

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT

5455 West Old Highway Road, Mountain Green, Utah

Agenda for Wednesday, July 15, 2015

Board of Trustees Meeting starting at 7:00 PM

- I. Welcome, Introductions, Invocation
- II. Public Comment Period
- III. Business Items

1) Discussion/Decision: 2014 Audit results

- Lynn Wood and Cody Cardon from Wood Richards and Associates are here to present the results of the Audit for the 2014 Calendar Year

2) Discussion/Decision: Reeder Resolution for Annexation

- Karl Reeder has supplied the Petition, the Deed and the Signed Annexation Plat for Lot 9 in Rosehill, which are all of the preliminary steps in the annexation process. The Board must now pass a resolution to approve the Annexation.
- Does the Board approve Resolution 150715A for the annexation of Lot 9 in the Rosehill development into the Mountain Green Sewer Improvement District?

3) Discussion/Decision: Potter Resolution for Annexation

- Susan Potter has supplied the Petition, the Deed and the Signed Annexation Plat for Lot 8 in Rosehill, which are all of the preliminary steps in the annexation process. The Board must now pass a resolution to approve the Annexation.
- Does the Board approve Resolution 150715B for the annexation of Lot 8 in the Rosehill development into the Mountain Green Sewer Improvement District?

4) Discussion/Decision: Contracting out the Transparency Report

- As of 2015 MGSID is required to file Transparency Reports with the state. There are four quarterly transparency reports along and two additional annual transparency reports that must be completed and then uploaded to the state.
- The process for each of these reports is different, lengthy and complicated. Robert believes he is capable of compiling and filing the quarterly reports, but thinks that the additional annual reports should be handled by a specialist.
- Cody Cardin with Wood Richards (the District's auditing accountant) recommended Alan McEwan and Company. They compile and upload the transparency reports for many of the small government entities in Utah.
- Estimated cost of \$250 per report, times 2 reports = \$500 per year.
- As a note, Robert completes and files all of the District's required reports, including the DMR, Impact Fee, Insurance Compliance, Developer's Reimbursement and all other miscellaneous reports on a regular basis, so it is not a question of not wanting to do the work. The suggestion to contract these out is entirely based on the difficult process involved with these particular reports.
- Does the Board agree to contract out the annual transparency reports to McEwan and Associates for \$250 per report, for an estimated two reports per year at \$500 total?

5) Discussion: District Operations ~ June 2015

- Effluent water continues to measure well within state requirements and removed over 98% of BOD and 98% of TSS in June. E-Coli bacteria registered at only 3 Organisms per 100 milliliters.

6) Discussion: District Statistics as of June 30, 2015

- Comparison of the number of Impact Fees received to date 06/30/2015.
 - **2015 = 22** Impact Fees
 - **2014 = 28** Impact Fees
 - **2013 = 58** Impact Fees
 - **2012 = 30** Impact Fees

ERU STATUS

<i>ERUs Billing</i>	ERUs Under Construction	ERUs Connected	ERUs Committed But Not Activated	WILL SERVES Committed
946	58	+ 962.5	+ 395	= 1,415.5

TOTAL ERUs CONNECTED LAST SIX MONTHS RUNNING

	JAN 2014	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015
CONNECTED	939	947	949	952	956	963
% OF CAPACITY	522%	52.6%	52.7%	52.9%	53.1%	53.5%

District requirements on Upgrade: Option Study @ 70% (1,260); Design @ 80% (1,440); Build @ 90% (1,620)

MGSID BANK STATEMENTS

STATEMENTS ENDING	MAIN OPERATIONS CHECKING	\$3,456 EXPANSION ACCOUNT	\$5,271 EXPANSION ACCOUNT	BANK TOTALS
June 30, 2015	\$135,564	\$101,506	\$36,880	\$273,950
PTIF 248 EXISTING RESIDENT'S FUNDS FOR PROPOSED NEW SEWER FACILITY	PTIF 4598 EXPANSION FUNDS	PTIF 4667 EMERGENCY FUNDS	PTIF 4668 REPLACEMENT FUNDS	FUND TOTALS
\$224,302	\$123,630	\$150,661	\$243,712	\$742,305

TOTAL CASH \$1,016,255

OPERATIONS INCOME & EXPENSE STATEMENT

YTD ~ January 1, 2015 through June 30, 2015

INCOME

Monthly Service Fees	\$ 188,429
Late Fees	\$ 210
New Lateral Inspections	\$ 2,201
Other Income	\$ 1,892
Taxes Income	\$ 13,884
Interest Income	\$ 1,436
TOTAL INCOME	\$ 208,052

EXPENSE

Administration	\$ 65,689
Operations	\$ 23,103
Depreciation	\$ 78,695
TOTAL EXPENSE	\$ 167,487

NET INCOME \$ 40,839

IMPACT FEE/EXPANSION INCOME	\$ 59,226
EXPANSION ACCOUNT INTEREST	\$ 679
EXPANSION EXPENSES	\$ (19,169)
DEVELOPER REIMBURSE	\$ (48,384)
NET EXPANSION INCOME	\$ (7,648)

- 7) Discussion/Decision: Review and approval of June 3, 2015 Minutes.
- 8) Discussion: The next regularly scheduled Board Meeting will be on the third Wednesday, August 5, 2015 at 7:00 PM
- 9) Motion to Adjourn