

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held August 13, 2015, at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been provided to the local news media, to each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, by mailing copies of the notice and agenda, being evidenced by a true and correct copy thereof being attached thereto.

Call to Order

Exhibit 4.

Members in attendance: Daniel Anderson, President
Adam R. Britt, Vice-President
Todd E. Holt, Member
Carol D. Kimball, Member
Jeffery G. Schena, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam Britt

Pledge of Allegiance: Adam Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review District Priorities for 2015-2016 School Year
3. Review of Policies
 - Administrative Internships
Millard School Policy - File Code: 4125
First Reading
 - Non-Discrimination
Millard School Policy - File Code: 1010
First Reading
4. USBA Power Up / Open Meeting Compliance Report
5. High School Scheduling Discussion
6. Possible Field Trip to Delta South Elementary School

Review of Policies

Member Kimball made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2015-2016 school year), and a review of litigation, as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Closed Executive Session

Member Kimball	Aye
Member Britt	Aye
Member Holt	Aye
Member Schena	Aye
Member Anderson	Aye

Member Kimball made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

Member Kimball	Aye
Member Schena	Aye
Member Britt	Aye
Member Holt	Aye
Member Anderson	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:50 p.m.

Time

I, Daniel Anderson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2015-2016 school year) and a review of litigation, as provided for in Utah Code: 52-4-205(1)(a).

Certification

Daniel Anderson

Minutes

Minutes of the Board of Education meeting held July 9, 2015 were approved by a motion from Member Kimball, seconded by Member Britt and carried unanimously by the Members of the Board.

Minutes

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler reviewed the Utah School Boards Association upcoming 2015 Pre-Delegate Assembly and 2015 Delegate Assembly being held Friday and Saturday, August 14-15, 2015 at the USBA Offices. It is essential that there is one Board member to represent the Millard School District.

2. Superintendent Styler reported to the Members of the Board that training will take place on Monday, August 17, 2015, regarding the Millard School District Transparency Packet, for Delta High School and Millard High School.

3. Superintendent Styler commented on the new on-line registration process used for the 2015-2016 school year. There have been some issues and concerns that will be addressed and refined through this year and improved for next year.

Member Holt shared some concerns: automatic population of other children with the information. At end of registration process, some estimate of the fees to be paid.

4. Superintendent Styler reported that thirty year awards will be given to twelve employees of the Millard School District.

Board President's Report

Board President Report

1. President Anderson informed the Members of the Board of the opportunity to participate in Utah School Boards Association "Leadership Academy", being held September 17-19, 2015 at the Zermatt Resort in Midway. Board Members were encouraged to attend.

Business Administrator Report

Business Administrator Report

1. With the passing and implementation of SB97, the monthly funding under the Basic School funding, will be reduced because of the increase in the Basic Certified Tax Rate. There may be need for a "Tax Anticipation" note. This has been discussed with Zions Bank Public Finance.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #008542 to check #008998, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #5.

Substitute Teacher

Substitute Teacher

Laura Hildebrand (Delta)

Laura has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

In-State Residency Requests

In-State Residency Requests

Student Name: McKenna Shiner
Parents' Name: Jesse Shiner and Jenny Shiner
Guardian Name: Jake and Jessica Wright
School / Grade: Delta South Elementary School / Preschool

Recommended for approval.

Student Name: Calab Shiner
Parents' Name: Jesse Shiner and Jenny Shiner
Guardian Name: Jake and Jessica Wright
School / Grade: Delta North Elementary School / 3rd Grade

Recommended for approval.

Student Name: Oakley Shiner
Parents' Name: Jesse Shiner and Jenny Shiner
Guardian Name: Jake and Jessica Wright
School / Grade: Delta North Elementary School / 5th Grade

Recommended for approval.

In-State Residency Requests continued:

Student Name: Christian J. Conrad
Parents' Name: Ben and Chandra Conrad
Guardian Name: Clint Peterson
School / Grade: Delta High School / 11th Grade

In-State Residency Requests Continued

Recommended for approval.

Student Name: Caleb Conrad Baker
Parents' Name: Janille and Tom Baker
Guardian Name: Steven and Bonnie Shamo
School / Grade: Delta High School / 11th Grade

Recommended for approval.

Personnel Items:

Personnel Items

Ratification of Fillmore Middle School AmeriCorp Instructional Assistant

FMS AmeriCorp IA

Mrs. Janalyn Barton

Recommendation for Instructional Assistants

Instructional Assistants

Delta North Elementary School

Mrs. Cheyenne Riding / 5.75 hours
Ms. Deanna Gale / 3 hours - LAND Trust
Ms. Dominique Moody / 3 hours - LAND Trust

Delta South Elementary School

Mrs. Vickie Bennett / 5.75 hours
Ms. Taylor Rowley / 5.75 hours

Fillmore Elementary School

Mrs. Karen Jackson - Title 1 Instructional Assistant / 2.5 hours
Mrs. Aubrey Probert - Sp Ed Instructional Assistant / 5.75 hours
Mrs. Katie Skeem - Sp Ed Instructional Assistant / 5.75 hours

Fillmore Middle School

Mrs. Laurie Holt - Sp Ed Instructional Assistant / 5.75 hours
Mrs. Shaylee Whitaker - Sp Ed Instructional Assistant / 5.75 hours

Delta High School

Mrs. Taylor Kearsley Chappell - Sp Ed Instructional Assist / 5.75 hours

Millard High School

Ms. Brooke Rhodes - Sp Ed Instructional Assistant / 5.75 hours

Recommendation for Delta High School Crossroads Instructional Assistant

DHS Crossroads Instructional Assistant

Mrs. Kim Cropper

Member Holt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Kimball and carried unanimously by the Members of the Board.

The following additional Consent Items, were presented to the Members of the Board of review and consideration:

Additional Consent Items

Substitute Teacher

Substitute Teacher

Kari Ann Otten (Delta)

Kari Ann has completed the SubInstructor On-Line program and has passed a current background check and TB test.

Recommended for approval.

2015-2016 Compulsory Attendance Compliance

2015-2016 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Norma & Pedro Muro	Giselle Jimnez Muro	MHS / 9th grade

Recommended that the above student be exempted from compulsory attendance for the 2015-2016 school year based on signed affidavits.

Member Britt made a motion to approve the additional Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Replacement of Delta Middle School Chiller

Replacement of DMS Chiller

Discussion was held regarding the chiller that provides the air conditioning for the south half of the Delta Middle School. This chiller went down approximately three weeks ago and District maintenance personnel have been trying to get the chiller back up and running. The cost for a temporary fix would not provide the benefit and there would be no guarantee that the chiller unit would work after putting substantial dollars into the repair. The best option is to replace the existing unit and not attempt any bandage repair.

The following proposal has been received from TRANE for the replacing of the existing chiller unit:

1. Provide and installation of a new Trane CGAM130 Air Cooled Chiller, with factory start-up and commissioning.
2. Reconfigure the existing chilled water piping to connect the new chiller to existing piping.
3. Reconfigure the existing electrical and connect to the new chiller.
4. Five (5) Year parts and labor warranty.

Cost for the new Chiller: \$132,572

Rental of 125 ton Air Cooler Chiller, with 4/0 Cable Box, 6 inch 200' Hose Kit, and Flat bed trailer:

First Month: \$26,053.20
Each Add'l Month: \$13,873.20

Total cost if rental is used two months: \$172,498.40

Member Kimball made a motion to approve the replacement of the existing chiller at the Delta Middle School with a new Trane CGAM130 Air Cooled Chiller and rental of portable chiller, at a estimated cost of approximately \$172,498.40, seconded by Member Schena and carried unanimously by the Members of the Board.

Dual Enrollment with Athenian Academy

Dual Enrollment
with Athenian
Academy

Discussion was held regarding a request from Heather Bankhead M.Ed, Academic Director of Athenian eAcademy, requesting dual enrollment for the Academy’s students in elective classes, such as theater, band, choir, art, etc. In reviewing this with the Utah State Office of Education, it was found that districts must provide dual-enrollment for private and home school students. However, districts are under no obligation to provide such enrollment for charter school students; however, they must provide opportunities for charter school students to participate in extra-curricular activities.

