

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, July 7, 2015. Commissioners Karen Perry, Clyde Slaugh and Jack Lytle were present. Niel Lund-County Attorney, and Sue Olorenshaw, County Clerk were also present. The meeting was called to order at 9:00 a.m. by Commissioner Perry.

Also present were: Brian Raymond, and Lesa Asay.

Old business, Karen Perry addressed maintenance items for the porta-potties and the possibility of keeping supplies with the units and making sure those who use them return them cleaned. Jack Lytle addressed the fireworks in Dutch John over the Fourth of July and stated that the event went very well. The Commissioners addressed Charles Card and the water and sewer connection fees. Commissioner Lytle stated that they are not using the existing water lines and will be connecting in to the main line and connection fees should be paid. Commissioner Perry stated that she agrees. The Commission would like to see what TriCounty Health has to say regarding the connections. Discussion regarding several issues in Dutch John with regards to the utility lines, property lines, etc. The Commissioners feel that this should be addressed prior to selling any more lots. Mr. Lytle addressed the new officials in Dutch John and stated that they would like to be sworn in as soon as possible and volunteered to take care of this. Mrs. Olorenshaw stated that based on the information she received from the Lt. Governor's Office, there were only certain individuals who could administer the oath of office and the Commissioners were not included. Mrs. Olorenshaw stated she would check again to make sure this information was correct. Commissioner Lytle addressed the airport in Dutch John and stated that someone had inquired about staying there and asked if there were any fees, etc. Brian Raymond addressed the Commission regarding this. Mr. Raymond also stated that the Rourism Meeting went well and Roger Brooks did a great job. The Commission has been asked to write a letter to the State in support of what they are doing with regards to tourism in the State.

No one present with public comment.

The minutes of the June 30, 2015 meeting were presented for review and approval. Motion by Jack Lytle to approve the minutes as written. Seconded by Clyde Slaugh, all in favor.

The Invoice Register was presented by the Auditor's Office for review and approval. Commissioner Lytle had a question regarding the Zions Bank credit card billing. With no further questions, motion by Clyde Slaugh to approve the Open Invoice Register in the amount of \$73,956.84. Seconded by Jack Lytle, all in favor.

With regards to Commission correspondence, Commissioner Perry addressed the email correspondence from Niel Lund regarding bids for the Dutch John Water Tank Project. Daggett County does not have a procurement code so policy defers to State code. Further discussion. Mr. Lund stated that he will talk with Chris Clark at Uintah Engineering to make sure they meet all the requirements relating to the bid process.

Calendar Review: Clyde Slaugh stated that he will be meeting with the BLM regarding the McCoy/Boren road petition. Commissioner Perry stated that she will be attending the TriCounty Health meeting on July 15th. Brian Raymond stated that he wanted the Commissioners to have information regarding the Utah Rural Summit on August 6-7, 2015. Victim Advocate Meeting today at 2:00 p.m. with Deb Bergmeier. Brian Raymond and Kay Potter will be attending the Open House at the Summit Springs

Guard Station and Commissioner Perry stated that she is planning to attend as well. Commissioner Lytle stated that he has a DWR meeting on Thursday and will be unavailable on July 10, 11, & 12. The Daggett/Sweetwater County Fair will be held July 26th through August 2nd. Commissioner Perry will be unavailable July 23rd through August 6th. Niel Lund stated that he will be gone on the 28th as well. After further discussion, it was decided to cancel the July 28 meeting due to lack of a quorum. Discussion regarding the elected officials' participation in the livestock auction at the fair. Lesa Asay stated that she will attend and would be willing to bid on behalf of those who want to participate.

Consideration of a variance for setback requirements for Lesa and Randy Asay. Mrs. Asay stated that they want to build an attached garage but cannot meet the required setbacks. Mrs. Asay stated that her lot is 11 acres and is located in an A-20 zone. The lot is a legal, non-conforming lot and the existing home does not meet the requirements. The frontage for the attached garage will not go in front of the existing home. Based on the information provided, motion by Jack Lytle to approve the variance for Lesa Asay. Seconded by Clyde Slaugh, all in favor.

Discussion regarding revisions to Section 2 of the Policy Manual. Mr. Lund stated that he has also discussed the revisions with Keri Pallesen-HR Director. After further discussion, motion by Jack Lytle to approve the policy revisions. Seconded by Clyde Slaugh, all in favor.

Discussion regarding revisions to Section 18, Travel Policy. Per-diem amounts will be the same as the State rates and can be updated annually. Each year, the amounts can be sent out via email and identified on the expense forms so employees will know what the current rates are. Discussion regarding striking the language in sub-section 18.4.7, the intent being to leave the vehicles fueled after each use. Motion by Jack Lytle to approve the revisions to Section 18 of the Travel Policy as discussed. Seconded by Clyde Slaugh, all in favor.

Consideration of Mosquito Abatement District and Daggett County Agreement. Brian Raymond addressed the Commission and stated that no new agreement has been signed since 2010. Mr. Raymond wanted the Commission to review the existing agreement and discuss whether or not changes were needed. Mr. Raymond stated that the agreement covers approximately 17,000 acres, not the entire County. Commissioner Lytle asked if there was a map showing the Mosquito District boundaries and if so, make sure a copy is attached to any new agreement. Mr. Lund addressed changes that may need to be made, along with language regarding a 2-5% administrative fee, this can be adjusted. Discussion regarding the purchase/use of a County vehicle. Mr. Raymond stated that the District cannot afford to purchase a truck at this time; however they could continue to use a County vehicle and pay for their own fuel. At this time, there is no district manager/director only a field technician. Mr. Lund addressed having a computer, as well as internet access for a field technician. Discussion regarding the possibility of sharing an office and computer equipment with the Weed Department. Commissioner Perry stated that EMS will not be using the office vacated by Tammy Twitchell. Commissioner Lytle stated that this could be utilized for both the weed department and mosquito technician. Discussion regarding the possibility of assigning the vehicle they are currently using to the Mosquito District. Mrs. Olorenshaw asked if this would be a problem if other "special districts" wanted the same type of treatment. Mr. Lund stated

that there should be an inter-local agreement. Commissioner Lytle asked for Mr. Lund to make revisions to the agreement and put this back on the agenda. Niel Lund addressed the possibility of the County taking over the Mosquito District and put it back under the control of the County rather than a separate special service district. Mr. Lund stated that he has concerns as the District is a taxing authority and the Board should be elected to their positions. Mr. Lund feels that dissolving and absorbing may be worth considering from a County standpoint. Brian Raymond discussed the budget for the District and stated that they are currently operating under an expired agreement. Mr. Lund will work with Brian Raymond to prepare a new agreement and place this back on the agenda for next week.

Discussion regarding the contract for work on the RMP with Mark Ward. Commissioner Perry addressed the email from Mr. Ward regarding his possible move to SITLA. Mrs. Perry stated that Mr. Ward is obviously the best choice, but does not want to enter in to an agreement and then have him not be available to finish the project. Niel Lund stated that he felt that Mr. Ward gave some good alternative options. The Commission would like Mr. Ward to clarify what will happen if he gets the SITLA position. Discussion regarding what options may be available to the County in the event Mark Ward cannot complete the RMP. Commissioner Lytle stated that he will contact Mark Ward and prefers to wait until next week to finalize unless the Commission would like to recess long enough for Mr. Lytle to try to contact Mr. Ward to discuss this matter. Motion by Clyde Slaugh to recess at 10:50 a.m. to contact Mark Ward. Seconded by Jack Lytle, all in favor.

Meeting reconvened at 11:05 a.m. Brian Raymond stated that he had an update from TriCounty regarding the Charles Card lot. TriCounty indicated that if the sewer lines are 4" plastic they can be used. As for the water lines, if the County is comfortable using the existing lines they can be used. Commissioner Lytle stated that the water lines are not adequate, will not meet code and must be replaced. Further discussion regarding the water and sewer lines. All lines must meet County and State requirements. Discussion regarding Matt Lucas' property, he will need to work with the County if it is just one lot, if he is going to subdivide, then he will need to meet State and County requirements. Commissioner Perry stated that it is her recommendation that if Mr. Lucas has any thoughts of developing, the County will want to require engineered plans for the water and sewer. Niel Lund stated that the Commissioners may want to bring the Lucas' back in for more discussion. Mr. Lund stated that he had prepared a participation agreement dealing with the water issue that was never used. Mr. Lytle stated that the location of the tank has been moved and it will now be closer to the Lucas property. Commissioner Perry asked Mr. Raymond to contact Mr. Lucas to see if they can come in to discuss this further.

Mark Ward is present via telephone. Mr. Ward addressed the Commission. Mr. Ward proposed making a verbal agreement for him to begin working on the RMP, wait on signing the contract and execute when it is known what his future with SITLA will be. Mr. Ward stated that he will try to negotiate with SITLA to be able to finish projects he is working on. After further discussion, motion by Jack Lytle to go forward informally with the intention of ratifying contract when Mr. Wards future employment status is known. Seconded by Clyde Slaugh, all in favor.

Commissioner Lytle stated that he mowed the Delta Plan One/Hospital Property in Dutch John with the County mower and the County needs to send them a bill. Discussion by Commissioner Perry regarding what she can include with her letter. Mr. Lund suggested language stating that telephone numbers may be provided upon request. Mr. Lund also stated that formal notice must be given in order for the County to prosecute. Discussion regarding the nuisance ordinance.

With no further business, the meeting adjourned at 11:30 a.m.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh