

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held July 9, 2015, at the District Office, Delta, Utah.

Meeting convened at 4:30 p.m.

The President of the Board called the meeting to order at 4:30 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been provided to the local news media, to each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, by mailing copies of the notice and agenda, being evidenced by a true and correct copy thereof being attached thereto.

Call to Order

Exhibit 1.

Members in attendance: Daniel Anderson, President  
Adam R. Britt, Vice-President  
Todd E. Holt, Member - Absent  
Carol D. Kimball, Member  
Jeffery G. Schena, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Jeffery G. Schena

Pledge of Allegiance: Jeffery G. Schena

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Build Prioritized Framework for Schedule Evaluation
3. Review of Policies

Review of Policies

Foreign Exchange & Privately Placed Foreign Students  
Millard School Policy - File Code: 5090  
Second Reading

New Employee Incentive and Termination Benefit  
Millard School Policy - File Code: 4016  
Third Reading

4. Employee Forum with Board of Education

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2015-2016 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Kimball, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Kimball	Aye
Member Schena	Aye
Member Anderson	Aye

Member Kimball made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

Member Kimball	Aye
Member Schena	Aye
Member Britt	Aye
Member Anderson	Aye

Time of the Closed Executive Session was from 4:40 p.m. to 5:15 p.m.

I, Daniel Anderson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2015-2016 school year) as provided for in Utah Code: 52-4-205(1)(a).

Time

Certification

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Daniel Anderson

### Minutes

Minutes of the Board of Education meeting held June 11, 2015 were approved by a motion from Member Schena, seconded by Member Britt and carried unanimously by the Members of the Board.

Minutes

### Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler reported on the progress that has been made with the reconfiguration of the Delta area schools. The classroom teachers have been moved. The work at the Delta South Elementary School is moving forward and things should be ready to go when school starts. Superintendent Styler expressed appreciation for the good folks in the technology department who have worked hard to see that things will be ready to go.

2. Superintendent Styler indicated that things have been good during the month of June, as the District prepares and is moving forward for the start of the 2015-2016 school year.

Board President's Report

Board President's Report

None

Business Administrator Report

Business Administrator Report

It was reported to the Members of the Board that the Business Office is close to shutting down the 2014-15 school year and rolling over into the 2015-16 school year, with much activity during the month of June. Appreciation was expressed for the staff and the good work that has been completed.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #008314 to check #008541, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #2.

Personnel Items:

Personnel Items

Recommendation for Delta area AmeriCorp

Delta AmeriCorp

Mrs. Betsy Lee

Recommendation for Fillmore area AmeriCorp

Fillmore AmeriCorp

Mrs. Becky Pentz

Recommendation for Garrison Secondary 1/2 Day English Teacher

GSS English Teacher

Ms. Sharon Conrad

Recommendation for Fillmore Elementary School 1/2 Day Music/Art Teacher

FES Music/Art Teacher

Mrs. Michelle Monroe - 1/4 Music  
Mrs. Jill Lebaron - 1/4 Art

Recommendation for Holden area Bus Driver

Holden Area Bus Driver

Mr. Melvin Bennett

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Kimball and carried unanimously by the Members of the Board.

The following additional Consent Items, were presented to the Members of the Board for review and consideration:

Additional Consent Items

Adult High School Secondary Diplomas

Adult High School Secondary Diploma

Alonso Chavez

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed his transcript and determined that he has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Sinead Ann Alldredge

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed her transcripts and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Member Kimball made a motion to approve and accept the additional Consent Items, as listed above, seconded by Member Britt and carried unanimously by the Members of the Board.

Information Item

Information Item

1. Millard School District Board of Education

S Support of Millard County Junior Livestock Show

Support of MC Junior Livestock Show

The Millard School District Board of Education supported the Millard County Junior Livestock Show this year with the purchase of two (2) hogs. With a random drawing of all employees of the Millard School District, four lucky individuals were chosen to receive a half hog each. Those chosen were:

- Karen Christensen - Teacher at Delta Elementary School
- Carley Penney - School Lunch Worker at Fillmore Elementary School
- Laura Peterson - Instructional Assistant at Delta South Elementary
- Stella Timm - Teacher at Fillmore Elementary School.

Congratulations were expressed to these individuals.

Three notes of appreciation from employees were shared with the Members of the Board for this gesture for employees.

Action Items

Action Items

Policy Approval

Policy Approval

Member Kimball made a motion to approve the following policies:

New Employee Incentive & Retirement Benefit

Millard School District Policy - File Code: 4016

Foreign Exchange & Privately Placed Foreign Students

Millard School Policy - File Code: 5090

Motion was seconded by Member Schena and carried unanimously by the of Members of the Board.

Request From Delta High School Music Department

Request from  
DMS/DHS Music  
Department

Mr. Kelly Ball, Director of Bands for Delta Middle School and Delta High School requested that the Board of Education consider funding the instrument cleaning, repairs, and maintenance of small musical instruments. After a review of the instruments, it was estimated by Mr. Ball that approximately \$4,000 would be needed to do the necessary repairs for the school instruments to be ready for the next school year.

Member Britt made a motion to support the Delta Middle School and Delta High School music departments with approving up to \$4,000 for the cleaning and repair of musical instruments, and a portional share to be offered to Millard High School and Fillmore Middle School music departments, seconded by Member Schena and carried unanimously by the Members of the Board.

Tuition Agreement Between Millard School District and White Pine County School District

Tuition Agree-  
ment Between  
Millard School  
District and White  
Pine County  
School District

A review was made of a Tuition Agreement between the Millard County School District and the White Pine County School District for the 2015-2016 school year.

The agreement calls for the following:

1. Millard shall count students residing in Utah for apportionment purposes in accordance with Utah law and White Pine shall count students residing in Nevada for apportionment purposes in accordance with Nevada law.
2. For each Nevada student who attends school in Millard County, White Pine shall pay Millard a per pupil amount equal to the amount Millard expended per pupil during the previous school year.
3. For each Utah student who attends school in White Pine County, Millard shall pay White Pine a per pupil amount equal to the per pupil basic support for the current school year.

Member Kimball made a motion to approve the Tuition Agreement between the Millard County School District and the White Pine County School District, seconded by Member Schena and carried unanimously by the Members of the Board.

Ratification of Additional Employee Compensation

Additional Em-  
ployee Compensa-  
tion

In the June Board of Education meeting, it was determined that an additional increase in the negotiated agreements for all employee groups would be given. It was approved that an additional one-quarter of one percent (0.25%) be added to the original agreement giving three and one-quarter percent (3.25%), for a total of three and one-half percent (3.50%) increase for all employee groups. The original Negotiated Agreements have been adjusted and signed by the representatives of each of the District's employee groups.

Member Schena made a motion to ratify the increase of an additional one-quarter percent (0.25%) be given to all employee groups, seconded by Member Britt and carried unanimously by the Members of the Board.

Public Comment

1. Ms. Esther Duncan asked if the District was considering moving to an automated Substitute program and if training would be available.

Communications for Board Members:

1. Thank you letter from Mrs. Karen Chandler to express gratitude for the gift card given to her upon her retirement from the Millard School District.

Board Member Comments

1. Member Schena expressed appreciation for the Employee Forum that was held during the Board Work Session. There were comments regarding the Board being open to employee suggestions and this being appreciated. Listening to the needs and concerns of all stake holders is a good process.

2. Member Kimball appreciated the thank you note that was received from Mrs. Karen Chandler for the gift card. It was good to know that the gesture was appreciated.

3. Member Kimball asked where the Members of the Board were in following up with the Board of Education “Master Board” award through the Utah School Boards Association. It is especially important that the Members of the Board complete the training and review of the Open Meeting law.

4. Member Kimball asked where the District is with making improvements to the Millard High School maintenance shop and completing the needed improvements.

5. Member Kimball and President Anderson expressed the need to do some improvements with the landscaping for the District Office building. This has been discussed and will be presented in the Capital Outlay plan for the upcoming school year.

6. Member Britt expressed his appreciation for the Employee Forum held this day and the comments that were made. It was suggested that this was a good process and that open communication is very important. Positive communication is a good process in making improvements to the educational offerings in the Millard School District. The Members of the Board expressed appreciation for those individuals who commented and that better communication will improve the morale of the District. It was suggested that Members of the Board take an opportunity to visit faculty meetings.

7. President Anderson expressed caution that if Board Members were to attend a faculty meeting, that they go to listen and cannot bind the Board with decisions made.

8. Superintendent Styler expressed appreciation for the Members of the Board for their service and support given to the employees and staff.

9. The Business Administrator asked the Members of the Board to consider changing the October Board of Education meeting from Thursday, October 8, 2015 to Wednesday, October 7, 2015 to accommodate him with attending a regional BA meeting. This training with other school business officials is good and very helpful.

Public Comment

Communication  
for Board Mem-  
bers

Board Member  
Comments

Discussion was held concerning the proposed Budget for the Millard School District, for the 2015-2016 school year. The following Resolution was introduced to adopt the Certified Tax Rates and Revenue Budget amounts for the Millard School District:

**RESOLUTION OF FINAL ADOPTION OF 2015  
TAX RATES AND PROPERTY TAX  
REVENUE BUDGET AMOUNTS**

Resolution of  
Final Adoption  
of 2015 Certified  
Tax Rates and  
Revenue Budget  
Amounts

The Millard County School District herein adopts the 2015 tax rates and related budgeted property tax revenues identified below. The tax rates and budget amounts were duly adopted at a public hearing on Thursday, July 9, 2015, after having given notice and providing for public comment.

<u>PURPOSE OF LEVY</u>	<u>CERTIFIED TAX RATE</u>	<u>ADOPTED TAX RATE</u>	<u>PROPERTY TAX REVENUE</u>
BASIC STATE LEVY:	0.001736	0.001736	\$ 4,155,867
STATE SUPPORTED VOTED LEEWAY LEVY:	0.000797	0.000800	\$ 1,915,146
BOARD LOCAL LEVY:	0.001910	0.001907	\$ 4,565,229
CAPITAL OUTLAY LEVY:	0.001875	0.001875	\$ 4,488,623
<b>TOTAL:</b>	<b>0.006318</b>	<b>0.006318</b>	<b>\$ 15,124,865</b>

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DANIEL ANDERSON  
PRESIDENT OF BOARD  
MILLARD COUNTY SCHOOL DISTRICT

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KEITH T. GRIFFITHS  
BUSINESS ADMINISTRATOR  
MILLARD COUNTY SCHOOL DISTRICT

Member Britt made a motion to duly adopt the Millard School District Budget, for the 2015-2016 school year, with the Certified Tax Rates and Property Tax Revenues, as listed above, seconded by Member Kimball and carried unanimously by the Members of the Board.  
Exhibit #3.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, August 13, 2015, at 1:15 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Meeting adjourned at 6:10 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator