

The June 2015 meeting of the Emery County School District Board of Education, held at the School District office, was called to order at 1:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Julie Wilson. Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black.

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Public Hearing (B1/B2): A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn the regular meeting to a public hearing to receive comment on the tentative budget for fiscal year 2016 as well as opening and adjusting the final legal budget for fiscal year 2015. The motion passed unanimously.

Business Administrator Black gave a presentation on the final legal budget for fiscal year 2015 as well as the tentative budget for fiscal year 2016. He also answered questions from members of the Board, and the audience. No other public comments were made. Marie Johnson made a motion to declare the hearing closed and the general session reconvened. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item (C1): A motion was made by Royd Hatt and seconded by Julie Wilson to approve the final legal budget for fiscal year 2015, authorizing the Business Administrator to adjust final fiscal year 2015 budgets to reflect revised amounts as necessary. The motion passed unanimously.

Board Action Item (C2): Julie Wilson motioned to adopt the tentative budget for fiscal year 2016 as presented. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C3): Members of the Board considered the warrants, minutes for the May 2015 Board meeting and financial reports for May 2015. A motion was made by Sam Singleton to approve the warrants, minutes and financial reports as presented. Marie Johnson seconded the motion and it passed unanimously.

Board Action Item (C4): Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Melinda Durrant:</i>	<i>Principal</i>	<i>Castle Dale Elementary (Transfer)</i>
<i>Brandi Tuttle:</i>	<i>Teacher, English</i>	<i>Emery High School</i>
<i>Gaylene Erwin:</i>	<i>Teacher</i>	<i>Book Cliff Elementary</i>
<i>Markie Vetere:</i>	<i>Teacher</i>	<i>Book Cliff Elementary</i>
<i>Kalynn Fail:</i>	<i>Educational Assistant, Computer Lab, 6 hr</i>	<i>Castle Dale Elementary (Transfer)</i>
<i>Shaunna Carroll:</i>	<i>Educational Assistant, Library, 3 hr</i>	<i>Cottonwood Elementary</i>
<i>Amanda Lake:</i>	<i>Educational Assistant, Computer Lab, 3 hr</i>	<i>Cottonwood Elementary</i>

Marie Johnson motioned to approve the hiring recommendations as presented. Julie Wilson seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (C5): Superintendent Sitterud presented the following policy action to the Board:

- **GCFC/GDFC--Nepotism:** New policy required by Utah code. Grandfather, grandmother, grandson and granddaughter have been added to the definition of "relative" and stepson and stepdaughter have been removed from the definition.

- **BJC—Posting of Political Signs on District Property:** New policy to meet the requirements of House Bill 70, recently passed by the Utah legislature. Patsy Stoddard asked how this would affect caucus meetings or other political party meetings held on school property. The decision was made to table any action, in order to further consider how this policy would apply in these situations.
- **BE—School Board Meetings:** Revised to include updates from 2015 legislative session—including that school board meetings can only be held within the geographic boundaries of the District, except for a site visit. In the case of a site visit, no votes or action can be taken.
- **IKF—Graduation Requirements / Credit:** Revised to include new graduation requirements and the newly required civics test. Superintendent Sitterud requested that the Board table action on this policy revision, due to recent information he had received that may alter the revision.
- **KCBC—School Community Councils:** Revised to include newly required duties to school community councils, including a review of test data and planning for technology filtering and safety.
- **JLDBA-E3/JLDBAA-E1—Notification Record:** Revised to comply with new legislation that requires that, upon request, a copy of the notification record must be given to the student or removed from the student's file, following graduation.
- **GCFE/GDFD—Pre-Employment Screening:** Revised to bring the current policy in compliance with recent legislation.
- **GCF/GDF—Staff Hiring:** Revised to bring the current policy in compliance with recent legislation, requiring school districts to obtain references and a discipline record from the prior employers of potential new hires.

Sam Singleton made a motion to approve the policy actions as recommended by Superintendent Sitterud, including the tabling of the two policies, as explained above. Marie Johnson seconded the motion and it passed by unanimous vote.

Board Action Item (C6): Principal Jim Jones presented a proposal to allow Canyon View Junior High School to make a schedule adjustment. The reason behind the proposed adjustment is that ninth-grade students participating in extracurricular activities at Emery High School have been arriving 30-40 minutes late for practice under the existing schedule. The proposed change would move the learning strategies class to 8th period and increase the time of that period from 15 to 20 minutes. This would allow the ninth-grade students to leave Canyon View at 3:00 pm—the same time students at San Rafael Junior High are leaving for Emery High School. Members of the Board thanked Principal Jones for his creative proposal. Marie Johnson made a motion to approve the schedule change, asking that Principal Jones monitor reading and writing scores for any impact. Royd Hatt seconded the motion and it passed by unanimous vote.

Board Action Item (C7): Superintendent Sitterud requested that this item be tabled. Mr. Thornley would like some additional time to have a more specific agenda to present. He plans to come to the July board meeting. Royd Hatt made a motion to table this agenda item. Marie Johnson seconded the motion and it passed unanimously.

Board Action Item (C8): Mr. Black presented four capital improvement projects to the Board of Education for approval.

HVAC Improvements / Installation (Cottonwood, Ferron & Huntington Elementary Schools)

A. Johnson Heating (Only Bid Received)
\$134,916

HVAC Improvements / Controls (Cottonwood, Ferron & Huntington Elementary Schools)

Atkinson Controls (Sole Source – to match existing controls)
\$26,245

Roofing Projects (Cottonwood Elementary & Emery High Spartan Center)

<u>Advanced Roofing</u>	<u>American Frontier Roofing</u>	<u>CRD</u>	<u>North Face Roofing</u>
\$36,375	\$68,231	\$80,085	\$123,100

Tennis Court Resurfacing (Emery High School)

<u>Sutch Concrete, Inc.</u>	<u>Sport Court West</u>	<u>Courts Unlimited</u>
\$20,000	\$22,535	\$23,300

Mr. Black recommended awarding this project to the low bidder for each project, indicated above as the first option for each project, also in bold lettering. Marie Johnson made a motion to approve the five recommended bids as presented. Julie Wilson seconded the motion and it passed unanimously.

Report Item (D1): Mr. Black had nothing additional to report.

Report Item (D2): Superintendent Sitterud discussed some of the options the District has in order to evaluate the impacts of moving ninth-grade students to Emery High School and/or sixth-grade students to the junior high schools. Uintah School District recently completed a two-year study on very similar issues, so District administrators will be meeting with them to see what process they used.

Public Comments (E): No public comments were made.

Closed Meeting (F): A closed meeting was not held.

Adjournment (G): A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn. The motion passed unanimously and the meeting adjourned at 2:00 PM.