

1 Minutes of the Centerville **City Council** meeting held Tuesday, June 16, 2015 at 7:00 p.m. at  
2 Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5  
6 Mayor Paul A. Cutler

7  
8 Council Members Ken S. Averett  
9 Tamilyn Fillmore  
10 Stephanie Ivie  
11 Lawrence Wright

12  
13 **MEMBER ABSENT** John T. Higginson

14  
15 **STAFF PRESENT** Steve Thacker, City Manager  
16 Lisa Romney, City Attorney  
17 Jacob Smith, Management Assistant  
18 David Miller Justice Court Judge  
19 Lisa Summers, Youth Council Advisor  
20 Cory Snyder, Community Development Director  
21 Katie Rust, Recording Secretary

22  
23 **STAFF ABSENT** Blaine Lutz, Finance Director/Assistant City Manager

24  
25 **VISITORS** Interested citizens (see attached sign-in sheet)

26  
27 **PLEDGE OF ALLEGIANCE** led by Steve Dixon

28  
29 **PRAYER OR THOUGHT** Councilman Wright

30  
31 **OPEN SESSION**

32  
33 Sherri Lyn Lindstrom – Ms. Lindstrom thanked the Council members for their service to  
34 the community, and expressed appreciation for citizens who attend Council meetings on a  
35 regular basis. She read a letter announcing her resignation as a candidate for City Council from  
36 the 2015 election (attached). Ms. Lindstrom stated she firmly believes it is the responsibility of  
37 elected officials to represent the community as a whole – citizens, business owners and other  
38 governmental agencies, those who attend meetings to comment as well as those who do not.  
39 The Council must consider the needs of many types of stakeholders and make decisions that do  
40 not put the City at risk of needless legal costs. She said she believes it is always appropriate to  
41 disagree without being disagreeable. Ms. Lindstrom stated that her decision to withdraw is  
42 based on the current climate of political controversy in Centerville.

43  
44 **YOUTH CITY COUNCIL**

45  
46 Centerville Justice Court Judge Miller swore in the new members of the Youth City  
47 Council. Mayor Cutler thanked the Youth Council for their service to the community, and  
48 introduced the new Youth Mayor, Lyndsey Kunzler.

49  
50 New Youth Council members:

51 Lana Bangerter Eliza Greer Kathryn Ann Pertab  
52 Justin Barton Coulson Harris Brook Vogninec  
53 Steve Dixon Sarah Hawkes Page Wadley  
54 Grace Fillmore Ethan Horlacher  
55 Sara Garn Smith Jackson

1                    **PUBLIC COMMENT REGARDING SOUTH MAIN STREET CORRIDOR**  
2                    **PLAN/OVERLAY ZONE**  
3

4                    Mayor Cutler opened a public comment period regarding the South Main Street Corridor  
5 Plan/Overlay Zone at 7:24 p.m. He acknowledged that the City received a petition with a  
6 significant number of citizen signatures in support of a single-family proposal on the property  
7 between 300 South and Porter Lane on Main Street, and commented that suggestions of  
8 specific changes that could be made to the SMSC Plan would be helpful to the Council.  
9

10                  Jim Hanni – Mr. Hanni stated he is President of Centerville Commons HOA. He said he  
11 felt the petition mentioned by the Mayor was presented as a thank-you note for Brighton Homes.  
12 He said the letter was ambiguous, and he feels people were signing something they did not  
13 understand. He thanked Councilwoman Fillmore for answering many of his questions on her  
14 own time, and said it is his understanding that high density would not be involved on the Walton  
15 property or on Pages Lane. Mr. Hanni said he is anxious to see the Pages Lane area  
16 redeveloped. He would not be concerned about the mixed-density proposal that he has seen.  
17 Mr. Hanni said there is nothing that distinguishes Main Street in Centerville as a main street. He  
18 expressed concern that UDOT will make Main Street more of the thoroughfare than it is now if  
19 the City does nothing. Mr. Hanni mentioned what has been done in Santa Clara, Utah, and said  
20 he really feels the City needs to do something.  
21

22                  Sherri Lyn Lindstrom – Ms. Lindstrom commented that Main Street in Centerville has  
23 historically been dotted with commercial entities from Parrish Lane to Porter Lane. She said  
24 she would be disappointed to see the property between 300 South and Porter Lane be turned  
25 into single-family houses. She stated she understands the need for an interface with the homes  
26 east of the property, but she would hate to see the type of corridor across from Centerville  
27 Junior High duplicated between 300 South and Porter Lane. Ms. Lindstrom said she does not  
28 know anyone who would sell their homes to move to a house on Main Street. She said she  
29 would like to see a mixed-use component in that area. She suggested the Council find out the  
30 kind of density and number of floors being approved in surrounding communities, and keep  
31 density in perspective. She would like to see an appropriate, reasonable approach to help  
32 Brighton Homes build a nice project.  
33

34                  Dale McIntyre – Mr. McIntyre said one of the most compelling arguments he has heard  
35 in favor of higher density is that our grown up children will not have place to live. He said when  
36 he was a young adult he wanted to be independent and not live too close to his parents. He  
37 feels Centerville is attractive and desirable because it is a small town, and the small town  
38 atmosphere is what gives value to the properties. Mr. McIntyre said he believes that mixed-use  
39 with Residential-Low is appropriate for Centerville.  
40

41                  Nancy Smith – Ms. Smith stated she feels the current SMSC Plan gives unrealistic  
42 incentives to develop in ways that negatively affect neighboring land uses. She said levels of  
43 high density will ultimately create blight in the established neighborhoods, and added that  
44 mixed-use is not a good fit for Centerville. She stated she believes the current Plan inflates  
45 property values. Other commercial areas in the City might be weakened if an attempt is made  
46 to relocate commercial to the SMSC. She expressed concern for traffic, and the effect tall  
47 buildings would have on nearby residences. Ms. Smith suggested that a PDO would weaken  
48 the SMSC Plan, and asked that the City get rid of the Overlay if it is not going to be used.  
49 Established requirements become negotiable with a PDO, and she said she is uncomfortable  
50 with this type of zoning next to established neighborhoods. She asked the Council to leave the  
51 TZRO in effect until a public space plan is in place for South Main Street. Ms. Smith stated she  
52 intends to send a copy of her comments to the Council.

1           Brooke Larsen – Ms. Larsen stated she is a college student who would love to come  
2 back to live in Centerville. She said she is in favor of a highly developed community center with  
3 walkable sidewalks. Ms. Larsen stated she does not believe a wall that would close off a  
4 residential development from Main Street would be an asset. Ms. Larsen said she would  
5 support the SMSC Plan as it currently is.  
6

7           Kami Layton – Ms. Layton stated that the citizens are the heart of Centerville, not the  
8 SMSC Plan. She said she feels the plan for single-family homes between 300 South and Porter  
9 Lane blends in beautifully with the city. She does not feel the wall would be a problem. Ms.  
10 Layton said that no one is happy with the current compromise for the property. She pointed out  
11 that the changes promised when the SMSC Plan was adopted have not occurred. Ms. Layton  
12 read the letter she circulated for signatures in her neighborhood, and read some of the  
13 responses. She said she is in favor of a single-family home development on the Walton  
14 property. Ms. Layton thanked Councilman Wright for his service on the Council.  
15

16           Ryan Archibald – Mr. Archibald expressed gratitude for the Council's willingness to  
17 listen. He pointed out that Main Street across from Centerville Junior High is lined with fences.  
18

19           Jennifer Turnblom – Ms. Turnblom suggested the half-block designation be defined as a  
20 foot measurement, and gave examples of a possible minimum and maximum properties. She  
21 said she does not know why there would be a problem with a fence around homes on Main  
22 Street. Ms. Turnblom said she believes there is interest and desire for homes on Main Street.  
23

24           Robyn Mecham – Ms. Mecham explained possible densities for the Pages Lane area as  
25 she understands them. She said it is her understanding that UDOT and the Transportation  
26 Board do not intend to widen Main Street to a four-lane highway. She said the Council needs to  
27 remember they are talking about the City's historic district, and asked if it is fair to put something  
28 in the long-time residents' neighborhood that they don't want. Ms. Mecham showed a map she  
29 put together, and stated that high density concentrated in one area would eventually create  
30 blight. She said she would like to see the area zoned R-1, with an intention for the City to work  
31 with individual developers. Ms. Mecham said she believes people will want to live on Main  
32 Street.  
33

34           Ruth Ann Fisher – Ms. Fisher lives on Main Street near Parrish Lane. She said she  
35 would love to be able to put a 6-8 foot wall in front of her property for noise abatement and  
36 privacy, but she agrees with the idea that Main Street should not be an auto corridor through  
37 town. She said she finds it frustrating that she could have a fence on her property along Main  
38 Street if she could turn her house around to face a different direction. Ms. Fisher added that  
39 she likes the idea of mixed-use on Main Street south of Parrish Lane.  
40

41           Richard Ryan – Mr. Ryan stated he is concerned about the talk of high density in the  
42 Pages Lane area. He said he believes if high density is allowed, it will become a transient area,  
43 and will cause problems for schools and traffic. Mr. Ryan stated the City needs to look at  
44 keeping low density in the Pages Lane area, and put the high density on the other side of the  
45 freeway.  
46

47           Karl Kennington – Mr. Kennington thanked the Council for the opportunity to speak. He  
48 said the success rate of small businesses is not great, and he feels the most successful  
49 arrangement for the Pages Lane area would be residential. He would like Centerville to retain  
50 the desired atmosphere. Mr. Kennington referred to the nice condominium developments that  
51 line Pages Lane on the north, and stated there are other, more appropriate places for taller  
52 apartment buildings. He said he would not want to mimic Salt Lake City and invite what

1 happens with higher density. Mr. Kennington stated the area does not need buildings with  
2 more than two stories.

3  
4 Heather McKenzie Campbell – Ms. Campbell said the best time to go for a walk in her  
5 neighborhood is on Sunday, with reduced traffic. She feels the speed is way too fast on Main  
6 Street. She said it is too bad that Dick's Market moved away from Pages Lane. She stated that  
7 people do not stay in the small high-density apartments for long - they move to homes. If the  
8 Pages Lane area cannot be commercial, she said she believes it would be a nice area to build  
9 single-family homes. She expressed concern for traffic if high density is allowed, and said she  
10 hopes whatever is allowed will not congest the area and bring a transient population. She  
11 believes Centerville should stay a family-friendly city.

12  
13 Fred Davies – Mr. Davies said his concern is that the Council maintain the integrity of  
14 the City of Centerville. He said he hopes as the Council makes decisions they will have the best  
15 interests of Centerville at heart. He stated that trying to plan for a city the size of Centerville is  
16 difficult. He expressed appreciation for the time spent by the Council for the benefit of the City.

17  
18 Lisa Baker Heaton – Ms. Heaton stated she is in support of a plan that preserves  
19 commercial on Main Street and does not build a wall along a block of the street. She said she  
20 would like to see it continue to be a vibrant area of the city. Ms. Heaton said she hopes a  
21 development plan can be found that fits with the SMSC Plan as it currently is.

22  
23 At 8:25 p.m. Mayor Cutler closed the public comment period, and the Council took a  
24 break, returning at 8:31 p.m.

25  
26 **MINUTES REVIEW AND ACCEPTANCE**

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28 The minutes of the June 2, 2015 Council work session and regular meeting, and the  
29 June 9, 2015 Special meeting were reviewed. Councilman Wright made a **motion** to approve  
30 all three sets of minutes. The motion was seconded by Councilwoman Ivie and passed by  
31 unanimous vote (4-0).

32  
33 **SUMMARY ACTION CALENDAR**

- 34  
35 a. Terminate Warranty for Chitose Johnson Subdivision  
36 b. Municipal Code Amendments – Title 16 – Stormwater – Consider Municipal Code  
37 Amendments to Various Sections of Title 16 regarding Stormwater Management and  
38 Pollution Control – Ordinance No. 2015-11

39  
40 Councilman Wright made a **motion** to approve both items on the Summary Action  
41 Calendar, including Ordinance No. 2015-11. Councilman Averett seconded the motion.  
42 Councilwoman Ivie asked for clarification of item (b) regarding stormwater. Lisa Romney, City  
43 Attorney, explained that the minor amendments eliminate any ambiguity regarding pollutants.  
44 The motion passed by unanimous vote (4-0).

45  
46 **FINANCIAL REPORT**

47  
48 City Manager Thacker presented a Financial Report for the period ending May 30, 2015  
49 and answered questions from the Council.

