

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held September 10, 2015, at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been provided to the local news media, to each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, by mailing copies of the notice and agenda, being evidenced by a true and correct copy thereof being attached thereto.

Call to Order

Exhibit 6.

Members in attendance: Daniel Anderson, President
Adam R. Britt, Vice-President
Todd E. Holt, Member
Carol D. Kimball, Member
Jeffery G. Schena, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Daniel Anderson

Pledge of Allegiance: Daniel Anderson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Administrative Internships

Millard School Policy - File Code: 4125
Second Reading

Review of Policies

Non-Discrimination

Millard School Policy - File Code: 1010
Second Reading

3. Policy Review

Section 1 of Policy Manual
4. USBA / USSA / UASBO Legislative Priorities
6. Educator Effectiveness Plan

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2015-2016 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Holt, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Holt	Aye
Member Kimball	Aye
Member Schena	Aye
Member Anderson	Aye

Member Kimball made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

Member Kimball	Aye
Member Schena	Aye
Member Britt	Aye
Member Holt	Aye
Member Anderson	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:50 p.m.

Time

I, Daniel Anderson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2015-2016 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Daniel Anderson

Minutes

Minutes

Minutes of the Board of Education meeting held August 13, 2015 were approved by a motion from Member Schena, seconded by Member Britt and carried unanimously by the Members of the Board.

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent reported on the first meeting of the committee reviewing the high school schedule. It was indicated that everything is on the table and the committee was asked to gather information for the next meeting..

Board President's Report

Board President's Report

1. President Anderson reviewed the USBA Leadership Academy being held at the Zermatt Resort in Midway. The Board Members were polled to see if any Board member could attend.

Business Administrator Report

BA Report

1. It was reported to the Members of the Board that the Utah State Auditor has provided the following compliance guidance in regards to Board meeting minutes:

- a. Pending (draft) meeting minutes must be made available to the public within 30 days after holding the meeting.
- b. An audio recording of the meeting must be posted to the Utah Public Notice Website within three (3) days of the meeting.
- c. Approved meeting minutes must be posted to the Utah Public Notice Website within three (3) days after approval.

2. The preliminary Annual Financial Report (AFR) for the period was presented to the Members of the Board for their review.

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Consent Items

Payment of Bills / Approval of Financial Reports

Payment of bills from check #008999 to check #009207, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #7.

Payment of Bills / Approval Financial Reports

Substitute Teacher

Substitute Teacher

Amy Kent (Delta)

Amy is a non-current certified teacher listed on the Utah CACTUS system. She has passed a current background check and TB Test

Recommended for approval.

2015-2016 Compulsory Attendance Compliance

2015-2016 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Adam & Sherri DeSorcy	Teighe DeSorcy Dax DeSorcy	DSES / Kdgn DSES / 1st grade
Anna Henderson	Cale Henderson Cai Henderson Ian Henderson	DMS / 8th grade DNES / 4th grade DSES / 1st grade
Mandy Sorensen	Lexi Sorensen	FES / 2nd grade

Recommended that the above students be exempted from compulsory attendance for the 2015-2016 school year based on signed affidavits.

Out-of-State Residency Requests

Out-of-State Resi-
dency Requests

Student Name: Jesus Tena
Parents' Name: Jesus Abel Tena
Guardian Name: Brenda Tena
School / Grade: Delta High School / 10th Grade

Recommended for approval.

Student Name: Luis Marquez
Parents' Name: Luis Carlos Marquez
Guardian Name: Cammie and Rene Marquez
School / Grade: Delta North Elementary School / 5th Grade

Recommended for approval.

Student Name: Adriana Velez Jurado
Parents' Name: Jose Arrendo Velez
Guardian Name: Claudia Rosales
School / Grade: Delta High School / 9th Grade

Recommended for approval.

Student Name: Jose Arrando Velez Jurado
Parents' Name: Jose Arrendo Velez
Guardian Name: Claudia Rosales
School / Grade: Delta High School / 10th Grade

Recommended for approval.

Student Name: Marjorie Jean Lefler
Parents' Name: Amy Lefler
Guardian Name: Joni Nielson
School / Grade: Delta High School / 9th Grade

Recommended for approval.

Student Name: Ariel Reyes Hernandez
Parents' Name: Bulmaro Hernandez
Guardian Name: Ammone Ouk Hernandez
School / Grade: Fillmore Middle School / 6th Grade

Recommended for approval.

Student Name: Austin Bishop
Parents' Name: Julie Paulman
Guardian Name: Sharon Bishop
School / Grade: Delta High School / 12th Grade

Recommended for approval.

In-State Residency Requests

In-State Residency Requests

Student Name: Erick Roman
Parents' Name: Roberto Roman
Guardian Name: Dan and Creta Robison
School / Grade: Millard High School / 9th Grade

Recommended for approval.

Student Name: Carson Adams
Parents' Name: Andrew Adams
Guardian Name: Suzie Adams
School / Grade: Millard High School / 12th Grade

Recommended for approval.

