

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
November 3, 2010

Commissioners Present: Chairman Kent Cashel, Commissioner Robbie Beck, and Commissioner Dianne Walker.

Fire District Personnel Present: Interim Chief/AC Bob Zanetti, AC Frank Heumann, BC Bob Evans, BC Steve Zwirn, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: None.

I. Approval of Previous Meeting Minutes: Chairman Cashel called for a motion to approve the minutes of October 6, 2010, moved by Commissioner Beck, seconded by Commissioner Walker, passed by all. Chairman Cashel called for a motion to approve the minutes of October 20, 2010, moved by Commissioner Walker, seconded by Commissioner Beck, passed by all.

II. Public Input:

III. Commission Reports:

A. Correspondence:

B. Financials: All bills have been reviewed and signed.

C. Other: AC Zanetti reported that the County would advertise for the vacant ACB seat.

IV. Old Business:

A. None.

V. New Business:

A. Presentation and Review of the 2011 tentative PCFSD General Fund Budget. The budget was presented, explained, and discussed during the work session. The budget will be reviewed over the next two meetings and will be adopted in December.

VI. Staff Reports and Input:

A. AC Zanetti reported that a week from this Friday there will be an employee recognition breakfast at PKMC for Captain Florendo's crew. They responded to a femoral artery sever and did an excellent job on this call. The Summit County dispatchers also did an excellent job on the call.

B. BC Evans reported on some upcoming training involving 12-lead EKG equipment. This is a very big advance for the Fire District as far as EMS service.

- C. BC Evans reported that the crews have been training on live vehicle fires, one car outside and one in a “garage” inside the training tower. The vehicles were donated by Belcher’s Towing.
- D. AC Heumann reported that the Fire District was awarded \$67,000 for the 2010 Homeland Security grant. The Fire District is trying to close out the 2008 grant by the end of the year with thermal imaging equipment, gloves, and other protective clothing. The remainder will be spent on the heavy rescue vehicle.
- E. AC Heumann reported that the Region II Inter-local Agreement has not been received yet. The attorney is still finishing something up but will need the ACB’s signature at the next meeting.
- F. Commissioner Cashel reported that at the next meeting, November 17th, there will be a closed executive session at 4:00 p.m. Commissioner Beck called for a motion to have a closed Executive Session, seconded by Commissioner Walker, passed by all.
- G. Commissioner Beck thanked all those who helped at the UOP for the emergency procedures drill.

VII. Adjournment: With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Walker, adjourned at 6:55 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held November 17, 2010, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson