



**PARK CITY COUNCIL MEETING MINUTES
SUMMIT COUNTY, UTAH
June 18, 2015**

CLOSED SESSION

To discuss Property, Personnel and Litigation

**SPECIAL EVENT ADVISORY COMMITTEE AND PUBLIC ART ADVISORY BOARD
INTERVIEWS**

Special Event Advisory Committee Interviews
Public Art Advisory Board Interviews

WORK SESSION

Council Questions and Comments and Manager's Report

Council member Peek attended Friends of the Farm and reports the "Your Barn Door Is Open" event is coming up June 27th, which basically is a show and tell of the farm.

Council member Henney attended a Recycle Utah Board Meeting last Friday. Saturday he read a resolution proclaiming June 23rd as Olympic Day in Park City. He states there was a Tiny Tri event held for kids where they swam, rode bikes and ran. Reports he won his age group! Attended the Library Grand Opening and enjoyed the ceremony. Attended the Growth Forum on Monday and thanked Mayor Thomas, Elizabeth Quin-Fregulia, Phyllis Robinson and Diane Foster for carrying that out. Attended the HPCA Board Meeting Tuesday where Rick Anderson was concerned about construction impacting businesses on Upper Main. Reports HPCA held their officer elections and read the new officers' names. Attended the first concert at Deer Valley where Mountain Trails was the top non-profit.

Council member Matsumoto thanked Staff for all their hard work on the library grand opening. Attended the Growth Forum and reports Mayor Thomas and Council member Henney did a great job, encourages everyone to stay tuned for the next two parts of the forum which will be June 23rd at 6:00 and June 27th at 9:00 pm. Locations are listed on our website. Attended Summit Lands meeting, where they're planning an August 15th bash at Big Sky Ranch and tickets will be on sale soon. Regarding liaisons for the Planning commission and Historical Society, Matsumoto states she took over as liaison in February, has enjoyed meeting with these groups, but believes it's time for someone else to take over. Mayor Thomas says he will take over as primary liaison for Historical Society with Council member Henney as first alternate.

Council member Simpson thanked Melissa Band with the Legislative Committee at the Board of Realtors for allowing Phyllis Robinson and Alfred Knotts to speak. Gave kudos to everyone who worked so hard on the Library Grand Opening. States the Growth Forum was fabulous and thanked Staff for pulling that off under such a tight timeframe. Attended the Wildland Fire Policy work group in SLC where they discussed what our city's match would be in the event of catastrophic fires; the next meeting will be held in Draper. Thanked Mayor Thomas for hosting the Planning Commission and staff for a meeting at his home this past week.

Council member Beerman says Saturday's library grand opening was spectacular and the book brigade was a blast. Pointed out that some of the light fixtures in the new library have incandescent light bulbs and hopes they

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can be switched to LEDs. Had a 50th anniversary celebration for Treasure Mountain Inn and thanked the mayor for his storytelling. Attended the Growth Forum, which was fantastic; thanks Staff for all their preparation. Feels we should consider various scenarios from all the meetings as a Council to address what we can do as a next step. Reports Mountain Accord is pushing towards a July 13th signing of the Accord.

Mayor Thomas thanked Staff and all who were involved with the library grand opening for doing an outstanding job as it was a very successful and fun event. Reports the Treasure Mountain Inn anniversary event was great fun. Attended the Growth Forum and points out discussions on growth can be painful and difficult and therefore thanks those involved for tackling the issue.

Diane Foster states a confirmation date of July 9th, 10:00 am, has been set for Council to meet at the Recycle Utah recycle center. Asked if Council would be interested in bringing back the subject of start dates of various boards and commissions interviews in a work session. Council member Simpson states doing the interviews during a busy time of the year, such as budget season, is not a good idea. Council member Beerman asked if the term-end dates of the board members could be staggered. Foster states all these concerns will all be a part of the later discussion, to which Council agrees to hold.

Final Budget Discussion

Jed Briggs, Nate Rockwood and Kory Kersavage, Budget, spoke to the changes to the final budget for fiscal year 2016. Briggs states these changes are what Staff will be asking Council to adopt in tonight's regular meeting; the parts include the regular FY 2015 & 2016 budget, city fee schedule, Council compensation ordinance, CEMP manual, Policies and Procedures ordinance, RDA ordinance and Municipal Building Authority ordinance. Briggs continues by explaining most budget changes towards the end of the year are to inter-fund transfers charging each other for different services. In addition, budget adjustments based on actual spending were made to the ED grant, ice's budget, building maintenance, utility costs and the self-insurance fund. Adjustments to self-insurance are based on premiums and claims, which were higher than anticipated. The last adjustment is to vacancy factor adjustments for FY 2015, which is the difference between the actual budget and personnel expenditures. Also, for next year, there were a lot of technical adjustments which include mistakes caught between the tentative and actual budget as well as personnel adjustments. Briggs then explained how funding for the inter-fund transfer fund operates, stating it doesn't have its own funded source so it gets funded from different departments. Lastly, regarding library utilities for next year, Briggs states Matt Abbott, Sustainability, felt very comfortable with the figures, as does the budget department, with little changes expected.

Rockwood spoke to the changes to the capital budget since the tentative budget was adopted, stating most are just technical adjustments. The general storm water project budget will be broken down into smaller, more specific budgets as projects move along, in order to track them better. Rockwood states interest earned from the city's impact fees accounts are added to projects such as neighborhood parks and Prospector Ave reconstruction. Also, the City Park Improvements adjustment was a mistake caught by Council member Simpson. A reconciliation of the Ice Facility account called for an adjustment to true up the account in order to better track all funds received from Basin Rec. Regarding affordable housing, rents that came in that should be put back into the program were budgeted up in order to true up the accounts. Regarding the Water fund, Rockwood states no changes were made other than moving funds set aside for a proposed bond, that wasn't necessary, back into water service fees. Lastly, changes were made to the water and general funds to reflect the value added to the services from these funds as requested by the state auditors. The law also requires public hearings be held when value transfers are made to the budgets. Rockwood states there was not time to hold hearings for this due to late notice of the change from the auditors, but he will see that they are scheduled in the future.

Kersavage spoke to the city fee schedule, stating it has been updated with a change clarifying language to the special meeting per applicant fee. Council member Simpson asked for clarification on the temporary resident 90-day library fee, which states \$20 plus. Kersavage was not sure what the "plus" means but he will look into it. Council member Beerman asked how budget broke out costs for special meetings and asks if there are options for

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waiving fees for groups such as non-profits. Briggs ended by thanking Council and Mayor Thomas for their time and cooperation with the lengthy budget process.

Brooke Moss and Michael Sanchez, Human Resources, discussed changes to the policy and procedures manual and emergency policy manual. Moss reported the changes this year were very minor.

Mountain Accord Blueprint and Interlocal Agreement Discussion

Ann Ober spoke to the Mountain Accord Blueprint and Interlocal Agreement Approval by giving a broad outline as to what has changed. Ober stated the language change regarding the SR-224/SR-248/US 40 & I-80 interchange calls for an alternatives analysis, which is a step in the NEPA process, which would allow Staff to get needed information regarding congested feeder roads and allow them to come up with alternatives for further implementation. If federal money is required, the next step would be an EA or EIS; if no federal money is involved, implementation would be taken care of by the broader Mountain Accord group. Ober also states discussions with UDOT, UTA, Salt Lake County and Salt Lake City have been exemplary, where these entities have shown interest in solving issues on their end as well as being a part of a solution for Parley's corridor. They will begin meeting on a weekly basis. Ober states they have not yet developed scope for the economic study but have had dialogues with interested partners on developing that scope.

Ober reports Summit County Councilman Roger Armstrong spoke at last night's public comment meeting the county held regarding public lands. Armstrong reports they received strong support in favor of preserving and protecting the public lands, especially regarding wildlife and recreation protection. No vote was taken but the general consensus was to make these lands available for consideration for the NEPA process. There are four possible designations, any of which would be ideal in protecting the land.

Council member Henney asked about Wasatch County's status regarding involvement in Mountain Accord. Ober states Wasatch County will no longer be participating as an executive board member, and therefore will not be a part of the ILA or make financial contributions. However, their staff is able to make comments on the process. Ober reports their county manager feels we are doing a great job in protecting their concerns. Foster adds that Wasatch County is not leaving because they are upset with the process; rather, they feel the talks do not have a direct impact on them currently. Council member Henney also asked for further clarification on the Guard road. Ober states the current language signifies the road will remain closed in the winter. Council member Beerman added a study came back stating there may be economic benefits in opening the road and therefore UDOT was interested in those benefits. UDOT asked Mountain Accord to weigh in and make a recommendation, to which a gentleman's agreement was made that there is no benefit to opening the road and to keep it closed. Beerman explains the Transportation Commission could come back in the future and once again push the issue, but that Mountain Accord will resist; however, the bottom line is there are no guarantees to keeping it closed into perpetuity. Council member Henney also asked for clarification on the various studies being done on SR-224/SR-248/US 40 & I-80. Ober states all the studies will collaborate and there will be no redundancy.

Ober states the next steps today will be looking at decision points so Council member Beerman can represent Council at the executive board, such as confirming our involvement on phase II of the ILA, making headway on an alternatives analysis and deciding which of our partners would be best to take the lead. She also reports phase II is expected to be a three to seven-year process.

Ober asked if Council supports continuing a nonbinding study, which is not a NEPA process, of the link between Cottonwood Canyon and Park City. Further discussion was had regarding how much it will cost us going forward, in addition to the \$300,000 we are spending. Council is in favor 4-1, Peek saying nay, of going forward with the study.

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Ober also asked Council if they are in favor of going forward with an alternatives study for transit improvements for SR-224/SR-248 combined with the I-80 corridor. Council is in favor.

Regarding land preservation, Ober asked Council if there is interest in sending a message to Summit County. Council agreed that is not our decision but they will stand behind the County's decision and support their direction.

Regarding the ILA, Ober explained Council will be signing a three-year agreement, paying \$100,000 donation per year. Council member Matsumoto asked why we are paying \$300,000 and other entities are only paying \$100,000. Council member Beerman explains the amounts are based on ability to pay and benefits derived. Council member Simpson states she is not concerned about our financial contribution since she feels we will make our money back many times over. Mayor Thomas and Council member Peek state they're not concerned so much about the contribution but want to know what the cost will be going forward, especially in regards to staff time. Foster states she will have budget and Ober look in to having this classified as a BFO program; if not, then looking at some high-level estimates as far as staff time.

REGULAR MEETING

I. ROLL CALL - Mayor Jack Thomas called the regular meeting of the City Council to order at approximately 6:10 p.m. at the Marsac Municipal Building on Thursday, June 18, 2015. Members in attendance were Jack Thomas, Andy Beerman, Dick Peek, Liza Simpson, Tim Henney and Cindy Matsumoto. Staff members present were Diane Foster, City Manager; Matt Dias, Assistant City Manager; Mark Harrington, City Attorney; Marci Heil, City Recorder; Karen Anderson, Deputy City Recorder; Hugh Daniels, Emergency Manager; Ann Ober, Senior Policy Advisor; Nate Rockwood, Budget Director; Jed Briggs, Budget; Korey Kersavage Budget; Christy Alexander, Planning; Hannah Turpin, Planning.

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

There were no communications or disclosures from Council or Staff.

III. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

There were no public comments made.

IV. CONSIDERATION OF MINUTES

1. Consideration of Minutes from May 28, 2015

Council member Simpson asks to add to a record of who was in attendance.

**Council member Beerman moved to approve the minutes from
May 28, 2015 with the noted change
Council member Simpson seconded
Approved Unanimously**

V. CONSENT AGENDA

1. Consideration of the 2015 Park City LED Lighting Retrofit Installation Contract Award in a Form Approved by the City Attorney's Office with SES Green Energy, in the Amount of Sixty-Eight Thousand Twenty-Two Dollars and Fifty Cents \$68,022.50.

**Council member Simpson moved to approve the consent agenda
Council member Beerman seconded
Approved Unanimously**

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VI. NEW BUSINESS

1. 2015 Wildfire Season and Possible Ordinance Prohibiting Open Fires and Restricting the Use of Fireworks

Hugh Daniels, Kurt Simister, Bryce Boyer, Chief Paul Hewitt and Chief Scott Adams spoke to the wildfire season update. Daniels reports we potentially have a good wildfire season approaching despite the monsoonal rains we've received but one of the big concerns is holiday fireworks. Daniels updated Council on a potential fireworks ban in Park City other than the allowed date saying state code already covers that issue. State Legislature in 2014 ruled residents can light fireworks three days before and after July 4th, July 24th, New Years and Chinese New Year and that municipalities may prohibit fireworks during those time frames if there are hazardous conditions. Daniels states at this point in time, conditions and fuels are still in very good condition.

Chief Hewitt demonstrated with some weeds how they do not burn easily as they are still wet and green; therefore, he feels this year we don't need a ban. Daniels recommends Council hold off till next week to make a decision on a ban.

Council member Henney states he feels Council is being asked to put more restrictions in place instead of discussing and/or relaxing current restrictions and asks why the focus is always on the ban itself. Mark Harrington explains it is because the current legislation requires it to be that way. Council member Beerman asks why we don't enforce a ban from year to year in order to maintain consistency and avoid confusion. Hewitt says the public is very good at staying informed and avoiding confusion about the restrictions from year to year.

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Matsumoto moved to continue discussion of a possible ordinance prohibiting open fires and restricting the use of fireworks to June 25th, 2015
Council member Henney seconded
Approved Unanimously**

2. Consideration of an Ordinance for the 1021 Park Avenue Subdivision, Located at 1021 Park Avenue, Park City, Utah, Pursuant to Findings of Fact, Conclusions of Law and Conditions of Approval in a Form Approved by the City Attorney.

Christy Alexander, planning, states applicant Bill Hart requests to combine two lots in to one in order to reconstruct an historic home that used to sit between the lot lines. Alexander states this has been through the historic design review process and a preservation plan is in place so the home will be reconstructed exactly as before. Staff recommends Council approve the amendment.

Mayor Thomas opened the public hearing. Diane Raymund, owner of property at 1015 Park Avenue, states she has concerns about combining the two lots since they are currently in litigation with Mr. Hart. Mayor Thomas closed the public hearing.

**Council member Peek moved to approve consideration of an ordinance for the 1021 Park Avenue subdivision, located at 1021 Park Avenue, Park City, Utah, pursuant to findings of fact, conclusions of law and conditions of approval in a form approved by the City Attorney
Council member Henney seconded
Approved Unanimously**

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3. Consideration of an Ordinance Approving the Conrad Replat, Located at 119 Woodside Avenue, Park City, Utah Pursuant to Findings of Fact, Conclusions of Law and Conditions of Approval in a Form Approved by the City Attorney.

Hannah Turpin, planning, spoke to the replat for 119 Woodside, owned by Thomas Conrad, who would like to unify the two lots into one by removing the interior lot line. Staff recommends Council approve the replat. Council member Simpson asked for clarification on the north-south side setback, to which Turpin explains it solely refers to the north side, scratch the south.

Mayor Jack Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Simpson moved to approve consideration of an ordinance approving the Conrad Replat, located at 119 Woodside Avenue, Park City, Utah, pursuant to findings of fact, conclusions of law and conditions of approval in a form approved by the city attorney.
Council member Beerman seconded
Approved Unanimously**

4. Consideration of the Mountain Accord Interlocal Agreement.

Ann Ober, senior policy advisor, states Council is to decide whether to sign on to the three-year Interlocal Agreement for Mountain Accord at \$100,000 per year.

Mayor Thomas opened the public hearing. Clay Stuard states he is pleased to hear trains and tunnels will not be a part of further discussions and agrees with Council member Peek and Mayor Thomas that a study regarding those issues would be a waste of time. Would rather see the focus on issues such as the I-80/224 & 248 corridor problems in order to reach a solution sooner rather than later.

Mike Sweeney feels we should go forward with the studies stating if we are not participating, we are going backwards. If we participate, we will have a chance to lead.

Bill Humbert states he feels Council should continue in Mountain Accord but warns Council to be aware that what gets studied often becomes the focus.

Council member Beerman thanks the public for their patience and feels we are on the right track and feels optimistic about where we are heading.

Foster asks Mayor Thomas Council's preference for the high-level analysis of cost regarding Staff time. Council asks it be included in a manager's report. Foster states it will be on the July 9, 2015 agenda.

**Council member Simpson moved to approve consideration
of the Mountain Accord Interlocal Agreement
Council member Beerman seconded
Approved (4-1)
Beerman – Aye
Henney – Aye
Matsumoto – Aye
Peek – Nay
Simpson – Aye**

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5. Consideration of an Ordinance Adopting a Revised Budget for Fiscal Year 2015 and a Budget for Fiscal Year 2016

Nate Rockwood, Jed Briggs, Korey Kersavage and John Umbolt, budget, came before Council seeking final budget adoption. Council member Beerman states they realize how hard Staff has worked on the budget process and that they have done a tremendous job tying all the elements into Council goals and priorities. He presented with budget department with their own doomsday clock.

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Beerman moved to approve consideration of an ordinance
adopting a revised budget for fiscal year 2015 and a budget
for fiscal year 2016
Council member Peek seconded
Approved Unanimously**

6. Consideration of an Ordinance Adopting the City Fee Schedule

Korey Kersavage, budget, states he confirmed with the Library that the temporary card fee is \$20 for six months.

Mayor Thomas opened the public hearing. No comments were heard. Mayor Thomas closed the public hearing.

**Council member Peek moved to approve consideration of an
ordinance adopting the city fee schedule
Council member Henney seconded
Approved Unanimously**

7. Consideration of an Ordinance for Council Compensation

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Simpson moved to approve consideration
of an ordinance for Council compensation
Council member Matsumoto seconded
Approved Unanimously**

8. Consideration of a Resolution Adopting the Comprehensive Emergency Management Plan (CEMP)

Hugh Daniels spoke to the Comprehensive Emergency Management Plan, stating it meets all requirements under the national incident management system.

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Matsumoto moved to approve consideration of a resolution
Adopting the Comprehensive Emergency Management Plan (CEMP)
Council member Simpson seconded
Approved Unanimously**

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9. Consideration of a Resolution Adopting the Emergency Management Procedure Manual

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Henney moved to approve a resolution adopting the
Emergency Management Procedure Manual
Council member Simpson seconded
Approved Unanimously**

10. Consideration of a Resolution Adopting the Personnel, Policies and Procedures Manual

Mayor Thomas opened the public hearing. No comments were made. Mayor Thomas closed the public hearing.

**Council member Matsumoto moved to approve consideration of a resolution
adopting the Personnel, Policies and Procedures manual
Council member Simpson seconded
Approved Unanimously**

11. Consideration of an Ordinance for the Cardinal Park Subdivision, 550-560 Park Avenue & 545 Main Street – Plat Amendment to Create Three (3) Lots of Record from Five (5) Lots Pursuant to Findings of Fact, Conclusions of Law, and Conditions of Approval in a Form Approved by the City Attorney

Public hearing - continued to a date uncertain.

**Council member Peek moved to approve consideration of an ordinance for the Cardinal Park
Subdivision, 550-560 Park Avenue & 545 Main Street – Plat Amendment to create three
lots of record from five lots pursuant to findings of fact, conclusions of law and conditions
of approval in a form approved by the city attorney to a date uncertain
Council member Simpson seconded
Approved Unanimously**

12. Consideration of an Ordinance for the 259, 261, 263 Norfolk Ave- Consideration of the First Amended Upper Norfolk Subdivision Plat-Amending Conditions of Approval on Ordinance No. 06-55 Pursuant to Findings of Fact, Conclusions of Law, and Conditions of Approval in a Form Approved by the City Attorney

Public Hearing – continued to July 16, 2015

**Council member Simpson moved to approve consideration of an ordinance for the 259, 261 & 263
Norfolk Avenue – consideration of the first amended Upper Norfolk subdivision plat –
amending conditions of Approval on Ordinance No. 06-55 pursuant to findings of fact,
conclusions of law, and conditions of approval in a form approved
by the city attorney to July 16, 2015
Council member Peek seconded
Approved Unanimously**

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VII. ADJOURNMENT INTO REDEVELOPMENT AGENCY MEETING

**Council member Peek moved to adjourn into Redevelopment Agency Meeting
Council member Simpson seconded
Approved Unanimously**

**Park City RDA Meeting
Summit County, UT
June 18, 2015**

I. Roll Call - Mayor Jack Thomas called the Redevelopment Agency meeting to order at approximately 7:05 p.m. at the Marsac Municipal Building on Thursday, June 18, 2015. Members in attendance were Jack Thomas, Andy Beerman, Dick Peek, Liza Simpson, Tim Henney and Cindy Matsumoto. Staff members present were Diane Foster, City Manager; Matt Dias, Assistant City Manager; Mark Harrington, City Attorney; Marci Heil, City Recorder; Karen Anderson, Deputy City Recorder.

II Consent Agenda

Consideration of an Ordinance Adopting the Redevelopment Agency Budget

**Board member Simpson moved to approve consideration of an ordinance
Adopting the Redevelopment Agency Budget
Board member Peek seconded
Approved Unanimously**

III. ADJOURNMENT INTO MUNICIPAL BUILDING AUTHORITY MEETING

**Board member Peek moved to adjourn into Municipal Building Authority Meeting
Board member Simpson seconded
Approved Unanimously**

**Park City Municipal Building Authority Meeting
Summit County, UT
June 18, 2015**

I. Roll Call - Mayor Jack Thomas called the Municipal Building Authority meeting to order at approximately 7:10 p.m. at the Marsac Municipal Building on Thursday, June 18, 2015. Members in attendance were Jack Thomas, Andy Beerman, Dick Peek, Liza Simpson, Tim Henney and Cindy Matsumoto. Staff members present were Diane Foster, City Manager; Matt Dias, Assistant City Manager; Mark Harrington, City Attorney; Marci Heil, City Recorder; Karen Anderson, Deputy City Recorder.

II. Consent Agenda

Consideration of the Municipal Building Authority Adoption of the Fiscal Year 2015/16 Budget

**Board member Peek moved to approve consideration of the
Municipal Building Authority adoption of the Fiscal Year 2015/16 budget
Board member Henney approved
Approved Unanimously**

III. ADJOURNMENT INTO WATER SERVICE DISTRICT MEETING

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**Board member Simpson moved to adjourn into Water Service District Meeting
Board member Peek seconded
Approved Unanimously**

**Park City Municipal Water Service District Meeting
Summit County, UT
June 18, 2015**

I. Roll Call - Mayor Jack Thomas called the Municipal Building Authority meeting to order at approximately 7:10 p.m. at the Marsac Municipal Building on Thursday, June 18, 2015. Members in attendance were Jack Thomas, Andy Beerman, Dick Peek, Liza Simpson, Tim Henney and Cindy Matsumoto. Staff members present were Diane Foster, City Manager; Matt Dias, Assistant City Manager; Mark Harrington, City Attorney; Marci Heil, City Recorder; Karen Anderson, Deputy City Recorder.

I. Consent Agenda

Consideration of the Second Amendment to the Agreement Between Mountain Regional Summit County and Park City

**Board member Matsumoto moved to approve consideration of the second amendment
To the agreement between Mountain Regional Summit County and Park City
Board member Henney seconded
Approved Unanimously**

II. ADJOURNMENT

**Board member Peek moved to adjourn the meeting
Board member Henney seconded
Approved Unanimously**

CLOSED SESSION MEMORANDUM

The City Council met in a closed session at approximately 2:45 p.m. Members in attendance were Mayor Jack Thomas, Andy Beerman, Dick Peek, Cindy Matsumoto and Tim Henney. Staff members present were; Diane Foster, City Manager; Mark Harrington, City Attorney; Matt Dias, Assistant City Manager; Jason Glidden, Special Events Manager; Bob Kollar; Jennie Diersen, Special Events; Clint McAfee, Water Manager; Francisco Astorga, Senior Planning Advisor and Heinrich Dieters, Sustainability. **Council member Henney moved to close the meeting to discuss Property, Litigation and Personnel. Council member Beerman seconded. Motion carried.**

The meeting for which these minutes were prepared was noticed by posting at least 24 hours in advance and by delivery to the news media two days prior to the meeting.

Prepared by Karen Anderson, Deputy City Recorder