00	\$1,000.00	
4" Base course for 6" curb, gutter & sidewalk	L.F.	\$1.65	\$1.65	
<b>ASPHALT</b>				
Remove asphalt pavement	S.F.	\$0.70	\$3.50	Based on 5' wide strip of pavement removal
3" Asphalt (road widening)	S.F.	\$1.85	\$8.25	Based on 5' of new pavement width
8" Base course (road widening)	S.F.	\$1.50	\$7.50	Based on 5' of new pavement width
Roadway excavation	C.Y.	\$28.00	\$5.20	Based on excavation for 5' of new pavement width
Asphalt Sawcutting	L.F.	\$1.00	\$1.00	
<b>MISCELLANEOUS</b>				
Conduit smaller than 4"	L.F.	\$6.75	\$6.75	Conduit installed in roadways at time of construction
4" Conduit	L.F.	\$7.50	\$7.50	Conduit installed in roadways at time of construction
6" Conduit	L.F.	\$8.75	\$8.75	Conduit installed in roadways at time of construction
Conduit smaller than 4"	L.F.	\$13.00	\$13.00	Conduit installed in existing roads
4" Conduit	L.F.	\$15.00	\$15.00	Conduit installed in existing roads
6" Conduit	L.F.	\$17.25	\$17.25	Conduit installed in existing roads

The cost of work required behind the sidewalk (i.e., sprinkler and landscape repair, driveway replacement, etc.) or other costs not listed on this schedule will be considered on a case-by-case basis, and will be in an amount determined by the City Engineer.

**DRAFT**

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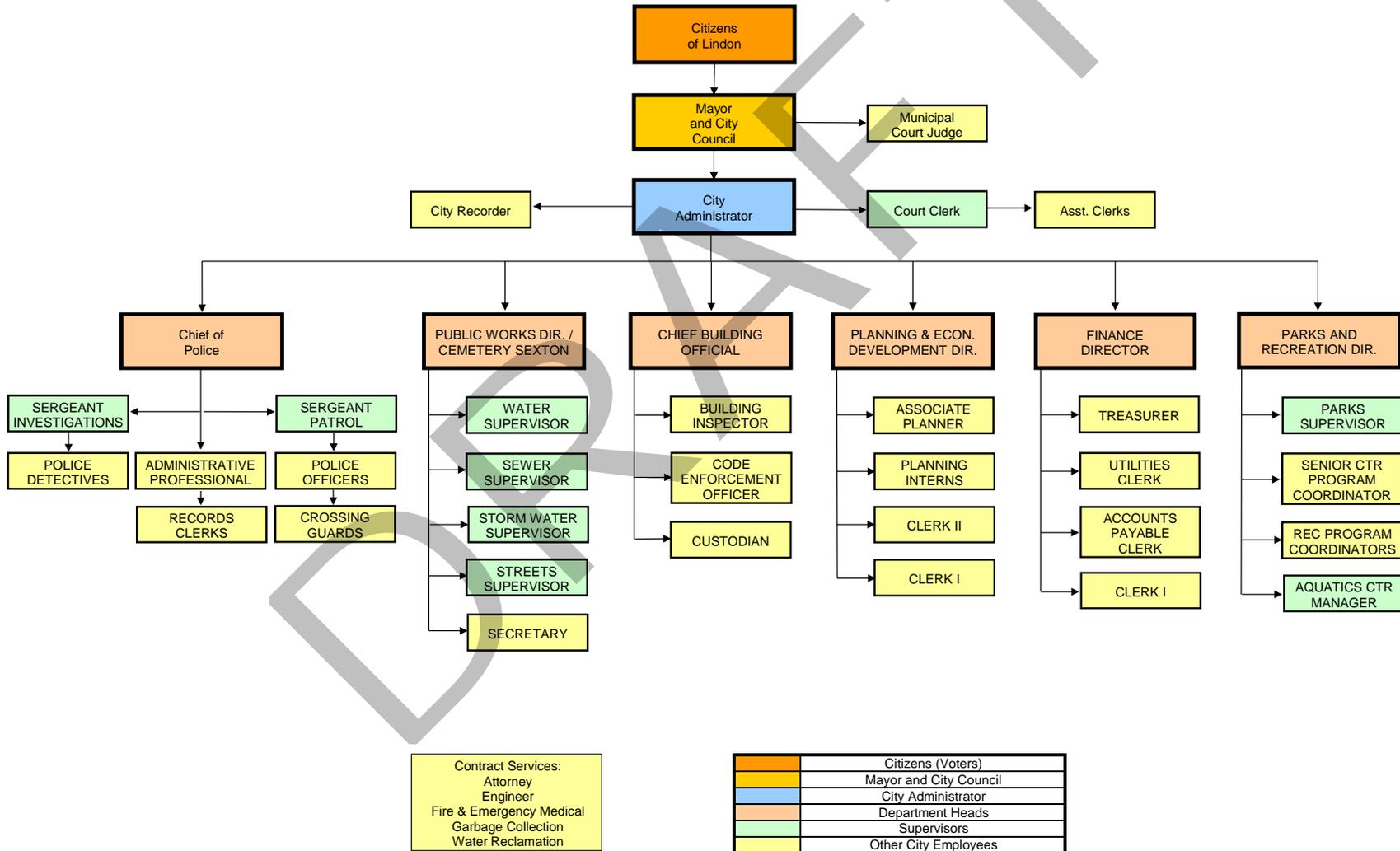


## Appendix

This section of the 2015-2016 Budget presents additional useful information.

Lindon City Organizational Charts. . . . .	196
This is an overview of Lindon City's organization.	
GFOA Distinguished Budget Presentation Award. . . . .	197
This is a reproduction of the Government Finance Association's Distinguished Budget Presentation Award which was awarded to Lindon City for the 2013-2014 budget document. More information about this award is in the Budget Message or available at <a href="http://www.gfoa.org">www.gfoa.org</a> .	
Glossary. . . . .	198
Alphabetical list of governmental and financial terms with their definitions.	
Acronyms. . . . .	215
Acronyms are defined.	

LINDON CITY ORGANIZATIONAL CHART  
Fiscal Year 2015-2016





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Lindon City  
Utah**

For the Fiscal Year Beginning

**July 1, 2014**

A handwritten signature in black ink, which appears to read "Jeffrey R. Emswiler". The signature is written in a cursive style.

Executive Director

## APPENDIX

## GLOSSARY

**A**

**ACCOUNTING PERIOD** A period of time for which financial records are prepared, e.g. a month, quarter, or fiscal year.

**ACCOUNTING SYSTEM** The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**ACCRUAL BASIS** The method of accounting under which revenues are recorded when they are earned, whether or not cash is received at the time, and expenditures are recorded when goods and services are received, whether cash disbursements are made at the time or not.

**AGENCY FUND** A fund which is used to account for assets held by a governmental unit in a trustee capacity or as an agency for individuals, private organizations, other governmental units, and/or other funds.

**ALLOT** To divide an appropriation into amounts which may be encumbered or expended during an allotment period.

**AMORTIZATION** The process of decreasing, or accounting for, a lump sum amount to different time periods, particularly for loans and other forms of finance, including related interest or other finance charges.

**ASSESSED VALUATION** A valuation set upon real estate or other property by a government body for the basis of levying taxes.

**AUDIT** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain whether transactions have been recorded accurately and consistently; and, ascertain the stewardship of officials responsible for government resources.

**B**

**BALANCED BUDGET** A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State of Utah.

## APPENDIX

**BALANCE SHEET** A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

**BASIS OF BUDGETING** Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

**BOND** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

**BUDGET** A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

**BUDGET CALENDAR** The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

**BUDGET MESSAGE** A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Chief Executive.

**BUDGET RETREAT** A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a half day event.

**BUDGETING (APPROPRIATION)** The city prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

## C

**CAPITAL ASSETS** Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets. Lindon City considers an asset as a capital assets if the value is \$5,000 or more and the useful life is 5 years or more.

## APPENDIX

**CAPITAL BUDGET** A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted a part of the complete annual budget which includes both operating and capital outlays. The capital budget should be based on a capital improvement program (CIP).

**CAPITAL EXPENDITURES** Expenditures for the acquisition, construction, or improvement of capital assets as determined by the asset's value and useful life.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each expenditure.

**CAPITAL PROJECT** Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

**CAPITAL PROJECTS FUND** A governmental fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).

**CASH BASIS** The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

**CASH FLOW BUDGET** A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week and/or day during the year.

**CERTIFIED TAX RATE (CTR)** A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by the entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring reappraisal, or any other adjustments.

**CONSUMER PRICE INDEX (CPI)** A time series measure of the price level of consumer goods and services published by the U.S. Bureau of Labor Statistics.

**COST OF LIVING ALLOWANCE (COLA)** A salary adjustment which helps maintain employee's purchasing power. Lindon City's is based on the annual change to the Consumer Price Index.

**D**

**DEBT SERVICE** Payment of interest and repayment of principal to holders of a government's debt instruments.

## APPENDIX

**DEBT SERVICE FUND** A governmental fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**DEMAND** A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

**DEPARTMENT** A major unit of organization in the City comprised of subunits called Divisions.

**DEPRECIATION** A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

**DIVISION** A sub-unit of a Department organization.

**E**

**EFFECTIVENESS** A category of measurement sometimes referred to as quality indicators. Effectiveness examines the degree to which services are responsive to the needs and desires of the customers (both external and internal). These measures tell how well the job is being performed, how well the intent is being fulfilled. Effectiveness encompasses both quality and quantity. Demand and the response to demand are often linked in these measures. These are the most difficult measures to collect and use, because the organization must develop a method of retrieving the information from outside those served.

**EFFICIENCY** A category of measurement sometimes called productivity. This is often measured in terms of unit costs over time. Sometimes timeliness of responses or reduction in previous delays is used to indicate efficiency. Efficiency refers to the ratio of the quantity of service (tons, gallons, hospital care days, etc.) to the cost in dollars or labor, required to produce the service. An efficiency measure can be either an output or input ratio (e.g., the number of trees trimmed per crew per day) or an input/output ratio (e.g., the dollar cost per permit application).

**ENCUMBRANCE** Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

**ENCUMBRANCE RE-BUDGETS** The balance of unliquidated purchase commitments brought forward from the previous fiscal year.

## APPENDIX

**ENDING FUND BALANCE** Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

**ENTERPRISE FUND** A proprietary fund used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**EXPENDITURES** Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**F**

**FEES** Charges for specific services.

**FINANCIAL POLICY** A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

**FISCAL PERIOD** Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: This is usually a year, though not necessarily a calendar year. Lindon's fiscal year (FY) runs from July 1 to June 30.

**FIVE-YEAR FINANCIAL PLAN** An estimation of revenues and expenses required by the City to operate for the next five-year period.

**FIXED ASSETS** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**FORECAST** A prediction of a future outcome based on known and unknown factors.

**FRINGE BENEFITS** Contributions made by a government to meet commitments or obligations for employee-related expenses. Included is the government's share of costs for social security and the various pension, medical, and life insurance plans.

## APPENDIX

**FULL-COST ACCOUNTING** A branch of managerial accounting concerned with accumulating both direct and indirect costs for financial reporting and decision making purposes. By using this accounting technique, the City is able to assess the true cost of providing a service and its associated benefits.

**FULL-TIME EQUIVALENT (FTE)** One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees each funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

**FUND** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**FUND BALANCE (EQUITY)** The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**FUND POSITIONS** A term referring to the number of authorized positions for which funding is included in a given fiscal year's budget.

**G**

**GAAP ADJUSTMENTS** Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

**GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** Uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the rules, conventions, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting's Statement #1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objective of business enterprise GAAP financial reports. NOTE: Although this is a generally accepted definition, it comes from the accounting organization and does not necessarily reflect the best standard. As an example of the problems these standards create under

## APPENDIX

certain conditions, GAAP defines the purchase of some capital equipment as an “investment,” but the training of human resources to run that equipment is called an “expense.”

**GENERAL FUND** A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

**GENERAL LONG-TERM DEBT** Represents any un-matured debt not considered to be a fund liability.

**GENERAL OBLIGATION BOND (G.O. BONDS)** A municipal backed by the credit and taxing power of the issuing jurisdiction rather than the revenue from a given project. General obligation bonds are issued with belief that a municipality will be able to repay its debt obligation through taxation or revenue from projects. No assets are used as collateral.

**GENERAL PLAN** The General Plan is a long-range planning document that provides the City a framework for action and the direction in which to focus that action. General Plan Elements are areas in which the City has elected to administer and manage the delivery of services to its community.

**GENERAL PLAN GOAL** A long-term condition or end result that the City will work toward. Broad goals are set to maintain or affect community conditions. Each goal expresses a general and immeasurable value and is tracked by at least one indicator.

**GENERAL PURPOSE FINANCIAL STATEMENTS (GPFS)** Those basic financial statements which comprise the minimum acceptable fair presentation in conformity with GAAP. As such, they constitute the minimum acceptable scope of independent annual GAAP audits. Under 1968 GAFFB, the GPFS included financial statements for each individual fund and account group maintained by a government. In Statement 1, the NCGA redefined governmental GPFS to consist of financial statements for each of the eight fund types in use and for both account groups presented in separate adjacent columns on the financial reporting pyramids five Combined Statements Overview.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)** An organization whose mission it is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. In establishing its standards, the GASB exercises its judgment only after research, due process, and careful deliberation. GASB standards

## APPENDIX

are officially recognized as authoritative by the American Institute of Certified Public Accountants and by many laws and regulations that apply to state and local governments.

**GOVERNMENTAL FUND** A fund through which most governmental functions typically are recorded and financed and include the General, Special, Revenue, Capital Projects, and Debt Service Funds.

**GOALS** A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

**GRANT** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

## I

**IMPACT FEES** A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

**IMPROVEMENT DISTRICTS** Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**INFRASTRUCTURE** A set of interconnected structural elements under the jurisdiction of a municipal government or other local government. Municipal infrastructure typically includes transportation; water, sewer, and storm water drainage systems; and buildings, park and other improvements used to provide services to the local residents and economy.

**IN-LIEU PROPERTY TAX** Charges to the enterprise funds, which compensates the general fund for the property tax that would have been paid if the utilities were for-profit companies.

**INTERFUND TRANSFER** Amounts transferred from one fund to another.

**INTERNAL SERVICE FUND** A proprietary fund used to account for the financing of goods or services provided by one department or agency to other departments or

## APPENDIX

agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis.

**L**

**LEGISLATIVE ISSUES** Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

**M**

**MANDATE** A requirement imposed by a legal act of the federal, state, or local government.

**MEASURE** A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e., days spent in the hospital, certificates of occupancy issues, gallons of water treated, etc.

**MILL** A monetary measure equating to 0.001 of a dollar. When referring to the AD VALOREM TAX, it means that a 1-mill tax is one dollar of tax on \$1,000 of taxable value.

**MISSION** Defines the primary purpose of the City and is intended to guide all organizational decisions, policies, and activities (internal and external) on a daily basis.

**MILL LEVY** A levy assessed on property value for collection of tax revenues (also known as "tax rate").

**MILEAGE RATE** The rate per one thousand dollars of taxable property value which, when multiplied by the taxable value, yields the tax billing for a given parcel.

**MINIMUM SERVICE LEVEL (MSL)** A term which defines the base outputs which are either legally mandated and/or considered to be the most important set of outputs of an organization. The minimum service level corresponds directly to the purpose or mission of the organization. MSL is the effort, expressed in terms of service and cost, below which it is not realistic or feasible to operate.

**MODIFIED ACCRUAL BASIS** The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in

## APPENDIX

the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received.

Property tax revenues are recognized in the fiscal year for which they are levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

**N**

**NET ASSETS** A term used to describe the difference between assets and liabilities to show total fund equity of the fund.

**NET INCOME** Proprietary fund excess of operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

**NON-AD VALOREM ASSESSMENT** A fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a NON-AD VALOREM ASSESSMENT. Instead, the cost of the facility or the service is allocated proportionately to the benefitted properties in a defined area. It is sometimes referred to as a SPECIAL ASSESSMENT. Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like AD VALOREM TAXES.

**O**

**OBJECTIVE** A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

**OPERATING BUDGET** Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law; however, annual operating budgets are essential to sound financial management and should be adopted by every government. See BUDGET.

## APPENDIX

**OPERATING REVENUE** Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**ORDINANCE** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**OUTCOME MANAGEMENT** A refinement of the Performance Management concept, Outcome Management is structured to place the focus on the end product, not the process. It is defined by high level, core outcomes that determine the service delivery components.

**OUTSTANDING DEBT** The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

**P**

**PAY-AS-YOU-GO FINANCING** Pay-as-you-go financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

**PERFORMANCE BUDGET** A budget wherein expenditures are based primarily upon measurable performance of activities.

**PERFORMANCE INDICATOR** A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

**PERFORMANCE MEASURE** Data collected to determine how effective or efficient a program is in achieving its objectives.

**PERSONAL SERVICES** Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

**PROGRAM** A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different

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departments may make up a program while cost centers from the same department to make up a division.

**PROGRAM BUDGET** A budget, which allocated money to the functions or activities of a government rather than to specific items of cost or to specific departments.

**PROJECT COSTS** All of the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

**PROPERTY TAX** Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax).

**PROPRIETARY FUND** A fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector and include Enterprise and Internal Service Funds.

**R**

**RDA** See Redevelopment Agency

**REBUDGET** Carryover. Represents encumbered and committed funds carried forward to the next fiscal year budget.

**REDEVELOPMENT AGENCY (RDA)** An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes can also be used to pay back debt created from improving the infrastructure for the project area.

**REFUNDING BOND** A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

**REPLACEMENT SCHEDULE** A schedule used to document information for vehicles and equipment currently used in operations. The information includes description of

## APPENDIX

assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

**RESERVE FOR INVESTMENT FAIR MARKET VALUE CHANGE** The increase or decrease in the unrealized value of the investments held by any sub-fund. While the change in the fair market value of any investment is reflected as revenue (like interest) in the budget, it is important to note that until such time that the investments are sold, this revenue is unrealized and therefore there is no cash to support this revenue. As such, as part of the annual re-appropriation process, entries reserving the inception-to-date "Investment Fair Value Change" are recorded at the sub-fund level. If the Investment Fair Value Change represents a positive gain, the unrealized revenue will result in a higher fund balance, but since there is no cash it is important that this portion of fund balance be included in a restricted reserve to prevent it from being "spent" or appropriated.

**RESERVE** An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

**RESIDUAL EQUITY** A transfer of net assets to another fund when separating a function or service from a combined function or service.

**RESTRICTED REVENUES** Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purpose by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

**REVENUE** The term designates an increase to a fund's assets which does not increase a liability (e.g., proceeds from a loan); does not represent a repayment of an expenditure already made; does not represent a cancellation of certain liabilities; and does not represent an increase in contributed capital.

**REVENUE BONDS** Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

**RETAINED EARNINGS** Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

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**ROLLED-BACK RATE** The mileage rate which, when applied to the total amount of taxable value of property (excluding new construction), produces the same amount of tax dollars as the previous year. Calculation of the “rolled-back rate” is governed by Utah Statutes.

**S**

**SELF INSURANCE** The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

**SERVICE LEVELS** Describes the present services provided by a City department and/or division within the department.

**SPECIAL ASSESSMENT** Another name for NON-AD VALOREM ASSESSMENT.

**SID** See Special Improvement District

**SPECIAL IMPROVEMENT DISTRICT** A special district created to make improvements, typically to infrastructure, in a given area. Property owners agree among themselves to pay into the district, in return for services which they also agree on. These payments, or assessments, can also be used to pay back debt created from improving the infrastructure for the district.

**SPECIAL REVENUE FUND** A governmental fund used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes.

**STAKEHOLDER** Refers to anyone affected by or who has a stake in government. This term stakeholder includes, but is not limited to: citizens, customers, elected officials, management, employees, and their representatives (whether unions or other agents) businesses, vendors, other governments, and the media.

**STATISTICAL SIGNIFICANCE** The numbers have been “crunched” by specific equations and formulas to indicate what chance the suggested relationship between factors happened just because of random chance, or luck, versus whether the suggested relationship could not have occurred by chance and is due to an objective “cause,” or reason. If a relationship is determined to be statistically significant, it is not due to luck.

**SUB-ELEMENT** Each element of the City’s General Plan has a sub-element or series of sub-elements which make up the goals or standards desired for the future of the

## APPENDIX

community. These sub-elements provide the avenue for which long-range policy making of the General Plan is developed and ultimately implemented.

**SUB-ELEMENT GOAL** Sub-element goals are established to further define policy areas. It is a statement describing a general community condition the City wants to achieve or maintain through its operating programs, projects, or cooperation with other entities.

**T**

**TASK** A task is a specific activity that departmental personnel perform to accomplish the results of a service objective. It is the basic cost center of the performance budget. All resources are budgeted and expanded through a task or activity.

**TAXABLE VALUE** The assessed value of property minus any authorized exemptions (i.e., agricultural, homestead exemption). This value is used to determine the amount of ad valorem tax to be levied. The TAXABLE VALUE is calculated by the Property Appraiser's Office in compliance with State Law.

**TAX ANTICIPATION NOTES** Notes issued in anticipation of taxes which are usually retired from taxes collected.

**TAX INCREMENT FINANCING** The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

**TAX RATE** The amount of tax levied for each \$100 of assessed valuation.

**TAX RATE LIMIT** The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

**TAXES** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered such as sewer services.

**TENTATIVE BUDGET** A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

**TRANSFERS** A term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund

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may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

**TREND ANALYSIS** Examines changes over time, which provides useful management information such as the City's current financial situation and its future financial capacity to sustain service levels.

**TRUST FUNDS** Established to administer resources received and held by the City as the trustee or agent for others. Use of these funds facilitates the discharge of responsibility placed upon the City by virtue of law or other similar authority.

**TRUTH IN TAXATION PROCESS** The process established by the State (see Utah Code Ann 59-2-918 and 59-2-919) of notifying the public and holding a public meeting to discuss a proposed tax rate increase before the final rate is adopted.

**U**

**UDOT** An acronym for the Utah Department of Transportation.

**UNRESERVED FUND BALANCE** The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**UNRESTRICTED REVENUES** A term referring to those revenues that can be used for any lawful expenditures supporting a wide variety of functions, or objectives

**USER FEES** Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

**W**

**WORKLOAD** A category of measurement. Workload data provides a comparison of how output corresponds to the demand (e.g., people served, transactions processed in certain geographical locations, complaints addressed).

**Z**

**ZERO-BASE BUDGETING (ZBB)** A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB

starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.

DRAFT

**ACRONYMS**

<b>AWWA</b>	American Water Works Association
<b>CIP</b>	Capital Improvement Program
<b>COLA</b>	Cost of Living Allowance
<b>CPI</b>	Consumer Price Index
<b>CTR</b>	Certified Tax Rate
<b>FTE</b>	Full Time Equivalent
<b>FY</b>	Fiscal Year
<b>GAAP</b>	General Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>RDA</b>	Redevelopment Agency
<b>SID</b>	Special Improvement District
<b>UDOT</b>	Utah Department of Transportation

**7. Recess to Lindon City Redevelopment Agency Meeting (RDA)***(10 minutes)*

**Sample Motion to Recess Council meeting:** I move to recess the Lindon City Council meeting and adjourn as the Lindon City Redevelopment Agency (RDA).

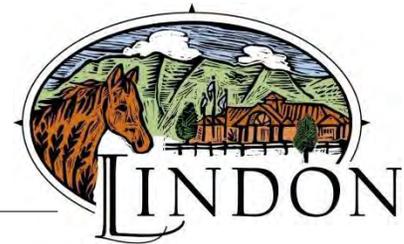
See RDA agenda. The RDA will call to order, review minutes, and then consider the RDA budget adoption for fiscal year 2015-16. The RDA budget is found within the budget documents provided in the previous agenda item, but attached again for reference.

The RDA Board will convene to review and approve the final RDA budget, then adjourn the RDA and reconvene the Lindon City Council meeting.

**Sample Motion to Adopt RDA Budget:** I move (approve, deny, continue) Resolution 2015-1-RDA, approving the final 2015-2016 RDA fiscal year budget, amending the 2014-2015 RDA fiscal year budget, and approving services between the Lindon City RDA and Lindon City, with the following recommendations:

**Sample Motion to Adjourn RDA meeting:** I move to adjourn the Lindon City RDA meeting and reconvene the Lindon City Council meeting.

## **Notice of Meeting of the Lindon City Redevelopment Agency**



The Lindon City Redevelopment Agency (RDA) will hold a meeting beginning at **7:30 p.m.**, or as soon thereafter as possible, on **Tuesday, June 16, 2015** in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Conducting: Jeff Acerson, Chairman

*(Review times are estimates only)*

- 1. Call to Order / Roll Call** *(5 minutes)*
- 2. Approval of minutes from November 5, 2014** *(5 minutes)*
- 3. Public Hearing – Final Budget for Fiscal Year 2015-2016 (Resolution 2015-1-RDA)** *(10 minutes)*  
 The Board of Directors will receive public comment on the final Lindon City Redevelopment Agency (RDA) budget for fiscal year 2015-2016. The tentative RDA budget was adopted on April 21, 2015. Additional budget committee meetings, public hearings and public work sessions have been held where RDA budget issues were discussed. The Board of Directors will act to approve the final budget for fiscal year 2015-2016, amend the budget for fiscal year 2014-2015, and approve an agreement for services between the RDA and Lindon City for administrative services.

**Adjourn and reconvene the Lindon City Council meeting.**

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at [www.lindoncity.org](http://www.lindoncity.org). The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

**Posted By:** Kathy Moosman  
**Time:** ~1:00 p.m.

**Date:** June 12, 2015  
**Place:** Lindon City Center, Lindon Police Dept, Lindon Community Center

The Lindon City Redevelopment Agency held a meeting on **Tuesday, November 5, 2014** beginning at 7:45 p.m. in the Lindon City Center, City Council Chambers, 100 North State Street, Lindon, Utah.

Conducting: Van Broderick, Chairman Pro Tem

**PRESENT**

**ABSENT**

- Randi Powell, Boardmember
- Matt Bean, Boardmember
- Jake Hoyt, Boardmember
- Van Broderick, Boardmember
- Carolyn Lundberg, Boardmember
- Adam Cowie, Executive Secretary
- Kathryn Moosman, City Recorder

Jeff Acerson, Chairman

COUNCILMEMBER HOYT MOVED TO ADJOURN THE MEETING OF THE LINDON CITY COUNCIL AND CONVENE THE MEETING OF THE LINDON CITY REDEVELOPMENT AGENCY AT 7:45 P.M. COUNCILMEMBER BEAN SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

**MINUTES** – The minutes of the RDA meeting of June 17, 2014 were reviewed.

BOARDMEMBER BEAN MOVED TO APPROVE THE MINUTES OF THE RDA MEETING OF JUNE 17, 2014 AS WRITTEN. BOARDMEMBER HOYT SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- BOARDMEMBER BEAN                    AYE
- BOARDMEMBER BRODERICK            AYE
- BOARDMEMBER HOYT                    AYE
- BOARDMEMBER LUNDBERG              AYE

THE MOTION CARRIED UNANIMOUSLY.

**CURRENT BUSINESS** –

1. **Action Item** – *700 North CDA Agreement with Utah County (Resolution #2014-2-RDA)*. The Redevelopment Agency of Lindon City will review and consider approval of Resolution #2014-2-RDA to adopt the interlocal cooperation agreement between the Agency and Utah County for the collection and remittance for incremental property taxes collected from property within the 700 North Community Development Project Area. Utah County has approved the interlocal agreement.

The Board reviewed the 700 North CDA Agreement with Utah County for the collection and remittance for incremental property taxes collected from property within the 700 North Community Development Project Area. Mr. Cowie explained that Utah County approved and passed this interlocal agreement several months ago and we have been waiting to approve these officially as the other agencies have adopted and signed the agreements, but we were hoping to get Alpine School District on board in order to do them all at the same time. Because of the delay they thought it would be beneficial to actually approve these documents with these other agencies and get them the signed

2 official copies returned and file the notices with the state to at least have everything ready  
4 to go if we decide to enact this CDA (Community Development Project Area) without the  
6 Alpine School District on board. He noted we will go through this same process once  
something is finalized with the school district. Mr. Cowie stated this item is just for  
Resolution #2014-2-RDA which outlines approval of the CDA with Utah County with  
the following agenda items for the other entities.

8 Boardmember Bean inquired if they are approving the 50% tax increment for all 3  
10 entities. Mr. Cowie confirmed that statement adding that was the original proposal for all  
12 of the entities (who approved it) noting the Alpine School District has wavered on that.  
Mr. Cowie stated he did not include the exhibit (150 pages) of the original documents in  
the staff packets as they have already been approved and taken action on, but they will be  
included in the final version that will be filed with the state.

14 Boardmember Lundberg inquired if the percentages of the different agencies that  
16 might participate are fixed for each agency regardless of whether Alpine School District  
18 participates or not. Mr. Cowie confirmed that statement noting that technically each  
entity could have had a different percentage participation level adding that it is great that  
all 3 entities chose to stay at the 50% participation level; which we felt was a reasonable  
percentage participation level. Mr. Cowie noted that we have had a lot of help from  
Lewis, Young, Robertson and Burningham, Financial Consultants, with these agreements  
and through the process. He added these are just action items with no public comment  
needed.

22 Chairman Pro Tem Broderick called for any comments or discussion from the  
24 Board. Hearing no further comments he called for a motion.

26 BOARDMEMBER LUNDBERG MOVED TO APPROVE RESOLUTION  
#2014-2-RDA, ESTABLISHING AN INTERLOCAL AGREEMENT WITH UTAH  
28 COUNTY. BOARDMEMBER BEAN SECONDED THE MOTION. THE VOTE WAS  
RECORDED AS FOLLOWS:

30 BOARDMEMBER BEAN AYE  
32 BOARDMEMBER BRODERICK AYE  
BOARDMEMBER HOYT AYE  
BOARDMEMBER LUNDBERG AYE  
THE MOTION CARRIED UNANIMOUSLY.

34  
36 2. **Action Item** – 700 North CDA Agreement with Central Utah Water Conservancy  
District (Resolution #2014-3-RDA). The Redevelopment Agency of Lindon City  
38 will review and consider approval of Resolution #2014-3-RDA to adopt the  
interlocal cooperation agreement between the Agency and Central Utah Water  
40 Conservancy District for the collection and remittance for incremental property taxes  
collected from property within the 700 North Community Development Project  
42 Area. Central Utah Water Conservancy District has approved the interlocal  
agreement.

44 The Board reviewed the 700 North CDA Agreement with Central Utah Water  
46 Conservancy District for the collection and remittance for incremental property taxes  
collected from property within the 700 North Community Development Project Area. Mr.  
48 Cowie noted that the Central Utah Water Conservancy District has approved the  
interlocal agreement.

2 Chairman Pro Tem Broderick called for any comments or discussion from the Board. Hearing none he called for a motion.

4 BOARDMEMBER LUNDBERG MOVED TO APPROVE RESOLUTION #2014-3-RDA ESTABLISHING AN INTERLOCAL AGREEMENT WITH THE  
6 CENTRAL UTAH WATER CONSERVANCY DISTRICT. BOARDMEMBER BEAN SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

8 BOARDMEMBER BEAN AYE  
BOARDMEMBER BRODERICK AYE  
10 BOARDMEMBER HOYT AYE  
BOARDMEMBER LUNDBERG AYE

12 THE MOTION CARRIED UNANIMOUSLY.

14 3. **Action Item** – 700 North CDA Agreement with North Utah County Water  
16 *Conservancy District (Resolution #2014-4-RDA)*. The Redevelopment Agency of  
Lindon City will review and consider approval of Resolution #2014-4-RDA to adopt  
18 the interlocal cooperation agreement between the Agency and North Utah County  
Water Conservancy District for the collection and remittance for incremental  
20 property taxes collected from property within the 700 North Community  
Development Project Area. North Utah County Water Conservancy District has  
approve the interlocal agreement.

22  
24 The Board reviewed the 700 North CDA Agreement with North Utah County  
Water Conservancy District for the collection and remittance for incremental property  
26 taxes collected from property within the 700 North Community Development Project  
Area. Mr. Cowie noted that the North Utah County Water Conservancy District has  
approved the interlocal agreement.

28 Chairman Pro Tem Broderick called for any comments or discussion from the  
Board. Hearing none he called for a motion.

30  
32 BOARDMEMBER HOYT MOVED TO APPROVE RESOLUTION #2014-4-  
RDA ESTABLISHING AN INTERLOCAL AGREEMENT WITH THE NORTH UTAH  
34 COUNTY WATER CONSERVANCY DISTRICT. BOARDMEMBER BEAN  
SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

36 BOARDMEMBER BEAN AYE  
BOARDMEMBER BRODERICK AYE  
BOARDMEMBER HOYT AYE  
38 BOARDMEMBER LUNDBERG AYE

THE MOTION CARRIED UNANIMOUSLY.

40  
42 At this time Mr. Cowie gave an update regarding Alpine School District. He  
explained at the last communication with the Board the proposal and percentages were  
44 reviewed with several uses broken out that seemed to be more palatable to the  
administration. He noted then they would revisit the growth in the area and adjust things  
46 accordingly and periodically throughout the life of the CDA. He further explained when  
this proposal was pitched they felt there may have been enough support to pass it in a  
48 split vote, so the Board made a decision to continue that item to try and gather more  
information. Mr. Cowie expressed his opinion that essentially, the information they are  
asking for hinges on the Ivory Development.

2 Mr. Cowie went on to say after speaking with Rob Smith, Alpine School District  
 3 Business Administrator, he believes they may be seeking some leverage with the CDA to  
 4 help decrease their potential costs in acquiring land from Ivory. Mr. Cowie stated that  
 5 Mr. Smith indicated if we want to go back and request a flat 20% percentage participation  
 6 he believes that would pass, and if we want something more than that then they will be  
 7 looking for something more from the city. Mr. Cowie stated he feels the Alpine School  
 8 District Administrator is looking at this as an opportunity to gather leverage on land  
 9 price. There was then some lengthy discussion by the Board regarding this issue.

10 Following discussion the Board directed Mr. Cowie to propose the flat 20%  
 11 percentage participation level to the school board. Mr. Cowie reminded the Board this  
 12 has not been triggered as far as starting the tax increment coming in but will  
 13 automatically start in July of 2018; right now it is just getting everything finalized.  
 14 Chairman Pro Tem Broderick called for a motion to adjourn the RDA meeting.

15 **ADJOURN -**

16 BOARDMEMBER BEAN MOVED TO ADJOURN THE MEETING OF THE  
 17 LINDON CITY RDA AND RE-CONVENE THE MEETING OF THE LINDON CITY  
 18 COUNCIL AT 8:13 P.M. BOARDMEMBER LUNDBERG SECONDED THE  
 19 MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.  
 20

21  
 22 Approved – June 16, 2015

23  
 24  
 25  
 26 \_\_\_\_\_  
 27 Adam Cowie, Executive Secretary

28  
 29  
 30  
 31  
 32 \_\_\_\_\_  
 Van Broderick, Chairman Pro Tem

## LINDON CITY REDEVELOPMENT AGENCY RESOLUTION 2015-1-RDA

A RESOLUTION OF THE LINDON CITY REDEVELOPMENT AGENCY AMENDING THE 2014-2015 BUDGET, APPROVING AND ADOPTING A BUDGET FOR THE 2015-2016 FISCAL YEAR AND ENTERING INTO A CONTRACT WITH LINDON CITY TO PAY FOR THE USE OF VARIOUS SERVICES, FACILITIES AND SUPPLIES OF THE CITY'S WHICH WILL BE USED BY THE AGENCY DURING THE 2015-2016 FISCAL YEAR.

WHEREAS, Utah State Code Title 17C, requires the Lindon City Redevelopment Agency ("Agency") to prepare and adopt an annual budget for each fiscal year, which fiscal year is to be the same as the fiscal year of Lindon City, and to hold a public hearing on the budget after publishing notice in a newspaper of general circulation within the community at least once, two weeks in advance of the public hearing, and to make the prepared budget available for public inspection at least three days before the day of the commencement of the public hearing; and

WHEREAS, the Agency may amend the budget following the same procedures used to adopt the annual budget; and

WHEREAS, the Agency has prepared the amended budget for the 2014-2015 fiscal year which is attached hereto and incorporated herein; and

WHEREAS, the Agency has prepared the budget for the 2015-2016 fiscal year which is attached hereto and incorporated herein; and

WHEREAS, the Agency has given due notice as required by statute and has held a public hearing on June 16, 2015 on the amended 2014-2015 budget and the budget for the 2015-2016 fiscal year; and

WHEREAS, the Agency desires to use certain services and facilities of Lindon City ("City") during fiscal year 2015-2016 and the City is willing to make the desired services and facilities available to the Agency; and

WHEREAS, the Agency and the City have mutually agreed upon a dollar amount which represents the reasonable and fair value for the use of the services and facilities in question; now

THEREFORE, BE IT RESOLVED BY THE LINDON CITY REDEVELOPMENT AGENCY AS FOLLOWS:

- Section 1. The Agency hereby amends and adopts the 2014-2015 budget which is attached hereto and incorporated herein.
- Section 2. The Agency hereby adopts the annual budget for the 2015-2016 fiscal year which is attached hereto and incorporated herein.
- Section 3. In order to fulfill the Agency's obligations under Utah State Code Title 17C, the Chair and/or Executive Secretary is hereby authorized and directed to file a copy of the budgets with the county auditor, the State Tax Commission and each property taxing entity affected by the distribution of property taxes. This shall be done within thirty days after adoption of the Budget.
- Section 4. The Agency is hereby authorized to enter into a contract substantially in the form of the Agreement concerning Redevelopment Agency Use of City Services and

Facilities during Fiscal Year 2015-2016 (“Agreement”) which is attached hereto as Exhibit A and incorporated herein by this reference.

Section 5. The Chair of the Agency is authorized to execute the Agreement on behalf of the Agency.

Section 6. This Resolution shall be effective as of the date of adoption.

PASSED and ADOPTED by the Board of the Lindon City Redevelopment Agency this 16<sup>th</sup> day of June, 2015.

\_\_\_\_\_  
Jeff Acerson, Chair

ATTEST:

\_\_\_\_\_  
Adam Cowie, Executive Secretary

{Seal}

BOARD MEMBERS VOTING “AYE”

BOARD MEMBERS VOTING “NAY”

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**EXHIBIT A**

**AGREEMENT CONCERNING  
LINDON CITY REDEVELOPMENT AGENCY USE OF  
CITY SERVICES AND FACILITIES DURING FISCAL 2015-2016**

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WHEREAS, the Lindon City Redevelopment Agency ("Agency") desires to use certain services and facilities of Lindon City ("City") during fiscal year 2015-2016, and the City is willing to make the desired services and facilities available to the Agency; and

WHEREAS, the Agency and the City have mutually agreed upon a dollar amount which represents the reasonable and fair value of the use of the services and facilities in question;

NOW THEREFORE, in consideration of the mutual promises of the parties to this Agreement and of other good and valuable consideration, City and Agency hereby agree as follows:

1. The Agency shall be entitled to utilize the time of City personnel, City facilities, City equipment and supplies, and such other resources of the City as the Agency from time to time may require in furtherance of Agency objectives and functions.
2. The Agency and the City have reviewed and anticipated the needs of the Agency, approved the Agency's budget for 2015-2016 and have concluded that the reasonable and fair value of the services, facilities and supplies the Agency will use during 2015-2016 is \$141,183. The City hereby agrees to accept this amount, as compensation for the services, facilities and supplies in question and the Agency hereby agrees to pay this amount for said services, facilities, and supplies.

DATED this 16<sup>th</sup> day of June, 2015.

LINDON CITY, UTAH

LINDON REDEVELOPMENT AGENCY

\_\_\_\_\_  
Jeff Acerson, Mayor

\_\_\_\_\_  
Jeff Acerson, Chair

ATTEST:

ATTEST:

\_\_\_\_\_  
Kathy Moosman, City Recorder

\_\_\_\_\_  
Adam Cowie, Executive Secretary

2015-2016

LINDON

## FINAL BUDGET BUDGET HIGHLIGHTS AND OVERVIEW

### REDEVELOPMENT AGENCY FUND

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2015-2016 Budget
<b>STATE STREET DISTRICT</b>				
<b>REVENUES</b>				
State St - Interest Earnings	6,549	6,973	5,600	5,600
State St - Tax Increment	188,467	193,784	147,450	147,450
State St - Prior Yr Tax Incr	140,220	138,465	66,350	30,000
State St - Sundry Revenue	-	-	-	-
Trfr from General Fund	2,084	-	-	-
State St - Use of Fund Balance	-	-	-	605,293
<b>TOTAL STATE ST REVENUES</b>	<b>337,320</b>	<b>339,221</b>	<b>219,400</b>	<b>788,343</b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	848	-	-	-
Professional & Tech Services	-	10,326	2,500	173,500
Sales Tax Participation Agrmt	2,084	-	-	-
Tax Incremt Agmt, Carter Const	104,446	-	-	-
Other Improvements	-	59,727	-	590,000
Admin Costs to General Fund	36,400	33,600	33,600	24,843
Appropriate to Fund Balance	193,541	235,568	183,300	-
<b>TOTAL STATE ST EXPENDITURES</b>	<b>337,320</b>	<b>339,221</b>	<b>219,400</b>	<b>788,343</b>
<b>WEST SIDE DISTRICT</b>				
<b>REVENUES</b>				
West Side - Interest Earnings	2,434	1,068	700	300
West Side - Use of Fnd Balance	269,163	19,740	9,300	148,532
<b>TOTAL WEST SIDE REVENUES</b>	<b>271,597</b>	<b>20,809</b>	<b>10,000</b>	<b>148,832</b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	-	-	-	-
Professional & Tech Services	6,882	20,809	10,000	10,000
Other Services/Utilities	988	-	-	-
Other Improvements	263,727	-	-	138,832
Appropriate to Fund Balance	-	-	-	-
<b>TOTAL WEST SIDE EXPENDITURES</b>	<b>271,597</b>	<b>20,809</b>	<b>10,000</b>	<b>148,832</b>
<b>DISTRICT #3</b>				
<b>REVENUES</b>				
District 3 - Interest Earnings	8,311	6,610	3,500	3,500
District 3 - Tax Increment	840,756	824,021	831,500	831,000
District 3 - Prior Yr Tax Incr	-	1,368	7,700	-
District 3 - Sundry Revenue	5,848	-	-	-
District 3 - Use of Fund Bal	-	510,471	214,416	94,083
<b>TOTAL DISTRICT #3 REVENUES</b>	<b>854,915</b>	<b>1,342,471</b>	<b>1,057,116</b>	<b>928,583</b>
<b>EXPENDITURES</b>				
Miscellaneous Expense	-	-	-	-
Professional & Tech Services	7,974	24,418	15,000	15,000
Insurance	1,680	1,136	2,500	2,500
Tax Participation Agreements	250,000	630,159	269,841	175,743
Other Improvements	13,464	233,234	50,000	619,000
Trfr to Gen Fund - Admin Costs	116,200	116,200	114,100	116,340
Trfr to Debt Service	336,653	337,324	605,675	-
Appropriate to Fund Balance	128,944	-	-	-
<b>TOTAL DISTRICT #3 EXPENDITURES</b>	<b>854,915</b>	<b>1,342,471</b>	<b>1,057,116</b>	<b>928,583</b>

**8. Public Hearing — Ordinance Amendment (Ord#2015-14-O), LCC 8.24 and 9.24, Pheasant Hunting and Weapons** (20 minutes)

Lindon City requests approval of an Ordinance Amendment to LCC 8.24 Pheasant Hunting and 9.24 Weapons in order to designate lawful hunting areas within the City. The Planning Commission recommends approval of the changes.

See attached materials from the Planning Department.

## Public Hearing — Ordinance Amendment, LCC 8.24 and 9.24, Pheasant Hunting and Weapons

Lindon City requests approval of an Ordinance Amendment to LCC 8.24 Pheasant Hunting and 9.24 Weapons in order to designate lawful hunting areas within the City.

<p><b>Applicant:</b> Lindon City  <b>Presenting Staff:</b> Hugh Van Wagenen</p> <p><b>Address:</b> City-wide Impact</p> <p><b>Type of Decision:</b> Legislative  <b>Council Action Required:</b> Yes  <b>Planning Commission Recommendation:</b> Approval</p>	<p><b><u>SUMMARY OF KEY ISSUES</u></b></p> <p>1. Whether it is in the public interest to approve the proposed amendment to LCC 8.24 and 9.24.</p> <p><b><u>MOTION</u></b></p> <p>I move to (<i>approve, deny, continue</i>) ordinance amendment 2015-14-O (<i>as presented, with changes</i>).</p>
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### **DISCUSSION & ANALYSIS**

The existing Lindon City Pheasant Hunting ordinance was adopted in 1985, when there was much more open space in Lindon than currently exists. The ordinance references a map from 1979 designating “No Hunting” areas. That map is extremely outdated and requires revision with the amount of development that has occurred over the last 40 years. With the map update, there are also small code changes to align hunting and weapons discharge in the City.

Please read the attached ordinance for details.

### **ATTACHMENTS**

1. Ordinance 2015-14-O
2. Hunting Zone Map 2015
3. Hunting Zone Map 1979

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ORDINANCE NO. 2015-14-O

AN ORDINANCE OF THE CITY COUNCIL OF LINDON CITY, UTAH COUNTY, UTAH, AMENDING SECTION 8.24 PHEASANT HUNTING AND SECTION 9.24 WEAPONS OF THE LINDON CITY CODE TO DESIGNATE LAWFUL HUNTING AREAS WITHIN THE CITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the proposed amendment aids the General Plan Goal of promoting Lindon as a high quality, open, rural living atmosphere; and

WHEREAS, the Lindon City Planning Commission has recommended approval of the amendment to Sections 8.24 and 9.24; and

WHEREAS, a public hearing was held on May 12, 2015 to receive public input and comment regarding the proposed amendment; and

WHEREAS, no adverse comments were received during the hearing; and

WHEREAS, the Council held a public hearing on May 19, 2015 to consider the recommendation and no adverse comments were received during the hearing.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lindon, Utah County, State of Utah, as follows:

**SECTION I:** Sections 8.24 and 9.24 of the Lindon City Code is hereby amended to read as follows:

Chapter 8.24

~~PHEASANT~~-HUNTING WITHIN CITY LIMITS

Sections:

- 8.24.010 Lawful--When.
- 8.24.020 Compliance with state statutes and regulations required.
- 8.24.030 Children of ages twelve through fourteen.
- 8.24.040 Children of ages fourteen through sixteen.
- 8.24.050 Unlawful when in vicinity of building or enclosure.
- 8.24.060 Unlawful when in designated areas.
- 8.24.070 Unlawful on posted property.
- 8.24.080 Violation--Penalty.

Section 8.24.010 Lawful--When.  
Notwithstanding any ordinance of the city heretofore adopted to the contrary, it is lawful to shoot ~~pheasants~~wildlife with the city limits of the city during the season established by the State of Utah for the hunting and shooting of ~~pheasants~~wildlife subject to the restrictions set out in Sections 8.24.020 through 8.24.070. (Ord. no. 120 §01 (part), 1985. Amen. 2015)

Section 8.24.020 Compliance with state statutes and regulations required.

All Utah State Statutes and Utah Wildlife Board Regulations pertaining to the hunting of ~~pheasants~~wildlife

2 | shall be complied with by all persons hunting or shooting pheasantswildlife in the city. (Ord. no. 120 §1 (A), 1985.)

4 Section 8.24.030 Children of ages twelve through fourteen.  
6 | Children 12 years of age through 14 years of age who are hunting or shooting pheasantswildlife must be  
8 | accompanied by a parent, legal guardian, or person 21 years of age or older who has been approved by the  
child's or children's parents. (Ord. no. 120 §1(B), 1985. Amen. 2015)

10 Section 8.24.040 Children of ages fourteen through sixteen.  
12 | Children 14 years of age through 16 years of age who are hunting or shooting pheasantswildlife must be  
accompanied by a person 21 years of age or older. (Ord. no. 120 §1 (C), 1985. Amen. 2015)

14 Section 8.24.050 Unlawful when in vicinity of building or enclosure.  
16 | It is unlawful for any person to hunt or shoot at pheasantswildlife within six hundred feet of any house,  
garage, barn, shed, corral, or any enclosure where domestic animals are kept, unless express permission of  
18 | the person in lawful possession of such building or enclosure is first had and obtained. (Ord. no. 120  
20 | §1(D), 1985. Amen. 2015)

22 Section 8.24.060 Unlawful when in designated areas.  
24 | It is unlawful for any person to hunt or shoot at pheasantswildlife at any time within the areas of the city  
which are designated on the map of the city as "No Hunting, "Such areas are established by resolution and  
26 | may be revised by resolution as deemed necessary and appropriate by the city council". (Ord. no. 120 §1  
(E), 1985. Amen. 2015)

28 Section 8.24.070 Unlawful on posted property.  
30 | It is unlawful for any person hunting or shooting pheasantswildlife to enter upon any private property which  
has been posted, "NO TRESPASSING," without the permission of the owner thereof. (Ord. no. 120  
32 | §1(F), 1985. Amen. 2015)

34 Section 8.24.080 Violation--Penalty.  
36 | Any person violating, causing or permitting a violation of any provision of any Section of this chapter or  
the provisions adopted or incorporated by reference herein shall be guilty of a Class B misdemeanor and  
38 | shall be punished by a fine of not more than two hundred ninety nine dollars or by a jail sentence not to  
exceed six months or both. (Ord. no. 120 §2, 1985. Amen. 2015)

40 Chapter 9.24

42 WEAPONS

44 Sections:

- 46 9.24.010 Air guns--Discharge prohibited.
- 48 9.24.020 Firearms-Discharge prohibited.

50 Section 9.24.010 Air guns--Discharge prohibited.

52 | It is unlawful for any person to discharge any air gun, sparrow gun, flipper or other similar contrivance  
within the limits of the city. (Prior code §12-12.)

2 Section 9.24.020 Firearms-Discharge prohibited.

4 It is unlawful for any person to discharge firearms of any description within the limits of the city except  
6 during State of Utah designated hunting seasons and within designated hunting areas by persons with a  
8 valid hunting license. Discharge of firearms may also be permitted for the slaughter of livestock or similar  
10 activities after a valid permit has been issued by the Lindon City Police Department. (Prior code §12-13.  
12 Amen. 2015)

14 **SECTION II:** The provisions of this ordinance and the provisions adopted or incorporated by reference  
16 are severable. If any provision of this ordinance is found to be invalid, unlawful, or unconstitutional by a  
18 court of competent jurisdiction, the balance of the ordinance shall nevertheless be unaffected and continue  
20 in full force and effect.

22 **SECTION III:** Provisions of other ordinances in conflict with this ordinance and the provisions adopted  
24 or incorporated by reference are hereby repealed or amended as provided herein.

26 **SECTION IV:** This ordinance shall take effect immediately upon its passage and posting as provide by  
28 law.

30 PASSED and ADOPTED and made EFFECTIVE by the City Council of Lindon City, Utah, this  
32 \_\_\_\_\_ day of \_\_\_\_\_, 2015.

34 \_\_\_\_\_  
36 Jeff Acerson, Mayor

38 ATTEST:  
\_\_\_\_\_  
Kathryn A. Moosman,  
Lindon City Recorder

SEAL

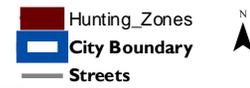
# Lindon City Hunting Areas

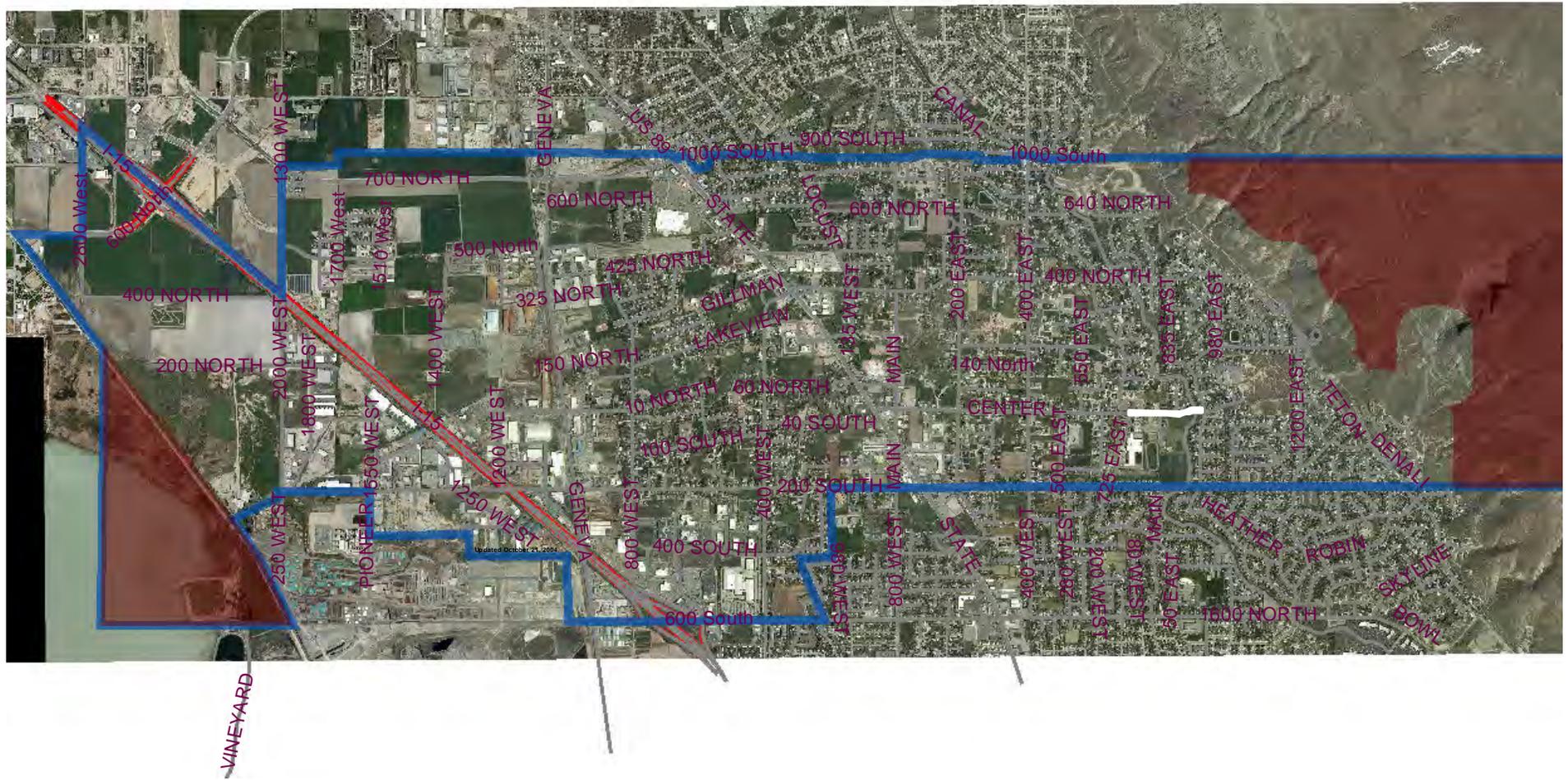
Permitted west of RR Tracks

Permitted 600 feet east of any established PF, RI-12, or Hillside Overlay Zone

No hunting or discharge of firearms is permitted outside of the designated hunting areas. See LCC 8.24 and LCC 9.24.

