

North Summit Fire District  
Meeting notes for Board of Commissioners  
13 August, 2015 7pm  
Coalville Fire Station

Roll call: Board members Gale Pace, Dick Butler, Arlin Judd and Melvin Richins. Chief Ken Smith, BC Marc Giauque and Capt. Mark Robertson.

Review and approve July notes: The notes from July's meeting were approved by the board.

Operations: Chief Ken Smith

Chief Smith updated the board on plans for the temporary fire station in Tollgate Canyon. He said the pad is prepared and plans are completed but he's still working on getting the building permit approved. He said as soon as the permit is approved, they'll start digging the footings.

Officer of the Day program. Chief Smith stated the response times have improved with the program in place and that most shifts are covered. He also said there's better accountability for getting paperwork done.

Other items: Chief Smith updated the board on fire danger, which was low due to a wet summer, the Fire Corps program that is beginning with 5 people and plans to paint the interior of Station 21 and to do some light remodeling upstairs to accommodate an office and sleeping quarters. He also stated the District would begin billing for medical responses on freeway crashes for anyone who is not a resident of the County, just as they do for Hazmat calls.

Financial: Mark Robertson

Mark stated there were some large expenses for vehicle repair and that some cash came back to the district as part of a Visa reward statement. Motion to approve the financial statement was made by Arlin Judd, 2<sup>nd</sup> by Dick Butler, passed.

Website update –

The board discussed several possible upgrades for the website. Those who ran it stated the main thing would be the ability for administrators to easily upgrade the site themselves. Jaci Steffan is working on a redesign for roughly \$500.

Other business –

Chief Smith stated there is a plan to acquire a smaller water truck for the Henefer station, one similar to the truck that is in operation in Wanship. There was also some general discussion over capital improvements related to stations.

Arlin Judd asked how the budget was tracking with the officer of the day program. Chief Smith stated that it was actually under budget because not every shift had been filled.

Gale Pace told the board that the Wanship Mutual Water company informed him that all but one of the town's fire hydrants are working now.

Motion to adjourn made by Melvin Richins, 2<sup>nd</sup> by Arlin Judd. Passed.