In-Lieu of Transportation Requests

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Mike & Stephani Bliss	Olivia Bliss	Delta High School	12.8 miles
	Elijah Bliss	Delta High School	
	Phoebe Bliss	Delta North Elementary School	

Recommended for approval.

Hilda Sandoval Fernanda Chavez Garrison Elementary 22 miles RT

Recommended for approval.

Grant Young Curtis Young Garrison Elementary 64 miles RT

Recommended for approval.

Utah High School Activities Association 150 Mile Approval

UHSAA 105 Mile Approval

Delta High School Football team to Morgan - September 11, 2015

Personnel Items:

Student Sweepers for 2015-2016 School Year

Student Sweepers

Delta Middle School

Delta High School

Nathan Ipson*
DaDee Oman*
Dameon Jensen

Aaron Blake*
Elizabeth Buys
Colin Viula

*Previously Employed

Recommended for approval.

Recommendation and Ratification for Delta South Elementary School Instructional Assistant

IA for DSES

Mrs. Mariah McDonald - 5.75 hours Special Ed IA

Ratification for Delta High School Part-Time Custodial Positions

DHS Part-Time Custodians

Mrs. Raelene Murdock - 5.75 hours
Mrs. Kelly Welty-Johnson - 3.0 hours

Recommendation for Millard School District Child Nutrition Program Director

MSD Child Nutrition Director

Mrs. Kristine Albrecht

Member Kimball made a motion to approve and accept the Consent Items, as listed above, seconded by Member Britt and carried unanimously by the Members of the Board.

The following additional Consent Items, were presented to the Members of the Board of review and consideration:

Additional Consent Items

Substitute Teacher

Substitute Teacher

Megan Davies (Delta)

Megan has completed the Sub Instructor On-line program, current background check, and TB test.

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

James Allen Logan Richard Hatcher

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2015-16 Compulsory Attendance Compliance

2015-16 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Marcella W. Brown	Everest D. Brown	MHS /10th grade

Recommended that the above student be exempted from compulsory attendance for the 2015-16 school year based on signed affidavit.

Member Britt made a motion to approve the additional Consent Items, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Policy Approval

Policy Approval

Member Kimball made a motion to approve the following policy:

Administrative Internships

Millard School District Policy - File Code: 4125

Motion was seconded by Member Schena and carried unanimously by the Members of the Board.

Member Schena made a motion to approve the following policy:

Non-Discrimination

Millard School District Policy - File Code: 1010

Motion was seconded by Member Britt and carried unanimously by the Members of the Board.

Revision to Delta South Elementary Schools' LAND Trust Plan

DSES Revisions to
LAND Trust Plan

Ms. Rhonda Harrison, Principal of the Delta South Elementary School, met with the Members of the Board to present revisions to the South Elementary School's LAND Trust Plan.

With the reconfiguration of the Delta area schools and additional funding for the LAND Trust program, it is necessary to make revisions to the goals of their LAND Trust program. With the additional funds, it was the desire to purchase the service of three (3) 3.5 hour Instructional Assistants to help meet the goals and objectives of their LAND Trust Plan. Funds would also be used to purchase and maintain materials that are needed to provide extensions/interventions for students in the curriculum areas.

It was recommended that with the revisions to their LAND Trust Plan that the following individuals be hired as instructional assistants;

Megan Davies - 3.5 hour IA

Kathy Niles - 3.5 hour IA

Melody Mincer - 3.5 hour IA

Member Holt made a motion to approve the revisions for the Delta South Elementary School's LAND Trust Plan which includes the hiring of the three individuals listed above, seconded by Member Kimball and carried unanimously by the Members of the Board.

Certificate of Completion from Delta High School

Certificate of
Completion from
DHS

It was recommended that Tyler Malin be given a Certificate of Completion from Delta High School, as he has met the requirements of the Millard School District. Tyler has now aged out of the special education program.

Member Kimball made a motion to award Tyler Malin a Certificate of Completion from Delta High School, seconded by Member Schena and carried unanimously by the Members of the Board.

Appointment of Utah Consolidated Application Committee Representative

It is necessary to have two Members of the Millard School District Board of Education to serve as the Board representatives for the Utah Consolidation Application process. There will be a meeting held in later September / early October. Member Anderson is currently serving on this committee and will continue serving on the committee.

Appointment of Board Member to Serve on UCA Committee

Member Britt made a motion to appoint Member Holt to represent the Board of Education on the Millard School District Utah Consolidation Application Committee, seconded by Member Kimball and carried unanimously by the Members of the Board.

Request for Purchase of Vending Machine for Delta High School

Mrs. Teresa Thompson, Principal of Delta High School and Mrs. Jean Crafts, Millard School District Child Nutrition Program Director, met with the Members of the Board as they are teaming up in an effort to provide the students at Delta High School the opportunity to purchase a snack or meal during those times food is unavailable from the cafeteria. Many students need a snack before or after early morning athletic programs, after school programs, or mid-day.

Vending Machine for DHS

A vending machine is available that works in conjunction with the Point of Sale software used by the Millard School District Food Service program. These snacks would be reimbursable from the Federal Child Nutrition program.

The cost for this special vending machine is approximately \$16,000. The Utah Dairy Council is working with Dannon Yogurt to obtain one half, or \$8,000 towards this purchase. In exchange, the District would provide the other half of the cost of the purchase price and stock the machine with an assortment of dairy products.

Member Kimball made a motion to support the purchase of this special vending machine, approving \$8,000 to go towards this purchase, seconded by Member Britt and carried unanimously by the Members of the Board.

Request to Purchase Copy machine for Delta South Elementary School

Purchase of Copy Machine for DSES

With the reconfiguration of the Delta area schools and the increased students at Delta South Elementary School, it has been discovered that the existing two copy machines will not handle the production needed. The cost of a new copy machine would be approximately \$8,452 for a Cannon Image Runner.

Member Schena made a motion to approve the purchase of a new copy machine for the Delta South Elementary School, at a cost of approximately \$8,452, seconded by Member Holt and carried unanimously by the Members of the Board.

Out-of State Travel Request - Millard School District Board of Education

NSBA Annual Exposition and Conference

Millard School District Board of Education
National School Boards Association Conference and Exposition
Boston, Massachusetts
April 9-11, 2016

Member Kimball made a motion to approve any Board Member, Superintendent Styler, and Keith T. Griffiths, Business Administrator, desiring to go, to attend the NSBA Conference and Exposition, seconded by Member Schena and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Personnel Excellence

Mrs. Lois Faber - Millard School District “Teacher of the Year”

Millard School
District “Teacher
of the Year”
Mrs. Lois Faber

Superintendent Styler shared with the Members of the Board the accomplishments of Mrs. Faber and her contributions to the students, staff, and patrons of EskDale High School and the Millard School District.

Mrs. Faber represented the Millard School District in the State of Utah “Teacher of the Year” competition held August 2015. The announcement of Utah “Teacher of the Year” will be on Friday, September 18, 2015.

The entire studentbody from EskDale High School and Garrison Secondary were present to support Mrs. Faber for this honor. These students also performed for Mrs. Faber and the Millard School District Board of Education. These students were accompanied by Mrs. Teresa Conrad and Ms. Sharon Conrad, Teachers at EskDale High School and Mrs. Nomi Sheppard, Administrator.

Mrs. Faber was presented with a Plaque for her accomplishments.

Public Comment

1. Mrs. Tamera Stewart met with the Members of the Board to present a thank you card to the Members of the Board for the Board providing school bus service for the Pendray area subdivision.

Public Comment

2. State Board of Education Member, Mr. Mark Huntsman, met with the Members of the Board to say thank you for the service they provided to the students and citizens of Millard County.

Superintendent Styler expressed the need for the Utah State Office of Education to provide service to the rural (smaller) school districts and not be so much being compliance officers.

Communications for Board Members:

1. Thank you letter from Mrs. Sue Poulsen to express gratitude for the support given to her for 34 years of working for the Millard School District and for the gift card given her upon her retirement from the Millard School District.

Communications
for Board Mem-
bers

2. Thank you note from Mrs. DeAnn Burton for honoring her upon her thirty years of working in education, as well as thanking those for the positive reinforcement that helps individuals to feel appreciated.

3. Thank you letter from Michaela Dutson, Samantha Hoskins, Kaitlyn Ferris, and Mrs. Denise Dewsnup, for the support given them in attending the FCCLA National Leadership Conference which was held in Washington DC during the first week of July.

4. School Newsletters:

a. Delta Middle School’s September 2015 Newsletter

Board Member Comments

Board Member
Comments

1. Member Holt reported that he and Member Schena had the opportunity of visiting the Delta Middle School, with the employees expressing appreciation for the District's effort in providing temporary air conditioning for the start of the school with the main chiller going down.

Member Holt was very impressed with the new computer lab that has been made available for the TLC program.

2. Member Schena expressed appreciation for the administrators that accepted new assignments for the 2015-16 school year and for moving things forward.

Member Schena expressed gratitude for the Delta High School English Department, especially teachers Mr. Clint Petersen and Robert Banks. He feels good about our students being prepared for their college classes.

3. Member Kimball expressed gratitude for Mrs. Lois Faber and for the students who have so much love and admiration for her. The love that is felt between students and Mrs. Faber is sure good.

4. Member Britt reported that he has heard many positive comments regarding the administrative changes, as well as the willingness of Mr. Alldredge and Mr. Richardson to move things forward.

5. Member Anderson reported that he had visited with a couple of teachers who reported on the PLC training that was held on Tuesday for all professional educators. These educators indicated that the training was very good and that there was excitement for the educational opportunities moving forward.

Member Anderson complimented all educators for their efforts in providing good educational opportunities for the students.

6. Superintendent Styler indicated that with the honoring of Mrs. Faber and the support and love of her students, that this is why he has the best job ever. Superintendent Styler expressed appreciation and gratitude for all the employees and their efforts.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Wednesday, October 7, 2015, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:05 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator

