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August 5, 2015

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NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting on **Wednesday, August 5, 2015 at 7:00 p.m.** in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

A G E N D A

7:00 p.m.

OPENING CEREMONY

1. Welcome
2. Invocation or Uplifting Thought
3. Pledge of Allegiance

STANDING BUSINESS

1. Approval of the Minutes of July 15, 2015 Regular Meeting

PUBLIC BUSINESS

1. Request from Terra Academy for City to Donate Old Furniture from Old City Hall - Candice Searle

POLICY & LEGISLATION

1. Request for Approval of Engineering Agreements with GDA Engineers for Airport - Ken Bassett
2. Request for Amendment to the Vernal City personnel policies - Overtime for Police Officers - Resolution No. 2015-11 - Ken Bassett
3. Review of Bids and Award of Seal Coat Project for Parking Lots and Walking Park - Ken Bassett

ADMINISTRATIVE REPORTS

- | | |
|--------------------------|--------------------------|
| 1. Vernal Excitement | 3. Uintah Recreation SSD |
| 2. Impact Mitigation SSD | 4. Uintah Health SSD |

ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Ken Bassett at 374 East Main, Vernal, Utah 84078 or phone (435) 789-2255 at least three days before the meeting.

August 4, 2015

MEMORANDUM

TO: Mayor & City Council
FROM: Ken Bassett, City Manager
RE: *Agenda Items of August 5, 2015 Council Meeting.*

PUBLIC BUSINESS

1. **Request from Terra Academy for City to Donate Old Furniture from Old City Hall - Candice Searle:** Mrs. Searle, who is on the staff of the new Terra Academy of the charter school located on Aggie Boulevard, has submitted a request that is found in your binders for the City to consider donating old furniture that is located at the old City office to the charter school for their operation. As you go through the request, you will see photographs of pieces of furniture that is being identified as furniture needed for their operation.

The City in the past has made donations of City property to other government agencies. A charter school is a public school operated under the direction of the Utah State Board of Education. The City policies regarding the donation of property includes a provision that the City Council can determine that it is in the public interest of the City to make such a donation which can be made for less than market value. Usually in these situations, the consideration given can be in the form of service for benefit as determined by the City Council. Consequently, Mrs. Searle has indicated the willingness of the charter school to provide services to the City in lieu of cash payment. Once again, it is up to the City Council to determine whether or not the City would want to make such a contribution for the services being proposed.

I would suggest that the Council review the request of the Terra Academy, Mrs. Searle, and determine whether or not the City would consider making this contribution. One thing I would probably suggest is that prior to making any donation of the furniture to once again contact other City departments to find out if they are interested in having the furniture, specifically the public works department.

POLICY & LEGISLATION

1. **Request for Approval of Engineering Agreements with GDA Engineers for Airport - Ken Bassett:** Included in your packet is one amendment to Phase I of the engineering work which is being done through GDA, the engineers doing the design and construction engineering work at the airport. The first amendment is for Phase I which is for the water and sewer work which is a fairly minor amendment. The second is for Phase II of the project dealing with the drainage and earthwork for this project. Now, the interlocal agreement among the City, County, and Transportation District has not yet been completed by the attorneys, although I suspect that it will be presented to the Council at the next Council

meeting. This Interlocal agreement provides that the District will assume all financial responsibility for these expenses, if any. These engineering agreements have to be signed by the sponsors of the airport, which are the County at 75%, and City at 25%. The Transportation District would be responsible for any local match which needs to be made for this work which would include the County's local, as well as the City's local match.

Nevertheless, the sponsors of the project have to sign the engineering agreements.

2. **Request for Amendment to the Vernal City personnel policies - Overtime for Police Officers - Resolution No. 2015-11 - Ken Bassett:** The policy change which is included in your binder has been prepared for the purpose of making sure that we are actually paying police officers overtime pay where overtime work is consistent with the overtime policy of the City. I will be presenting this information to the public safety committee prior to the Council meeting. In essence, what is being requested is that when there are special projects funded by the private sector, by the State, or federal government allowing the payment of time and a half for time worked, the police officers should be paid that time and a half as well. Also, another provision on this resolution is providing time and half payment for time worked in the Vernal City Justice Court. Once again, the public safety committee will have met prior to Council meeting to make a recommendation regarding this policy change.
3. **Review of Bids and Award of Seal Coat Project for Parking Lots and Walking Park - Ken Bassett:** You do have before you the bids received by the City for the seal coat project including several parking lots and the walking park. I will discuss with the Council the results of these bids and the funds which will be from our parking fund and our green space fund of the City to pay these expenses.

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
JULY 15, 2015 at 7:00 p.m. in the Vernal City Council room, 374 East Main, Vernal,
Utah 84078.

PRESENT: Councilmembers Ted Munford, Dave Everett, Samantha Scott, Bert Clark, and Mayor Sonja Norton. Councilmember JoAnn Cowan was excused.

WELCOME: Mayor Sonja Norton welcomed everyone to the meeting.

INVOCATION OR UPLIFTING THOUGHT: An invocation was given by Mayor Sonja Norton.

PLEDGE OF ALLEGIANCE: The pledge of Allegiance was led by Councilmember Dave Everett.

APPROVAL OF THE MINUTES OF JUNE 17, 2015 REGULAR MEETING:
Councilmember Ted Munford moved to approve the minutes of June 17, 2015. Councilmember Samantha Scott seconded the motion. The motion passed with Councilmembers Munford, Everett, Scott, and Clark voting in favor for a unanimous vote.

APPROVAL OF THE MINUTES OF JUNE 24, 2015 SPECIAL MEETING:
Councilmember Dave Everett moved to approve the minutes of June 24, 2015. Councilmember Bert Clark seconded the motion. The motion passed with Councilmembers Munford, Everett, Scott, and Clark voting in favor for a unanimous vote.

INTRODUCTION OF NEW POLICE OFFICER, DALLON COLLOM - CHIEF DYLAN ROOKS: Chief Dylan Rooks introduced new police officer, Dallon Collom, to the Council and Mayor. He explained that Mr. Collom was working for the Sheriff's office in the jail and has completed the field training successfully making the transition to street patrol. The Council and Mayor welcomed Mr. Collom to Vernal City employment.

INTRODUCTION OF NEW PUBLIC WORKS EMPLOYEES, BJ PARTRIDGE & BRANDON MURRAY - MICHAEL LEIGH: Mike Leigh introduced two new employees, BJ Partridge and Brandon Murray. Brandon Murray stated that he grew up in Vernal, and is excited to be here with his wife and two daughters. He is working in the parks department and helps take care of the flowers on Main Street. BJ Partridge stated he also was raised in Vernal and has a boy and twins and is thankful for the job with the City. The Mayor and Council welcomed Brandon and BJ to the City.

100 NORTH PARKING LOT REPAVING PROJECT REQUEST TO AWARD CONTRACT: Ken Bassett explained that the parking lot, owned by the City, located behind the Sage Motel needs an overlay and bids were solicited for this work. Three bids were received with the low bid submitted by R. Chapman Construction in the amount of \$22,640.75 which is within budget. Mayor Norton voiced her surprise on the difference in the bids. After discussion, Councilmember Bert Clark moved to award the bid for the repaving project to the low bidder, R. Chapman Construction in the amount of \$22,640.75. Councilmember Ted Munford seconded the motion. The motion passed with the following roll call vote:

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD JULY 15, 2015

- 48
- 49 *Councilmember Munford*..... *aye;*
- 50 *Councilmember Everett*..... *aye;*
- 51 *Councilmember Scott*..... *aye;*
- 52 *Councilmember Clark*..... *aye.*
- 53

PUBLIC HEARING: REQUEST FROM GLENNA SCOTT TO REZONE PROPERTY LOCATED AT 1109 WEST 500 SOUTH (RAW LAND) FROM RA-1 (RESIDENTIAL / AGRICULTURAL) TO CP-2(COMMERCIAL) - ORDINANCE NO. 2015-18:

Councilmember Samantha Scott declared that she had a conflict with this item as her mother is the property owner, and recused herself from the discussion. Allen Parker brought the Council's attention to the next three items, which all require a public hearing and have the same property address. He explained that although there are two separate parcels being discussed, Uintah County has the same address of 1109 West 500 South for both properties. If the Council approves these requests, the addresses will be corrected on the plats.

Mr. Parker explained that the property belonging to Glenna Scott is 3.15 acres next to the tire store, and she is requesting to rezone the property from RA-1 residential to CP-2 commercial. The property to the north of this parcel is commercial as well and the request complies with the general plan. The Planning Commission reviewed this request and is forwarding a positive recommendation. Councilmember Munford asked why the entire parcel that is currently zoned residential is not included in the rezone. Ms. Glenna Scott explained that 1/10th of an acre was sold for the right-of-way for the traffic light. Ken Bassett agreed and stated that he would get with the property owner to rezone that small parcel. Councilmember Clark asked what would happen with the irrigation ditch to the south. Allen Parker stated the gulch is not on this property and will remain. Mayor Norton asked if the gulch goes underground. Allen Parker showed the elected officials on the map where the irrigation pipe and gulch are located. Mayor Norton questioned if the general plan map designated 500 South as high density. Allen Parker answered there is a commercial bubble along the 500 South corridor. Councilmember Everett asked what the intended use is for this property. Glenna Scott stated she does not have any plans, however the parcel is for sale. Mayor Norton opened the public hearing. Councilmember Dave Everett asked how the neighboring property owners felt about having commercial on both sides of their home. Cindy Shope, neighboring property owner, stated they are ok with the rezone request and hope any commercial business will purchase their property as well. There being no further public comments, the hearing was closed. Councilmember Ted Munford moved to approve Ordinance No. 2015-18, rezoning property belonging to Glenna Scott on 500 South. Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote:

- 85 *Councilmember Munford*..... *aye;*
- 86 *Councilmember Everett*..... *aye;*
- 87 *Councilmember Clark*..... *aye.*
- 88

PUBLIC HEARING: REQUEST TO SUBDIVIDE PROPERTY LOCATED AT 1109 WEST 500 SOUTH (RAW GROUND) FROM JASON AND JEANNE LEWIS:

Allen Parker explained this is the parcel of property to the east shown on the map on 500 South Street, and the property owner is requesting to split the 3 acre parcel into a 1 acre and a 2 acre lots. The parcel with one acre is on the west and the two acre parcel is on the east. The Planning Commission reviewed

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD JULY 15, 2015

94 this request and is forwarding a positive recommendation. Councilmember Munford clarified
95 that the rezone request is for both parcels to a commercial zone. Allen Parker answered yes.
96 Councilmember Munford asked why the middle property with the home on it is not included in the
97 rezone requests. Mayor Norton stated that it would end up being a non-conforming use at it has a
98 residential structure on it and would be taxed at a higher rate for commercial. Mayor Norton
99 opened the public hearing. Allen Parker stated there were a few questions regarding this request
100 at the Planning Commission meeting mostly dealing with fencing and the irrigation canal. There
101 were no further public comments and the hearing was closed. Councilmember Ted Munford
102 moved to approve the subdivision request from Jason and Jeanne Lewis. Councilmember Dave
103 Everett seconded the motion. The motion passed with Councilmember Munford, Everett, Scott
104 and Clark voting in favor.

105
106 **PUBLIC HEARING: REQUEST FROM JASON AND JEANNE LEWIS TO REZONE**
107 **PROPERTY LOCATED AT 1109 WEST 500 SOUTH (RAW LAND) FROM RA-1**
108 **(RESIDENTIAL / AGRICULTURAL) TO CP-2(COMMERCIAL) - ORDINANCE NO**
109 **2015-17:**

110 Mayor Norton opened the public hearing to rezone property at 1109 West 500 South
111 that was just subdivided into two parcels. Allen Parker stated that all three acres are included in
112 the rezone request, and the surrounding zones include commercial to the north, mobile home
113 park to the south, and residential to the east. Councilmember Munford asked what is planned to
114 be developed on this property if it is rezoned. Jeannie Lewis stated they own a health
115 supplement business and recently purchased Freedom Fitness which they plan on combining on
116 this property along with a smoothie bar. The building will have a nice architectural exterior to fit
117 the area. Cindy Shope asked if Freedom Fitness will be open 24 hours a day. Jeannie Lewis
118 answered yes. Cindy Shope then asked if they plan on having security cameras. Jeannie
119 Lewis stated they will have security. Allen Parker suggested Mrs. Shope contact him in the
120 next few weeks to look at the site plan as there will not be any further public hearings to look at
121 the development. There being no further comments, the public hearing was closed.
122 Councilmember Dave Everett moved to approve Ordinance No. 2015-17 to rezone this property
123 from RA-1 to CP-2. Councilmember Ted Munford seconded the motion. The motion passed
124 with the following roll call vote:

- 124 *Councilmember Munford*..... aye;
- 125 *Councilmember Everett*..... aye;
- 126 *Councilmember Scott*..... aye;
- 127 *Councilmember Clark*..... aye.

128
129 **PUBLIC HEARING: REQUEST TO AMEND THE VERNAL CITY MUNICIPAL**
130 **CHAPTER 16.14 - CONDITIONAL USES - ORDINANCE NO. 2015-11:**

131 Allen Parker explained that the staff discovered an error in the way this Ordinance was initially passed a short
132 time ago. The content of the code did not change, simply the formatting. However, one item
133 does need to be corrected in Section 16.14.030 which requires the Planning Commission to
134 review a conditional use request at its next meeting. If the request is submitted to close to the
135 meeting date, it may be difficult to get it on the agenda. Councilmember Clark asked why this
136 Ordinance is revoking City Council review. Allen Parker stated that it made sense to have the
137 Planning Commission revoke a conditional use permit as they are the body that approves them.
138 Councilmember Clark stated that the City Council can override their recommendation. Mayor
139 Norton stated that the elected officials should at least be notified if a permit is revoked. She

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD JULY 15, 2015

40 asked if the property owner can appeal the revocation. Allen Parker stated it can be appealed to
141 the hearing officer and then to court. There being no further public comments, the public
142 hearing was closed. Councilmember Bert Clark moved to approve Ordinance No. 2015-11 with
143 the revocation of any conditional use permit being brought to the City Council for review as well
144 as the Planning Commission. Councilmember Dave Everett seconded the motion. The
145 motion passed with the following roll call vote:

146 *Councilmember Munford*..... aye;
147 *Councilmember Everett*..... aye;
148 *Councilmember Scott*..... aye;
149 *Councilmember Clark*..... aye.
150

PUBLIC HEARING: REQUEST TO AMEND THE VERNAL CITY MUNICIPAL CODE: SECTIONS 16.22.040 - NON-COMPLIANCE, AND 5.04.050 - ASSISTANT LICENSE INSPECTORS - ORDINANCE NO. 2015-16:

151 Allen Parker explained that this
152 Ordinance has two sections dealing with different titles of the municipal code. The section in
153 Title 16 requires a public hearing and a recommendation from the Planning Commission while
154 the section in the business license code does not. The main purpose of this Ordinance is to
155 delegate duties to the code enforcement officer to inspect for business license violations rather
156 than having the police department or building official conduct those inspections.
157 Councilmember Clark stated that the code needs to refer to him or her as the code enforcement
158 officer. Ken Bassett noted that anytime the City considers revoking a business license, there is
159 a specific process that must be followed including having that business owner come before the
160 Council. This Ordinance needs to add language to code Section 16.22.040 to require any
161 revocation of a home occupation license to be in accordance with the business license code.
162 Mayor Norton opened the public hearing for Ordinance No. 2015-16. There being no public
163 comments, the hearing was closed. Councilmember Ted Munford moved to approve Ordinance
164 No. 2015-16 with the addition of language to the home occupation section as presented.
165 Councilmember Bert Clark seconded the motion. The motion passed with the following roll
166 call vote:

167 *Councilmember Munford*..... aye;
168 *Councilmember Everett*..... aye;
169 *Councilmember Scott*..... aye;
170 *Councilmember Clark*..... aye.
171
172

ADMINISTRATIVE REPORTS:

Business signs:

173 Councilmember Ted Munford stated he has been working on getting a new sign for his business
174 and has found the process very cumbersome and expensive where even a small sign must have
175 an engineer draft it. He stated that with the City trying to encourage economic growth, these
176 types of requirements are hampering small businesses. Allen Parker stated he would have the
177 building official look at the requirements of the International Building Code to see if there is
178 anything that can be done.
179
180
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182

Joint City / County Meeting:

183 Ken Bassett reminded the Council of the joint City / County meeting scheduled for Monday at
184 3:30 p.m. Councilmember Bert Clark asked Ken to add off-premises parking adjacent to the
185

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD JULY 15, 2015

86 Western Park to the agenda as he has received complaints that people are blocking driveways
187 during large events scheduled there. Ken Bassett stated this happens throughout the City and the
188 residents need to contact the police department.

189

190 Energy Summit:

191 Ken Bassett reminded the Council that the Uintah Basin Energy Summit is scheduled for
192 September 10th at the conference center. Councilmember Clark and Mayor Norton indicated
193 they would at least attend the luncheon.

194

195 Utah League of Cities and Towns Conference:

196 Ken Bassett explained the ULCT conference is scheduled for September 16th through the 18th
197 and registration will open soon. Councilmember Munford, Everett, Clark, Cowan and Scott
198 and Mayor Norton all indicated they would be attending.

199

200 **ADJOURN:** There being no further business, Councilmember Bert Clark moved to adjourn.
201 Councilmember Ted Munford seconded the motion. The motion passed with a unanimous vote
202 and the meeting was declared adjourned.

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Mayor Sonja Norton

207 ATTEST:

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210 _____
Roxanne Behunin, Deputy Recorder

(S E A L)

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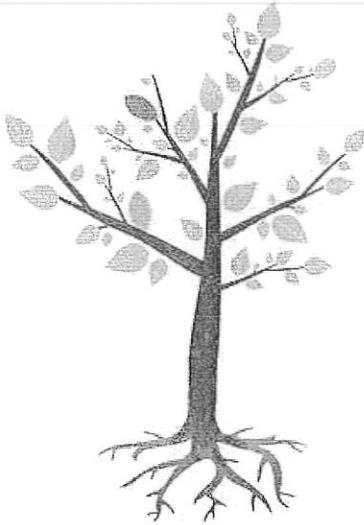
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Learn - Grow - Be

August 4, 2015

To the Vernal City Council members and related public officials:

On behalf of The Terra Academy, a newly opened charter school in Vernal-I thank you for giving me a few moments of your time.

My name is Kandice Searle. I will be one of the school counselors for The Terra Academy. I was previously employed by the Uintah School District in various positions, and I still foster a positive relationship with them today. I love helping with the Uintah High School drill team as needed each year. I also keep close contact with other school counselors, administrators, and teachers within the district to ensure the students in our valley are getting the education they deserve.

In opening a charter school and essentially setting up a brand new school from the bottom up, there are many factors and expenses. We have a school board which is independent and votes for and about all issues in relation to our charter school. One of the largest expenses is the furnishings needed. It was decided as a board and with our directors to provide first and foremost a safe and healthy environment for our students to learn in. The next priority was the hiring and training of high quality licensed teachers and educators. In doing so, the budget for furnishings was not as large.

We have graciously accepted donations from UBATC and community members who have offered their time and resources to help get proper furnishings for our school. We have spent a bit of our budget purchasing items from around the state to ensure our students had desks, chairs, and other items that are vital in a school setting.

We do however, lack enough desks for teachers and other office furniture for our teachers and staff. It is our proposal that we receive the leftover furnishings from the old Vernal City offices that have been housed in the old police department for the past 5 years. It is our understanding that the furnishings in the beautiful new city hall were supposed to match and be consistent throughout the building and that city departments that are housed elsewhere have been taking furniture items that remained in the old building as needed over the past 5 years. While most of the items are older and may be in need of repairs, we feel that we can fix them up and put them to good use. It is our proposal that Vernal City gift The Terra Academy the items listed below:

Inventory:

- 23 desks of varying sizes, colors, materials, and conditions.
- 11 book shelves. All different dimensions, all different styles.
- 50 chairs including: office chairs, plastic, metal, and cushioned.
- 7 filing cabinets
- 5 tables: 2 round, 2 rectangle, 2 board room type.
- Miscellaneous Items: Records locker, small bench, TV cart, Podium, 6 chair mats, lockers, 7 cabinets (not built in with no tops attached), kids easel, small hutch, coffee table, 2 credenzas, projector, and 2 trash cans.

(please see attached photos of these items)

In exchange for the fair market monetary value of the items listed, the students and staff at The Terra Academy would provide service hours as payment. The first 30 minutes of every school day all 650 of our students are required to participate in Mentor time taught by the mentors over their grade level. In this time period some things that will be taught are: being good citizens, providing service, how to be productive members of society and a community, positive peer relationships, respect, good neighbor initiatives, and skills necessary to help our students become well rounded individuals.

In the attached documents from our charter it states:

Our students will participate in project-based learning, "Edible Schoolyard", outdoor classrooms, individualized education maps (IEM's), student goal sheets, student portfolios, and blended learning model, mentors, service learning and environmental stewardship.

We will have 200 9th-12th graders every school year. These high school aged students will be required to provide a *minimum* of 30 service hours outside of a school setting per school year to receive a citizenship grade. Families with children attending our school are also asked to provide 30 service hours at our school and elsewhere in the community. We feel this will be a

great way to have students and families from our school to constantly be a contributing member of our beautiful town. Some of the ways our school could provide service to the city are:

- Trash Cleanup within city limits
- Help at the local food bank
- Donate time or needed items to the local homeless shelters
- Participate and help with any/all activities put on by the Uintah Recreation District
- Volunteer at our local library
- Help in events held in city limits such as: Holly Days, Parades, the Rodeo, County Fair, Events held at the new convention center, blood drives, health fairs, Organized races/marathons, and any other capacity in which service may be needed

It is our hope that Vernal City will agree to accept the service that will be provided in exchange for the furniture items listed. We will be responsible to work with the Vernal City employees that are responsible to oversee this endeavor. We will cooperate with efforts to remove the furniture and be responsible for moving it into our school. We will make all repairs necessary to the furniture and will not hold Vernal City responsible in any way once the furniture leaves the police station. We are happy to do whatever is necessary to make sure this task is not an undue burden on the city employees.

I invite you to read the included information about our charter school to educate yourself and clear up any misconceptions. We are very excited for this opportunity and thank you again for your consideration of our proposal. Any further matters may be discussed with myself or the appropriate authority. Contact info can be found by visiting our website, www.theterraacademy.org

Sincerely,

Kandice Searle

School Counselor

The Terra Academy

ksearle@theterraacademy.org

Instant Info.

Name: Terra Academy

Email: info@theterraacademy.org

Grades Serving: k-12

Students per Class: 25

Classes per Grade: 2

Kindergarten: half day

Address: 267 Aggie Blvd., Vernal, UT 84078

School Type: Public Charter School

District: We reside in Uintah County School District but we are not run by Uintah School District.

Director: Cassie Hays

Board Members: Lianna Etchberger, Jared McKeachnie, Melissa Huber

School Start Date: August 20, 2015

School Start Time: 8:00 am

School End Time: M-H 3:00 pm Fridays: Noon

Enrollment: Pre-lottery enrollment will open by October 15th. Official lottery opening January 1 and ending March 1 of each year for open spots available.

Busing: There is no busing, however we are on the public transit line

Mission Statement

Terra Academy focuses on each student as a “unique” whole person in a global society by providing individualized instruction in a community learning model through educational experiences including a broad range of curricular options and project-based learning opportunities that nourish individual talents, skills, and desires.

Vision Statement

The vision of Terra Academy is to help students become lifelong independent learners, productive members of society possessing respect for other people and cultures, who are stewards of our environment.

“Everybody is a genius. But if you judge a fish by its ability to climb a tree, it will live its whole life believing that it is stupid.”

—Albert Einstein

This charter was created out of the need for something new and different stemming from the belief that all children have something inside of them that is special to share with the world. As educators, we want to collaborate with children as individuals to develop and reach their full potential. Not unlike genes, turning on by environmental triggers, a child's brilliance can also be developed by their environment. However, we are not saying every child will be an Albert Einstein; why would we want numerous Albert Einstein's running around? A wise grandmother once said, "Wouldn't life be dull if we were all cut from the same cookie cutter?" It is time we stop trying to fit all people into the same mold. Every student has different desires and passions. In addition to academics, we need to encourage their dreams, foster their development and FACILITATE their learning by providing an environment that will fuel those passions and dreams. That is what this charter strives for.

The founders of Terra feel that we should simplify, look at the big picture and start with the most basic and important element of the school... "the child". The children are the reason we do this, after all. The most basic component of the school should be addressing the "whole child". Too many times we leave out the human factor and forget that the reason a child struggles may have less to do with school but more from lack of basic necessities. We must account for all aspects making up the child and the environment they come from before we can address what he or she needs from school and its educators. To do this, the charter curriculum will address health, wellness and character development. Furthermore, we will initiate a mentor program to help students create and sustain solid relationships with others.

The next focus is that every child is a unique individual and that should be celebrated. The curriculum offerings will do that with unique "Individualized Learning Maps" (ILM) for each child. This map will be as unique as the talents, intelligence and strengths each child brings to his/her educational experience. Embracing those differences and what those differences offer the world is the ultimate goal.

This leads to the third item addressed in the charter which is to teach students to identify their strengths and to become independent, self-motivated learners. This will be accomplished through project-based learning, hypothesis inquiry, blended learning and peer group models. In addition, a cumulative "long term" portfolio will be created for each student which represents the best evidence of their hard work evolving over time, and shows growth and accomplishments.

Education can be a rewarding experience or it can be a tireless job. We aim for the former by treating each child with the respect they deserve, as an individual, who will impact our world of tomorrow from what we help them become today. It takes a village to raise a child and Terra Academy will strive to be a key component of that village.

Frequently Asked Questions

What is a "Charter School"?

A charter is an independent school which is publicly funded. It is a school which has been established by parents, teachers and/ or community groups under terms created within a charter under a local or national authority. Our local authority is the Utah State School Board.

How much does it cost to go to Terra Academy?

Charter schools are free to the public so the cost is nothing. The only thing that could be charged is a nominal fee of \$5 for secondary level students consistent with Utah State Code 53A-12-103.

Does Terra Academy answer to the local school district?

No. Our charter is independent from Uintah School District. Through the Utah State Office of Education, charter schools throughout the state are basically one district. Funds for charter schools are allocated in that manner.

Can students attending Terra Academy still participate in sports with the local school district?

Yes. Terra Academy students can still participate in Uintah School District's sports programs and extracurricular programs. Any and all money that may be involved with these sports will go directly to Uintah School District just as it has in past years. Student may also take up to 2 classes per day at Uintah High School. These will not be core subjects, only elective classes that are not offered at our school. For every hour our students attend the high school, the Uintah School District will receive payment accordingly. This means if a student attends 2 classes at the high school and 3 classes at our school, the school district receives 2/5 of the money allocated for that student in the state of Utah and The Terra Academy receives the remaining 3/5 of funding.

Is Terra Academy a private school?

No. Terra Academy is publicly funded and must adhere to rules of the Utah State Office of Education.

How do I enroll my student in Terra Academy?

You must enter your student in the 2015 lottery which will start in January of 2015. You can come back to this website to enroll your child or contact us directly for information and forms.

What is a lottery for enrollment?

The lottery is used as a fair way to enroll students in the charter school without preferential treatment. For more detailed information on the lottery that will be used, please click here: [Lottery definitions](#).

Does Terra Academy offer benefits for its employees?

Absolutely...As a matter of fact, our benefits are as good as or better than public school benefits, including retirement and insurance.

Does Terra Academy offer competitive pay as a charter school?

Again...we absolutely do. We offer competitive pay for all staff. Our first priority is to use money wisely so that we can put as much money as possible into the classroom and our teachers.

Do you follow the Common Core standards?

Yes. As a publicly funded school, Terra Academy must use the Common Core and the Utah Core as guidelines for education. Any school which receives federal funds, including virtual academies, private schools or charter schools must use the Utah Core and the

Common Core standards. There is a lot of misinformation out there about the Utah Core and the Common Core. Please research it with VALID sources so that you have a true picture of what these are. ONLY MATH and ENGLISH are common core standards. SCIENCE and HISTORY are not common. They are still Utah based standards. Keep in mind that the Core standards are used only as benchmarks to determine student progress on an individual basis. These core standards help us to know that our children can compete successfully not just in Utah but in other states as well when they go out to gain employment, go to colleges in Utah and outside of Utah. Something to keep in mind.....

"By law, the Utah State Board of Education must establish the standards in core subjects for public schools. This is an important distinction from the curriculum and the instructional methods. Local schools and teachers control the curriculum and instruction. The core standards do not dictate the curriculum or delivery of content. Utah's core standards and the curricula are not the same. The curriculum includes content, instructional elements, methods, pedagogy, materials and resources that are used to teach the high standards Utah has adopted. The standards help teachers organize and prepare for instruction just like building codes help an architect prepare a blueprint. Homes built using building standards or codes are not identical. They are built based on the individual needs and values of the owner but still use the code. The curricula used to implement the core standards vary according to district or charter and the individual needs of students. Locally-selected textbooks are used as tools in implementing the core. At a state level, research-based strategies and materials are recommended, not mandated, leaving the final instructional decisions to districts, charter schools, and classroom teachers. Local stakeholders will continue to innovate and make improvements to their curriculum over time. Teachers are not restricted to a specific grade level or timeline of standards. If children need to review or move slower, the teacher is in command. If students need to go faster or further the same applies" (<http://www.utahpublicschools.org/>)

What is the difference between the Utah Core and the Common Core?

The Utah Core are the standards that Utah has put out for Science, History, Art, Educational Technology etc. We have had these standards for decades. The only ones that have changed are the standards for English and Math which are "common" standards to 45 other states in the United States. For a specific description of these standards please see the following link: <http://www.schools.utah.gov/core/Parents.aspx>

What standards are really adopted in the Utah Standards?

Only English and Math are common with 45 other states in the United States. The other standards are unique to Utah. Science and History are NOT being looked at to be common with other states.

It gives a more level playing field for our students out in the world. The following link is a great place to start on what the Utah Core is and what its intended purpose is.

Utah Core Standards Definition and Purpose

Does the Charter School have a Board?

Yes, the charter school does have a board of 5-8 members which make policy for the charter school. 1-2 members of the board will always be voted in by parents each year so there will always be parent representation on that board.

Does the Terra Academy serve lunch?

Yes, the school will serve lunches for students. We will be involved in unique programs including "Edible Schoolyard" and "Farms to Schools" to help provide nutritious lunches for students at the school. It is the belief of Terra's founders that a healthy diet helps improve the education and overall wellness of the students.

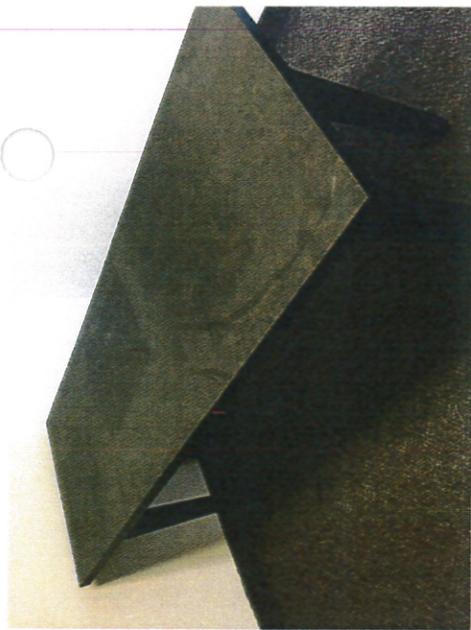
What are some of the unique things Terra Academy will offer students?

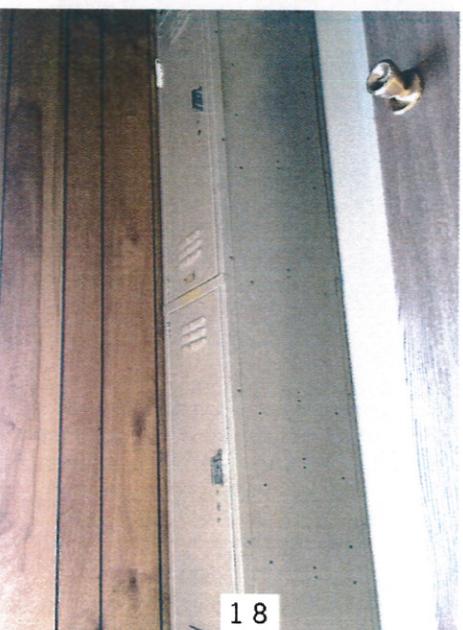
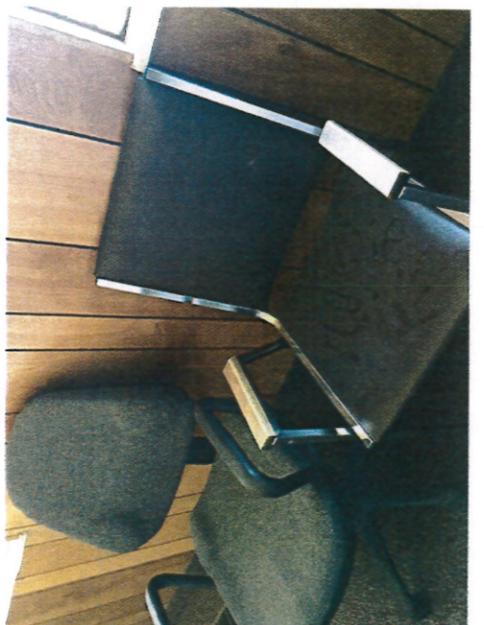
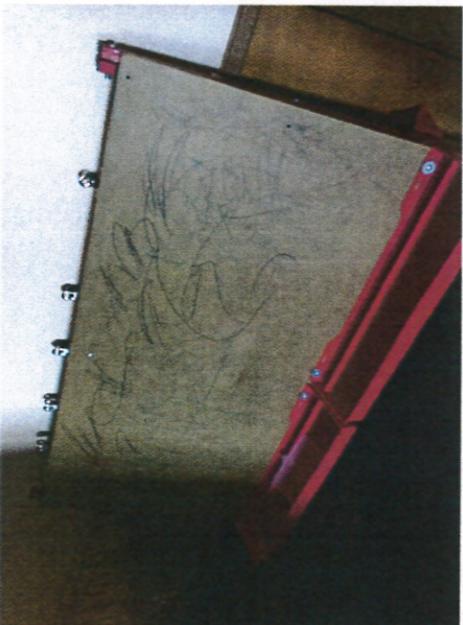
There are numerous things that the school will offer students including but not limited to: project-based learning, "Edible Schoolyard", outdoor classrooms, individualized education maps (IEM's), student goal sheets, student portfolios, blended learning model, mentors, service learning and environmental stewardship. For more information on these, please see the charter under section 9 "Comprehensive Program of Instruction".

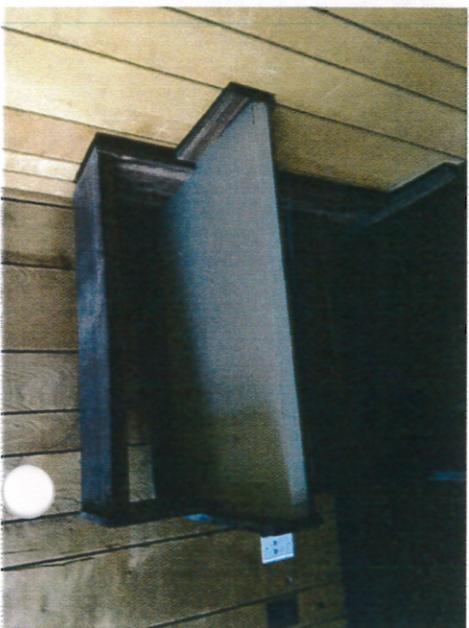
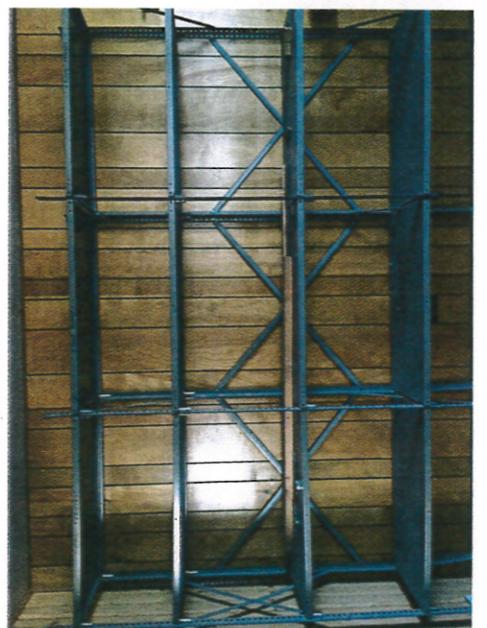
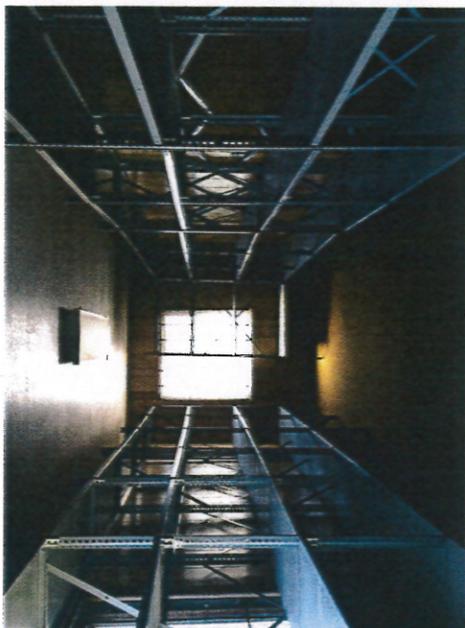
Daily Schedule

Kindergarten		Drop Off	
Morning	8:00-11:00 AM	7:30am at the earliest	
Afternoon	12:00-3:00 PM	11:30am at the earliest (PM Kindergarten)	
1st-2nd grade	Pod A	3rd-5th grade	Pod B
8:00-8:30 AM	HR-Mentor/Life Skills	8:00-8:30 AM	HR-Mentor/Life Skills
8:30-11:00 AM	Learning Block 1 Active Break Passive Break	8:30-11:30 AM	Learning Block 1 Active Break Passive Break
11:00-11:30	Lunch	11:30-Noon	Lunch
11:30-3:00 PM	Learning Block Active Break	Noon-3 PM	Learning Block Active Break
2:15-3:00 PM	Flex Time	2:15-3:00 PM	Flex Time
6th-8th grade	Pod C	9th-12th grade	Pod D
8:00-8:30 AM	HR-Mentor/Life Skills	8:00-8:30 AM	HR-Mentor/Life Skills
8:30-Noon	Learning Block 1 Active Break Passive Break	8:30-12:30 PM	Learning Block 1 Active Break Passive Break
12:00-12:30 PM	Lunch	12:30-1 PM	Lunch
12:30-3:00 PM	Learning Block Active Break	1:00-3:00 PM	Learning Block Active Break
2:15-3:00 PM	Flex Time	2:00-3:00 PM	Flex Time
		K Early Out	Fridays Early Out
		8am-9:45am	Project-Based Learning
		10:15-Noon	Response to Intervention
			8:00am-Noon

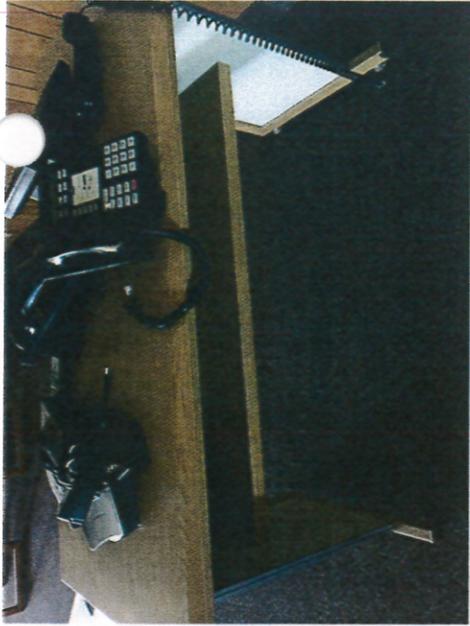
Active: Teacher led physically active break
Passive: Student physical break













**AMENDMENT #5
TO THE
FIVE YEAR GENERALIZED
ENGINEERING AGREEMENT**

BETWEEN
UINTAH COUNTY, UTAH & VERNAL CITY, UTAH
AND
GDA ENGINEERS
FOR

**VERNAL REGIONAL AIRPORT
EARTHWORK AND DRAINAGE PROJECT**

Vernal, Uintah County, Utah

GDA
ENGINEERS

OWNER: Uintah County

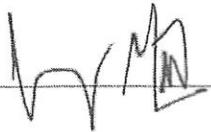
By: _____

Title: _____

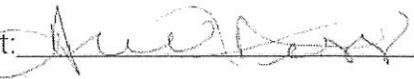
Attest: _____

Title: _____

ENGINEER: GDA Engineers

By:  _____

Title: Engineering Department Manager

Attest:  _____

Title: Project Coordinator

OWNER: Vernal City

By: _____

Title: _____

Attest: _____

Title: _____

AMENDMENT NO. 5

To Standard Form of Agreement Between Owner and Engineer
for Professional Services

This Amendment No. 5 is made as of _____ by and between Uintah County, Utah & Vernal City, Utah ("OWNER"), and GDA Engineers ("ENGINEER") and forms a part of that certain Standard Form of Agreement between OWNER and ENGINEER with respect to engineering services dated as of June 30, 2014 (the "AGREEMENT").

WHEREAS, the AGREEMENT is intended to be a generalized 5-year contract to be modified by amendment for each individual project and

WHEREAS, the Vernal Regional Airport Earthwork and Drainage Project is needed and

WHEREAS, OWNER and ENGINEER wish to amend the AGREEMENT to accommodate the above conditions and to incorporate other mutually acceptable changes,

NOW, THEREFORE, OWNER and ENGINEER hereby agree that the AGREEMENT is hereby amended as follows:

- A. Exhibit A, "ENGINEER's Services," – consisting of 23 pages.
- B. Exhibit B, "OWNER's Responsibilities," – no change from Amendment No. 1.
- C. Exhibit C, "Payments to Engineer for Services and Reimbursable Expenses," – consisting of 3 pages.
Appendix 1 to Exhibit C, – consisting of 1 page.
Appendix 2 to Exhibit C, – consisting of 1 page.
- D. Exhibit D, "Duties, Responsibilities and Limitations of Authority of Resident Project Representative," – consisting of 5 pages.
- E. Exhibit E, "Notice of Acceptability of Work," – not used.
- F. Exhibit F, "Construction Cost Limit," – not used.
- G. Exhibit G, "Insurance," – no change from AGREEMENT.
- H. Exhibit H, "Dispute Resolution" – no change from AGREEMENT.
- I. Exhibit I, "Allocation of Risk" – no change from AGREEMENT.
- J. Exhibit J, "Special Provisions," – no change from AGREEMENT.

All provisions of the AGREEMENT and Amendments 1 through 4, except those which are explicitly changed above by this Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 5 to be effective as of the date first above written.

EXHIBIT A
ENGINEER'S SERVICES

PROJECT SCOPE OF WORK FOR VERNAL REGIONAL AIRPORT RUNWAY RELOCATION PROJECT – EARTHWORK AND DRAINAGE

A.I.P. Project No. 03-49-0037-29/32
State Aeronautics Project No. N/A

Project Budget

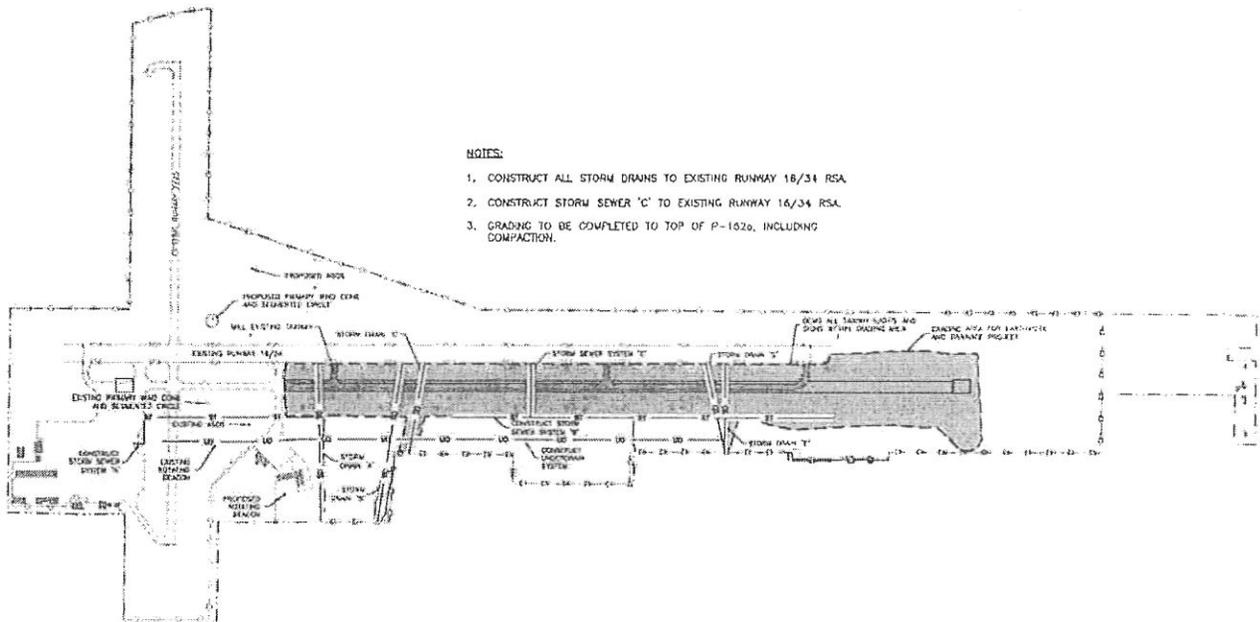
Funding for this project comes from FAA AIP Grant Nos. 03-49-0037-29 and 03-49-0037-32. The table below depicts the funding breakdown:

AIP 29		
Funding	%	Amount
FAA	95%	\$ 1,246,926.19
UDOT	0%	\$ -
Uintah County	3.75%	\$ 49,220.77
Vernal City	1.25%	\$ 16,406.92
TOTAL		\$ 1,312,553.88

AIP 32		
Funding	%	Amount
FAA	95%	\$ 6,000,000.00
UDOT	0%	\$ -
Uintah County	3.75%	\$ 236,842.11
Vernal City	1.25%	\$ 78,947.37
TOTAL		\$ 6,315,789.47

The construction cost estimate for this project is approximately \$6.1 - \$6.5 million.

General Project Sketch



General Project Description

This project will include the design, bid, and construction of the following: demolition of ±10,000 LF of existing drainage facilities, construction of ±4,800 LF of perforated underdrain (6 inch), ±6,000 LF of storm sewer (12-48 inch), and ±4,900 LF of storm drainage facilities (36 and 54 inch), milling of ±28,500 SY of taxiway and connector pavement, stripping and stockpiling of ±171,000 CY of topsoil in grading areas, ±350,000 CY of selected earthwork for construction of the new main runway, and miscellaneous electrical and NAVAID items including ASOS relocation, taxiway light and sign demolition, new primary wind cone, new segmented circle, and new rotating beacon.

This project will utilize the Vernal Regional Airport Runway Relocation Master Design for the assembly of plans and bid documents.

It is anticipated that this project will bid in June 2015, with construction starting in or around September 2015.

Basic Engineering Services

The following work items are required to accomplish the Sponsor's and funding agency's needed consultant tasks:

1.0 PRE-DESIGN PHASE

1.1 Pre-Design Meeting. Hold preliminary meetings with Sponsor as necessary for project formulation, as well as a Pre-Design meeting with Sponsor, State Aeronautics and FAA. The pre-design meeting will be conducted via teleconference to discuss the proposed work and its limits. During the meeting the general scope of work and funding will be discussed. A tentative schedule for completion of the design will be established. Prepare minutes of the pre-design meeting for distribution to appropriate parties.

1.2 Scope of Work and Preliminary Cost Estimate. Prepare scope of work (this document) for Engineering/Professional Services Contract and for use by Sponsor's independent cost analysis firm. Prepare preliminary construction cost estimate.

1.3 Draft Engineering Contract. Draft Engineering Contract for Sponsor's review and approval. This document is expected to be approximately 35 pages in length including appendices.

1.4 Project Management Plan. Update project management plan from Master Design, implement and monitor a Project Management Plan (PMP) with input from the Owner, the FAA, and State Aeronautics. This plan may include such elements as; Vision and Critical Success Factors, Project Team Roles and Responsibilities, Document Distribution Plan, Quality Control Plan, Communication Plan, Risk Management Plan, Client Care Plan, and Reimbursement Plan. The PMP will define the approach the project team will use to execute, monitor and control the project. The PMP will be used to demonstrate timelines and deliverables.

This phase includes time the Project Management Team spends planning, organizing, securing, and scheduling resources to achieve the project goals and meet objectives as defined in the PMP and this Scope of Work. Additional items to be accomplished include; compiling and sending

additional information requested from the office to related parties, maintaining project files as necessary and other items necessary in day to day project coordination.

The airport is co-owned by Uintah County and Vernal City, Utah. There is no Joint Powers Board. The Engineer will coordinate with governing, managing, and legal elements of each governmental body. Special care will be taken to ensure that items involving financial or contractual obligations are properly reviewed and executed by each body.

1.5 Weekly Project Status Updates. The Engineer will prepare weekly correspondence capturing the progress and identifying and coordinating upcoming work items. This correspondence will be issued via email to the Sponsor, State Aeronautics and the FAA. Weekly Updates will be replaced by Weekly Construction Reports after the Bidding phase.

1.6 Quarterly Performance Reports - Design. Federal Regulation 49 CFR Part 18 (aka Common Rule) establishes uniform administrative requirements for grants to State and Local Governments. Sub-part 18.40 addresses monitoring and reporting requirements for Grantees. The Engineer will assist the Sponsor in managing the day-to-day operations of grant activities during the design phases to ensure compliance with applicable Federal requirements. The Engineer will submit a performance report for each fiscal quarter the grant is active.

1.7 Coordinate with Subconsultants. Coordination with survey, electrical, and environmental subconsultants, review the requirements, the timing of the work and obtain a fee proposal for their work for inclusion in the engineering contract.

1.8 Monitor Disadvantaged Business Enterprise (DBE) Plan & Prepare Project DBE Goal. Prepare a Project DBE Goal to reflect current federal requirements (49 CFR Part 26) as well as current airport projects which includes:

- Research the current state DOT certified DBE listings.
- Research area contractors.
- Determine the availability of potential DBE contractors.
- Research the history of DBE use in the area.
- Research the history of DBE use on past Sponsor projects.
- Assist the Disadvantaged Business Enterprise Liaison Officer (DBELO) in gathering and reporting statistical data and other information as required by DOT.
- Review third party contracts and purchase requisitions on DOT assisted contracts for compliance with the DBE program.
- Coordinate with the FAA to set Project goals.
- Identify contracts and procurements so DBE project goals are included in solicitations by the Sponsor.
- Assist DBELO in analyzing the airport's progress toward attainment and identify ways to improve progress toward 3-Year DBE goal.
- Submit the required DBE goal information to the online U.S. Department of Transportation DBE Office Online Reporting System (DOORS) at the end of each reporting year.

1.9 Prepare Federal Grant Application. Prepare the federal grant application. The application will be submitted during the initial portion of the project. Preparation of the federal application will include the following:

- Prepare Federal 424 form.

- Prepare Project Funding Summary.
- Prepare Program Narrative, discuss the Purpose and Need of the work and the Method of Accomplishment.
- Prepare Preliminary Estimate.
- Prepare the Sponsors Certification (Attachments 1, 2, 3, 4, and 5).
- Attach the current Grant Assurances (check with FAA for current copy).
- Prepare necessary Exhibits and sketches.

Engineer will submit the application to the FAA for preliminary approval of content prior to submitting to the Sponsor for approval and signatures. After obtaining the necessary signatures, the Engineer will forward copies of the signed application to the FAA for further processing. An additional copy will be forwarded to State Aeronautics for their records.

The consultant will assist the Sponsor in the preparation of necessary exhibits, cost estimates and appropriate attachments.

1.10 Prepare State Grant Application. NOT APPLICABLE THIS PROJECT.

1.11 Prepare Environmental Checklist. NOT APPLICABLE THIS PROJECT.

1.12 Environmental Monitoring. NOT APPLICABLE THIS PROJECT.

1.13 Update and Modify Exhibit "A" Property Map. NOT APPLICABLE THIS PROJECT.

2.0 DESIGN PHASE

2.1 Update Meetings. Attend monthly meetings with Sponsor via video conference and attend in-person on a quarterly basis. Items to discuss will be the coordination of work items, bring Sponsor up to date on progress, and discuss upcoming events. Engineer will create a monthly correspondence capturing the progress and upcoming work and issue to the Sponsor, State Aeronautics, and FAA.

Monthly update meetings will begin in March 2015 and end in July 2015, a total of five meetings. **Two of the monthly update meetings will be attended in-person by the Engineer at the Sponsor location.**

2.2 Prepare Preliminary Contract Documents. Engineer will prepare the preliminary contract documents including Invitation for Bids, Instruction to Bidders, Bid Conditions, Bid Proposal, Equal Employment Opportunity Clauses, DBE Goals and information, Notice of Award, Notice to Proceed, Notice of Contractor's Final Settlement, Wage Rate Determination, Construction Contract Agreement, Bid Bond, Performance Bond, Payment Bond, Certificate of Substantial Completion, FAA's General Provisions and Special Provisions. Preparation will include describing the work schedules. Preliminary contract documents will be prepared as early as possible during the design phase and submitted to the Sponsor for review by the Sponsor's attorney. After the Sponsor's review, any comments or modifications required by the Sponsor will be incorporated.

2.3 Analyze Geotechnical Data. NOT APPLICABLE THIS PROJECT

2.4 Analyze Topographic Survey Data. NOT APPLICABLE THIS PROJECT

Zimbra

kbassett@vernalcity.org

Airport Agreement

From : Annie Ness <annie@gdaengineers.com>
Subject : Airport Agreement
To : Ken Bassett (kbassett@vernalcity.org)
<kbassett@vernalcity.org>

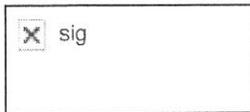
Wed, Jul 29, 2015 08:57 AM
4 attachments

Ken,
I have attached an Addendum to our Contract with the County/City for the Airport Water, Sewer, Fencing and Demo project.
This addendum has a total impact on Vernal City of \$117.43 (after FAA and Uintah County shares).

Will you please add this to the next agenda to be approved/singed? If you have any questions, please contact Justin Marchant.

Thank you,
Annie

Annie Ness | Project Coordinator



502 33rd Street | Cody, Wyoming 82414
Office: 307-587-3411 | Mobile: 307-272-3762
www.gdaengineers.com

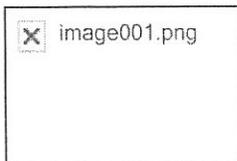


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ADDENDUM B

To
AMENDMENT No. 2
to the
Five Year Generalized AGREEMENT
between
Uintah County/Vernal City
and
GDA Engineers

This ADDENDUM B is made as of _____ by and between Uintah County and Vernal City ("OWNER"), and GDA Engineers ("ENGINEER") and forms a part of that certain AMENDMENT No. 2 dated as of August 25, 2014 to the AGREEMENT between Owner and Engineer for Professional Services dated as of June 30, 2014.

AMENDMENT No. 2 for the Vernal Regional Airport Water, Sewer, Fencing & Demolition Project is modified as follows:

Exhibit A, Project Scope of Work: Add the phases and descriptions listed in the attached Exhibit 1 to Addendum B to Amendment No. 2.

Exhibit C, C2.04 B.1: Increase the total compensation from \$141,709.50 to \$147,844.50

Exhibit C, C2.04 B.2: Increase the total compensation from \$16,637.00 to \$17,212.00 and replace the table with the following:

	<u>Addendum A Contract Amount</u>	<u>Revised Contract Amount</u>
5.0 Special Services	10,910.00	\$11,485.00
6.0 Pre-Construction Coordination Phase	\$5,727.00	NO CHANGE
9.0 Special Considerations - Construction	\$0.00	NO CHANGE

Exhibit C, C2.04 D.5: Increase the total compensation under this Amendment No. 2 from \$270,868.50 to \$277,578.50 and replace the table with the following:

	<u>Addendum A Contract Amount</u>	<u>Revised Contract Amount</u>
Lump Sum Method of Payment	\$112,522.00	NO CHANGE
Standard Hourly Rates Method of Payment	\$158,346.50	\$165,056.50

All provisions of the AGREEMENT and AMENDMENT No. 2, except those which are explicitly changed by ADDENDUM A through ADDENDUM B, shall remain in full force and effect.

**Vernal Regional Airport
Water, Sewer, Fencing & Demolition Project
EXHIBIT 1 to Addendum B to Amendment No. 2**



Add the following to Section 5.0 Special Services:

5.2: Office Assistance \$575.00

Due to weather delays incurred while trenching across the runway during the week of May 11-15, 2015 for water and sewer line construction, Geneva Rock has requested an additional five (5) working days as part of Change Order #1 for the Vernal Regional Airport Water, Sewer, Fencing & Demolition Project (Project B). Daily heavy rains during that period slowed progress considerably and the contractor made all reasonable efforts to keep progress moving forward despite the challenges.

Fees in this phase are intended to cover one hour per day (for five days) of office assistance by the Project Manager in support of the Resident Project Representative.

Add the following to Section 7.0 On-Site Construction Coordination Phase:

7.2: Resident Engineering \$6,135.00

Due to weather delays incurred while trenching across the runway during the week of May 11-15, 2015 for water and sewer line construction, Geneva Rock has requested an additional five (5) working days as part of Change Order #1 for the Vernal Regional Airport Water, Sewer, Fencing & Demolition Project (Project B). Daily heavy rains during that period slowed progress considerably and the contractor made all reasonable efforts to keep progress moving forward despite the challenges.

Fees in this phase are intended to cover eight hours per day of regular time and three hours per day of overtime (for five days) for the Resident Project Representative to be on-site for the additional construction days.

IN WITNESS WHEREOF, the parties hereto have executed this ADDENDUM B to be effective as of the date first above written.

OWNER: Uintah County

BY: Michael J. McKee

Title: Commission Chairman

ENGINEER:

BY: [Signature]

Title: Engineering Department Manager

OWNER: Vernal City

BY: _____

Title: _____

RESOLUTION NO. 2015-11

A RESOLUTION OF THE VERNAL CITY COUNCIL AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL, SECTION 3.02.030 - PAY PERIOD, HOURS WORKED, AND DIRECT DEPOSIT.

WHEREAS, Vernal City has determined that the best interests and welfare of the public within their jurisdiction will best be served by approving this Resolution; and

WHEREAS, the overtime policy needs to be updated to fit the pay structure of the City.

NOW THEREFORE BE IT RESOLVED by the Vernal City Council as follows:

Section 1. Section 3.02.030 is hereby amended to read as follows

3.02.030 Overtime.

A. Policy. It is the policy of Vernal City that overtime work be kept to the minimum, consistent with the protection of life and property and the efficient operation of the departments and activities of Vernal City. Overtime work shall be authorized only with prior authorization of the Department Head and shall be defined as any time worked beyond the 40 hours in a standard work week, or 171 hours per each 28-day work period for Sworn Police personnel. All hours on the employee's time sheet associated with non-working, approved leave shall be excluded in calculating total time worked in determining overtime hours.

1. When a sworn police officer of the City works special assignments for which overtime compensation is reimbursed by private organizations, State or federal agencies to the City at a rate of time and one-half of the officers normal rate of compensation, the sworn police officer shall be compensated at the rate of time and one-half for all hours worked for such special assignments regardless of how many hours the officer has worked in the 28-day work period for which overtime compensation is calculated.

2. When a sworn police officer of the City is assigned to work as a bailiff for the Vernal City Justice Court, the sworn officer shall be compensated at the rate of time and one-half of his / her normal rate of compensation for all hours worked as a bailiff regardless of how many hours the officer has worked in the 28-day work period for which overtime compensation is calculated. Compensation shall be administered in accordance with the provisions of this section.

B. Compensation. Excepting employees who are exempted under the provisions of the Fair Labor Standards Act and also those employees included in the Exempt Compensation Schedule, an employee who is called by his Supervisor or Department Head to work beyond 40 hours per standard work week, or 171 hours per each 28-day work period for Sworn Police personnel, shall be compensated for such overtime work either by payment at the rate of 1½ times his normal rate of pay for the period worked, or through the allowance of compensatory time off.

C. Compensation for overtime work, either by payment or by the allowance of compensatory time off, shall be determined by the Department Head and acknowledged by the employee prior to the overtime being worked by the employee and through a written agreement signed by the employee at the time of hire. The allowance of compensatory time off shall be in compliance with the provisions for compensatory time-off found in Section 3.02.030 (D).

D. Compensatory Time-Off. In lieu of being paid at the rate of 1½ times his normal rate of pay for all overtime work, the Department may require the employee to accrue compensatory time off at the rate of 1½ times the hours worked over the 40 hour standard work week of the employee, or over the 171 hours worked in each 28-day work period for Sworn Police personnel. However, the employee may accrue on his compensatory time off record no more than 240 compensatory time hours. After accruing

240 compensatory time hours, the employee must be paid for all overtime worked. A Department Head may require an employee to use any accrued compensatory time off. An employee shall be permitted to use compensatory time within a reasonable period after making the request, if doing so does not unduly disrupt the operations of the City.

E. "On-Call" Compensation. When employees are asked to be "on call" during weekends and holidays such employees shall be compensated for a minimum of four hours for each 24 hour day when they are on an "on-call" status. Compensation for "on-call" status shall be paid at 1½ times the employee's regular wage, provided, that the employee has worked a minimum of 40 hours in a standard work week, or 171 hours per each 28-day work period for Sworn Police personnel. Actual hours worked during "on-call" status shall first be subtracted from the four-hour "on call" compensation allowance in determining total compensation for hours worked during the "on-call" status period. (Amended 11/03/2004, Res.2004-15, Amended 12/1/2004 Res.2004-18)

Severability. The provisions of this resolution shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid, it shall not effect any other provision of this resolution or the application in a different circumstance.

Effective date. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this __ day of _____, 2015

Mayor Sonja Norton

ATTEST:

Kenneth L. Bassett, City Recorder

(S E A L)



374 East Main St.
 Vernal, Utah 84078

Phone: (435) 789-2255

Fax: (435) 789-2256

www.vernalcity.org

2015-2016 SEAL COAT PROJECT

BID OPENING

August 3, 2015

8:15 AM

IN ATTENDANCE:

Ken Bassett

Mike Davis

Sarah Lamb

City Manager

Finance Department

Finance Department

BIDS:

		Seal Coating per sq. ft.	Paint Striping per Linear foot	ADA Each
Precision Asphalt Maintenance	Tuff Coat	\$ 0.13	\$ 0.18	\$ 35.00
Top Job Asphalt	Tuff Coat	\$ 0.14	\$ 0.20	\$ 35.00
	Top Guard (alt.)	\$ 0.18	\$ 0.20	\$ 35.00
Allred Paving	Tuff Coat	\$ 0.23	0.49	?
Eckles Paving	Tuff Coat	\$ 0.28	\$ 0.55	\$ 75.00