

# Five County Association of Governments

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## Memorandum

**To:** County Commissioners, County Clerks, County Administrators, City and Town Mayors, Clerks and Managers, Special Service District Representatives, and other interested individuals in **Beaver County**, Utah

**From:** Gary Zabriskie, Director of Community & Economic Development  
Five County Association of Governments

**Date:** November 1, 2010

**Subject:** Utah Permanent Community Impact Fund Board (CIB)  
Capital Improvement List Project Prioritization Meeting

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A public meeting is scheduled to prioritize the consolidated One-Year Capital Improvement List of projects that potentially will be applied for by those jurisdictions to the Utah Permanent Community Impact Fund Board in calendar year 2011, plus one additional application cycle in early 2012.

The prioritization will be done by the consensus of the attending representatives of the County, cities, towns, and special service districts within Beaver County.

Enclosed with this memorandum is a copy of the un-prioritized One-Year Capital Improvement List that was developed from lists and information provided by your jurisdiction (on green paper).

This prioritization meeting will be the final opportunity for your jurisdiction to add any additional project(s) prior to the participating representatives prioritizing the One-year List and formally closing it for the upcoming year. It is intended that the Prioritized List will **not** be amended during the coming year except for the rare case of a project necessitated because of an unforeseen event or reason.

The meeting will be held on **Tuesday, November 23, 2010 at 9:30 a.m.** at the **Beaver County Administration Building** in the Commission Chambers. The address is **105 East Center, Beaver, Utah.** I anticipate that the meeting will take about less than an hour to discuss the listed projects and complete the prioritization process.

I look forward to meeting with you, or your representative, at this meeting.

If you have any other questions, please contact me by e-mail: [gzabriskie@fivecounty.utah.gov](mailto:gzabriskie@fivecounty.utah.gov) or by phone: (435) 673-3548, extension #126.