1                    **FY 2015 BUDGET**  
2

3                    Mr. Thacker explained proposed amendments to the FY 2015 Budget. Councilman  
4 Wright suggested the City consider purchasing a drone for use in emergency situations. Mr.  
5 Thacker suggested the Council involve the new Police Chief in the discussion process. Mayor  
6 Cutler added that privacy issues would need to be considered. The Mayor suggested the Fire  
7 Chief and Police Chief be asked to bring a recommendation to the Council regarding the drone  
8 suggestion.  
9

10                   Mayor Cutler opened a public hearing regarding the proposed amendments at 9:08 p.m.

11                   William Ince – Mr. Ince asked if there is a document that summarizes what the original  
12 budget was, and what the real number is at the end of the year. Mr. Thacker responded that the  
13 original FY 2015 Budget as approved by the Council is available on the City website. Mr. Ince  
14 stated he is not a fan of the governmental practice of amending budgets.  
15  
16

17                   The Mayor closed the public hearing at 9:12 p.m. Councilwoman Ivie made a **motion** to  
18 adopt Resolution No. 2015-07 amending the FY 2015 Budget of Fund and Accounts for  
19 Centerville, giving an effective date of June 16, 2015. Councilwoman Fillmore seconded the  
20 motion, which passed by unanimous vote (4-0).  
21

22                   **FY 2016 BUDGET**  
23

24                   At 9:13 p.m. Mayor Cutler continued the public hearing from the June 9<sup>th</sup> meeting  
25 regarding the FY 2016 Budget. Seeing that no one wished to speak, Mayor Cutler closed the  
26 public hearing at 9:14 p.m.  
27

28                   Certified Tax Rate – Mr. Thacker presented the recommended Certified Tax Rate  
29 (.001088), and clarified the reduction in property tax income reflected in the Tentative Budget.  
30 Councilman Averett made a **motion** to adopt Resolution No. 2015-08 regarding the Certified  
31 Tax Rate. Councilwoman Ivie seconded the motion, which passed by unanimous vote (4-0).  
32 Councilwoman Fillmore asked if the Council has any recourse if it does not agree with the  
33 County regarding the Certified Tax Rate. Ms. Romney suggested the Council invite someone  
34 from the County Assessor's Office to explain how the rates are calculated. Blaine Lutz, Finance  
35 Director, will be asked to answer questions about the property tax rate in a future meeting.  
36

37                   Employee Compensation Plan – Councilwoman Fillmore made a **motion** to adopt  
38 Ordinance No. 2015-12 approving the compensation plan for employees, including appointed  
39 employees. Councilman Averett seconded the motion, which passed by unanimous vote (4-0).  
40

41                   Justice Court Judge – Councilwoman Ivie made a **motion** to adopt Resolution No. 2015-  
42 09 approving compensation for the Justice Court Judge. Councilman Wright seconded the  
43 motion, which passed by unanimous vote (4-0).  
44

45                   Culinary Water Rates – Mr. Thacker provided the Council with a copy of the City Fee  
46 Schedule showing the last three culinary water rate increases, and asked if the Council would  
47 like to show the fluoride fee separately, or include it in the base rate. Council members Wright  
48 and Ivie indicated a desire to reflect the fluoride fee separately on the Fee Schedule.  
49 Councilwoman Fillmore made a **motion** to adopt Resolution No. 2015-10 increasing culinary  
50 water rates by 5%, with the amended Fee Schedule reflecting the fluoride fee separately.  
51 Councilman Wright seconded the motion, which passed by unanimous vote (4-0).

1            Whitaker Museum Director – Councilman Wright recommended the City increase the  
2 Whitaker Museum Director position from 19 hours to 20 hours per week, allowing the Director to  
3 receive benefits. Councilwoman Ivie commented that the recognition of heritage and where  
4 Centerville came from, in her opinion, is worth the additional cost. Mayor Cutler pointed out that  
5 the Council will be asking citizens on the ballot to renew the RAP Tax. He said he feels it  
6 makes sense to advocate a bigger role for the Museum as part of the RAP Tax renewal rather  
7 than part of the Budget process. Councilman Averett said he thinks the Museum is doing a  
8 great job, but he is troubled with the idea of expanding the role of staff at the Museum and  
9 increasing the cost to the City. He stated that historical preservation is typically a volunteer  
10 program, and he feels the established Director compensation is appropriate. Councilman  
11 Wright responded that the Director needs the extra time because a lot of the preservation  
12 Councilman Averett referred to is not being done with all of the time spent on City programs.  
13

