

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

9:00 a.m., Thursday, June 11, 2015

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

John L. Valentine – Commission Chair

Michael J. Cragun – Commissioner

Robert P. Pero – Commissioner

Barry Conover – Executive Director

Commission Office:

Christa Johnson, Commission Executive Assistant

Note: A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

I. Call to Order

Commission Chair Valentine called the meeting to order at 9:09 a.m.

II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Approving Special Commission Meeting Minutes of Wednesday, January 21, 2015 and Thursday, February 26, 2015

MOTION: Commissioner Cragun moved to approve the Special Commission Meeting minutes of Wednesday, January 21, 2015 and Thursday, February 26, 2015. The motion passed unanimously.

IV. Approve submission of proposed rule amendments to Division of Administrative Rules for publication in Utah Register

1. R865-4D-21. Consistent Basis for Diesel Fuel Reporting

Rule R865-4D-21 deletes an outdated form name. The most current information regarding tax forms is on the Tax Commission website.

Commission Chair Valentine noted that Commissioner D'Arcy Dixon had resigned as of Wednesday, June 10, 2015. Therefore, those participating in the meeting were Commission Chair Valentine, Commissioner Cragun and Commissioner Pero.

MOTION: Commissioner Pero moved to submit the proposed rule amendment to the Division of Administrative Rules. The motion passed unanimously.

2. R865-20T-10. Procedures for the Revocation, Renewal, and Reinstatement of Licenses Issued

Rule R865-20T-10 provisions of this rule are unnecessary, we are proposing to repeal this rule. Statutory provisions adequately describe period of a license revocation. In addition, the Tax Commission website contains the most current tax form requirements.

MOTION: Commissioner Pero moved submit the proposed rule amendment to the Division of Administrative Rules. The motion passed unanimously.

V. Executive Director's Report

Mr. Conover reported that Cat-6 cables will be pulled through the end of this month for the voice over internet protocol (VOIP) system. During the next couple of months new phone devices and software will be implemented.

Mr. Conover reported that a meeting was held on May 28, 2015 at the state Capitol with all state agencies on desktop emergency preparedness initiative. Final touches are being implemented to the Continuity of Operations Planning (COOP) for emergency recovery.

VI. Commissioners' Report

Commissioner Cragun acknowledged Commissioner Dixon and her nine years of services as a Commissioner. She implemented programs and made changes that improved services to taxpayers.

Commission Chair Valentine acknowledged Commissioner Dixon and her work on the mediation of Salt Lake County locally assed property tax appeals.

VII. Adjourn

MOTION: Commissioner Cragun moved to adjourn the meeting. The motion passed unanimously.

Commission Chair Valentine adjourned the meeting at 9:19 a.m.

Approved on: Thursday, August 27, 2015

Attested: Christa Johnson
Executive Assistant
Utah State Tax Commission