

# Emery County School District | Board of Education

**Opening (A):** The March 2015 meeting of the Emery County School District Board of Education, held at San Rafael Junior High School, was called to order at 6:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present, as were candidates for the vacant school board position and many members of the community.

At 6:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Interviews for School Board Vacancy (B):** Board President Johansen explained that the four current members of the school board would interview each of the nine candidates for the vacant school board position. After the interviews, board member voting would occur until a candidate was selected (a copy of the voting guidelines is included with the official minutes). She added that this process is something the board members are taking very seriously. Vice-President Hatt noted that members of the Board had not discussed individual candidates with each other prior to the meeting.

Mrs. Johansen asked candidates if they felt okay with the order of interviews being alphabetical, by last name. A contrary opinion was not voiced. All of the candidates were then invited to a separate room until the time of their interview. Interviews were then held in the following order (a summary of questions asked is included with the official minutes):

- Carol Cox
- Jan Hanson
- Pamela Howard
- Carl Jacobsen
- Tracey Johnson
- Dennis Jones
- Luann Koch
- Drew Leroy
- Julie Wilson

**School Board Voting and Announcement of Results (C):** At the conclusion of the last interview, Mrs. Johansen indicated that members of the Board would like to take a few minutes to individually review their notes of each candidate in order to independently decide on the candidate each would vote for. Following this review period, each of the four board members submitted a paper ballot to Superintendent Sitterud. He and Mr. Black reviewed the votes and gave the results to President Johansen.

President Johansen expressed appreciation to each candidate, adding that she felt that any of the nine could have served very successfully as a board member, making this decision very difficult. She then announced that Julie Wilson had received a majority vote, and therefore had been selected to fill the vacant board position.

**Board Action Item (D1):** Mr. Black administered the Oath of Office to newly appointed board member Julie Wilson.

## Emery County School District | Board of Education

**Board Action Item (D2):** Board members considered the warrants, minutes of the February 2015 meeting, and financial reports for February 2015. A motion was made by Royd Hatt and seconded by Sam Singleton to approve the warrants, minutes and financial reports as presented. The motion passed unanimously.

**Board Action Item (D3):** Superintendent Sitterud recommended to the Board that the following individual(s) be approved for the position(s) indicated:

*Joni Edgehouse:*

*Assistant Softball Coach*

*Emery High School*

Sam Singleton motioned to approve the hiring recommendation as presented. The motion was seconded by Royd Hatt and passed unanimously. All approvals are subject to the completion and review of a background check.

**Board Action Item (D4):** Mr. Black presented a list of capital improvement projects to the Board of Education for approval. Following a question from Royd Hatt, Mr. Black explained that some projects were recommended only as “maybe” projects – and these would require further study, or would be contingent on available time for the maintenance staff. Marie Johnson made a motion to approve the proposed capital projects for 2015, as explained by Mr. Black. Sam Singleton seconded the motion and it passed unanimously.

**Presentation (E):** Superintendent Sitterud provided the required annual training for school board members in relation to the School Land Trust Program. He presented a handout with relevant Land Trust program requirements and financial policies.

**Report Item (F1):** Principal Doug Mecham welcomed members of the Board of Education to San Rafael Junior High School and thanked them for their support of education. He reviewed many of the accomplishments of San Rafael students during the school year and turned to time to Luci Robinson for a review of comprehensive guidance. Mrs. Robinson discussed the school plan for college and career readiness (PCCR) and reviewed some of the goals and outcomes at the school. Board President Johansen thanked Mr. Mecham and Mrs. Robinson for their reports.

**Report Item (F2):** Mr. Black had nothing additional to report on.

**Report Item (F3):** Superintendent Sitterud indicated that he had received letters of retirement from Teri Parsons and Wendy Whittle. He expressed his appreciation to these two employees for their years of service. He also reviewed some of the key education and school finance related bills being considered during this last week of the legislative session. He recognized Emery High School teacher Justin Thornley, who was recently selected to receive the Honorary State FFA Degree—given to those who have been of noteworthy service to the Utah FFA Association. He also mentioned that Emery School District was recently awarded the Certificate of Excellence in Financial Reporting by the Association of School Business Officials.

**Public Comments (G):** No public comments were given.

**Closed Meeting (H):** At 7:45 p.m., a motion was made by Marie Johnson and seconded by Sam Singleton to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen           Aye
- Royd Hatt                   Aye
- Marie Johnson           Aye
- Sam Singleton           Aye
- Julie Wilson              Aye

**Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

\_\_\_\_\_  
Laurel Johansen

The closed meeting was held in the Library at San Rafael Junior High School on Tuesday, March 10<sup>th</sup>, 2015, beginning at 7:50 pm. All Board members were in attendance as well as Superintendent Kirk Sitterud and Business Administrator Jared Black. The closed meeting finished at 8:00 pm.

**Adjournment (I):** Upon reconvening to regular meeting, a motion was made by Sam Singleton and seconded by Marie Johnson to adjourn. The motion passed unanimously and the meeting adjourned at 8:00 pm.