Map Date: 5 May 2015

 Hunting\_Zones  
City Boundary  
Streets





**9. Discussion Item — Athletic & Multipurpose Field Rental Policy & Rates** (20 minutes)

Heath Bateman, Parks & Recreation Director, will present a proposed field rental policy, application, and rates for discussion and feedback from the Council. The policy is intended to cover rentals of all athletic fields and other multipurpose fields within parks throughout Lindon.

See attached DRAFT application, rates, and policies. Heath is looking for feedback, questions, and thoughts on the proposed changes and fees. If the Council desires to adopt this or similar fees and policies, Staff will bring the item back to a future meeting for adoption by resolution.

No motion needed.



## Baseball/Softball Field Rental Application and Policy

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

# of People Expected at Activity: \_\_\_\_\_ Application Date: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

**Policy**

Lindon City provides outdoor recreation fields for the use and enjoyment of its citizens. This policy is designed to be used by the Park & Recreation Department when reviewing requests for rental and use of these facilities. Priority and scheduling of fields is as follows:

1. Lindon City Programs
2. Lindon City Residents for outings and events
3. Partnership Organizations Programs
4. Non City Programs with Lindon City Residents participating (must show proof of residency)
5. Non-resident, teams and organizations practice only
6. Non-profit and for profit leagues and tournaments for games

**Baseball Fee Structure**

<b>Pheasant Brook Park (2)</b>	\$200 per day (Does <b>not</b> include field preparation)
<b>City Main Park (2)</b>	\$200 per day (Does <b>not</b> include field preparation)
<b>Field Rental</b>	\$20 per hour per field (Does <b>not</b> include field preparation) \$65 per 4-hour block per field(8am – Noon, 1pm – 5pm, 6pm – dark) (Does <b>not</b> include field preparation)
<b>Additional Field Prep</b>	\$30 per diamond \$40 per diamond (Saturday and Holidays)
<b>Field Lighting</b>	\$20 per hour per field (only West Field of Main Park)
<b>Deposit</b>	\$250 for complex rental \$100 per field \$50 per 4-hour block per field

**Multipurpose Fields**

	\$20 per hour per field for youth teams
	\$30 per hour per field for adult teams
<b>Deposit</b>	\$500 for entire park rental \$100 per field

**Fees and Charges**

The Licensee agrees to pay, at the Lindon City Community Center, the following fees and charges for the use of the facility 5 working days prior to the date stated above:

\$ _____	Security, Cleaning and Damage Deposit		
\$ _____	Facility Rental	_____ Days@	\$ _____ Per Day
\$ _____	Field Rental	_____ Hours@	\$ _____ Per Hour
\$ _____	Ball Field Preparation	_____ Fields@	\$ _____ Per Field
\$ _____	Ball Field Lighting (Main Park W Field Only)	@ \$ _____	Per Night _____
\$ _____	<b>TOTAL DEPOSIT, FEES &amp; CHARGES</b>		

Employee Accepting Payment: \_\_\_\_\_ Date: \_\_\_\_\_

**Ballparks**

- Lindon Main Park
  - East Baseball Field (no lights)
  - West Baseball Field (lights available)
- Pheasant Brook Park
  - East Field
  - West Field

**Multipurpose Fields (soccer, lacrosse, ultimate, etc)**

- Pheasant Brook Park
- Hollow Park
- Pioneer Park

**General Information**

Fees must be paid before reservation is final. **All fees are double on holidays and holiday weekends:** Memorial Day and Labor Day weekends include Friday, Saturday and Monday. All other holiday weekends include Friday and Saturday. If the holiday does not fall on the weekend, fees will only be doubled on the day of the holiday. No reservations will be made on Sundays.

Alcoholic beverages and smoking are prohibited in all City facilities and parks. The City reserves the right to deduct cancellation fees from Security Deposits. Security, Cleaning and Damage Deposits will be returned within 10 working days following the completion of the event.

**Hold Harmless and Indemnity Agreement**

As the representative of the above named group or organization, known as the Licensee, in consideration of the City granting license to use the above named facility, I, the undersigned, do hereby release, forever discharge and agree to hold harmless and indemnify Lindon City, Lindon City Parks and Recreation Departments, their officers, officials, employees and volunteers, for all claims, damages, demands, actions and causes of action at law or equity arising by reason of in manner growing out of participation in the above listed activity or event, including damages not yet ascertained or developed if any there shall be, whether arising in contract or in tort.

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Recreation Director's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Lindon City Parks and Recreation Facility Reservation Policy and License Agreement**

### **Facility Rules**

All groups and individuals the use any City facility or park including participants and spectators must abide by all City Ordinances. Those ordinances include, but are not limited to: No alcoholic beverages or smoking are allowed in City facilities and parks; Parking is allowed in designated areas only; Littering is prohibited (groups must clean up after themselves or be charged a clean-up fee); Pets are not allowed to run free in the parks; No vandalizing of public property. Ballpark rules include no soft toss hitting.

### **Concessions**

The granting of this license does not give the Licensee authority to sell food, drink, clothing, or souvenirs.

### **Non-Assignability**

This license agreement is not assignable by the licensee either in whole or in part, nor shall the Licensee sublet the licensed premises or any part thereof without written permission of the City.

### **Cancellation of License and Cancellation Fee**

1. This License Agreement may be canceled for any reason by the Licensee by providing written notice. Cancellation by the Licensee is subject to cancellation fees. Licensee agrees to pay City for any and all costs incurred prior to written cancellation of this agreement plus a \$20 cancellation fee if cancellation occurs within five working days or more of the scheduled event or \$50 if cancellation occurs within four working days or less of the scheduled event.
2. The City holds the right to cancel this License Agreement for any reason within five working days or more prior to the event if said cancellation is made by no fault of the Licensee. In such case the City will notify the Licensee of said cancellation in writing stating the reason for said cancellation and will refund any and all fees, charges and deposits to the Licensee.
3. Cancellation may be made with four working days or less with written or verbal notice if said cancellation is the result of inclement weather or other natural disaster, which in the opinion of the City's official representative, renders the facility unplayable; in which case the City will refund, to the Licensee, any and all fees, charges and deposits less actual costs associated with facility preparation that had occurred prior to the cause of the cancellation.
4. The City also holds the right to cancel this License Agreement at any time and for any reason, with written or verbal notice, if said cancellation is the result of wrongdoing or misrepresentation by the Licensee. In such case the Licensee will forfeit any or all of the Security, Cleaning and Damage Deposit and other monies deposited with the City to cover cancellation fee, any daily fees, any costs associated with facility preparation that had occurred prior to the cancellation as well as costs for any damages to the facility that were caused by Licensee. In the event Licensee breaches the License Agreement and legal action becomes necessary to enforce the terms hereof, Licensee agrees to pay court costs and a reasonable attorney's fee.

### **Sports Field Rental Code of Conduct**

The Code of Conduct will be enforced before, during and after all field reservations for practices, games or tournament play. All Lindon City park rules and regulations in addition to the field rental code of conduct will be strictly enforced. The term "individual" includes the following: league, team, staff, coaches, players, and spectators. Each individual or organization that reserves fields from The Lindon City will be responsible for the conduct and actions of ALL individuals involved with the rental. Once the rental contract has been made it is to be understood that ALL individuals associated with the rental group have been made aware of all park rules and regulations in addition to the code of conduct.

### **CODE OF CONDUCT**

NO INDIVIDUAL SHALL:

1. Be guilty of an abusive verbal attack upon any city staff or individual.

2. At any time lay a hand upon, shove, strike or threaten to strike any person/s involved in a game or practice.
3. Be guilty of objectionable demonstration of unsportsmanlike conduct during games or practices.
4. Be guilty of using unnecessarily rough tactics in the play of games or practices.
5. Use profane, obscene, or vulgar language at any time, on or off the playing field.
6. Appear on the field of play in an intoxicated condition or under the influence of any type of drug which will impinge upon their safety or the safety of others.
7. Be guilty of falsifying information provided to the Recreation Department.
8. Sublease Lindon City fields to other groups or individuals.
9. Use without permission, any City owned tool, equipment or building.

Minimum Penalty: Warned by city staff.

Maximum Penalty: Loss of field rental privileges for a pre-determined amount of time which may or may not include probationary status. In some cases where physical abuse or illegal activity is involved, charges may be filed.

The severity of the infraction will determine the penalty and penalties can fall between the minimum and maximum. In all situations, individuals or rental groups may be placed on probation or banned from using Lindon City fields. All penalties should be reported to Parks and Recreation Office. The Parks and Recreation Director or designee will determine the penalty within a reasonable amount of time.

**Liability Insurance**

The Licensee shall obtain and maintain a policy of Commercial General Liability Insurance obtained from a licensed insurance carrier naming the City as additional insured inclusive of the dates of the event or duration of the league. The limits of coverage of the policy shall be \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage. A copy of that policy shall be filed with the City Recreation Department at the time the Security, Cleaning and Damage Deposit is submitted and the Facility Fees and Charges are paid.

**Security, Cleaning and Damage Deposit**

1. The Licensee agrees to keep the facility and surrounding area including the parking lot clean and free of damage and vandalism. To insure that this is done the Licensee will deposit with the City Parks & Recreation Office a check for the calculated amount at least five working days prior to the date listed above as the start of the event. If the facility and surrounding area is left clean and without damage, subject to inspection by the City, the deposit will be returned within five working days after the date listed above as the end of the event.
2. If however, the facility and surrounding area are not cleaned or if damage is discovered the deposit or a portion thereof will be forfeited subject to actual damage or cleaning costs. The balance, if any, will be returned within ten working days of the completion of repairs or cleaning. It is recommended that the Licensee provide restroom attendants at the facility during the day and times they use the facility. Said attendants could insure that the restrooms are kept clean and that no damage or vandalism occurs during use insuring return of this deposit.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **10. Review & Action — Utah Local Governments Trust Interlocal Agreement & Insurance Coverage Approval**

*(10 minutes)*

The Council will review and consider an interlocal agreement to enter into liability and property insurance services offered through the ULGT, and approve the selected coverage limits and terms starting July 1, 2015.

In June 2014 the City Council gave its one-year required notice to URMMA so that it could bid out property and liability services. Bids were solicited from various insurance providers and on June 2, 2015 the City Council selected by motion to choose the Utah Local Governments Trust (ULGT) for liability and property insurance services. ULGT is a pooled group of 217 Cities & Towns, 12 Counties, and 322 Special Service Districts within the State of Utah.

The attached agreement and Terms sheet have been reviewed by Staff and the City Attorney and are in conformance with the selected coverage chosen by the Council at the June 2<sup>nd</sup> meeting. (The City also uses the Trust for Workers Compensation coverage and has entered into this same agreement for Workers Comp coverage – but both parties felt it was best to re-enter into the agreement now that other coverages are being provided.)

**Sample Motion:** I move to select (approve, continue, deny) the Interlocal Agreement between ULGT and Lindon City, and approve the Insurance Coverage General Term Sheet with the selected coverages beginning July 1, 2015, with the following conditions:

# Insurance Coverage General Term Sheet

The proposed term sheet will be governed by your Trust policy terms and conditions.

1. Insured: Lindon City
2. Coverage Type: Liability, Property, Auto Physical Damage
3. Coverage Term: 7/1/15 to 7/1/18, annual anniversary at 7/1/16 and 7/1/17
4. 2015 Liability Premium: \$30,565 (\$10M limit)
5. 2015 Property Premium: \$12,659 (per current statement of values)
6. 2015 Auto Physical Damage Premium: \$5,093 (per current schedule)
7. 3 year rate guarantee applies to liability and property program, subject to terms of rate guarantee
8. Lindon City retains the right to any rate reductions offered by the Trust during policy term

Order to bind insurance coverage:

\_\_\_\_\_

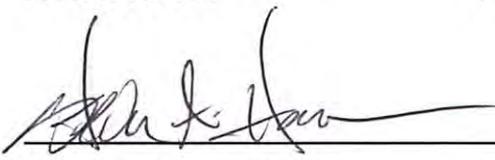
Approved By \_\_\_\_\_ Date

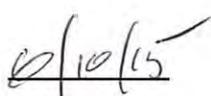
\_\_\_\_\_

Name, Title

\_\_\_\_\_

Federal Tax ID# \_\_\_\_\_ Unemployment ID#

  
 \_\_\_\_\_  
 Steven A. Hansen CEO

  
 \_\_\_\_\_  
 Date

AMENDED AND RESTATED INTERLOCAL AGREEMENT CREATING THE  
UTAH LOCAL GOVERNMENTS TRUST

ARTICLE I  
NAME

1.1. The name of the governmental entity created pursuant to this Interlocal Agreement is the Utah Local Governments Trust (hereinafter “the Trust”).

