



WEST POINT CITY COUNCIL NOTICE & AGENDA (Amended)

West Point City Hall
3200 West 300 North
West Point City, UT 84015
August 18, 2015

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeff Turner
City Manager
Kyle Laws

ADMINISTRATIVE SESSION

6:00 pm (Board Room)

1. **Quarterly Financial Report** – Mr. Evan Nelson [page 5](#)
2. **Discussion of Beekeeping** – Mr. Troy Moyes [page 39](#)
3. **Discussion of a Cooperative Agreement with UDOT to transfer SR107 (300 North) from 1500 West to 3000 West from UDOT to West Point City** – Mr. Kyle Laws [page 47](#)
4. **Discussion of Council Retreat** – Mayor Craythorne
5. **Discussion of Single Lot Subdivision at Approximately 4300 West 800 North** – Mr. Boyd Davis
6. **Citizen Comment Follow-up** – Mr. Kyle Laws

GENERAL SESSION

7:00 pm (Council Chamber)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Prayer** (Please contact the City Recorder to request meeting participation by offering a prayer or inspirational thought)
4. **Communications and Disclosures from City Council and Mayor**
5. **Communications from Staff**
6. **Citizen Comment** (If you wish to make comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives)
7. **Consideration of Approval of Minutes from the July 21, 2015 and August 1, 2015 City Council Meeting** [page 57](#)
8. **Presentation from the Davis County School District Regarding Bond** – Davis County School District
9. **Board of Canvassers Report for the West Point City 2015 Municipal Primary Election** – Mrs. Misty Rogers [page 81](#)
10. **Consideration of Resolution No. 08-18-2015A, Approving a Cooperative Agreement with UDOT to transfer SR107 (300 North) from 1500 West to 3000 West from UDOT to West Point City** – Mr. Kyle Laws
11. **Motion to Adjourn**

CLOSED SESSION

Immediately following the General Session - Board Room

1. **Call to Order**
2. **Pursuant to UCA §52-4-205(1)(d), to Discuss the Purchase of Real Property**
3. **Motion to Adjourn**

Posted this 14th day of August, 2015



MISTY ROGERS, CITY RECORDER

If you plan to attend this meeting and, due to disability, will need assistance in understanding or participating therein, please notify the City at least twenty-four(24) hours prior to the meeting and we will seek to provide assistance.

TENTATIVE UPCOMING ITEMS

Date: 9/1/2015

Administrative Session – 6:00 pm

1. Citizen Comment Follow-up – Mr. Kyle Laws
2. Discussion of License Agreement with the Bureau of Reclamation for Cemetery Expansion – Mr. Boyd Davis

General Session – 7:00 pm

1. Consideration of Ordinance No. 09-01-2015A, Discussion of Beekeeping – Mr. Boyd Davis
2. Consideration of Final Approval for the Wise Country Meadows Phase 3 Subdivision – Mr. Boyd Davis

Date: 9/15/2015

Administrative Session – 6:00 pm

1. Citizen Comment Follow-up – Mr. Kyle Laws
2. Discussion of Transportation Master Plan

General Session – 7:00 pm

1. Consideration of Resolution No. 09-01-2015A, Accepting the Transportation Master Plan for West Point City – Mr. Boyd Davis
 - a. Public Hearing
2. Consideration of Resolution No. 09-18-2015A, a Licensing Agreement with the Bureau of Reclamation for Cemetery Expansion – Mr. Boyd Davis

Date: 10/6/2015

Administrative Session – 6:00 pm

1. Code Enforcement Update – Mr. Bruce Dopp
2. Citizen Comment Follow-up – Mr. Kyle Laws

General Session – 7:00 pm

1. Swearing in of Youth Council Members
2. Appointment of Poll Workers and an Alternate for the West Point City Municipal General Election.

FUTURE ITEMS

Administrative Session

1. Discussion of Street Light Replacement – Mr. Kyle Laws
2. Discussion of Cemetery Expansion
3. Building Rental Fees & Policy – Mr. Kyle Laws
4. Interlocal Agreement with Davis County for Property use West of Blair Dahl Park – Mr. Kyle Laws
5. Discussion of Pheasant Creek Property/Park – Mr. Kyle Laws
6. Discussion of Water Conservation Plan – Mr. Paul Rochell

General Session

1. Appoint Members to the Board of Adjustments

CDRA

1. Resolution Amending the Interlocal Agreement Between the CDRA of West Point and West Point City – Mr. Randy Sant

West Point City 2015 Calendar

January

February

March

April

May

June

July

August

13 Planning Commission-7pm

18 City Council-7pm

21 Senior Dinner-5:00pm

27 Planning Commission-7pm

September

1 City Council-7pm

7 Labor Day-Closed

10 Planning Commission-7pm

15 City Council-7pm

21 Senior Lunch-11:30am

24 Planning Commission-7pm

October

1 Cemetery Cleaning

6 City Council-7pm

8 Planning Commission-7pm

14 Council/Staff Lunch-11:30am

16 Halloween Carnival-7pm

19 Senior Lunch-11:30am

20 City Council-7pm

22 Planning Commission-7pm

November

3 Election Day

7 Flags on Veteran's Graves YC

11 Veteran's Day-Closed

12 Planning Commission-7pm

16 Senior Lunch-11:30am

17 City Council-7pm

26-27 Thanksgiving-Closed

December

1 City Council-7pm

4 Christmas Party-7pm

7 City Hall Lighting Ceremony-6:00 pm

10 Planning Commission-7pm

15 City Council-7pm

18 Cemetery Luminary-4pm

21 Senior Lunch-11:30am

24-25 Christmas-Closed

January 2016

8-9 Council Retreat

City Council Staff Report

Subject: Quarterly Financial Report (June 2015)
Author: Evan Nelson
Department: Administrative Services
Date: August 18, 2015



Background

City staff monitors revenues and expenditures on an ongoing basis throughout the year. We issue a quarterly financial report to give the City Council a snapshot of our financial state and as a report on our financial progress for the fiscal year. The attached report contains expenditure, revenue, budget, and balance sheet data for each City fund. This information is summarized in the graphs on the following page.

Analysis

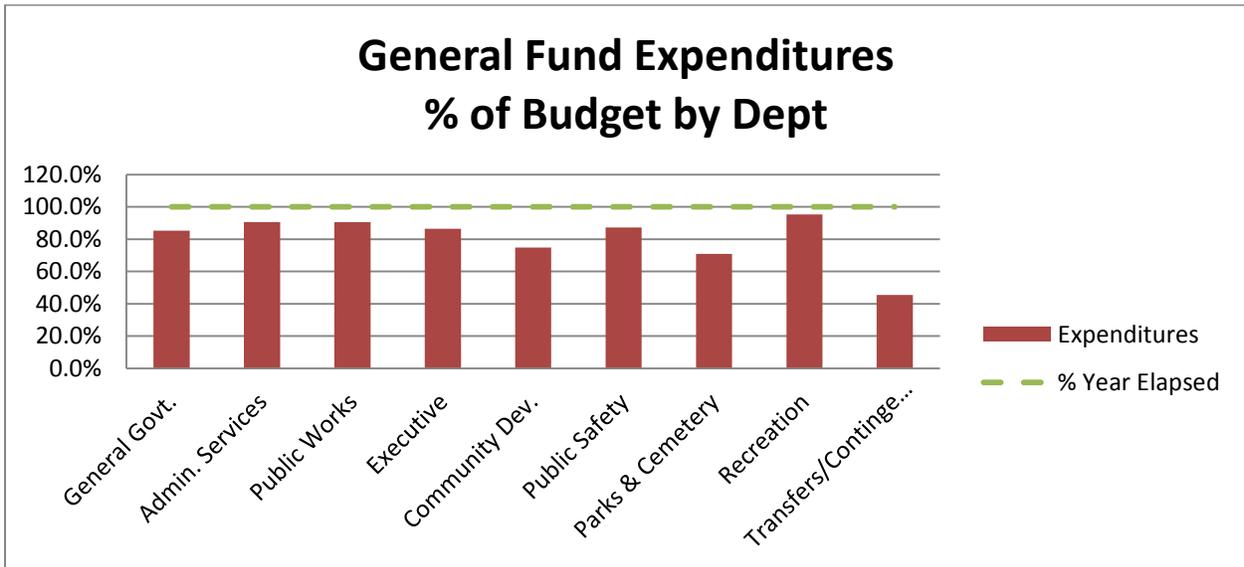
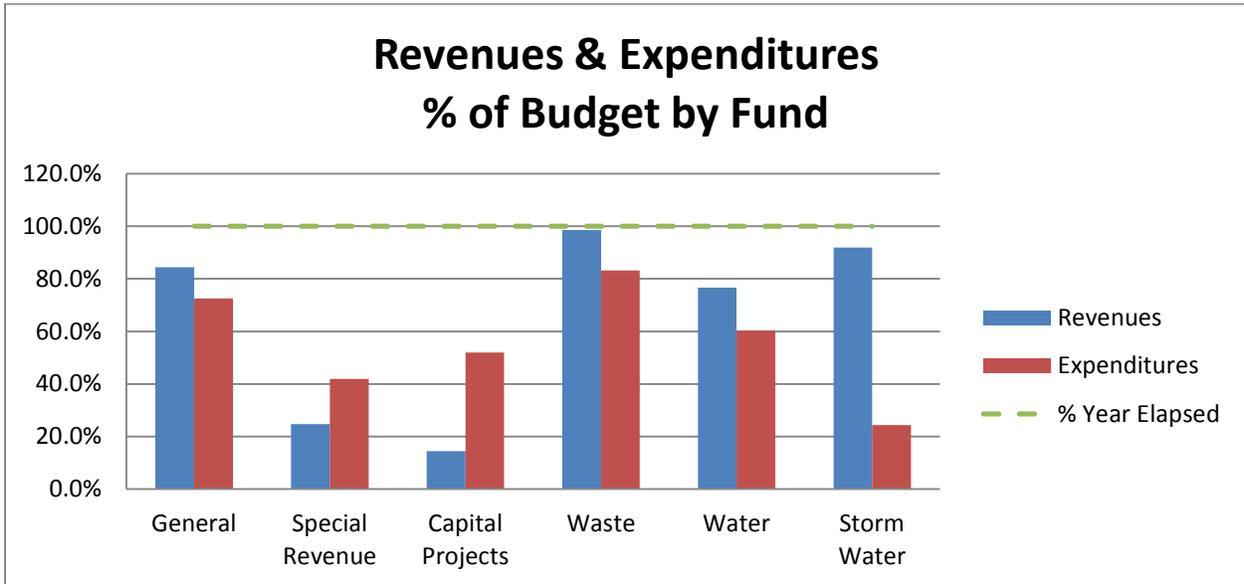
This report has some limitations. As you are aware, closing out and auditing a fiscal year takes place over a period of months. Much of the closeout process begins two months after the fiscal year end (September), when most revenues and expenditures, applicable to the year, have been processed. There will be several year-end adjustments made before the final financial report is issued. Some pending adjustments include the following:

- General Fund revenue disbursements should be available in the next few weeks.
- Additional revenues and expenditures related to the 3000 West grant will be recorded in the next few weeks
- The year-end transfer of excess balance from the General Fund to the Capital Projects Fund will be entered once all other adjustments have been made.

The first graph below shows a comparison of revenues and expenditures, by fund. In most cases, revenues exceed expenditures. Expenditures exceed revenues in the Special Revenue Fund as a result of significant transfers of impact fee balance from the fund into the enterprise funds. This was done to allow better tracking of assets in the enterprise funds. As discussed in our budget work sessions, we now track enterprise fund-related impact fees in their respective enterprise funds. Impact fees related to parks, roads, North Davis Sewer District, and North Davis Fire District will continue to be tracked in the Special Revenue Fund. On that same note, impact fee transfers-in to the enterprise funds cause revenues to appear inflated for this fiscal year.

Revenue in the Capital Projects Fund will be calculated as part of the year-end closing, when excess revenue is transferred in from the General Fund. The second graph shows all General Fund departments finishing the fiscal year under budget.

The annual audit will begin in October, after which staff will present the audited financial statements to the City Council. If you have any questions on any item in this report, we would be happy to respond.



Recommendation

No action required. This report is for discussion/information purposes. Staff would appreciate any feedback or direction the Council may have.

Significant Impacts

There are no significant impacts at this time.

Attachments

Detailed Financial Report: June 30, 2015

WEST POINT CITY CORPORATION
 COMBINED CASH INVESTMENT
 JUNE 30, 2015

COMBINED CASH ACCOUNTS

01-1111	CASH IN CHECKING - ZIONS	534,999.25
01-1112	CASH IN CKING - CLASS C - ZION	912,017.09
01-1121	XBP CHECKING ACCOUNT - ZIONS	132,347.86
01-1128	CASH IN SAVINGS - GEN. - ZIONS	107,772.99
01-1130	CASH IN CHECKING - PTIF ACCT.	5,608,554.65
01-1131	PETTY CASH	700.00
01-1140	RETURNED CHECKS	10.00
		<hr/>
	TOTAL COMBINED CASH	7,296,401.84
01-1190	CASH ALLOCATION TO OTHER FUNDS	(7,296,401.84)
		<hr/>
	TOTAL UNALLOCATED CASH	<hr/> <hr/> .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,401,566.55
45	ALLOCATION TO SPECIAL REVENUE FUND	1,680,139.47
48	ALLOCATION TO CAPITAL PROJECTS FUND	833,559.57
51	ALLOCATION TO WASTE FUND	808,708.73
55	ALLOCATION TO WATER FUND	1,272,785.46
58	ALLOCATION TO STORM WATER UTILITY FUND	1,206,409.44
70	ALLOCATION TO DEBT SERVICE	108,915.10
85	ALLOCATION TO CDRA FUND	(15,682.48)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	7,296,401.84
	ALLOCATION FROM COMBINED CASH FUND - 01-1190	(7,296,401.84)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<hr/> <hr/> .00

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

GENERAL FUND

ASSETS

10-1190	CASH ALLOCATION TO OTHER FUNDS	1,401,566.55	
10-1361	PROPERTY TAXES DEFERRED	356,700.00	
10-1561	PREPAID EXPENSE	15,999.24	
	TOTAL CURRENT ASSETS		1,774,265.79
	TOTAL ASSETS		1,774,265.79

LIABILITIES AND EQUITY

LIABILITIES

10-2131	ACCOUNTS PAYABLE	517,598.39	
10-2222	FEDERAL WITHHOLDING PAYABLE	22.51	
10-2223	STATE WITHHOLDING PAYABLE	1,451.99	
10-2225	STATE RET & 401(K) PAYABLE	(.06)	
10-2226	ALTIUS - HEALTH INS. PAYABLE	9,152.98	
10-2228	EMPLOYEES DISABILITIES INS.	158.66	
10-2231	AFLAC & TEL-A-DOC	391.49	
10-2232	PEHP - DENTAL & VISION INS.	1,402.53	
10-2233	ULGT - VISION & LTC INS.	285.81	
10-2243	WORKMENS COMPENSATION PAYABLE	950.96	
10-2245	STATE UNEMPLOYMENT PAYABLE	10.30	
10-2250	WAGES PAYABLE-CLEARING	30,241.59	
10-2270	MISC. PAYABLES	216.70	
10-2275	DEFERRED REVENUE	356,700.00	
	TOTAL LIABILITIES		918,583.85

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-2975	NON-SPENDABLE FUNDS	36,893.12	
10-2980	UNASSIGNED FUNDS	503,106.88	
	REVENUE OVER EXPENDITURES - YTD	315,681.94	
	BALANCE - CURRENT DATE	855,681.94	
	TOTAL FUND EQUITY		855,681.94
	TOTAL LIABILITIES AND EQUITY		1,774,265.79