It was indicated that the District could do one of two things:

1. simply not honor the requested dual-enrollment request, or
2. provide dual-enrollment with the stipulation that the charter allow the District to: (a) receive a portion of their WPU (if a student enrolled in Band and Art, we would receive funding from USOE for two of the eights (.25FTE enrolled), or (b) bill the charter school at the end of the school year coursework that is completed under the dual-enrollment program (if a total of 18 credits (.25 FTE) is completed during the year, we would bill them for the total cost calculated for the education of 2.25 students (which would likely be more than a WPU).

It was the recommendation of District administration to deny dual-enrollment for charter school students.

Denied - Lack of a Motion - Millard School District will not honor any requests for dual enrollment.

Employee Request to be Placed on Step 10 of Salary Schedule

Employee Request
to be Placed on
Step 10 on Pro-
fessional Salary

Mrs. Deidre Robison requested that she be placed on Step 10 of the Millard School District Salary Schedule, per Millard School District Policy: Salary Schedule Policy - File Code: 4080.

Teachers who enter or are reentering Millard School District shall be placed on the salary schedule according to experience up to Step 8 or with School Board approval up to Step 10.

Mrs. Robison has thirteen (13) years previous experience with other Utah school districts.

Member Britt made a motion to approve Mrs. Deidre Robison to be placed on Step 10 of the Millard School District Salary Schedule for the 2015-2016 school year, seconded by Member Kimball and carried unanimously by the Members of the Board.

Employee Request For Unpaid Leave of Absence

Employee Request
for Unpaid Leave-
of-Absence

1. Mrs. June Rowley - IA and Custodian at Garrison Elementary School

Mrs. Rowley is assisting with her elderly parents and requested an unpaid leave-of-absence for six months to a year for her duties as an Instructional Assistant and Custodian at Garrison Elementary School.

Member Schena made a motion to approve Mrs. June Rowley’s request for an unpaid leave-of-absence, for the 2015-2016 school year, if needed, with encouragement to return sooner if her situation was to change, seconded by Member Holt and carried unanimously by the Members of the Board.

Honoring Personnel Excellence

Honoring Personnel Excellence

Millard School District Reading Coordinators (Specialist)

Mrs. DeAnn Burton and Mrs. Connie Gillins

* Mrs. Gillins was unable to attend the meeting.

Millard School District IT (Technology) Department

- Mr. Kevin Chapman
- Mr. Dean Gardner
- Mr. Jordan Rogers
- Mr. McKay Sanders
- Mr. Mark Denbow
- Mr. Issac Hansen
- Mr. Kamren Western

Each were presented with a Certificate of Excellence

Mrs. Lois Faber was recognized as Millard School District’s “Teacher of the Year”. Mrs. Faber will be honored in a future Board meeting.

Public Comment

Public Comment

NONE

Communication for Board Members

Communications for Board Members

1. Thank you letter from Mrs. Margie Lisonbee to express gratitude for the gift card given to her upon her retirement from the Millard School District.

Board Member Comments

Board Member Comments

1. Member Holt expressed his excitement for school to start and was most impressed with the efforts of so many with the opening of the Delta South Elementary School into a fully functioning school. There has been much work done by many of the teachers in having their classrooms ready for the start of school. Superintendent Styler indicated that this has all been done on their own time, which is sincerely appreciated.

2. Member Schena also expressed excitement for the start of the 2015-2016 school year and all the work that has been done to be prepared. Member Schena expressed publicly his gratitude for the good employees of the Millard School District and their efforts in being ready to go back to school.

3. Member Kimball seconded the comments of Member Holt and Member Schena, as well as expressing appreciation for the leadership of Superintendent Styler in working with the principals for the start of a new school year. Member Kimball expressed appreciation for the information shared in the Board work session regarding the use of data and being able to better reach all the students.

Member Kimball also had a patron question why the ticket prices are different between Delta High School and Millard High School. Superintendent Styler indicated that the ticket prices are set by the schools according to the budget needs. It was suggested that work be done to get uniformity in the tickets prices for Delta High School and Millard High School.

Board Member Comments continued:

Board Member
Comments con-
tinued

4. Member Britt indicated that he felt a sense of excitement with the starting of the new school year and especially with the changes that have occurred with Millard High School and Fillmore Middle School. It is his feeling that things will be good.

5. President Anderson echoed the comments of the others regarding the great staff that works for the Millard School District. There are good things happening in the Millard School District because of caring individuals who want the very best for our children of the District.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 10, 2015, at 1:15 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 2:50 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator