



Utah Communications Authority Meeting Minutes for May 26, 2015

The meeting was opened by Chair Tina **Scarlet** at 1:00 pm.

1. Meeting Minutes for April 28, 2015 were approved. Vote: All in favor.
2. System Modifications/Upgrades and Changes - Steve **Proctor** related:
 - We have fiberglass buildings at Davis Landfill and Mahogany Peak and noticed that, with all the rain, the buildings leaked equipment within is damaged due to dampness. We have submitted the damage estimate to Risk Management. We have 10-15 fiberglass buildings at various locations and are looking at ways to repair the buildings. The fiberglass may be chipping.
 - We also had a leakage at the Ogden City Public Safety Building. It has been taken care of. Tina **Scarlet** related the leakage started again but not on the equipment. Mike **Mathieu** checked with the facilities manager who said they repaired it once but are having a roofing company fix it again.
 - Our technician was doing repairs at night, at Herd Mountain when it took a direct lightning hit. We got it up.
 - We dispatched a crew to Iron County because it was off the air due to weather. It is now up and providing service.
 - Francis Peak lost a couple of repeaters over the last month. We repaired them.
 - Mount Ogden (helicopter access only) lost some repeaters. We repaired them.
 - We have again had copper grounding equipment stolen at West Mountain (2nd time) and Jordanelle. They cut a cable at Jordanelle thinking it was copper (it wasn't) and it took the site down.
 - We are working with BLM to trade some ground at Vermillion Cliff/Kane County so we can increase the existing tower size to provide a bigger antenna to get microwave in to control the radios.
 - We have a couple of Dispatch projects to discuss. Iron County Dispatch moved to have more space and to add a new tower. It will be upgraded within the next twelve months. We need to install the new 911 switch in the Price Dispatch Center. It is scheduled for June 24, 2015.
 - We did work for DTS.
 - UDOT has requested us to install their radio equipment into their IMT vehicles.
 - We assisted the hospitals in Sanpete and Gunnison with radio installs.
 - We are working on microwave connections from Barton Peak to Sanpete County.
 - We have completed dish replacement at Little Mountain to Vernal.
 - We have modified console modifications for the PSAP's.
3. 911 Committee Report – Scott **Freitag** related:
 - Steve **Proctor** received a letter from Gary **Crain**, Layton City Attorney, requesting the removal of Layton Cities 911 Grant Application from the UCA Agenda for this meeting. It's anticipated it will be discussed at a future meeting. Layton needs to consider some issues surrounding the Grant.
 - Justin **Greiner** reported that AGRC was approached last year to help contribute to a fund that would allow us to purchase Google imagery. Washington County volunteered to be the first to demo it by placing it on their airbus phone systems. Justin presented before-and-after slides of various locations within the County. Washington County will be putting Google Imagery in their Spillman data. It will go into their phone systems, in Fire vehicles and in Deputy and SAR vehicles. Everyone will have it on their laptops. It does not require internet connection. AGRC is looking for direction on who would like to be

next or how to roll it out to the PSAP's. Steve **Proctor** asked about the upgrade process. Burt/AGRC related how the process works and will work with Eric **Parry**/911 to establish who will be next.

- Tina **Scarlet** requested to discuss the "pulled" Layton City's 911 Grant Application. Senator Harper called Tina Thursday morning requesting information on the approved 911 Grant Application and requested a copy (Tina complied to his request). Senator Harper was unhappy the grant was approved or tentatively approved before coming to the UCA Board. Tina requested a discussion at the Board level to ensure we can give some direction to the 911 division, Eric Parry and the 911 Committee regarding grants. Everyone is hyper-aware that we need to get radio funding and, with the passing of SB 237 and the pending 911 Study, there are many eyes watching us. They are aware of what's happening in UCA's meeting and the 911 meetings. Tina asked the 911 Chair to discuss why the Grant was approved. Justin **Greiner** related how Layton presented the submitted information surrounding the application for approval. Based on Layton's presentation, the application was approved. Mike **Mathieu** related UCA's roles today were created by the State Legislature. They created the funding, the reason we are here. They created our roles. We are not PSAP Managers and we are not here to represent our organizations to get money from a State funding source. Mike related his experience involvement on the 911 Committee. Mike said the message he heard (loud and clear) with Senator Harpers bill was "no means no". That is, no new systems unless you have exigent circumstances. Senator Harper's bill was approved by the legislature and became law. Steve **Proctor** related the legislation passed this year clearly defined a 911 Division and its responsibilities. We need to follow that Legislation. Dave **Spatafore** was asked to pass on comments from Representative Dee and Senator Harper. Representative **Dee** thought that approving the Grant was inappropriate. Dave related Senator **Harpers** view of his conversation with Justin **Greiner**. If it has to happen, do it. If it's something that is a continuation of the project, do it. If it's a new project, don't do it regardless of whether it's been in the pipeline or been conceived, etc. Dave suggested not looking at any Grant Applications until July 2016 and to pass it on to the PSAP's Centers. Scott **Freitag** mentioned that lessons have been learned over the past few weeks. Tina related that Senator Harper said there isn't a phone system that can't wait for a year to be replaced. Justin agreed. Alan **Workman** related that Layton made a sound, logical presentation and addressed a lot of the questions the Board has. Discussion commenced. Eric **Parry** will write the rules and criteria for Grant Applications and define exigent circumstances. Cases involving exigent circumstances will be brought to the Board for approval. Guidelines for what is an acceptable expenditure, what is normal (typical business as usual), what can be approved to qualify as a regular grant will be established. Steve related the 911 sub-committee should be tasked with writing a statement of work with the functional study. Volunteers for the 911 subcommittee are: Justin Grenier, Scott Freitag, Alan Workman, Tom Kuhlmann and Kathy Quarnberg.

4. Radio Committee Report - Joe **Blaschka**/ADCOMM Engineering worked on the UCA Task Force and has worked with UCAN since the system was installed. ADCOMM has provided Engineer Services and helped design numerous add-ons to the system over the years and is familiar with the system and has done 800 MHz system work around the western United States. Joe provided history in working with UCAN and now UCA. UCA retained ADCOMM Engineering who is working with Deltawrx to divide the project into two pieces. Joe is working on the technical side and Deltawrx will focus on the outreach. Gary Lancaster, ADCOMM Engineering, will do Project Management work. Joe outlined the process he will take in moving forward with the project. Joe will provide the technical information side. Mike **Thayer**/Deltawrx introduced himself and Don **Denning** and provided history and background. Mike was the consultant, in the late mid-nineties, at the birth of UWIN, UCAN and now UCA. Mike discussed plans for the stakeholder outreach meetings for the users/vendors by holding bi-monthly meetings. Deltrawrx is a public safety technology consulting firm who specializes in wireless communications and information technology for Police, Fire and EMS departments only. The first meeting will be an educational process to open dialogue between UCA and the vendor community at large. Mike outlined the process to go throughout the State and understanding what the users want. Discussion commenced and communications is the key. The first meeting target date is June 22, 2015 (trying to finalize).

5. Election of Board Officers 2015 - Finalize Nominations:
 - Positions up for elections are: Chairman, Vice-Chairman and Secretary. Three were nominated for Chair: Tina Scarlet, Doug Chandler and Alan Workman. One nomination for Vice-Chairman: Tom Ross.
 - Steve presented the proposed schedule and process for elect officers:
 - June 2015 - Completion of the election process (floor nominations will be accepted)
 - Annual Meeting in June.

Voting at the June meeting will be by secret ballot and counted by legal counsel.

6. Other Items – Broadband / FirstNet Seminars will be June 23-24, 2015. The 23rd meeting will be at Larry Miller Campus in Sandy.
 - Travis Sylvester, UCA's Network Planner, showed a mapping of UCA's combined networks (150 and 800) he created and how to search and request specific information on desired topics.

7. **NEXT MEETING - June 23, 2015 at Salt Lake Community College, Miller Campus (9750 South 300 West, Sandy City)**

Board Members Present:

Tina Scarlet, Weber County 911
 Bryan Low, Bear River Association of Government
 Steve Proctor, Executive Director
 Jeff Bassett, Davis County
 Alan Workman, Department of Public Safety
 Jeff Winterton, Mountainland Association of Government
 Tom Kuhlmann, Utah Fire Chief's Association
 Sid Groll, Department of Natural Resources
 Justin Greiner, Washington County
 Dean Cox, Five County AOG
 Lynne Yocom, Department of Transportation
 Mike Mathieu, Wasatch Front Regional Council
 Tom Ross, Utah Police Chiefs Association
 Doug Chandler, Department of Technology Services
 Paul Patrick, Department of Health
 Denver Lee, UTARNG
 Richard Ellis, State Treasurer
 Brian Nielson, San Pete Sheriff's Office
 Mike Lefler, Duchesne County EM
 Doug Chandler, Department of Technology Services
 Scott Freitag, 911 Committee

Other Attendees:

Sterling Barlow, Colorado City Dispatch
 Debbie Mecham, Utah Valley Communication
 Warren Darger, Hildale Fire Department
 Linda Petty, Cedar Communications
 Dave Shopay, West Valley Police Department
 John Morgan, VECC
 Jon Tait, Motorola
 Max Iwaniec, Century Link
 Mike Larson, Air Command
 Eric Isom, Century Link
 Kathy Trees, UCA
 Jake Hunt, UCA
 Andy Kukta, Salt Lake City Police Department
 Jon Fassett, Unified Police Department
 Kira Slawson, URTA
 David Spatafore, Capstone
 James Toledo, URTA
 Keegan Rank, Capstone
 Tim Demarco, Clinton Police Department
 Brenda Coleman, Sprint
 Tim Demarco, Air Command
 Travis Sylvester, UCA
 Burt/ AGRC
 Kari Clawson
 Joe Blaschka-ADCOMM Engineering
 Gary Lancaster/ADCOMM Engineering
 Mike Thayer/Deltawrx
 Don Denning/Deltawrx