ARTICLE II  
PURPOSES

2.1. The purposes of this Agreement and the entity created pursuant thereto are:

2.1.1. **PERSONAL BENEFITS.** To enable Utah cities, towns, counties, and other special districts of local governments to form a governmental entity to provide a comprehensive and complete program of hospital, medical, dental, disability, life, and other personal benefit plans and programs for units of local governments within the State of Utah.

2.1.2. **CASUALTY-PROPERTY.** To enable units of local governments to provide a comprehensive and complete program of casualty, property, marine, liability, and other insurance plans or programs required or desirable to protect local governments’ property and assets and elected and appointed officials and employees from personal liability.

2.1.3. **FUNDS.** To create funds from revenues, premiums, and monies which funds shall at all times belong to the participating units of local governments to pay claims of the local units of government according to any plan, program, or contract between the Trust and the participating unit of local government or to purchase the insurance requested by the participating unit of local government.

2.1.4. **GENERAL POWERS.** To administer, insure, reinsure, fund or self fund, indemnify, or perform any other act necessary to provide or administer any plan or program necessary or desirable to give effect to this Agreement.

2.1.5. **SINGLE ENTITY.** To enable local governments to act as a single entity to provide personal, casualty, property, marine, liability, or other insurance to participating units of local government.

2.1.6. **ADVISOR TO LOCAL GOVERNMENTS.** To act as an advisor and counsel to units of local government regarding their insurance needs, obligations, risks, and benefit plans.

2.2. **TRUST NOT REQUIRED TO PROVIDE COVERAGES.** Nothing in this Agreement shall require the Trust to offer or provide any or all of the plans or programs authorized by this Agreement.

2.3. **AUTHORITY.** The Trust hereby is granted and authorized to perform and do all acts necessary or convenient and to render all services contemplated and engage in such governmental and proprietary functions, as are authorized or contemplated by Sections 11-13-101 et seq., 10-3-1103, and 63-30d-801 et seq., Utah Code Annotated 1953, to carry out the purposes and intent of this Agreement.

### ARTICLE III DEFINITIONS

3.1. As used in this Interlocal Cooperation Agreement:

3.1.1. **LOCAL GOVERNMENTS.** “Local governments” means public agency as used in the Interlocal Cooperation Act and includes any county, city, town, special district, or combination thereof; it specifically includes any agency or entity created pursuant to the Utah Interlocal Cooperation Act, Section 11-13-101 et seq., Utah Code Annotated 1953, as amended.

3.1.2. **PROPERTY INSURANCE.** The definition of “property insurance” set forth in Section 31A-1-301, Utah Code Annotated 1953, is hereby incorporated by reference.

3.1.3. **BOND.** “Bond” means a faithful performance bond or indemnification bond or any other bond required by any Utah law.

3.1.4. **INLAND MARINE .** The definition of “inland marine” insurance set forth in Section 31A-1-301, Utah Code Annotated 1953, is hereby incorporated by reference.

3.1.5. **WORKERS’ COMPENSATION.** “Workers’ compensation” means any form of workers’ compensation permitted or required by the laws of the State of Utah or the laws of the United States.

3.1.6. **UNEMPLOYMENT COMPENSATION.** “Unemployment compensation” means any form of unemployment compensation permitted or required by the laws of the State of Utah or the laws of the United States.

3.1.7. **VEHICLE LIABILITY INSURANCE.** The definition of “vehicle liability insurance” set forth in Section 31A-1-301, Utah Code Annotated 1953, is hereby incorporated by reference.

3.1.8. **SURETY INSURANCE.** The definition of “surety insurance” set forth in Section 31A-1-301, Utah Code Annotated 1953 is hereby incorporated by reference.

3.1.9. **ADMINISTRATIVE BOARD.** “Administrative board” means the administering body created by this Agreement to operate and administer the Trust and the insurance programs offered by the Trust.

3.1.10. **MEMBER.** “Member” means any city, county, town, or other unit of local government that participates in one or more plans or programs offered by the Trust. A unit of

local government need not have executed this Interlocal Agreement or Resolution to be a member. Any unit of local government that stops participating in the plans or programs offered by the Trust, shall not be a member.

3.1.11. CASUALTY INSURANCE. The definition of “casualty insurance” (liability insurance) set forth in Section 31A-1-301, Utah Code Annotated 1953, is hereby incorporated by reference.

3.1.12. UNIT OF LOCAL GOVERNMENT. “Unit of local government” means any city, county, town, special district, or any other entity which is a political subdivision of the State of Utah.

3.1.13. PERSONAL INSURANCE OR PERSONAL BENEFITS. “Personal insurance” or “personal benefits” means life, disability, hospital, medical and dental insurance or benefits, unemployment or workers’ compensation.

3.1.14. PERSON. “Person” means any individual, company, partnership, corporation, municipal corporation, or any business entity.

3.1.15 INSURANCE. “Insurance” means casualty liability and personal insurance.

#### ARTICLE IV DURATION

4.1. EXTENSION. This Agreement shall be for a period of 50 years, but may be extended by the members.

4.2. WITHDRAWAL. Nothing in this Article shall prevent any local government from withdrawing from the Trust.

4.3. TERMINATION IF VOID. This Agreement shall terminate if it is found to exist entirely in violation of the law.

#### ARTICLE V TRUST FUNDS

5.1. FUNDS PROPERTY OF UNITS OF GOVERNMENTS. All premiums, payments, and funds received, held, or administered by the Trust as herein provided shall be and remain the property and assets of the units of local government which create or participate in the Trust program or programs according to the terms of this Agreement, except that the funds of the Trust shall become the property of the person to whom the funds are paid when paid according to this Agreement, benefit or insurance plans, and programs authorized by the administrative board.

5.2. INTERNAL REVENUE CODE COMPLIANCE. In accordance with Section 115 of the Internal Revenue Code of 1954, as amended, any income derived from the investments or operations of the Trust shall accrue to the units of local government participating

in the Trust. None of the assets, property, funds, or revenues held by the Trust shall ever be deemed to or become the property of the Trust.

5.3. UNRESTRICTED RIGHT TO PROPORTIONATE SHARE OF INCOME.

Each unit of local government participating in the Trust shall have the unrestricted right to withdraw its proportionate share (as defined in Section 12.3.) of the income derived from the investments or operations of the Trust. However, to the extent the income so derived is needed to provide reserves for potential claims against programs that the Trust has elected to reinsure or self-insure (under authority of Article VI), participating units of local governments agree to defer the withdrawal of that portion of the income so needed until such time as the administrative board determines using actuarially sound insurance accounting principles that such withdrawal will not jeopardize the financial stability of Trust programs.

5.4. FUNDS TO BE USED TO PURCHASE OR PROVIDE COVERAGE. The

local governments hereby authorize and direct the administrative board to do all things necessary and proper and to use the payments or contributions received by the Trust to purchase and maintain in force such policy or policies of insurance as they in their sole discretion shall determine to be in the best interest of the members and the employees of the members; or on an actuarially sound basis, to use such funds to establish a program or programs of self-insurance, reinsurance, or co-insurance.

ARTICLE VI  
MANAGEMENT AND ALLOCATION OF FUNDS,  
PURCHASE OF INSURANCE, BONDS, REINSURANCE, SELF-FUNDING

6.1. LICENSED CARRIER REQUIRED. If casualty insurance or personal

insurance policies are purchased, it shall be from a licensed insurance carrier. Policies may be purchased for one or more of the casualty insurance or personal insurance programs offered by the Trust from one or several carriers; or the Trust may reinsure or self-insure one or more of the programs and purchase the casualty insurance or personal insurance from a carrier for the remaining programs. Where the Trust purchases insurance or personal insurance from a carrier, the Trust shall be the policyholder. The amount of casualty insurance, personal insurance, and benefits shall be such as the administrative board may determine subject to securing a policy or policies from one or more carriers or bond companies able to provide the benefits from the premium paid.

6.2. TRUST TO ACT AS POLICYHOLDER. The administrative board may

apply for such insurance policies or group insurance or personal insurance or group personal insurance in its name as policyholder or in the names of the participating members and may use the fund to pay for and accept and hold as part of the fund the policy or policies insured to the Trust in its name as policyholder.

6.3. TERMS OF POLICY. The administrative board may agree with an insurer of

any policy or policies issued for the purposes of this Agreement on waiting period, definitions of full-time employment and all other necessary or desirable provisions, including the eligibility of

employees; or, in the case of self-insurance, the local government and administrative board may provide specifically such terms and conditions.

6.4. SEPARATE ACCOUNT REQUIRED. The Trust Board shall create separate funds and accounts for each of the following:

- A. Hospital, medical, and dental;
- B. Disability;
- C. Life (except where part of the hospital and medical plan) whether or not dental is included;
- D. Fidelity and fiduciary;
- E. Casualty, marine, property, and liability.

The assets of each fund shall not be co-mingled with those of another fund, nor shall it be subject to attachment, claims, or payment of damages in any other fund. Where a participating unit of local government elects to participate in Groups A, B, and C, or any combination of these groups, the Trust may treat the account as participating in the fund for which a majority of the premium is paid. One fund may make loans to another.

6.5. FUND MANAGEMENT. With respect to each fund, the administrative board shall use and apply each fund:

6.5.1. GENERAL ADMINISTRATION. To pay or provide for the payment of all reasonable and necessary expenses of collecting the local governments' contributions and administering the affairs of each fund, including, but without limitation, all expenses which may be incurred in connection with each fund, the employment of such administrative, legal, expert, and clerical assistance, the leasing of such premises and the purchase or lease of such materials, supplies, and equipment as the administrative board, in its discretion, finds necessary or appropriate in the performance of its duties.

6.5.2. PAYMENT OF PREMIUMS. To pay or provide for the payment of premiums due from local governments on the policy or policies, when such premiums shall become due; but the administrative board shall not use the fund to maintain in force any insurance for the account of any local government that is in default of payment of contributions to the fund.

6.5.3. RESERVES. To establish and accumulate as part of the fund an adequate reserve which the administrative board shall deem advisable to carry out the purposes of this Agreement.

6.5.4. REFUNDS. To refund premiums, payments, or contributions from local governments for which insurance may not be purchased for any reason, but if a unit of local

government withdraws from the Trust for any reason, the Trust shall be under no obligation to refund any premium, payment, or contribution of the local government if insurance has been purchased for the local government.

6.6. GENERAL OPERATING ACCOUNT. The administrative board may establish a general operating account or fund and may transfer to that account or fund a specified percentage of revenues received in each separate fund for the purpose of establishing a general operating fund or account to administer the general provision of the Agreement.

6.7. DEPOSITORIES-INVESTMENTS. All premiums, contributions, and monies received by the Trust hereunder as part of the fund or funds shall be deposited by it in such bank or banks as the administrative board may designate for that purpose, and all withdrawals of monies from such bank or banks shall be made only by check signed by a person or persons authorized by the administrative board to sign and countersign but no bank shall be elected as a depository of the funds of the Trust that is not a member of the Federal Deposit Insurance Corporation or is not supervised and insured by an instrumentality of the United States Government.

6.8. BOND REQUIRED. All officers and employees of the Trust who are authorized to sign or countersign checks or who otherwise may handle monies or other property of the Trust shall be bonded.

6.9. DIVIDENDS, EXPERIENCE RATING. Anything contained in this Agreement to the contrary notwithstanding, the administrative board may agree with the insurer or insurers for the combination of financial experiences, for dividend purposes, of policies issued to the administrative board pursuant to this Agreement and of policies not so issued with insured employees of local governments that are insured under this Agreement. The administrative board may agree with the insurers and to provide for a centralized administration of all policies or may administer the programs themselves in any manner deemed advisable by the administrative board.

ARTICLE VII  
LOCAL GOVERNMENT CONTRIBUTIONS  
TO THE TRUST

7.1. PERSONAL INSURANCE OR BENEFITS. On application and acceptance by the administrative board or the Executive Director, each local government shall pay to the Trust a sum determined by the administrative board to participate in any personal insurance or self-funded benefit program offered by the Trust. Each local government shall pay to the Trust on such day of each month as determined by the administrative board for all the local governments, such member’s contributions for personal insurance when and as the administrative board shall deem necessary to pay the premium due, together with that member’s fair share of expenses on account of the personal insurance purchased for such local governments but all local government payments shall be credited against premiums and shares of expenses due from local governments.

7.2. **CASUALTY AND LIABILITY INSURANCE.** On application and acceptance by the administrative board or the Executive Director, each local government shall pay to the Trust a sum determined by the administrative board to participate in any casualty or liability insurance or self-funded casualty or liability program offered by the Trust. Each local government shall pay to the Trust on such day of each month as determined by the administrative board for the local governments, such member's contributions for insurance when and as the administrative board shall deem necessary to pay the premium due, together with that member's fair share of expenses on account of the insurance purchased for such local governments but all local government payments shall be credited against premiums and shares of expenses due from local governments.

**ARTICLE VIII  
PARTICIPATION OF LOCAL GOVERNMENTS  
IN THE ASSOCIATION**

8.1. **PERSONAL INSURANCE.** The employees of a unit of local government that make application to the administrative board shall, on approval of the application and payment of the premium established by the administrative board, become insured by the Trust under the policy or policies of the Trust and shall participate in the Trust for such personal insurance, provided the employee satisfies the requirements for participation in such personal insurance as may be established by the personal insurance carrier or carriers of the policy or policies under which such insurance is offered; or, under such requirements as the administrative board may establish for participation in any self-funded personal benefit plan or program. A local government's participation in the Trust personal insurance program shall commence on the date set by the Board. The personal insurance carrier of the policy or policies, if any, shall at all times be kept informed by the administrative board of the local governments that participate in the Trust personal insurance, as well as the names of their employees. A local government may participate in the personal insurance program on approval of the application and payment of the premium. The local government need not execute this Agreement to participate, but must subscribe to the personal insurance or benefits to be provided pursuant to this Agreement by resolution, ordinance, or contract.

