

MEMORANDUM

TO: Mayor and City Council
FROM: Paul Roberts
Deputy City Attorney
DATE: 7/16/15

RE: PROPOSED CHANGES TO CITY'S FEE SCHEDULE

Accompanying this memorandum is a proposed fee schedule, based upon consultation with the departments responsible for the fees to be collected. As this draft includes both a major formatting overhaul as well as multiple changes to fees, this memorandum will articulate those changes. This memo is not comprehensive. There have been some adjustments to fees in light of increasing costs to the City which I will not specifically address in this memo. It may be helpful to compare the new and old sections. A .pdf version of the Current Fee Schedule is attached to this memo as Addendum A. Responsible departments can respond to specific questions about fee changes, as appropriate.

Formatting change

- The format of previous fee schedules is outmoded, and was difficult to edit and read. We hope that the new format is both more appealing and practical. The removal of the hybrid Roman numeral and section number system (i.e. Administrative Enforcement Program was Section IV & Section 35) should also make it clearer to which section you are referring.
- The use of a Table of Contents with hyperlinks to the appropriate section should also make navigation easier while using electronic versions of the schedule, which most users utilize.
- Finally, the format under the old version was incompatible with online formats. We hope that this version will be more compatible with online formatting requirements. The .pdf copy will remain available for download on the City's website.

Section I – General Fees

- We have striven to have all generally applicable fees consolidated into this section. Under the old schedule, for instance, video tape production was listed in four different locations. Although the fee was uniform, its placement in four sections was unnecessary.
- We have also added a provision for electronic production of documents. If electronic production is requested, then there is *no additional or per page charge* associated with the request. This will save the City time, paper and wear-and-tear on its equipment. We hope that providing electronic copies at no additional charge will incentivize requests for electronic production.
- The addition of the Research/Compilation/Duplication/Redaction fee ensures that requestors understand that if there is any work completed on a record other than retrieving it and making a copy, the requestor will be required to pay for that work. For instance, if a person wants an electronic copy of a specific ordinance passed by the Council, it may be forwarded to them electronically with very little effort. No redaction or extensive searching was undertaken, and so no costs were incurred. That record request would be filled for free. In contrast, if a person requests that the Recorder sift through twenty years of ordinances and resolutions to find legislative action on a particular topic, then the Recorder will keep track of the time spent on the task, and the requestor will be responsible for that cost. The fee also applies when a person requests a record which contains information designated as private, such as private phone numbers in a record, and that private information is redacted by staff.

The language for the research fee generally tracks that included in GRAMA (UCA § 63G-2-203(2)), and the first fifteen minutes spent on the task is provided without charge.

- The Administrative Hearings section has been moved into Section I from the Administrative Enforcement Program section, as it is used for more than just enforcement proceedings.
- Returned xpressbillpay/ACH fees have been moved from the Utilities section, as online payments are expanding into business licensing, facilities reservations, and other departments.

Section II - Animal Services

- New fees in this section include license fees for cats, in accordance with the Council's direction in April, and fees associated with poultry and beekeeping permits.
- Some obsolete fees, such as veterinary fees and vaccinations, have been removed due to the department not providing those services.

Section III – Business Licensing

- There have been no changes to the base or disproportionate business license fees in this revision.
- Changes have been made in the Regulatory Fees section, including:
 - Addition of M & MB initial and renewal fees, in light of Alcohol Code changes
 - Removal of bond requirements for sexually-oriented businesses, to make it consistent with City ordinance
 - A \$25 work card fee is generally applicable to all applicants, whether applying for an alcohol work card or a sexually oriented business work card

Section IV – Building, Planning & Zoning

- This section (previously III section 30), has been updated based upon our experience and customer needs. For instance, there are certain routine permits (ranging in cost from \$30 - \$505) which can be issued using a fee schedule which is too lengthy to include in the City's general fee schedule. Adopting the over-counter flat fee schedule saves staff the time of calculating a fee and requiring a project valuation. Examples of such permits include Swamp cooler replacements, re-roof permits, and furnace replacement. A copy of that schedule is attached to this memo as Addendum B.
- There was a downward departure for Category I CUP application fees, and new fees to capture some costs related to work performed by the City's Design Review Committee, as well as a fee assessed to reimburse the Community Development Department for some costs and time related to processing a Request for Nuisance Business Determination.

Section V – Administrative Enforcement

No substantive changes were made to these fees/fines

Section VI – Courts, Attorney & Recreation

- These three sections were consolidated into one section, due to the small number of fees associated with each department.
- With the exception of the trust check processing fee and traffic school tuition fees, all fees and fines for the Justice Court are established by the State, so the fee schedule now refers the reader to those sections and rules. This obviates the need to update our schedule every time the state updates their fees.

- With the transfer of most fees in this section to the General Fees section, there was little left in the Attorney Fees section. Additionally, discovery in criminal cases is currently being transmitted by our prosecutors electronically, and without charge. Discovery fees still apply when litigants want a hard copy produced by the City.

Section VII – Police Department

- Some confusing/antiquated fees were removed from this section. Costs for police report production was shifted to a more predictable fee, rather than a per page fee beyond ten pages.
- The additional fee associated with Crash Reports generated in the office, as opposed to online, is due to the extra time associated with the records request. We encourage those who need crash reports to use the online portal, which is managed by the State.
- The DNA collection fee is authorized by the State for sex offenders; the fee pays for the analysis of their DNA.
- The new flat fee for video/audio recordings takes into account the costs associated with the production of those recordings. All multi-media must be reviewed for protected or private information, and, if such material is found, it must be redacted from the file before production to the public. There was also confusion over whether these costs were included in the \$10 DVD fee. The flat fee now encompasses all of the costs associated with the request. We anticipate an increase in requests for such recordings, especially as body cameras are introduced over the next few years. The flat fee will apply to each recording, no matter the recording's length. However, as the same process must be undertaken for each recording device, even if it captures the same incident, a separate flat fee is proposed to be charged for each device, rather than for each case.

