

**MINUTES**

**UTAH  
SUBSTANCE USE DISORDER COUNSELOR  
LICENSING BOARD MEETING**

**May 5, 2015**

**Room 475, 4th Floor – 9:00 A.M.  
Heber M. Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:04 A.M.

**ADJOURNED:** 11:06 A.M.

**Bureau Manager:  
Board Secretary:**

Dane Ishihara  
Lee Avery

**Board Members Present:**

Santiago Cortez, Chairperson  
Michael Dulle  
Lori Buhler  
Valerie Fritz  
David Felt  
Bruce Chandler

**Board Members Excused:**

Leslie Woodfall

**DOPL Staff Present:**

Mark Steinagel, DOPL Director  
Susan Higgs, Compliance Specialist  
Jenny Johnson, Licensing Specialist

**Guests:**

None

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Introduction of new Bureau manager

Mr. Steinagel introduced Mr. Ishihara to the Board. Mr. Ishihara shared his management style and work history with the Division to the Board.

Swear in new Board member

Mr. Bruce Chandler was sworn in as the new Board member. Mr. Chandler introduced himself to the Board.

Minutes:

The Board reviewed the January 21, 2015 Board meeting minutes. Ms. Fritz made a motion to accept the minutes. Ms. Buhler seconded the motion. The motion carried unanimously.

## **COMPLIANCE REPORT:**

Susan Higgs, Compliance Specialist

#1. Ms. Chelsie Durden is a new probationer. She met with Ms. Higgs and submitted her certificate of notification from her supervisor. She submitted a history for the Board to review. She sent Ms. Higgs an email regarding her probation plan. Ms. Higgs advised her the Board may or may not accept this plan as is.

#2. Ms. Twana Fencil is a new probationer and is unable to keep her appointment with the Board due to illness. She is considering surrendering her license.

#3. Mr. Spencer Jensen is a new probation. Mr. Jensen has not contacted Ms. Higgs. He has not answered her phone calls or emails. It is unknown if he will be at this meeting.

### **Discussion:**

The Board reviewed the minutes from his meeting with the Board on January 2015. If he shows no interest in following the Board's directions, then the Board is recommending the Division terminate his license. The Board asked Mrs. Higgs to contact him and see if there is a specific reason he has not complied with the stipulation and order he signed.

#4. Ms. Tiffanie Kelsch is not working in the field. She continues to submit her reports indicating she is not working in the field. She submitted the evaluation the Board needs to review. She submitted a list of CEs for the Board to review. The Board reviewed Ms. Kelsch's evaluation.

## **APPOINTMENTS:**

#1. Ms. Chelsie Durden, new probation.

Mr. Chandler recused himself.

Ms. Durden met with the Board. Mr. Felt conducted the interview. Mr. Cortez reviewed the role the Board will take during her probation. Ms. Durden reviewed the violations that placed her license on probation. She had a dual intimate relationship with a client. Ms. Durden stated that she was working with her therapist in developing boundaries. She stopped seeing this therapist when they both felt that she no longer needs therapy. She is now working with her supervisor and employer to help with boundaries. She has chosen to not work with male clients at this time. She may

change this decision down the road. Ms. Durden stated that she likes helping others and first got into substance abuse education because of some family members with substance abuse problems. Her supervisor is John Briggs, CMHC. The Board advised Ms. Durden that the Board would like to see her get back into therapy with someone other than her supervisor because the roles of supervisor and employer are different from the role of a therapist. The Board noted that it is very helpful to have someone to turn to, for help, through the rough times. The Board reviewed the email regarding Ms. Durden sent to Ms. Higgs regarding her probation plan. The Board would like to see Ms. Durden write out a plan with more details. The Board encouraged Ms. Durden to attend ethic courses in person, instead of online. Mr. Felt made a motion to require Ms. Durden to see a therapist, monthly for the next six months. The Board will review her progress at that time. Ms. Fritz seconded the motion. The motion carried with Mr. Chandler abstaining. The Board noted it would be okay for Ms. Durden to see the same therapist she already has a therapeutic relationship with and to continue to stay in contact with Ms. Higgs. The Board asked to see Ms. Durden July 8, 2015. **Ms. Durden is in compliance with her stipulation.**

#2. Ms. Twana Fencil, new probation

Did not keep her appointment with the Board due to illness.

#3. Mr. Spencer Jensen, new probation

Mr. Jensen failed to keep his appointment with the Board. Mr. Felt made a motion to send an order to show cause to revoke Mr. Jensen's license if he fails to comply with his stipulation. Mr. Chandler seconded the motion. The motion carried unanimously.

#4. Ms. Tiffanie Kelsch, probation interview

10:05 A.M. Mr. Felt made a motion to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual. Ms. Fritz seconded the motion. The motion carried unanimously. A recording was not made and there are no written notes. The Board meeting opened at 10:18 A.M. Ms. Kelsch met with the Board. Mr. Dulle conducted the interview. The Board noted that her probation period is May 19, 2014 to May 19, 2017. Ms. Kelsch stated she is still not working in the field. She is going back school to finish the real estate course she started. She hopes to

go back to school to further her education in mental health. She continues seeing her therapist and saw her evaluation. 10:36 A.M. Ms. Fritz made a motion to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual. Mr. Felt seconded the motion. The motion carried unanimously. A recording was not made and there are no written notes. The Board meeting opened at 10:48 A.M. Ms. Kelsch stated her support system is her family and friends. She has no plans to go back into the field until she feels more stable about herself. Mr. Felt made a motion to approve Ms. Kelsch to attend the support groups, the CEs she proposed and to continue with therapy. Mr. Dulle seconded the motion. The motion carried unanimously.

Ms. Kelsch advised the Board that her CEs need to be completed by May 19, 2015 and asked if she could have an extension. Mr. Felt made a motion to approve an extension of three months to give Ms. Kelsch time to complete her continuing education hours. Mr. Dulle seconded the motion. The motion carried unanimously. The Board asked to see Ms. Kelsch on July 8, 2015 to check in. Ms. Kelsch is in compliance with her stipulation even though she is not working.

## **DISCUSSION ITEMS:**

### 1. Legislative update

Mr. Ishihara shared with the Board that H.B. 209 passed and the Division, in collaboration with the mental health and health care Boards will need to write rules. Mr. Ishihara will put a group together and will obtain input from stakeholders. Mr. Ishihara noted that this bill requires all health care workers obtain two hours of suicide prevention be included in their continuing education hours.

### Next Board Meeting:

July 8, 2015

**2015 Board meetings have been tentatively scheduled**

July 8, October 14

**2016 Board meetings have been tentatively scheduled:**

January 13, April 20, July 13, October 12

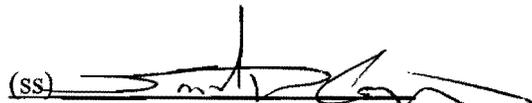
## **ADJOURN:**

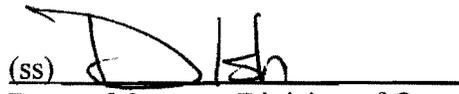
The meeting adjourned: 11:06 A.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

July 8, 2015  
Date Approved

July 8, 2015  
Date Approved

(ss)   
Chairperson, Utah Substance Use Disorder Counselor  
Licensing Board

(ss)   
Bureau Manager, Division of Occupational &  
Professional Licensing