

**Minutes of the Regular meeting of the
Emery County Care and Rehabilitation Center Board
March 25, 2015**

The Emery County Care and Rehabilitation Center Board met in a regular board meeting on March 25, 2015, at 5:30 p.m. at the Emery County Care and Rehabilitation Center located at 455 West Mill Road, Ferron, Utah.

Board Members present:

Ross Huntington, Chairman
Dixie Fish
Lori Ann Larsen
Ethan Migliori
Lamar Guymon

Others Present:

Bryan Erickson, Traditions Health Care CEO
John Brammal, Traditions Health Care Owner
Tony Martin, Traditions Health Care CFO
Ileen Baker, Administrator
Meladee Killpack, DON

Welcome and Prayer

Chairman welcomed everyone to the meeting. Prayer was given by Dixie.

Public Input

None.

Approval of February 25, 2015, Regular Meeting Minutes

Lori Ann made a motion to accept the February 25, 2015, meeting minutes with the correction on page two. Dixie seconded the motion and all were in favor.

Medical Director's Report

None.

Consultant's Report

Bryan reported that census was 20 for the month and went over financials. We have had an increase in Medicare census which is currently at 3.6 compared to an average of 2 in 2014. He noted that Ileen has been doing more marketing involving our therapy provider. The Upper Payment Limit check was received in February and that helped operations for the month. Ross asked for a focus on accounts receivable and Dixie concurred. Ross indicated Board Members are going to have to make big decisions

regarding employee benefits. Bryan educated Board Members on Workers Compensation insurance and handed out a proposed Employee handbook. Board was asked to review it for consideration next month. A discussion was held regarding Utah Retirement System benefits under current policy. Pension cost is \$9,000.00 per month. After his report, Bryan announced that he accepted another position and this would be his last meeting after spending a total of 17 years with the facility. Ross congratulated Bryan on his new position and wished him the best.

Administrator's Report

Ileen reported that prices on accounts continue to increase. On a better note, we have had multiple inquiries and today the census is at 22. Ileen continues with marketing the facility with emphasis on Word-of-Mouth Marketing. We have partnered with United Way, for which we received a plaque and will be recognized in the newspaper. Ileen presented the idea of partnering with the local Volunteers of Emery County and providing an office for them. If that couldn't be done free of charge, perhaps they could lease a room. We will be having a fund raiser BBQ in April or May. We continue marketing at senior buildings and to home health agencies and discharge planners at the hospital. We are also sending out peeps this month. Lori Ann presented the idea of marketing tickets to invite seniors to join us for a meal. Sunday cinnamon rolls are still continuing.

Director of Nursing's Report

Meladee reported focusing on staffing, monitoring quality care, education and documentation. Ross asked about nursing turnover. The Board was informed that there is no turnover with the nurses, but quite a bit with certified nursing assistants. In November, we will be able to start a Certified Nursing Assistant class.

Commissioner's Report

None.

Chairman's Report and Board Business

Ross informed the Board of Mr. Barney's resignation. Ross then mentioned that it was time for Board Member elections. Lori Ann made a motion to retain Ross Huntington as Chairman of the Board. Motion was seconded by Dixie Fish and all were in favor. Lori Ann made a motion to retain Lamar Guymon as Vice Chairman. Motion was seconded by Dixie Fish and all were in favor. Ross made a motion to retain Lori Ann as secretary. Motion was seconded by Dixie Fish and all were in favor.

Executive Session – Closed/Executive session to discuss reasonably imminent litigation and/or lease or sale of real property.

Consideration and approval of recommendation to Emery County Board of Commission concerning reasonably imminent litigation and/or lease or sale of real property.

Next Board Meeting – April 29, 2015, at 5:30 p.m.

Meeting Adjourned

Approved by Ross Huntington, Chairman

Date