

GARDEN CITY LIBRARY
BOARD OF DIRECTORS MEETING MINUTES

MAY 13, 2015

The Garden City Library Board of Directors held their regularly scheduled meeting on Wednesday, May 13, 2015 in the Garden City Library located at 69 N Paradise Parkway, Building A. The meeting was called to order by Sharai Hardinger, Vice-Chairperson, at 1:16 p.m.

Board Members present:

Sharai Hardinger	Carmen Madsen
Kathryn Warner	Doris Mellor
Cathie Rasmussen	Cyndi Caldwell
Chuck Stocking	

Board Members excused:

Marcia Solum	Robert Peterson
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The minutes of the April 8, 2015 meeting were presented. Cyndi Caldwell made the motion to approve the minutes. Doris Mellor seconded the motion. Motion carried.

Cathie Rasmussen presented the Library reports to the Board Members for the month of April, 2015. There were 491 patrons visited the Library in April of which 195 patrons were children. Volunteer numbers were 8 with 12 hours of volunteer workers. Actual funds in the amount of \$281.20 were deposited for the month of April. Payment Vouchers were presented and approved for payment.

Cathie Rasmussen reported that she has received the sign from Bing's and the Board feels that it is a very nice sign for the Library. Cathie reported that the sign should be up within the next couple of days. Chuck Stocking reported that the Town Council approved to pay half of the cost of the sign.

Cathie Rasmussen inquired of the Board as to whether we would consider an extra person to help with the Library from Memorial Day through Labor Day perhaps 3-4 days a month and pay them \$8.00 per hour. Doris Mellor made the motion to hire a summer individual to help with the Library. Cyndi Caldwell seconded the motion. Motion carried. Chuck Stocking will check with the Town Council at their meeting tomorrow night.

Doris Mellor reported on the progress of the rummage sale. Doris stated that she is amazed at the help with the help she has received at this point. Doris is keeping a spread sheet to keep track of everything we have for the sale. This will make it easier for us to keep abreast of items. It will take 7 trailers to get

the items to the sale from storage areas. We will meet Thursday, June 11th at 3:00 p.m. to start loading up sale items. Each Board Member signed up for the time blocks that we need to have members there to help the days of the sale and before and after the sale. Doris feels that we will have two storage units left full of donated items that will be left over from sale. Discussion ensued regarding whether we should have a presale and what to do with remaining items. The Board agrees that we should have a presale but that we should have it all at one time and not sell here and there. It can be advertised that we are going to have the presale and when. We need to do it as soon as we can. Then it was suggested that we should be advertised through classified ads, posters, etc. to sell as much of the left over items as we can and not keep the storage units after sale. Cathie Rasmussen inquired as to what the Library money from the sale should be used for. Doris feels that we should use it for something for the Library. In regards to the money that is collected at the rummage sale, it should be turned in Friday night after the sale and Saturday Night after sale. It was suggested that we could get volunteer help to move the sale items from storage to City Park such as Young Women and Men and perhaps the missionaries. Also, Caithie was wondering if the Town Council will allow us to use Special Effects Room to store some of the smaller items for the sale. Chuck Stocking said that he will check with the Town Council. It should not be a problem. Doris will check with Jim at WorldMark to make sure we can pick up furniture on the 22nd and then we will use two trailers to load and put in storage.

Caithie

Caithie Rasmussen reported on the upcoming Summer Reading Program. She has started advertising in the school. The Summer Kick-off will be on June 17th at 11:00 a.m. and the theme is Community Heroes. Caithie stated that she will have Fire District, E.M.T.'s, etc. all be in attendance that day and the children will be able to have hands-on experiences. There will be some games, making masks, and other fun activities for them to participate in along with food. The pool party will be July 30th from 3:00 p.m. to 5:00 p.m. and Mr. Monk said that the children can stay beyond that time for swimming. At that time, the drawing will take place. In the drawing will be tickets that the children have earned throughout the reading program. The two kindles have been donated by Kathryn and Bruce Warner. All of the children will be rewarded for their participation in the reading program. Caithie is going to start contacting individuals to help with the activities and food. Board Members stated that they will help with whatever she needs.

Sharai Hardinger reported that the Book Club night was not attended very well but she still wants to try it for the third Wednesday of each month. Sharai was trying to find a way that we don't have to buy and then pay shipping charges. Could we be able to download books that can be used for the Book Club? The next Club night will be May 20th.

Caithie

Caithie Rasmussen discussed the Circulation Policy with the Board Members and referred to page 2 that outlines the Circulation Policy and Board Members were given a copy of the current policy and also, suggested changes to the policy. Caithie reported that if changes are approved, she will get us a final copy. It was noted that we are bound by the most current policy. Sharai Hardinger made the motion to approve the changes to the Circulation Policy. Doris Mellor seconded the motion, Motion carried and vote was: Sharai Hardinger – Yes; Kathryn Warner – Yes; Carmen Madsen – Yes; Doris Mellor – Yes.

The Budget for the next fiscal year needs to be approved next month. Cathie Rasmussen will find out for sure from the City, also grant matching funds, and salaries.

There being no further business to be brought before the Board, Kathryn Warner made the motion to adjourn. Sharai Hardinger seconded the motion. Motion carried and adjournment was at 2:30 p.m.