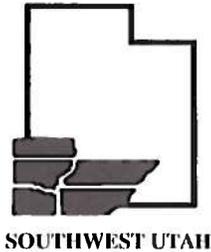


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER DALE BRINKERHOFF, CHAIR

DATE: AUGUST 5, 2015

SUBJECT: STEERING COMMITTEE, WEDNESDAY, AUGUST 12, 2015

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON **WEDNESDAY, AUGUST 12, 2015, BEGINNING AT 2:00 P.M.** THE MEETING WILL BE HELD AT THE GARFIELD COUNTY COURTHOUSE, UPSTAIRS CONFERENCE ROOM, LOCATED AT 55 SOUTH MAIN STREET, PANGUITCH, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O BRYAN D. THIRIOT. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU AT **2:00 P.M.** IN PANGUITCH ON WEDNESDAY, AUGUST 12, 2015.

BDT:DL
ATTACHMENTS

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** A G E N D A ****

**STEERING COMMITTEE MEETING
AUGUST 12, 2015
GARFIELD COUNTY COURTHOUSE
UPSTAIRS CONFERENCE ROOM
55 SOUTH MAIN, PANGUITCH, UTAH - 2:00 P.M.
(PLEASE NOTE TIME CHANGE)**

PLEDGE OF ALLEGIANCE

- I. MINUTES JUNE 10, 2015 - REVIEW AND APPROVE**
- II. FINANCE COMMITTEE ACTIONS - MAY 13, 2015 & AUGUST 12, 2015**
- III. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - FY 2016 RATING & RANKING CRITERIA APPROVAL**
- IV. HUMAN SERVICES COUNCIL**
 - A. COMMUNITY SERVICES BLOCK GRANT - FY 2016 FUNDING ALLOCATION**
- V. STATE AGENCY UPDATES**
 - A. GOVERNOR'S OFFICE**
 - B. DEPARTMENT OF TRANSPORTATION**
 - C. DEPARTMENT OF WORKFORCE SERVICES**
- VI. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY - UPDATES**
- VII. CONGRESSIONAL STAFF UPDATES**
- VIII. LOCAL AFFAIRS**
 - A. CORRESPONDENCE**
 - B. OUT-OF-STATE TRAVEL**
 - C. REVOLVING LOAN FUND BOARD APPOINTMENT**
 - D. OTHER BUSINESS**
- IX. AREAWIDE CLEARINGHOUSE REVIEWS**

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 435-673-3548. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162

Notice of Electronic or Telephone Participation: While board members are encouraged to attend in person, any Board member that is unable to attend in person may participate via a telephone conference call. To participate via telephone, Board members may dial in toll free: 1.800.444.2801. When prompted please enter session ID code: 3858200.

MINUTES

FIVE COUNTY ASSOCIATION OF GOVERNMENTS STEERING COMMITTEE MEETING

June 10, 2015 - 2:00 p.m.

Kane County Emergency Services Training Facility/Search & Rescue Building
30 West Airport Drive, Kanab, Utah

MEMBERS IN ATTENDANCE

Commissioner Dale Brinkerhoff, Chair
Commissioner Mike Dalton, Vice-Chair
Carolyn White
Commissioner Dell LeFevre
Mayor Jerry Taylor
Mayor Dutch Deutschlandler for
Mayor Connie Robinson
Commissioner Doug Heaton for
Commissioner Jim Matson
Mayor Robert Houston
Commissioner Victor Iverson
LaRene Cox
Donna Law
Mike Olson for Frank Lojko

OTHERS IN ATTENDANCE

Lisa Taylor
Gary Webster
Bill Swadley
Liz Labato
Mark Tilby
Bryan Thiriot
Allison McCoy, via telephone
Gary Zabriskie
Diane Lamoreaux

MEMBERS NOT IN ATTENDANCE

Mayor Nolan Davis, Excused
Ken Platt
Becki Bronson, Excused
Wendy Allan

REPRESENTING

Iron County Commissioner Representative
Beaver County Commissioner Representative
Beaver County Schools Representative
Garfield County Commissioner Representative
Garfield County Mayor Representative
Iron County Mayor Representative

Kane County Commissioner Representative

Kane County Mayor Representative
Washington Co. Commissioner Representative
Washington Co. Schools Representative
Southern Utah University
Dixie State University

Congressman Stewart's Office
Congressman Stewart's Office
Senator Hatch's Office
Department of Workforce Services
Department of Workforce Services
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments

Beaver County Mayor Representative
Garfield County Schools Representative
Iron County Schools Representative
Kane County Schools Representative

Commissioner Dale Brinkerhoff, Chair, welcomed everyone in attendance. Those asking to be excused include Ms. Becki Bronson, Iron County Schools Representative and Mayor Nolan Davis, Beaver County Mayor Representative. Commissioner Doug Heaton was representing Commissioner Jim Matson, Kane County Commissioner Representative; Mayor Dutch Deutschlandler was representing Mayor Connie Robinson, Iron County Mayor Representative, and Mike Olson was representing Frank Lojko, Dixie State University Representative. It was also noted that Ms. Allison McCoy will be participating in the meeting via telephone.

Lisa Taylor led the group in the Pledge of Allegiance.

I. MINUTES APRIL 8, 2015 - REVIEW AND APPROVE

Commissioner Dale Brinkerhoff, Chair, indicated that a quorum was present for conduct of business and presented minutes of the April 8, 2015 meeting for discussion and consideration of approval.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MAYOR JERRY TAYLOR, TO APPROVE MINUTES OF THE APRIL 8, 2015 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

II. FINANCE COMMITTEE ACTIONS - JUNE 10, 2015

Ms. Allison McCoy reviewed actions of the Finance Committee for June 10, 2015 as follows: **1) FY 2015 Budget Revisions--** Budget revisions were reviewed and approved by the Finance Committee; **2) FY 2016 Budget--** The FY 2016 budget was reviewed and approved; **3) Medical and Dental Insurance--** Approval was given for the medical insurance to remain with Select Health and the dental coverage to be switched to Total Dental Administrators (TDA); **4) Cost-of-Living Adjustment--** A 1.7% cost-of-living adjustment was approved effective July 1, 2015 based on a formula to distribute a set dollar amount to employees; **5) Pay for Performance System--** This agenda item was tabled for further refining and presentation at the August Finance Committee meeting; **6) Non-profit Organization--** Approval of the name "Five County Community Foundation"; and **7) Program Reports--** Staff was instructed to have each department head at the AOG provide a summary of each of the programs delivered through their division. Commissioner Dale Brinkerhoff reported that these program summaries will be discussed during the August meeting, and funding will be cut from the budget for those programs that do not comply with this request.

MOTION WAS MADE BY COMMISSIONER VICTOR IVERSON, SECONDED BY COMMISSIONER DELL LEFEVRE, TO RATIFY FINANCE COMMITTEE ACTIONS FOR THE JUNE 10, 2015 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

III. FINANCIAL

A. FY 2016 BUDGET PUBLIC HEARING, REVIEW AND APPROVAL

Commissioner Dale Brinkerhoff, Chair, declared the public hearing open to review and discuss the FY 2016 budget. Ms. Allison McCoy referenced information beginning on page 13 of the packet containing the FY 2016 budget. It was noted that the Finance Committee reviewed, discussed and approved the budget during their meeting earlier in the day. The budget for FY 2016 is \$807,975 which is lower than the FY 2015 budget due to the discontinuance of the Mutual Self-Help program, the Retired and Senior Volunteer program and the Rural Foster Grandparent program. Ms. Carolyn White questioned funding for the accounting technician and the increase in funding. Ms. McCoy explained that the Mutual Self-Help program was relinquished and a portion of her salary was derived from this program. Revisions were made to other budget cost centers to increase her time by 20% in administration and to pick up another 11% from the Hazard Mitigation

contract. In addition, a percentage of Bryan's salary (5%) was moved from administration to the Metropolitan Planning Organization (MPO). These shifts were necessary to cover Allison's time allocation that was previously allocated from the MHS program.

Commissioner Dale Brinkerhoff entertained questions from Board members and the audience. Commissioner Mike Dalton asked if the FY 2016 Social Services Block Grant (SSBG) program information on page 75 of the packet was part of the budget approval. Mr. Bryan Thiriot indicated that the SSBG allocation is a separate agenda item for discussion. Commissioner Dale Brinkerhoff noted no additional comments and closed the public hearing.

MOTION WAS MADE BY MAYOR JERRY TAYLOR, SECONDED BY COMMISSIONER VICTOR IVERSON, TO APPROVE THE FY 2016 BUDGET FOR THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS AS PRESENTED AND APPROVED BY THE FINANCE COMMITTEE. MOTION CARRIED UNANIMOUSLY.

B. FY 2015 BUDGET REVISIONS APPROVAL

Ms. Allison McCoy referenced FY 2015 budget revisions beginning on page 43 of the packet. Major revisions were highlighted as increased revenue to Aging and Human Services Transportation Planning programs. A total of \$504,818 in new revenue was added to the FY 2015 budget in various cost centers throughout the fiscal year. The Finance Committee discussed, reviewed, and approved FY 2015 final budget revisions in their meeting earlier in the day.

MOTION WAS MADE BY MAYOR JERRY TAYLOR, SECONDED BY COMMISSIONER MIKE DALTON, TO APPROVE FY 2015 FINAL BUDGET REVISIONS AS PRESENTED AND APPROVED BY THE FINANCE COMMITTEE. MOTION CARRIED BY UNANIMOUS VOTE.

IV. HUMAN SERVICES COUNCIL

A. SOCIAL SERVICES BLOCK GRANT - FY 2016 FUNDING ALLOCATION RATIFICATION

Mr. Clint Cottam recapped the composition of the Human Services Council which includes county commissioners, low-income representatives and members of the community at large. The Human Services Council met on May 13, 2015 to discuss and allocate Social Services Block Grant (SSBG) funding for FY 2016. A determination was made by the Council to fund applicants at the same level of funding that was provided in FY 2015. It was noted that the Beaver County Council on Aging did not submit an application for funding. Funding to new applicants was reviewed as follows: **1) Dove Center--** A total of \$5,000 awarded to provide protection from violence as well as housing support; **2) Millcreek High, Young Parent Nursery--** A total of \$2,000 awarded for childcare and employment support for young parents; and **3) Red Rock Center for Independence--** A total of \$5,000 was awarded to expanded service for adults in Iron County. Other applicants were awarded the same level of funding provided in FY 2015, as per the chart contained

on page 75 of the meeting packet. Funds allocated to the Five County Association of Governments remain close to last year's allocation. Commissioner Mike Dalton asked about funding to Beaver County and why their allocation is being lost. Mr. Clint Cottam explained that there are two completely different issues regarding funds allocated to Beaver County. Funding allocated in FY 2015 has not been drawn down as per contract requirements and that funding will be lost. In addition, no funding was allocated for FY 2016 because an application was not submitted. Staff has proposed the possible implementation of a flexible gas voucher program in Beaver County that would support some transportation service to county residents. The Human Services Council also stated that priority will be given to Beaver County during the FY 2017 funding allocation, provided that an application is submitted. Commissioner Mike Dalton reported that the Beaver County Aging Coordinator resigned her position. Commissioner Dale Brinkerhoff complimented Mr. Cottam for the work being accomplished with the Community Action Programs.

MOTION WAS MADE BY MAYOR ROBERT HOUSTON, SECONDED BY COMMISSIONER VICTOR IVERSON, TO RATIFY HUMAN SERVICES COUNCIL RECOMMENDATIONS FOR ALLOCATION OF FY 2016 SOCIAL SERVICES BLOCK GRANT FUNDS AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

V. STATE AGENCY REPORTS

A. GOVERNORS OFFICE

None.

B. DEPARTMENT OF TRANSPORTATION

Rick Torgerson asked to be excused.

C. DEPARTMENT OF WORKFORCE SERVICES (DWS)

Ms. Liz Lobato introduced herself and Mr. Mark Tilby, DWS Workforce Development Specialist, working out of the St. George office. A folder containing various pieces of literature was provided to Steering Committee members. The large format brochure highlights various departments and an overview of services provided through DWS including a robust online employment system, online job postings, job skills workshops and training, wage data and workforce research analysis, child care assistance, unemployment insurance, community development programs, refugee services, and temporary assistance programs. The Local Insights publication is provided on a quarterly basis and contains an economic and labor market analysis of Southwest Utah, including information for Beaver, Garfield, Iron, Kane and Washington counties. The single sheet on the left side of the folder provides contact information for the three Workforce Development Specialists for Southwest Utah. The right side of the folder consists of County Economic Snapshots for Iron and Washington counties. Information for Beaver, Garfield and Kane County will be included in future meeting packets. The economic snapshot provides information on job growth, seasonally adjusted unemployment rates, area wages, etc. for each county. The next sheet reflects benefits by county for Beaver,

Garfield, Iron, Kane and Washington counties. Categories listed for each county include the following: 1) General Assistance, 2) TANF, 3) Child Care, 4) Food Stamps, 5) Medicaid/Medicare Cost Sharing, 6) Primary Care Network, 7) Job Seekers, 8) Employers (Public/Private), 9) Job Orders, 10) Training Funds, 11) Job Growth, 12) Unemployment Insurance, and 13) Unemployment Insurance Claimants. Each category provides the number of cases, individuals, issued amount and average issued amount for each of the counties. The foldout sheet outlines services provided by DWS under various programs for training, employment preparation, on-the-job training, youth services, grants to educational institutions, family employment counseling, federal tax credit for employers who hire people from certain groups, etc. There are two programs at DWS geared toward Veterans, the Accelerated Credentialing to Employment (ACE) and the Utah Patriot Partnership. The ACE program allows Veterans a fast and smooth path to taking military experience or certifications and applying them to their new civilian careers. The Utah Patriot Partnership provides a network of Utah businesses pledging support to hire Veterans. The last sheet provides an overview of services provided to employers, and the small card provides information on the WIA Youth Program which is available for eligible youth ages 14-21.

Ms. Carolyn White asked if DWS received Utah Futures funding this year. Ms. Lobato indicated that she would find out the status of this funding, but reported that funding for the BRIDGE program has been pulled. Committee members questioned expenses for training contained on the sheet for Beaver County where a \$10.00 expenditure was listed. Mr. Mark Tilby explained that clients may be unemployed, economically disadvantaged, or caught up in unemployment and there may have been a payment to take a test. Ms. Lobato shared an example under the Trade Adjustment Act for a business that is taken out of the United States. DWS can provide assistance with training of employees who may have had very specific skills for a specific industry, but need additional training in order to be employable. Funds can be used to purchase work boots, clothing, certification courses, etc. She also noted that the Garfield County unemployment rate is high because of seasonal employment and those numbers will likely decrease when the tourist season begins.

VI. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY UPDATES

Ms. Donna Law, SUU, reported that only 25% of the student body remains on campus as the University prepares for the Summer Games. Approximately 9% of participants in the games come from out-of-state, and this is a high revenue producing event for Cedar City and Iron County. In addition, the 53rd season for the Shakespeare Festival will be held on campus. A new Shakespeare theater and Southern Utah Museum of Art are currently under construction. The theater is scheduled for occupancy in February 2016. The Southern Utah Museum of Art, a \$38 million dollar project, will be completed about a month later in March 2016. Big D construction out of Salt Lake City is the general contractor for this project, but the majority of subcontractors are coming from the local area. The Shakespeare productions provide approximately \$35 million in annual indirect economic impact in the Cedar City area. President Wyatt asked that the Steering Committee be informed that his cabinet is now complete, and the strategic planning process is continuing. SUU's recent graduating class was the highest rate of regional universities, and fall enrollment is projected to increase by 6%. A new recruitment team has established the main goal for SUU to recruit and retain students throughout their educational career.

Mr. Mike Olson, Dixie State University, reported that commencement at DSU went very well with Lieutenant Governor Spencer Cox as the featured speaker. There were a total of 1,720 students graduating, 600 of which received bachelor degrees. The softball team played for a national championship for the first time. DSU is excited to be hosting a team of 12 nurses from Tanzania for a seven week training course. Specific training will be provided to combat maternity mortality in Tanzania. A large number of mothers die from complications in childbirth and it is hoped that this specialized training will help to reduce those statistics. Participants of this program can be seen walking around town because they refuse to accept rides.

VII. CONGRESSIONAL STAFF UPDATES

Mr. Gary Webster, Congressman Stewart's Office, reported that town hall meetings with Congressman Stewart were held recently in the district. The meetings were very well attended and the questions were vast. Things are very busy in Washington, D.C. with a number of very important issues including the Trade Promotion Authority, which will be up for vote in the House of Representatives on Friday. This legislation will affect 38 million Americans in relation to the export of goods internationally. The TPA must pursue 150 negotiating objectives as part of the transparency and the administration must consult regularly with Congress and meet high transparency standards. Before anything becomes law, Congress gets the final say. This will be a battle in the House, but the TPA legislation provides the framework for all other agreements to take place. In relation to this, the Ex-Im Bank provisions and charter are set to expire the end of June and it is anticipated that this will actually take place. The House recently passed the Permanent Internet Tax Freedom Act. This means that state and local governments will be prohibited from taxing Internet access or placing multiple or discretionary tax on Internet commerce. The House has passed legislation to stop Waters of the USA and this will now be considered by the Senate. There are only three rivers in the entire state of Utah that are not affected by the Administration's proposal.

Congressman Stewart, along with other Representatives, persuaded the House last May to bar the Sage Grouse listing under the Endangered Species Act for ten years. This provision will prevent the U.S. Fish and Wildlife Service from listing this species prior to 2025. This is attached to the Defense Authorization Act that is currently under consideration in the Senate. It still remains to be seen if the President will sign this act if it comes out of the Senate. In addition, the appropriations bill contains significant cuts in funding for the Environmental Protection Agency as well as the Internal Revenue Service. The minority leadership anticipates that significant things will happen because of these cuts. There will be some battles to be had all prior to the August recess.

Ms. Lisa Taylor reported that there have been recent issues with Prairie Dogs at the Cedar City airport. The Federal Aviation Administration (FAA) came to inspect the airport for compliance with FAA regulations and found a new Prairie Dog hole. A \$24,000 fine was issued on the Cedar City Airport as a result of this finding. Because the FAA was not aware of the recent court ruling in regard to Prairie Dogs, representatives contacted the U.S. Fish and Wildlife Service. The Fish & Wildlife Service felt that they could address the issue under their federal nexus with the FAA. U.S. Fish and Wildlife Service representatives failed to explain the new ruling and issued an order banning all take at the airport, lethally or through incidental take. This is in contrast with the Utah Division of Wildlife Resources rules provided to the airport. The FAA indicated that if they came back in two weeks and

another hole was discovered an additional \$24,000 fine would be issued. Congressman Stewart was in town when this issue surfaced. An electronic meeting was conducted with Iron County Commissioner Dave Miller, Congressman Stewart and staff, and the Utah Division of Wildlife Resources representatives speaking with Federal Aviation Administration representatives to inform the FAA about Judge Benson's ruling regarding the Prairie Dogs. The FAA is currently checking with their legal counsel to make sure that this is true. Commissioner Dave Miller informed the FAA representatives that the airport was not going to wait on a decision of legal counsel prior to taking action. Kevin Bunnell, DWR, informed the FAA that another certificate of registration would be issued to the airport authorizing the lethal take by any means necessary, with the exception of poisoning, and the Prairie Dogs would be eliminated under the direction of the Utah Division of Wildlife Resources. Marty Bushman, from the Utah Attorney General's Office, also informed the FAA that this would be taking place. He informed the FAA that the wishes of the U.S. Fish and Wildlife Services would not be considered because they have no say in this matter. This is another example of a governmental entity not knowing what rules are in place and what agency is in charge of the species. On June 30th representatives from Garfield and Iron counties will be meeting with the U.S. Fish and Wildlife Service to review suspension of the 4D rule. Representatives are trying to work nicely with the U.S. Fish and Wildlife Service. Approved methods of take include shooting, if you are in an approved area for this to occur, or working with the Utah Division of Wildlife Resources for directions and/or to have dogs removed. The only unapproved method of take is poison. Citizens cannot legally trap or relocate the dogs, but DWR will trap and relocate them. Those on agricultural land should contact DWR to obtain what is called a certificate of registration which allows lethal take of the dogs. This is a lot better than what was previously administered by the U.S. Fish and Wildlife Service. The rule was put into effect on May 8, 2015 and the state of Utah has proven that they can manage the dogs.

Mr. Gary Webster reported that Congressman Stewart was appointed by Congressman Bishop to chair the Federal Lands Action Group. They are currently in the process of recruiting other Congressman mostly from the south, mid-west and east where there are no federal lands issues to provide education regarding the challenges that other states have to deal with in regard to federal land management. Some of the Congressman are very excited to participate in this effort because they can see the challenges that many states are facing. Updates will be provided for this group as the process moves forward.

Mr. Bill Swadley, Senator Hatch's Office, reported that the Environment and Public Works Committee is beginning their markup on a Senate bill that will require the EPA to rewrite their recently finalized water rule. Senator Hatch, Senator Lee and several others introduced an amendment in the Senate to the National Defense Authorization Act (NDAA) that is aimed at preventing a greater sage-grouse listing that would impact military readiness. The Senate will be working on the NDAA throughout the month. Senator Hatch is a co-sponsor of S.1416, which prohibits presidential water grabs in conjunction with monument designations. The legislation would restrict the type of water rights associated with a presidential monument designation. This bill is important in light of recent talk about designation of the Grand Canyon Watershed National Monument. This particular legislation could federalize that area's watershed. Senator Hatch's Trade Promotion Authority bill was passed in the Senate last month, and the legislation is now moving forward in the House of Representatives. In 2013, Utah businesses exported \$16 billion in goods and \$6.1 billion in services. These are not just big companies that are exporting. Small and medium sized companies in Utah comprise 86% of the businesses that are exporting goods and services.

It is very important that trade agreements are addressed as a vital means to improve the economy.

VIII. LOCAL AFFAIRS

A. CORRESPONDENCE

None.

B. OUT-OF-STATE TRAVEL

Mr. Bryan Thiriot referenced information beginning on page 76 of the meeting packet requesting approval of out-of-state travel for Cindy Rose. The Youth Volunteer Corps in Iron County sponsored a YVC Gala to raise funds to support this travel. The Youth Volunteer Summit training for leaders and youth will be held October 23-25 in Ann Arbor, Michigan.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MS. LARENE COX, TO APPROVE THE OUT-OF-STATE TRAVEL REQUEST FOR CINDY ROSE AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

C. PERMANENT COMMUNITY IMPACT FUND BOARD

Mr. Gary Zabriskie referenced information contained in the packet beginning on page 81 summarizing the nine applications submitted June 1st to the Permanent Community Impact Fund Board. The Steering Committee is required to review applications from the Five County region to provide comments. The committee has the option to support, not support, or remain neutral on any of the applications that were submitted. Mr. Zabriskie reviewed applications as follows: **1) Kane County Water Conservancy District, \$1,110,500--** Request for a grant/loan combination for construction of a new office/maintenance building complex near Jackson Reservoir. Applicant is requesting a \$350,000 loan for 30 years at 1.0% and a \$525,000 grant; **2) Kane County, \$139,000--** The county is requesting a grant to acquire SITLA easements for B&C roadways; **3) Beaver County SSD #1, \$520,000--** Applicant is requesting a \$200,000 loan at 0% with a 15 year term and a \$200,000 grant. Applicant is providing \$120,000 cash match to acquire a new fire truck for the station located in Beaver City; and **4) Apple Valley, \$1,997,000--** The town is proposing to construct a new bridge and complete other road improvements for their Gateway project. The request is for a \$1,318,00 loan for 30 years at 1.5% and a grant in the amount of \$659,000. The town is contributing \$20,000 cash match.

Mr. Gary Zabriskie explained that projects for planning and/or studies require a 50% match from the applicant. Applications for planning requests were reviewed as follows: **1) Rockville/Springdale Fire Protection District, \$20,000--** The district is requesting a \$20,000 grant to complete a feasibility study and master plan for the fire district; **2) Milford City, \$21,250--** The city is requesting grant funds to complete a water system master plan; **3) Ivins City, \$125,000--** The city is requesting grant funds for a Comprehensive Impact Fee Facility Plan and Impact Fee Analysis

update; **4) Springdale Town, \$15,000--** The town is requesting grant funds for a Transportation Master Plan; and **5) Town of Hatch, \$25,000--** Hatch Town is proposing to utilize grant funds to complete a Utilities and Drainage Master Plan.

MOTION WAS MADE BY COMMISSIONER DELL LEFEVRE, SECONDED BY MAYOR DUTCH DEUTSCHLANDER, TO SUPPORT ALL NINE APPLICATIONS TO THE PERMANENT COMMUNITY IMPACT BOARD AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

D. OTHER BUSINESS

Ms. Diane Lamoreaux mentioned that information was recently mailed to jurisdictions and members of the Steering Committee in the Five County region to solicit review and input for development of the FY 2016 Rating and Ranking Criteria for the Community Development Block Grant program. Committee members are encouraged to review the material and provide comments as applicable. The R&R criteria will be presented during the August Steering Committee meeting for discussion and consideration of approval.

IX. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Gary Zabriskie reported that two A-95 reviews are included in the meeting packet on pages 90-91 and one late arrival has been provided as a handout. All reviews were submitted by the Utah State Trust Lands Administration for consideration as follows: **1) SULA 1820 - Temporary Ore & Waste Rock Storage Area--** CS Mining LLC is proposing to obtain a surface industrial lease located approximately 7 miles northwest of Milford in Beaver County. The Beaver County Commission is in full support of the proposed lease; **2) New Easement #1994, Four Brothers Escalante Solar I Access Road, Power Line and Communication Lines--** Escalante Solar I has submitted an easement application for a proposed access and utility corridor in Beaver County. The Beaver County Commission supports the project associated with the proposed lease; **3) Hatch Bench Well, Pipeline & Trough - Range Improvement Project #622--** Grazing permittees propose to drill a well, install 3.1 miles of pipeline, and install two water troughs on Trust Lands in Garfield County. Garfield County supports the development of water resources anywhere within the county.

MOTION WAS MADE BY MAYOR DUTCH DEUTSCHLANDER, SECONDED BY COMMISSIONER MIKE DALTON, TO APPROVE THE THREE AREAWIDE CLEARINGHOUSE REVIEWS, INCLUDING THE LATE ARRIVAL, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

The next Steering Committee meeting is scheduled for August 12, 2015 in Panguitch at the Garfield County Courthouse.

Ms. Liz Lobato reported that the Utah Futures Program was funded by the legislature, but this funding was not provided to the Department of Workforce Services.

Being no further business, the meeting adjourned at 3:15 p.m.

AGENDA ITEM # III.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
FY 2016 CDBG RATING AND RANKING CRITERIA and APPLICANT'S PROJECT SCORE SHEET**

The Five County Association of Governments Steering Committee (RRC) has established these criteria for the purpose of rating and ranking fairly and equitably all Community Development Block Grant applications received for funding during FY 2016. Only projects which are determined to be threshold eligible will be rated and ranked. Eligibility will be determined following review of the submitted CDBG application with all supporting documentation provided prior to rating and ranking. Please review the attached Data Sources Sheet for a more detailed explanation of each criteria.

Applicant:	Requested CDBG \$'s	Ranking:	of	Total Score:					
Data Range/Score (circle only one for each criteria)									
	Excellent (9-10 score) 4 points	Very Good (7-8 score) 3 points	Good (5-6 score) 2 points	Fair (3-4 score) 1 point	Poor (1-2 score) 0 points				
	0% CDBG Funds 3 points	1 - 5% 2 points	5.1 - 10% 1 point						
	> 4 Jobs 4 points	3-4 Jobs 3 points	2 Jobs 2 points	1 Job 1 point					
	4.1% or greater above state average 3.0 points	3.1% - 4.0% above state average 2.5 points	2.1% - 3.0% above state average 2.0 points	1.1% - 2.0% above state average 1.5 points	.1% - 1.0% above state average 1.0 point			Up to state average 0 points	
	> 10% 5 points	7.1% - 10% 4 points	4.1% - 7% 3 points	1% - 4% 2 points	< 1% 1 point				
	> 20% 5 points	15.1 - 20% 4 points	10.1 - 15% 3 points	5.1 - 10% 2 points	1 - 5.0% 1 point				
	> 30% 5 points	25.1 - 30% 4 points	20.1 - 25% 3 points	15.1 - 20% 2 points	1 - 15% 1 point				
	> 40% 5 points	35.1 - 40% 4 points	30.1 - 35% 3 points	25.1 - 30% 2 points	1 - 25% 1 point				

	CDBG Rating and Ranking Criteria Description Five County Association of Governments	Data	Score	X Weight	Total Score:
1	Capacity to Carry Out The Grant: Performance history of capacity to administer grant. Score comes from Worksheet #1. (First-time & <5-yr grantees: default = Good)			.5	
2	Grant Administration: Concerted effort made by grantee to minimize grant administration costs.			1.0	
3	Job Creation: Estimated number of new permanent jobs completed project will create or number of jobs retained that would be lost without this project.			1.5	
4	Unemployment: What percentage is applicant County's unemployment percentage rate above State average percentage rate?	%			
5 A	Financial Commitment to Community Development (Self-help Financing) - $\frac{\text{Jurisdiction Population} < 500}{\text{Jurisdiction Population} < 500}$ Percent of non-CDBG funds invested in total project cost.	%			
5 B	Financial Commitment to Community Development (Self-help Financing) - $\frac{\text{Jurisdiction Population } 501 - 1,000}{\text{Jurisdiction Population } 501 - 1,000}$ Percentage of non-CDBG funds invested in total project cost.	%			
5 C	Financial Commitment to Community Development (Self-help Financing) - $\frac{\text{Jurisdiction Population } 1,001 - 5,000}{\text{Jurisdiction Population } 1,001 - 5,000}$ Percentage of non-CDBG funds invested in total project cost.	%			
5 D	Financial Commitment to Community Development (Self-help Financing) - $\frac{\text{Jurisdiction Population} > 5,000}{\text{Jurisdiction Population} > 5,000}$ Percentage of non-CDBG funds invested in total project cost.	%			

AGENDA ITEM # III. (Continued)

CDBG Rating and Ranking Criteria Description Five County Association of Governments	Data	Data Range/Score (circle only one for each criteria)						Score	X Weight	Total Score
		\$1 - 100 5 points	\$101-200 4 points	\$201- 400 3 points	\$401 - 800 2 points	\$801 or > 1 point				
6 CDBG funds Requested Per Capita: CDBG funds requested divided by # of beneficiaries.		High # 1 6 points	High # 2 5 points	High # 3 4 points	High # 4 3 points	High # 5 2 points	High # > 5 1 point		1.0	
7 T* Jurisdiction's Project Priority: Project priority rating in Regional Consolidated Plan, (Capital Investment Plan - One-Year Action Plan)		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	#6 or > 1 point		2.0	
8 County's Project Priority: Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative. (Note: for AOG application, determination is made by the Steering Committee Chair, in consultation with the AOG Finance Committee.)		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	#6 or > 1 point		2.0	
9 Regional Project Priority: Determined by the Executive Director with consultation of the AOG Finance Committee members. The Finance Committee is comprised of one (1) County Commissioner from each of the five counties.		# 1 Public Safety Activities 6 points	# 2 LMI Housing Activities 5 points	# 3 Community Facilities 4 points	# 4 Public Utility Infrastructure 3 points	# 5 Remove Architectural Barriers (ADA) 2 points	#6 or > Parks and Recreation 1 point		2.0	
10 LMI Housing Stock: Infrastructure for the units, rehabilitation of units, and/or accessibility of units for LMI residents.		> 20 Units 8.5 points	15 - 20 Units 7 points	10 - 14 Units 5.5 points	5-9 Units 4 points	3-4 Units 2.5 points	1-2 Units 1 point		1.0	
11 Affordable Housing Plan Implementation: City has adopted an Affordable Housing Plan and this project demonstrates implementation of specific policies in the Plan. Towns applying for credit under this criteria may either meet a goal in their adopted Affordable Housing Plan or the project meets a regional affordable housing goal in the Consolidated Plan.		YES 3 points	No 0 points						1.0	
12 Project's Geographical Impact: Area benefitting from project.		Regional 3.5 points	Multi-county 3.0 points	County-wide 2.5 points	Multi-community 2.0 points	Community 1.5 points	Portion of Community 1 point		1.5	
13 Jurisdiction's Property Tax Rate: In response to higher demand for services, many communities have already raised tax rates to fund citizen needs. The communities that maintain an already high tax burden (as compared to the tax ceiling set by state law) will be given higher points for this category. Property tax rate as a percent of the maximum allowed by law (3 point default for non-taxing jurisdiction).	%	> 50% 5 points	40.1 - 50% 4 points	30.1 - 40% 3 points	20.1 - 30% 2 points	10.1 - 20% 1 point	< 10% 0 points		1.0	

AGENDA ITEM # III. (Continued)

CDBG Rating and Ranking Criteria Description Five County Association of Governments		Data	Data Range/Score (circle only one for each criteria)						Score	X Weight	Total Score
14	Jurisdiction's LMI Population: Percent of residents considered 80 percent or less LMI (based on LMI Survey).	%	91 - 100% 5 points	81 - 90% 4 points	71 - 80% 3 points	61 - 70% 2 points	51 - 60% 1 point		1.0		
15	Extent of Poverty: If an applicant satisfactorily documents the percentage of Low Income (LI: 50% of AMI) and Very Low Income (VLI: 30% of AMI) persons directly benefiting from a project, or can show the percentage of Low Income/Very Low Income of the community as a whole; additional points shall be given in accordance with the following. Percentage of total population of jurisdiction or project area who are low income and very low income.	%	20% or More 5 points	15 - 19% 4 points	10 - 14% 3 points	5 - 9% 2 points	1 - 4% 1 point		1.0		
16	Presumed LMI Group: Project specifically serves CDBG identified LMI groups, i.e. elderly, disabled, homeless, etc., as stipulated in the state of Utah Small Cities CDBG Application Policies and Procedures.	%	100% 5 points	80 - 99% 4 points	60 - 79% 3 points	51 - 59% 2 points			1.0		
17	Pro-active Planning: Reflects on communities who pro-actively plan for growth and needs in their communities; coordination and cooperation with other governments; development of efficient infrastructure; incorporation of housing opportunity and affordability in community planning; and protection and conservation plan for water, air, critical lands, important agricultural lands and historic resources. Score comes from Worksheet #17.		Very High 4 points	High 3 points	Fair 2 points	Low 1 point			0.5		
18	Application Quality: Application identifies problem, contains a well-defined scope of work and is cost-effective. Score comes from Worksheet #18.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points		1.5	
19	Project Maturity: Project demonstrates capacity to be implemented and/or completed in the 18 month contract period and is clearly documented. Score comes from Worksheet #19.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points		2.0	

PLEASE NOTE: Criteria marked with a * is a THRESHOLD eligibility requirement for the CDBG Program. < = Less Than > = More Than
 Previously Allocated Pre-Approved Funding: \$90,000 to Five County AOG for Administration, Consolidated Plan, Rating & Ranking, RLF Program Delivery, Economic Development Technical Assistance and Affordable Housing Plan Development and Updates
 \$100,000 for LaVerkin City 2nd year funding of multi-year project for Fire Station Expansion and \$63,599 for Milford City (Beaver Housing Authority) for Acquisition and Rehabilitation of multi-family housing units.

CRITERIA 1 WORKSHEET

STATE OF UTAH DIVISION OF HOUSING & COMMUNITY DEVELOPMENT - GRANTEE PERFORMANCE RATING										
10	9	8	7	6	5	4	3	2	1	Score (10 Points Total)
Excellent ⇐										⇒ Poor
(Circle One)										
Person Providing Evaluation: (Circle) Cheryl Brown										
Excellent	=	9 to 10								
Very Good	=	7 to 8								
Good	=	5 to 6								
Fair	=	3 to 4								
Poor	=	1 to 2								
Total Points: _____ Rating: _____ (Excellent, Very Good, Good, Fair, Poor)										

AGENDA ITEM # III. (Continued)

CRITERIA 17 WORKSHEET

PRO-ACTIVE PLANNING			Score (4 Points Total)
Criteria	Support Documentation Provided		
1. Has the local jurisdiction provided information demonstrating pro-active planning and land use in their community in coordination and cooperation with other governments?	Yes ___ 1 point No ___ 0 points 1 point		
2. Has the applicant documented that the project is in accordance with an adopted master plan (i.e., water facilities master plan, etc.)	Yes ___ 1 point No ___ 0 points 1 point		
3. Has the applicant documented incorporation of housing opportunity and affordability into community planning (i.e. General Plan housing policies, development fee deferral policies, etc.)	Yes ___ 1 point No ___ 0 points 1 point		
4. Has the applicant documented adopted plans or general plan elements addressing protection and conservation of water, air, critical lands, important agricultural lands and historic resources?	Yes ___ 1 point No ___ 0 points 1 point		
Very High = 4 Points High = 3 Points Fair = 2 Points Low = 1 Point	Total Points: _____ Rating: _____ (Very High, High, Fair, Low)		

CRITERIA 18 WORKSHEET

APPLICATION QUALITY				
Criteria	Support Documentation	Other Documentation	Score (7 Points Total)	
1. Problem Identification	Additional written text provided? Yes ___ 1 point No ___ 0 points	Detailed Architectural/Engineering Report prepared? Yes ___ 2 points No ___ 0 points	1 point	2 points
2. Is proposed solution well defined in Scope of Work? In other words, is solution likely to solve problem?	Yes ___ 1 point No ___ 0 points		1 point	
3. Does the application give a concise description of how the project will be completed in a timely manner?	Yes ___ 1 point No ___ 0 points		1 point	
4. Does proposed project duplicate any existing services or activities already available and provided to beneficiaries in that jurisdiction through other programs, i.e. those locally or regionally based.	No ___ 2 points (Does not Duplicate) Yes ___ 0 points (Duplicates Services)		2 points	0 points
Excellent = 7 Points Very Good = 6 Points Good = 5 Points Fair = 4 Points Acceptable = 3 Points Poor = 2 Points				Total Points: _____ Rating: _____ (Excellent, Very Good, Good, Fair, Acceptable, Poor)

CRITERIA 19 WORKSHEET

PROJECT MATURITY			Score (9 Points Total)
Criteria	Status		
1. Architect/Engineer already selected and is actively involved in the application process	Yes ___ 1 point No ___ 0 points	1 point	
2. Is there evidence that the project manager has the capacity to carry out the project in a timely manner?	Yes ___ 1 point No ___ 0 points	1 point	
3. Is the proposed solution to problem identified in the Scope of Work <u>ready to proceed immediately</u> ?	(Well Defined) Yes ___ 2 points No ___ 0 points	2 points	
4. Are architectural or engineering design/plans (i.e. blueprints) already completed for the project?	Yes ___ 2 points No ___ 0 points	2 points	
5. Funding Status (Maturity)	Is CDBG the only funding source for the project? Yes ___ 1 point No ___ 0 points (or) All other project funding was applied for but not committed. Yes ___ 2 points No ___ 0 points (or) All other project funding is in place for immediate use. Yes ___ 3 points No ___ 0 points	1 point 2 points 3 points	
Excellent = 9 Points Very Good = 8 Points Good = 7 Points Fair = 6 Points Acceptable = 5 Points Poor = 4 Points or Less			Total Points: _____ Rating: _____ (Excellent, Very Good, Good, Fair, Acceptable, Poor)

AGENDA ITEM # III. (Continued)

FIVE COUNTY ASSOCIATION OF GOVERNMENTS COMMUNITY DEVELOPMENT BLOCK GRANT GENERAL POLICIES

1. **Weighted Value utilized for Rating and Ranking Criteria:** The Rating and Ranking Criteria utilized by the Five County Association of Governments contains a weighted value for each of the criteria. Points values are assessed for each criteria and totaled. In the right hand columns the total points received are then multiplied by a weighted value to obtain the total score. These weighted values may change from year to year based on the region's determination of which criteria have higher priority.
2. Five County AOG staff may require a visit with each applicant for an onsite evaluation/review meeting.
3. All applications will be evaluated by the Five County Association of Governments Community and Economic Development staff using criteria approved by the Steering Committee.
4. Staff will present prioritization recommendation to the RRC (Steering Committee) for consideration and approval.
5. Maximum amount per year to a jurisdiction is \$200,000.00.
6. Maximum years for a multi-year project is 2 years for a total amount of \$300,000 (year 1 @ \$200,000 and year 2 @ \$100,000).
7. All applications for multi-year funding must contain a complete budget and budget breakdown for each specific year of funding. Depending on available funding, all or part of the second year funding of a multi-year project may be made available in year one.
8. Applications on behalf of sub-recipients (i.e., special service districts, non-profit organizations, etc.) are encouraged. However, the applicant city or county must understand that even if they name the sub-recipient as project manager the city/county is still responsible for the project's viability and program compliance. The applying entity must be willing to maintain an active oversight of both the project and the sub-recipient's contract performance. An inter-local agreement between the applicant entity and the sub-recipient must accompany the CDBG final application. The inter-local agreement must detail who will be the project manager and how the sponsoring entity and sub-recipient will coordinate work on the project.
9. Projects must be consistent with the District's Consolidated Plan. The project applied for must be included in the prioritized capital improvements list (CIP) that the entity submitted for inclusion in the Consolidated Plan. Your jurisdictions CIP is due no later than January 8, 2016 at 5:00 p.m. If your CIP list containing your project is not submitted by the deadline, your project application will not be rated and ranked. You may not amend your list after the deadline.
10. Previously allocated pre-approved funding:
 - \$ 90,000 to Five County AOG (Administration, Consolidated Plan Planning, Rating & Ranking, RLF Program Delivery and Economic Development TA, and Planning)
 - \$100,000 to LaVerkin City for year two of a multi-year funded project to expand the fire station and \$63,599 for the balance of year two multi-year funding to Milford City (Beaver Housing Authority) for acquisition and rehabilitation of multi-family housing.
11. Set-aside Funding:
 - None.

AGENDA ITEM # III. (Continued)

12. Emergency projects may be considered by the Regional Review Committee (FCAOG Steering Committee) at any time. Projects applying for emergency funding must still meet a national objective and regional goals and policies.

Projects may be considered as an emergency application if:

- Funding through the normal application time frame will create an unreasonable risk to health or property.
- An appropriate third party agency has documented a specific risk (or risks) that; in their opinion; needs immediate remediation.

If an applicant wishes to consider applying for emergency funds, they should contact the Five County Association of Governments CDBG Program Specialist as soon as possible to discuss the state required application procedure as well as regional criteria. Emergency funds (distributed statewide) are limited on an annual basis to \$500,000. The amount of any emergency funds distributed during the year will be subtracted from the top of the appropriate regional allocation during the next funding cycle.

13. Public service providers, traditionally non-profit organizations, may apply for CDBG funds for capital improvement and major equipment purchases. Examples are delivery trucks, furnishings, fixtures, computer equipment, construction, remodeling, and facility expansion. State policy guidelines prohibit the use of CDBG funds for operating and maintenance expenses. This includes paying administrative costs, salaries, etc. No more than 15 percent of the state's yearly allocation of funds may be expended for public service activities.
14. State policy has established the minimum project size at \$30,000. Projects less than the minimum size will not be considered for rating and ranking.
15. In accordance with state policy, grantees with open grants from previous years who have not spent 50 percent of their previous grant prior to rating and ranking are not eligible to be rated and ranked, with the exception of housing rehabilitation projects.
16. It is the policy of the Five County Association of Governments RRC (Steering Committee) that CDBG funding of housing related projects shall be directed to the development of infrastructure supporting affordable housing or to the rehabilitation of rental housing managed by a public housing authority. CDBG funds in this region shall not be utilized for LMI rental or direct housing assistance payments.
17. It is the policy of the RRC (Steering Committee) that lots for single family homes may not be procured with CDBG funding in the Five County region, unless the homes remain available as rental units under the auspices of a public housing authority.
18. In the event of a tie for the last funding position, the following will be awarded one (1) point for each criteria item listed below answered affirmatively:
 - The project that has the Highest percentage of LMI;
 - The project that has the most Local funds leveraged;
 - The project with the most Other funds leveraged;
 - The largest Geographical area benefitted;
 - The project with the Largest number of LMI beneficiaries;

If a tie remains unbroken after the above mentioned tie breaker, the members of the RRC will vote and the project that receives the majority vote will be ranked higher.

AGENDA ITEM # III. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
HOW-TO-APPLY CDBG APPLICATION WORKSHOP
ATTENDANCE POLICY**

Attendance at one workshop within the region is mandatory by all prospective applicants or an "OFFICIAL" representative of said applicant. [State Policy]

Attendance at the workshop by a county commissioner, mayor, city council member, or county clerk satisfies the above referenced attendance requirement of the prospective applicant's jurisdiction. In addition, attendance by a city manager, town clerk, or county administrator also satisfies this requirement.

Jurisdictions may formally designate a third party representative (i.e., other city/county staff, consultant, engineer, or architect) to attend the workshop on their behalf. Said designation by the jurisdiction shall be in writing. The letter of designation shall be provided to the Five County Association no later than at the beginning of the workshop.

Attendance by prospective eligible "sub-grantees", which may include non-profit agencies, special service districts, housing authorities, etc. is strongly recommended so that they may become familiar with the application procedures. If a city/town or county elects to sponsor a sub-grantee it is the responsibility of that jurisdiction to ensure the timely and accurate preparation of the CDBG application on behalf of the sub-grantee.

Extraordinary circumstances relating to this policy shall be presented to the Executive Director of the Five County Association of Governments for consideration by the Regional Review Committee (Steering Committee).

Adopted by the Five County Association of Governments Regional Review Committee (Steering Committee) August 12, 2015.

AGENDA ITEM # III. (Continued)

FY 2016 Regional Prioritization Criteria and Justification

Criteria #9: Regional Project Priority Project priority rating with regional goals and policies. Regional prioritization as determined by the Executive Director with consultation of the AOG Finance Committee members.

#1 priority	6 points X 2.0 (weighting)	=	12.0 points
#2 priority	5 points X 2.0 (weighting)	=	10.0 points
#3 priority	4 points X 2.0 (weighting)	=	8.0 points
#4 priority	3 points X 2.0 (weighting)	=	6.0 points
#5 priority	2 points X 2.0 (weighting)	=	4.0 points
#6 priority	1 point X 2.0 (weighting)	=	2.0 points

Regional Prioritization

Justification

#1	Public Safety Activities	Projects related to the protection of property, would include activities such as flood control projects or fire protection improvements in a community. Typically general fund items but most communities cannot fund without additional assistance. Grants help lower indebted costs to jurisdiction. Fire Protection is eligible for other funding i.e., PCIFB and entities are encouraged to leverage those with CDBG funds.
#2	LMI Housing Activities	Projects designed to provide for the housing needs of very low and low-moderate income families. May include the development of infrastructure for LMI housing projects, home buyers assistance programs, or the actual construction of housing units (including transitional, supportive, and/or homeless shelters), and housing rehabilitation. Meets a primary objective of the program: Housing. Traditionally CDBG funds leverage very large matching dollars from other sources.
#3	Community Facilities	Projects that traditionally have no available revenue source to fund them, or have been turned down traditionally by other funding sources, i.e., Permanent Community Impact Fund Board (PCIFB). May also include projects that are categorically eligible for Community Development Block Grant (CDBG) funding, i.e., senior citizens centers, health clinics, food banks, and/or public service activities. Includes community centers that are not primarily recreational in nature.
#4	Public Utility Infrastructure	Projects designed to increase the capacity of water and other utility systems to better serve the customers and/or improve fire flow capacity. Adjusting water rates are a usual funding source. Other agencies also fund this category. Includes wastewater disposal projects.
#5	Projects to remove architectural barriers	Accessibility of public facilities by disabled persons is mandated by federal law but this is an unfunded mandate upon the local government. A liability exists for the jurisdiction because of potential suits brought to enforce requirements.
#6	Parks and Recreation	Projects designed to enhance the recreational qualities of a community i.e., new picnic facilities, playgrounds, aquatic centers, etc.

Note: The Executive Director, in consultation with the Finance Committee members, reviewed and obtained approval of the regional prioritization for the CDBG program.

**Five County Association of Governments
CDBG Rating and Ranking Program Year 2016
Data Sources**

1. **CAPACITY TO CARRY OUT THE GRANT:** The grantee must have a history of successful grant administration in order to receive full points in this category. First time grantees or grantees who have not applied in more than 5 years are presumed to have the capacity to successfully carry out a project and will receive a default score of 2.5 points. To adequately evaluate grantee performance, the RRC must consult with the state staff. State staff will rate performance on a scale of 1-10 (Ten being best). A grantee whose performance in the past was poor must show improved administration capability through third party administration contracts with AOG's or other capable entities to get partial credit. Worksheet #1 used to determine score.
2. **GRANT ADMINISTRATION:** Grant administration costs will be taken from the CDBG pre-application. Those making a concerted effort to minimize grant administration costs taken from CDBG funds will be awarded extra points.
3. **JOB CREATION:** Information provided by applicant prior to rating and ranking. Applicant must be able to adequately support proposed figures for job creation or retention potential. This pertains to permanent jobs created as a result of the project, not jobs utilized in the construction of a project. Two part-time employees = 1 full-time.
4. **UNEMPLOYMENT:** "Utah Economic and Demographic Profiles" (most current issue available prior to rating and ranking), provided by Utah Office of Planning and Budget; or "Utah Labor Market Report" (most current issue with annual averages), provided by Department of Workforce Services.
5. **FINANCIAL COMMITMENT TO COMMUNITY DEVELOPMENT (Self-Help Financing):** From figures provided by applicant in grant application. Documentation of the source(s) and status (whether already secured or not) of any and all proposed "matching" funds must be provided prior to the rating and ranking of the application by the RRC. Any changes made in the dollar amount of proposed funding, after rating and ranking has taken place, shall require reevaluation of the rating received on this criteria. A determination will then be made as to whether the project's overall ranking and funding prioritization is affected by the score change.

Use of an applicant's local funds and/or leveraging of other matching funds is strongly encouraged in CDBG funded projects in the Five County Region. This allows for a greater number of projects to be accomplished in a given year. Acceptable matches include property, materials available and specifically committed to this project, and cash. Due to federal restrictions unacceptable matches include donated labor, use of equipment, etc. All match proposed must be quantified as cash equivalent through an acceptable process before the match can be used. Documentation on how and by whom the match is quantified is required. "Secured" means that a letter or applications of intent exist to show that other funding sources have been requested as match to the proposed project. If leveraged funds are not received then the points given for that match will be deducted and the project's rating reevaluated.

AGENDA ITEM # III. (Continued)

A jurisdiction's population (most current estimate provided by Utah Office of Planning and Budget) will determine whether they are Category A, B, C or D for the purposes of this criteria. For the purposes of this criteria, a jurisdiction is defined as an incorporated city or town, a county, or a defined special service district service area. All public housing authorities shall be considered a 5B jurisdiction for this criteria.

6. **CDBG DOLLARS REQUESTED PER CAPITA:** Determined by dividing the dollar amount requested in the CDBG application by the beneficiary population.
7. **LOCAL JURISDICTIONS COMMUNITY DEVELOPMENT OBJECTIVES: THRESHOLD CRITERIA:** Every applicant is required to document that the project for which they are applying is consistent with that community's and the Five County District Consolidated Plan. The project, or project type, must be a high priority in the investment component (Capital Investment Plan (CIP) One-Year Action Plan). The applicant must include evidence that the community was and continues to be a willing partner in the development of the regional (five-county) consolidated planning process. (See CDBG Application Guide.)
8. **COUNTY'S COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative. (Note: for AOG applications, determination is made by the Steering Committee Chair, in consultation with the AOG Executive Committee.)
9. **REGIONAL COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Determined by the Executive Director with consultation of the AOG Finance Committee members. The Finance Committee is comprised of one County Commissioner from each of the five counties.
10. **IMPROVEMENTS TO, OR EXPANSION OF, LMI HOUSING STOCK, OR PROVIDING AFFORDABLE HOUSING ACCESSIBILITY TO LMI RESIDENTS:** Information provided by the applicant. Applicant must be able to adequately explain reasoning which supports proposed figures, for the number of LMI housing units to be constructed or substantially rehabilitated with the assistance of this grant. Or the number of units this grant will make accessible to LMI residents through loan closing or down payment assistance.
11. **AFFORDABLE HOUSING PLAN IMPLEMENTATION:** The CDBG State Policy Committee adopted the following rating and ranking criteria to be used by each regional rating and ranking system: *"Applications received from cities and counties which have complied with Utah code regarding the preparation and adoption of an affordable housing plan, and who are applying for a project that is intended to address element(s) of that plan will be given additional points."* Projects which actually demonstrate implementation of a jurisdiction's Affordable Housing Plan policies will be given points. Applicants must provide sufficient documentation to justify that their project complies with this criteria. Towns applying for credit under this criteria may either meet a goal in it's adopted Affordable Housing Plan or the project meets a regional affordable housing goal in the Consolidated Plan.
12. **GEOGRAPHIC EXTENT OF PROJECT'S IMPACT:** The actual area to be benefitted by the project applied for.

AGENDA ITEM # III. (Continued)

13. **PROPERTY TAX RATE FOR JURISDICTION:** Base tax rate for community or county, as applicable, will be taken from the "Statistical Review of Government in Utah", or most current source using the most current edition available prior to rating and ranking. Basis for determining percent are the maximum tax rates allowed in the Utah Code: .70% for municipalities, and .32% for counties.
14. **PERCENTAGE OF APPLICANT'S JURISDICTION WHO ARE LOW TO MODERATE INCOME:** The figures will be provided from the results of a Housing and Community Development Division (HCDD) approved income survey conducted by the applicant of the project benefit area households.
15. **EXTENT OF POVERTY:** Based on information provided by applicant prior to rating and ranking that satisfactorily documents the percentage of Low Income (LI: 50% of AMI) and Very Low Income (VLI: 30% of AMI) persons directly benefitting from a project. Income survey tabulations for 50% and 30% will also be utilized to determine the number of low income and very low income persons.
16. **PRESUMED LMI GROUP:** Applicant will provide information as to what percent of the proposed project will assist a presumed LMI group as defined in the current program year CDBG Application Guide handbook.
17. **PRO-ACTIVE PLANNING:** The State of Utah emphasizes the importance of incorporating planning into the operation of city government. Communities that demonstrate their desire to improve through planning will receive additional points in the rating and ranking process.

In the rating and ranking of CDBG applications, the region will recognize an applicant's accomplishments consistent with these principles by adding additional points when evaluating the following:

 - ** Demonstration proactive land use planning in the community;
 - ** Development of efficient infrastructure including water and energy conservation;
 - ** Incorporation of housing opportunity and affordability into community planning; and
 - ** Protection and conservation plan for water, air, critical lands, important agricultural lands and historic resources.

Worksheet #17 will be used in the rating and ranking process for applicants who have taken the opportunity to provide additional information and documentation in order to receive these additional points.
18. **Application Quality:** Quality of the Pre-Application is evaluated in terms of project identification, justification, and well-defined scope of work likely to address identified problems.
19. **Project Maturity:** Funding should be prioritized to those projects which are the most "mature". For the purposes of this process, maturity is defined as those situations where: 1) the applicant has assigned a qualified project manager; 2) has selected an engineer and/or architect; 3) proposed solution to problem is identified in the Scope of Work and ready to proceed immediately; 4) has completed architectural/engineering design (blueprints); and 5) identifies all funding sources and funding maturity status. Projects that are determined to not be sufficiently mature so as to be ready to proceed in a timely manner, may not be rated and ranked.

AGENDA ITEM # IV-A.

FY 2015 Community Services Block Grant Funding Allocations
 Approved by the Human Services Council on July 8, 2015

SUBCONTRACT ALLOCATIONS						
Applicant Agency	FY 14 Actual	FY 2015 Allocation	FY 2016 Request	FY 2016 Allocation	FY 15 - FY 16 Change	% of subcontract allocation
Beaver County Food Network	\$ 12,962.75	\$ 12,965.28	\$ 25,500.00	\$ 18,000.00	39%	22.36%
Canyon Creek Women's Crisis Center	\$ 5,000.00	\$ -	\$ -	\$ -	NA	0.00%
Dove Center	\$ -	\$ 5,976.87	\$ 75,947.00	\$ 6,000.00	0%	7.45%
Erin Kimball Foundation	\$ -	\$ 5,976.87	\$ -	\$ -	-100%	0.00%
Garfield County Care & Share	\$ 12,962.75	\$ 12,965.28	\$ 13,000.00	\$ 15,000.00	16%	18.63%
Garfield County CDA	\$ 8,500.00	\$ -	\$ -	\$ -	NA	0.00%
Iron County Adult Education	\$ 4,349.19	\$ -	\$ -	\$ -	NA	0.00%
Iron County Care & Share	\$ 13,750.23	\$ 13,761.17	\$ 360,000.00	\$ 17,500.00	27%	21.74%
Kane County Care & Share	\$ 12,962.75	\$ 12,960.14	\$ 25,100.00	\$ 15,000.00	16%	18.63%
Milcreek High School	\$ 7,993.14	\$ -	\$ -	\$ -	NA	0.00%
New Frontiers for Families	\$ 15,422.98	\$ 8,924.22	\$ 34,800.00	\$ 9,000.00	1%	11.18%
Switchpoint (St George Resource Center)	\$ -	\$ 5,982.00	\$ -	\$ -	-100%	0.00%
Washington County Adult Education	\$ 1,200.00	\$ -	\$ -	\$ -	NA	0.00%
SUBCONTRACT TOTALS	\$ 95,103.79	\$ 79,511.82	\$ 534,347.00	\$ 80,500.00	1%	100.00%

BUSINESS EXPENSES						
Applicant Agency	FY 14 Actual	FY 15 Allocation	FY 16 Request	FY 2016 Allocation	FY 14 - 15 % Change	
Salary and Wages	\$ 88,480.00	\$ 88,480.00	\$ 87,457.08	\$ 87,457.08	-1.17%	
Fringe Benefits	\$ 46,852.00	\$ 46,852.00	\$ 58,359.88	\$ 58,359.88	19.72%	
Travel	\$ 7,600.00	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00	-75.00%	
Space Costs	\$ 5,960.00	\$ 6,100.00	\$ 6,100.00	\$ 6,100.00	0.00%	
Consumable Supplies	\$ 4,750.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00	-50.00%	
Communications	\$ 3,800.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%	
Equipment	\$ 2,375.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	-25.00%	
BUSINESS EXPENSES TOTAL	\$ 159,817.00	\$ 159,432.00	\$ 164,916.96	\$ 164,916.96	3.33%	

UNCLASSIFIED OTHER						
Applicant Agency	FY 14 Actual	FY 15 Allocation	FY 16 Request	FY 2016 Allocation	FY 14 - 15 % Change	
Direct Client (Total of all Counties)	\$ 17,316.49	\$ 32,793.46	\$ 20,000.00	\$ 13,000.00	-60.36%	
Beaver	\$ -	\$ 1,863.78	\$ 2,000.00	\$ 2,000.00	7.31%	
Garfield	\$ -	\$ 1,527.84	\$ 2,000.00	\$ 2,000.00	30.90%	
Iron	\$ -	\$ 10,123.98	\$ 7,000.00	\$ 7,000.00	-30.86%	
Kane	\$ -	\$ 2,007.63	\$ 2,000.00	\$ 2,000.00	-0.38%	
Washington	\$ -	\$ 17,270.23	\$ 7,000.00	\$ 7,000.00	-59.47%	
Emergency Discretionary Response Funding*	\$ -	\$ -	\$ 16,668.45	\$ 6,120.32	NA	
RFP Public Notices	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	0.00%	
Indirect Costs	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00	15.38%	
Memberships/Dues	\$ 6,800.00	\$ 6,800.00	\$ 5,500.00	\$ 5,500.00	-19.12%	
Board Meetings	\$ 900	\$ 900.00	\$ 400.00	\$ 400.00	-55.56%	
UNCLASSIFIED OTHER	\$ 38,016.49	\$ 53,993.46	\$ 78,068.45	\$ 47,520.32	-11.99%	
FCAOG ALLOCATIONS	\$ 197,833.49	\$ 213,425.46	\$ 242,985.41	\$ 212,437.28	-0.46%	

TOTAL AWARD AMOUNT						
Applicant Agency	FY 14 Actual	FY 15 Allocation	FY 16 Request	FY 2016 Allocation	FY 14 - 15 % Change	
TOTAL AWARD AMOUNT	\$ 292,937.28	\$ 292,937.28	\$ 777,332.41	\$ 292,937.28	0.00%	

* FY 16 levels have not been determined yet by the State of Utah. This award amount is pending the state's allocation. If increases in FY 16 funding occur, the difference between the allocated award and the actual award will be placed in the emergency discretionary response funding budget line. The line item will be used to act on emergencies without waiting for formal board meetings and state contract modifications. However, board members, members of the steering committee, and state officials will be notified by program director on how these funds will be expended. If no emergencies occur, these funds will be used to serve additional clients through direct client services or through subcontractors towards the end of the contract.

AGENDA ITEM # VIII-B.

Tracy HeavyRunner

From: Naomi Latini <Naomi.Latini@gsw.edu>
Sent: Tuesday, July 21, 2015 7:54 AM
To: Naomi Latini
Subject: *FREE* RCI Summit Registration Opportunity for REACH Sites
Attachments: Complimentary Registration.docx

RCI REACH Sites:

We have great news! We now have the opportunity to bring ***one*** certified REACH interventionist from each REACH site to our annual RCI National Summit. If you remember, at your training I mentioned how hopeful I was that we could have REACH interventionists come to the Rosalynn Carter Institute in the near future. I am so happy to say that this has become a reality!

At this two day event, you will have the opportunity to attend professional development workshops for caregiver programs, listen to national experts discuss caregiving issues and resources, and mingle with other professionals from around the country working in the field of supporting caregivers. You can find more information about the summit, to include an agenda, here:

http://www.rosalynncarter.org/2015_Summit/

* This opportunity for our RCI REACH sites will include funding for one interventionist for the following items:

Airport Shuttle

Summit Registration Fees

Lodging

Meals

Gala Awards Banquet, featuring awards given by Former First Lady Rosalynn Carter

Having personally met each and every one of you, I am so excited to be able to offer this to you! If you decide to take advantage of this opportunity, please fill out the form attached – you do not need to fill out the registration page on the website. **This form must be emailed or faxed by August 30, 2015 to:**

Kelly Turman, MBA
E-mail: Kelly.Turman@gsw.edu
Fax: 229-931-2663

Please also inform me of your attendance, as I am getting a head count of all our interventionists attending to plan a special luncheon just for you!

The airport shuttle leaves the Atlanta airport at 3:00 p.m. Wednesday, Oct. 21 for the trip to Americus; departs Americus 9:00 a.m. Saturday, Oct. 24 for the return to the Atlanta airport. Flights should be booked to arrive on Wednesday no later than 2:00 p.m. so that you have time to get to baggage claim and retrieve their bags. You should plan a flight out on Saturday leaving no earlier than 2:00 p.m. so the bus will have time to get them to the airport and they can go through security.

I look forward to hearing from you, and I can't wait to see you here!

AGENDA ITEM # VIII-B.

Naomi Latini, MS
RCI REACH Program Manager
Rosalynn Carter Institute for Caregiving
229.931.2077
naomi.latini@gsw.edu
rosalynncarter.org



AGENDA ITEM # VIII-B.



**2015 National Summit & Training Institute
Supporting Those Who Support Others**

Thursday, Oct. 22

Technical Assistance Workshops

Student Success Center, Georgia Southwestern State University

8:30 a.m. – 9:00 a.m.

Registration & Continental Breakfast

9:00 a.m. – 10:15 a.m.

Marketing & Recruitment Strategies for Success

Emily Gray, Regional Engagement Manager

Wounded Warrior Project

10:15 a.m. – 10:30 a.m.

BREAK

10:30 a.m. – 11:45 a.m.

Caregiver Resilience: Taking Your Life Back

Debbie Sprague, Dole Fellow, author "A Stranger in my Bed"

11:45 a.m. – 12:45 a.m.

LUNCH

1:00 p.m. – 2:15 p.m.

Leveraging Resources for Sustainability

Lorie VanTilburg, Executive Director, & Roberto Velasquez, Director of Operations & Business

Development, Southern Caregiver Resource Center

2:15 p.m. – 2:30 p.m.

BREAK

2:30 p.m. – 3:45 p.m.

Caregiver Compassion Fatigue

Brian Bride, PhD, MSW, MPH, Social Work Director & Professor

School of Social Work, Georgia State University

7:00 p.m. – 9:00 p.m.

Networking Reception

Lee Council House

318 E. Church Street

Americus, GA

AGENDA ITEM # VIII-B.

Friday, Oct. 23

8:30 a.m. – 9:00 a.m.

Registration/Continental Breakfast

Carter 1 (Bldg.48 on Campus Map)
School of Nursing/Health Center
Georgia Southwestern State University
Americus, GA

9:00 a.m. – 9:30 a.m.

Welcome/Opening Comments/Overview

Leisa Easom, PhD, RN, Rosalynn Carter Institute for Caregiving
Former First Lady Rosalynn Carter
Kandy S. Ferree, Consultant, Johnson & Johnson Corporate Contributions Team

9:30 a.m. – 10:00 a.m.

Suicide Awareness and Prevention

Major General Margaret Wilmoth, PhD, MSS, RN, FAAN
Deputy Surgeon General, U. S. Army Reserve

10:00 a.m. – 10:15 a.m.

BREAK

10:15 a.m. – 10:45 a.m.

Mobilizing Communities for Caregiver Support

Col. David W. Sutherland (Ret.)
Co-Founder and Chairman, Easter Seals Dixon Center

10:45 a.m. – 11:30 a.m.

Advocacy Heals You

Joni James Aldrich, Host, W4CS Radio, The Cancer Support Network
Christopher S. Jerry, President & CEO, The Emily Jerry Foundation

11:30 – 12:00 p.m.

Caregiver Testimonials

12:00 p.m.

Pick up Box Lunch

12:30 – 4:00 p.m.

Networking Tours (choice of one)

Tour #1 – Plains, GA
Tour #2 – Andersonville National Historic Site

6:30 p.m. – 9:00 p.m.

Reception/Gala Awards Banquet – Black Tie optional

Faculty Dining Room
Georgia Southwestern State University

AGENDA ITEM # VIII-B.



Research Practice Education & Training Resources Connections About Us

Search RCI Website 

2015 RCI National Summit & Training Institute

2015 Summit Registration

RCI Training Center for Excellence

Caregiving Issues and Management Certificate Program

Pope Fellowship & Scholarship Programs

Education and Training for Family and Professional Caregivers

2015 RCI National Summit & Training Institute

October 22-23, 2015

Supporting Those Who Support Others

Through its Training Center for Excellence, the RCI is helping communities across the country provide programs proven effective to support caregivers. Provision of technical assistance to program sites is critical to ensure that programs are delivered with fidelity and produce positive outcomes for the caregivers who receive them.

On Thursday, October 22, we will offer professional development workshops for agency personnel delivering caregiver programs. National experts will address the topics of marketing & recruitment, caregiver resilience, leveraging resources for sustainability, and compassion fatigue. Thursday evening will offer the opportunity to meet others from across the U. S. who are working in the field of caregiver support.

On Friday, October 23, keynote presentations on caregiver issues such as suicide awareness and prevention, mobilizing communities for caregiver support and caregiver advocacy are planned. Caregivers who have completed one of RCI's evidence-based caregiver support programs will share their testimony as to how these programs have impacted their lives.

Located in a beautiful and history-laden part of the state, Georgia Southwestern State University is home to the RCI and proudly claims Former First Lady Rosalynn Carter as an alumna. Attendees will have the opportunity on Friday afternoon to choose between a tour of Plains, Georgia (home to President and Rosalynn Carter); or Andersonville National Historic Site, where over 13,000 prisoners of war perished during the Civil War.

The Summit will conclude on Friday evening with a Gala Awards Banquet featuring presentations of the Rosalynn Carter Leadership in Caregiving Award and Georgia Caregiver of the Year Awards by Former First Lady Rosalynn Carter. We always have a surprise or two as well, so plan to stay for all events!

A single registration fee of \$75 covers both Thursday's Workshops and Friday's Summit. For those who wish to attend Friday's Summit only, registration is \$25. Gala Award Banquet tickets are \$35 each.

Bus transportation can be reserved to take attendees from the Atlanta airport to Americus and back. The bus will depart the Atlanta airport at 3:00 p.m. on Wednesday, October 21 and arrive in Americus around 6:00 p.m. It will depart Americus on Saturday, October 24 at 9:00 a.m. and arrive back at the Atlanta airport around noon. The price is \$25 round trip and must be reserved in advance. If you plan to arrive and depart at different times than the airport shuttle schedule, your best option for transportation will be to arrange a rental car. It is a lovely drive down to Americus and cotton should still be blooming in the fields! Click [HERE](#) for driving directions.

AGENDA ITEM # VIII-B.

Once you arrive in Americus, either by bus or car, a free shuttle bus will provide transportation from all area hotels back and forth to all events. Hotels will have bus schedules located at their front desks.

FULL AGENDA AVAILABLE HERE

CLICK HERE FOR SUMMIT REGISTRATION PAGE

AMERICUS HOTELS - ASK FOR RCI ROOM BLOCK!

Americus Garden Inn

Hampton Inn

Days Inn

Southern Hospitality (SoHo, formerly Holiday Inn Express)

Best Western Windsor Hotel

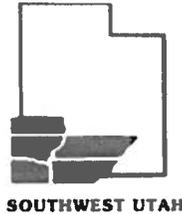
We hope to see you this October!

AGENDA ITEM # VIII-C.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

***** M E M O R A N D U M *****

TO: Five County AOG Steering Committee Members

FROM: Gary O. Zabriskie, Director of Community and Economic Development

SUBJECT: Board Member Appointment for the Five County Economic Development District Revolving Loan Fund Board

DATE: August 4, 2015

The Five County Association of Governments has operated a Revolving Loan Fund (RLF) since July 1986. The RLF is intended to provide supplemental financing to start-up and growing businesses in the region that may not be able to generate adequate capital from private sector lenders. The RLF “fills the gap” between available private sector debt and equity capital and the owner’s capital resources. In 25 years of operation, the RLF has injected more than \$8 million into over 128 business deals, resulting in the creation of more than 900 jobs.

The RLF is operated pursuant to policies outlined in the regional Revolving Loan Fund Plan adopted in July 1987, as amended in November 2010. The RLF is administered by the Five County Loan Administration Board, The nine (9) member board is composed of the following:

- 2 Bankers
- 2 Business Owners/Managers
- 1 Utah Workforce Services Department Representative
- 1 Five County Economic Development District Representative (Steering Committee rep.)
- 1 Equity/Investment Representative
- 1 Chamber of Commerce Representative
- 1 County or Municipal Attorney

Mr. Scott Jolley, CEO of the Cedar City Chamber of Commerce was the chamber of commerce representative serving on the RLF Board until he left earlier this year to take a position with Upper Limit Aviation, leaving an open position on the Board.

I had solicited a new chamber representative from another chamber of commerce in the region, but that person, prior to getting approval from that chamber’s board, left for other employment.

AGENDA ITEM # VIII-C. (Continued)

Revolving Loan Fund Board Appointment
August 4, 2015
Page 2 of 2

I have returned to the Cedar City Chamber of Commerce for an RLF Board member appointee, and I propose that Mr. Chris McCormick, CEO of the Cedar Chamber, be approved by the Five County AOG Steering Committee as a Five County Economic Development District Revolving Loan Fund Board Member. Mr. McCormick has agreed to serve in this role if approved by the Steering Committee.

Chris has over 20 years of management, sales, and business ownership experience. *“Chris is known for his ability to craft the strategic vision required to achieve business goals, he offers a unique blend of executive acumen supported with strong leadership and team building skills. Chris believes in surrounding himself with high caliber individuals dedicated to meeting business goals, improving standards, and delivering exceptional performance,”* according to a statement released by the Cedar City Area Chamber of Commerce.

Mr. McCormick had served on the chamber board for over six years, managing and working events, participating as an ambassador, and compiling the chamber’s public policy guide. Chris has run American Innovative Marketing and has had a hand in a number of ventures in Southern Utah. He has also served in other chamber organizations and as a member of the Garfield County Travel Council. He was previously elected to the Town Council in Tropic, Utah, and has assisted with numerous community events.

I respectfully request that the nomination of Chris McCormick be approved by the Steering Committee as proposed.