14            Councilman Wright made a **motion** to increase the Whitaker Museum Director position  
15 to 20 hours per week, funding the increase from Fund Balance. Councilwoman Ivie seconded  
16 the motion. Mr. Thacker pointed out that with the added leave benefits, the Director would  
17 actually be working less hours annually. Councilwoman Fillmore commented that the previous  
18 Director was paid \$3,000 per year, and there were other applicants for the position. The  
19 program will be what can be accomplished within the designated time. The motion failed (2-3),  
20 with Council members Wright and Ivie in favor, Council members Fillmore and Averett against,  
21 and Mayor Cutler voting against.  
22

23            Crossing Guard – Mr. Thacker suggested the Council let the new Police Chief evaluate  
24 the pedestrian crossing at Parrish Lane and Main Street, and provide his opinion. The addition  
25 of another crossing guard would cost \$6,000 - \$7,000 annually. Mr. Thacker suggested the  
26 Council leave the funds in the Contingency Fund until the new Chief has evaluated the matter.  
27 Councilman Averett recommended the Council meet with the new Chief in an informal setting to  
28 discuss topics of concern. Councilman Averett said he would like to have a resolution regarding  
29 school crossing in place before school starts.  
30

31            FY 2016 Budget of Funds – Mr. Thacker explained a few changes to the FY 2016  
32 Budget since it was last discussed by the Council. Councilwoman Ivie made a **motion** to adopt  
33 Resolution No. 2015-11 approving the Centerville City FY 2016 Budget of Funds, with changes  
34 to page xiv as presented by staff. Councilman Averett seconded the motion, which passed by  
35 majority vote (3-1), with Councilman Wright dissenting.  
36

### 37            **RDA MEETING**

38  
39            At 10:05 p.m. Councilwoman Fillmore made a **motion** to move to a meeting of the  
40 Redevelopment Agency of Centerville. Councilman Averett seconded the motion, which passed  
41 by unanimous vote (4-0). In attendance were: Paul A. Cutler, Chair; Directors Averett, Fillmore,  
42 Ivie, and Wright; Steve Thacker, Executive Director; Lisa Romney, City Attorney; Jacob Smith,  
43 Management Assistant; and Katie Rust, Recording Secretary.  
44

45            The Council returned to regular meeting at 10:09 p.m.  
46

### 47            **PROPOSAL REGARDING CREATION OF LOCAL DISTRICT AND SERVICE AREA** 48 **FOR FIRE/EMS SERVICES**

49  
50            Mayor Cutler reported on a meeting of the South Davis Metro Fire Agency Board  
51 regarding creation of a local district and service area for Fire/EMS services. With creation of a  
52 Fire District, the Interlocal Agency would be dissolved. Mr. Thacker stated that everyone  
53 involved shares the concern of having sufficient fiscal restraint with a taxing district. The taxing

1 district would, by resolution, be for capital purposes and debt service. The existing Fire Agency  
2 cannot realistically issue bonds for a new station/renovation in Centerville and other needs that  
3 may require substantial funding, and cannot continue to pay existing debt service with impact  
4 fees. Mr. Thacker stated that Centerville stands to benefit the most from the district with a new  
5 or renovated Centerville fire station. Councilman Wright stated the aspect that bothers him the  
6 most about an independent district is removal of the right of the people to have a referendum.  
7

8 Mr. Thacker explained that the city managers would be involved in a more formal way by  
9 constituting an Administrative Committee, with the Committee Chair acting as the budget officer,  
10 presenting the budget to the Fire Board. The budget is currently presented by the Fire Chief.  
11 Councilman Wright pointed out that the city managers are appointed, not elected. Mayor Cutler  
12 responded that the budget would still be presented to the individual city councils. He said he  
13 views the addition of an Administrative Committee as additional oversight. Mr. Thacker added  
14 that the role of the Mayor and Council are not diminished in the process. Councilman Wright  
15 said he feels additional layers of bureaucracy raise other issues, and he believes a necessary  
16 level of scrutiny can be accomplished without an Administrative Committee of city managers.  
17 Mr. Thacker stated he firmly believes that Chief Bassett came up with the roving team that will  
18 be effective July 1, 2015 – working less than 24-hour shifts – as a result of persistent pressure  
19 from the city managers to better match the staffing with the workload.  
20