WEST POINT CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-10 PROPERTY TAXES	.00	358,955.25	356,700.00	(2,255.25)	100.6
10-31-25 VEHICLE - IN LIEU OF PROP. TAX	.00	45,124.65	35,000.00	(10,124.65)	128.9
10-31-30 GENERAL SALES AND USE TAXES	.00	813,614.99	900,000.00	86,385.01	90.4
10-31-40 CABLE TV	.00	19,054.19	19,000.00	(54.19)	100.3
10-31-50 ENERGY SALES AND USE	.00	343,334.27	345,000.00	1,665.73	99.5
10-31-60 TELECOMMUNICATIONS	.00	96,575.31	115,000.00	18,424.69	84.0
TOTAL TAXES	.00	1,676,658.66	1,770,700.00	94,041.34	94.7
<u>LICENSES AND PERMITS</u>					
10-32-10 BUS. LICENSE/COND. USE PERMITS	.00	12,418.00	12,000.00	(418.00)	103.5
10-32-21 BUILDING PERMITS	.00	131,578.03	90,000.00	(41,578.03)	146.2
TOTAL LICENSES AND PERMITS	.00	143,996.03	102,000.00	(41,996.03)	141.2
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-56 CLASS C ROADS	.00	245,354.37	290,000.00	44,645.63	84.6
TOTAL INTERGOVERNMENTAL REVENUE	.00	245,354.37	290,000.00	44,645.63	84.6
<u>CHARGES FOR SERVICES</u>					
10-34-10 ZONING AND SUBDIVISION FEES	.00	12,035.00	7,000.00	(5,035.00)	171.9
10-34-60 RECREATION FEES	.00	88,033.75	85,000.00	(3,033.75)	103.6
10-34-78 PARK & CITY HALL RESERVATIONS	.00	4,605.00	4,500.00	(105.00)	102.3
10-34-79 CITY CELEB. & SPONSORSHIPS	.00	13,077.27	12,000.00	(1,077.27)	109.0
10-34-82 CEMETERY INTERMENT	.00	16,225.00	9,000.00	(7,225.00)	180.3
10-34-90 MISC. INCOME & CONCESSIONS	.00	15,781.10	15,000.00	(781.10)	105.2
TOTAL CHARGES FOR SERVICES	.00	149,757.12	132,500.00	(17,257.12)	113.0
<u>MISCELLANEOUS REVENUE</u>					
10-36-10 INTEREST EARNINGS	.00	27,555.28	1,000.00	(26,555.28)	2755.5
10-36-25 MILITARY MEMORIAL DONATIONS	.00	1,505.00	.00	(1,505.00)	.0
10-36-90 MISCELLANEOUS	.00	1,279.20	.00	(1,279.20)	.0
TOTAL MISCELLANEOUS REVENUE	.00	30,339.48	1,000.00	(29,339.48)	3034.0

WEST POINT CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS & TRANSFERS</u>					
10-39-10 SURPLUS GENERAL FUND	.00	.00	364,652.00	364,652.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	364,652.00	364,652.00	.0
TOTAL FUND REVENUE	.00	2,246,105.66	2,660,852.00	414,746.34	84.4

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
10-41-10	.00	40,915.29	39,600.00	(1,315.29)	103.3
10-41-13	.00	5,578.81	9,337.00	3,758.19	59.8
10-41-33	.00	4,397.64	9,000.00	4,602.36	48.9
10-41-35	.00	1,075.00	3,000.00	1,925.00	35.8
	<u>.00</u>	<u>51,966.74</u>	<u>60,937.00</u>	<u>8,970.26</u>	<u>85.3</u>
<u>ADMINISTRATIVE SERVICES</u>					
10-44-11	.00	84,407.89	87,190.00	2,782.11	96.8
10-44-13	.00	37,469.79	43,961.00	6,491.21	85.2
10-44-20	.00	413.25	500.00	86.75	82.7
10-44-21	.00	376.01	1,000.00	623.99	37.6
10-44-24	.00	3,660.92	5,000.00	1,339.08	73.2
10-44-25	.00	821.48	1,000.00	178.52	82.2
10-44-26	.00	12,867.56	16,500.00	3,632.44	78.0
10-44-33	.00	2,843.49	3,000.00	156.51	94.8
10-44-38	.00	25,030.00	25,000.00	(30.00)	100.1
10-44-40	.00	.00	3,500.00	3,500.00	.0
10-44-63	.00	2,466.24	4,750.00	2,283.76	51.9
10-44-69	.00	2,015.12	4,000.00	1,984.88	50.4
10-44-75	.00	34,867.67	34,000.00	(867.67)	102.6
10-44-95	.00	780.70	470.00	(310.70)	166.1
10-44-98	.00	492.60	500.00	7.40	98.5
	<u>.00</u>	<u>208,512.72</u>	<u>230,371.00</u>	<u>21,858.28</u>	<u>90.5</u>
<u>PUBLIC WORKS</u>					
10-48-11	.00	79,543.69	93,109.00	13,565.31	85.4
10-48-13	.00	54,041.64	58,783.00	4,741.36	91.9
10-48-20	.00	16,128.86	15,000.00	(1,128.86)	107.5
10-48-23	.00	325.00	360.00	35.00	90.3
10-48-25	.00	8,433.56	9,000.00	566.44	93.7
10-48-26	.00	21,516.65	24,260.00	2,743.35	88.7
10-48-54	.00	2,151.49	2,000.00	(151.49)	107.6
10-48-63	.00	67.67	.00	(67.67)	.0
10-48-65	.00	4,478.20	4,250.00	(228.20)	105.4
10-48-67	.00	10,276.00	12,865.00	2,589.00	79.9
10-48-69	.00	212.59	1,300.00	1,087.41	16.4
10-48-70	.00	4,000.00	10,000.00	6,000.00	40.0
10-48-75	.00	789.64	900.00	110.36	87.7
10-48-77	.00	6,791.51	5,000.00	(1,791.51)	135.8
10-48-82	.00	18,348.05	14,000.00	(4,348.05)	131.1
10-48-84	.00	47,114.81	52,000.00	4,885.19	90.6
	<u>.00</u>	<u>274,219.36</u>	<u>302,827.00</u>	<u>28,607.64</u>	<u>90.6</u>

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE</u>					
10-49-11 SALARIES AND WAGES	.00	125,694.77	143,799.00	18,104.23	87.4
10-49-13 EMPLOYEE BENEFITS	.00	63,407.08	62,346.39	(1,060.69)	101.7
10-49-20 MILEAGE REIMBURSEMENTS	.00	.00	750.00	750.00	.0
10-49-21 BOOKS, SUBSCRIP. & MEMBERSHIPS	.00	2,209.31	3,000.00	790.69	73.6
10-49-23 TRAVEL AND EDUCATION	.00	8,425.77	8,000.00	(425.77)	105.3
10-49-24 POSTAGE	.00	.00	320.00	320.00	.0
10-49-25 NEW EQUIPMENT PURCHASE	.00	7,994.13	9,000.00	1,005.87	88.8
10-49-37 ATTORNEY	.00	27,030.00	33,000.00	5,970.00	81.9
10-49-63 IT SUPPORT & CONTRACTS	.00	18,258.82	18,250.00	(8.82)	100.1
10-49-65 EMP. AWARDS, REC. & EVENTS	.00	10,080.74	11,000.00	919.26	91.6
10-49-66 EDUCATION REIMB. PROGRAM	.00	.00	2,000.00	2,000.00	.0
10-49-67 EMP. BENEFITS & BONUS PROGRAM	.00	296.96	13,000.00	12,703.04	2.3
10-49-68 WELLNESS PROGRAM	.00	.00	1,000.00	1,000.00	.0
10-49-69 OFFICE SUPPLIES & EXPENSE	.00	5,384.50	5,000.00	(384.50)	107.7
10-49-70 CELLULAR & RADIO SERV. & EQUIP	.00	9,344.69	12,000.00	2,655.31	77.9
10-49-72 LEGAL ADVERTISING	.00	5,232.52	9,000.00	3,767.48	58.1
10-49-80 UTAH LEAGUE MEMBERSHIP	.00	4,051.63	4,000.00	(51.63)	101.3
10-49-82 CITY NEWSLETTER	.00	2,896.20	1,750.00	(1,146.20)	165.5
10-49-83 ECONOMIC DEVELOPMENT	.00	.00	8,000.00	8,000.00	.0
10-49-85 VOLUNTEERISM PROGRAM	.00	.00	2,000.00	2,000.00	.0
10-49-88 RECORDERS OFFICE	.00	3,230.74	8,000.00	4,769.26	40.4
10-49-90 CITY CELEBRATIONS & EVENTS	.00	65,312.33	63,000.00	(2,312.33)	103.7
10-49-91 YOUTH COUNCIL	.00	5,979.71	6,000.00	20.29	99.7
10-49-92 MISS WEST POINT PAGEANT	.00	11,171.15	10,750.00	(421.15)	103.9
10-49-93 SENIOR PROGRAM	.00	2,075.31	2,500.00	424.69	83.0
TOTAL EXECUTIVE	.00	378,076.36	437,465.39	59,389.03	86.4
<u>COMMUNITY DEVELOPMENT</u>					
10-52-11 SALARIES AND WAGES	.00	89,160.41	118,056.00	28,895.59	75.5
10-52-13 EMPLOYEE BENEFITS & RETIREMENT	.00	32,552.06	44,316.00	11,763.94	73.5
10-52-21 BOOKS, SUBSCRIP. & MEMBERSHIPS	.00	704.14	750.00	45.86	93.9
10-52-23 TRAVEL, EDUCATION & CERTIFICAT	.00	1,585.09	2,500.00	914.91	63.4
10-52-25 EQUIPMENT & SUPPLIES	.00	4,193.39	6,500.00	2,306.61	64.5
10-52-51 GIS	.00	.00	1,500.00	1,500.00	.0
10-52-61 MISCELLANEOUS SUPPLIES	.00	3.00	500.00	497.00	.6
10-52-62 CONTRACT PLANNING & INSP SERV	.00	6,887.60	2,000.00	(4,887.60)	344.4
10-52-63 IT SUPPORT & CONTRACTS	.00	159.75	400.00	240.25	39.9
10-52-65 STATE BUILDING SURCHARGE	.00	1,472.12	1,000.00	(472.12)	147.2
10-52-68 PLANNING COMM/BOARD OF ADJ.	.00	.00	5,000.00	5,000.00	.0
10-52-69 OFFICE SUPPLIES & EXPENSE	.00	175.75	500.00	324.25	35.2
TOTAL COMMUNITY DEVELOPMENT	.00	136,893.31	183,022.00	46,128.69	74.8

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY & EMERGENCY PLAN</u>					
10-54-11	.00	21,590.13	25,820.00	4,229.87	83.6
10-54-13	.00	2,442.88	2,821.00	378.12	86.6
10-54-15	.00	257.07	650.00	392.93	39.6
10-54-60	.00	23,238.66	24,000.00	761.34	96.8
10-54-62	.00	72,566.12	84,000.00	11,433.88	86.4
10-54-65	.00	7,133.25	7,500.00	366.75	95.1
10-54-75	.00	2,576.15	4,000.00	1,423.85	64.4
TOTAL PUBLIC SAFETY & EMERGENCY PLAN	.00	129,804.26	148,791.00	18,986.74	87.2
<u>PARKS AND CEMETERY</u>					
10-70-11	.00	63,897.28	113,376.00	49,478.72	56.4
10-70-13	.00	7,238.78	12,381.00	5,142.22	58.5
10-70-20	.00	.00	600.00	600.00	.0
10-70-25	.00	13,393.32	14,000.00	606.68	95.7
10-70-26	.00	55,105.22	61,600.00	6,494.78	89.5
10-70-29	.00	3,843.79	3,400.00	(443.79)	113.1
10-70-61	.00	4,281.00	1,200.00	(3,081.00)	356.8
10-70-69	.00	.00	500.00	500.00	.0
10-70-70	.00	1,728.25	4,000.00	2,271.75	43.2
TOTAL PARKS AND CEMETERY	.00	149,487.64	211,057.00	61,569.36	70.8
<u>RECREATION</u>					
10-71-11	.00	86,510.69	97,792.00	11,281.31	88.5
10-71-13	.00	34,858.63	37,512.00	2,653.37	92.9
10-71-20	.00	295.55	1,000.00	704.45	29.6
10-71-26	.00	1,999.27	2,300.00	300.73	86.9
10-71-60	.00	11,511.96	10,500.00	(1,011.96)	109.6
10-71-67	.00	19,577.55	16,600.00	(2,977.55)	117.9
10-71-68	.00	29,381.17	32,000.00	2,618.83	91.8
10-71-69	.00	476.90	250.00	(226.90)	190.8
10-71-71	.00	18,236.67	13,000.00	(5,236.67)	140.3
10-71-73	.00	3,101.66	5,000.00	1,898.34	62.0
TOTAL RECREATION	.00	205,950.05	215,954.00	10,003.95	95.4
<u>TRANSFERS, CONT. & OTHER USES</u>					
10-90-63	.00	245,354.37	290,000.00	44,645.63	84.6
10-90-70	.00	34,637.91	64,906.61	30,268.70	53.4
10-90-86	.00	115,521.00	515,521.00	400,000.00	22.4
TOTAL TRANSFERS, CONT. & OTHER USES	.00	395,513.28	870,427.61	474,914.33	45.4

WEST POINT CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	.00	1,930,423.72	2,660,852.00	730,428.28	72.6
NET REVENUE OVER EXPENDITURES	.00	315,681.94	.00	(315,681.94)	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

SPECIAL REVENUE FUND

ASSETS

45-1190	CASH - ALLOCATION TO OTHER FUN	1,680,139.47	
	TOTAL CURRENT ASSETS		1,680,139.47
	TOTAL ASSETS		1,680,139.47

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
45-2980	UNASSIGNED FUNDS	170,701.03	
45-2990	RESTRICTED FOR CLASS C ROADS	735,447.52	
45-2995	RESTRICTED FOR IMPACT FEES	1,600,442.37	
	REVENUE OVER EXPENDITURES - YTD	(826,451.45)	
	BALANCE - CURRENT DATE		1,680,139.47
	TOTAL FUND EQUITY		1,680,139.47
	TOTAL LIABILITIES AND EQUITY		1,680,139.47

WEST POINT CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>DEVELOPMENT FEES</u>					
45-30-57 ROAD IMPACT FEES	.00	175,610.82	170,150.00	(5,460.82)	103.2
45-30-70 PARK AND TRAILS IMPACT FEES	.00	125,111.72	119,000.00	(6,111.72)	105.1
45-30-75 NORTH DAVIS SEWER	.00	175,824.00	163,000.00	(12,824.00)	107.9
45-30-80 N.D. FIRE IMPACT FEES	.00	15,839.74	14,750.00	(1,089.74)	107.4
45-30-90 CLASS C ROAD REVENUE	.00	245,354.37	290,000.00	44,645.63	84.6
45-30-99 BEGINNING BALANCE	.00	.00	1,229,365.00	1,229,365.00	.0
TOTAL DEVELOPMENT FEES	.00	737,740.65	1,986,265.00	1,248,524.35	37.1
<u>OTHER FINANCING SOURCES</u>					
45-33-46 GRANTS (ROAD PROJECTS)	.00	456,406.02	2,840,000.00	2,383,593.98	16.1
TOTAL OTHER FINANCING SOURCES	.00	456,406.02	2,840,000.00	2,383,593.98	16.1
TOTAL FUND REVENUE	.00	1,194,146.67	4,826,265.00	3,632,118.33	24.7

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL FUND PROJECTS</u>					
45-51-15 PARKS/TRAILS IMPACT FEE PROJ.	.00	134,358.00	194,358.00	60,000.00	69.1
45-51-71 ROADS/PED. WALKWAYS IMPACT FEE	.00	84,843.34	389,204.00	304,360.66	21.8
45-51-80 N.D. SEWER IMPACT FEES	.00	212,861.88	163,000.00	(49,861.88)	130.6
45-51-85 N.D. FIRE IMPACT FEES	.00	15,839.74	14,750.00	(1,089.74)	107.4
45-51-90 PARKS AND TRAIL PROJECTS	.00	22,906.00	22,906.00	.00	100.0
45-51-95 CLASS C ROAD EXPENDITURES	.00	272,049.75	444,294.00	172,244.25	61.2
45-51-97 ROAD & SIDEWALK GRANT PROJECTS	.00	519,987.74	2,840,000.00	2,320,012.26	18.3
TOTAL SPECIAL FUND PROJECTS	.00	1,262,846.45	4,068,512.00	2,805,665.55	31.0
<u>TRANSFERS, CONTRIB. & OTHER US</u>					
45-90-51 TRANSFER TO OTHER FUNDS	.00	757,751.67	757,753.00	1.33	100.0
TOTAL TRANSFERS, CONTRIB. & OTHER US	.00	757,751.67	757,753.00	1.33	100.0
TOTAL FUND EXPENDITURES	.00	2,020,598.12	4,826,265.00	2,805,666.88	41.9
NET REVENUE OVER EXPENDITURES	.00	(826,451.45)	.00	826,451.45	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

CAPITAL PROJECTS FUND

ASSETS

48-1190	CASH ALLOCATION TO OTHER FUNDS	833,559.57	
	TOTAL CURRENT ASSETS		833,559.57
	TOTAL ASSETS		833,559.57

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
48-2980	UNASSIGNED FUNDS	35,472.80	
48-2985	COMMITTED TO CAPITAL PROJECTS	1,182,464.15	
	REVENUE OVER EXPENDITURES - YTD	(384,377.38)	
	BALANCE - CURRENT DATE		833,559.57
	TOTAL FUND EQUITY		833,559.57
	TOTAL LIABILITIES AND EQUITY		833,559.57

WEST POINT CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
48-30-45 CEMETERY PERMIT & PERPET. CARE	.00	33,150.00	170,581.00	137,431.00	19.4
48-30-90 BEGINNING BALANCE	.00	.00	339,101.00	339,101.00	.0
TOTAL REVENUE	.00	33,150.00	509,682.00	476,532.00	6.5
<u>OTHER FINANCING SOURCES</u>					
48-33-10 TRANSFER FROM GENERAL FUND	.00	115,521.00	515,521.00	400,000.00	22.4
TOTAL OTHER FINANCING SOURCES	.00	115,521.00	515,521.00	400,000.00	22.4
TOTAL FUND REVENUE	.00	148,671.00	1,025,203.00	876,532.00	14.5

WEST POINT CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAP. PROJ. FUND FINANCING USES</u>					
48-51-10 LAND	.00	.00	115,521.00	115,521.00	.0
48-51-15 BUILDINGS	.00	32,659.70	69,416.00	36,756.30	47.1
48-51-20 ROAD PROJECTS	.00	15,467.50	219,991.00	204,523.50	7.0
48-51-25 PARK IMPROVEMENT PROJECTS	.00	459,352.22	424,694.00	(34,658.22)	108.2
48-51-28 MILITARY MEMORIAL PROJECTS	.00	214.50	.00	(214.50)	.0
48-51-43 CAPITAL EQUIPMENT REPLACEMENT	.00	14,909.00	15,000.00	91.00	99.4
48-51-44 VEHICLE REPLACEMENT	.00	9,770.46	10,000.00	229.54	97.7
48-51-70 CEMETERY PERPETUAL CARE	.00	675.00	170,581.00	169,906.00	.4
TOTAL CAP. PROJ. FUND FINANCING USES	.00	533,048.38	1,025,203.00	492,154.62	52.0
TOTAL FUND EXPENDITURES	.00	533,048.38	1,025,203.00	492,154.62	52.0
NET REVENUE OVER EXPENDITURES	.00	(384,377.38)	.00	384,377.38	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

WASTE FUND

ASSETS

51-1075	UTILITY CASH CLEARING	(5,890.24)	
51-1140	RETURNED CHECKS	(160.56)	
51-1190	CASH-ALLOCATION FROM GEN.FUND	808,708.73	
51-1311	WASTE ACCOUNTS RECEIVABLE	142,984.74	
51-1312	ALLOWANCE FOR BAD DEBTS	(3,169.27)	
51-1313	CONTRACTS RECEIVABLE	708.66	
	TOTAL CURRENT ASSETS		943,182.06

PROPERTY AND EQUIPMENT

51-1631	IMPROVEMENTS OTHER THAN BLDGS.	3,220,389.14	
51-1651	MACHINERY AND EQUIPMENT	298,131.04	
51-1690	ACCUMULATED DEPRECIATION	(1,223,002.16)	
	TOTAL PROPERTY AND EQUIPMENT		2,295,518.02

TOTAL ASSETS

3,238,700.08

LIABILITIES AND EQUITY

LIABILITIES

51-2140	CUSTOMER DEPOSITS PAYABLE	60,015.00	
51-2141	COMPENSATED ABSENCES PAYABLE	13,471.10	
	TOTAL LIABILITIES		73,486.10

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2980	BEGINNING OF YEAR	2,931,201.54	
	REVENUE OVER EXPENDITURES - YTD	234,012.44	
	BALANCE - CURRENT DATE		3,165,213.98
	TOTAL FUND EQUITY		3,165,213.98
	TOTAL LIABILITIES AND EQUITY		3,238,700.08

WEST POINT CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

WASTE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-17 PENALTIES	.00	14,161.63	20,000.00	5,838.37	70.8
51-37-26 SEWER FEES	.00	689,681.61	650,000.00	(39,681.61)	106.1
51-37-50 GARBAGE COLLECTION FEES	.00	468,955.60	462,500.00	(6,455.60)	101.4
51-37-60 GREENWASTE COLLECTION FEES	.00	98,092.83	95,000.00	(3,092.83)	103.3
51-37-70 RECYCLE COLLECTION FEES	.00	97,407.37	90,000.00	(7,407.37)	108.2
TOTAL OPERATING REVENUE	.00	1,368,299.04	1,317,500.00	(50,799.04)	103.9
 <u>OTHER FINANCING SOURCES</u>					
51-38-05 SEWER IMPACT FEES	.00	12,828.09	12,100.00	(728.09)	106.0
51-38-15 CAN PURCHASE	.00	9,180.00	7,000.00	(2,180.00)	131.1
51-38-45 TRANS FROM SPEC REV FUND	.00	116,339.75	116,340.00	.25	100.0
51-38-80 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
51-38-90 MISCELLANEOUS	.00	315.08	.00	(315.08)	.0
TOTAL OTHER FINANCING SOURCES	.00	138,662.92	135,940.00	(2,722.92)	102.0
 <u>TRANSFERS</u>					
51-39-95 BEGINNING FUND BALANCE	.00	.00	76,219.00	76,219.00	.0
TOTAL TRANSFERS	.00	.00	76,219.00	76,219.00	.0
TOTAL FUND REVENUE	.00	1,506,961.96	1,529,659.00	22,697.04	98.5

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

WASTE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
51-81-11 SALARIES AND WAGES	.00	130,254.96	140,235.00	9,980.04	92.9
51-81-13 BENEFITS AND BONUS	.00	70,953.41	82,212.00	11,258.59	86.3
51-81-15 ON CALL PAY	.00	7,260.00	8,500.00	1,240.00	85.4
51-81-27 LIFT STATION PUMPS	.00	1,072.11	2,400.00	1,327.89	44.7
51-81-45 GARBAGE COLLECTION	.00	268,826.26	276,000.00	7,173.74	97.4
51-81-46 BURN PLANT	.00	255,113.00	257,020.00	1,907.00	99.3
51-81-49 SEWER COLLECTION AND DISPOSAL	.00	401,553.76	440,422.00	38,868.24	91.2
51-81-55 SEWER MAINTENANCE AND REPAIR	.00	20,873.73	30,000.00	9,126.27	69.6
51-81-63 IT SUPPORT & CONTRACTS	.00	9,610.02	18,125.00	8,514.98	53.0
51-81-65 UTILITY REFUNDS	.00	.00	1,500.00	1,500.00	.0
TOTAL PRIMARY OPERATING EXPENSES	.00	1,165,517.25	1,256,414.00	90,896.75	92.8
<u>MATERIALS AND SUPPLIES</u>					
51-82-24 UTILITY BILLS - POSTAGE/EQUIP.	.00	8,727.30	11,000.00	2,272.70	79.3
51-82-47 CAN PURCHASE	.00	.00	4,500.00	4,500.00	.0
51-82-60 TRAVEL AND EDUCATION	.00	347.98	1,500.00	1,152.02	23.2
51-82-61 MISC. SUPPLIES & DEPOSIT SLIPS	.00	9.00	1,000.00	991.00	.9
TOTAL MATERIALS AND SUPPLIES	.00	9,084.28	18,000.00	8,915.72	50.5
<u>WASTE - OTHER EXPENSES</u>					
51-84-05 SEWER IMPACT FEE PROJECTS	.00	.00	21,115.00	21,115.00	.0
51-84-20 ADMIN - WASTE	.00	8,352.26	15,000.00	6,647.74	55.7
51-84-30 DEPRECIATION	.00	65,000.00	65,000.00	.00	100.0
51-84-35 CREDIT CARD PROCESSING FEES	.00	5,409.95	5,775.00	365.05	93.7
51-84-44 VEHICLE REPLACEMENT	.00	9,770.46	10,000.00	229.54	97.7
51-84-81 IT	.00	.00	4,000.00	4,000.00	.0
51-84-84 BLUE STAKES	.00	438.21	1,000.00	561.79	43.8
51-84-90 FLEET CONTRIBUTION	.00	9,377.11	8,000.00	(1,377.11)	117.2
51-84-95 CONTINGENCY	.00	.00	125,355.00	125,355.00	.0
TOTAL WASTE - OTHER EXPENSES	.00	98,347.99	255,245.00	156,897.01	38.5
TOTAL FUND EXPENDITURES	.00	1,272,949.52	1,529,659.00	256,709.48	83.2
NET REVENUE OVER EXPENDITURES	.00	234,012.44	.00	(234,012.44)	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

WATER FUND

ASSETS

55-1190	CASH-ALLOCATION FROM GEN. FUND	1,272,785.46	
55-1311	WATER ACCOUNTS RECEIVABLE	124,093.79	
55-1313	CONTRACTS RECEIVABLE	592.64	

TOTAL CURRENT ASSETS		1,397,471.89
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PROPERTY AND EQUIPMENT

55-1611	LAND	55,500.00	
55-1621	BUILDINGS	60,000.00	
55-1631	IMPROVEMST.OTHER THAN BLDGS.	3,296,487.98	
55-1651	MACHINERY & EQUIPMENT	143,355.77	
55-1690	ACCUMULATED DEPRECIATION	(737,893.39)	

TOTAL PROPERTY AND EQUIPMENT		2,817,450.36
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TOTAL ASSETS		4,214,922.25
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LIABILITIES AND EQUITY

LIABILITIES

55-2140	CUSTOMER DEPOSITS PAYABLE	72,186.27	
55-2141	COMPENSATED ABSENCES PAYABLE	13,471.10	

TOTAL LIABILITIES		85,657.37
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FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
55-2980	BEGINNING OF YEAR	3,763,726.25	
	REVENUE OVER EXPENDITURES - YTD	365,538.63	

BALANCE - CURRENT DATE		4,129,264.88
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TOTAL FUND EQUITY		4,129,264.88
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TOTAL LIABILITIES AND EQUITY		4,214,922.25
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WEST POINT CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
55-37-11 METERED WATER SALES	.00	704,810.74	680,000.00	(24,810.74)	103.7
55-37-13 SECONDARY WATER SALES	.00	775,575.36	760,000.00	(15,575.36)	102.1
55-37-14 CONNECTION FEES - WATER	.00	15,750.00	15,000.00	(750.00)	105.0
55-37-17 PENALTIES	.00	30,543.69	12,600.00	(17,943.69)	242.4
TOTAL OPERATING REVENUE	.00	1,526,679.79	1,467,600.00	(59,079.79)	104.0
<u>OTHER FINANCING SOURCES</u>					
55-38-05 WATER IMPACT FEES	.00	22,752.00	24,350.00	1,598.00	93.4
55-38-45 TRANSFER FROM SPEC REV FUND	.00	168,241.30	168,242.00	.70	100.0
55-38-55 MISCELLANEOUS REVENUE	.00	315.09	.00	(315.09)	.0
55-38-95 FUND RESERVES	.00	.00	581,556.00	581,556.00	.0
TOTAL OTHER FINANCING SOURCES	.00	191,308.39	774,148.00	582,839.61	24.7
TOTAL FUND REVENUE	.00	1,717,988.18	2,241,748.00	523,759.82	76.6

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
55-81-11 SALARIES AND WAGES	.00	141,724.43	153,536.00	11,811.57	92.3
55-81-13 BENEFITS AND BONUS	.00	74,810.77	90,610.00	15,799.23	82.6
55-81-28 WELLS & WATER TANK POWER	.00	6,945.96	11,500.00	4,554.04	60.4
55-81-35 HOOPER WATER DISTRICT	.00	1,680.00	1,500.00	(180.00)	112.0
55-81-41 WATER MAINTENANCE	.00	21,753.84	18,000.00	(3,753.84)	120.9
55-81-42 WATER SAMPLE TESTING	.00	2,131.23	5,000.00	2,868.77	42.6
55-81-43 SECONDARY WATER	.00	743,116.31	745,000.00	1,883.69	99.8
55-81-45 REGISTRATION & OTHER EXPENSES	.00	100.00	1,000.00	900.00	10.0
55-81-60 TRAVEL AND EDUCATION	.00	4,060.72	4,140.00	79.28	98.1
55-81-63 IT SUPPORT & CONTRACTS	.00	7,464.55	13,625.00	6,160.45	54.8
TOTAL PRIMARY OPERATING EXPENSES	.00	1,003,787.81	1,043,911.00	40,123.19	96.2
<u>WATER - MATERIALS AND SUPPLIES</u>					
55-82-24 UTILITY BILLS - POSTAGE/EQUIP	.00	8,727.28	8,250.00	(477.28)	105.8
55-82-47 MISC. SUPPLIES & DEPOSIT SLIPS	.00	11.30	750.00	738.70	1.5
55-82-50 WATER METERS	.00	64,975.19	65,000.00	24.81	100.0
TOTAL WATER - MATERIALS AND SUPPLIES	.00	73,713.77	74,000.00	286.23	99.6
<u>WATER - OTHER EXPENSES</u>					
55-84-05 WATER SYSTEM IMPACT FEE PROJ.	.00	.00	93,301.00	93,301.00	.0
55-84-20 ADMIN - WATER	.00	7,795.44	19,000.00	11,204.56	41.0
55-84-30 DEPRECIATION	.00	75,000.00	75,000.00	.00	100.0
55-84-33 CAPITAL PROJECTS & EXPENDITURE	.00	20,794.11	643,764.00	622,969.89	3.2
55-84-35 CREDIT CARD PROCESSING FEES	.00	5,399.96	7,488.00	2,088.04	72.1
55-84-40 WATER PURCHASE - WEBER BASIN	.00	138,223.00	137,493.00	(730.00)	100.5
55-84-44 VEHICLE REPLACEMENT	.00	9,770.46	10,000.00	229.54	97.7
55-84-82 BLUE STAKES	.00	765.50	1,500.00	734.50	51.0
55-84-83 IT	.00	789.56	2,000.00	1,210.44	39.5
55-84-85 ENGINEERING STUDIES & PLANNING	.00	.00	20,000.00	20,000.00	.0
55-84-90 FLEET CONTRIBUTION	.00	16,409.94	15,000.00	(1,409.94)	109.4
55-84-95 CONTINGENCY	.00	.00	99,291.00	99,291.00	.0
TOTAL WATER - OTHER EXPENSES	.00	274,947.97	1,123,837.00	848,889.03	24.5
TOTAL FUND EXPENDITURES	.00	1,352,449.55	2,241,748.00	889,298.45	60.3
NET REVENUE OVER EXPENDITURES	.00	365,538.63	.00	(365,538.63)	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

STORM WATER UTILITY FUND

ASSETS

58-1190	CASH-ALLOCATION FROM GEN. FUND	1,206,409.44	
58-1311	STORM WATER ACCTS. RECEIVABLE	17,396.80	
58-1313	CONTRACTS RECEIVABLE	76.50	

TOTAL CURRENT ASSETS		1,223,882.74
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PROPERTY AND EQUIPMENT

58-1611	LAND	102,540.00	
58-1631	IMPROVEMST. OTHER THAN BLDGS.	3,102,667.78	
58-1651	MACHINERY AND EQUIPMENT	5,000.00	
58-1690	ACCUMULATED DEPRECIATION	(460,671.62)	

TOTAL PROPERTY AND EQUIPMENT		2,749,536.16
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TOTAL ASSETS		3,973,418.90
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LIABILITIES AND EQUITY

LIABILITIES

58-2141	COMPENSATED ABSENCES PAYABLE	4,817.96	
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TOTAL LIABILITIES		4,817.96
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FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
58-2980	BEGINNING OF YEAR	3,439,914.49	
	REVENUE OVER EXPENDITURES - YTD	528,686.45	
		3,968,600.94	
	BALANCE - CURRENT DATE	3,968,600.94	
	TOTAL FUND EQUITY	3,968,600.94	
	TOTAL LIABILITIES AND EQUITY	3,973,418.90	

WEST POINT CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

STORM WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
58-37-11 STORM SYS. MAINT. & CONST. FEE	.00	177,284.98	160,000.00	(17,284.98)	110.8
58-37-13 MISCELLANEOUS REVENUE	.00	83.63	.00	(83.63)	.0
58-37-17 PENALTIES	.00	3,537.82	8,400.00	4,862.18	42.1
58-37-90 FUND BALANCE	.00	.00	87,802.00	87,802.00	.0
TOTAL OPERATING REVENUE	.00	180,906.43	256,202.00	75,295.57	70.6
<u>OTHER FINANCING SOURCES</u>					
58-38-05 STORM WATER IMPACT FEES	.00	64,834.90	52,550.00	(12,284.90)	123.4
58-38-45 TRANSFER FROM SPEC REV FUND	.00	473,170.62	473,171.00	.38	100.0
TOTAL OTHER FINANCING SOURCES	.00	538,005.52	525,721.00	(12,284.52)	102.3
TOTAL FUND REVENUE	.00	718,911.95	781,923.00	63,011.05	91.9

WEST POINT CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2015

STORM WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
58-81-11 SALARIES AND WAGES	.00	66,666.25	69,747.00	3,080.75	95.6
58-81-13 BENEFITS	.00	32,677.36	38,388.00	5,710.64	85.1
58-81-27 STORM SYS. MAINT. & REPAIR	.00	349.88	11,000.00	10,650.12	3.2
58-81-28 CONSTRUCTION	.00	.00	10,000.00	10,000.00	.0
58-81-34 CREDIT CARD FEES	.00	5,394.92	3,872.00	(1,522.92)	139.3
58-81-40 SWEEPING & PREVENTATIVE CARE	.00	1,925.25	12,000.00	10,074.75	16.0
58-81-42 STRM SYS MAINT & PHS II COMP.	.00	1,815.00	2,500.00	685.00	72.6
58-81-43 SECONDARY WATER	.00	2,498.00	5,000.00	2,502.00	50.0
TOTAL PRIMARY OPERATING EXPENSES	.00	111,326.66	152,507.00	41,180.34	73.0
<u>STORM WTR UTILITY - OTHER EXP.</u>					
58-84-05 STORM SYSTEM IMPACT FEE PROJ.	.00	.00	19,735.00	19,735.00	.0
58-84-20 ADMIN - STORM	.00	5,128.37	6,000.00	871.63	85.5
58-84-30 DEPRECIATION	.00	64,000.00	64,000.00	.00	100.0
58-84-44 VEHICLE REPLACEMENT	.00	9,770.47	10,000.00	229.53	97.7
58-84-83 CAPITAL PROJECTS	.00	.00	23,695.00	23,695.00	.0
58-84-95 CONTINGENCY	.00	.00	505,986.00	505,986.00	.0
TOTAL STORM WTR UTILITY - OTHER EXP.	.00	78,898.84	629,416.00	550,517.16	12.5
TOTAL FUND EXPENDITURES	.00	190,225.50	781,923.00	591,697.50	24.3
NET REVENUE OVER EXPENDITURES	.00	528,686.45	.00	(528,686.45)	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

DEBT SERVICE

ASSETS

70-1190	CASH ALLOCATION TO OTHER FUNDS	108,915.10	
	TOTAL CURRENT ASSETS		108,915.10
	TOTAL ASSETS		108,915.10

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
70-2980	UNASSIGNED FUNDS	1,330.33	
70-2990	RESTRICTED FOR DEBT SERVICE	137,806.12	
	REVENUE OVER EXPENDITURES - YTD	(30,221.35)	
	BALANCE - CURRENT DATE	108,915.10	
	TOTAL FUND EQUITY		108,915.10
	TOTAL LIABILITIES AND EQUITY		108,915.10

WEST POINT CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

DEBT SERVICE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS AND CONTRIBUTIONS</u>						
70-39-20	GENERAL FUND TRANSFER	.00	34,637.91	64,906.61	30,268.70	53.4
	TOTAL TRANSFERS AND CONTRIBUTIONS	.00	34,637.91	64,906.61	30,268.70	53.4
	TOTAL FUND REVENUE	.00	34,637.91	64,906.61	30,268.70	53.4

WEST POINT CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUNDING USES</u>					
70-84-10 DEBT SERVICE - CITY HALL	.00	55,000.00	55,200.00	200.00	99.6
70-84-11 PROFESSIONAL FEES	.00	(1.25)	.00	1.25	.0
70-84-15 INTEREST ON BONDS	.00	9,860.51	9,706.61	(153.90)	101.6
TOTAL FUNDING USES	.00	64,859.26	64,906.61	47.35	99.9
TOTAL FUND EXPENDITURES	.00	64,859.26	64,906.61	47.35	99.9
NET REVENUE OVER EXPENDITURES	.00	(30,221.35)	.00	30,221.35	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

CDRA FUND

ASSETS

85-1190	CASH ALLOCATION TO OTHER FUNDS	(15,682.48)
	TOTAL CURRENT ASSETS	(15,682.48)
	TOTAL ASSETS	(15,682.48)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:	REVENUE OVER EXPENDITURES - YTD	(15,682.48)
	BALANCE - CURRENT DATE	(15,682.48)
	TOTAL FUND EQUITY	(15,682.48)
	TOTAL LIABILITIES AND EQUITY	(15,682.48)

WEST POINT CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

CDRA FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
85-31-08 INTERFUND LOAN	.00	.00	20,000.00	20,000.00	.0
TOTAL REVENUE	.00	.00	20,000.00	20,000.00	.0
TOTAL FUND REVENUE	.00	.00	20,000.00	20,000.00	.0

WEST POINT CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2015

CDRA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
85-44-63 ADMINISTRATION	.00	15,682.48	20,000.00	4,317.52	78.4
TOTAL EXPENDITURES	.00	15,682.48	20,000.00	4,317.52	78.4
TOTAL FUND EXPENDITURES	.00	15,682.48	20,000.00	4,317.52	78.4
NET REVENUE OVER EXPENDITURES	.00 (15,682.48)	.00	15,682.48	.0

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

GENERAL FIXED ASSETS

ASSETS

PROPERTY AND EQUIPMENT

91-1611	LAND	3,909,351.70	
91-1612	INFRASTRUTURE	10,585,993.00	
91-1621	BUILDINGS	2,158,604.66	
91-1631	IMPROVMNTS OTHER THAN BLDGS.	1,536,846.00	
91-1641	OFFICE FURNITURE AND EQUIPMENT	72,662.97	
91-1651	MACHINERY AND EQUIPMENT	370,254.23	
91-1661	AUTOMOBILES AND TRUCKS	687,734.72	
91-1750	ACCUMULATED DEPRECIATION	(3,410,660.18)	
	TOTAL PROPERTY AND EQUIPMENT		15,910,787.10
	TOTAL ASSETS		15,910,787.10

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-2980	BEGINNING OF YEAR	15,910,787.10	
	BALANCE - CURRENT DATE	15,910,787.10	
	TOTAL FUND EQUITY		15,910,787.10
	TOTAL LIABILITIES AND EQUITY		15,910,787.10

WEST POINT CITY CORPORATION
BALANCE SHEET
JUNE 30, 2015

FUND 92

LIABILITIES AND EQUITY

LIABILITIES

92-2000	LONG TERM DEBT ACCOUNT GROUP	878,960.00	
92-2141	COMPENSATED ABSCENCES PAYABLE	45,948.04	
	TOTAL LIABILITIES		924,908.04

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
92-2980	AMT TO BE PROVIDED FOR LT DEBT	(924,908.04)	
	BALANCE - CURRENT DATE	(924,908.04)	
	TOTAL FUND EQUITY		(924,908.04)
	TOTAL LIABILITIES AND EQUITY		.00

City Council Staff Report



Subject: Beekeeping/Apiaries
From: Boyd Davis/Troy Moyes
Department: Community Development
Date: August 18, 2015

Background

As requested by the Council and Mayor, the West Point City Planning Commission spent several weeks looking at and discussing revisions to the City Code regarding “Beekeeping/Apiaries.” At the time that this information was presented to them some Commissioners had concerns and reservation about the safety of the hives, children, neighbors and the general nuisance that they felt this type of use would cause. Many of their concerns were resolved by making modifications to the draft document. The following is the recommendation that they have prepared for the City Council to consider.

Analysis

Honey bees are social insects that live in colonies. Honey bee colonies consist of a single queen, hundreds of male drones and 20,000 to 80,000 female worker bees. Each honey bee colony also consists of developing eggs, larvae and pupae. Honeybees benefit mankind by providing agriculture, fruit, and garden pollination services and by furnishing honey, wax, and other useful products. Currently City Code allows “Beekeeping” and/or “Apiaries” to be permitted in the A-5 and A-40 zones.

The following table lists other cities that have some type of beekeeping/apiary ordinance:

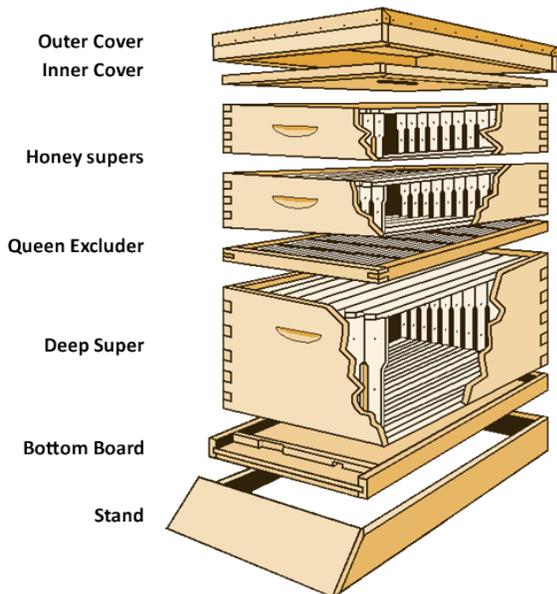
Local Beekeeping Ordinances				
City	Max # of Hives	Lot Sizes	Zones	Setback
Bountiful	5	5,000 sq. ft.	All residential	10' from any property line or public right of way
	10	.5 acre		
Centerville	4	.5 acres or less	Agricultural low density residential	None
	6	.5 – 1 acre		
	8	Over 1 acre		
Ogden	5	.5 acres or less	All residential	5' from any property line or public right of way
	10	over .5 acre		
Provo	5	5000 sq. ft.	All residential	None
	10	.5 acre		
Roy	1	8,000-9,000 sq.ft.	All residential	30' from dwelling on adjacent lot. 10' from any property line and 10' from dwelling on same lot
South Jordan	2	.25 - .5 acre	All residential	10' from any property line or public right of way
	4	.5 – 1 acre		
	1 additional for each .5 acre over	Over 1 acre		

The State of Utah Code (Title 4 Chapter 11 "Utah Bee Inspection Act") requires that every owner of one or more colonies of bees registered with the Department of Agriculture and Food, identify each apiary with the required registration number, assist in locating all beehives under their control and maintain proper salvage operations guidelines with regards to diseased colonies.

Here are some examples of apiaries in residential neighborhoods:



A typical hive looks like this one:



Recommendation

The following is a condensed version of the proposed changes:

Properties in the A-5, A-40 and all residential zones are allowed to keep bees. All beekeepers must follow the following requirements:

1. **Application** – Beekeepers must fill out a NO FEE application with the city (residential zones only)
2. **Number of Hives** -
 - a. No limit of hive in A-5 and A-40 zones
 - b. No hives in lots under 10,000 square feet
 - c. Two (2) hives in lots 10,000 square feet and greater
 - d. One (1) additional hives for every 10,890 square feet (one quarter acre) not to exceed ten (10) hives.
3. **Placement of Hives** –
 - a. Not in front or side yards
 - b. Not closer than twenty five (25) feet to the neighbor’s home
 - c. Not closer than ten (10) feet from a public sidewalk
4. **Flyways** – If the hive is located closer than twenty five (25) feet off the property line, the beekeeper must establish a six (6) foot high “flyway” that is ten (10) feet beyond the hive in both direction (consisting of a solid wall, fence, and/or dense vegetation). In most cases, a solid vinyl or wood fence that most home have will work. This is to force the bees to maintain a safe flight elevation as they leave the hive.
5. **Water** – Each hive must have a convenient source of water to avoid bees finding that source in the neighbor’s yard.
6. **Compliance** – If the hive is considered a nuisance by City officials or the Davis County Animal Control, the hive may be ordered to be removed.
7. **State Registration** – It is state law that each beekeeper registers his or her hive with Utah Department of Agriculture.

Significant Impacts

None

Attachments

- A-1 Recommended Ordinance Revision
- A-2 City Application

17.40. FARM ANIMALS

17.40.050 Apiaries/Beekeeping.

The keeping of bees is allowed on all properties in the A-5, A-40, ~~R-1 and R-2~~ and all residential zones as a permitted use subject to the following requirements:

- A. Application. All ~~hives~~ beekeepers of any hives located in all residential ~~the R-1 and R-2~~ zones must submit a ~~non-~~ fee application to the City for verification that all the requirements have been met.
- ~~B.~~ Number of Hives. There is no defined maximum number of hives for properties in the A-5 and A-40 zones. It is unlawful for any hives to be located on properties under 10,000 square feet. For properties with detached residential dwellings (single family lots) and vacant properties, ~~three (3)~~ two (2) hives may be kept on properties greater than 10,000 square feet in size ~~less than one quarter acre in size.~~ Three (3) additional hives may be kept for each 10,890 square feet (one quarter acre) additional quarter acre of property but shall not exceed ten (10) hives in ~~the R-1 and R-2 residential~~ zones.
- ~~C.B.~~ One (1) hive may be kept on properties with attached units.
- ~~D.C.~~ Placement of Hives.
 - a. Hives shall not be located in any front or side yards.
 - b. Hives or any component thereof shall not exceed six (6) feet in height.
 - c. No hive shall be located closer than twenty five (25) feet to the principle building on the abutting lot.
 - d. No hive shall be located closer than ten (10) feet to any public sidewalk.
- D. Flyways. In each instance in which any hive is situated closer than ~~within~~ twenty five (25) feet of a public or private property line as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least six (6) feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends ten (10) feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6) feet above ground level over the property lines in the vicinity of the apiary.
- E. Water. Each beekeeper shall ensure that a convenient source of water is available to the bees at all times during the year so that the bees will not congregate at swimming pools, pet watering bowls, bird baths or other water sources where they may cause human, bird or domestic pet contact.
- F. Compliance. It shall be unlawful for any beekeepers to keep any colony or colonies in such a manner or of such disposition as to cause any unhealthy condition, interfere with the normal use and enjoyment of human or animal life of others or interfere with the normal use and enjoyment of any public property or property of others. Hives must be maintained regularly to prevent swarming. ~~The hive-keeper/owners~~ are expected to follow beekeeping best management practices such as disease control, hive management and working the hive at appropriate times. Bees and associated beehives may be ordered removed from property if they are determined to be a nuisance by West Point City or Davis County Animal Control officer.

