



MURRAY
LIBRARY

Board of Trustees Regular Session Wednesday, July 15, 2015

Present: Traci Black, Patricia Griffiths, Valerie Harsh, Gamal Herbon, Lois Holt, Pepper Pehrson

Excused: Holly Hult

Others: Kim Fong; Library Director, Traci Sutherland; Library Staff

1. *Call to Order: President Herbon called the meeting to order at 6:30 p.m.*

2. *Approval of Minutes*

2.1 June 2015

The minutes of the June 2015 Board meeting were approved with corrections on a motion made by Pepper Pehrson, seconded by Traci Black. Voting was unanimous in favor.

3. *Public Comment*

Pepper Pehrson reported that a patron from her district called and complained about the noise level in the library during the children's story hours. The Board and Director Fong discussed the logistics of storytimes.

Several Board members reported that they had received positive comments about the Library's entry in the Murray Parade on the 4th of July.

4. Financial Reports

4.1 June 2015

At 100% of the financial year, the Library budget is 91% spent. There are still end of the year invoices coming in to be paid from this budget. There is also a lot of unrealized revenue that may not come in before the financial year is closed. Director Fong said that eventually the motor-vehicle- in-lieu fund may need to be re-forecasted for future budgets. The Board discussed the new financial year's budget and asked Director Fong what changes there will be to the budget. She said that this year, all staff members will be receiving raises in keeping with City Hall's decision to give all of their employees raises. The money for these raises will come partially from the materials budget and the capital improvement funds.

Lois Holt made a motion to receive and file the June 2015 financial reports, seconded by Valerie Harsh. Voting was unanimous in favor.

5. Director's Report

Director Fong presented a presentation reviewing year-end statistics. The Library is 2 years into a 3-year Long -Range Plan. Director Fong also reviewed the progress made on the goals in the Long-Range Plan.

One of the specific goals listed in the Long-Range Plan was to qualify as a "Quality Library" through the Utah State Library Division, which was achieved earlier this month.

6. Board Reports

President Herbon reported that he had been to the Library several times recently when parking has been an issue, and also several patrons had complained to him about the lack of parking at the Library. The Board members discussed the parking and thought

that the new parking lot at the junior high will also serve as overflow parking for the Library.

7. Board Training

Director Fong reviewed the standards the Library had to meet to become designated a "Quality Library" through the State Library Division. Now that the Library has achieved the designation, it is good for 2 years. At that time, the Library will most likely not be eligible to renew our standing as a Quality Library, as it is specifically for libraries that serve populations under 50,000. Murray City population will most likely exceed 50,000 within the next two years.

8. Old Business

Patricia Griffiths told the Board that she felt that there were some members of the Board who were uncomfortable with the rushed vote in the last meeting on the decision to close for the safety training on August 13. She suggested that Director Fong make information available earlier so that Board members can come to the meeting prepared to make an educated decision. Director Fong said that on August 13 when the Library is closed, the City will come and work on repairs to the driveway and sidewalks.

9. New Business

9.1 Board Officer Elections

President Herbon said he would accept nominations for the office of President. Patricia Griffiths nominated Traci Black, Lois Holt nominated Gamal Herbon. The two nominees were presented to the Board for their vote. Traci Black received four votes, Gamal Herbon received one. Traci Black was elected President of the Board.

Lois Holt nominated Gamal Herbon as Vice President. Patricia Griffiths made a motion that Gamal Herbon be elected Vice President by acclamation, seconded by Traci Black. Voting was unanimous in favor.

Lois Holt nominated Pepper Pehrson as Secretary by acclamation, seconded by Patricia Griffiths. Voting was unanimous in favor.

9.2 August/September Meetings

Director Fong told Board members that this year the Murray City Board Appreciation Banquet will be held in September, Patricia Griffiths made a motion that the Board consider that event their September meeting. Lois Holt seconded the motion and voting was unanimous in favor.

9.3 October Meeting

Director Fong will be attending a seminar during the week of October 21st, when the Library Board meeting is scheduled. The Board agreed by consensus rescheduled the October meeting for Wednesday, October 28th.

10. Adjournment

Vice President Herbon made a motion to adjourn, seconded by Lois Holt. Voting was unanimous in favor and the meeting was adjourned at 7:45 p.m.