



Regular City Council Meeting

Tuesday, July 21, 2015

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

www.washingtonterracecity.com

1. **ROLL CALL** 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 APPROVAL OF AGENDA

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

4.2 APPROVAL OF JUNE 16, 2015, MEETING MINUTES

5. **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions By Council, Chair opens public hearing, citizen input; Chair closes public hearing, then Council final discussion.

5.1 PUBLIC HEARING: TO HEAR COMMENT ON THE ANNEXATION OF A PARCEL OF LAND BELONGING TO PLEASANT VALLEY RANCH, LLC, ANCHOR LAND & CATTLE, LLC, AND RISKY III, LLC

The area of land covers 9.928 acres along the east side of Adams Avenue adjacent to the frontage road along 5700 South roadway.

6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments

For more information on these agenda items, please visit our website at www.washingtonterracecity.org

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

made in the citizen comments item on the agenda.

8. NEW BUSINESS

8.1 MOTION/ORDINANCE 15-05: AN ORDINANCE ANNEXING UNINCORPORATED AREA OF LAND BELONGING TO PLEASANT VALLEY RANCH, LLC, ANCHOR LAND AND CATTLE, LLC, AND RISKY III, LLC

The area of land covers 9.928 acres along the east side of Adams Avenue adjacent to the frontage road along 5700 South roadway

8.2 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT

A report on the activity during the period of April-June 2015.

8.3 PRESENTATION: SHERIFF'S OFFICE MONTHLY REPORT

The Weber County Sheriff's Office will be providing a report on activities occurring in June 2015.

8.4 MOTION/RESOLUTION 15-11: APPROVAL OF THE INTERLOCAL AGREEMENT BETWEEN WEBER HUMAN SERVICES AND THE CITY OF WASHINGTON TERRACE FOR SERVICES AT THE WASHINGTON TERRACE CIVIC/SENIOR CENTER

An interlocal agreement with Weber Human Services to provide services at the Civic/Senior Center located At 4601 S 300 W. Services include health programs, meal service, transportation, among other services.

8.5 MOTION/RESOLUTION 15-12: A RESOLUTION APPOINTING CITY REPRESENTATIVES TO THE TAX ENTITY COMMITTEE FOR URBAN RENEWAL OR ECONOMIC DEVELOPMENT PROJECTS

The City must appoint two representatives to the tax entity committee (TEC) in order to move forward With the proposed RDA extension.

8.6 MOTION: TO APPROVE THE POLLING LOCATION AND POLL WORKERS FOR THE 2015 MUNICIPAL ELECTION

In accordance with State Code, Poll Workers must be approved by the legislative body.

8.7 DISCUSSION/DIRECTION: AMENDING THE LAND USE ORDINANCE RELATING TO POLITICAL SIGNS

A discussion and directive by Council as to how to proceed with amending the timeframe for posting of political/election signs.

9. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

10. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

11. UPCOMING EVENTS

July 24th : City Hall closed in observance of Pioneer Day

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July 30th: Planning Commission Meeting 6:00 p.m.

August 4th: City Council Meeting 6:00 p.m.

August 18th : City Council Meeting 6:00 p.m.

12. **ADJOURN THE MEETING: MAYOR ALLEN**

13. **ADJOURN INTO RDA MEETING (Immediately following the regular meeting)**

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City of Washington Terrace

Minutes of a Regular City Council meeting

Held on June 16, 2015

City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION

Mayor Mark C. Allen

Council Member Mary Johnston

Council Member Blair Brown

Council Member Robert Jensen- Excused

Council Member Scott Monsen

Council Member Shupe

City Manager Tom Hanson

Finance Director Shari' Garrett

Public Works Director Steve Hanson

City Treasurer Laura Gamon

City Recorder Amy Rodriguez

Others Present

Charles and Reba Allen, Scott Barker,

1. WORK SESSION: 5:00 p.m.

Employee Pay Plan

Hanson explained the Employee Pay Plan. He stated that staff is following Council priorities to attract and retain the best employees for the City. Hanson stated that there are unique needs within the City and noted that a professional staff can help the city succeed at the highest level possible. Hanson explained the pay plan committee process of reviewing job descriptions and matching them with the Wasatch Compensation Group. The committee then overlays the data with data from predetermined cities approved by Council. He stated that each position is analyzed to determine the pay range of the position. The pay range includes blending of the minimum, actual, and maximum.

Hanson stated that the City recently was at a 4 year pay freeze and has been gradually raising the pay to make up that difference. Council Member Brown stated that the City's ability to pay is a focus point. Council Member Johnston stated that we should expect the same caliber of employee regardless of size. Hanson explained total compensation. Council Member Monsen stated that the City needs to be realistic as to who we are. Gamon explained that 4% is taken off of the base pay that they can earn back by pay performance and goal matrix. Council Member Brown asked if the \$32,000 in the new budget for salaries will put the City in the average range of pay. Gamon stated that it will put the City at 10 % below average salaries within the compared cities.

Public Facility Rentals

Mayor Allen stated that he has been approached by people who would like to rent the Civic Center for private functions, dances, practices, etc. Hanson stated that he spoke with neighboring cities and shared their rental fees. He stated that the biggest concern is funding an employee to be present while the building is being used. He stated that prior challenges with renting facilities include damages. Council Member Brown stated that there is potential for damage, but the City can put in place restrictions such as

49 credit card deposits, higher rental fees, and a signature stating that they will pay for any damages.
50 Council Member Monsen stated that the property of the City is owned by the stakeholders of the City and
51 feels that residents need the opportunity to use the facilities as long as there are controls. Council
52 Member Monsen stated that the person responsible for what goes on in the building and to the building
53 should be a resident. Council Member Shupe stated that it is the responsibility of the Council to protect
54 the stakeholders. He stated that he agrees that there should be a credit card deposit to protect against
55 damages. Council Member Johnston stated that the prices have to be high enough to cover the employee
56 to monitor the situation, stating that the old senior center had problems with the neighbors because some
57 of the renters brought in bands, alcohol, and smoking and the police were called on several occasions.
58 Council Member Shupe stated that the facility should be able to be rented to City sponsored events
59 (football banquets, Lions Club).

60
61 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

62 Mayor Mark C. Allen
63 Council Member Mary Johnston
64 Council Member Blair Brown
65 Council Member Robert Jensen- Excused
66 Council Member Scott Monsen
67 Council Member Shupe
68 City Manager Tom Hanson
69 Finance Director Shari' Garrett
70 Public Works Director Steve Hanson
71 Recreation Director Aaron Solomon
72 City Treasurer Laura Gamon
73 City Recorder Amy Rodriguez

74
75 **Others Present**

76 Charles and Reba Allen, Scott Barker, Travis Thyfault, Ulis Gardiner, Del Kraaima, Michelle
77 Bowthorpe, Masen Bowthorpe, Luke Bowthorpe

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79
80 **2. ROLL CALL 6:00 p.m.**

81
82 **3. PLEDGE OF ALLEGIANCE**

83
84 **4. WELCOME**

85
86 **5. CONSENT ITEMS**

87
88 **5.1 APPROVAL OF AGENDA**

89 Hanson asked to switch the order of 9.3 to the beginning of the agenda. He also stated that he would like
90 to drop item 9.7 as the report is still be compiled.

91
92 **5.2 APPROVAL OF JUNE 2, 2015, MEETING MINUTES**

93 Items 5.1 and 5.2 approved by General Consent.

94
95 **6. SPECIAL ORDER**

96

145 participating in and watching the parade. She stated that the fireworks were very nice and it was a nice
146 evening.

147 Mayor Allen stated that it was a lot of work for a few hours but very well worth it.

148

149 **9.3 PRESENTATION: SHERIFF'S OFFICE MONTHLY REPORT**

150 Lt. Talbot presented to Council. Hanson stated that there was a vandalism issue this morning at Rohmer
151 Park. Talbot stated that the deputies will put extra patrol in the parks after dark. Talbot stated that there
152 will be an evacuation drill at Ogden Regional on June 25th. He stated that there will be more evacuation
153 and lock out drills at the school this upcoming school year and invites Council to come and participate in
154 the drills. He stated that city staff will be needed for the reunification drills. He stated that parents and
155 residents are notified before the drills occur. Council Member Shupe thanked the deputies for removing
156 the truck and trailer off of 5600 South. Lt. Talbot stated that drones are becoming a big issue and
157 legislature is being constructed. Hanson stated that he had a drone at the Terrace Days fireworks that was
158 used for photography.

159

160 **9.4 MOTION/PROCLAMATION 15-02: LOCAL FIRST INDEPENDENT'S WEEK**

161 Mayor Allen stated that the proclamation honors members of the community and their entrepreneurial
162 spirit.

163

164 **Motion by Council Member Monsen**

165 **Seconded by Council Member Brown**

166 **To approve Proclamation 15-02**

167 **“Locals First Independent’s Week”**

168 **Approved unanimously (4-0)**

169 **Roll Call Vote Taken**

170

171 **9.5 MOTION: AMEND THE JULY REGULAR CITY COUNCIL MEETING SCHEDULE**

172

173 **Motion by Council Member Johnston**

174 **Seconded by Council Member Shupe**

175 **To amend the July meeting schedule to**

176 **Cancel the meeting on July 7, 2015**

177 **Approved unanimously (4-0)**

178

179 **9.6 PRESENTATION/DISCUSSION: CONTINUATION OF WORK SESSION ITEMS, IF NECESSARY**

180 Hanson stated that the discussion concerned rental of the Civic Center, or City Hall Chambers. Mayor
181 Allen stated that the discussion included whether a staff member needs to be present during the rental, the
182 fees, and deposits. Mayor Allen stated that he has been approached by organizations and citizens who
183 would like to rent the facilities. He stated that at this time it is not allowed to be rented outside of city
184 functions. Council Member Shupe stated that he would like to see this on a trial basis with a refundable
185 deposit that is large enough to cover any damages that may occur and the rental fee must cover an
186 employee at an overtime rate. Mayor Allen stated that he believes that the kitchen is locked and belongs
187 to Weber Human Services and cannot be rented. Council Member Johnston suggested that staff can
188 propose a plan and Council can decide from there. Council Member Monsen agreed that a framework can
189 be composed. Hanson stated that the custodians clean the facility after the seniors leave and this may
190 pose a challenge. Hanson stated that other concerns may be staffing.

191

192 Hanson stated that the City has received a request that a garden and retaining wall be allowed to remain

193 on a portion of Rohmer Park. Hanson stated that although the garden looks nice, the City has a concern
194 that there could be a liability if someone was hurt because the City did not make someone take down a
195 structure that was built on City property. Mayor Allen stated that he has been down to the property
196 recently and noticed that another resident is tending a garden on City property. Council Member Shupe
197 stated that there is a watershed issue. He stated that although the wall has been there for a while, he feels
198 that the wall needs to be taken down. Council Member Brown stated that he has met with the resident and
199 agrees that she has no right to build a permanent structure, however, he noted that she tried to do
200 something positive with the land. He stated that if we take the property away from her, the City needs to
201 maintain the property. Council Member Brown stated that we need to send a message that you cannot
202 build a structure on City land, but we should allow her to keep her garden or take care of the weeds
203 ourselves. Hanson stated that the City has to keep the vegetation on the land because it is sensitive land
204 and the vegetation holds up the hillside. Council Member Monsen stated that he has a problem with the
205 permanent structure and it should be addressed quickly. He stated that he would like to see a way to
206 allow the residents to maintain the land. He stated that he would like to see guidelines in place to allow
207 residents to maintain the area. Council Member Brown agreed with Council Member Monsen that
208 guidelines need to be established to let the residents keep the garden.
209 Council Member Johnston stated that if we let one resident keep the land it opens it up to everyone to
210 take a part of our land on Rohmer. She questioned what is to stop them from expanding on the property.
211 Hanson stated that the City has an obligation to protect the sensitive lands and keep vegetation so that the
212 hillside does not fail. He stated that it is part of the USGS sensitive lands overlay regulations.
213 Harris stated that the City has suffered a hillside failure after a resident took it upon himself to clear the
214 land of vegetation.
215 Mayor Allen stated that the City cannot allow residents to take over city property especially because of
216 an obligation to take care of a sensitive hillside.
217 Hanson stated that at this time it is a code violation, but he suggested that the City give the resident 90
218 days to remedy the situation and finish the growing season and then have them remove the structure.
219 Council Member Shupe and Johnston agreed with Hanson's suggestion to let them keep it through the
220 summer.
221 Council Member Johnston stated that the slope is a real hazard and she has seen kids running up the hill
222 and climbing on the hill and feels that the City has to be careful. She appreciates that the resident was
223 trying to make her view as nice as possible but it is to the detriment to the hillside. She stated that the
224 City would assume the responsibility if something were to happen. Mayor Allen stated that he feels that
225 residents should have guidelines as to where they can cut the weeds in front of their property but cannot
226 do any more to the hillside.
227 Staff will evaluate the situation and the land and come back to council with guidelines to be considered.
228 Council was in agreement that wall has to go.

229
230 **9.7 PRESENTATION: FISCAL YEAR 2015 IN REVIEW: LEGISLATIVE POLICY**
231 **PRIORITIES ACCOMPLISHMENTS AND HIGHLIGHTS**

232 This item was cancelled. Please see item 5.1.

233
234 **10. COUNCIL COMMUNICATION WITH STAFF**

235 * Council Member Monsen proposed that the City take a look at the campaign sign ordinance,
236 noting that 30 days is too late because people can vote by mail 30 days prior to the election. He proposed
237 maybe allowing signs to be posted 2 weeks prior to the election. Hanson stated that he will bring the item
238 on the next agenda. Council Member Monsen wanted to recognize the Bowthorpe brothers who stayed
239 throughout the entire meeting as part of their scout training.

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11. ADMINISTRATION REPORTS

Hanson asked if Council is comfortable with the budget work session process and if they are getting the information that they need. Council Member Johnston stated that she is comfortable with the delivery as to the way it is now. Council Member Monsen agreed and stated that if there is an issue that needs more discussion, it can be taken on a case by case basis. Mayor Allen stated that there are never any surprises with the 5 year budget plan.

12. ADJOURN INTO RDA MEETING

**Motion by Council Member Monsen
Seconded by Council Member Shupe
To adjourn into an RDA meeting
Approved unanimously (4-0)
Time: 7:29 p.m.**

13. UPCOMING EVENTS

June 25th: Planning Commission Meeting 6:00 p.m.
July 3rd: City Hall Closed for Independence Day
July 7th: City Council Meeting 6:00 p.m. – Tentatively cancelled

14. MOTION: ADJOURN INTO CLOSED SESSION

**Motion by Council Member Johnston
Seconded by Council Member Monsen
To adjourn into a closed session
Approved unanimously (4-0)
Roll Call Vote**

Council Adjourned into a closed session meeting to discuss:

- o To discuss the character, professional competence, or physical or mental health of an individual.

15. ADJOURN THE MEETING: MAYOR ALLEN

Mayor Allen adjourned the closed session and regular meeting at 8:43 p.m.

Date Approved

City Recorder

**WASHINGTON TERRACE CITY
ORDINANCE NO. 15-05**

ANNEXATION

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE, UTAH,
ANNEXING CERTAIN UNINCORPORATED AREA IN ACCORDANCE
WITH TITLE 10, CHAPTER 2, PART 4, *UTAH CODE ANNOTATED*, 1953
AS AMENDED, BASED UPON A PETITION FOR THE SAME.**

WHEREAS, the City of Washington Terrace (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, Title 10, Chapter 2, Part 4 of the *Utah Code Annotated* provides the process of annexation of unincorporated area into a municipality;

WHEREAS, the City received an Annexation Petition (hereafter “Petition”) from Bruce Stephens on or about April 28 , 2015, requesting annexation of certain real property located in an unincorporated area contiguous to the present boundaries of the City be annexed into the City;

WHEREAS, the Annexation Petition was accompanied by an accurate map prepared by a licensed surveyor identifying the area proposed for annexation;

WHEREAS, said Petition was duly accepted by the City Council by Resolution 15-05, and was subsequently certified by the City Recorder as provided in state law;

WHEREAS, the protest filed by South Ogden City was duly dismissed by the Boundary Commission on or about July 8, 2015;

WHEREAS, the City Council held its public hearing on the annexation on June 16, 2015, and July 21, 2015 after publication of the required notice;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Washington Terrace, Weber County, State of Utah, as follows:

Section 1. Annexation Approved.

Based upon the forgoing recitals, the City Council hereby grants and approves the Annexation Petition filed by Bruce Stephens of Pleasant Valley Ranch, LLC, Anchor Land and Cattle, LLC, and Risky III, LLC, which has been duly accepted and certified in meeting the requirements for annexation in accordance with Title 10, Chapter 2, Part 4 of the *Utah Code Annotated*, and based upon the dismissal of the protest filed by South Ogden City by the Boundary Commission relating to this Annexation Petition. The area of the Annexation Petition hereby granted and approved is set forth in the Annexation Plat attached hereto as Exhibit “A” and incorporated

herein by this reference. Forthwith, this area is annexed as part of the City of Washington Terrace, Utah.

Section 2. Zoning Designated.

The property subject to this annexation in Exhibit "A" is hereby zoned A-1 (Agriculture) in accordance with the Weber County Ordinance for the A-1 Zone, which A-1 Zone is hereby adopted and incorporated herein by this reference as such applies and as is limited to this annexed property.

Section 3. Annexation Finalization.

Staff is hereby authorized and directed to comply with the requirements of *Utah Code Annotated* §10-2-425, 1953, as amended, and otherwise, to finalize this annexation. The mayor is hereby authorized to execute any and all instruments associated with this annexation, or to effectuate the same, on behalf of the City Council.

Section 4. Effective Date.

The effective date of this annexation is in accordance with the requirements established by *Utah Code Annotated* §10-2-425, 1953 as amended.

ADOPTED AND PASSED by the City Council this ___ day of _____, 2015.

MARK ALLEN, Mayor

ATTEST:

AMY RODRIGUEZ, City Recorder

RECORDED this ___ day of _____, 2015.

PUBLISHED OR POSTED this ___ day of _____, 2015.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal recorder of Washington Terrace City, hereby certify that foregoing Ordinance was duly passed and published, or posted at 1) _____ 2) _____ and 3) _____ on the above referenced dates.

DATE: _____

City Recorder

City Council Staff Report

Author: Chief Kasey Bush
Subject: FIRE DEPT. Q2 2015
Date: April 21, 2015
Type of Item: Informational



FIRE DEPARTMENT

Summary Recommendations: This report is for informational purposes as part of the Fire Departments quarterly report.

Description:

A. Topic: Fire Department Quarterly Update.

B. Background/ History: On October 26, 2004 the Fire Department presented a comprehensive fire services analysis and identified several statistical summaries that represented the primary functions of our fire service. At that time the Council directed staff to begin providing quarterly reports regarding the departments operations.

C. Analysis: Figure 1 shows the total calls for service for 2012 and 2013. Please note that 2014 is the call volume for January through December of this calendar year.

Figure 1: Fire Department Calls for Service

Resource: Weber Area Consolidated Dispatch

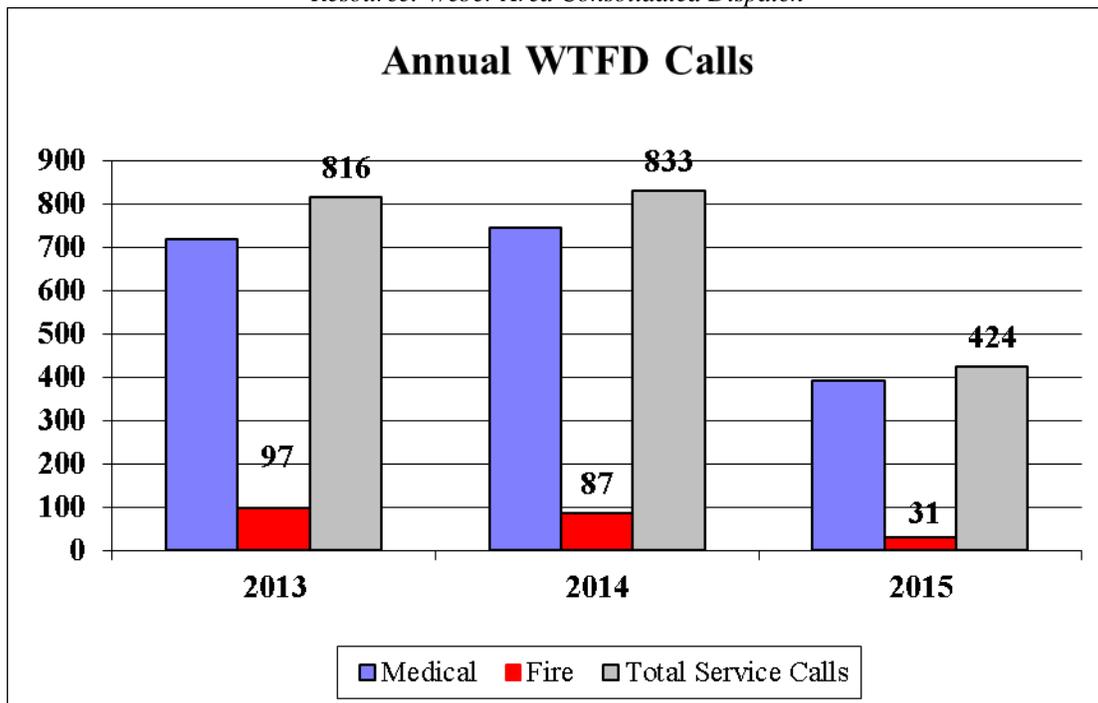
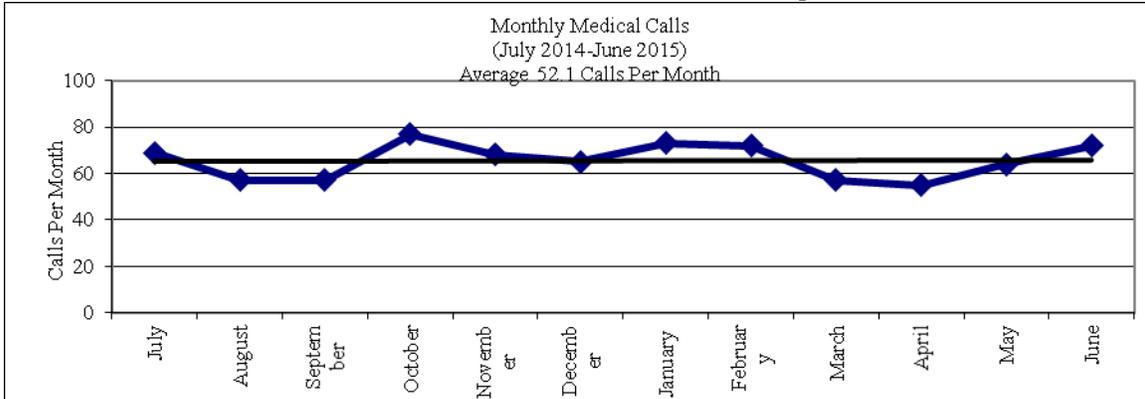


Figure 2: Monthly Medical Calls Longitudinal
Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2 shows Call volume since July of 2014. EMS related incidents pose an unreliable variable for future statistical planning.

Figure 3: Monthly Medical Calls
Resource: Weber Area Consolidated Dispatch

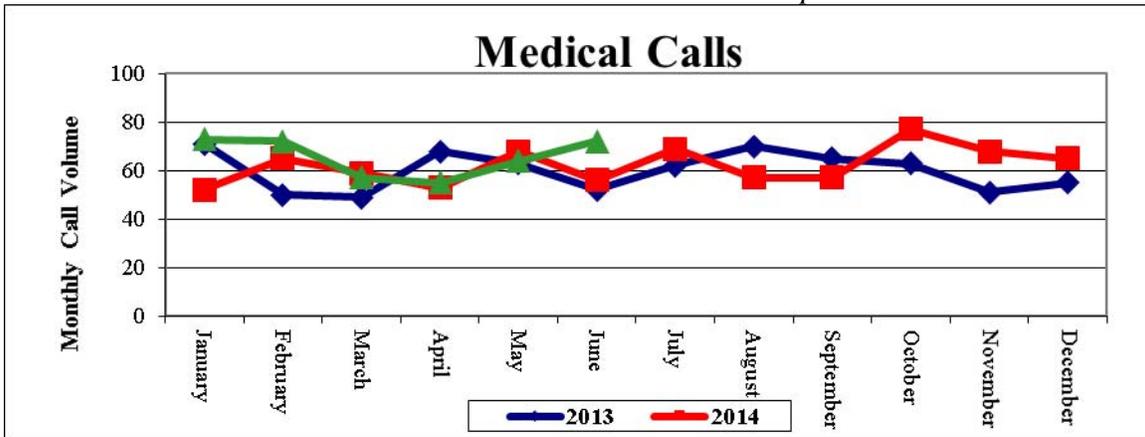
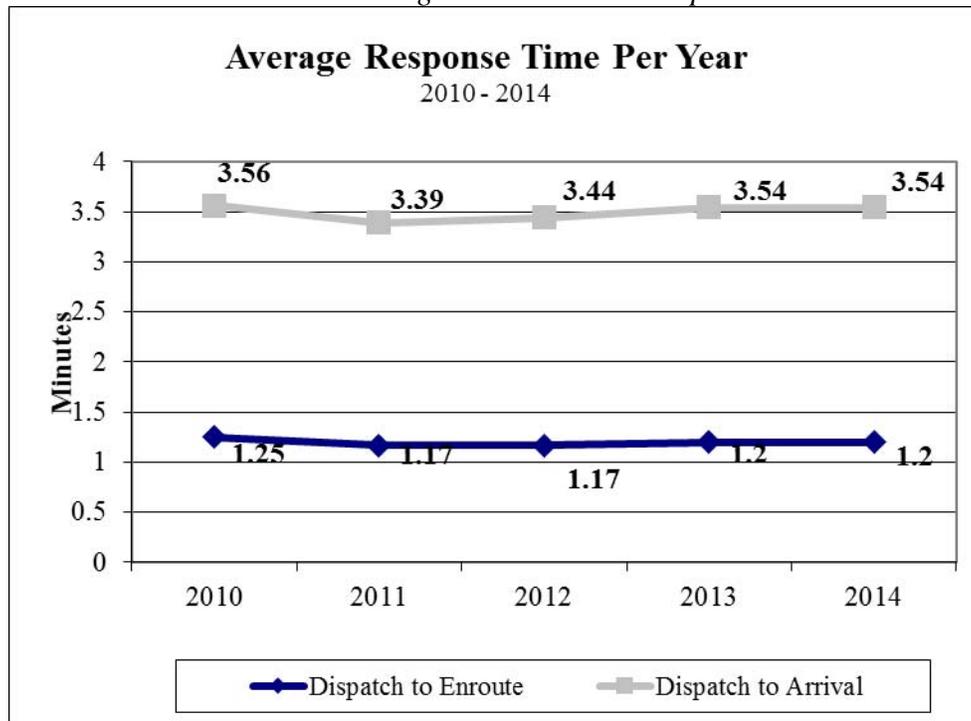


Figure 3 Monthly EMS calls 2013, 2014 and January through June 2015

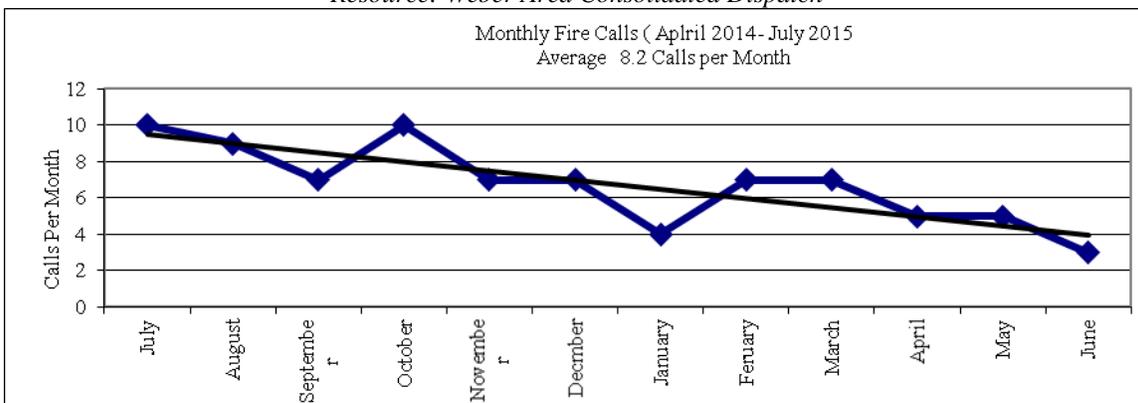
Figure 4: Average Annual Response Time
Resource: Washington Terrace Fire Department



The response time includes both EMS and Fire Response times. Fire Response times are greater as the fire units cannot leave the station until 3 firefighters are present. In most cases the EMS response times are approximately 2 – 3 minutes after the EMS responders are enroute.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 5 shows Call volume since July of 2014. Fire related incidents pose an unreliable variable for future statistical planning.