- G. State Registration. Each beekeeper shall register with the Utah Department of Agriculture as provided in the Utah Bee Inspection Act as set forth in Title 4, Chapter 11 of the Utah State Code.



3200 West 300 North
 West Point, UT 84015
 PH: 801.776.0970
 FAX: 801.525.9150
 www.westpointcity.org

Apiaries / Beekeeping Application

Applications must be made in accordance with Title 17 of the West Point City Code as it pertains to Apiaries / Beekeeping. This is a **NO FEE** application and is required for all properties that are seeking to place hives in residential zones. The intent of this application is to verify that all of the requirements have been met as to insure the safety and welfare of the all the residents of West Point City.

Property Owner Information				
Name:		Email Address:		
Address:		Phone Number:	Proposed Number of Hives:	
Lot Size (in square feet):	Current Zoning:	Utah Department of Agriculture Beekeeper Registration Number:		
Please answer the following:		Draw in detail the location of the proposed hive, water source, sidewalks and flyway (if applicable) as it will be placed on your lot. (Use back of application if more room is needed) <div style="text-align: center; margin-top: 100px;"> </div>		
Yes	No			Will the hive(s) be located in the side yard?
Yes	No			Will the hive(s) be located closer than 25' from property line?
Yes	No			If yes, will there be a flyway of 6' in height that consists of a solid wall, fence, dense vegetation 10' beyond the hive in each direction?
Yes	No			Will the hive(s) be located closer than 25' from the neighbor's home?
Yes	No			Will the hive(s) be located closer than 10' from a sidewalk?
Yes	No			Will you be providing water for the hive?
Yes	No	Have you registered as a "Beekeeper" with the Utah Department of Agriculture?		
Comments:				

NOTE: All applicants must be in compliance with provisions of the Utah Bee Inspection Act passed by the 1979 Legislature by obtaining and maintaining an active "Beekeeper License" with the Utah Department of Agriculture (www.aq.utah.gov/plants-pests/beekeeping). An active registration number must be provided for an approval of this application.

I hereby certify that the information provided above is accurate and in accordance with the standards of the West Point City Land Use Ordinance pertaining to Apiary / Beekeeping. I reserve the right for West Point City and the Davis County Animal Control to inspect my hive(s) at any time to make sure I am keeping and maintaining my hive in accordance with the Utah Department of Agriculture best practices.

 Property Owner Signature

 Date

City Council Staff Report

Subject: Jurisdictional Transfer of SR107 (300 North)
Author: Kyle Laws
Department: Executive
Date: August 18, 2015



Background

With the creation and extension of SR193, UDOT would like to transfer 300 North (SR107) to the City for the same distance as SR193. This has been mentioned before and UDOT is now requesting formal action be taken by the Council.

Analysis

There has been an understanding that as SR193 is constructed that the same portion of SR107 would be turned over to the City and would no longer be a state road. UDOT has not completed this jurisdictional transfer sooner due to repairs to the bridge in Clearfield. Those repairs are still being completed but the Transportation Commission will be meeting to approve these transfers in the coming months and want the cities to sign them prior to those meetings.

As you know, SR193 ends at 2000 W (SR108), however, West Point City will be taking control of 300 North from 1500 West all the way to 3000 West. We initiated this extra mile of road in order to accommodate accesses to The Point project site.

Additionally, UDOT has agreed to compensate the City for the pavement maintenance work they would have done in the short term. From 1500 West to 2000 West they would have crack sealed and microsurfaced the road. And from 2000 West to 3000 West they would have only microsurfaced because the crack sealing has already been done. The estimate for his work was \$134,000 and UDOT will include that payment to the City with the transfer of the road. This estimate is detailed in the attachment labeled "300 North Pavement Treatment Costs."

Recommendation

Staff recommends Council approve Resolution No. 08-18-2015A, approving a Cooperative Agreement with UDOT transferring SR107 (300 North) from 1500 West to 3000 West to West Point City.

Significant Impacts

The City will be responsible for all future maintenance of this section of 300 North including snow plowing.

Attachments

- Resolution No. 08-18-2015A
- Cooperation Agreement for the Jurisdictional Transfer of SR107 from 1500 W to 3000 W from UDOT to West Point City
- 300 North Pavement Treatment Costs

RESOLUTION NO. 08-18-2015A

A RESOLUTION APPROVING A COOPERATIVE AGREEMENT WITH THE UTAH DEPARTMENT OF TRANSPORTATION TRANSFERRING SR107 (300 NORTH) FROM 1500 WEST TO 3000 WEST TO WEST POINT CITY

WHEREAS, West Point City, a Municipal Cooperation, hereinafter referred to as the “City,” is a public body of the State of Utah; and,

WHEREAS, the City is governed by a Mayor and City Council duly elected according to law; and,

WHEREAS, the Utah Department of Transportation (UDOT), a department of the State of Utah, desires to transfer a portion of SR107 (300 North) from 1500 West to 3000 West to West Point City; and,

WHEREAS, the City desires to accept this jurisdictional transfer; and

WHEREAS, both the City and the UDOT are willing to enter into an agreement that the outlines the nature of this transfer;

NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED AS FOLLOWS: The West Point City Council affirms that the Mayor is authorized to sign a Cooperative Agreement with the UDOT in order to take ownership of SR107 (300 North) from 1500 West to 3000 West in West Point City, as attached hereto.

PASSED AND ADOPTED this 18th day of August, 2015.

WEST POINT CITY,
A Municipal Corporation

By: _____
Erik Craythorne, Mayor

ATTEST:

Misty Rogers, City Recorder

COOPERATIVE AGREEMENT

THIS COOPERATIVE AGREEMENT, made and entered into this _____ day of _____, 20__, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as "**UDOT**" and **WEST POINT CITY**, a municipal corporation of the State of Utah, hereinafter referred to as the "**CITY**",

RECITALS:

WHEREAS, Section 72-4-102 of the Utah State Code provides for “Additions to or deletions from the state highway system – Designation of Highways as state highways between sessions”; and

WHEREAS, the **UDOT** has completed construction of State Route 193 between SR-126 (State Street) in Clearfield and SR-108 (2000 West) in Syracuse to be maintained and operated by **UDOT**; and

WHEREAS, the **UDOT** and the **CITY** have agreed to the transfer of maintenance and jurisdictional responsibilities of a portion of roadway known as SR-107 (300 North) in West Point, beginning at the east boundary of the **CITY** being 1500 West, and ending at the west at 3000 West; and

WHEREAS, the **UDOT** Region One Director, along with Systems Planning and Programming and the duly appointed officials of the **CITY**, concur with the request to transfer maintenance and jurisdictional responsibilities to the **CITY** for the transferred road described herein.

THIS COOPERATIVE AGREEMENT is made to set out the terms and conditions where under said work shall be performed.

Cooperative Agreement
Transfer Portion of SR-107 to West Point City Jurisdiction
WEST POINT CITY
Davis County

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. A portion of roadway known as SR-107, a distance of approximately 1.50 miles, be deleted from the state highway system and transferred to the jurisdiction and maintenance responsibility of the **CITY** upon concurrence and approval by the Utah Transportation Commission, and be added to the **CITY**'s roadway system as 300 North.
2. The **CITY** agrees to accept and be responsible for the maintenance, repairs, and operations of said roadway and appurtenances. All associated services, needs, and costs then become the sole responsibility of the **CITY**.
3. In consideration of the current condition of the existing pavement, within 30 days from the date of the execution of this **COOPERATIVE AGREEMENT**, the **UDOT** will make a lump sum payment to the **CITY** in the amount of One-hundred thirty-four thousand dollars and zero cents (\$134,000.00). This payment is given to the **CITY** to assist in its near term pavement maintenance efforts as it assumes sole responsibility of SR-107.

TOTAL TO WEST POINT CITY IS \$134,000.00

4. To the extent that it may be lawful to do so, the **CITY** further agrees to relieve **UDOT** from any responsibility or liability that may result from the transfer of said facilities and the operation thereof.

Cooperative Agreement
Transfer Portion of SR-107 to West Point City Jurisdiction
WEST POINT CITY
Davis County

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their duly authorized officers as of the day and year first above-written.

**ATTEST: WEST POINT CITY, a
Municipal Corporation of the State of
Utah**

By: _____

By: _____

Title: West Point City Clerk

Title: Mayor, West Point City

Date: _____

Date: _____

(IMPRESS SEAL)

RECOMMENDED FOR APPROVAL:

**UTAH DEPARTMENT OF
TRANSPORTATION:**

Region Director

Executive Director

Date: _____

Date: _____

ATTORNEY GENERAL'S OFFICE:

UDOT COMPTROLLER'S OFFICE:

Assistant Attorney General

Contract Administrator

Date: _____

Date: _____

300 North Pavement Treatment Costs
1500 West to 3000 West

Item	Quantity	Unit	Unit Cost*	Total	Notes
Microsurfacing	35200	SY	\$ 2.60	\$ 91,520.00	7920' long x 40' wide
Crack Sealing	1	LUMP	\$ 4,000.00	\$ 4,000.00	Doubled UDOT crew cost
4" Pavement Marking Paint	208	GAL	\$ 32.00	\$ 6,669.47	Assume 5 continuous lines at 190 ft/gal
12" Pavement Marking Paint	2400	FT	\$ 3.00	\$ 7,200.00	Assume 800' at each signal plus 200' per school x-walk
Pavement Messages	88	EA	\$ 22.43	\$ 1,973.84	
Subtotal				\$ 111,363.31	
Mobilization			10%	\$ 11,136.33	
Traffic Control			10%	\$ 11,136.33	
Total				\$ 133,635.98	
Rounded				\$ 134,000.00	



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
July 21, 2015**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeffrey Turner
City Manager
Kyle Laws

Administrative Session
6:00 pm – Board Room

Minutes for the West Point City Council Administrative Session held at West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on July 21, 2015 at 6:00 pm with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Kent Henderson, Council Member Jerry Chatterton, Council Member Jeff Turner, Council Member Andy Dawson and Council Member Gary Petersen

CITY EMPLOYEES PRESENT – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Evan Nelson, Finance Director; Misty Rogers, City Recorder; Troy Moyes, City Planner and Bruce Dopp, Code Enforcement Officer

VISITORS PRESENT – Rob Ortega and Chris Lock

Mayor Craythorne welcomed those in attendance and introduced Mr. Troy Moyes, the West Point City Planner, to those in attendance. Mr. Moyes stated amongst other jobs, he previously worked as the Syracuse City Planner for 12 years. He then expressed his excitement for the opportunity to work with the members of Staff, the Council and residents of West Point City.

1. Discussion of Impact Fee Resolution – Mr. Evan Nelson

Mr. Nelson stated West Point City collects impact fees and State Law is specific with regards to how and when impact fees can be spent. State Law mandates that all impact fees be spent within six years of receipt. Mr. Nelson stated due to the recent recession and declining development, West Point City has had a difficult time spending impact fee money within six years as required by State Law.

Mr. Nelson stated the Auditors hired by the City have recommended the City utilize Utah Code 11-36a-602(2)(b). It states: "A local political subdivision may hold the fees for longer than six years if it identifies, in writing: (i) an extraordinary and compelling reason why the fees should be held longer than six years; and (ii) an absolute date by which the fees will be expended". Mr. Nelson stated because of the economic recession and decline in development, the Auditors believe the City meets the requirements to approve a time extension for the spending of impact revenue.

Mr. Nelson informed the Council that the West Point City Attorney is in the process of reviewing the resolution to approve the time extension for the spending of impact fees. He then stated the Council will be asked to approve the impact fee expenditure extension and corresponding resolution on August 4, 2015.

Council Member Chatterton asked if the West Point City Attorney is reviewing the resolution to verify the accuracy of the process. Mr. Laws stated he will advise us if there is an error in the process, but that the resolution was drafted by Mr. Nelson and the West Point City Attorney frequently reviews and approves documents drafted by Staff.

Council Member Henderson expressed his concern with the process, he then asked who determines if the City should be granted the time extension for the use of impact fee revenue? Mr. Laws stated that nobody has to approve the time extension, state code only says that it must be documented in writing our intent and that only a resolution stating compelling reasons as to why a time extension is needed and a date as to when the funds will be expended must be approved by the Council.

Mayor Craythorne expressed the need to spend the impact fees within the allotted six years, as it would alleviate potential issues in the future.

Mr. Laws stated the auditors have seen this process be done by other cities and they are comfortable with the process.

Mayor Craythorne asked what date Staff is recommending for the expending of the impact fees. Mr. Nelson stated while reviewing the Capital Projects Matrix, it was determined that the impact fees would be spent no later than June 30, 2022

Mr. Nelson stated that State Code only requires the Council approve a resolution stating reasons as to why the extension is needed and a final date as to when the impact fees will be spent.

Mayor Craythorne expressed concern with extending the expenditure of impact fee revenue. He then stated that as cities extend the expenditure of impact fee revenue, laws will likely change as the intent of the policy isn't being met.

Council Member Dawson clarified with Staff that the impact revenue received during the economic recession was not enough to complete specific projects. If the impact fee revenue is not carried forward, the funds would need to be used to purchase small amounts of material for future projects. Mr. Laws stated yes, he then reminded the Council that impact fee revenue can only be used for specific projects.

Council Member Henderson expressed concern with the length of extension. He then asked how much of the impact fee revenue has expired. Mr. Davis stated approximately \$50,000 of the sewer impact fee revenue met the retention period approximately 4 years ago.

Mr. Laws stated Impact Fee Analyses are completed approximately every five years to evaluate upcoming projects and to ensure impact fee revenues are being used appropriately.

Mayor Craythorne recommended closer monitoring of the expiration of impact fee revenue.

Council Member Dawson stated extending the expenditure of impact fees for an additional 7 years seems excessive.

Mr. Laws stated the extension period could be shortened however adequate funding would likely still not be available for projects.

2. Discussion of Agreement for the Guarantee of Improvements for The Point Commercial Subdivision – Mr. Boyd Davis

Mr. Davis stated a Developers Agreement exists for "The Point" commercial subdivision. The Developers Agreement states the CDRA will provide \$2 million in funding for the project and is a guarantee of the improvements. Therefore, "The Point" commercial subdivision is not required to setup an escrow account. Mr. Davis stated if the improvements are not complete, the developer will not receive the tax increment.

The Guarantee of Improvements for The Point Commercial Subdivision states the following:

- The public improvements must be installed by the developer.
- The public improvements must be complete and accepted by the City before a certificate of occupancy will be granted for the building.
- If the improvements are not complete before the certificate of occupancy is required, then the developer must deposit an amount of money equal to the cost of the remaining improvements in an escrow account.
- 10% of the funds will be held for 12 months after final acceptance as a guarantee.

The agreement has been reviewed and approved by the West Point City Attorney. Mr. Davis recommended the Council approve Resolution 07-21-2015D, an Agreement for the Guarantee of Improvements for The Point Commercial Subdivision during the General Session.

3. Discussion of the Homewood Subdivision – Mr. Boyd Davis

Mr. Davis stated in 2007, a preliminary plan for the Homewood Subdivision located at approximately 4400 West 300 North had been submitted for review. During this time, the Council had expressed concerns with the subdivision. Construction of the Homewood Subdivision never occurred and any approvals which may have been granted in 2007 have expired.

Mr. Davis informed the Council that a preliminary plan for the Homewood Subdivision has again been submitted for review. On July 9, 2015 the West Point City Planning Commission approved the preliminary plan for the subdivision. The preliminary plans indicate seven lots facing 300 North will be located between 4500 West and the west side of the Hooper Canal. The property located on the east side of the Hooper Canal will be sold to UDOT for the West Davis Corridor. Because UDOT will not permit individual driveways on 300 North, the preliminary plans include a private lane for access to lots three through seven.

Mr. Davis informed the Council that the preliminary plans for the Homewood Subdivision meet all zoning requirements. Private roads are permitted by code and the developer is proposing a 24 ft. width of asphalt for the road. Mr. Davis stated if parking is a concern, the Council could require a wider road to allow for street parking.

Mr. Davis stated if private lanes or accesses aren't designed correctly the aesthetics of the development could be a concern. For example, the private lane located on the north side of the road on 300 North in Clearfield isn't attractive. A better example for a private lane can be found in Payson near the LDS Temple.

Council Member Chatterton asked if the NDFD has reviewed and approved the plans for the Homewood Subdivision. Mr. Davis stated he hasn't received approval from the NDFD.

Mayor Craythorne asked if the Homewood Subdivision meets zoning requirements. Mr. Davis stated yes, the current zoning of the property is R-2 and will allow for 2.7 units per acre.

Council Member Henderson asked if the ditch located on 300 North in front of proposed development is a concern. Mr. Davis stated yes, but UDOT has purchased enough material to pipe the 300 North ditch. He stated that Davis County will provide equipment, UDOT will provide material and West Point will provide the labor.

Mayor Craythorne asked if there is adequate spacing between the corner of 4500 West and lot 1. Mr. Davis stated the developer has met with UDOT and is confident the spacing is adequate. However the City is waiting for preliminary approval from UDOT. Mr. Davis informed the Council that the access roads into the development will line up with access points into the church. Mr. Troy Moyes informed Mr. Davis and the Council that preliminary approval from UDOT may have been received earlier in the day.

Mayor Craythorne stated in Syracuse, when a development has a low volume street or private lane, each unit is required to have 2.5 stalls per unit. Mr. Davis informed the Council that West Point City has the same requirement; he then stated the proposed plan includes 4 parking stalls per unit.

Mayor Craythorne asked if the development will be required to plow the private lane. Mr. Davis stated yes, if the lane is private, the subdivision must have an HOA for snow removal. Mayor Craythorne then asked if the development has adequate space for snow removal. Mr. Davis stated the Planning Commission also expressed concern with snow removal. Because of the concern of the Planning Commission, the developer extended the road to allow for adequate snow removal.

Council Member Dawson asked if garbage pickup is a concern. Mr. Davis stated the developer could use either a private hauler or the City hauler. If the City hauler is used, trash cans will need to be set on 300 North.

Council Member Henderson asked if a road width of 24 ft. is adequate. Mr. Davis stated the proposed 24 ft. wide asphalt road will allow for 2 lanes of traffic.

Council Member Turner stated a better solution for the developer might be for the homes to face north and the backyards to border 300 North and the private lane would gain access off of 4450 West. Mr. Davis stated this option could be presented to the developer. However, it may be difficult for the lots to sale if the adjacent property is undeveloped.

Council Member Chatterton stated in the future, access to the homes off of 4450 West could allow for a road to be located on property lines. This could provide better use to the developer and the adjacent property owner in the future.

Council Member Petersen expressed concern that developing 300 North 4400 West may be difficult at the present time. He stated development of the property may be better in the future.

Council Member Dawson stated the road on the north side of the development is a better option than the private road on the south.

Council Member Petersen stated reasonable developments need reasonable access and reasonable street widths. He stated that narrow roads cause issue with parking and safely maneuvering through the development.

Council Member Petersen asked if the Council can approve or deny a private road. Mr. Davis stated he believes the Council cannot deny a private road if certain requirements are met. Council Member Petersen asked that additional information be brought before the Council in the near future. He also asked Staff to find ways to improve the aesthetics of private lanes.

Mayor Craythorne recommended contacting the attorney to determine if the Council has the ability to approve or deny private lanes.

Mr. Laws stated the attorney will also be asked if a development could be denied even if it meets all requirements.

Mr. Davis stated that Staff will ask the developer if he is willing to consider moving the road to the north side of the property.

4. Discussion of Interlocal agreement with Clinton City to Provide Sewer Service – Mr. Boyd Davis

Mr. Davis stated the Council has discussed providing sewer service to the Clinton Meadows Subdivision located at approximately 2000 N 3500 W during a previous meeting. He stated during previous discussions the Council had expressed concern with West Point City residents connected to the Clinton City sewer line being charged a higher rate. Mr. Davis stated he questioned Clinton City why non-residents are charged higher sewer rates than residents. The response Mr. Davis received was that the Clinton City Sewer Fund is subsidized by their General Fund. Because West Point City residents connected to the Clinton City sewer line do not pay property taxes to Clinton City, they are charged a higher sewer rate.

Mr. Davis stated because the West Point City Sewer Fund is subsidized solely by the sewer rates, West Point City cannot justify charging a higher rate to non-residents connected to the West Point City sewer system. Staff recommended continuing to charge Clinton City residents connected to the West Point City sewer system the resident rate and approving the Interlocal agreement with Clinton City.

Mr. Laws stated because there is no additional impact to the West Point sewer system, it seems appropriate to charge non-residents and residents the same sewer rate.

5. Discussion of 2015 Property Tax Rate – Mr. Evan Nelson

Mr. Nelson stated the Council has discussed the 2015 property tax rate in previous meetings. During those meetings, the Council has expressed interest with further discussing the property tax rate and completing the Truth in Taxation process. Mr. Nelson stated during the August 4, 2015 Council meeting the Council will have the option to accept the certified rate, maintain the rate or approve a rate somewhere in between. He then stated that a public hearing for the Truth in Taxation process has been scheduled for August 4, 2015.

Mr. Nelson stated if the Council accepts the Certified Tax Rate of 0.001005; the City will receive approximately \$365,378 in property tax revenue. If the Council maintains the current rate of 0.001036, the City will receive approximately \$376,649 in property tax revenue. Mr. Nelson stated the increase in property tax revenue could be used to support the increasing cost of Animal Control services, retirement costs and capital improvement projects.

Council Member Petersen stated if the tax rate is maintained, the overall increase to the property tax revenue is approximately 3.17%.

Council Member Chatterton stated many residents live on “fixed” incomes. He then expressed concern with West Point City increasing property taxes at the same time as the North Davis Sewer District is increasing fees.

Mayor Craythorne recommended the Council consider property tax rates, he then stated anyone wanting additional information to get with Mr. Nelson.

6. Discussion of the Appointment of Poll Workers for the West Point Municipal Primary Election – Mrs. Misty Rogers

Mrs. Rogers stated West Point City has contracted with Davis County Clerk/Auditor’s Office for elections services. She then stated that three Council seat vacancies will be voted upon in the West Point Municipal Election. Mrs. Rogers stated eight Declaration of Candidacy forms were filed with the West Point City Recorder. Because the number of candidates exceeds twice the number of persons needed to fill the office, a Primary Election must be held. State Law requires the Municipal Legislative body to appoint Poll Workers to assist with Municipal Primary Election.

Mrs. Rogers stated Davis County has recommended the Council approve the following Poll Workers to assist with the 2015 Primary Election:

- Kristi L Davis
- David Jacob Koster
- Verlynn Koster
- Christine W Whitesides
- Laurel Wolfe

7. Code Enforcement Update – Mr. Bruce Dopp

Mayor Craythorne introduced Code Enforcement Officer Bruce Dopp to the Council. He then stated if code complaints arise, the Council Member or resident with the concerns should either submit a formal complaint online or in City Hall.

Mr. Dopp stated it is a pleasure to work for the Council and residents of the City. He then stated as code or compliance issues arise he tries to make personal contact with the resident. If the resident isn’t home, a courtesy notice is left on the door.

Mr. Dopp stated the personal contact and courtesy notices are being well received. He then presented the following compliance statistics to the Council for the past two months:

Weeds

Courtesy Notices Issued ----- 53
Courtesy Notices Complied with ----- 49 (93% compliance)
14 Day Notices Issued ----- 4 (2 complied with, 2 pending)

Illegal Parking

Mr. Dopp stated illegal parking is an issue. He stated the West Point City Code only permits parking on the street for 48 hours. However vehicles, trailers, RV's, etc. are being parked for excessive amounts of time. Mr. Dopp informed the Council that when safety issues arise, he encourages the resident to move the vehicle as soon as possible.

Courtesy Notices Issued ----- 26
Courtesy Notices Complied With ----- 24 (96% compliance)
14 Day Notices Issued ----- 2 (1 complied with, 1 pending)

Basketball Standards in Street

Courtesy Notices Issued ----- 29
Courtesy Notices Complied With ----- 25
14 Day Notices Issued ----- 4 (3 complied with, 1 pending)

Miscellaneous Complaints & Issues (Bees, Yard Debris, Junk Vehicles)

Courtesy Notices Issued ----- 14
Courtesy Notices Complied With ----- 12 (2 pending)

Mr. Dopp stated he often is asked if the City can enforce weeds in a backyard. He informed the Council that the West Point City Code states that weeds are only a nuisance if they can be viewed from the street. However the Code does state that if the weeds are ignitable or become a fire hazard they must be abated. Mr. Dopp stated he contacted Fire Chief Mark Becraft with the North Davis Fire District for clarification. Chief Becraft provided Mr. Dopp with copies of the Fire Code and ensured his support for the removal of weeds in backyards which are considered by the Fire Code as a fire hazard or ignitable.

Council Member Dawson asked if "junk vehicles" are permitted in backyards. Mr. Dopp informed the Council that the West Point City Code states that "junk vehicles" are okay if they are not visible from the street.

Mayor Craythorne recommended Staff review the nuisance ordinance, specifically junk vehicles.

Mr. Dopp stated in the near future, he will be working to eliminate overhanging tree limbs in the streets and over sidewalks and junk vehicles.

Council Member Chatterton stated he has recently been contacted by a resident with concerns with the parking on 75 South and 200 South in the evening hours. He asked if Mr. Dopp will be altering his schedule to notify residents of parking issues and safety issues after normal business hours. Mr. Davis stated after normal business hours, safety issues with regards to parking can be handled by the Sheriff's Department.

Council Member Dawson recommended altering his schedule periodically. Mr. Dopp stated that during the different seasons he will periodically work different hours.

Council Member Petersen expressed his appreciation to Mr. Dopp for his assistance. He then stated that he has seen numerous semi-trucks parked on the streets of West Point City. Mr. Dopp stated he too has seen semi-trucks parking on the West Point City streets and it is illegal.

Mr. Dopp thanked the Council for their recommendations and support. He then encouraged the Council and citizens to either file a formal complaint online or in City Hall. Mayor Craythorne agreed.

8. Citizen Comment Follow-up – Mr. Kyle Laws

None

The Administrative Session adjourned.

DRAFT



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
July 21, 2015**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeffrey Turner
City Manager
Kyle Laws

General Session

7:00 pm – Council Room

Minutes for the West Point City Council General Session held at the West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on July 21, 2015 at 7:00 pm with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Kent Henderson, Council Member Gary Petersen, Council Member Jerry Chatterton, Council Member Jeff Turner and Council Member Andy Dawson

CITY EMPLOYEES PRESENT – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Evan Nelson, Finance Director and Misty Rogers, City Recorder

VISITORS PRESENT – Doug Zaugg, Kyle Hamblin, Rob Ortega, Chris Looch, Payson Payne and Kenny Payne

1. **Call to Order** – Mayor Craythorne welcomed those in attendance.
2. **Pledge of Allegiance** – Those in attendance were led in the Pledge of Allegiance by Payson Payne.
3. **Prayer** – Council Member Chatterton
4. **Communications and Disclosures from City Council and Mayor**

Council Member Henderson – no comment

Council Member Petersen – no comment

Council Member Turner – no comment

Council Member Dawson – no comment

Council Member Chatterton – no comment

Mayor Craythorne – no comment

5. **Communications from Staff**

Mr. Laws reminded the Council of the following events:

- Summer BBQ Bash (Bingham Park)– August 6th at 5:30 pm (Council Members, Planning Commissioners and employees of the city are invited to attend)
- Senior Dinner (City Hall) – August 21st at 5:00 pm
- Youth Council Recognition Dinner (City Hall) – September 16th

6. **Citizen Comment**

Payson Payne – 1200 South 4500 West, West Point City

Mr. Payne stated he is a Boy Scout and is working on his Eagle Rank. September is National Preparedness Month and as Mr. Payne has plans to organize a Preparedness Fair which will be held on September 19, 2015 as his Eagle Project. He stated that he has spoken with Mr. Paul Rochell to discuss partnering with West Point City to organize and conduct a Preparedness Fair.

Mayor Craythorne thanked Mr. Payne for his remarks. He then expressed his support of the Preparedness Fair.

7. Consideration of Approval of Minutes from the July 7, 2015 City Council Meeting

Council Member Petersen motioned to approve the minutes from the July 7, 2015 City Council Meeting.
Council Member Henderson seconded the motion.
The Council unanimously agreed.

8. Consideration of Resolution No. 07-21-2015A, the Appointment of Poll Workers and an Alternate for the West Point City Municipal Primary Election – Mrs. Misty Rogers

Mrs. Rogers stated West Point City will be holding a Municipal Primary Election on August 11, 2015 from 7:00 am to 8:00 pm. Early Voting will be held July 28th, 29th, 30th, 31st, August 4th, 5th, 6th, and 7th from 1:00 pm to 5:00 pm. Mrs. Rogers stated West Point City has contracted with Davis County Clerk/Auditor's Office for elections services and the

Mrs. Rogers stated Davis County has recommended the Council approve the following Poll Workers to assist with the 2015 Primary Election:

- Kristi L Davis
- David Jacob Koster
- Verlynn Koster
- Christine W Whitesides
- Laurel Wolfe

Council Member Henderson motioned to approve Resolution No. 07-21-2015A, the Appointment of Poll Workers for the West Point City Municipal Primary Election.
Council Member Chatterton seconded the motion.
The Council unanimously agreed.

9. Consideration of Resolution No. 07-21-2015B, Interlocal agreement with Clinton City to Provide Sewer Service – Mr. Boyd Davis

Mr. Davis stated the Council has discussed the proposed Interlocal Agreement in previous meetings. He then stated the approval of Resolution 07-21-2015B will permit the Clinton City Meadows Subdivision to connect to the West Point City Sewer line at approximately 2000 North and 3500 West.

Council Member Petersen motioned to approve Resolution No. 07-21-2015B, an Interlocal agreement with Clinton City to Provide Sewer Service.

Council Member Dawson seconded the motion.
The Council unanimously agreed.

10. Consideration of Resolution No. 07-21-2015C, Approving an Interlocal Agreement between Davis County and West Point City for Services Related to the Tour of Utah – Mr. Kyle Laws

The Council discussed the proposed Interlocal Agreement between Davis County and West Point City for services related to the Tour of Utah during the July 6th Administrative Session.

Mr. Laws stated the Tour of Utah consists of 7 stages and stage 3 (August 5th) of the race is being sponsored by Davis County. The race will begin on Antelope Island, proceed across the causeway and move east along Antelope Drive. At 2000 West, the race will head north and enter West Point City limits at approximately 10:37 am. The race will continue north into Clinton City and then turns west along 1800 North. The race re-enters West Point City at about 10:47 am. At 5000 West, the race moves north and enters into Weber County traveling through Hooper, West Haven, Plain City, North Ogden, Pleasant View, Eden, Huntsville, Uintah, South Weber, Kaysville, Fruit Heights, Farmington, Centerville and ending in Bountiful.

The proposed Interlocal Agreement states that West Point City will provide the following services during the Stage 3 of the race:

- Road Closures – the Public Works Department will assist road closures. Mr. Laws stated the road closures are anticipated to last for approximately 20 minutes.
- Permit Services – any signage or road closure permit fees associated with the Tour of Utah will be waived by West Point City.
- Cleanup – the Public Works Department will remove garbage and debris from West Point City streets.
- Marketing – marketing and advertising material desired by the Council will be provided by the City.

Mr. Laws stated the West Point City Attorney has reviewed the agreement and recommends removing the provision that states the City will provide Police and EMS from the agreement. Because West Point City doesn't have our own Police and EMS Services, the Council cannot commit to their services.

Mr. Laws then stated in Paragraph 6 (Indemnification) and Paragraph 7 (Insurance) were also a concern of the Attorney. Paragraph 6 states that the City will be held responsible in the event the City or representatives of the City do not adhere to the agreement. Paragraph 7(a) has been amended to read "A valid occurrence form commercial general liability insurance policy, with minimum limits as follow". The concerns of the West Point City Attorney have been addressed and Mr. Laws recommended the Council approve Resolution No. 07-21-2015C, an Interlocal Agreement between Davis County and West Point City for Services Related to the Tour of Utah.

Mayor Craythorne stated approving the Resolution and Interlocal Agreement only confirms West Point City's support for the Tour of Utah. He stated if the Council does not approve the agreement, the race will still continue with the same route.

Council Member Chatterton asked if UDOT received the same agreement. Mr. Laws stated he believed UDOT had the same agreement and that UDOT is responsible for street sweeping and closures of state roads.

Council Member Chatterton motioned to approve Resolution No. 07-21-2015C, approving an Interlocal Agreement between Davis County and West Point City for Services Related to the Tour of Utah.
Council Member Turner seconded the motion.

Council Member Chatterton, Council Member Turner, Council Member Henderson and Council Member Petersen voted aye.
Council Member Dawson voted nay.

11. Consideration of Resolution No. 07-21-2015D, an Agreement for the Guarantee of Improvements for The Point Commercial Subdivision – Mr. Boyd Davis

Mayor Craythorne stated the agreement for the guarantee of improvements for The Point commercial subdivision had been discussed during the Administrative Session.

Mr. Davis informed the Council that the agreement for the Guarantee of Improvements for The Point Commercial Subdivision states that because a Developers Agreement exists for the project, an escrow agreement will not be required for the subdivision. He then stated if the obligations are not met, the developer will not receive tax increment.

Council Member Petersen motioned to approve Resolution No. 07-21-2015D, an Agreement for the Guarantee of Improvements for The Point Commercial Subdivision.
Council Member Henderson seconded the motion.
The Council unanimously agreed.

12. Consideration of Removing Wise Country Meadows Phase 1 from Warranty – Mr. Boyd Davis

Mr. Davis stated Wise Country Meadows Subdivision Phase 1 (550 N 3000 W) and Pheasant Creek Subdivision Phase 3 (4325 W 1800 N) have completed all obligations except for the slurry seal. The developer has transferred funds to the West Point City in lieu of installation of the slurry seal. Mr. Davis stated the City’s contractor will be scheduling the slurry seal in the near future. He then recommended the Council remove Wise Country Meadows Phase 1 and Pheasant Creek Phase 3 from warranty.

Council Member Turner motioned to remove Wise Country Meadows Phase 1 from Warranty.
Council Member Dawson seconded the motion.
The Council unanimously agreed.

13. Consideration of Removing Pheasant Creek Phase 3 from Warranty – Mr. Boyd Davis

Council Member Dawson motioned to remove Pheasant Creek Phase 3 from Warranty.
Council Member Chatterton seconded the motion.
The Council unanimously agreed.

14. Motion to Adjourn

Council Member Petersen motioned to adjourn.
Council Member Dawson seconded the motion.
The Council unanimously agreed.

ERIK CRAYTHORNE, MAYOR August 18, 2015
DATE

MISTY ROGERS, CITY RECORDER August 18, 2015
DATE



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
August 4, 2015**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeffrey Turner
City Manager
Kyle Laws

Administrative Session
6:00 pm – Board Room

Minutes for the West Point City Council Administrative Session held at West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on August 4, 2015 at 6:00 pm with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Jeff Turner, Council Member Gary Petersen, Council Member Jerry Chatterton, and Council Member Andy Dawson

EXCUSED – Council Member Kent Henderson and City Manager Kyle Laws

CITY EMPLOYEES PRESENT – Boyd Davis, Assistant City Manager; Evan Nelson, Finance Director; Paul Rochell, Public Works Director; Misty Rogers, City Recorder; and Jolene Kap, Community Affairs Specialist

Mayor Craythorne welcomed those in attendance. He then excused Council Member Henderson and Mr. Laws from the meeting.

1. 4th of July Wrap-Up – Mrs. Jolene Kap

Mrs. Kap stated the Fourth of July Committee met numerous times over the past year to discuss and plan for the Independence Day Celebration. This year's Fourth of July Committee Members were Kyle Laws, Jolene Kap, Paul Rochell, Kasey Gibson, Brad & Kelli Lee, Kent & Ruth Ann Henderson and Erin Davidson.

Mrs. Kap stated changes to the 2015 Fourth of July Celebration included:

- Revision of the sponsor letter lowering the donation amounts. Mrs. Kap stated lowering the donation amounts helped and more sponsorships were received.
- Revisions to the vendor application. Mrs. Kap stated this year the City did not provide shade tents for vendors needing power.
- The Grand Marshall and Woman of Honor were transported through the parade in vehicles which made them more visible to the public.
- Metal fencing used for the stage games was also used to create a line to serve dinner. Mrs. Kap stated the dinner line helped and approximately 1,500 people were served dinner.
- The parade route was changed to allow for easier access to the park.

On July 15th, the committee met to discuss the 2015 Fourth of July Celebration. Recommended changes for the 2016 Fourth of July Celebration include:

- Limiting the number of outside performances on the stage to two. Mrs. Kap stated during the 2015 celebration, the stage performances were not as closely monitored as they could have been and as a result participation in stage games was lost. Mrs. Kap stated that stage games and the Miss West Point performances will be held first before all other performers. She then stated that because of stage schedule, there is not enough time for more than two additional performances.

Mayor Craythorne stated stage performances need to be closely monitored as the Fourth of July Celebration is a family event. He then stated it may be difficult to select what outside performance should be permitted to perform. Mayor Craythorne recommended not allowing outside performances.

Council Member Petersen suggested implementing a "lottery" if only two outside stage performances are going to be permitted. He then expressed the need to keep the Fourth of July a family and community event.

Council Member Dawson recommended decreasing the amount of performance time given to outside performers. Mrs. Kap stated allotting performers less time isn't possible. Currently performers are only given 30 minutes to setup, perform and exit the stage.

- Use a less permanent way of marking the walk/run course.
- Nominations for the Grand Marshal and Woman of Honor nominations from the 4th of July will be received from the Fourth of July Committee and Council Members.

Council Member Petersen asked that the Council be informed of the Grand Marshal and the Woman of Honor finalists before a winner is selected.

- Obtain additional parade support from Syracuse High. Mrs. Kap stated West Point City supports Syracuse High and its students. This year the only group from Syracuse High to participate in the parade was the Football Team. Mrs. Kap stated the committee will request that Syracuse High provide more support from clubs and teams for the parade. Mayor Craythorne stated this year Syracuse High only participated in the Syracuse City Celebration.

Council Member Chatterton stated handing out Otter Pops during the parade didn't work well for him. He stated in many cases, the Council Members had to run back and forth between the truck carrying the Otter Pops and the patrons of the parade. Mrs. Kap stated that next year, she is hopeful a dealership will provide side-by-side ATV's for the Council to ride in. This will allow for the Council to interact with the public without running the parade route.

Council Member Dawson stated the Council has handed out donuts during the parade in previous years and it doesn't work well for him.

Mayor Craythorne stated that he enjoyed handing out Otter Pops during the parade. He then stated the personal interaction with the residents of the City is great.

Council Member Turner agreed with Mayor Craythorne. He stated his only concern is with regards to the gap between the vehicles in the parade. Council Member Turner then recommended having the Youth Council assist in passing out the Otter Pop's in the future.

Mr. Rochell stated the parade will have better flow if the Council uses ATV's during the parade. Mayor Craythorne agreed, he then recommended the Council use ATV's during the 2016 Fourth of July parade.

Council Member Chatterton recommended eliminating "VOTE FOR ME" entries from the parade. He expressed the need for the Fourth of July Celebration to remain a "neutral" event. Mrs. Kap stated she believes the parade entry form prohibits political gain parade entries, if not the form will be revised. Council Member Chatterton stated the parade ran smooth and the vehicle congestion issues seen in the past seem to have been eliminated.

Council Member Chatterton stated he has received numerous complaints about the faucets located in the new restroom facility at the Loy Blake Park. Mr. Rochell stated he is aware of the issue and is trying to find extensions for the restroom faucets.

Mrs. Kap asked that Council Members with additional recommendations for the Fourth of July Celebration contact her.

Council Member Dawson stated that several residents became ill after eating the dinner served at the Fourth of July Celebration. Mayor Craythorne stated the food served during the Fourth of July dinner had been purchased from Macey’s grocery store in Clinton. Staff notified Macey’s of the situation and they were apologetic, however they cannot be sure if it was their employees or the City who improperly handled the food. The Council agreed that food would be purchased from another source in the future.

2. Discussion of the FY2016 Final Budget & Amendment to the Schedule of Fees for FY2016 – Mr. Evan Nelson
 Agenda items number 2 and 3 were combined into one presentation.

Mr. Nelson stated over the past several months, the Council has discussed the FY2016 Budget and the 2015 Property Tax Rate. During the General Session, the Council will be asked to approve the following items:

- Resolution No. 08-04-2015A, Adoption of the Property Tax Rate for the 2015 Taxable Year for West Point City.
- Ordinance No. 08-04-2015A, Adoption of the FY2016 Final Budget and Compensation Schedule for Employees and Officers of the City.
- Resolution No. 08-04-2015B, the Amended Schedule of Fees for FY2016.

Mr. Nelson stated each year Davis County provides the City with the Certified Property Tax Rate. The Council must then decide whether to accept the certified rate, maintain the rate, or accept a rate somewhere in between. Mr. Nelson stated as property values increase or decrease, the Certified Tax Rate also increases or decreases. For example, if property values increase the Certified Property Tax Rate decreases ensuring the city is receiving the same amount of tax revenue as the previous year, in addition to new growth. Mr. Nelson presented the Council with the following property tax rates with the corresponding revenue to the Council:

Potential Rates	Revenue
0.001005	\$365,378 (Certified Rate)
0.001010	\$367,205
0.001015	\$369,041
0.001020	\$370,832
0.001025	\$372,650
0.001030	\$374,467
0.001036	\$376,649 (2014 Rate)

Mr. Nelson stated if the Council chooses to accept the certified rate, West Point will receive \$365,378 in property tax revenue. This is the same amount of revenue received in 2014 in addition to \$8,678 of new growth. If the Council chooses to maintain the 2014 rate, West Point will receive an estimated \$376,649 in property tax revenue, an increase of \$19,949 over the property tax revenue received in 2014. Mr. Nelson stated maintaining the tax rate will increase the property tax of a home valued at \$212,000 by \$3.62 for the 2015 taxable year.

Council Member Dawson asked if the City has received any calls regarding maintaining the property tax rate. Mr. Nelson stated the only call that he is aware of was from the Utah Taxpayers Association. He then stated it is likely a representative from the Utah Taxpayers Association will attend the General Session.

Mr. Nelson informed the Council that a request had been made to review the City’s ongoing contracts. He then stated the following contracts will likely increase in FY2016 and in future years. Mr. Nelson stated property tax and sales tax will be used to offset the additional expenses.

- Utah Retirement Services – Mr. Nelson stated that it has recently been discovered that a previous employee of the City (Bruce Dopp) did not receive retirement benefits even though he was eligible to receive them. Because of the oversight, the City must pay back-pay URS for the employee’s eligible years of service. The expense is estimated to cost the City \$15,000.
- Davis County Sheriff
- IT Contracts

- Additional Crossing Guards (2)
- Health Insurance (12% increase)

Council Member Petersen expressed the need to tie ongoing expenditures to property tax revenue instead of sales tax revenue. He stated because of volatility, sales tax should not be used as a guaranteed source of revenue; ongoing expenses should be tied to property tax revenue. Council Member Petersen stated because of the knowledge that ongoing expenses should be tied to property tax revenue he supports maintaining the property tax rate.

Mayor Craythorne stated maintaining the property tax rate is only acceptable when there is a clear need for additional revenue. He expressed the importance of knowing what the increased revenue is needed for and how it will be utilized.

Council Member Petersen agreed with Mayor Craythorne, he then stated considering the property tax rate and completing the Truth in Taxation process is a prudent action of the Council. He stated the Truth in Taxation process allows for the Council to have a clearer view of upcoming budget impacts and allows the Council to select a property tax rate that is adequate for the City.

Council Member Chatterton stated that once the property tax rate is increased, it rarely decreases. He stated in the past, the thought was that property taxes needed to increase because there was not enough commercial to help offset costs of the City. Council Member Chatterton stated that the opening of Smith's will create a significant amount of sales tax revenue which could help offset upcoming budget impacts. He then stated that it is wrong to increase the property tax rate with the opening of Smith's in the near future.

Council Member Petersen stated West Point City needs developments such as Smith's for the long term growth of the City. He then stated the operating costs of the City should be offset by property tax and not sales tax. Council Member Petersen stated the City will not collect sales tax from the Smith's Development for several years. He then stated that in the future additional police and public works services will be needed as a result of growth and future development.

Mayor Craythorne reminded the Council that property tax from the Smith's development will not be collected until approximately 2018.

Council Member Dawson stated increases to police, URS, health insurance, and other contracts will continue to increase each year. He then stated that he agrees with Council Member Petersen.

Council Member Chatterton stated that he is not supportive of maintaining the property tax rate. He stated that he'd like to accept the certified rate for 2015.

Mayor Craythorne stated he will support the Council's decision when selecting a property tax rate.

Mr. Nelson stated the FY2016 Final Budget located in the Council packet will be revised if a tax rate other than the certified rate is accepted.

Council Member Petersen stated he is supportive of maintaining the 2014 property tax rate.

Mayor Craythorne clarified that as property values increase, the certified rate decreases and when property values decrease, the certified rate increases. This process ensures that cities will collect the same property tax revenue as the previous year, unless a property tax rate is maintained.

Council Member Turner stated he doesn't feel as if enough discussion has been had about upcoming contract increases. He then asked if adjustments to the budget could be made to allow for the accepting the certified rate.

Council Member Petersen stated there are ways to balance the budget without the increases. He then stated that small increases to property taxes are typically easier to accept rather than large increases every few years. Council Member Dawson stated last year, the Council approved a property tax rate slightly higher than the certified rate. He then stated accepting an adequate property tax rate for the City is an important action of the Council.

Mayor Craythorne stated further discussion of the property tax rate will be held during the General Session.

Mr. Nelson stated changes to the FY2016 Budget include the following:

- Updates to the Capital Projects Matrix to include projects through June 2016.
- General Fund – Additional payments to the Utah Retirement System for the retirement benefits mistakenly unpaid.
- Special Revenue Fund – Adjustments made based on the Capital Projects Matrix.
- Capital Improvement Projects – The annual end of year transfer from the General Fund to the Capital Projects Fund has been removed from the budget and will be added in at the end of the year.
- Capital Projects Fund – The Cemetery Perpetual Care account has been updated to reflect the balance of \$161,750.
- Road Projects – Funding has been added to the road projects budget to allow for the slurry-seal of the Wise Country Meadows subdivision.
- Military Memorial – The account has been updated to reflect the balance of \$2,035 at the end of FY2015.
- 5 year CIP – Added into Capital Projects Fund.

Council Member Chatterton stated the Football fees charged by West Point City are comparable to surrounding cities.

FY2016 Fee Schedule - Mr. Nelson stated changes to the FY2016 Fee Schedule include the following:

- The addition of Volleyball to the recreation program – \$40
- Football Camp – fee changed from \$15 to \$20

Mr. Nelson stated the Compensation Schedule has been updated based on the compensation study completed by City Manager, Kyle Laws, and Laura Gamon (Human Resources). He reminded the Council that the compensation study is conducted every two years.

3. Discussion of the Property Tax Rate for the 2015 Taxable Year for West Point City – Mr. Evan Nelson

Items number 2 and 3 were combined into one presentation.

4. Discussion of Beekeeping – Mr. Boyd Davis

Mr. Davis stated over the past several weeks, the beekeeping ordinance has been discussed by the Planning Commission. He then stated, Title 17 of the West Point City Zoning Code currently prohibits beekeeping in all zones except the A-5 and A-40 zones. After reviewing beekeeping requirements of other cities and careful consideration, the Planning Commission recommends the following revisions to the West Point City beekeeping ordinance.

- Properties in the A-5, A-40 and all residential zones are allowed to keep bees. All beekeepers must comply with the following requirements:
 1. Applications – All Beekeepers within residential zones must submit a No Fee application with the City.
 2. Number of Hives
 - a. No limit of hives in A-5 and A-40 zones
 - b. No hives in lots under 10,000 square feet
 - c. Two hives in lot 10,000 square feet and greater
 - d. One additional hive for every one quarter acer, not to exceed 10 hives.
 3. Placement of Hives
 - a. Not in front or side yards
 - b. Not closer than twenty-five feet to the neighbor's home

- c. Not closer than ten feet from a public sidewalk.
4. Flyways – If a hive is located closer than twenty-five feet off a property line, the beekeeper must establish a six foot high “flyway” that is ten feet beyond the hive in both directions. The “flyway” must be a solid wall, fence, or dense vegetation.
5. Water – Each hive must have a convenient source of water
6. Compliance – If the hive is considered a nuisance by City officials or Davis County Animal Control, the hive may be ordered to be removed.
7. State Registration – The State of Utah requires that beekeepers register his/her hive(s) with the Department of Agriculture.

Mr. Davis stated many lots within the R-3 zone will be excluded from the ordinance as most lot sizes in the R-3 zone are less than 10,000 square feet. He then stated while reviewing other cities ordinances it was discovered that many cities allow beekeeping in 5,000 square foot lots and multi-family housing.

Council Member Dawson asked what constitutes a hive. Mayor Craythorne stated one box with one queen is considered one hive.

Council Member Chatterton asked why changes to the beekeeping ordinance are being considered. Mayor Craythorne stated that several weeks ago two residents requested changes be made to the beekeeping ordinance, allowing bees in all areas of the City. The Council asked the Planning Commission to review the beekeeping ordinance and to research other cities beekeeping requirements.

Council Member Chatterton asked how the proposed square footage of lots and the number of allotted hives were selected. Mr. Davis stated the numbers selected by the Planning Commission were arbitrarily chosen using other cities beekeeping ordinances as guides.

Council Member Petersen asked if there is a National Beehive Association. Mayor Craythorne stated most beekeepers in Utah obtain information from the Utah State Extension office.

Council Member Turner asked why a beekeeping application is pertinent to the City. Mr. Davis stated the no-fee application is not a new process, currently the City requires a no-fee fence permit. He stated the purpose of the no-fee applications is to provide education to the residents.

Mayor Craythorne stated for him, the lot size isn't as concerning as the number of hives permitted on the lot. Mr. Davis stated the majority of beekeeping ordinances for surrounding cities are based off of the size of a lot.

Mayor Craythorne stated beehives are becoming popular. Mr. Davis agreed, he then asked if the Council has other recommendations for beekeeping requirements. Mayor Craythorne recommended allowing beekeeping on lots smaller than 10,000 square feet.

Council Member Dawson stated that he likes the Roy City's beekeeping ordinance, specifically the setback requirements.

Mr. Davis informed the Council that Mr. Moyes, the West Point City Planner researched “flyways”. He then stated that the theory is that bees travel at the level that they leave the hive. If a fence is placed around the hive, the bees are forced to fly higher, staying out of the path of people.

Mayor Craythorne agreed with Council Member Dawson, he stated the setback requirements are more restrictive than that of the proposed ordinance. He stated Roy City's ordinance may eliminate potential nuisance issues with the setback requirements.

Council Member Petersen stated hives should be placed closer to the beekeepers home than any other home.

Mr. Davis stated reducing the lot size to 9,000 square feet, will allow beekeeping in all zones of the City.

Mayor Craythorne stated there are numerous locations in the City where because of the setback requirements hives will not be permitted.

The Council expressed their support with finding ways to allow beekeeping within all zones of the City.

Council Member Petersen asked if the beekeeping complaints received by the City are founded complaints. Mr. Davis stated the complaint originally filed with the City stated that whenever the resident would barbeque, the bees would swarm his yard. He then stated that Staff has never been in a position to validate the complaint. Mr. Davis informed the Council that the residents who requested that beekeeping be permitted in all zones of the City have moved their beehives.

Mr. Davis stated Staff will research setback options and provide another presentation to the Council in the near future.

Council Member Petersen asked if Staff has consulted the extension service regarding beekeeping requirements and recommendations. Mr. Davis stated Mr. Moyes has thoroughly researched beekeeping and will likely be present during the future presentation.

5. Citizen Comment Follow-up – Mr. Kyle Laws

No Comment

The Administrative Session adjourned.



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
August 4, 2015**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Jeffrey Turner
City Manager
Kyle Laws

General Session

7:00 pm – Council Room

Minutes for the West Point City Council General Session held at the West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on August 4, 2015 at 7:00 pm with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT – Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Jerry Chatterton, Council Member Jeff Turner and Council Member Andy Dawson

EXCUSED – Council Member Kent Henderson and City Manager Kyle Laws

CITY EMPLOYEES PRESENT – Boyd Davis, Assistant City Manager; Evan Nelson, Finance Director; Paul Rochell, Public Works Director and Misty Rogers, City Recorder

VISITORS PRESENT – Jason Watterson, Doug Zaugg, Sharron Cammack, Kierstin Thompson, Blake Wayment, Brent Stoddard, Howard Stoddard and Anne Stoddard

1. **Call to Order** – Mayor Craythorne welcomed those in attendance.
2. **Pledge of Allegiance** – Repeated by those in attendance.
3. **Prayer** – Council Member Dawson

Mayor Craythorne stated item 12 on the agenda; Utah Local Governments Trust Accountability Program Award will be presented immediately following item 6.

4. **Communications and Disclosures from City Council and Mayor**

Council Member Turner – no comment

Council Member Petersen – no comment

Council Member Dawson – no comment

Council Member Chatterton – no comment

Mayor Craythorne stated the first major upgrade to the Waste Energy Facility is nearly complete. He then congratulated City Manager, Kyle Laws and his wife Rebecca on the arrival of their new baby.

5. **Communications from Staff**

Mr. Davis stated the West Point City 2015 Municipal Primary Election will be held on Tuesday, August 11th between 7:00 am and 8:00 pm and Early Voting will end on Friday, August 7th at 5:00 pm. He then reminded the Council of the Summer Barbeque Bash on August 6th at 5:00 pm at Bingham Park.

6. Citizen Comment

Doyle Olsen – 2920 W 300 N, West Point City

Mr. Olsen stated West Point City provided improvements on the North side of 300 North between Horizons Credit Union and the LDS Church and services four homes. In the beginning, the City took responsibility of snow removal and the mowing and watering of the lawn. After a few years, the maintenance responsibility became that of the property owners. Mr. Olsen stated if preventative measures are not taken and the secondary water system is compromised, the area will likely become a weed patch. He recommended the City take over the watering system and maintenance of the property between Horizons Credit Union and the LDS Church.

7. Utah Local Governments Trust Accountability Program Award – Mr. Jason Watterson

Mr. Watterson stated the Utah Local Government Trust (ULGT) is the insurance provider for West Point City as well as 600 local governments throughout the state. He stated that ULGT works with cities to mitigate losses and assess risk management and less than 10% of the cities with the ULGT receive the Trust Accountability Program Award.

Mr. Watterson stated West Point City has complied with all requirements from the ULGT and has done a great job to mitigate losses thus far. Mr. Watterson then presented the Council with the Trust Accountability Program Award and stated the City will receive 5% of the premiums paid for liability insurance back.

On behalf of the Council, Mayor Craythorne thanked Mr. Watterson and the ULGT for their assistance.

Mayor Craythorne reminded those in attendance that Stage 3 of the Tour of Utah will travel along 2000 West and 1800 North on August 5, 2015.

8. Consideration of Approval of Minutes from the July 21, 2015 City Council Meeting

Council Member Petersen motioned to table the minutes from the July 21, 2015 City Council Meeting. Council Member Chatterton seconded the motion. The Council unanimously agreed.

9. Consideration of Resolution No. 08-04-2015A, Adoption of the Property Tax Rate for the 2015 Taxable Year for West Point City – Mr. Evan Nelson

Mayor Craythorne stated the Council and Staff have discussed the property tax rate for the 2015 taxable year during the past several Administrative Sessions. He then turned the time over to Mr. Nelson to provide a brief presentation to those in attendance.

Mr. Nelson stated because of the change in property values from year to year, the property tax rate must be set by the Council each year. In 2015 property values in West Point City increased by 5.6%, as a result the certified tax rate set by the County decreased. Mr. Nelson stated in 2014, the property tax rate for West Point City was 0.001036 and the City received approximately \$356,700 in revenue. If the Council accepts the Certified Property Tax Rate of 0.001005 for taxable year 2015, West Point City will receive \$365,378 in revenue, the same amount of revenue as in 2014 in addition to \$8,678 of new growth. If the Council chooses to maintain the rate of 0.001036, West Point City will receive \$376,649 in revenue. Mr. Nelson stated the Council has the ability to accept the Certified Rate, maintain the rate or any rate in between.

Mr. Nelson stated in previous meetings, the Council has discussed increases to the FY2016 budget and General Fund. He then stated that the Davis County Sheriff's contract, IT contracts, additional Crossing Guards, Health Insurance, etc. will continue increase from year to year.

Mayor Craythorne informed those entering the meeting that a presentation regarding the adoption of the Property Tax Rate for the 2015 taxable year had just been provided by Mr. Nelson. He then stated if the rate is maintained, the property tax of a home valued at \$212,000 will increase \$3.62. Mayor Craythorne then opened the public hearing.

a. Public Hearing – no comment

Council Member Dawson motioned to close the public hearing.
Council Member Petersen seconded the motion.
The Council unanimously agreed.

b. Action

Mayor Craythorne stated the FY2016 Budget and property tax rate for taxable year 2015 has been discussed by the Council and Staff numerous times over the past several months.

Council Member Dawson motioned to maintain the property tax rate of 0.001036 for the 2015 taxable year for West Point City.
Council Member Petersen seconded the motion.

Council Member Turner asked the Council to consider a lesser rate.

Mayor Craythorne asked for the Council to vote.
Council Member Turner – Aye
Council Member Petersen – Aye
Council Member Dawson – Aye
Council Member Chatterton – Nay

Mayor Craythorne stated with a 3 aye to 1 nay vote, the motion carries. He then thanked Mr. Nelson and Staff for their assistance with Truth in Taxation process.

10. Consideration of Ordinance No. 08-04-2015A, Adoption of the FY2016 Final Budget and Compensation Schedule for Employees and Officers of the City – Mr. Evan Nelson

Mr. Nelson stated that over the past several months the FY2016 Budget has been discussed and required public hearings have been held by the Council. Because of the Truth in Taxation process, the FY2016 Budget could not be approved until after the property tax rate for the 2015 taxable year had been accepted by the Council.

Mr. Nelson stated that Department Managers have worked together to determine current and future needs of the City. He informed those in attendance that the City maintains a 5 year Capital Improvement Plan. This plan ensures that the future needs of the City will be met. Mr. Nelson stated the City has ongoing contracts which fluctuate from year to year. Over the past few years, Sales Tax revenues have continued on a positive trend.

Mr. Nelson recommended the Council approve Resolution No. 08-04-20145, the Adoption of the FY2016 Final Budget and Compensation Schedule for Employees and Officers of the City with the following changes:

- Property Tax Revenue (10-31-10) - \$376,649
- Transfer to Capital Projects (10-90-65) - \$8,340

a. Public Hearing

Doug Zaugg – 438 N 3000 W, West Point City
Mr. Zaugg asked if taxes are increasing this year and next year. Mayor Craythorne stated property tax rates are approved on a yearly basis. The approval of the property tax rate for the 2015 taxable year affects the

FY2016 Budget (the current budget). Mr. Nelson stated the Property Tax Rate approved by the Council earlier in the meeting is only for the maintaining of the rate for the 2015 taxable year.

Mayor Craythorne stated the City operates on a fiscal year budget. The current budget (FY2016 Budget) could not be approved until the 2015 property tax rate had been set by the Council.

Council Member Petersen stated the property tax rate approved by the Council is the same rate as last year.

Council Member Dawson stated the property tax collected in 2015 is used for FY2016's Budget.

Council Member Dawson motioned to close the public hearing.

Council Member Turner seconded the motion.

The Council unanimously agreed.

b. Action

Council Member Petersen motioned to approve Ordinance No. 08-04-2015A, the Adoption of the FY2016 Final Budget and Compensation Schedule for Employees and Officers of the City. This motion includes the changes to the property tax revenue and capital projects line as stated by Mr. Nelson.

Council Member Dawson seconded the motion.

Roll Call Vote:

Council Member Turner – Aye

Council Member Petersen – Aye

Council Member Dawson – Aye

Council Member Chatterton – Aye

The Council unanimously agreed.

Mayor Craythorne thanked the Staff and the Council for the efforts they provide on behalf of West Point City.

11. Consideration of Resolution No. 08-04-2015B, Approving the Amended Schedule of Fees for FY2016 – Mr. Evan Nelson

Mr. Nelson proposed the following amendments to the West Point City FY2016 Schedule of Fees:

- Volleyball Fee - \$40
- Football Camp - \$20 (an increase from \$15 to \$20)

Council Member Chatterton motioned to approve Resolution No. 08-04-2015B, the Adoption of the Amended Schedule of Fees for FY2016.

Council Member Turner seconded the motion.

The Council unanimously agreed.

12. Consideration of Resolution No. 08-04-2015C, Extending the Time Limit for Holding Sewer, Storm Water, and Water Impact Fee Revenue and Establishing an Absolute Date by Which the Fees will be Expended – Mr. Evan Nelson

Mayor Craythorne stated the Council and Staff discussed this item during the July 21st, Administrative Session.

Mr. Nelson stated West Point City collects impact fees when homes or businesses are constructed. The uses and holding period for impact fee revenue is regulated by State Code. State Law allows for impact fee revenue to be held for up to six years. If the funds are not expended within the allotted six years, the Council must pass a Resolution

City Council Staff Report



Subject: 2015 Municipal Primary Election
Author: Misty Rogers
Department: Executive
Date: August 18, 2015

Background

Every two years, West Point City must hold a Municipal Election. This year, three Council seat vacancies will be voted upon in the November 3, 2015 election. During the Candidate Filing Period, eight Declaration of Candidacy forms were filed with the West Point City Recorder. Because the number of candidates exceeded twice the number of persons needed to fill the office, a Primary Election was required.

Analysis

In 2015, West Point City contracted with the Davis County Clerk/Auditor's office for election services. Poll Workers provided by the County assisted with West Point Primary Election held on August 11, 2015 from 7:00 am to 8:00 pm. Early Voting was held July 28th, 29th, 30th, 31th and August 4th, 5th, 6th and 7th between the hours of 1:00 pm and 5:00 pm. Registered voters had the ability to either "Vote-by-Mail" (if registered) or vote during designated voting hours at West Point City Hall (3200 W 300 N).

Davis County Clerk/Auditor provided preliminary results of the 2015 Municipal Primary Election. Final results will be provided to the Council during the Board of Canvassers Report.

Recommendation

Staff recommends the Council approve the Board of Canvassers Report from the August 11, 2015 Municipal Primary Election.

Significant Impacts

The six candidates with the highest number of votes will proceed to the November 3, 2015 Municipal General Election.

Attachments

Documents from Davis County will be distributed during the Council meeting.

