

**TREMONTON CITY LIBRARY
BOARD PLANNING MEETING
April 22, 2015**

Members Present:

Kim Griffiths, Library Director
Linda James, Vice Chairperson
Annette Macfarlane, Board Secretary
Holli Christensen, Board Member
Daniel Francom, Board Member
Jean Humpherys, Board Member
Rebecca Jeppesen, Librarian-Secretary

Members Excused:

Kay Weaver, Chairperson

Members Absent:

Diana Doutre, City Council Representative

The meeting was called to order by Garland Library Board Secretary Jenny Cottrell at 7:12 p.m. The meeting was held in the Garland Library at 86 West Factory, Garland, Utah. Those in attendance were Tremonton Library Director Kim Griffiths, Tremonton Library Board Vice Chairperson Linda James, Tremonton Library Board Secretary Annette Macfarlane, Tremonton Library Board Member Holli Christensen, Tremonton Library Board Member Daniel Francom, Tremonton Library Board Jean Humpherys, Tremonton Librarian-Secretary Rebecca Jeppesen, Garland Library Director Dani Rasmussen, Garland Library Board Chairperson Michelle Stay, Garland Library Board Secretary Jenny Cottrell, Garland Library Board Member Becky Coleman, Garland Library Board Member Kayla Miller, and Carol Jones.

1. Welcome

Garland Library Board Secretary Cottrell welcomed everyone.

2. Approval of Agenda

Motion by Tremonton Library Board Secretary Macfarlane to approve the Agenda.

Tremonton Library Board Member Francom seconded the motion. Vote: Tremonton Library Board Vice Chairperson James – aye, Tremonton Library Board Secretary Macfarlane - aye, Tremonton Library Board Member Christensen - aye , Tremonton Library Board Member Francom - aye , Tremonton Library Board Humpherys - aye , Garland Library Board Chairperson Stay- aye , Garland Library Board Secretary Cottrell - aye , Garland Library Board Member Coleman - aye , Garland Library Board Member Miller - aye. The motion carried.

3. Approval of Tremonton Library Board Minutes from March 5, 2015.

Motion by Tremonton Library Board Member Francom to approve the Tremonton Library Board Minutes of March 5, 2015. Tremonton Library Board Member Christensen seconded the motion. Vote: Tremonton Library Board Vice Chairperson James – aye, Tremonton Library Board Secretary Macfarlane - aye, Tremonton Library Board Member Christensen - aye , Tremonton Library Board Member Francom - aye , Tremonton Library Board Humpherys - aye. The motion carried.

4. Presentation and discussion on Bear River Valley Library Consortium Grant

The Bear River Valley Library Consortium has received a state grant for \$73,000. Garland Library Director Rasmussen explained that new receipt printers have already been installed. The new Integrated Library System still has a few issues to resolve, but the Branch Mode has enabled patrons to access books from both libraries. Patrons with cards at both libraries will have their accounts merged. All patrons will receive library cards, and key cards, with new numbers. Book barcodes will also need to be changed. RFID book tags, patron cards, and self-checkout stations have been ordered. Remote Frequency I.D. self-checkout stations, which should arrive in four weeks, will allow patrons to scan four books at a time, and detection gates will beep if someone leaves with books that have not been checked out. The consortium conversion expenses are being paid for by the grant, but each library will continue to fund their own books. Implementing all the changes will require a lot of work and may take a few weeks, but they will be a benefit to patrons.

5. Presentation and discussion on Summer Reading Kickoff Party

The Summer Reading Kickoff Party will be held on June 6, 2015 at 6 p.m. It has been planned in conjunction with a Tremonton City movie-in-the-park viewing of “Big Hero 6”, which is scheduled for 8 p.m. The Summer Reading Kickoff Party theme will be “Superheroes”. Superhero ideas include decorating with a Gotham City backdrop; face painting superhero masks; hosting a mini Comic Con, where patrons will be able to pose for pictures with superheroes; and inviting local heroes, such as swat teams, sheriffs, a canine unit, and firemen. The Garland Fire Department will be busy serving at their annual salmon fry, but the consortium could advertise the kickoff party at this event. Activity ideas include making and launching bottle rockets, a sucker pull, a bean bag toss game, and turning pennies into “Be the Change” necklaces. Other ideas include hosting an author panel, USU science displays, Thiokol and Nucor displays, a Home Depot Builder Bob activity, a science show, and local dance, gymnastic, and vocal performers.

6. Adjournment

Motion by Tremonton Library Board Secretary James to adjourn the meeting. Garland Library Chairperson Stay seconded the motion. Vote: Tremonton Library Board Vice Chairperson James – aye, Tremonton Library Board Secretary Macfarlane -

aye, Tremonton Library Board Member Christensen - aye , Tremonton Library Board Member Francom - aye , Tremonton Library Board Humpherys - aye , Garland Library Board Chairperson Stay - aye , Garland Library Board Secretary Cottrell - aye , Garland Library Board Member Coleman - aye , Garland Library Board Member Miller - aye. The motion carried.

The meeting adjourned at 7:52 p.m.

The undersigned duly acting and appointed Library Director and Library Board Chairperson for the Tremonton Library Board hereby certifies that the foregoing is a true and correct copy of the minutes for the Library Board Meeting held on the above referenced date. Minutes were prepared by Rebecca Jeppesen.

Kim Griffiths
Library Director

Kay Weaver
Chairperson