

## COMMISSION MINUTES

**August 10, 2015**

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this tenth day of August, 2015. Meeting commenced at 1:30 p.m. with Commissioners Gary Mason, Gordon Topham, and Garth 'Tooter' Ogden in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Deputy Clerk/Auditor Barbara Crowther and Executive Director Malcolm Nash were also present.

### **Commission Business:**

Commissioner Ogden reported that the County Fair had been well attended. Commissioner Topham said he had spent more time at the fair this year, but noted that the Commissioner's Barbeque did not show increased numbers. Discussion followed concerning the food leftover from the barbeque and what should be done with it, that some of it could be used for the ATV Jamboree for the mountain man ride, and possibly for an employee party.

The Commission discussed the County's Standard & Poor's rating of AA-. Executive Director Malcolm Nash noted that the rating has been the same for a few years, and the last change was from A+ to AA-.

Mr. Nash then updated the Commission on the proposed rail project, stating that there was no word yet from the Surface Transportation Board. He said the comment period is over, and he is anticipating approval of the application. He then said that he is meeting with Mr. Sam Sours regarding the proposed solar project near Sigurd this week, and will update the Commissioners with any new information.

Deputy Clerk/Auditor Barbara Crowther told the Commission that the deadline for placing questions on the ballot is coming up. The Commission asked that the transportation tax ballot question allowed in HB362 be placed on the agenda for consideration during the next Commission meeting.

### **Minutes for July 27<sup>th</sup> meeting approved:**

Minutes of the July 27<sup>th</sup> Commission meeting were reviewed and approved on a motion by Commissioner Topham, second Commissioner Mason, unanimous.

### **Claims for July approved:**

Claims for the month of July were reviewed and approved on a motion by Commissioner Topham, second Commissioner Mason, unanimous.

### **Par-3 Stucco proposal approved:**

Maintenance Supervisor Randy Lister met with the Commissioners concerning a contract with Par-3 Stucco to repair the stucco work on the footings of the Administration Building. Discussion followed concerning the need for the repair, that the new stucco is synthetic and should hold up better, and the process that will be used to repair the crumbling stucco currently on the building. Mr. Lister said that the bid was under the budgeted amount for the project. After discussion, Commissioner Mason moved to approve the proposal and authorize Par-3 Stucco to stucco the footings of the Administration Building, second Commissioner Topham, unanimous.

### **Two business licenses approved, one tabled:**

The Commissioners reviewed a business license request from Janett Warner for Wildland Nursery, for room rental in her home. Discussion followed concerning the AirBNB company, that it is an internet company, that this would be for rental of one room for one night with no meal preparations allowed, that anything further would require a Conditional Use Permit, and that Zoning Administrator Larry Hanson had discussed the business opportunity at length with Ms. Warner. Commissioner Topham asked whether

or not Ms. Warner would be paying transient room tax, and asked Mr. Hanson to gather additional information to ensure that the proper taxes would be paid. After discussion, Commissioner Mason moved to table the Wildland Nursery business license application until further information could be obtained, second Commissioner Ogden, unanimous.

The Commission then reviewed a business license application from Boe Harward's for American Quality Landscape and Handyman Services. Mr. Hanson recommended a condition that all projects be under \$1,500, as anything over that would require a contractor's license. Discussion followed concerning whether or not retail sales would be made, and whether or not sales tax would be collected. Mr. Hanson said a contractor's license was required to be able to purchase anything wholesale. After discussion, Commissioner Mason moved to approve the business license for American Quality Landscape and Handyman Services for Boe Harward at a fee of \$25 per year with the conditions that there be no retail sales and that all projects be less than \$1,500, second Commissioner Topham, unanimous.

The Commission then reviewed a business license application for Jaron Maynes for Maynes Equipment Repair, a mobile repair business. Mr. Hanson listed the conditions he suggested including no parking on road right-of-way and disposing of all un-salvageable equipment or parts. The Commission requested Mr. Hanson monitor the un-salvageable equipment and parts to ensure compliance. After discussion, Commissioner Mason moved to approve a business license for Maynes Equipment Repair at a fee of \$50 per year, second Commissioner Topham, unanimous.

**Personal property refunds approved:**

Assessor Amy Garren-Clark met with the Commission regarding personal property accounts that require refunds after State audits were performed. After discussion, Commissioner Topham moved to approve a refund for Cedar Dermatology in the amount of \$135.17 and Mountain Family Medicine in the amount of \$69.62 as recommended, second Commissioner Mason, unanimous.

**New Hire approved for Road Department:**

Human Resources LeighAnn Wheeler and Road Superintendent Mark Rickenbach met with the Commission concerning a new hire at the Road Department. Ms. Wheeler said that had received 16 applications, and had interviewed five of them. She said they were recommending Travis Greenhalgh for the position to begin on August 24<sup>th</sup> at a rate \$14.44 per hour (grade 11 step 1) with a one year probationary period. After discussion, Commissioner Mason moved to approve hiring Travis Greenhalgh at a rate of \$14.44 per hour beginning August 24<sup>th</sup> as recommended, second Commissioner Topham, unanimous.

**Job description change approved for Sheriff Maintenance Supervisor:**

Ms. Wheeler then discussed proposed changes to the job description of the Sheriff Department Maintenance Supervisor, noting that the individual did not need to be POST certified, and that there would be more emphasis on maintenance work instead of custodial. Discussion followed concerning the number of employees that would be supervised, that the job would be similar to the Administration Building Maintenance Supervisor but would be classified a little lower because the individual would not be in charge of budgeting or Safety Training. Ms. Wheeler said that prior to any repairs on the jail cells, the inmates would be moved and the maintenance worker would have a deputy nearby. After discussion, Commissioner Mason moved to approve the revised job description as recommended, second Commissioner Topham, unanimous.

There being no further business to come before the Board, meeting adjourned at 2:25 p.m.