21 Mayor Cutler suggested the Centerville Council meet in a joint work session with the  
22 Bountiful City Council to discuss the issue. Councilman Averett stated he would like information  
23 from Ms. Romney regarding referendum restrictions, and whether or not the district would be  
24 reversible. Mayor Cutler said he would also like to know if something is in place to deal with  
25 cities that may choose to not pay assessments. Councilman Wright said he would like to know  
26 if a different entity could be created to strengthen the Fire Agency without a taxing district. He  
27 said he would prefer the Council raise taxes for capital and structural improvements rather than  
28 a district, because citizens would have a chance to voice opinions. Councilman Wright  
29 suggested Centerville could be a contract city with the District. Mayor Cutler stated that  
30 Bountiful currently does not pay fire impact fees. Bountiful has conceded that under a fire  
31 district they would pay the district impact fee. Councilman Averett expressed that the Agency is  
32 lucky to have Fire Chief Bassett, but the cities need to think about the future. He said the  
33 current level of EMS service is not acceptable, and change needs to occur. The community  
34 deserves a high level of police and fire services. Councilman Wright stated he is aware of a  
35 group of citizens preparing to oppose any resolution to move forward with a district by  
36 referendum, which will slow the process.  
37

#### 38 RESOLUTION NO. 2015-12 REGARDING TRANSPORTATION SALES TAX

39 Ms. Romney highlighted changes she made to the sample Transportation Sales Tax  
40 Resolution provided by the Utah League of Cities and Towns. The Council reviewed the  
41 changes. Councilwoman Fillmore expressed a desire for the Resolution to emphasize a focus  
42 on road maintenance. The Council agreed on changes to Section 3 of the Resolution.  
43 Councilman Wright made a **motion** to approve Resolution No. 2015-12 regarding  
44 Transportation Sales Tax, with changes identified by the Council. Councilwoman Ivie seconded  
45 the motion, which passed by unanimous vote (4-0).  
46  
47

#### 48 CITY MANAGER'S REPORT

- 49
- 50 • Mr. Thacker informed the Council that the American flags will be left hanging on Main  
51 Street through July and August until after the Tour of Utah bike race.
  - 52 • The Deuel Creek Irrigation Company will hold its annual Board meeting to vote for  
53 Board members on June 18<sup>th</sup>. Councilman Wright made a **motion** to authorize

1 Public Works Director Randy Randall to attend on behalf of the City and vote the  
2 City's shares. Councilwoman Ivie seconded the motion, which passed by unanimous  
3 vote (4-0).  
4

5 **CLOSED MEETING**

6  
7 At 10:53 p.m. Councilman Wright made a **motion** to move to a closed meeting to  
8 discuss the character and competency of individuals. Councilwoman Ivie seconded the motion,  
9 which passed by unanimous vote (4-0).  
10

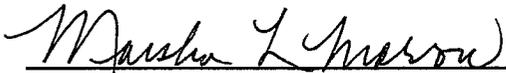
11 The Council returned to regular meeting at 11:36 p.m.

12  
13 **APPOINTMENTS**

- 14
- 15 • Mayor Cutler recommended the Council promote Assistant Police Chief Paul Child to  
16 the position of Police Chief. Councilman Wright made a **motion** to approve  
17 promotion of Assistant Police Chief Paul Child to the position of Police Chief, with an  
18 annual salary of \$92,000, effective the day Chief Worsley retires. Councilwoman Ivie  
19 seconded the motion, which passed by unanimous vote (4-0).
  - 20 • The Mayor recommended the Council reappoint Michael Remington to the Trails  
21 Committee. Councilwoman Ivie made a **motion** to reappoint Michael Remington to  
22 the Trails Committee. Councilman Wright seconded the motion, which passed by  
23 unanimous vote (4-0).  
24

25 **ADJOURNMENT**

26  
27 At 11:38 p.m. Councilwoman Fillmore made a **motion** to adjourn the meeting.  
28 Councilman Wright seconded the motion, which passed by unanimous vote (4-0).  
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34 Marsha L. Morrow, City Recorder

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7-7-2015  
\_\_\_\_\_  
Date Approved

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38 \_\_\_\_\_  
39 Katie Rust, Recording Secretary  
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