Section VIII – Fire Department

No substantive changes to this section

Section IX – Public Works

- Changes to the curb/gutter/sidewalk permits section make fees more predictable than the prior schedule.
- A new section for street closure permits is included, to cover the cost of ensuring that traffic plans are appropriately implemented.
- There are also fees for sewer connections and sampling manholes, a specific fee for those instances when the City installs a 1" meter (generally residential), and a water connection inspection fee.
- Fines for tampered meter or tampered fire lines (bypassing any metering system) have increased, and not only charge a penalty, but also the back water costs based upon average monthly water usage.

Section X - Utilities

- Water utility rates are not changed from their most recent adjustment, with the exception of metered hydrant use. Those who use metered hydrants (such as contractors on a job site), will now pay the same rate as a system user with a 3" connection. They also have the same allocation (5,000 gal.), and will pay for excess water at the same rate as residents and businesses.

- There are no changes to the base sewer fees. One revision automatically adopts the rate charged by Central Valley in cases of industrial sewage. This avoids the need to change the rate on a regular basis with an amendment.
- There is an increase in the sampling labor costs, to reflect the City's cost in providing sampling.

Section XI – Parks & Community Centers

- Fees for facilities which are not for rent have been removed.
- There were some minor adjustments, but most fees have not been substantively changed.
- In light of technical difficulties with the online reservation system, deposits have been equalized between resident and non-resident users as it relates to specific facilities.

Section XII – Mayor Authority to Amend or Adjust Fees

No substantive changes

Section XIII – Other fees

No substantive changes

The effective date on the fee schedule assumes that amendments to the fee schedule will be accomplished by the Council on this item's second hearing (August 12). Of course, if additional time is needed for the Council's consideration of the schedule, that date is easily changed. The amendment is necessary, but not particularly pressing.

If you have any questions, please feel free to contact me.

ADDENDUM A
CURRENT FEE SCHEDULE

Consolidated Fee Schedule

Of The

City of South Salt Lake

Effective: December 3, 2014



CONSOLIDATED FEE SCHEDULE OF THE CITY OF SOUTH SALT LAKE

All fees are applied City-wide and are divided into sections for purposes of clarity only.

I. SECTION 10. ADMINISTRATION

City Records and Information Services:

Duplications and Copies:

8.5 x 11" pages	\$0.25
8.5 x 14" pages	\$0.25
11" x 17" pages	\$0.50
Maps (depending on size/color)	\$5-10
Zoning Ordinance	\$15
General Master Plans	\$15
Business License List	\$20
Business License Labels	\$50
Cassette Tape duplication (per tape)	\$ 5
Video Tape duplication	\$20
CD/DVD duplication	\$10

Miscellaneous:

Returned Check Charge	\$20
Notary Service	\$0

II. SECTION 20. ANIMAL CONTROL

A. Dog Licenses:

1. Altered Dog (3-Year License)	\$45
2. Altered Dog - Senior Citizen (over 65) (Lifetime License)	\$20
3. Discount for microchipped, altered dogs	\$5/yr discount
4. Unaltered Dog (3 year license)	\$120
5. Unaltered Dog - Senior Citizen (3 year license).....	\$60
6. Service Dog	\$0
7. Ferret (1 Yr)(Rabies Vac. & Microchip required).....	\$15
8. Hobby/Private Cattery License (1 Yr)	\$75
9. Late Fee (for licenses issued more than 30 days after expiration date).....	\$10 per 30 days
10. Nuisance Animal License: Regular Fee plus \$100 and proof of \$25,000 insurance	
11. Guard dog (kept overnight at businesses).....	\$120

B. Regulatory Permits: (Pet Stores, Vet Offices, Etc.).....	\$80/yr
+ \$5 per kennel/cage	
(6 or more dogs, 9 or more cats + applicable business license)	

A. Animal Adoptions:

1. Dogs	\$18
2. Dogs w/spay or neuter.	\$80

- 3. Cats \$ 8
- 4. Cats w/spay or neuter .. \$48
- 5. Scientific Animals (adopter pays all vet fees) \$20
- 6. Other (rabbit, bird, reptile, etc.)..... \$10

B. Impounds:

- 1. Dogs and Cats:
 - a) 1st impound \$25
 - b) 2nd impound \$50
 - c) 3rd impound..... \$100
 - d) 4th and subsequent impounds. \$200 each
- 2. Small Livestock-per animal (chicken, sheep, Goat, rabbit, etc. \$30 + board
- 3. Large Livestock- per animal (horse, cattle, emu, llama, etc.)..... \$60 + board

C. Boarding: Impounded animals only)(cost per day)

- 1. Dog, cat or small reptile (per animal) \$8/day
- 2. Small Livestock (per animal)..... \$10/day
- 3. Large Livestock (per animal)..... \$12/day

D. Pet Turnover:

- 1. Residents
 - a) Licensed Dog/Rabies Vaccinated Cat \$ 0
 - b) Unlicensed Dog/Unvaccinated Cat \$10
 - c) Litter (2 or more animals)..... \$15
- 2. Non-Resident (Dog, Cat or Litter) \$50

E. Euthanasia:

- 1. Resident Cat or Dog \$10 + Cremation
- 2. Non-Resident Cat or Dog \$100 + Cremation

F. Carcass Pickup: (Cremation extra)

- 1. Resident with Current License/ Vaccination \$0
- 2. Resident without Current License/Vaccination \$20

G. Cremation: (URNS NOT PROVIDED)

- 1. Individual (single animal, ashes returned) \$75
- 2. Communal (same owner, multiple animals, ashes returned)..... \$30 each
- 3. Cremation (disposal only) \$10

H. Veterinary Fees:

- 1. Alter Dog..... \$65
- 2. Alter Cat..... \$40
- 3. Rabies Vaccination..... \$12

- I. Other Vaccinations (parvo, bordatella, etc)..... \$7
- J. Avid Chip: (micro chip):..... \$20
- K. Animal Trap Deposit: \$50

III. SECTION 30. COMMUNITY DEVELOPMENT

A. Building Permits:

- 1. Building fees are calculated based upon the most current International Code Council Building Valuation Data (ICCBVD), updated semi-annually in conjunction with the values contained in the 1997 Uniform Administrative Code fee schedule adopted by the City.
- 2. Plan review fees are calculated at 65% of the total building permit fee based upon the most current International Code Council Building Valuation Data (ICCBVD), updated semi-annually in conjunction with the values contained in the 1997 Uniform Administrative Code fee schedule adopted by the City.

Refunds for permits issued will be limited to 80% of the permit costs, not later than 180 days after the date of fee payment. No refunds for plan review costs will be given if the plan review has been conducted. A one-hour minimum fee will be charged on all building permits.

- 3. Every building permit fee will be subject to a 1% surcharge levied by the State of Utah. However, when no fee is charged, no state surcharge is levied.
- 4. Consultant fees. Large, complicated or unusual structures or projects, at the discretion of the building official, will be sent to an outside consultant for review and/or inspection and will be assessed the actual cost for all consultant work.
- 5. Additional hourly fees. Plan reviews beyond three reviews will be assessed a fee of \$57 per hour.
- 6. Inspection re-fee, at the discretion of the building official, \$57.

B. Building Department:

1. Administrative fee for failure to acquire a building permit will be two times (2x) the calculated building permit fee.

2. Plan Review Deposit: Deposits shall be applied to the cost of the issuance of the permit provided that the building permit is issued within twelve (12) months after submission of plans to be checked. If the building permit is not issued within 12 months, the deposit shall be forfeited.

- a. Residential..... \$500
- b. Residential Remodel, Attached/Detached Garage \$500
- c. Commercial Building \$1,000
- d. Tenant Improvements.....\$ 500

- e. Miscellaneous\$40
- 3. Demolition Permit (per building):
 - a) Commercial Demolition.....\$60
 - b) Two family or more\$60
 - c) Single Family/Accessory Building\$30
 - d) Commercial Interior Demo (plans and inspect. Req'd)\$20
- 4. 3rd and Subsequent Business License
 - Reinspection.....\$50/each appointment
- 5. Building Permit Reinspection Penalty\$57
- 6. Building Moving Permit \$350 per building
- 7. Sign Permit (if electrical work is included, a separate base electrical permit is required):
 - a) Building Mounted\$100
 - b) Freestanding (ground, pole, monument, etc.).....\$200
 - c) Billboard (off-premise signs)\$500
- 8. Certificate of Occupancy Inspection\$57
- 9. Preliminary Building Code Review.....\$50 per hour

C. Impact fees (applicable if development is within fee's service area):

- 1. Culinary Water Impact Fee
 - a. ¾" meter.....\$733
 - b. 1" meter.....\$1557
 - c. 1.5" meter\$5690
 - d. 2" meter.....\$7611
 - e. 3" meter.....\$16,664
 - f. 4" meter.....\$28,558
 - g. 6" meter.....\$46,676
 - h. Other meter connection\$733/ERC as determined by director

D. Applications (Fees are in addition to required submittal items as determined by the Community Development Department):

- 1. Conditional Use
 - a)Category I\$200
 - b)Category II.....\$400
 - i... Apartments and Apartment to Condo Conversions \$600 plus \$10 per unit
 - c) Home Occupation.....\$100
- 2. Development, Residential and Commercial Planned Unit Developments, Regular Subdivision Greater than 10 lots, Condominiums
 - a) Concept Review.....\$50
 - b) Preliminary Review\$600 plus \$20 per lot
 - c) Final Plat \$500 plus \$10 per lot
 - The fees for preliminary and final plat review cover the cost of reviewing two submittals of the plat, preliminary civil engineering, traffic study and preliminary fire reviews.
 - d) Recording Fees As per cost to City
 - e) Lot Split\$350

- f) Vacating, Altering, Amending a Subdivision Plat..... \$600
 - g) Administrative Site Plan Review (commercial construction only).... \$200
- 3. Design Review.....\$300
- 4. Historic and Landmark Commission Review.....\$400
- 5. Modification Review.....-\$50 per hour
- 6. Zoning Verification/Rebuild Letter.....\$50
- 7. Bus shelter.....\$75
- 8. Deferral agreement.....\$300 commercial / \$150 residential

- E. Land Use Map Amendments.....\$500

- F. Land Use Ordinance Amendments.....\$600
- G. Variance.....\$200

- H. Non-conforming Use Determinations.....\$150

- I. Request for Official Code Interpretation.....\$50

- J. General Plan Amendments\$600

- K. Annexations\$0

- L. Street or Alley Vacation Request.....\$500 plus survey and plat cost conducted by an outside agency

- M. Documents
 - 1. Zoning Map\$ 10
 - 2. Copy General Plan\$ 20

- N. Fire Marshal Inspections:
 - 1. Building plan review:
 - a. Up to 5,000 sq. ft.....\$120
 - b. Over 5,000 sq. ft\$120 + (\$.02/total sq.ft.)
 - 2. Automatic sprinkler systems:
 - a. Up to 8,000 sq. ft.....\$150
 - b. Over 8,000 sq. ft.\$150 + (\$.02/sq. ft over 8,000)
 - c. Second re-submittal40% of prior fee
 - 3. Clean agent systems/hood systems/paint booths:.. \$200
 - 4. Fire alarm systems:
 - a. Up to 5,000 sq. ft.....\$120
 - b. Over 5,000 sq. ft\$120 + (\$.02/sq. ft. over 5,000)
 - 5. Tent and membrane structures:
 - a. Up to 700 sq. ft..\$120
 - b. Over 700 sq. ft\$120 + (\$.02/sq.ft over 700)
 - 6. State licensed healthcare:
 - a. Day care facility (6 or less children) \$29

- b. Day care facility (7 or more children) \$58
- c. Group homes, offices \$58
- d. Counseling services/group therapy \$58
- e. Nursing home facility.... \$116
- f. Greater than 10,000 square feet..... \$300
- 7, Fuel Tanks:
 - a. Two tanks installed/removed.... \$275/per site
 - b. Additional tanks.. \$200 each
- 8. Re-inspection fee..... \$100

IV. SECTION 35. ADMINISTRATIVE ENFORCEMENT PROGRAM

A. Code Enforcement Fees:

- 1. Administrative Costs for Nuisance Abatement..... \$100
- 2. Civil Fee/Fine for Code Violations:
 - a. First offense within 12 months \$ 50
 - b. Second offense within 12 months \$ 100
 - c. Third and subsequent offenses w/in 12 months..... \$ 200
- 3. Inspection Fee for Code Violations \$ 35
- 4. Itemized Statement of Costs Late Fee \$ 15
- 5. Daily Fee for Failure to Comply with Notice of Violation Deadline (each day a new violation)... \$ 40

B. Administrative Hearing and Appeal Fees:

- 1. Administrative Hearing Filing Fee.....\$25
- 2. Copies of files and transcripts for appeals of administrative decisions.....\$15, plus actual costs of preparing transcript
- 3. Deposit required before City will arrange for transcript (deposit will be applied toward the final cost of the transcript).....\$ 75

C. Building Securing Permit Fees:

- 1. Tier 2 (nuisance) \$150/year
- 2. Tier 3 (boarded) \$350/year
- 3. Tier 4 (compromised)... \$350/year
..... plus \$300 fine & abatement costs
- 4. Fine for boarding without a permit \$250
- 5. Daily late fee on renewal \$3 per day

D. Illicit Discharge or Connection into Stormwater System:

- 1. Civil fee/fine for negligent discharge of non-hazardous waste..... \$ 75
- 2. Civil fee/fine for negligent discharge of hazardous waste/sewage \$ 250
- 3. Civil fee/fine for intentional discharge of non-hazardous waste \$ 150

- 4. Civil fee/fine for intentional discharge of hazardous waste/sewage\$ 500
- 5. Daily fees for Failure to Comply with Notice of Violation Deadline (each day a new violation):
 - a. Non-hazardous discharge/connection.....\$ 100
 - b. Hazardous discharge/connection.....\$1000

E. Violations of posted orders

- 1. Posted unlawful to do business\$300/day
- 2. Stop work order
 - a. Contractor/Contracted Agent\$500
 - b. Employee of contractor\$50
 - c. Property owner\$50
- 3. Closed to occupancy\$150/day

V. SECTION 40. BUSINESS LICENSES

A. Business License fees are for regulatory purposes and to recover disproportionate costs of providing services to the businesses in that category. Fees are as stated in the paragraphs below and may include more than one fee per business:

- 1. Amusement.....\$147
- 2. Auto sales, body, repair, testing and towing\$173
- 3. Bowling alley\$1,354
- 4. Check cashing, pawn and bail bonds.....\$422
- 5. Construction and manufacturing\$302
- 6. Convenience stores:
 - a. No fuel pumps\$1,860
 - b. Fueling pre-pay required\$2,281
 - c. Fueling pre-pay not required\$4,318
- 7. Day care\$369
- 8. Drug store\$2,052
- 9. Fast food\$1,093
- 10. Financial\$719
- 11. Golf\$781
- 12. Horse stables\$180
- 13. Indoor sports training\$1,720
- 14. Large grocery\$1,818
- 15. Large retail\$1,633
- 16. Live entertainment\$147
- 17. Lodging:
 - a. Long-term\$147 + \$89/unit
 - b. Short-term\$147 + \$7/unit
- 18. Markets, bakeries & cafés\$231
- 19. Mini-Storage\$147 + \$0.30/unit
- 20. Mobile food services\$147
- 21. Mobile home park\$147 + \$101/pad

22.	Movie theatre	\$4,470
23.	Moving warehouse	\$312
24.	Nursing home.....	\$147 + \$50/unit
25.	Personal services	\$291
26.	Private clubs, SOB's, taverns	\$1,550
27.	Professional & business services	\$225
28.	Restaurant	\$432
29.	Retail General	\$372
30.	Wholesale	\$366

B. Sexually Oriented Business: These regulatory fees are to be paid in addition to the business license fee as set forth in paragraph B above:

1. Adult Businesses \$300 plus \$2,000 bond
2. Semi-nude Dancing Bars \$300 plus \$2,000 bond
3. Outcall Business \$600 plus \$2,000 bond

C. Special Regulatory Fees: Special Regulatory Fees are in addition to Base fees listed above. Special Regulatory Fees are not pro-rated.

1. Beer Licenses	<u>Initial</u>	<u>Renewal</u>
a) Class "A" Retailer.....	\$300	\$300
b) Class "B" Restaurant.....	\$1,000	\$500
c) Class "C" Tavern.....	\$1,250	\$750
d) Single Event.....	\$100	N/A
2. Liquor	\$400	
3. Tobacco		\$30
4. Escort Bureau Fees		
a) Escort Bureau		\$2,000
b) Escort/Escort Runner Permit		\$300
c) Transfer of Escort/Escort Runner Permit		\$50
d) Re-issuance of Lost Permit.....		\$25
5. Fireworks Stands		\$94 + \$50 deposit

D. Other Fees: These fees shall not be pro-rated and may be in addition to Regulatory Base Fees.

1. Booth Rentals in City-Licensed Massage/Beauty/Nail Salons
- \$18 each
2. Home occupation licenses:
 - a. New application (non-day care)..... \$43
 - b. Renewal (non-day care) \$18
 - c. New day care
 -\$249
 - d. Renewal day care... ..
 - \$224
3. Fire Damage & Close-Out Sale
- \$25 for 30 days;
- \$10 for 30 day renewal

E. License Period: All licenses shall be issued and fee charged for a license period of one year. All licenses applied for after 6 months of the license period has elapsed, shall be charged ½ the annual fee.

Penalties (in addition to license fee):

- (a) operating business prior to obtaining license 100% of fee
- (b) late renewal (30 days past due date) 50% of overdue fee
- (c) late renewal (60 days past due date) 100% of overdue fee
- (d) fine for doing business without a license \$500

F. Rental Housing Permits:

- 1. Single-family rentals \$375 per unit
 - (a) reduced rate for good landlord certification . \$30 + \$30 per unit
- 2. Duplex & Triplex rentals..... \$101 per unit
 - (a) reduced rate for good landlord certification \$40 + \$30 per unit
- 3. Duplex & Triplex one unit owner occupied... \$60 per rental unit
 - (a) reduced rate for good landlord certification. \$24 per rental unit
- 4. Quad-plex rentals \$150 + \$151 per unit
 - (a) reduced rate for good landlord certification. \$100 + \$30 per unit
- 5. Apartment Houses (5+ rental units) ... \$150 + \$151 per unit
 - (a) reduced rate for good landlord certification \$ 125 + \$30 per unit
- 6. Good Landlord Certification Reinstatement Fee..... \$100 per business

VI. SECTION 50. POLICE DEPARTMENT

A. Copies and Duplicates:

- 1. Police Report \$7 first 10 pages,
.....\$0.50 each page thereafter
- 2. Subpoenas\$17 processing & witness fee
(Additional charges for case reports, photos, editing, etc.)
- 3. Audio Tape \$5/tape + \$25/hr edit fee (1 hr min.)
- 4. 35mm Photographs \$10 + cost of photos & editing
- 5. Digital Photographs \$5 per page
- 6. Photos by subpoena \$17 State witness fee + processing cost
- 7. Video tape \$20
- 8. CD/DVD Duplication \$10 + \$25/hr edit fee (1 hr min.)
- 9. Transcribed Interviews. \$5 + research fee
- 10. Run-Around Fee \$10
- 11. Research Fee\$25 per hour - 1 hour minimum

B. Sexually Oriented Business Employee Work Cards:

- 1. Semi-nude Dancer \$200 + \$15 work card
- 2. Non-performing Employee \$100 + \$15 work card
- 3. Outcall Service Employee \$300 + \$15 work card
- 4. Fees are pro-rated to one-half after July 1, except \$15 work card is not pro-rated at any time.

5. If a license under this section (40.D) is canceled within 7 days, applicant will receive a full refund of license fees paid, less a \$50 processing fee. If a license is canceled after 7 days, there is no refund.

C. Other Fees:

1. BCI Criminal Records Check \$10
2. Sex offender registration.....\$25
3. Work/ID Card.....\$15
4. Duplicate Work/ID Cards\$10

VII. SECTION 60. FIRE DEPARTMENT

A. Gas Tank Removal or Inspection \$125/tank

B. Hazardous Material Permits

1. HM storage site category I \$125
2. HM storage site category II \$250
3. HM Disposing/Use Site category I \$125
4. HM Disposing/Use Site category II ... \$300
5. HM Production/Processing \$350
6. Explosive Blasting Permit (Single Event) \$150
7. Explosive Blasting Permit (Yearly) \$300
8. Fireworks Aerial Display \$75
9. Fireworks Proximate Audience \$55
10. Flame Effects..... \$55
11. Lapsed permits over 90 days shall be assessed a late penalty that is equal to the fee charged for the necessary permit. In the event of renewal of any permit regardless of time, the renewal date shall be indicated so that there is no interruption in permit time.

C. Hazardous Materials Incident Cost Recovery. Charges will apply when FD responds to an incident/event that requires the use of specialized hazardous materials supplies and/or equipment.

1. Absorbent \$8/container
2. Atmospheric monitoring.....\$50
3. Barrier tape.....\$17
4. Containment drum\$186
5. Foam \$30/container
6. Boom\$40
7. Patch kit\$100
8. Boots\$15
9. Goggles\$8
10. Neoprene boots.....\$70
11. Neoprene gloves\$39
12. Nitrile gloves\$15
13. Tyvex type suit.....\$56
14. Level A suit.....\$800
15. Level B suit.....\$110

16. Broom	\$25
17. Shovel	\$35

D. Fire Equipment/Personnel. Charges will apply when FD responds to an incident/event that is extraordinary or is in the category of cost recovery. This applies to charges to be made to another city/county/forest service, etc. if the FD responds to a wildfire. Whenever the FD can bill for services rendered, the following rates will apply:

1. Class A Engine (includes 4 firefighter/EMTs \$275/hour
2. Class A Engine (includes 2 firefighters/
2 paramedics \$375/hour
3. 85 Ft. Aerial Platform Ladder Truck (includes
4 - 2 firefighters/2 paramedics) \$450/hour
4. Fire Chief \$80/hour
5. Assistant/Deputy Fire Chief \$70/hour
6. Battalion Chief \$60/hour
7. Captain \$55/hour
8. Paramedic..... \$50/hour
9. Hazmat Technician \$50/hour
10. Technical Rescue Technician. \$50/hour
11. Fire Fighter \$40/hour
12. Investigator/Inspector .. \$45/hour
13. Hazmat Squad (2-handed) \$175/hour
\$40/hour per extra hazmat technician
14. Grass Truck/Auxiliary.. \$175/hour
15. Ground Ambulance with Crew \$225/hour

E. Copies and Duplicates

1. Fire Report..... \$20 per report

F. Ground Ambulance Transport

1. Ambulance Transportation Rates and Charges in the amount established by the State Department of Health through administrative rule regulating ambulance transport, mileage, and surcharges.
2. Ambulance supplies charged according to reasonable and customary standards in the profession.

G. Nuisance alarm/malicious call response fee \$450

H. Phlebotomy fee. \$300

The FD shall assess through the medical billing process, a fee associated with drawing blood for substance level testing. This fee is charged independently from Ambulance transportation.

VIII. SECTION 70. COURTS

- A. Copies and Duplicates:
 - 1. Court Documents..... \$0.25 per page
 - 2. Certified Copies of Court Documents \$0.50 per page
plus \$4.00 per certification
- B. Fines and Bailsas set by the State Court Administrators Office
- C. Expungement \$135 filing fee + \$0.50/page for copies
- D. Traffic School Tuition \$50
- E. Trust check processing fee \$10

IX. SECTION 75. CITY ATTORNEY

All fees are to be paid before production of the documents.
Fees include cost of mailing (standard delivery through USPS).

- A. Discovery in Criminal Cases:
 - 1. Class C/infracton-level traffic cases..\$10
 - 2. Other criminal cases\$15
 - 3. Audio/Video copies (in addition to base fee):
 - Video Tape..... \$20 per tape
 - Digital format \$10 per disc
 - 4. Color Photographs:
 - Digital format \$10 per disc
 - Hard copies \$1 per print
 - 5. Supplemental Discovery\$10
 - 6. Fax transmissions - \$2.00

Fees in criminal cases shall not be assessed to or collected from defendants found indigent by the court in which their case is pending; however, duplicates/replacements of materials already provided to indigent defendants shall be charged at the standard rates above.

- B. Non-criminal production:
 - 1. Black and white photocopies (8 ½ x 11)\$0.25 each
 - 2. Color Photographs/copies:
 - Digital format..... \$10 per disc
 - 8 ½ x 11 print \$1 per page
 - 3. Audio/Video copies:
 - Video Tape..... \$20 per tape
 - Digital format..... \$10 per disc
 - 4. Fax transmissions - \$2.00

C. Research/Compilation/Redaction Costs
The City will charge the cost of redaction, compilation, or research in excess of fifteen minutes, not to exceed the salary of lowest paid employee who has the necessary skills and training to perform the request.

- D. Debt-collection account administrative fee\$25

X. SECTION 80. PUBLIC WORKS

A. Concrete Inspection Permits:

- 1. Curb & Gutter.....As per cost to City
- 2. SidewalkAs per cost to City

B. Excavation Permits:

- 1. Actual Street Cut/Excavation\$60
- 2. Inspection (Including Public Works Inspection)\$60

C. Demolition Permit..... See Section 30

D. Sewer Capacity Fees:

- 1. Single Family Dwelling.\$400
- 2. Multi-Family Dwelling\$500 1st unit;
.....\$300 each additional unit
- 3. Non-residential Properties\$400 every 2 water closets
.....+ \$400 every sampling manhole
- 4. Sewer Inspection Only\$5

E. Water Connection Fees:

- 1. 1.00" - 50gpmAs per cost to City
- 2. 1.50" - 100gpmAs per cost to City
- 3. 2.00" - 160gpmAs per cost to City
- 4. 3.00" - 550gpmAs per cost to City
- 5. 4.00" - 1200gpmAs per cost to City
- 6. 6.00" - 3000gpmAs per cost to City
- 7. 8.00" - 4000gpmAs per cost to City
- 8. 10.00" - 6500gpmAs per cost to City
- 9. 12.00" - 8000gpmAs per cost to City

F. Miscellaneous:

- 1. Inspection of New Fire Line Installation \$50
- 2. Meter Certification..... As per cost to City
- 3. Fire Flow Test \$150
- 4. Fire Hydrant Repair \$3,500
- 5. Repair of Broken Riser Valve \$150
- 6. Tampered Meter Fee \$100
- 7. Tampered Fire Line Fee \$100
- 8. Contractor Hydrant Meters..... \$1,500 refundable deposit

II. XI. SECTION 90. UTILITIES

A. Water Monthly Charges:

- 1. .75" meter\$11.00 min.; 5,000 gal. allowance
- 2. 1.0" meter\$19.00 min.; 5,000 gal. allowance
- 3. 1.5" meter\$32.00 min.; 5,000 gal. allowance
- 4. 2.0" meter\$47.00 min.; 5,000 gal. allowance
- 5. 3.0" meter\$89.00 min.; 5,000 gal. allowance
- 6. 4.0" meter\$136.00 min.; 5,000 gal. allowance

- 2. Second household waste or recycling container:
 - a) owner-occupied residential dwelling..\$10 per month, billed
..... quarterly
 - b) rental residential dwelling, per unit...\$10 per month, billed
..... annually
- 3. New can delivery fee/redelivery fee after nonpayment \$25 per trip
- 4. Late payment fee \$5 per month
- 5. Special permit inspection fee \$25

H. Miscellaneous:

- 1. Returned Check Fee....\$20 per check
- 2. a) Reconnection Fee to Reinstate Utility Service after Nonpayment Disconnection
- b) Voluntary Reconnection Fee; and
- c) New Service Reconnection Fee....\$25 (8:00-3:00 p.m., M-F)
...\$65 (after 3:00 p.m., M-F and
..... 8:00 a.m.-10:00 p.m. Weekends & Holidays)
- 3. Tenant Water Deposit..\$75
- 4. Active Deployment Fee Waiver\$75 per month waived
- 5. Bankruptcy deposits 60-day usage based on last 12 months history
- 6. Returned checks on xpressbillpay:
 - a) Invalid account/Unable to locate acct. \$8
 - b) Insufficient or account closed.. \$14
 - c) Customer stop payment \$29
- 7. Subsequent service of notices of disconnection w/i 12 months of prior service.... \$15

XII. SECTION 100. PARKS AND BUILDINGS

City departments shall not be charged a rental fee for use of any parks or facilities under Section 100; however, City departments must comply with facility scheduling requirements.

With the approval of the City Attorney, rental fees under Section 100 may be waived where the requested and scheduled use of facilities supports a free expression event, *and* where: (1) the meeting is open to all members of the community; (2) everyone is welcome without fee or admission charges; and (3) no donations are accepted or expected.

For the purposes of this Section, the “resident” rate applies only in cases: where a person residing in the City of South Salt Lake schedules a facility for a private personal or family event; or where a business licensed in South Salt Lake schedules a facility for an employee social event. A person residing in the City or a licensed South Salt Lake business may not schedule a facility for an

entity/organization/institute event or function or for a business enterprise at the “resident” rate.

For the purposes of this Section, the “non-profit” rate applies only in cases where a non-profit entity schedules a facility for purposes which do not include fundraising or revenue generation for the entity. Any non-profit entity which schedules a facility for purposes which includes fundraising shall pay the “commercial” or “all other” fee. A non-profit entity which collects a participation fee from those attending an event for the purpose of covering the cost of the event shall not be considered to be fundraising.

For the purposes of Section 100, the City may retain all or a portion of a facility deposit where the rescheduled event results in damage to property, causes additional City costs for clean up or related room restoration, or if the event is cancelled within ten (10) business days before the scheduled date. The City reserves the right to charge an additional fee if the deposit does not cover damage or other determined costs.

Under this section, all parties are required to demonstrate to the City adequate insurance coverage.

For any large or high risk event the City may require the requesting entity to provide appropriate security.

Any organization which receives approval to use facilities under section 100 after normal hours of operations shall pay an additional, non-refundable fee of \$200 per hour for use of the facility. An offer by an organization or person to pay this additional fee does not obligate the City to schedule a requested after hours event.

A. <u>Fitts Community Park:</u>	RESIDENT ...	ALL OTHERS
1. Lions Pride Pavilion	\$30	\$60
2. Wandamere Pavilion ...	\$25	\$50
3. Willow Pavilion	\$20	\$40
4. Millcreek Pavilion	\$25	\$50
5. Volleyball Pit w/net.....	Not Available	Not Available

B. Historic Scott School: All fees for use of the Historic Scott School are in addition to a deposit that may be refundable. Refer to the rental agreement for further information and requirements.

1. Jewelry Studio
 - a. Commercial
 - b. Non-profit
 - c. Resident

- 2. Cottage
 - a. Commercial..... \$50/hr + \$200 Deposit
 - b. Non-profit \$35/hr + \$100 Deposit
 - c. Resident \$25/hr + \$100 Deposit

- 3. Exhibit Hall
 - a. Commercial..... \$50/hr + \$200 Deposit
 - b. Non-profit \$35/hr + \$100 Deposit
 - c. Resident \$25/hr + \$100 Deposit

- 4. Board Room
 - a. Commercial..... \$25/hr + \$200 Deposit
 - b. Non-profit \$15/hr + \$100 Deposit
 - c. Resident \$15/hr + \$100 Deposit

- 5. Great Hall
 - a. Commercial..... \$50/hr + \$200 Deposit
 - b. Non-profit \$35/hr + \$100 Deposit
 - c. Resident \$25/hr + \$100 Deposit

- 6. Patio & Lawn
 - a. Commercial..... \$75/hr + \$200 Deposit
 - b. Non-profit \$50/hr + \$100 Deposit
 - c. Resident \$35/hr + \$100 Deposit

All workshops and classes must meet the
 Intent and mission of the Craft House and
 Must be approved by city officials

C. South Salt Lake Columbus Center: All fees for use of the Columbus Center are in addition to a deposit that may be refundable. Refer to the rental agreement for further information and requirements.

- 1. Auditorium Rates
 - a. Commercial..... \$140/hr + \$400 Deposit
 - b. Non-profit \$100/hr + \$400 Deposit
 - c. Resident \$80/hr + \$200 Deposit

- 2. Auditorium with Kitchen Rates
 - a. Commercial..... \$180/hr + \$500 Deposit
 - b. Non-profit \$120/hr + \$500 Deposit
 - c. Resident \$100/hr + \$200 Deposit

- 3. Patio Rates
 - a. Commercial..... \$90/hr + \$200 Deposit
 - b. Non-profit \$65/hr + \$200 Deposit
 - c. Resident \$25/hr + \$100 Deposit

- 4. Meeting Accessories and Equipment Daily Rates
 - a) TV/VCR/DVD Equipment \$25
 - b) Microphone and Sound \$35
 - c) Dry Erase Board \$15
 - d) Projector \$25
 - e) Piano..... \$20
 - f) All Linen for Tables \$10 per linen
 - g) Napkins..... \$0.50 each

- 5. Meeting Room
 - a. Commercial..... \$50/hr + \$200 Deposit
 - b. Non-profit \$35/hr + \$200 Deposit
 - c. Resident..... \$25/hr + \$100 Deposit

- 6. Gym Rates
 - a) Gym for Sports
 - (1). Commercial..... \$100/hr + \$200 Deposit
 - (2). Non-profit \$20/hr + \$200 Deposit
 - (3). Resident \$20/hr + \$100 Deposit
 - b) Gym for Events
 - (1). Commercial.....\$100/hr + \$200 Deposit
 - (2). Non-profit.....\$80/hr + \$200 Deposit
 - (3). Resident \$60/hr + \$100 Deposit

E. PAL Pete Suazo Boxing Center

- 1. Gymnasium Rental
 - a) Sports
 - (1) Resident rate ... \$20 /hr + \$100 Deposit
 - (2) Non-profit rate... \$20/hr + \$200 Deposit
 - (3) Commercial rate \$200/hr + \$200 Deposit
 - b) Events
 - (1) Resident rate ... \$100/hr + \$100 Deposit
 - (2) Non-profit rate.. \$140/hr + \$200 Deposit
 - (3) Commercial rate \$160/hr + \$200 Deposit
- 2. Athletic Field Rental
 - a) Resident rate \$30/hr + \$100 Deposit
 - b) Non-profit rate..... \$40/hr + \$200 Deposit
 - c) Commercial rate .. \$60/hr + \$200 Deposit

XIII. SECTION 105. RECREATION

A. Youth Programs. Fees include uniform, team photo, award, practices, and games.

1. \$25 one child
2. \$20 second child
3. \$15 third and subsequent children

B. Scholarships. Scholarships covering all or part of youth program fees are available to those who qualify.

XIV. SECTION 110. MAYOR AUTHORITY TO AMEND CONSOLIDATED FEE SCHEDULE OR ADJUST FEES

A. The Mayor shall have authority to recommend new fees, as the Mayor deems necessary.

B. Any fee added to this fee schedule shall be effective as specified by the enacting ordinance or resolution. The Consolidated Fee Schedule shall thereafter be amended by the City Council as soon as possible to include the new fee(s).

C. Upon a recommendation from the City Attorney, the Mayor under Section 100 may approve the use of facilities by a non-profit entity for less than the approved fee schedule where: (1) such entity agrees to provide the city needed/requested in-kind services; (2) the in-kind services are of equivalent value to the reduction in fee; (3) the in-kind services measurably reduce the cost to the taxpayers of previously planned and budgeted government services; (4) the in-kind services are included in an agreement between the City and the non-profit entity; and (5) the fee reduction will not apply to any non-profit activity or event which includes fundraising or generates revenue for the non-profit entity.

D. The Mayor under Section 100 may approve a 40% reduction in rental fees for a facility where the scheduling party pays in advance a non-refundable payment for scheduled time in excess of 10 hours in any one calendar month.

XV. SECTION 120. OTHER FEES

A. This Consolidated Fee Schedule does not repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws, except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for the services specified, but all fees not listed remain in effect. Where this Schedule imposes a higher fee than is imposed or required by existing provisions of resolutions, ordinances, or laws, the provisions of this Schedule shall control.

ADDENDUM B

OVERCOUNTER FLAT FEE PERMITS

OVERCOUNTER FLAT FEE PERMITS		Fee + tax
Please note, work done without permits will be subject to a penalty fee equal to DOUBLE the building fee.		
fees to be determined by valuation of project		
RESIDENTIAL		
Combination	Additions	*Review Required
Combination	Basement remodels	*Review Required
Dumpster	Dumpster enclosure (needs plan review for zoning, but charge flat rate)	30.30
Electrical	Electrical service inside upgrade	50.50
Electrical	Electrical service, greater than 200 amps	*Review Required
Electrical	Electrical service, upgrade 200 amps or less	50.50
Mechanical	Air Conditioner/Condenser, new	*Review Required
Mechanical	Air Conditioner/Condenser, replacement	30.30
Mechanical	Furnace, new	*Review Required
Mechanical	Furnace, replacement	30.30
Miscellaneous	Attached & Detached garages	*Review Required
Miscellaneous	Carports	*Review Required
Miscellaneous	Fence installation (site plan & zoning approval first)	30.30
Miscellaneous	Handicap ramp	*Review Required
Miscellaneous	Insulation	30.30
Miscellaneous	Sprinkler installation - Bldg Dept issues permit Marv Taylor does inspections	30.30
Miscellaneous	Stucco (note on permit "ICC Report Required At Time Of Inspection")	75.75
Miscellaneous	Windows	30.30
Plumbing	Gas meter, Existing meter only needing service	50.50
Plumbing	Gas meter, new with new gas piping	*Review Required
Plumbing	Gas meter, separate meter for new work space	*Review Required
Plumbing	Swamp Cooler, new	*Review Required
Plumbing	Swamp Cooler, replacement	30.30
Plumbing	Water pipe, inside upgrade	50.50
Plumbing	Waterheater, new	*Review Required
Plumbing	Waterheater, replacement	30.30
ReRoof	Re Roof, adding second layer	75.75
ReRoof	Re Roof, strip down, sheathing replacement, Ice & water barrier	75.75
ReRoof	Roof Conversion	*Review Required
Siding	Siding (not required at this time)	N/A
COMMERCIAL		
Combination	Additions	*Review Required
Combination	Basement remodels	*Review Required
Dumpster	Dumpster enclosure (needs plan review for zoning, but charge flat rate)	No Charge
Electrical	Electrical service inside upgrade	50.50
Electrical	Electrical service, greater than 200 amps	*Review Required
Electrical	Electrical service, upgrade 200 amps or less	50.50
Mechanical	Air Conditioner/Condenser, new	*Review Required
Mechanical	Air Conditioner/Condenser, replacement	50.50
Mechanical	Furnace, new	*Review Required
Mechanical	Furnace, replacement	50.50
Mechanical	Roof Top Units, new	*Review Required
Mechanical	Roof Top Units, replacement	50.50
Mechanical	Swamp Cooler, new	*Review Required
Mechanical	Swamp Cooler, replacement	50.50
Miscellaneous	Carports	*Review Required
Miscellaneous	Garages Attached & Detached	*Review Required
Miscellaneous	Fence installation (site plan & zoning approval first)	30.30
Miscellaneous	Fence installation (with barb or razor wire)	*Review Required

Miscellaneous	Handicap ramp	*Review Required
Miscellaneous	Insulation	50.50
Miscellaneous	Stucco (note on permit "ICC Report Required At Time Of Inspection")	75.75
Miscellaneous	Windows	50.50
Miscellaneous	Parking Lots (need zoning & public works approval)	200.00
Plumbing	Gas meter, Existing meter only needing service	50.50
Plumbing	Gas meter, new with new gas piping	*Review Required
Plumbing	Gas meter, separate meter for new work space	*Review Required
Plumbing	Sprinkler installation - Bldg Dept issues permit Marv Taylor does inspections	50.50
Plumbing	Water pipe, inside upgrade	50.50
Plumbing	Waterheater, new	*Review Required
Plumbing	Waterheater, replacement	50.50
Racking	Racking - (if there is a wet engineering stamp, plans can be released w/o review)	*Review Required
	Small - 20 racks or less	101.00
	Medium - 21-50 racks	202.00
	Large - 51 racks or more	303.00
ReRoof	Re Roof - Applies to either shingle, Tar/Gravel or Membrane	
	10,000 sf or less	151.50
	10,000 to 50,000 sf	303.00
	greater than 50,000 sf	505.00
Siding	Siding (not required at this time)	N/A
SIGN PERMITS (cost is per sign, payment at time of submittal) Zoning Approval Req'd		
	Detached pole sign	200.00
	Detached low profile sign	200.00
	Off premise directional	200.00
	Attached wall sign (flat against building)	100.00
	Extended sign (projecting from building)	100.00
	Painted Wall Signs (requires special exceptions)	100.00
	Monument Signs	200.00
	Electronic Message Center (conditional use approval required at submittal)	200.00
	Detached Freeway Oriented (conditional use approval required at submittal)	200.00
	Canopy Sign	200.00
	Marquee	200.00
	Roof Sign	200.00
	Billboard	500.00
DEMOLITION PERMITS		
	Commercial/Residential Interior Demo (floor plan required)	20.00
	Commercial Building (DAQ & SLVHD approval required)	60.00
	Two Family or more residential (DAQ & SLVHD approval required)	60.00
	Single Family Home (DAQ & SLVHD approval required)	30.00
	Detached Garage or Accessory Building	30.00
SPECIAL CALL OUT - Weekend call outs are a minimum of two (2) hours - Fee paid in advance		
	Hourly fee is \$56.00 per hour + state surcharge	
	Consultation for preplan submittals \$30.00 per hour	