

MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
July 13, 2015

Attendees at the meeting:

Chairman Kent Petersen

Board Members, Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King

Howard Tuttle and Merrial Johansen, Johansen and Tuttle Engineering

Paul Cowley, Emery County Commissioner

Wayde Nielsen, Emery County Road Department

Leslie Bolinder, Secretary for District

RATIFICATION OF ENGAGEMENT LETTER FOR FY2014 INDEPENDENT AUDIT TO BE PERFORMED BY KIMBALL AND ROBERTS

A motion was made by Dean King to ratify the engagement letter for Kimball and Roberts to perform the FY2014 independent audit signed by the chairman in order to expedite the audit. The motion was seconded by Richard Jensen and approved by all members present.

STEVE BARTON, EMERY COUNTY TREASURER, DISCUSSION OF FINANCIAL REPORT

No Action.

JOHANSEN AND TUTTLE ENGINEERING - UPDATE ON PROJECTS

South Moore Phase 10 - County Road 803

The pre-construction meeting was held about a month ago. The contractor is scheduled to begin work on July 27, 2015. They intend paving and applying the first coat of paint the end of August. Then they have to wait 28 days before the second coat of paint can be applied. The total project time is less than 60 days. A change order needs to be approved and signed by Emery County, Local Governmental Agency, in their next

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commission meeting allowing the work to be completed by October 15, 2015. The contract begins the first day of work.

Purchase of ROW Easements on County Class B Roads Across SITLA land

No Action. The check the district cut to pay SITLA for the ROW will have to be voided and re-issued after the attorney provides a letter accepting the ROW descriptions.

Cleveland South Flat Bus Loop #201-15-01

The engineer is waiting on the contractor to begin work. They are scheduled to begin July 14, 2015. The project is 7% complete and 18% of the time has been used. The fencing sub-contractor has begun work and there are some quality issues that need to be addressed. UP&L has relocated the power poles and Emery Telcom lines have been relocated as well. The precast box for the culvert will be ready next week. But will not be delivered until the contractor is ready for it. There was a problem this week when it was discovered that a manhole, thought not in use, could not be abandoned and has to be relocated and repiped. The manhole belongs to the Bureau of Reclamation and is maintained by Emery Water Conservancy District.

Deer Creek Road Repairs

Bevan Wilson Paul Cowley, Richard Jensen and Wayde Nielsen attended a meeting with Energy West where this road was discussed. The road has a good base under it and has held up well during the past years of heavy coal hauling. Emery County did not issue an encroachment permit on this road. Energy West was receptive to partnering with the county for the needed repairs. The engineer will prepare a design and cost estimate before another meeting will need to be held. It is intended to have the proposal so all partners can run them through their budget process.

APPROVAL OF PAYMENT OF BILLS AND FINANCIAL REPORT

The bills and the financial report were approved on a motion by Merrill Swasey and a

second by Dean King. The motion was approved by all members present.

The 2015 fiscal year 4rd qtr. (May 2015) mineral lease allocation (through UDOT) will be \$60,914.45 as follows:

Emery County Special Service District #1	\$ 24,365.78
Local Building Authority of Emery County	\$ 17,665.18
Castle Valley Special Service District	\$ 7,918.88
Emery County Recreation Special Service District	\$ 4,873.16
Emery County Fire Protection Special Service District	\$ 4,873.16
North Emery Water Users Special Service District	\$ <u>1,218.29</u>
Total	\$ 60,914.45

A motion to ratify the May 2015 distribution of MMS revenue through UDOT was made by Merrill Swasey. Richard Jensen seconded the motion and the motion was approved by all members present.

The 2nd quarter SITLA distribution (Jan-Mar. 2015) is \$475,615.00 (see attached explanation) and should be distributed as follows:

50% to Emery County \$237,807.50 and the other 50% to the districts as follows per Resolution.

ECSSD#1	\$95,123.00
LBA	\$68,964.17
CVSSD	\$30,914.98
Recreation SSD	\$ 19,024.60
Fire Protection SSD	\$ 19,024.60
NEWUSSD	\$ 4,756.15
TOTAL	\$237,807.50

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A motion to ratify 2nd quarter SITLA distribution (Jan-Mar 2015) was made by Bevan Wilson. The motion was seconded by Richard Jensen and approved by all members present.

APPROVAL OF JUNE 08, 2015 MEETING MINUTES

The minutes for 6/8/2015 were approved, on a motion by Merrill Swasey and a second by Dean King. The motion was approved by all members present.

OTHER BUSINESS

Dean King informed the board that the helium drillers are back on the San Rafael Swell using the county road. Wayde Nielsen will look into it.

ADJOURNMENT

The meeting was adjourned as the agenda came to the end. The next meeting is scheduled for August 10, 2015.

Approved by:



Kent Petersen, Chairman

Date: 8/10/2015



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

75 E. Main Street • P.O. BOX 1055
Castle Dale, Utah 84513
Telephone: (435) 381-3575

June 11, 2015

Steven J. Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

The 2nd quarter SITLA distribution (Jan-Mar. 2015) is \$475,615.00 (see attached explanation) and should be distributed as follows:

50% to Emery County \$237,807.50 and the other 50% to the districts as follows per Resolution.

ECSSD#1	\$95,123.00
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TOTAL	\$237,807.50

Sincerely,

A handwritten signature in cursive script that reads "Leslie Bolinder".

Leslie Bolinder
Secretary for District

cc: Emery County Commissioners
Brenda Tuttle
Special Service Districts



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

75 E. Main Street • P.O. BOX 1055
Castle Dale, Utah 84513
Telephone: (435) 381-3575

July 13, 2015

Steven J. Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

The 2015 fiscal year 4rd qtr. (May 2015) mineral lease allocation (through UDOT) will be \$60,914.45 as follows:

Emery County Special Service District #1	\$ 24,365.78
Local Building Authority of Emery County	\$ 17,665.18
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Total	\$ 60,914.45

Sincerely,

A handwritten signature in cursive script that reads "Leslie Bolinder".

Leslie Bolinder
Secretary for District

cc: Emery County Commissioners
Brenda Tuttle
Special Service Districts

BILLS APPROVED BY ECSSD#1
July 13, 2015

Emery County - 98-4000-2800 - Telephone	\$30.00
Rocky Mountain Power - 98-4000-7503	\$222.25
Johansen & Tuttle Engineering, Inv. 71516 - Cleveland South Flat Bus Loop 98-4000-3031	\$11,600.00
Nielson Construction - Pay Est. #1 - Cleveland South Flat Bus Loop 98-4000-7653	\$42,870.65
Emery County Road Department - Chip Seal 2015 - 98-4000-7620	\$300,000.00
Kimball and Roberts - 2014 Independent Audit - 98-4000-3050	\$2,250.00
Bevan K. Wilson - 98-4000-6210- Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$47.15
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$397.15
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$108.10
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$458.10
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 -Mileage	\$16.10
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$366.10
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$ 5.75
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$355.75
Richard Jensen - 98-4000-2800- Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$62.83
98-4000-6210 - Board member Stipend/PRoject Mgr.	<u>\$300.00</u>
	\$412.83

Total \$ 358,962.83



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

75 E. Main Street • P.O. BOX 1055
Castle Dale, Utah 84513
Telephone: (435) 381-3575

July 15, 2015

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on July 13, 2015 (attached). Thank you.

Sincerely,

Leslie Bolinder, Secretary for District

cc: Brenda Tuttle