Figure 6: Fire Calls by Month

Resource: Weber Area Consolidated Dispatch

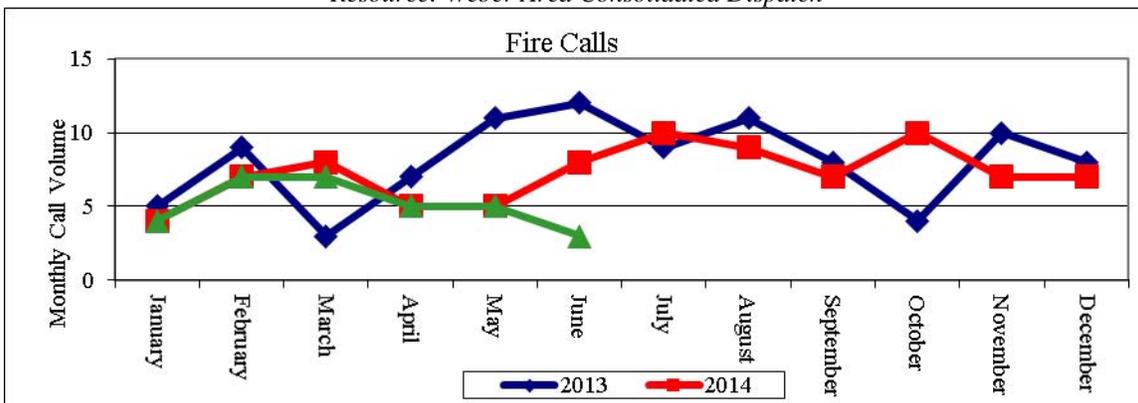


Figure 6 Monthly fire calls 2013, 2014, January through June 2015

Department Review: Fire Department

Significant Impacts: This report is for informational purposes only. If Council has specific questions or concerns that are not addressed in this report please contact Chief Bush at 801-628-5347.

**WEBER COUNTY SHERIFF'S OFFICE
WASHINGTON TERRACE
MONTHLY STATISTICS**



JUNE 2015

Calls for Service that generated a police report

REPORTS GENERATED FOR WASHINGTON TERRACE FOR THE MONTH OF JUNE 2015

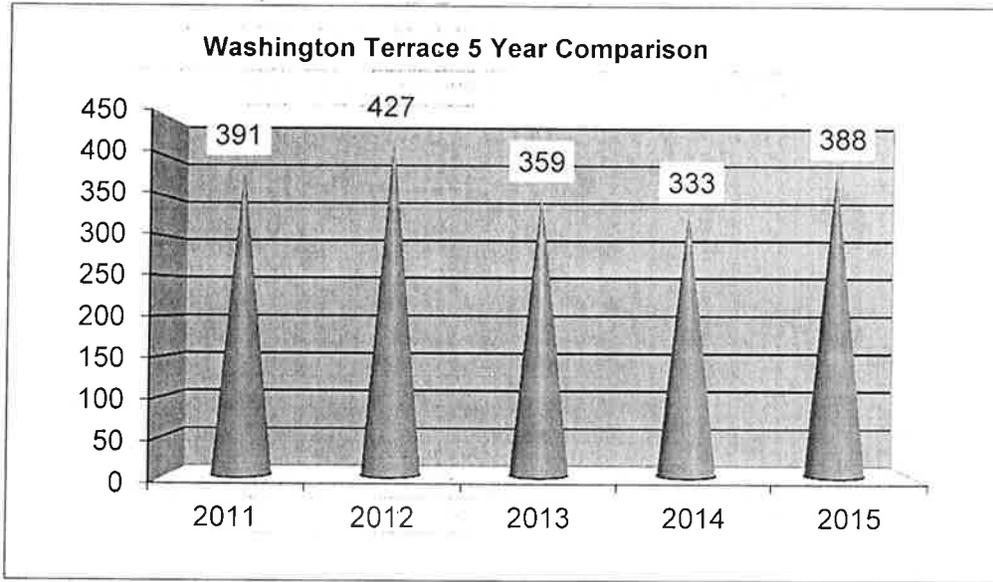
ASLT-INTIM/THREATS/TELEPHONIC	1
ASLT-SIMPLE ASSAULT	5
CRIM MISCHIE-FREE TEXT	1
CRIM MISCHIE-PRIVATE	1
CRIM MISCHIE-PRIVATE BB GUN/PE	1
DRUG-MARIJUANA POSSESS	2
ESCAPE-WARRANT (FELONY)	1
FAM OFF-CRUELTY TO CHILD/ABUSE	7
FAM OFF-DOM VIOL NON CRIMINAL	8
FAM OFF-DOMESTIC CRIMINAL NATU	1
FRAUD - IDENTITY THEFT FELONY	1
FRAUD - IDENTITY THEFT MISD	1
FRAUD-BY WIRE	1
FRAUD-ILLEG USE CREDIT CARDS	2
JUV OFFENDERS-PICK UP ORDERS	2
JUV OFFENDERS-RUNAWAY	1
JUV OFFENDERS-UNGOVERNABLE JUV	4
KIDNAP-CUSTODY DISPUTE	2
LARC-FREE TEXT	1
LARC-FROM BUILDING	1
LARC-FROM MOTOR VEH (PROWL)	5
OBST JUD-FAIL TO APPEAR/PERJUR	4
PRIV-TRESPASS	2
PUB ORD - PARK VIOLATION	1
PUB ORD-CITIZEN ASSIST	12
PUB ORD-CIVIL CASES/DISPUTES	2
PUB ORD-DEATH ATTENDED	1
PUB ORD-FOUND PERSON	3
PUB ORD-FOUND PROPERTY	2
PUB ORD-LOST PROP	1
PUB ORD-MISSING JUVENILE	2
PUB ORD-MISSING PERSON/ADULT	1
PUB ORD-POLICE ASSISTANCE	2
PUB ORD-PROPERTY CHECK	1
PUB ORD-SUICIDE THREATENED	4
PUB PEACE - THREATS	1
PUB PEACE-DAMAGE PROPERTY ONLY	1
PUB PEACE-DISORDERLY CONDUCT	1
PUB PEACE-DIST THE PEACE	3
PUB PEACE-HARASSING COMMUNICAT	4
PUB PEACE-LOUD PARTY	1
PUB PEACE-MENTAL PSYCHO	1
PUB PEACE-NEIGHBORHOOD PROBLEM	3
PUB PEACE-PROWLER	1
PUB PEACE-SEX OFFENDER HOME CK	2
PUB PEACE-SUSP ACTIVITY	21
PUB RELA - COMMUNITY POLICING	3

PUB RELA - LECTURES	1
SERVICE-911 CALL - UNKNOWN	5
SERVICE-ASSIST OJ	2
SERVICE-BREACH OF TRUST	1
SERVICE-KEEP THE PEACE	6
SERVICE-MEDICAL ASSIST	15
SERVICE-WELFARE CHECK	4
SEX ASLT-FORCIBLE SEX ASSLT	1
SEX ASLT-SEXUAL ASLT/CHILD	1
STOLEN VEH-BREACH OF TRUST	1
STOLEN VEH-PASSENGER VEHICLE	2
STOLEN VEH-POSS STOLEN VEH	1
TRAF OFF-ABANDONED VEHICLE	4
TRAF OFFENSE-NO PROOF OF INS	2
TRAF OFF-PARKING VIOLATION	2
TRAF OFF-RECKLES/CARELES DRIVI	3
TRAF OFF-TRAFFIC HAZARD	2
TRAF-ACCIDENT W/COUNTY EQUIPMT	1
TRAF-HIT AND RUN	2
TRAF-NON-REPORTABLE ACCIDENT	1
TRAF-REPORTABLE ACCIDENT	4
TOTAL	190

WASHINGTON TERRACE *CALLS FOR SERVICE FOR THE MONTH OF JUNE 2015

*Calls that were received at our dispatch center and officers were dispatched on

391	427	359	333	388
2011	2012	2013	2014	2015



Self Initiated Agency Assists	
Total	0

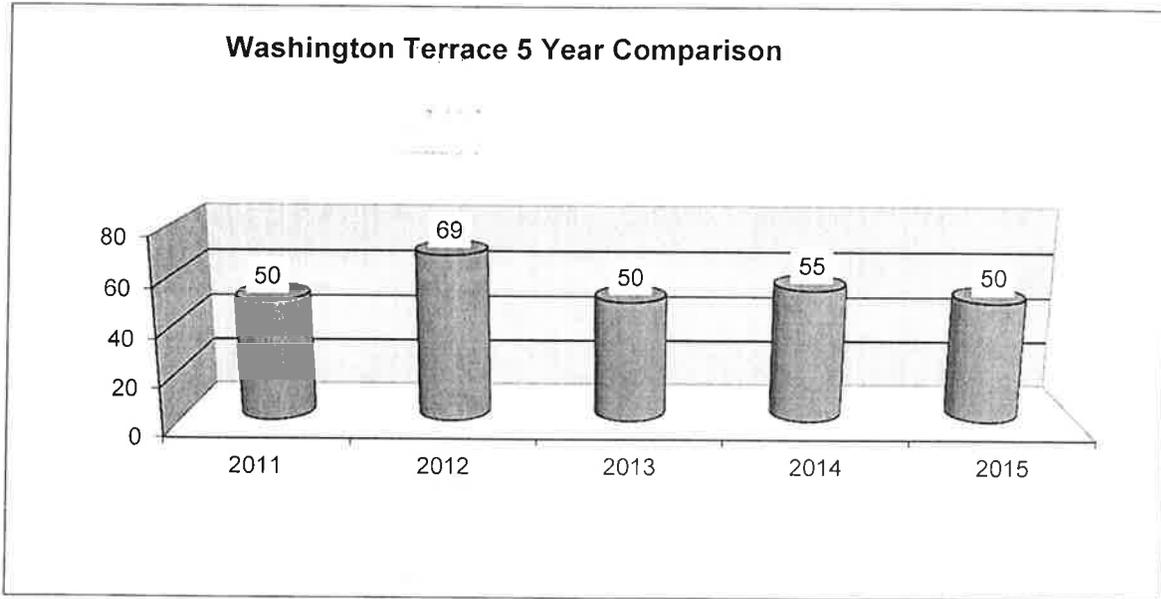
Agency Assists	
ROYPD	2
OJ	18
SF	4
RIVPD	1
NOPD	0
MCSO	0
HRPD	0
OPD	1
SOPD	7
UHP	1
PVPD	0
Total	34

**REPORTS PER DEPUTY FOR WASHINGTON TERRACE
FOR THE MONTH OF JUNE 2015**

Deputy	Total	Assign.
Allen Andrew	7	Days
Aschinger Michael	15	Nights
Chatelain Mike	2	Days
Christensen Todd	3	Days
Clarke Colleen	4	Nights
Colvin Camille	1	Det
Endsley Sean	12	Days
Freestone Alisha	13	Days
Green Joel	16	Nights
Jensen Matthew	2	Days
Johnson Jakob	6	Nights
Millaway John	6	Nights
Ney Douglas	10	Nights
Ortgiesen Jared	9	Days
Phillips Matthew	10	Days
Ryan Colby	25	Days
Ryan Cortney	7	Det
Smith Wayne	4	Nights
Smith William	6	Nights
Tatton Stephanie	1	Det
Ulm Matthew	1	Nights
Vandenberg Jason	14	Nights
Wian Mark	1	Nights
Zisumbo Daniel	15	Days
Total	190	

WASHINGTON TERRACE CITATION 5 YEAR COMPARISON FOR THE MONTH OF JUNE 2015

50	69	50	55	50
2011	2012	2013	2014	2015



WASHINGTON TERRACE

CRIME CALENDAR

2015



ASSAULT One occurred every 5 days

THEFT One occurred every 4.3 days

BURGLARY Zero occurred every 30 days

**WASHINGTON TERRACE CITY
RESOLUTION 15-11**

**A RESOLUTION OF THE CITY OF WASHINGTON TERRACE, UTAH,
ENTERING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF
WASHINGTON TERRACE AND WEBER HUMAN SERVICE FOR A
SPECIALIZED PROGRAM.**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 3, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources;

WHEREAS, Title 11, Chapter 13, Section 5 of the Utah Code Annotated, 1953 as amended, provides that governing bodies of governmental units adopt resolutions approving an interlocal agreement before such agreements may become effective;

WHEREAS, the City of Washington Terrace (hereafter "City") and Weber Human Services (hereafter "WHS") have mutually agreed to a various senior services;

WHEREAS, the WHS proposes a renewal of the prior Interlocal Agreement (hereafter "Agreement") for a various senior services as attached hereto as Exhibit "A" and incorporated herein by this reference;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace that the Agreement with WHS attached hereto as Exhibit "A" and incorporated herein by this reference is approved and adopted. The City Council hereby authorizes and directs the Mayor to execute the Agreement and any documents relating thereto for and on behalf of the City.

PASSED AND APPROVED by the Washington Terrace City Council this ____ day of _____, 2015.

MARK C. ALLEN, Mayor
City of Washington Terrace

ATTEST:

AMY RODRIGUEZ, City Recorder

Roll Call Vote
Council Member Brown ____
Council Member Jensen____
Council Member Johnston____
Council Member Monsen____
Council Member Shupe____

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
WEBER HUMAN SERVICES AND
THE CITY OF WASHINGTON TERRACE FOR
SERVICES AT THE WASHINGTON TERRACE SENIOR CENTER**

This Agreement is made pursuant to the provisions of the Interlocal Cooperation Act, U.C.A. 11-13-101 et seq., between the City of Washington Terrace a municipal Corporation of the State of Utah, hereinafter called the "City", and Weber Human Services, a political subdivision of the State of Utah, hereinafter called "WHS".

WITNESSETH

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, permits local governmental units to make the most efficient use of their powers to provide the benefit of economy of scale, and authorizes public agencies of the State of Utah to enter into agreements one with another for the purpose of exercising on a joint and cooperative basis any powers, privileges and authority exercised or capable of being exercised by such public agencies; and

WHEREAS, the City owns the real estate on which there is located the Washington Terrace Senior Center; and

WHEREAS, WHS desires to work with the City to provide services to the senior citizens of Washington Terrace City and Weber County, which services shall include health, social, nutritional, educational and transportation programs and activities for older individuals;

NOW THEREFORE, the parties agree with one another as follows:

**ARTICLE ONE
TERM**

- 1.1** This Agreement shall be for a period of sixty (60) months commencing 1 July 2015, and ending 30 June 2020. This Agreement may be terminated at any time by either party upon six (6) months prior written notice to the other party.

**ARTICLE TWO
SERVICES PROVIDED BY WHS**

- 2.1** WHS through its Aging Programs will provide services to the senior citizens of Washington Terrace City and Weber County pursuant to the Older Americans Act, as follows:
- 2.1.1 Transportation - WHS shall provide transportation as mandated by the Older Americans Act through "The Ride". This service will be for the purpose of transporting senior citizens for medical, shopping and senior center activities.
- 2.1.2 Reports - WHS shall provide for the reporting of statistical information pursuant to federal and state reporting guidelines for services provided to senior citizens in Weber/Morgan area.

- 2.1.3 Health Related Services - WHS shall provide disease prevention and health promotion services which may include Health Risk Assessments, Health Screening, Nutrition Counseling and Education, Health Promotion Programs, Physical Fitness Programs, Home Injury Control Programs, Mental Health Screening and Education Programs, Preventive Health Programs, Social Services and Follow-up Health Services.
- 2.1.4 Outreach Information - WHS shall provide outreach information and assistance linking senior citizens with community support resources pursuant to the requirements of the Older Americans Act.
- 2.1.5 Nutritional Services - WHS shall provide at least one hot meal per day in a congregate meal setting for at least five (5) days a week excluding state and national holidays. This meal will contain at least one-third of the recommended daily allowances required by the National Nutrition Board.
- 2.1.6 Legal Assistance - WHS shall provide legal assistance pursuant to the requirements of the Older Americans Act subject to funding limitations.

**ARTICLE THREE
SERVICES PROVIDED BY CITY**

- 3.1** City Agrees to provide use of buildings located at 4601 South and 300 West by WHS for the purposes of services identified in Article Two during times which include, but are not limited to 8:00 a.m. to 4:00 p.m. Monday through Friday. City agrees to provide general, daily cleaning of buildings as well as regular maintenance and repair of normal wear-and-tear of buildings.

**ARTICLE FOUR
COST AND EXPENSE ALLOCATION AGREEMENT**

- 4.1** WHS agrees to pay for:
 - 4.1.1 Director's salary, including benefits.
 - 4.1.2 Nutrition program costs.
 - 4.1.3 Cost of kitchen help, equipment and meals.
 - 4.1.4 Costs associated with transportation programs.
 - 4.1.5 Preventive Health Program costs.
 - 4.1.6 Outreach information costs.
 - 4.1.7 Office equipment, supplies and telephone expenses.
 - 4.1.8 Social, recreation and educational programs costs

- 4.2** City shall pay for:
 - 4.2.1 All costs relating to interior and exterior building maintenance and repair, including landscape maintenance, except for abnormal damages or repairs caused by WHS or participants of its programs or services. City shall also pay for and be responsible for snow removal.
 - 4.2.2 All costs of utilities except telephone expenses which shall be paid as specified above.

- 4.3** All real and personal property, purchased or maintained by the respective parties as herein agreed, shall remain the sole and exclusive property of the party bearing the cost thereof, but may be used, held and disposed of by either party as necessary to fulfill the purposes of this Agreement. WHS shall provide a list of its property kept at the City's building to the City, and in absence of such list any property is deemed to belong to the City.

**ARTICLE FIVE
ALLOCATION OF DONATED REVENUES**

- 5.1** WHS shall receive all donated revenues related to programs conducted pursuant to the Older Americans Act including but not limited to those services specified in Article Two.

**ARTICLE SIX
INSURANCE**

- 6.1** The City, at its own cost and expense, will insure the building including fixtures against fire with such additional coverage as the City may elect to procure. WHS, at its own cost and expense, shall secure and maintain liability insurance at a minimum of \$1,000,000 per occurrence, and which cover the City against claims that may arise from programs and services offered by WHS.

**ARTICLE SEVEN
TAXES**

- 7.1** The City shall pay any real estate tax assessments on the Center.

**ARTICLE EIGHT
ADA COMPLIANCE**

- 8.1** The City agrees to ensure that the Center complies with the provisions of the Americans with Disabilities Act and regulations promulgated thereunder.

**ARTICLE NINE
INDEMNIFICATION**

- 9.1** WHS agrees to defend, hold harmless and indemnify the City for the wrongful or negligent acts of its employees, agents, volunteers and invitees against any and all liabilities, claims, damages, actions, suits, proceedings, costs and expenses including reasonable counsel fees and expenses of investigation, which arise by reason of any accidents, damages, injuries (including injuries resulting in death) either to persons or property or both; or from breaches of this contract by WHS.
- 9.2** The City agrees to defend, hold harmless and indemnify the WHS for the wrongful or negligent acts of its employees, agents, volunteers and invitees against any and all liabilities, claims, damages, actions, suits, proceedings, costs and expenses including reasonable counsel fees and expenses of investigation, which arise by reason of any accidents, damages, injuries (including injuries resulting in death) either to persons or property or both;
- 9.3** In no event shall the indemnification obligation of either party hereunder exceed the amount set forth in Section 63G-7-604 of the Utah Governmental Immunity Act or similar provision in effect at the time judgment is entered. Personal injury or property damage shall have the same meaning as defined in the Utah Governmental Immunity Act. In no event shall this section be construed with respect to third parties as a waiver of any governmental immunity to which the parties are otherwise entitled.

**ARTICLE TEN
ADMINISTRATION**

- 10.1** The City and WHS do not intend and do not create any separate legal entity to provide for the administration of this Agreement. This Agreement shall be administered by the governing bodies of each party and each party shall appoint one person as an administrative contact to facilitate the performance of this Agreement. The Director of WHS or his/her designee shall serve as administrator of this Agreement.

**ARTICLE ELEVEN
WASHINGTON TERRACE DIRECTOR OF SENIOR PROGRAMS**

- 11.1** The Washington Terrace Director of Senior Programs shall be an employee of WHS. When the position of Director of the Senior Programs becomes vacant, a new Director shall be selected through a screening process in accordance with the Personnel Policies and Procedures adopted by WHS and with the concurrence of the City of Washington Terrace's City Manager.
- 11.2** The City shall bear no liability for direct payment of the salary or benefits of the Director, nor shall the City assume any liability with respect to the employment or supervision of the Director except as provided for in this Agreement.

**ARTICLE TWELVE
MISCELLANEOUS**

- 12.1** **Amendments.** This agreement may be amended in whole or in part at any time by the parties by a written amendment approved and signed by all Parties in the manner provided by law.

- 12.2 Authorization.** The individuals signing this agreement on behalf of the parties confirm that they are the duly authorized representatives of the parties and are lawfully enabled to sign this agreement on behalf of the parties.
- 12.3 Captions and Headings.** The captions and headings herein are for convenience of reference only and in no way define, limit or describe the scope or intent of any sections or provisions of this Agreement.
- 12.4 Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one of the same instrument.
- 12.5 Documents on File.** Executed copies of this Interlocal Agreement shall be placed on file in the office of the Keeper of the Records of each of the Participants and shall remain on file for public inspection during the term of this Interlocal Agreement.
- 12.6 Entire Agreement.** This Agreement contains the entire agreement between the parties, and no statement, promises or inducements made by either party or agents for either party that are not contained in this written agreement shall be binding or valid and this Agreement may not be enlarged, modified or altered, except in writing, signed by the parties.
- 12.7 Governing Laws.** It is understood and agreed by the parties hereto, that this Agreement shall be governed by the laws of the State of Utah, both as to interpretation and performance.
- 12.8 Review by Authorized Attorney.** In accordance with the provisions of Section 11-13-202.5(3), Utah Code, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement may take affect.
- 12.9 Warranties of Participants.** Each Participant hereby represents and warrants that:
- 12.9.1 it is a public agency or public entity within the meaning of the Interlocal Act; and
 - 12.9.2 it is duly authorized to execute and deliver this Interlocal Agreement; and
 - 12.9.3 there is no litigation or legal or governmental action, proceeding, inquiry or investigation pending or threatened by governmental authorities or others or to which such Participant is a party or to which any of its property is subject which if determined adversely to such Participant would individually or in the aggregate a) effect the validity or enforceability of this Interlocal Agreement, or b) otherwise materially adversely effect the ability of such Participant to comply with its obligations hereunder or the transactions contemplated hereby.

Dated this ___ day of July 2015.

CITY OF WASHINGTON TERRACE

ATTEST:

Mark C. Allen, Mayor

Amy Rodriguez, City Recorder

REVIEWED AS TO FORM AND AS COMPATIBLE WITH THE LAWS OF THE STATE OF UTAH,
AND DULY AUTHORIZED, EXECUTED, AND DELIVERED BY THE FOREGOING
PARTICIPANT.

William Morris, City Attorney for Land Use and Planning

WEBER HUMAN SERVICES

ATTEST:

WHS Board of Directors Chair

Secretary

REVIEWED AS TO FORM AND AS COMPATIBLE WITH THE LAWS OF THE STATE OF UTAH,
AND DULY AUTHORIZED, EXECUTED, AND DELIVERED BY THE FOREGOING
PARTICIPANT.

WHS Legal Counsel

City Council Staff Report

Author: Tom Hanson
Subject: TEC Representative Resolution
Date: July 21, 2015
Type of Item: Motion / Resolution



Summary: In order to move forward with the extension of the RDA, it is necessary to comply with State Law and create a Tax Entity Committee (TEC) and assign two people to represent our city at the TEC meetings. This resolution will formalize the assignment of Mayor Mark Allen and Tom Hanson as the cities TEC Committee representatives.

Description:

A. **Topic:** The RDA TEC representative assignment for Washington Terrace City.

B. **Background:** In order to comply with state law it is requisite to assign two people to represent the City on the TEC. We are required to make this assignment formally by resolution.

There are two representatives from the City, two from the local School Board, one from the State Board of Education, two from the County and one that represents the remainder of the taxing entities.

C. **Analysis:** This seems to be a fairly simple process of making an assignment of two people to represent the City. The TEC votes up or down on the RDA extension and works together to determine whether or not the extension should be approved.

D. **Department Review:** In order to represent the City in this manner it is staff recommendation to nominate the City Manager and the Mayor to fill these positions. The City Manager would be assigned because of the direct link to the RDA process and the Mayor because of his understanding of the RDA and his figurehead standing in the City.

Alternatives:

A. **Approve the Request:** Allows the Mayor and City Manager to represent the City in the Tax Entity Committee.

B. **Deny the Request:** Will need to select different people to represent the City.

**WASHINGTON TERRACE CITY
RESOLUTION 15-12
CITY TEC REPRESENTATIVES APPOINTED**

**A RESOLUTION OF THE CITY OF WASHINGTON TERRACE, UTAH,
APPOINTING CITY REPRESENTATIVES TO THE TAX ENTITY
COMMITTEE FOR URBAN RENEWAL OR ECONOMIC DEVELOPMENT
PROJECTS.**

WHEREAS, Washington Terrace City (hereafter the “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, the City has created the Washington Terrace Community Development and Renewal Agency “hereafter “Agency”);

WHEREAS, the City and the Agency are seeking an extension to the Washington Terrace Southeast Urban Renewal Project Area;

WHEREAS, the extension to the Washington Terrace Southeast Urban Renewal Project Area requires the approval of the Tax Entity Committee (hereafter the “TEC”) and appointment of City representatives to the same;

WHEREAS, Utah Code §17C-1-402(2)(a)(i)(C) provides that two (2) representative are to be appointed by the City by resolution to the TEC;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace that the positions of Mayor and City Manager are here hereby appointed as the permanent members of the TEC in accordance with Utah Code §17C-1-402(2)(a)(i)(C) for all matters relating to community development and urban renewal now and in the future and shall remain until otherwise determined the City Council. The City Recorder is hereby authorized and directed to forwarded a copy of this Resolution to any Taxing Entity Committee established under state law.

PASSED AND APPROVED by the City Council this ____ day of _____, 2015.

MARK C. ALLEN, Mayor
City of Washington Terrace

ATTEST:

AMY RODRIGUEZ, City Recorder

Roll Call Vote
Council Member Mary Johnston ____
Council Member Blair Brown ____
Council Member Robert Jensen ____
Council Member Scott Monsen ____
Council Member Val Shupe ____

City Council Staff Report

Author: Amy Rodriguez
Subject: Appointment of Election Judges
Date: July 21, 2015
Type of Item: Action Item



Summary Recommendations: Motion to appoint 2015 Municipal Election Judges for the General Election.

Description:

- A. Topic:** Appointment of Election Judges for the upcoming Elections.
- B. Background:** As per Utah State Code Section 20A-5-602 (in part), (1) at least 15 days before the date scheduled for any local election, the municipal legislative body or special district board shall appoint or provide for the appointment of 2 or 3 registered voters per polling place to serve in their jurisdiction as election judges. The City will be holding a Hybrid election using 'Vote by Mail', as well as a limited polling location at City Hall on November 3, 2015 for those who would like to surrender their ballot and vote with paper ballots at the polls. The polling location will be managed by the City Recorder. Two poll workers have been selected to man the polling location at City Hall.
- C. Analysis:** The criteria used to select poll managers was based on previous experience. The Poll Workers selected have worked with Weber County Elections for many years and will be attending training provided through Weber County. Attached to this report is the list of election judges.
- D. Department Review:** City Recorder

Recommendations:

The Council could pass a motion to appoint the Election Judges and polling locations as per provided list.

2015 Municipal Elections

Washington Terrace City – Poll Workers

Polling Location: Washington Terrace City Hall

Position	First Name	Last Name	Address	City	Phone 1	Phone 2	Email
Poll Manager	Shara Lee	Smith	5239 S Ridgeline Dr	Washington Terrace	(801)479-8857	(801)791-3108	fouurlula@yahoo.com
Poll Worker	Paige	Vandenbosch	4545 Jefferson Ave	South Ogden	(801)479-4563	(801)645-0909	cvpvev@comcast.net



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, July 21, 2015
Immediately following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM JUNE 16, 2015

4. NEW BUSINESS

4.1 DISCUSSION: AN UPDATE ON THE SOUTHEAST RDA EXTENSION

The RDA is set to expire in 2016. The City is looking to extend the RDA for another 10 years. An update on Extension process will be given.

4.2 DISCUSSION: AN UPDATE ON THE ADAMS AVENUE ROAD PROJECT

An update on the current road project will be given.

5. COMMENTS CONSIDERED

6. ADJOURNMENT OF MEETING: CHAIR ALLEN

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

City of Washington Terrace

Minutes of a Redevelopment Agency Meeting Held on Tuesday, June 16, 2015
at City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

CHAIR, BOARD, AND STAFF MEMBERS PRESENT

Chair Mark C. Allen
Board Member Blair Brown
Board Member Mary Johnston
Board Member Robert Jensen- excused
Board Member Scott Monsen
Vice-Chair Val Shupe
Public Works Director Steve Harris
City Treasurer Laura Gamon
City Manager Tom Hanson
Secretary Amy Rodriguez

OTHERS PRESENT

Charles and Reba Allen, Scott Barker, Ulis Gardiner, Del Kraaima, Michelle Bowthorpe, Mason Bowthorpe, Luke Bowthorpe

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM MAY 19, 2015

Items 3.1 and 3.2 were approved by general consent.

4. NEW BUSINESS

4.1 MOTION/ RESOLUTION 15-10: AMEND FISCAL YEAR 2015 BUDGET, ADOPT FISCAL YEAR 2016 FINAL BUDGET, AND FISCAL YEAR 2017- 2020 BUDGET PLAN

Motion by Board Member Johnston
Seconded by Board Member Monsen
To approved Resolution 15-10 to
Amend fiscal year 2015 budget, adopt fiscal year 2016 final budget
And fiscal year 2017-2020 budget plan
Approved unanimously (4-0)
Roll call vote Taken

47 **5. COMMENTS CONSIDERED**

48 Hanson updated the Board on the progress on the RDA extension. He stated that he is organizing
49 the tax committee to discuss the extension of the RDA.

50

51 **6. ADJOURNMENT OF MEETING: CHAIR ALLEN**

52

53 Chair Allen adjourned the meeting at 7:34 p.m.

54

55

56

57 _____
Date Approved

_____ **City Recorder**

58