

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES
MEETING MINUTES**

9067 S. 1300 W. #204; West Jordan, UT 84088



Monday, April 6, 2015

ATTENDANCE

Board Meeting called to order at 4:16 PM by Jen Christensen.

In Attendance: Jen Christensen, Bart Barker, Kelley Parkin, Gwendolyn Smith

Excused: David Wiley, Deidre Henderson

Others in Attendance: DeLaina Tonks, Kim Dohrer, Kara Finley, Gavin Hutchinson

CONSENT ITEMS

March 2, 2015 Board Meeting Minutes

Bart Barker made a motion to approve the March 2, 2015 Board Meeting Minutes; Jen Christensen seconded. Motion passed unanimously.

New Hires

DeLaina Tonks discussed the need to hire additional special education staff on a part-time basis.

Gwendolyn Smith made a motion to approve Kate Plewe as a new hire; Bart Barker seconded. Motion passed unanimously.

VOTING ITEMS

PowerIEP Contract

DeLaina Tonks reviewed the previous software that was used to track collaborations. PowerIEP will allow the school to do real-time updates and collaboration. The total amount would cost \$3,300.

Jen Christensen made a motion to approve the PowerIEP Contract and costs; Gwendolyn Smith seconded. Motion passed unanimously.

Intrepid Agreement

DeLaina Tonks reviewed the monthly fee to have Intrepid market for the school and the desire to continue using their services.

Gwendolyn Smith made a motion to approve the Intrepid Agreement; Bart Barker seconded. Motion passed unanimously.

ETS Contract

The school has been using ETS for technical services for the past few years and would like to approve a contract in order to maintain the same level of service as part of the consortium. The length of the contract, the cost of services, and the terms of the agreement were reviewed.

Jen Christensen made a motion to approve the ETS Contract and yearly costs; Bart Barker seconded. Motion passed unanimously.

Furniture Purchase

Tabled.

School Land Trust Budget and Plan

DeLaina Tonks reviewed the committee meeting for the School Land Trust, including adjustments for the current year and the plan and budget for the 2015-2016 school year. The plan will help with identified English and Math

areas, based on test scores. The Board discussed the problems when encountering the School LAND Trust website. Bart Barker made a motion to approve the revisions to the 2014-2015 Plan and Budget and approve the 2015-2016 School Land Trust Budget and Plan; Gwendolyn Smith seconded. Motion passed unanimously.

DISCUSSION ITEMS

Donation and Fundraising Policy Review

The Board reviewed the policy and no changes were needed. The fundraising portion and receipt of donations was discussed and the policy is appropriate at this time.

REPORTS – 30 MINUTES

Finance Committee Report

Bart Barker reviewed the budget, the actual costs in comparison to the budgeted amounts, and the local funding sources. DeLaina and Gavin were complimented for their hard work tracking the budget and fiscal conservativeness.

Director Report

DeLaina reviewed the state of the school, including the award received from Best of State and the Open Education Consortium Awards.

Third quarter has ended and student progress is being processed. The current enrollment figures for fall are on par with estimates. The Statewide Online Education Program has a 97% pass rate and the teachers are working very strategically with them to make sure students are progressing or being remediated.

The Title IIA Audit was completed and the school had no findings and was commended for their student tracking and parent communication. The current graduation expectancy rates were reviewed and the staff is working diligently to help students graduate or find a sustainable educational path, such as getting a GED. MHA will not be renewing the contract as the curriculum provider for Kairos for the 2015-2016 school year. The potential implementation of adding a math lab course was discussed. The school has received the intent to return forms and end of year events are being planned.

PUBLIC COMMENT

No public comments were made.

CALENDAR ITEMS

Board Meeting Conference Call May 4, 2015
Board Retreat June 1, 2015
Gala June 4, 2015
Graduation June 5, 2015

ADJOURN

Gwendolyn Smith made a motion to adjourn the Board Meeting; Jen Christensen seconded. Motion passed unanimously.

Board Meeting adjourned at 5:14 PM.