

# Memo

To: Mayor and City Council  
From: Amy Rodriguez, City Recorder  
Date: 7-30-15  
Re: ULCT Conference

Hello Mayor and Council,

I have received the attached information on the upcoming ULCT Conference to be Held September 16-18, 2015 in Salt Lake City. I am planning to register Council for The conference next week before I leave on a vacation. Please review the packet and If possible, let me know next week if you are planning to attend and if you need any Extra tickets.

Please note that any cancellations must be submitted by August 28<sup>th</sup> in order to Receive the refund on the registration fee ( less \$35.00 ).

Thank you,

Amy



STEPPING AHEAD OF GROWTH  
While Preserving Authenticity



## CONFERENCE KICK-OFF SESSION

JEFF RUST, Corporate Alliance Co-founder

Building Meaningful Business Relationships

Come prepared to step out of your comfort zone for an experience that will open new realms of opportunity! Jeff Rust is the Co-founder of Corporate Alliance, a membership-based organization that helps business leaders create and manage successful relationships. Corporate Alliance teaches strategies to significantly improve the quality and speed of the relationship building process. Jeff has been recognized as one of the most connected individuals in Utah and is a certified Master Facilitator having facilitated over 1500 connecting events. He will kick off our conference by introducing a new approach to networking, then he'll join us again at lunch on Friday to suggest relationship strategies that can help make your administration and your community more productive.



## S Z B -U L C T S S

### WEDNESDAY LUNCH KEYNOTE SPEAKER

TRAVIS STORK, M.D.

"eDoctors' Co-host

Award-winning talk show co-host and practicing emergency medicine physician, Dr. Travis Stork, will help each of us take an insightful look at the things we do that affect how we feel. It's a simple analysis of the many seemingly inconsequential decisions we make that affect our overall health.

Dr. Stork is a fervent believer in helping patients feel empowered when it comes to their health. He's passionate about enlightening individuals on simple ways to attain and maintain good health based on their own life and circumstances. And he takes great pride in teaching people how to avoid preventable illness before it happens.



### WEDNESDAY EVENING

#### UTAH'S OWN RECEPTION

Whether it's the gourmet "mac 'n cheese" bar, or the fresh fruits from local trees and vines— feast off the bounty of Utah's Own, enjoying exceptional locally grown produce, cheese, meats and beverages. Experience the amazing culinary creations crafted by the Sheraton's chef and spend some time mingling with your colleagues from neighboring cities and towns.



# SPEAKERS & EVENTS

## THURSDAY MORNING

PLANNERS DAY OPENING SESSION AND  
2-HOUR INTERACTIVE FOLLOW UP WORKSHOP.

### Financial Resiliency for Cities and Towns

Chuck Marohn from the group Strong Towns will challenge us to look at some new ideas on how we are going to handle the growth that is coming our way. In this opening session on Planner's Day Chuck will review ideas of the suburban era we need to shed and proposes strategies for adjusting to the new realities we face. He will let us know how cities and towns can make high-return investments and update methods for evaluating the financial viability of a building or transportation project.

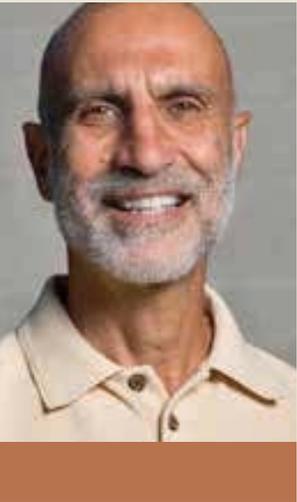


## THURSDAY MORNING GENERAL SPEAKER

JOHN NALBANDIAN Professor Emeritus, School of Public  
Affairs and Administration, University of Kansas

### Political Astuteness: Bridging the Gap Between Politics and Administration

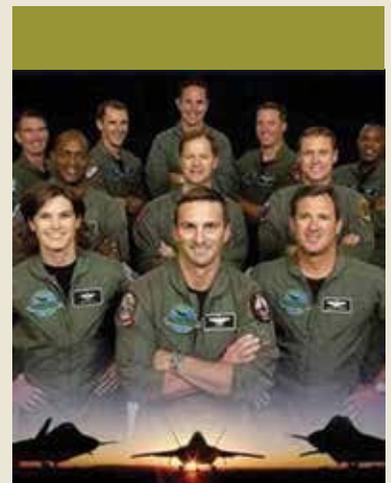
Nothing gets done effectively without connecting the political and administrative worlds. Bridging the gap between these arenas is facilitated by a politically astute mindset. First, politics is about value conflicts dealing with problems for which there are no correct answers. No value profile is right or wrong. Second, while we often speak of politics and administration in terms of behavioral differences, underneath those differences are constellations of logic— the logic of politics and the logic of administration. The politically astute are adept translators. Join Professor Emeritus, John Nalbandian, from the University of Kansas to discuss that gap and talk about the values and identify the arenas of logic during a morning general session and an interactive workshop Thursday afternoon.



## THURSDAY MORNING SPEAKERS

AFTERBURNER, INC.

Learn the four-step Flawless Execution model created by a team of elite military professionals. Afterburner uses the combat-proven methodologies of high performing military teams to help others bring performance to the next level. Their Flawless Execution model is unlike any process you've tried. It's simple to use and the effects are lasting. Learn the skills and strategy to align your team around a disciplined, scalable process in order to accelerate performance and achieve better results.



# SPEAKERS & EVENTS

## THURSDAY LUNCH

LT. GOVERNOR SPENCER COX

State of Utah's Cities and Towns

Featuring special guests: Mikelle Moore, Intermountain Healthcare  
Ceresa Foxley, Governor's Office of Economic Development  
Vicki Varela, Managing Director for the Utah Office of Tourism, Film and Global Branding



Mikelle Moore

Ceresa Foxley

Vicki Varela



Join former Fairview Mayor, Lt. Governor Spencer Cox, and other special guests, for interesting insight on what Utah's cities and towns can anticipate with an influx of business and residential growth in the coming years. We'll talk about technology and business, the workforce, family dynamics, healthcare, tourism, and transportation. Hear how life in your city or town may be affected by the changes ahead.

## FRIDAY LUNCH

"WHY I LIKE MY COMMUNITY" ESSAY AWARD WINNERS

Hear from Utah's bright, intuitive 4th and 7th grade first prize essay winners as they explain what makes a hometown so special.



Annabelle Smith  
Sunset Elementary, St. George



Stephen Grant  
Madeleine Choir School  
Salt Lake City

## KC and the Sunshine Band



FRIDAY EVENING ENTERTAINMENT  
AT THE SHERATON

From the time they first danced onto the music screen 40 years ago, Harry Wayne Casey and his Sunshine Band have impressed us with a unique mix of R&B, funk, Latin percussion groove, and, yes... disco!! Come "Shake Your Booty" under the shimmering disco ball in the Sheraton Ballroom and sing along to the hits of the 70's.

## Partners Program



WEDNESDAY

**Truffle Making with Auxiliary President Janette Kelly.**  
Learn an art that's also a sure way into the hearts of those you love- with chocolate! Whether it's with mint or raspberry, milk or dark... learn from the talented Partner's President what "good taste" is really all about!

**Clearing Clutter and Getting Organized**  
with professional organizer Vicki Winterton.

Living in a cluttered home zaps both energy and time. Join a professional home organizing specialist to learn clutterbusting secrets that can make a big difference in your life. Hear Vicki's 5-step formula to easily organize any home trouble spot.

THURSDAY

Learn how the philosophy of "Hope through Research, Education, and Care" affects treatment and research at one of the world's leading not-for-profit cancer centers. Meet Dr. John Swietenham, Exec. Medical Director and Sr. Director of Clinical Affairs and hear from him on our tour through the Huntsman Cancer Institute. After a nice lunch at "The Pointe", continue on for a tour of the Utah State Capitol and the Daughters of Utah Pioneers Museum.



FRIDAY

**Breakfast with the music of**  
"American's Violinist," Jenny Oaks Baker

Enjoy a magical performance from Grammy Award winning musician Jenny Oaks Baker. She began playing the violin at age four and made her solo orchestral debut when she was only 8 years old. This beloved classical violinist, will share a special treat with ULCT Partners. See how talent runs in her family as she's joined by her four children, also musicians.

# MOBILE TOUR AND ACTIVE TRAINING

## THURSDAY AND FRIDAY MORNING CPR TRAINING

Learn life-saving skills from the South Jordan Fire Department and improve your own ability to respond to someone undergoing a medical emergency.

This two-part, one hour morning course is not for certification.  
Classroom seating space limited.



## FRIDAY AFTERNOON SPLIT SECOND DECISION MAKING : LAW ENFORCEMENT FIREARMS TRAINING SIMULATOR

Test your judgement in one of the finest use of force training simulators in the world. Join UPD's Rangemaster Nick Roberts at the Parley's Canyon training range and Virta 300 Degree Training Simulator and learn first-hand how police train for the most difficult real world situations, such as ambushes, active shooters, and maintaining situational awareness during extreme stress.

Bus transportation provided. Limited to 28 participants  
Pre-registration required. Fee: \$25

## THURSDAY AFTERNOON REVITALIZATION FOR RECREATION TOUR

Join us as we take a walking tour through the Salt Lake City 16 Field Sports Complex, Trailside Park, and 900 South Oxbow.

See how a community has created a self-sustaining sports complex that will provide opportunities for regional recreation and economic development through competitive tournaments.

Stroll through the nature park adjacent to the sports complex and learn how the area was revitalized for family recreation while improving wildlife habitats and showcasing native plants. See how a former landfill was turned into a wetland area where educational opportunities abound.

Time permitting, we'll also visit Millrace Park in Taylorsville featuring an ADA playground, dog park, and urban fishing.



Bus transportation provided. Limited to 28 participants— pre-registration recommended. Fee: \$25



# CONFERENCE HIGHLIGHTS

## NOMINATIONS TO THE ULCT BOARD

At the Annual Convention each year several vacancies on the League's Board of Directors are filled with new members. If you or someone you know has a desire to serve on the board, return the nomination document that was sent to each city in early July. Any mayor or council member from a dues-paying member city or town is eligible to be nominated and to nominate. If you have questions about this process, please contact Nick Jarvis at the League office: (801) 328-1601, or by email: [njarvis@ulct.org](mailto:njarvis@ulct.org). Nominations are due by August 14th.

## ANNUAL BUSINESS SESSION

Shape the future of upcoming legislation during the ULCT Annual Business Session Friday morning, September 18th from 8:00-11:20 a.m. We will cover critical issues that affect all of Utah's cities and towns. Give your input as we discuss ULCT policy that will become part of our 2016 legislative agenda. Evaluate the review on the issues and cast your vote on any policy resolutions. This is your chance to represent your city or town with your input and your vote!

## 2015 ESSAY CONTEST WINNERS SPONSORED BY ENERGY SOLUTIONS

See the images from Utah's cities and towns that are making a lasting impression on some of our youngest residents as you meet the winners from the ULCT essay contest, "Why I Like My Community." Watch a video featuring the six award winners from Utah's 4th and 7th grades. And hear the first prize winners read their own heart-felt words during Friday's luncheon.

### THURSDAY OFFICE MESSAGES

Take ten minutes from a busy day of workshops and networking to simply unwind with what's becoming an Annual favorite. Enjoy a head and neck "office massage," compliments of the therapists at Face to Face Massage.

### THURSDAY PLANNERS' DAY AND CLERK AND RECORDER'S DAY

Earn professional Utah Chapter UMCA and APA certification by attending various courses within three tracks of workshops for urban planners, rural planners, clerks and recorders.

# TENTATIVE AGENDA

Wednesday, September 16, 2015

## DELEGATE TRACKS

7:00 am – 8:00 am Continental Breakfast

7:00 am – 3:00 pm Registration Desk Open

8:00 am – 4:00 pm Exhibits Open

9:00 am – 10:30 am  
CONFERENCE KICK-OFF SESSION  
Jeff Rust "Building Relationships"

10:30 am – 11:20 am  
WORKSHOP 1  
PROCEDURAL JUSTICE: FAIRNESS  
IN DECISION MAKING

10:30 am – 11:20 am  
WORKSHOP 2  
QUALITY OF LIFE

10:30 am – 11:20 am  
WORKSHOP 3  
CREATING A COMMUNITY CENTER

10:30 am – 11:20 am  
WORKSHOP 4  
INCREASING PUBLIC  
INVOLVEMENT

11:30 am – 12:20 pm  
WORKSHOP 5  
GET TO THE POINT

11:30 am – 12:20 pm  
WORKSHOP 6  
BUDGETING

11:30 am – 12:20 pm  
WORKSHOP 7  
CREATING HEALTHY  
COMMUNITIES

11:30 am – 12:20 pm  
WORKSHOP 8  
PROMOTING AND PROTECTING UTAH  
AGRICULTURE

12:30 pm – 2:00 pm OPENING LUNCH  
Keynote Speaker: Travis Storm, MD "The Doctors" Sponsored by Zion's Bank—ULCT Speaker Series

2:10 pm – 3:00 pm  
WORKSHOP 9  
CREATING HEALTHIER  
WORKPLACES

2:10 pm – 3:00 pm  
WORKSHOP 10  
MONEY MATTERS  
REGARDING TRANSPORTATION

2:10 pm – 3:00 pm  
WORKSHOP 11  
THE FUTURE OF OUR CITY:  
DOING MORE WITH LESS

2:10 pm – 3:00 pm  
WORKSHOP 12  
MULTI-MEDIA OPTIONS FOR  
PUBLIC OUTREACH

3:10 pm – 4:00 pm  
WORKSHOP 13  
CREATIVE USE OF GRANTS  
AND VOLUNTEERS

3:10 pm – 4:00 pm  
WORKSHOP 14  
PREPARING FOR  
"THE BIG ONE"

3:10 pm – 4:00 pm  
WORKSHOP 15  
COOPERATIVE PURCHASING

3:10 pm – 4:00 pm  
WORKSHOP 16  
IDENTIFYING YOUR BRAND

5:00 pm – 6:00 pm Utah's Own Dinner

Thursday, September 17, 2015

## DELEGATE TRACKS

7:00 am – 8:00 am Continental Breakfast

7:00 am – 8:00 am CPR Instruction (not for certification)

8:00 am – 8:50 am  
SPLIT SESSION  
Financial Resiliency for Cities and Towns with Charles Marohn

8:00 am – 8:50 am  
SPLIT SESSION  
John Nalbandian "Political Astuteness"

8:00 pm – 8:50 pm  
WORKSHOP 17  
OPEN RECORDS PORTAL

9:00 am – 10:30 am  
GENERAL SESSION  
Afterburner, Inc.

9:00 am – 11:40 am  
WORKSHOP 22  
GRAMA  
CERTIFICATION  
TRAINING AND  
TEST PREP  
FOR NEW CLERKS  
AND RECORDERS

10:40 am – 11:30 am  
WORKSHOP 18  
WHERE THE SIDEWALK ENDS:  
MAKING ALTERNATIVE  
TRANSPORTATION WORK

10:40 am – 11:30 am  
WORKSHOP 19  
WATER MANAGEMENT: USING  
RESOURCES WISELY

10:40 am – 11:30 am  
WORKSHOP 20  
POLITICAL ASTUTENESS

10:40 am – 11:30 am  
WORKSHOP 21  
LOBBYING YOUR LEGISLATOR  
USING STAFF TO ENGAGE

Please refer to convention program for final agenda

# TENTATIVE AGENDA

Thursday, September 17, 2015

11:40 am – 1:45 pm

LUNCH

General Speaker: Lt. Governor Spencer Cox "State of Utah's Cities and Towns"

2:00 pm – 2:50 pm

WORKSHOP 23

LAND APPEAL AUTHORITY TRAINING

2:00 pm – 2:50 pm

WORKSHOP 24

MAKING THE MOST OF SOCIAL MEDIA

2:00 pm – 3:50 pm

WORKSHOP 25

"THE CURBSIDE CHAT"  
INTERACTIVE WORKSHOP  
WITH CHARLES MARCHIN

2:00 pm – 5:00 pm

MOBILE TOUR

REVITALIZATION  
FOR RECREATION  
MOBILE TOUR

2:00 pm – 2:50 pm

WORKSHOP 26

COMMUNITY BASED  
STRATEGIC PLANNING FORUM

2:00 pm – 2:50 pm

WORKSHOP 27

GENERATIONAL HIRING

BREAK

3:00 pm – 3:50 pm

WORKSHOP 28

MILLENNIALS AND PLANNING

3:00 pm – 3:50 pm

WORKSHOP 29

DOCS AND MAPS: EXPLORING "E-OPTIONS"

3:00 pm – 3:50 pm

WORKSHOP 30

RESOURCES FOR RURAL UTAH

4:00 pm – 4:50 pm

WORKSHOP 31

LEARNING FROM OUR MISTAKES WITH DAVID CHURCH

Free Night

Friday, September 18, 2015

DELEGATE TRACKS

7:00 am Continental Breakfast

7:00 am – 3:00 pm Exhibits Open

7:00 am – 8:00 am CPR Instruction (not for certification)

8:00 am – 11:20 am ULCT BUSINESS SESSION

11:30 am – 12:20 pm

WORKSHOP 31

TBD

11:30 am – 12:20 pm

WORKSHOP 32

SHORT TERM RELIEF LOANS  
FOR MUNICIPALITIES

11:30 am – 12:20 pm

WORKSHOP 33

SALARY NEGOTIATION

11:30 am – 12:20 pm

WORKSHOP 34

WILDLAND FIRE POLICY

12:30 pm – 1:45 pm LUNCH

with Essay Contest Presentation

2:00 pm – 2:50 pm

WORKSHOP 35

LAW ENFORCEMENT ISSUES

2:00 pm – 2:50 pm

WORKSHOP 36

LAND USE CHANGES AHEAD

2:00 pm – 2:50 pm

WORKSHOP 37

HEALTHY COMMUNITIES  
THROUGH SKILLED PLANNING

2:00 pm – 2:50 pm

WORKSHOP 38

RETIREMENT PLANNING

1:45 pm – 4:45 pm

MOBILE TOUR

FIREARMS TRAINING  
SIMULATOR

3:00 pm – 3:50 pm

WORKSHOP 39

INCREASING BROADBAND SERVICES AND  
MARKETING EXISTING INFRASTRUCTURE

3:00 pm – 3:50 pm

WORKSHOP 40

MAKING "IT" WORK FOR YOU

Please refer to convention program for final agenda



Bountiful Ridge Golf Course, 2430 Bountiful Boulevard  
REGISTRATION FORM

Golfer's name \_\_\_\_\_

Spouse's name (if golfing) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address \_\_\_\_\_

FEES	OFFICIALS AND SPOUSES FROM MEMBER CITY OR TOWN	GOVERNMENT NONMEMBER	PRIVATE SECTOR
	\$95	\$105	\$125

Registration fee for delegate ..... \$ \_\_\_\_\_

Registration fee for spouse ..... \$ \_\_\_\_\_

Total due for golf ..... \$ \_\_\_\_\_

Schedule

7:00 am Check-in and Continental Breakfast

8:00 am Tee Off (Shotgun Start)

1:00 pm Lunch

Foursome (please list your desired foursome—no guarantees)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

I've included my golfing fee with the conference registration

I've enclosed a separate check for golf

Please bill my:  Visa  MasterCard  American Express

\_\_\_\_\_  
Name (as it appears on card)

\_\_\_\_\_  
Card number

\_\_\_\_\_  
Expiration date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Billing Zip Code

SCRAMBLE FORMAT

Registration deadline is August 28, 2015

Please note

You must be a participant in the Annual Convention to be eligible to golf.

After the deadline we cannot guarantee that the registrant will be able to golf. Preregistration is required for golf.

Listing people for your desired foursome does not register them. Each person must have their own form. If extra forms are needed, please copy this form.

We reserve the right to assign foursomes not otherwise requested on this form.



# UTAH LEAGUE OF CITIES AND TOWNS

2015 ULCT ANNUAL CONVENTION

SEPTEMBER 16-18, 2015

SALT LAKE CITY SHERATON

PLEASE TYPE OR PRINT CLEARLY

City/ Town / Agency/ Business Phone E-mail

Delegate name Position

Address City Zip

Partner's name (required if attending convention)

Person completing form Phone

REGISTRATION FEES Full delegate and partner registration fees include three continental breakfasts, three lunches, two dinners, general sessions and workshops.



PLEASE CHECK APPROPRIATE BOXES

Fees	OFFICIALS FROM MEMBER CITY OR TOWN	GOVERNMENT NONMEMBER	PRIVATE SECTOR
Full Registration	<input type="checkbox"/> \$380	<input type="checkbox"/> \$450	<input type="checkbox"/> \$650
Partner Registration	<input type="checkbox"/> \$280	<input type="checkbox"/> \$350	<input type="checkbox"/> \$400
Golf Tournament	<input type="checkbox"/> \$95	<input type="checkbox"/> \$105	<input type="checkbox"/> \$125
Wednesday Only	<input type="checkbox"/> \$175	<input type="checkbox"/> \$200	<input type="checkbox"/> \$200
<input type="checkbox"/> Thursday Only (Planners & Recorders Day)	<input type="checkbox"/> \$150	<input type="checkbox"/> \$175	<input type="checkbox"/> \$200
Friday Only	<input type="checkbox"/> \$200	<input type="checkbox"/> \$225	<input type="checkbox"/> \$250

REGISTRATION DEADLINE IS August 28, 2015

Additional forms may be downloaded from the website: www.ulct.org

Register online at ulct.org or

By mail

Mail this form with payment to ULCT, 50 South 600 East, Suite 150, Salt Lake City, UT 84102

By Fax

Fax this form with credit card payment to: (801) 531-1872

Cancellation Policy

All cancellations must be received in writing (e-mail or fax acceptable) no later than August 28, 2015. A fee of \$35 will be assessed for those cancellations received before the deadline. No refunds will be given after the August 28 deadline. No shows will be billed. If you have any questions, please contact Ashley at the League office (800) 852-8528 or (801) 328-1601 or e-mail amorfin@ulct.org.

- Please check for non-meat meals
- In compliance with ADA, arrangements can be made for those with special needs.

Please contact the League office if you have special needs.

### Mobile Tours

- Firearms Training Simulator—pre-registration required (limit 28)  \$25
- Revitalization for Recreation—pre-registration recommended (bus space limited)  \$25

Extra Tickets (available for non-registered guests)	MEMBER CITY	NON-MEMBER
Wednesday Lunch	<input type="checkbox"/> \$50	<input type="checkbox"/> \$75
Wednesday Dinner and Entertainment	<input type="checkbox"/> \$45	<input type="checkbox"/> \$65
<input type="checkbox"/> Thursday Lunch	<input type="checkbox"/> \$45	<input type="checkbox"/> \$60
Friday Lunch	<input type="checkbox"/> \$40	<input type="checkbox"/> \$50
President's Banquet and Reception	<input type="checkbox"/> \$80	<input type="checkbox"/> \$100

TOTALS

Delegate Registration Fee	\$ +
Partner Registration Fee	\$ +
Mobile Tour	\$ +
Extra Tickets—Total Amount	\$ +
\$30.00 less without dinner & entertainment (only for full or Friday only registrations)	\$ -
\$35.00 Late Fee (received after August 28)	\$ +
<b>TOTAL AMOUNT DUE</b>	\$

Paying by (please check one):  Cash  Check

CREDIT CARD

Visa  MasterCard  American Express

Credit Card Number Exp. Date

Billing Zip Code

Name (as it appears on card)

Signature



## Regular City Council Meeting

Tuesday, August 4, 2015

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

1. **WORK SESSION** 5:00 p.m.  
Topics to include: Discussion on refinancing of series 2005 GO Bond, and private land owners encroachment on public property

2. **ROLL CALL** 6:00 p.m.

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME**

5. **CONSENT ITEMS**

### **5.1 APPROVAL OF AGENDA**

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

### **5.2 APPROVAL OF JULY 21, 2015, MEETING MINUTES**

6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

8. **NEW BUSINESS**

### **8.1 PRESENTATION: UTAH LOCAL GOVERNMENT TRUST PRESENTATION OF THE TRUST ACCOUNTABILITY PROGRAM AWARD**

The Trust Accountability Program Award is for performance in Risk Management.

For more information on these agenda items, please visit our website at [www.washingtonterracecity.org](http://www.washingtonterracecity.org)

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In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

#### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

**8.2 DISCUSSION/MOTION: APPROVAL TO PURSUE REFINANCING OF SERIES 2005 GO BOND**

Discussion and direction as to research and pursue possible refinancing of series 2005 GO bond.

**8.3 DISCUSSION/DIRECTION: CIVIC/SENIOR CENTER RENTAL OPTIONS**

A discussion on rental options and guidelines concerning the Civic/Senior Center and possible other City Buildings.

**8.4 MOTION/ORDINANCE 15-06: AMENDMENTS TO MUNICIPAL CODE 17.56 TO AMEND LAND USE REGULATIONS REGARDING POLITICAL SIGNS**

An amendment to change the dates of election sign postings.

**8.5 DISCUSSION/DIRECTION: FIRE SERVICE DISTRICT FEASIBILITY STUDY**

A discussion with direction to work with various Weber County cities to study the feasibility of creating a fire Service district.

**8.6 DISCUSSION/DIRECTION: RIVERDALE TRAIL FEASIBILITY STUDY**

Discussion on support of a feasibility study to be conducted by Riverdale City to construct a trail linking Riverdale and Washington Terrace via Lower Rohmer and Points South.

**8.7 PRESENTATION: AN UPDATE ON THE FLEET MANAGEMENT PLAN**

A presentation outlying the outcomes to date on the Fleet Management Plan and lessons learned.

**8.8 DISCUSSION/ACTION: SCHEDULING OF 2015 COUNCIL RETREAT DATE**

A discussion on the proposed date of November 14, 2015 to hold the 2015 Council retreat to discuss budget items and Council priorities.

**9. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**10. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

**11. UPCOMING EVENTS**

August 18<sup>th</sup> : City Council Meeting 6:00 p.m.

August 27<sup>th</sup>: Planning Commission Meeting 6:00 p.m.

September 1<sup>st</sup>: City Council Meeting 6:00 p.m.

September 9-11<sup>th</sup>: ULCT Conference

**12. ADJOURN THE MEETING: MAYOR ALLEN**

For more information on these agenda items, please visit our website at [www.washingtonterracecity.org](http://www.washingtonterracecity.org)

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# City of Washington Terrace

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Minutes of a Regular City Council meeting  
Held on July 21, 2015  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of

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## **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member Mary Johnston  
Council Member Blair Brown  
Council Member Robert Jensen  
Council Member Scott Monsen  
Council Member Shupe  
City Manager Tom Hanson  
Fire Captain Clay Peterson  
City Recorder Amy Rodriguez

20  
21  
22  
23

## **Others Present**

Charles and Reba Allen, Del Kraaima, Scott Barker

24  
25

1. **ROLL CALL** 6:00 p.m.

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2. **PLEDGE OF ALLEGIANCE**

28  
29

3. **WELCOME**

30  
31

4. **CONSENT ITEMS**

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4.1 **APPROVAL OF AGENDA**

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4.2 **APPROVAL OF JUNE 16, 2015, MEETING MINUTES**

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Items 4.1 and 4.2 were approved by general consent.

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5. **SPECIAL ORDER**

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5.1 **PUBLIC HEARING: TO HEAR COMMENT ON THE ANNEXATION OF A  
PARCEL OF LAND BELONGING TO PLEASANT VALLEY RANCH, LLC,  
ANCHOR LAND & CATTLE, LLC, AND RISKY III, LLC**

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Hanson stated that the annexation request was made by the owners of the property. He stated that the request of the annexation is to prepare for possible future development and growth.

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Hanson stated that this annexation follows the City's annexation plan. Hanson stated that the zone will remain greenbelt until the use of the property changes. Mayor Allen stated that the County Boundary Commission ruled in favor of Washington Terrace City during the protest hearing.

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**Mayor Allen opened the public hearing at 6:04 p.m.**

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There were no citizen comments.

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**Mayor Allen closed the public hearing at 6:05 p.m.**

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**6. CITIZEN COMMENTS**

Council Member Brown stated that resident Ulis Gardiner called him and asked him to let the Council know that he feels that the City bothers people too much and he would like Council to leave the people alone. He stated that Mr. Gardiner told him that he has visited the area spoken about in previous Council meetings concerning a resident's wall and garden that was encroaching on City property. He stated that he felt that the wall is not too high and the foliage was kept nice.

**7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Mayor Allen noted that no action has been taken concerning the wall and the item is a work in process.

**8. NEW BUSINESS**

**8.1 MOTION/ORDINANCE 15-05: AN ORDINANCE ANNEXING UNICORPORATED AREA OF LAND BELONGING TO PLEASANT VALLEY RANCH, LLC, ANCHOR LAND AND CATTLE, LLC, AND RISKY III, LLC**

**Motion by Council Member Jensen  
Seconded by Council Member Shupe  
To approve ordinance 15-05 to approve  
The Annexation of the property of Pleasant Valley Ranch LLC, Anchor Land  
And Cattle LLC, and Risky III LLC  
Approved unanimously (5-0)  
Roll Call Vote**

**8.2 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

Clay Peterson presented the report to Council, stating that the amount of call numbers are on track. He stated that there has not been any significant events in the last 3 months. Peterson stated that the fourth of July was fairly quiet and there were not any issues. Hanson stated that the fire zone is permanent until the Council would like to change it. Council Member Shupe stated that he has heard many complaints concerning after hours fireworks and would like to see the Fire Department or Sheriff's Office enforce the curfew. Hanson stated that he spoke with Lt. Talbot concerning the location and timing of fireworks.

**8.3 PRESENTATION: SHERIFF'S OFFICE MONTHLY REPORT**

Sgt. Tatton presented the report to Council, noting that the medical assist calls have been on the rise. Hanson stated that the City anticipates a higher call volume for the assisted living centers. Council Member Brown stated that he appreciated the quick response of the Sheriff's Office during a recent family medical emergency.

**8.4 MOTION/RESOLUTION 15-11: APPROVAL OF THE INTERLOCAL AGREEMENT BETWEEN WEBER HUMAN SERVICES AND THE CITY OF WASHINGTON TERRACE FOR SERVICES AT THE WASHINGTON TERRACE CIVIC/SENIOR CENTER**

Hanson stated that the interlocal agreement is for the use of the Civic Center by Weber Human Services for the services that they provide. Hanson stated that Weber Human Services act as the facilitator of the building during the day and provide a nice service for the seniors who use the facility. Council Member Johnston stated that she has heard from people from other cities who have told her that they enjoy the

99 building and program that is available at the senior center. Council Member Johnston stated that she  
100 appreciates the services that are provided by the agency.

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**Motion by Council Member Monsen**  
**Seconded by Council Member Jensen**  
**To approve Resolution 15-11 approving the interlocal**  
**Agreement with Weber Human Services for**  
**Services at the Washington Terrace Civic/Senior Center**  
**Approved unanimously (5-0)**  
**Roll Call Vote**

**8.5 MOTION/RESOLUTION 15-12: A RESOLUTION APPOINTING CITY REPRESENTATIVES TO THE TAX ENTITY COMMITTEE FOR URBAN RENEWAL OR ECONOMIC DEVELOPMENT PROJECTS**

110 Hanson stated that this is a statutory requirement to assign two members to the Taxing Entity Committee.  
111 The request is to extend the RDA. Hanson noted that City representatives on the committee are the  
112 Mayor and himself. He stated that the City has two votes on the committee to vote to allow our  
113 increments to go the possible expansion of the RDA.  
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**Motion by Council Member Brown**  
**Seconded by Council Member Monsen**  
**To approve Resolution 15-12 appointing**  
**City Representatives to the Tax Entity Committee for**  
**Urban Renewal or Economic Development Projects**  
**Approved Unanimously (5-0)**  
**Roll Call Vote**

**8.6 MOTION: TO APPROVE THE POLLING LOCATION AND POLL WORKERS FOR THE 2015 MUNICIPAL ELECTION**

126 Rodriguez explained the City will be running a “Vote by Mail” election this year, however, a limited  
127 polling location will be available at City Hall. She stated that the poll workers chosen have worked with  
128 the City in past elections and have been trained by the County.  
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**Motion by Council Member Shupe**  
**Seconded by Council Member Jensen**  
**To approve the polling location and**  
**Poll Workers for the 2015 Municipal Election**  
**Approved unanimously (5-0)**

**8.7 DISCUSSION/DIRECTION: AMENDING THE LAND USE ORDINANCE RELATING TO POLITICAL SIGNS**

138 Hanson stated that the sign ordinance has been reviewed to reflect the vote by mail election. Hanson  
139 stated that staff is looking to change the ordinance with Council approval to extend the sign posting  
140 period 30 days before any voting period begins. Council Member Monsen stated that he feels 30 days is  
141 too long, and recommends two weeks before the voting period. Council Member Shupe stated that he  
142 does not have a problem changing the voting days but wants to know why it has to go through the  
143 Planning Commission, stating that the land use issue was already dealt with initially through Planning  
144 Commission. Hanson stated that it is a matter of due process for the public on a land use issue. Council  
145 Member Monsen stated that it is a free speech issue and agrees with Council Member Shupe that it does  
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148 not need to go through Planning Commission. Council Member Brown stated that he agrees with Council  
149 Member Mosen that less is better but the City should be fair to all. Council Member Shupe wanted to  
150 know why we don't have the public hearing in front of the Council because they are the ones who are  
151 changing the ordinance.  
152 Council directed to send the ordinance through the process.  
153

154 **9. COUNCIL COMMUNICATION WITH STAFF**

155 \* Council Member Jensen stated that the West Nile virus was found in Riverdale by the slide. He stated  
156 that the area was fogged before any of the mosquitos got out of the area. He stated that the Mosquito  
157 Abatement District is ahead of the curve due to technology. Council Member Jensen stated that the  
158 largest outbreaks of West Nile is in Washington County.  
159

160 \* Mayor Allen stated that there are several issues that the Council needs to review. He stated that one is  
161 the encroachment issue, and another is the rental of the Civic Center. Hanson stated that it may be on the  
162 agenda for the first meeting in August. Hanson stated that his impression of the encroachment issue is  
163 that the Council decided to let the resident keep the garden through the growing season and then have her  
164 take the wall down.  
165

166 **10. ADMINISTRATION REPORTS**

167 Hanson stated that Ed Keystone is going to be inducted into the Utah Sports Hall of Fame. Mr. Keystone  
168 is a graduate of Bonneville High School. Council agreed that the Mayor should attend the event to  
169 represent Washington Terrace.  
170

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172 **11. UPCOMING EVENTS**

173 July 24<sup>th</sup> : City Hall closed in observance of Pioneer Day  
174 July 30<sup>th</sup>: Planning Commission Meeting 6:00 p.m.  
175 August 4<sup>th</sup>: City Council Meeting 6:00 p.m.  
176 August 18<sup>th</sup> : City Council Meeting 6:00 p.m.  
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178 **12. ADJOURN THE MEETING: MAYOR ALLEN**

179 Mayor Allen adjourned the meeting at 6:58 p.m.  
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181 **13. ADJOURN INTO RDA MEETING ( Immediately following the regular meeting)**  
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**Date Approved**

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**City Recorder**

## City Council Staff Report

**Author:** Aaron Solomon

**Subject:** Senior Civic Center Rental Agreement

**Date:** July 30th, 2015

**Type of Item:** Informative to Council



**Summary Recommendations:** Requested by the City Council to open the discussion if it is feasible to rent out the Senior Civic Center to the community for purchase.

### **Description:**

- A. Topic:** Informative guidelines of Senior Civic Center Rental agreement options.
- B. Background:** Staff has been requested to view different options for placing the Senior/Civic Center for rent to outside communities. This request was brought before staff from residents wanting to rent the center for practices, meetings, parties and other personal events.
- C. Analysis:** Staff has researched 4 other City entities rental guidelines of their community centers. (Clinton City, Roy City, Riverdale City and South Weber City). They all require an employee on site for opening the building and inspecting the building upon closure. At this time the City does not have a staff member available to conduct these required services. Many of the other community rentals have kitchens and require an additional fee for use of the kitchen. Price ranges are also different but usually range from \$40- \$70 an hour plus a refundable \$250 damage and cleaning deposit. One problem the City will face is determining which entities will purchase the rental.
- D. Department Review:** Staff has been involved with the process of creating guidelines for Community Center rental agreement and will provide those different options for a council meeting discussion.

# CITY OF WASHINGTON TERRACE SENIOR CIVIC CENTER RENTAL AGREEMENT

\*\*\*\*\*

Address: 4601 South 300 West

Phone: (801) 395-8293 (office)

Director: Aaron Solomon

Phone: (801) 928-0540 (cell)

**Make Your Reservations At City Hall  
5249 South Southpointe Dr.  
8:00 a.m. - 5:00 p.m.  
No Reservations Accepted Over the Phone  
Fees and Deposits Must Be Paid At the Time of Reservation**

## **FEES:**

Senior Center	\$70.00 first hour \$10.00 each additional hour \$250.00 non-resident
Kitchen	\$ 25.00
Refundable Cleaning Deposit	\$ 250.00
Use of Building at no cost:	Only Washington Terrace civic groups and non-profit organizations that are <u>City</u> based will be allowed to use the building at no cost, i.e. Lion's Club, Booster Club, Recreation Board, Terrace Day's Committee, WFFL and WBBA (Terrace Teams only.)
Use of Building at half price:	Non-profit organizations may use the building at half price, but a cleaning deposit is still required.
City employee use:	City employees are allowed to use the building at no cost. The employee must be present for the entire time period of the reservation. The cleaning deposit is still required.

## **GUIDELINES:**

1. No private businesses.
2. Building may be rented until 9:30 p.m.
3. Building capacity allows 200 people.
4. **No alcoholic beverages or smoking are allowed in public buildings. UCA 32A-12-20**
5. City employee will wait only 15 minutes from scheduled time to open building. If the employee must return an additional \$5.00 will be charged.
6. The deposit will be forfeited, if the reservation is ***not*** cancelled 48 hours in advance.
7. Two hours free of charge will be allowed for decorating if arrangements are made at the time the reservation is made or with the director. Decorations should not damage the building in any way. Reasonable time will be allowed for clean-up.
8. Any cost for repair of damages will be billed to the user.
9. The City of Washington Terrace, its employees or agents will not be held responsible for any injuries or liabilities that may occur during the use of the Recreation Building.

**WASHINGTON TERRACE CITY  
ORDINANCE 15-06**

**CAMPAIGN SIGN AMENDMENTS**

**AN ORDINANCE AMENDING CHAPTER 17.56 OF THE MUNICIPAL CODE RELATING TO CAMPAIGN SIGNS; ADOPTING TIME, PLACE, AND MANNER RESTRICTIONS; MAKING TECHNICAL CHANGES; SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Washington Terrace City (hereafter referred to as “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §§ 10-8-84 and 10-8-60 authorizes the City to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

**WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables the City to regulate land use and development;

**WHEREAS**, the City Council desires to adopt time, place, and manner restrictions for certain signs;

**WHEREAS**, after publication of the required notice, the Planning Commission held its public hearing on July 30, 2015, to take public comment on this Ordinance, and subsequently gave its recommendation to deny this Ordinance;

**WHEREAS**, the City Council received the recommendation from the Planning Commission and held its public meeting on \_\_\_\_\_, and desires to act on this Ordinance;

**NOW, THEREFORE**, be it ordained by the City Council of Washington Terrace City as follows:

**Section 1: Repealer.** Any word other, sentence, paragraph, or phrase inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

**Section 2: Amendment.** Section 17.56.165 entitled “Campaign signs” is hereby amended to read as follows:

**17.56.165. Campaign signs.**

Campaign signs are subject to time, place, and manner restrictions and shall not be erected to detrimentally interfere with traffic, public health, safety, or welfare. Campaign signs shall be erected no earlier than thirty (30) calendar days prior to any voting period regardless of the format on any given election and shall be removed within five (5) calendar days after any said election. Nothing in this section shall be construed to authorize the erection of any campaign sign on public



## City Council Staff Report

Author: Tom Hanson

Subject: Fire Service Feasibility Study

Date: August 4, 2015

Type of Item: Discussion / Council Direction



**Summary:** There has been some discussion regarding the possibility of creating a fire service district to include cities throughout Weber County. In response to these discussions, it is proposed that a study be conducted to determine the feasibility of such an organization. This service district would not be managed by the County but would be managed as an independent organization with a governing board of elected officials.

### Description:

- A. **Topic:** Fire Service Feasibility Study proposal. Staff would appreciate a discussion regarding the idea of a fire district.
- B. **Background:** Because of the rising cost of fire services and the redundancy of equipment throughout the region, there is a proposal from our neighboring cities that we consolidate fire services. In order to determine the best solution to this fire district idea, it has been suggested that we conduct a Benefit Cost Analysis. The analysis would help cities determine if the consolidation proposal has merit.
- C. **Analysis:** There appears to “some” support for the formation of a fire service district that would include the majority of the cities throughout the region. However; it is not clear whether the district would be cost effective and or sustainable. Staff has had some firsthand knowledge of working with a fire district and has found the system to be worth considering. However; in order to make the determination as to the viability of the fire district it may (at some future date) be in the best interest of Washington Terrace City to lend their support to a study.
- D. **Department Review:** After reviewing the proposal to conduct a feasibility study, it is staff’s recommendation to wait and see where the fire district idea is going before we jump into a study. Because of the uncertainty of a district at this point in time, staff feels that spending resources on a study would not be in the best interest of the city.

A discussion with the council regarding the very idea of a fire district would be welcome and appreciated.

## City Council Staff Report

**Author:** Tom Hanson  
**Subject:** Feasibility Study Letter  
**Date:** August 4, 2015  
**Type of Item:** Discussion / Direction



**Summary:** Riverdale City is writing a grant for a study to determine the feasibility of constructing a trail from Riverdale to Rohmer Park. Riverdale City staff is requesting a letter of support for the study from Washington Terrace City. The letter would lend credence to the grant and show broad based support for the analysis. The letter would not bind us to future construction costs but would allow for a grant to pay for the feasibility study of a trail. No funding is required to support the grant.

### Description:

- A. **Topic:** A letter from Washington Terrace City supporting a grant application for the Washington Terrace / Riverdale (Weber River) trail system analysis.
- B. **Background:** Over the years there has been some basic conversations regarding a trail connection between Rohmer Park and the Weber Trail system. In an effort to determine if this is even possible, Riverdale City will be writing a grant to fund a feasibility study to determine whether a trail could be constructed between the Weber River and Rohmer Park. At this point in time Riverdale is requesting a letter from the Washington Terrace City Mayor and Council supporting the feasibility study.
- C. **Analysis:** At this point in time there are more questions than answers. The study would provide direction on possible trail location, geo technical analysis and a recommendation as to the viability of the trail.
- D. **Department Review:** This is a request to support a grant application for a feasibility study linking Rohmer Park with the Weber Trail system. This is not a request for funding or participation in the construction of a trail at this time. In the future there may be higher levels of participation if the Council determines that it is in the best interest of our residents and if the analysis determines there is a credible rout.

### Alternatives:

- A. **Approve the Request:** Lends support to the grant process and strengthens the position that both cities are in favor of reviewing options for a trail.
- B. **Deny the Request:** No letter is sent and the grant will be sent in without Washington Terrace support.