

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 28, 2015

PRESENT: Michael Johnson, Michael Callahan, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Glenn Floyd, Denice Floyd, Brian Hair, Todd Aslett, Frank Smith

Call to Order/Roll Call

Mayor Michael Johnson welcomed everyone to the Council Meeting calling the meeting to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Mark Williams, and Ryan Zollinger were in attendance with Councilmembers Cindy Cummings and Julianne Duffin excused. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Zollinger led those present in the Pledge of Allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 28, 2015 was reviewed.

Councilmember Williams moved to approve the agenda for May 28, 2015.

Councilmember Zollinger seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting held May 14, 2015.

Councilmember Zollinger moved to approve the minutes for May 14, 2015.

Councilmember Callahan seconded. Changes were made regarding those attending the meeting as well as the grades for students attending South Cache from ‘8th and 9th’ grade to ‘7th and 8th’. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. (A copy of the draft minutes is included as Attachment “B”.)

Report on Planning Commission Meeting held May 21, 2015

Councilmember Callahan expressed appreciation to the Planning Commission on their discussion regarding the Roger Roundy Subdivision that was proposed. He felt there was a lot of good discussion to outline necessary items that should be considered during this review process. The Planning Commission draft minutes are included with the minutes as Attachment “C”.

ATVs on City Roads

Glenn Floyd presented to the Council a handout titled "ATV's on the Streets of Millville." This is included with the minutes as Attachment "D". He expressed thanks for being able to drive ATVs to access the canyons and occasionally to a neighbor's home. He did not like having his neighborhood constantly patrolled. He wanted the Council to know of his appreciation for what they do for our community.

Councilmember Callahan informed Mr. Floyd of other areas in the community that are also being monitored by law enforcement.

Review of Proposed Budget for Fiscal Year 2016

Mayor Johnson along with Recorder Rose Mary Jones reviewed the budget for fiscal year 2016. This is included with the minutes as Attachment "E". There had been revisions in the General Fund to increase the Class "C" Road funds due to the new gas tax formula; the appropriated fund balance had been decreased as well as the appropriated fund balance for Class "C" Roads; CIB Grant had been added, as this will probably not be completed during this fiscal year. It was also noted that a line item had been added for Mass Transit Sales Tax for the Cache Valley Transit District, as Millville City allocates a portion of the City's tax to this district; the line item is a pass through with the revenue and expenditure being the same amount.

In the Stormwater Fund, the appropriated fund balance and the special department supplies were increased by \$2,000 to cover the cost of additional stormwater permits required during the 2016 fiscal year.

In the Water/Sewer Fund, the appropriated fund balance and the water capital projects were increased by \$10,000 to allocate additional funding for the Garr Spring Water project.

There was discussion about the water capital projects proposed. Superintendent Larsen explained there are several different projects; they will be prioritized depending on need and urgency for having them completed.

Review of Revision to Fiscal Year 2015 Budget

Mayor Johnson along with Recorder Jones reviewed the revisions to the 2015 fiscal year budget. This is included with the minutes as Attachment "F". The revisions include negative and positive adjustments in various line items in several different categories for the budget.

In the Stormwater Fund, the storm water drain line on 100 North west of 100 West that was proposed as \$12,000 was changed to \$17,000. There will be a receivable of \$5,000 coming from Millville Irrigation Company to the City; this was also included in the budget.

Any additional billings which have not yet been considered will be addressed at the next Council Meeting.

Set Public Hearing for Budgeting

Mayor Johnson reviewed the process for setting the budget public hearings. Recorder Jones indicated the increase in elected officials' salaries requires the ordinance to be changed. This is ordinance 2.12.030 and will be revised having the Mayor's salary increase from \$500 to \$700 monthly and the Councilmember's salary increase from \$200 to \$300 monthly; this would also require a public hearing notice.

Councilmember Williams moved to set a public hearing on June 11 at 7:20 p.m. to review the budget changes for 2015, to approve the budget for 2016, and to revise the ordinance on salaries for the Mayor and Councilmembers. Councilmember Callahan seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused.

Other Items

Mayor Johnson asked Todd Aslett who was present about any business he may have with the Council. Mr. Aslett indicated he desired to obtain a business license. He will need to go through the procedure to obtain license from the Council and was referred to Development Coordinator Harry Meadows.

Mayor Johnson also asked Brian Hair about the D&B Equipment business and who the owner currently is. Mr. Hair indicated he is a part owner but his father is the primary owner.

Interlocal Agreement with Cache County School District/Conditional Use Permit

Mayor Johnson reported the City officials had met with the school district representatives and felt they are very close on most items being negotiated. It was determined it was in the best interest of the City to hold off for a couple of months to see what type of funding may be available from the CCCOG for roads before proceeding.

There was also discussion on the future impact fees that may be required from the school. The school district is requesting that all impact fees in the future be waived; however, the City felt this should not be a negotiable item. It will probably be a couple of months before they meet again.

There was discussion about the need to discuss land dedication with Nibley City regarding a trail system along the river.

The roundabout on 300 West being accessed by the new road coming across the river is going to be constructed and will be Millville City's to maintain. There was discussion about the construction and design for this. This will be marked as a single lane roadway. It was the Council's recommendation that minimal landscaping would be desired in this area.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	50.00	Water
Julianne Duffin	40.82	Youth Council
Heidi Checketts	54.32	Youth Council
Melanie Nichols	43.04	Youth Council
Staples	14.99	Water
Questar	60.60	Park/Building
CenturyLink	176.83	Water
Ecosystems Research	46.00	Water
Jones Simkins	397.50	General/Water
Utah Local Governments Trust	889.75	Insurance Gen/Water
J-U-B	2,435.00	General/Water/SW
Comcast	83.25	General
Watkins Printing	189.75	Water
Mike Anderson	75.00	Water
Wayne Rudd	75.00	Water
Thomas Twedt	75.00	Water
Brent Miller	75.00	Water
Koonce Family Ent.	75.00	Water
Daniel Teare	75.00	Water
Steve Schirado	75.00	Water
Heather Lee	75.00	Water
Mindy Lou Allred	75.00	Water
Mike Callahan	75.00	Water
Corey Lee Wareham	75.00	Water
Floyd Powell	75.00	Water
John Abel	75.00	Water
Wells Fargo Bank	3,202.50	Water
Public Treasurers Investment Fund	130,000.00	General
Public Treasurers Investment Fund	60,000.00	Water
Salary Register	8,605.60	

Councilmember Williams moved to pay the bills for May 28, 2015. Councilmember Zollinger seconded. It was noted the amounts going to the Public Treasurers Investment Fund are funds being transferred from our bank to our savings account. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused.

City Reports**Roads/Sidewalks:**

Superintendent Gary Larsen reported a letter from Michele Devaney, USDA Grants Management Specialist, had been received which closed out the NRCS project for us and other entities in the County; however, there will still be monitoring required on the project. As the river makes its new course and becomes established, there has been some debris that will need to be cleaned out. This will be the City's responsibility to do this. This letter is included with the minutes as Attachment "G".

Superintendent Larsen discussed with the Council some items that he felt should be put out as surplus items. He will have these items included in the June newsletter. The Council proposed having a sealed bid auction; the items will be available at the City Celebration and thereafter at the City Office for anyone to look at and bid on until July 8. The bids will be opened and awarded at the City Council Meeting on July 9.

Superintendent Larsen questioned whether the Council would like to have water made available to the roundabout being built by the school. After discussing differing viewpoints regarding this, Superintendent Larsen was asked to find out the cost for having the water service and power available at this site. This will be reported on at the next meeting.

City Parks

Superintendent Larsen reported the splash pad is up and operational. This will be monitored during the summer for water consumption.

The mowing on the North Park will begin the first week of June. The company who will be doing this service is Turf-It Landscape Services and the cost will be \$75 per weekly service.

Culinary Water System

Superintendent Larsen reported the operating permit from the Division of Drinking Water has been received for the Glen Ridge well. The Division of Drinking Water is also requiring the City to either do a test pump on the Park Well or to monitor the water levels to show the capacity in the well. Superintendent Larsen explained about a monitor that will be used that has a digital read out on it and has been located in the pump shaft to provide the information required for this monitoring.

Superintendent Larsen discussed the value of water that could possibly be used in the future from the ASR and Garr Spring water projects which are being pursued. There was

approximately 104 acre feet of the winter water stored in the Glen Ridge well this past winter, which could be used to meet the demand at the peak times for the summer water season. These projects will give the City various options for use in the future.

Proposal on Form-Based Code

Mayor Johnson with the consensus of the Council, asked to have this item continued to the next agenda when more Councilmembers are present.

Communication with Residents in case of an Emergency

The Council discussed options for communicating with residents during an emergency with electronic devices and the capability of twitter, texting, Facebook, etc. It was also suggested that the reverse 9-1-1 call may be an option for notification.

It was also suggested that these tools may be used to notify residents of upcoming events, the need of volunteers, or other community notifications. An app called Remind Me could be downloaded and also used to help with these notifications. The Mayor asked to have this item placed on the agenda for the next meeting as an action item.