8.2. **CASUALTY AND LIABILITY INSURANCE.** A unit of local government that makes application to the administrative board shall, on approval of the application and payment of the premium established by the administrative board, become insured by the Trust under the policy or policies of the Trust and shall participate in the Trust for such insurance, provided the unit of local government satisfies the requirements for participation in such casualty insurance as may be established by the insurance carrier or carriers of the policy or policies under which such insurance is offered; or, under such requirements as the administrative board may establish for participation in any self-funded casualty program. A local government's participation in the Trust insurance program shall commence on the date set by the administrative board. The insurance carrier of the policy or policies, if any, shall at all times be kept informed by the administrative board of the local governments that participate in the Trust insurance. A local government may participate in the casualty or liability insurance program on approval of the application and payment of the premium. The local government need not

execute this Agreement to participate, but must subscribe to the insurance or benefits to be provided pursuant to this Agreement by resolution, ordinance, or contract.

8.3. **TERMINATION OF QUALIFICATIONS.** A local government shall cease to qualify for participation in the Trust for any insurance or benefit plan when it fails to make its contribution as provided in Article VII for the insurance on the date when due or within the period of time allowed by the administrative board for the payment thereof; or if a local government shall cease to qualify under or by reason of any state or federal law; or when the local government fails to comply with the rules and regulations made by the administrative board from time to time with respect to the administration of the insurance Trust fund or funds; including, but without limiting the generality of the foregoing, the method and accuracy of local government's reports, the effective date of insurance of its employees, the discontinuance of insurance of its employees, premiums due, or any and all other facts which the administrative board deems advisable to assure a sound administration of the insurance programs offered by the Trust.

8.4. **TERMINATION OF PARTICIPATION.** When in accordance with the provisions of this Article VIII, a local government ceases to qualify for participation in the Trust for the insurance provided under the policy or policies, the administrative board shall, if insured by a carrier, forthwith give notice thereof to the insurance carrier of the policy or policies under which such insurance is provided, and such policy or policies and participation of the local government in the Trust shall terminate to such extent and at such time as the insurance terminates. In such event the Trust shall have no further liability to local government or its employees whose participation and insurance have terminated.

**ARTICLE IX  
RETURN OF MONIES RECEIVED FROM PERSONS  
NOT QUALIFYING AS A LOCAL GOVERNMENT AS  
DEFINED IN THIS AGREEMENT**

9.1. Should any monies be received by the Trust for the purpose specified in Article II of this Agreement from any local government failing to satisfy the requirements for participation in the Trust, or from any local government whose employees do not become insured under the policy or policies, such monies shall be returned, and there shall be no further obligations whatsoever in connection therewith.

**ARTICLE X  
ADMINISTRATION OF THE TRUST**

10.1. **ADMINISTRATIVE BOARD.** The Trust shall be governed and administered by an administrative board composed of at least seven officials representing participating Members. The administrative board may from time to time, on a two-thirds vote of the administrative board, increase the number of members on the administrative board without amending this Agreement, but the number shall not exceed 15.

10.1.1. CITIES AND TOWNS. Up to four members of the administrative board shall be elected officials from participating cities and towns unless the number of participating cities and towns is less than four, in which case the minimum number of elected officials from cities and towns on the administrative board shall be reduced to the number of participating cities and towns. The terms of the municipal administrative board members shall be four years, but the terms shall be staggered so that one position is filled each year. If a municipal member of the administrative board ceases to be an elected official, the remaining municipal members shall appoint a person to serve until the next election. At the next election a municipal elected official shall be elected to fill the remainder of the term.

10.1.2. COUNTIES. Up to three members of the administrative board shall be elected officials from participating counties unless the number of participating counties is less than three, in which case the minimum number of elected officials from counties on the administrative board shall be reduced to the number of participating counties. The terms of the county administrative board members shall be four years, but the terms shall be staggered so that one position is filled each year. If a county member of the administrative board ceases to be an elected official, the remaining county members shall appoint a person to serve until the next election. At the next election a county elected official shall be elected to fill the remainder of the term.

10.1.3. SPECIAL DISTRICTS. Up to three members of the administrative board shall be elected or appointed officials from participating special districts unless the number of participating special district is less than three, in which case the minimum number of officials from special districts on the administrative board shall be reduced to the number of participating special districts. The terms of the special district administrative board members shall be four years, but the terms shall be staggered so that one position is filled each year. If a special district member of the administrative board ceases to be an official of a district, the remaining special district members shall appoint a person to serve until the next election. At the next election a special district elected or appointed official shall be elected to fill the remainder of the term.

10.1.4 APPOINTED OFFICIALS. The elected officials of the administrative board may appoint additional members to serve on the board, but the number of appointed board members shall not exceed one third of the total board membership. Any vacancy in the appointed member positions shall be filled by the remaining board members. Terms may be staggered as the board deems appropriate.

10.2. RESIGNATION. A member of the administrative board may resign and become and remain fully discharged from all further duty or responsibility hereunder upon giving 30 days notice in writing to the remaining members, or such shorter notice as the remaining members may accept as sufficient, in which notice there shall be stated a date and such resignation shall take effect on the date specified in the notice, unless a successor member shall effect immediately upon the appointment of such successor member.

ARTICLE XI  
POWERS OF ADMINISTRATIVE BOARD

11.1. AS POLICYHOLDER. The administrative board may exercise all rights or privileges granted to it as policyholder by provisions of each policy or allowed by the insurance carrier of such policy, and may agree with such insurance carrier to any alteration, modification, or amendment of such policy, and may take any action respecting such policy or the insurance provided thereunder which may be necessary or advisable, and such insurance carrier shall not be required to inquire into the authority of the administrative board with regard to any dealings in connection with such policy.

11.2. CONSTRUE THIS AGREEMENT. The administrative board shall have power to construe the provisions of this Agreement and the terms used herein, and any reasonable construction adopted by the administrative board in good faith shall be binding upon the local governments and employees.

11.3. LIABILITY OF MEMBER. Notwithstanding anything contained herein to the contrary, each local government shall be liable to The Utah Local Governments Trust for the premium for its insurance and the insurance of its employees under the policy or policies for any period during which such insurance is in force and the administrative board shall enforce such liability for such premiums to the extent necessary to pay premiums due under any such policy or policies. In the event any such policy or policies are terminated and premium due thereunder is not paid by the administrative board to the insurance carrier issuing the policy or to the Trust on the date the premium is due thereunder, such insurance carrier, if it shall so elect, shall immediately be subrogated to the right of the Trust to enforce the liability of any local government under this Agreement and may apply any sums collected first toward its expense of suit including costs and counsel fees and then toward the discharge of the premium obligation under the policy or policies. Any such election by the insurer may be exercised at any time and shall not constitute a waiver of its right to collect any deficiencies in premium from the Trust.

11.4. ADMINISTRATIVE BOARD - GENERAL MANAGEMENT MEETINGS. The administrative board shall have the general management, control, and direction of all the business activities and affairs of the Trust, with full power to transact all its business, including the making of deposits in and disbursements from the funds. The administrative board shall meet at least bi-annually.

11.5. COMPENSATION. The members of the administrative board shall receive compensation for their duties and shall be reimbursed for all reasonable and necessary expenses which they may incur in the performance of their duties. Provision may be made to compensate one or more members of the administrative board for special executive or administrative services performed in connection with the direction, administration, or operation of the Trust.

11.6. RULES AND REGULATIONS. The administrative board may promulgate such rules and regulations as may, in its discretion, be proper or necessary for the sound and efficient administration of the Trust; but such rules shall not take effect until a copy or copies

thereof have been mailed to the carrier of such policy or policies which may be affected by such rules and regulations.

11.7. **GENERAL ADMINISTRATION.** The administrative board may delegate its administrative and ministerial powers and duties to an Executive Director. The Trust may employ such persons as it deems necessary on such terms and conditions as the administrative board shall deem appropriate.

11.8. **RECORDS - AUDITS - REPORTS.** The Trust shall keep true and accurate books of account and records of all its transactions, which shall be audited annually or more often by a public accountant and furnish to participating local governments from time to time reports respecting the status of the Trust and the status of each fund and the status of the bond, policy or policies, and the benefits paid thereunder, but the administrative board shall not be required to furnish such reports more often than annually.

11.9. **MEETINGS.** Any action by the administrative board pursuant to this Agreement may be taken either at a meeting, a meeting at which all or several members participate by electronic means, or in writing without a meeting. A meeting may be called at any time by the chairman or any two members, giving at least five days written notice to the other members. Notice of any meeting may be dispensed with if all the members in writing waive the notice. Notice shall be deemed waived by any member that appears at a meeting, unless such appearance is solely for the purpose of objecting to the failure to give the notice required by this section.

11.10. **MAJORITY REQUIRED.** Any action taken by the administrative board pursuant to this Agreement, except as otherwise provided, shall be by at least a majority of a quorum of the members. A quorum is a majority of the total number of the members of the administrative board.

11.11. **NO LIABILITY OF BOARD.** The administrative board shall not have any liability with respect to the nonpayment of local government contributions. All suits and proceedings to enforce or protect any other right, demand, or claim on behalf of the administrative board or Trust, may be instituted and prosecuted on behalf of the Trust and the administrative board.

11.12. **NO LIABILITY - EXCEPTIONS.** The members of the administrative board personally and individually, whether severally or jointly, shall not be liable in any matter or transaction or for any omission relating to the conduct of the business of the Trust nor their respective activities and performance of their duties with respect thereto. No member shall be liable for errors in judgment of himself or of the other members nor for any act, judgment, or exercise of discretion of the administrative board's agents or employees, in the conduct of the Trust and each shall be liable only for his own willful misconduct or wrongdoing in respect thereto.

11.13. **FULL FAITH AND CREDIT.** The administrative board shall honor and be bound by all agreements made by their predecessors, successors, assigns, or assignors.

ARTICLE XII  
TERMINATION-DISTRIBUTION OF ASSETS

12.1. PROCEDURE. This Agreement may be terminated:

12.1.1. BY MEMBERS. On a two-thirds majority vote of all members at a meeting called for that purpose after written notice of such meeting stating the time, purpose, and place of the meeting is given to all members at least 30 days prior to this meeting.

12.1.2. BY ADMINISTRATIVE BOARD. By a two-thirds majority vote of all of the members of the administrative board at a meeting called for that purpose after written notice of such meeting stating the time, purpose, and place of the meeting is given to all members of the board and of the Trust at least 30 days prior to the meeting. The Trust board may not terminate this Agreement if more than 25 percent of the members appear at the meeting to object to terminating this Agreement.

12.2. PAYMENT OF OBLIGATIONS. On termination of this Agreement, the entity and administrative board shall continue in existence for the purpose of winding down the affairs of the Trust. The Trust shall make provision, so far as reasonably possible, for the orderly transfer of all policies held in the name of the Trust and to protect members and their employees. The Trust shall, to the extent it has revenues, pay all obligations of the Trust from each fund for which the fund is obligated.

12.3. DISTRIBUTION OF ASSETS. After paying or making provision for paying all claims, whether reported or unreported, the Trust shall pay to the member participants, including those that may have ceased to be members, their proportionate share of the assets from each fund according to the member's ratio of contribution to the fund to the total contribution of all members divided by the unencumbered assets of the fund. Notwithstanding the foregoing, the decision of the Trust board as to the distribution of the assets of the Trust within each fund to participating members and former members shall be final and binding unless the distribution is arbitrary, unreasonable, and capricious under the construction given by the administrative board.

ARTICLE XIII  
AMENDMENTS

13.1. BY MEMBER. The members of the Trust may amend the provisions of this Agreement except Sections 5.1., 5.3 12.3., and 13.5. on a two-thirds vote of those attending any meeting called for that purpose by at least ten members or by the administrative board, on giving at least 30 days written notice of the time, purpose, and place of the meeting. The written notice must include the specific language of the proposed amendment.

13.2. BY BOARD. The administrative board may amend the provisions of the Agreement, except Sections 5.1., 5.3 12.3., and 13.5. by a two-thirds vote, at any meeting called for that purpose if at least 30 days written notice of the time, purpose, and place of the meeting is provided to all members and members of the board. The written notice must include the specific language of the proposed amendment and advise the members about their right to object to the

proposed amendment and the method by which such right may be exercised. The amendment shall not be effective if more than 50 percent of the members appear personally or provide written objection to the proposed amendment prior to the time of the meeting.

13.3. RESTRICTIONS ON RIGHT TO AMEND. Sections 5.1, 5.3., 12.3., and 13.5. shall not be amended except with the unanimous concurrence of all members and local governments entitled to the funds of or refunds or payments from the Trust.

13.4. NOTICE OF AMENDMENT. After an amendment has been approved by the members or Trust board, notice shall be given to all members of the amendment together with a statement of the effective date of the amendment which shall be at least 30 days after the date of the meeting at which the amendment was approved.

13.5. MEMBERS SUBJECT TO CONTINGENT ASSESSMENT. (Reserved.)

13.6. CONSENT REQUIRED FOR OTHER ASSESSMENT. (Reserved.)

#### ARTICLE XIV MISCELLANEOUS PROVISIONS

14.1. RECORDS OF LOCAL GOVERNMENT TO BE FURNISHED. Local governments shall furnish to the administrative board such records and any other information as the administrative board or the insurance carrier of the policy or policies may require in connection with the administration of the Trust. The insurance carrier shall have the right to audit all records of the Trust or local governments pertaining to the insurance provided by the carrier.

