

**PAROWAN CITY COUNCIL MEETING
JUNE 25, 2015
LIBRARY LOUNGE, 16 SOUTH MAIN, 6:00 P.M.**

MEMBERS PRESENT: Mayor Donald G. Landes, Councilman Alan Adams, Ben Johnson, Jay Orton, Steve Thayer, City Attorney Justin Wayment, City Manager Shayne Scott, City Recorder Callie Bassett

MEMBERS ABSENT: Councilman Troy Houston

PUBLIC PRESENT: Fire Chief David Schiers, Parowan Power Superintendent Von Mellor, JD Frisby (Sunrise Engineering), Cassi Orton, Don and Linda Lowder, Tom and Melanie Jet

CALL TO ORDER: Mayor Landes called the meeting to order at 6:00 p.m.

OPENING CEREMONIES/THOUGHT/PRAYER/PLEDGE OF ALLEGIANCE –

MAYOR DONALD LANDES: Mayor Landes offered the invocation. He then led the Council and the public in the Pledge of Allegiance.

DOES ANYBODY HAVE ANY CONFLICTS OR PERSONAL INTEREST IN ANY MATTER ON THE AGENDA WHICH NEEDS TO BE DECLARED? No conflicts were declared.

CONSENT MEETING

**APPROVAL OF MINUTES (JUNE 11, 2015 CITY COUNCIL MEETING)
PURCHASE ORDERS/ WARRANT REGISTER
CERTIFY FY 2016 TAX RATE – 0.004320**

There was a discussion about the about the PO to Gem Awards for the plaque for the horse tie-down marker. The price is very expensive - \$2400. Kristen Robinson is research prices on poles and plaques. She asked Cedar City if they had record of how much their markers cost them. They do not. There's were mostly from donations. Mayor Landes suggested getting donations. Councilman Johnson feels it is important to have one in place so people know what they are donating towards. He suggested proceeding with the plaque for \$964, and looking into further options for the post and mounting.

Councilman Thayer moved to approve the consent agenda. Councilman Adams seconded the motion. All Council members voted in favor of the motion. The motion carried.

PO #934	Gem Jewelers	\$2,300.00
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Attorney Wayment arrived at 6:15 p.m.

ACTION MEETING

ANNUAL FEE REVIEW – RESOLUTION 2015-06-01: Mr. Scott said they have worked on this for a few weeks now. It is quite extensive. He said if there is ever a fee that needs to be changed during the year, the Council can certainly do that. Councilman Orton asked about the minimum charges, how they are established and what they represent. Mr. Scott said that there are only base rates on water and electricity. These rates are based on the needs of the fund and are becoming more and more in line with other cities. Base rates should cover bond payments and operational costs. Other fees are set based on the needs of the department.

Councilman Thayer asked if Mr. Kelly Stones was happy with the water disconnect fees. Mr. Scott said he is very happy. This is something staff feels very strongly about. He said the \$25 is a little on the low side, but it is a good place to start.

Councilman Adams moved to approve the annual fee review. Mr. Tom Jet from the audience asked if he could ask a question before approval of the annual fees. He asked if Parowan staff was able to meet with the Cedar City Sewer Department. Mayor Landes told him the meeting is scheduled for Monday. Mr. Jet recommended the council put off approving the fee schedule until after the meeting on Monday because it could impact some of the fees. Mr. Scott said regardless of the meeting, he felt it was the consensus of the Council that Parowan City not allow waste from porta potties outside of Parowan to be dumped in our sewer lagoons. Mr. Jet asked for clarification that Parowan is not taking porta pottie waste from areas outside of Parowan. Councilman Adams and Mr. Scott agreed that this is what the Council and staff have decided.

Mayor Landes said there is a motion from Councilman Adams. Councilman Johnson seconded the motion. A roll call vote was taken as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Councilman Adams	X			
Councilman Houston			X	
Councilman Johnson	X			
Councilman Orton	X			
Councilman Thayer	X			

All Council members present voted in favor of the motion. Resolution 2015-06-01 passed.

CENTER CREEK PROJECT CHANGE ORDER #4 FOR TIE IN – JD FRISBY, SUNRISE ENGINEERING: Mr. Frisby explained that Change Order #4 is for the tie in. Mr. Frisby explained there are two projects being done by two separate contractors. They didn't know which contractor would get to the tie in first, so this wasn't included in the bid. They have gone to both contractors for the bid. Blackburn was the less expensive bid.

Councilman Johnson moved to proceed with the Center Creek change order #4 for the tie in as recommended by Sunrise Engineering. Councilman Orton seconded the motion. All Council members voted in favor of the motion.

CENTER CREEK PROJECT CHANGE ORDER #3 FOR SCADA – JD FRISBY, SUNRISE ENGINEERING: This was brought up in the member reports at the last meeting.

This is an upgrade to the initial SCADA design. Mr. Mellor is recommending that we do this. It is within budget.

Councilman Johnson moved to approve the Center Creed change order #3 for SCADA as recommended by Sunrise Engineering. Councilman Adams seconded the motion. All Council members voted in favor of the motion. The motion carried.

Mr. Frisby gave the Council a brief update on Penstock and Power House projects.

WORK MEETING

NET METERING – VON MELLOR, POWER SUPERINTENDENT: Mr. Mellor said the Power Board recommends that a moratorium be put on solar installations until an updated policy on net metering can be put into place. Mr. Scott asked what we would do differently with the net metering policy. He said it is pretty stringent now. Doing a moratorium now will give the Council time to look at the policy and make changes as needed. The net metering system and how it works was discussed.

SOLAR ON THE NEW CITY OFFICE: The committee met and is strongly against putting solar on the building. Councilman Johnson suggested putting the solar panels somewhere other than on the City Office. Mr. Scott asked if they should bring this back to the committee and discuss putting solar panels somewhere else.

DEPARTMENT REPORT – CHIEF DAVE SCHIERS: Chief Schiers reported on the following items:

- There was a fire last Monday. Everything turned out alright. He was grateful that other departments - Paragonah, Brian Head, and Cedar City - were willing to drop what they were doing and come and help.
- The Fire Department is looking forward to picking up their new truck. The truck at the Airport is going back to FEVP program. They have no place to store it.
- They have the bunker for the fireworks. The fireworks should be delivered on Saturday. They have the Connex box to store the fireworks.
- Chief Schiers is trying to determine how to best offer incentives to get more volunteers for the fire department. The 4th of July Celebration is scheduled to take place in the park.

Councilman Johnson suggested sending a letter of thanks to employers for supporting their volunteer fire fighters. Chief Schiers said that not all employers let them go, but many have flexible schedules. He said he really wants to work on the attitude of the group. He's not sure how to approach the community to recruit new volunteer firefighters. The Council suggested putting an article in next newsletter.

RUFUS BUILDING – ECONOMIC DEVELOPMENT COMMITTEE

RECOMMENDATION: Councilman Johnson said the Economic Development committee has recommended selling the building for \$1 based on proposals from potential owners who would be willing to set up shop there. The Rufus building is in pretty poor repair, so in order to offset the cost of the repair, they would like to offer the building as an incentive.

Attorney Wayment suggested a lease to own situation. If the business is successful for three years, the building can be theirs.

Councilman Johnson said the first step is to get the word out. They suggested using the newsletter, the City website, Facebook, the newspapers, and the Chamber of Commerce to spread the word.

PURCHASE ORDER SYSTEM DISCUSSION: Mr. Scott said the staff has a pretty good consensus that the purchase order system is outdated. It bottle necks things. It does protect the staff in a lot of ways because the Council is making the decisions, but it makes it difficult to do things, especially with items that have been budgeted for. Mr. Scott said we need to empower our department heads to spend money that has been budgeted for. If there is something that hasn't been budgeted for, then it should definitely come before the council.

Councilman Adams asked if Mr. Scott had number recommendations. Mr. Scott said for budgeted items he recommends a City Manager authorization level up to \$10,000, and a department head authorization level of up to \$5,000 with management approval.

Mayor Landes asked Mr. Scott to put something together for the next action meeting.

MEMBER REPORTS:

Councilman Adams said he keeps getting reports back from the Reservoir Company about the well at the forebay. He said he understands that well is owned by the Reservoir Company, but the City owns shares in the Reservoir Company, so they own it also. He asked if he is correct in saying the City has been using that well and paying for the utilities to run it. Mr. Scott said the City that is what he understands. He also said the City pays a yearly assessment that Mr. LeFevre brings in every year.

Councilman Adams said the Reservoir Company is thinking of dumping that water into the main canal so that when it comes out the City will get 25% and the Reservoir Company 75%. He asked if the City is talking about putting that straight into the pressurized system. Mr. Scott said that well has always benefited the City, so the thought was to have it continue benefitting the City. Mr. Scott said he has offered to have a meeting with Mr. Jeff Wood and Mr. Austin LeFevre. Councilman Adams said he thinks the City needs to initiate that meeting.

Councilman Johnson reported that the Power Board discussed net metering at their last meeting. They also discussed giving something to the City from the Power Company. They are looking at investing something in the community that will attract families and help the City grow. They have voted to move forward with that. They need to evaluate the Power Company and determine what they need to hold in reserve.

Councilman Orton received a comment of frustration from a resident about how the roads in Parowan are in disrepair and yet we are building a big, fancy new City Office.

Councilman Thayer showed the Council an old Japanese flag from WWII. His father's name is on it.

PUBLIC COMMENT & DISCUSSION – TWO MINTUE LIMIT EACH:

Mrs. Linda Lowder asked if the solar plant was county or state. It is private.

ADJOURN: Councilman Adams moved to adjourn the meeting. Councilman Thayer seconded the motion. All Council members voted in favor of the motion. The meeting adjourned at 7:52 p.m.



Donald G. Landes, Mayor



Callie Bassett, City Recorder