

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR SESSION

Thursday, November 13, 2014, 5:30 pm

Duchesne County School District Office, 50 East 100 South, Duchesne, Utah

OFFICERS: President Gordon L. Moon presided with Board Members Gregory D. Wheeler, Kim Harding, Bruce Timothy, and Mark Thacker present, as well as Superintendent David Brotherson, and Business Administrator Dee E. Miles.

VISITORS:

Mary Ellen Kettle	Robert Park	Shon McKinnon	Lynette Williamsen	Kackie Loertscher
Bruce Guymon	Lee Nichole Maret	Michiel Bostick	Joyce Larsen	Kurt Loertscher
Dean Wilson	Bart Morrill	Elizabeth Steffen	Kirb Avila	Sara Loertscher
Emily Loertscher	Newell Richens	Trent Birchell	Lee Rockwood	
Branon Torgerson	Michelle Lewis	Craig Koelliker	Kevin Whiting	
Jason Young	Elaine Moon	Glen Simkins	Craig Ashby	
Renee Park	Tracy McKinnon	Kyle Blanchard	Tony Grant	

WORK SESSION: The Board reviewed proposed school boundaries for elementary schools next year. KMA Architects reviewed Union High programming and a list of questions to research in the design process.

REGULAR SESSION: President Moon called the regular session to order at 7:04 p.m. and offered prayer. Mr. Wheeler led the Pledge of Allegiance to the Flag of the United States of America.

AGENDA, MINUTES, CONSENT AGENDA: Mr. Harding moved and Mr. Thacker seconded to approve the agenda, the minutes of the regular meeting held Thursday, October 7, 2014, minutes of the special session held November 5, 2014, and the list of bills paid for the month of October 2014; voting was unanimous in the affirmative.

RECOGNITION: Trent Birchell was recognized with an extra degree awards. The Altamont High choir and the Duchesne High play both performed.

ADMINISTRATIVE REPORTS: The Board reviewed reports from the administration. Mr. Timothy noted the ATC had not met recently. Bob Park, Tabiona Principal, reported on the value and benefits of weekly classroom visits. An Altamont Elementary team reported on testing results, their new report cards for students, progress in intervention practices, and some of the tools they use. Superintendent Brotherson complimented them on their dedication.

OPEN TIME: At 7:48 p.m., President Moon allowed anyone, not on the agenda, to address the Board. There being no one desiring to comment, President Moon closed open time at 7:49 p.m.

ACTION ITEMS:

1. Board Meeting Policy 2nd Reading – Mr. Timothy moved to approve and Mr. Thacker seconded; motion passed unanimously.
2. Board Meeting Notice Policy 2nd Reading – Mr. Timothy moved to approve, Mr. Thacker seconded; motion passed unanimously.
3. Board Meeting Recording and Minutes Policy 2nd Reading – Mr. Timothy moved to approve, Mr. Thacker seconded; motion passed unanimously.
4. Closed Meeting Policy 2nd Reading – Mr. Timothy moved to approve, Mr. Thacker seconded; motion passed unanimously.
5. Board Meeting Location Policy 2nd Reading – Mr. Timothy moved to approve, Mr. Thacker seconded; motion passed unanimously.
6. Electronic Meeting Policy 1st Reading – Mr. Miles noted electronic participation could be requested 25 hours prior to a meeting in the new policy. Mr. Thacker moved to approve, Mr. Harding seconded; passed unanimously.
7. Community Involvement in Education Policy 1st Reading – Mr. Thacker moved to approve, Mr. Harding seconded, motion passed unanimously.
8. Mineral Leases – Mr. Miles noted the same terms had been offered as were negotiated previously. Mr. Timothy moved to approve, Mr. Harding seconded; motion passed unanimously.

9. Travel Reimbursement Rates – Administration proposed increasing amounts to the State rates as allowed by policy effective November 1. Mr. Timothy moved to approve and Mr. Harding seconded, motion passed unanimously.
10. Building Projects – Mr. Harding moved to inform architects, contractors, and others involved with building projects, that requests only come from the Superintendent, Business Administrator, and the Building Official, and that any other requests are not authorized by the Board. Mr. Thacker seconded, motion passed unanimously.
11. Centennial Roadway Subdivision, Easement, Public Use – The District had purchased half of a roadway with its Centennial property. Now that a road was going in, Roosevelt City wanted to ensure public access. Mr. Harding moved to deed the road to the City, Mr. Timothy seconded; passed unanimously.
12. Personnel, Bus Trips, Maintenance – Superintendent Brotherson reported on meetings to update trip pay formulas and proposed removing the mileage portion of the formula (was .10 per mile), and raise the hourly rate from \$8.42 to \$12.20 for trips over 100 miles. Mr. Harding moved to approve effective November 1, Mr. Thacker seconded; passed unanimously. With the increase in building square footage and an additional building being constructed, it was proposed to add another maintenance position. Mr. Harding moved to approve, Mr. Thacker seconded; passed unanimously. Mr. Harding moved and Mr. Thacker seconded to provide a Christmas bonus for all employees, passed unanimously.
13. Cooperative Purchasing Agreement – Mr. Miles noted the State regulations require an agreement to be in place for Districts to work together in cooperative purchases. Mr. Thacker moved to approve, Mr. Timothy seconded; passed unanimously.

DISCUSSION ITEMS:

1. Open Enrollment Guidelines and Calculations – Bruce Guymon reviewed building capacities, average class sizes, proposed school boundaries, and enrollment procedures for Roosevelt area elementary schools.
2. Board Dinner – The Board set a date for the social gathering.
3. Annual Convention – The Board made plans to attend.

EXECUTIVE SESSION: Mr. Harding moved and Mr. Timothy seconded that the Board go into executive session to discuss personnel; aye votes: Mr. Thacker, Mr. Moon, Mr. Timothy, Mr. Wheeler, Mr. Harding, nay votes: none. Motion passed. President Moon closed the regular session at 8:33 p.m. Mr. Harding moved and Mr. Timothy seconded that the Board go out of executive session at 9:30 p.m.; passed unanimously. President Moon reopened the regular session at this time.

ADJOURNMENT / FUTURE PLANNING: President Moon adjourned the meeting at 9:33 p.m. The next meeting will be at Roosevelt Junior High, 350 W 200S Roosevelt, Utah, on Thursday, December 11, 2014, at 5 p.m.