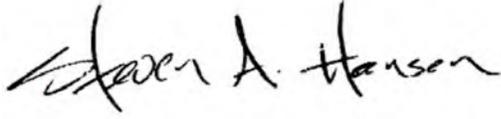
14.2. THIRD PARTY CLAIMS AGAINST TRUST FUNDS. Unless otherwise specifically provided in a written agreement between a unit of local government and the Trust, no local government nor any other person claiming by or through such employee by reason of having been named a beneficiary in a certificate or otherwise, shall have any claim against the monies or properties of the Trust, and the interests of such employees, beneficiaries, and other persons claiming through them shall be limited to those specified in the policy or policies.

14.3 SPECIAL PROVISIONS RELATING TO WORKERS' COMPENSATION COVERAGE. For each member that chooses to participate in the Workers' Compensation insurance program through the Trust, the Trust shall pay any workers' compensation liabilities incurred during the period of participation and membership. The member's bankruptcy insolvency or withdrawal from the Trust shall not relieve the Trust of such workers' compensation liability, nor shall bankruptcy, insolvency or cessation of the Trust relieve the member of its ultimate liability to pay the worker's compensation claims of the member's employees.

14.4. SUPERSEDES PRIOR AGREEMENT. This Agreement supersedes and replaces all previous Interlocal Agreements creating or establishing the Utah Local Governments Trust.

DATED as of and made effective \_\_\_\_\_, 20\_\_.

UTAH LOCAL GOVERNMENTS TRUST



\_\_\_\_\_  
Executive Director of Utah Local Governments Trust

\_\_\_\_\_  
Name of Public Agency

\_\_\_\_\_  
Signature of Person Authorized to Bind This Agreement

\_\_\_\_\_  
Date

Approved as to form

\_\_\_\_\_  
Attorney

RESOLUTION

A RESOLUTION APPROVING AND ENTERING INTO AN AMENDED AND RESTATED AGREEMENT CREATING THE UTAH LOCAL GOVERNMENTS TRUST.

WHEREAS, \_\_\_\_\_ and other Utah cities, towns, counties, and other governmental entities created and established a political subdivisions and entity known as the Utah Local Governments Trust; and

WHEREAS, \_\_\_\_\_ desired to participate in creating and establishing an entity to provide assistance, advice, counsel, and casualty, property and liability insurance, and benefits related to the purposes of the Utah Local Governments Trust; and

WHEREAS, \_\_\_\_\_ has appointed \_\_\_\_\_ as its attorney to review and approve the form of the amended and restated agreement.

NOW THEREFORE, the attached Interlocal Agreement Amending and Restating the Interlocal Agreement creating Utah Local Governments Trust is hereby entered into, approved, ratified, accepted, and made effective this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

PUBLIC AGENCY

\_\_\_\_\_

By \_\_\_\_\_

ATTEST

\_\_\_\_\_

\_\_\_\_\_  
Date

**II. Discussion Item — Sewer Billing Options for Large Water Users***(15 minutes)*

Staff will discuss options for sewer billing for large water users who do not discharge water to the sewer system.

Staff has discussed various sewer billing options for properties who have large water uses with limited water discharging to the sewer. The easiest method for relief from the higher sewer rates is to allow the residents and/or businesses the choice to go back to the *sewer averaging method*. This billing option is what was being used prior to the changes in Sept 2014. This method calculates a four-month winter average sewer flow (Nov-Feb), which is then billed during the remaining year. For large winter water users, this method was not desirable. For large summer water users, this method may be more desirable.

Since the utility billing clerk is already tracking this billing option for those without pressure irrigation, it appears to be a simple and easy way to change the billing method without additional fees or methods of tracking billing. A simple form and verification of large water use is all that would be needed.

Staff will discuss more in the meeting.

No motion needed.

## 12. **Council Reports:**

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*(20 minutes)*

- |  |                    |
|--|--------------------|
| A) MAG, COG, UIA, Utah Lake, ULCT, Budget Committee                            | - Jeff Acerson     |
| B) Public Works, Irrigation/water, City Buildings                              | - Van Broderick    |
| C) Planning, BD of Adjustments, General Plan, Budget Committee                 | - Matt Bean        |
| D) Parks & Recreation, Trails, Tree Board, Cemetery                            | - Carolyn Lundberg |
| E) Administration, Com Center Board, Lindon Days, Little Miss Lindon           | - Randi Powell     |
| F) Public Safety, Court, Animal Control, Historic Commission, Budget Committee | - Jacob Hoyt       |

### 13. Administrator's Report:

(20 minutes)

#### Misc Updates:

- June City newsletter: [http://siterepository.s3.amazonaws.com/442/june15final\\_20150604100750.pdf](http://siterepository.s3.amazonaws.com/442/june15final_20150604100750.pdf)
- Project Tracking List – Any questions?
- Update on flash flooding that occurred on June 11<sup>th</sup>
- Update on claims status
- Architectural RFQ's have been posted for the Fire Station and City Center/Police Dept remodel. Selection committee to meet in July: **Mayor, Van**, Staff
- Elections: 4 candidates filed for office. Meet the Candidates night – date? Questions?
- UTOPIA/UIA update
- Fireworks Restriction: Reminder that fireworks restrictions are in place. Maps found on City web.
  - [City wide restrictions map](#)
  - [West-side / foothills restrictions detail map](#)
- Misc. Items:

#### Upcoming Meetings & Events:

- Newsletter Assignment: **Matt Bean** - July newsletter article. *Due by last week in June.*
- June 25<sup>th</sup> @ 6pm – Employee Summer Party / Aquatics Center
- August 3<sup>rd</sup>-8<sup>th</sup> – Lindon Days celebration **All Council members**

#### Future items:

- Employee Policy Manual updates

## Adjourn

As of June 5, 2015

## PROJECT TRACKING LIST

APPLICATION NAME	APPLICATION DATE	APPLICANT INFORMATION	PLANNING COMM.	CITY COUNCIL
			DATE	DATE
<b>Site Plan: Lindon Senior Apartments</b>	Sept. 2013	Matt Gneiting	TBD	TBD
<i>Request for site plan approval for senior housing apartments on State &amp; Main</i>				
<b>Amended Site Plan: Wasatch Ornamental Iron</b>	June 2014	Melvin Radmall	N/A	N/A
<i>Request for staff approval of a 16x18 machine cover in the LI zone located at 310 North Geneva Road.</i>				
<b>Property Line Adjustment</b>	Oct. 2014	Steven Merrill	N/A	N/A
<i>Request for a property line adjustment at 455 E 500 N. Staff approved.</i>				
<b>Site Plan: Scott's Provo GM</b>	Jan. 2015	Mandy Ogaz	Feb. 10 (cont.)	N/A
<i>Request to add a small office building to the Scott's Miracle Gro site located at 347 South 1250 West in the LI zone.</i>				
<b>Property Line Adjustment</b>	Mar. 2015	James Ferrin	N/A	N/A
<i>Request for property line adjustment at 596 East 200 North.</i>				
<b>Ordinance Amendment</b>	Mar. 2015	Staff	Mar. 24, Apr. 14	TBD
<i>Request to increase maximum building height in PC zones to 110 feet.</i>				
<b>Plat Amendment: Public Works</b>	Apr 2015	Staff	TBD	N/A
<i>Request to amend Public Works Subdivision to accommodate property exchanges between the City and Nicholson Construction.</i>				
<b>Ordinance Amendment: Hillside Overlay</b>	Apr. 2015	Brandon Jones	May 26	TBD
<i>Request to create a minimum area required to apply the Hillside Overlay Zone and its development requirements.</i>				
<b>Ordinance Amendment: LCC Hunting Ordinance</b>	May 2015	Staff	May 26	TBD
<i>Request to update hunting area within city limits.</i>				
<b>Site Plan: Oisen Properties</b>	May 2015	Buck Robinsion	May 26	N/A
<i>Request for site plan approval of an industrial building on Center Street in the LI zone.</i>				
<b>Site Plan: Blackcliff Industrial Park</b>	May 2015	Jared Anzures	TBD	N/A
<i>Request for site plan approval of a concrete tilt-up office/warehouse building at 1010 West 600 South in the LI zone.</i>				
<b>Plat Amendment: Blackcliff Industrial Park</b>	May 2015	Jared Anzures	TBD	N/A
<i>Request for approval of a plat amendment at 1010 West 600 South in the LI Zone.</i>				
<b>Temporary Site Plan: Lani's Shaved Ice</b>	May 2015	Derek Whetten	N/A	N/A
<i>Request for approval of a temporary site plan to operate a shaved ice stand at 410 North State Street in the CG zone.</i>				
<b>Ordinance Amendment: Water wise landscaping in Commercial zones</b>	May 2015	Staff	June 9	TBD
<i>Request to modify commercial landscaping requirements to promote water wise landscaping.</i>				
<b>Huckleberry Estates Subdivision</b>	June 2015	Jared Bishop	June 23	TBD
<i>Request for approval of an 8 lot subdivision at approximately 750 North Locust Avenue in the R1-20 zone.</i>				
<b>NOTE: This Project Tracking List is for reference purposes only. All application review dates are subject to change.</b>				
<b>PC / CC Approved Projects - Working through final staff &amp; engineering reviews (site plans have not been finalized - or plat has not recorded yet):</b>				
Stableridge Plat D	Tim Clyde – R2 Project		Old Station Square Lots 11 & 12	
AM Bank – Site Plan	Joyner Business Park, Lot 9 Site Plan		Lindon Harbor Industrial Park II	
Lindon Gateway II	Freeway Business Park II		Lakeside Business Park Plat A	
West Meadows Industrial Sub (Williamson Subdivision Plat A)	Keetch Estates Plat A		Green Valley Subdivision	
Zyto/Tams Office Buildings Site Plan	Pen Minor Subdivision		Lindon Springs Garden Minor Subdivison	
Lindon Tech Center Site Plan	Spring Gardens Senior Community		Coulson Cove Plat D	
Timpview Business Park Site Plan	Joyner Business Park Site Plan		Lindon Tech Center Subdivision	
Lindon View Parking Lot Site Plan	Prodigy Promos Site Plan		Ruf Subdivision	
Lindon View Plat A	Intermountain Precision Site Plan			

Board of Adjustment		
Applicant	Application Date	Meeting Date

Annual Reviews				
APPLICATION NAME	APPLICATION DATE	APPLICANT INFORMATION	PLANNING COMM.	CITY COUNCIL
			DATE	DATE
<b>Annual review - Lindon Care Center</b> 680 North State Street (File # 05.0383.8) <a href="mailto:administrator@lindoncare.com">administrator@lindoncare.com</a>	Existing use.	Lindon Care Center Manager: Christine Christensen 801-372-1970.	<b>March 2016</b> Last Reviewed: 3/15	N/A
<i>Annual review of care center to ensure conformance with City Code. Care center is a pre-existing use in the CG zone.</i>				
<b>Annual review of CUP - Housing Authority of Utah County - Group home. 365 E. 400 N. (File # 03.0213.1)</b> <a href="mailto:lsmith@housinguc.org">lsmith@housinguc.org</a>	Existing CUP	Housing Auth. Of Utah County Director: Lynell Smith 801-373-8333.	<b>March 2016</b> Last Reviewed: 3/15	N/A
<i>Annual review of CUP to ensure conformance with City Code. Group home at entrance to Hollow Park was permitted for up to 3 disabled persons.</i>				
<b>Heritage Youth Services - Timpview Residential Treatment Center. 200 N. Anderson Ln. (File # 05.0345)</b> <a href="mailto:info@heritageyouth.com">info@heritageyouth.com</a> <a href="mailto:info@birdseyvertc.com">info@birdseyvertc.com</a>	Existing CUP	HYS: Corbin Linde, Lynn Loftin 801-798-8949 or 798-9077	<b>March 2016</b> Last Reviewed: 3/15	N/A
<i>Annual review required by PC to ensure CUP conditions are being met. Juvenile group home is permitted for up to 12 youth (16 for Timp RTC) not over the age of 18.</i>				

Grant Applications	
Pending	Awarded
<b>EDCUtah</b> — Economic Development Study on 700 North; \$5,000	<b>MAG Bicycle Master Plan Study</b> Awarded funds to hire consultant to develop bicycle master plan to increase safety and ridership throughout the city.
<b>Hazard Mitigation Grant / MAG Disaster Relief Funds-</b> (pipe main ditch)	<b>EDCUtah 2014</b> — Awarded matching grant to attend ICSC Intermountain States Idea Exchange 2014.
<b>FEMA Hazard Mitigation Grant</b> – (pipe Main Ditch)	<b>CDBG 2014 Grant</b> – Senior Center Computer Lab (\$19,000)
	<b>EDCUtah 2015:</b> Economic Development Study on 700 North (\$3,000)

Planning Dept - Projects and Committees			
On-going activities (2015 yearly totals)	Misc. projects	UDOT / MAG projects	Committees
Building permits Issued: 71 New residential units: 12	2010-15 General Plan implementation (zoning, Ag land inventory, etc.)	700 North CDA	Utah Lake Commission Technical Committee: Bi-Monthly
New business licenses:56 Land Use Applications: 38	Lindon Heritage Trail Phase 3 Ivory/Anderson Farms Master Plan	Lindon Bicycle Master Plan	MAG Technical Advisory Committee: Monthly Lindon Historic Preservation Commission: Bimonthly
Drug-free zone maps: 6			2015 Utah APA Fall Conference Committee MAG Trails Committee
			Rocky Mountain Power Planning Committee

### Legend

- Conditional Use Permit
- Building Under Construction
- Site Plan
- Commercial Subdivision
- Residential Subdivision

# Lindon City