Declaring Candidacy for Election

Mayor Johnson reminded the Council of the filing dates for declaring candidacy for the upcoming municipal election; it is June 1 through June 8, ending at 5 p.m. There are three council seats to be filled.

Storm Drain Line Proposed on 100 North from the Lower Canal Westward

Mayor Johnson indicated this item had been reviewed during the budgeting portion of the meeting. The Millville Irrigation Company will contribute \$5,000 toward this storm drain line project; they will be invoiced for these funds to be paid to the City.

Councilmember Reports

Councilmember Zollinger reported on a Wildfire Policy Meeting he had attended. There is a working group to prepare a recommendation for wildfires—how to be prepared, to prevent, and to pay for these fires if they should occur. In cooperation with the Utah League of Cities and Towns, some type of a recommendation will be drafted and submitted to the state.

The Councilmember Reports list is included with the minutes as Attachment “H”.

Other items for Future Agendas

Councilmember Zollinger questioned when the General Plan would be brought to the Council for additional discussion.

Recorder Jones clarified for the election that it will be posted to have interested individuals wanting to file for candidacy contact her for an appointment during the designated days.

Development Coordinator Harry Meadows questioned the chain of command to make decisions, etc. in the case of an emergency. It was decided to put this on the next agenda as a discussion item.

Development Coordinator Meadows reviewed with the Council information regarding the impact fees and fee schedules making sure the fees being charged are correct. This information is included with the minutes as Attachment "I". These impact fees are currently being revised as part of the Master Plan upgrade. Mayor Johnson requested having this placed on the agenda as an action item at the next Council Meeting.

Adjournment

Councilmember Zollinger moved to adjourn. Councilmember Callahan seconded. Councilmembers Callahan, Williams, and Zollinger voted yes with Councilmembers Cummings and Duffin excused. The meeting adjourned at 8:42 p.m.

ATTACHMENT A

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled council meeting on Thursday, May 28, 2015, at the Millville City Office, 510 East 300 South in Millville, Utah, which meeting shall begin promptly at 7 p.m. (Please note the time given to each agenda item is an approximate time.)

1. Call to Order / Roll Call – Mayor Michael Johnson.
2. Opening Remarks / Pledge of Allegiance – Councilmember Ryan Zollinger.
3. Approval of agenda and time allocation.
4. Approval of minutes of the previous meeting – May 14, 2015.
5. Action Items—
 - A. Report on P & Z Meeting held May 21, 2015 – 7:03 p.m.
 - B. ATVs on City Roads – Glenn Floyd – 7:05 p.m.
 - C. Review of Proposed Budget for Fiscal Year 2016 – Mayor Michael Johnson – 7:10 p.m.
 - D. Review of Revision to Fiscal Year 2015 Budget – Mayor Michael Johnson – 7:15 p.m.
 - E. Set Public Hearing for Budgeting – Mayor Michael Johnson – 7:20 p.m.
 - F. Interlocal Agreement with Cache County School District/Conditional Use Permit – Mayor Michael Johnson – 7:25 p.m.
 - G. Bills to be paid.
6. Discussion Items—
 - A. City Reports.
 1. Roads/Sidewalks – Superintendent Gary Larsen.
 2. City Parks – Superintendent Larsen.
 3. Culinary Water System – Superintendent Larsen.
 - B. Proposal on Form-Based Code – Mayor Michael Johnson.
 - C. Communication with Residents in case of an Emergency – Mayor Michael Johnson/Councilmember Ryan Zollinger.
 - D. Declaring Candidacy for Election – June 1 through June 8, 5 p.m. – Recorder Rose Mary Jones.
 - E. Storm Drain Line Proposed on 100 North from the Lower Canal Westward – Mayor Michael Johnson.
 - F. Councilmember Reports.
 - G. Other items for Future Agendas.
7. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Rose Mary Jones at (435)752-8943 at least three working days prior to the meeting.

Notice was posted on May 25, 2015, a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notices website (<http://www.utah.gov/pmn/index.html>) on May 25, 2015.


Rose Mary A. Jones, Recorder

ATTACHMENT 'B'

MILLVILLE CITY COUNCIL MEETING City Hall – 510 East 300 South – Millville, Utah May 14, 2015

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Tara Hobbs, Harry Meadows, Deb Harvey, Harry Meadows, Zan Murray, Bob Bates

Call to Order/Roll Call

Mayor Michael Johnson welcomed everyone to the Council Meeting calling the meeting to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Cindy Cummings, and Ryan Zollinger were in attendance with Councilmembers Julianne Duffin and Mark Williams being tardy. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Callahan indicated he was appreciative for the moisture we have been receiving. He then led those present in the Pledge of Allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 14, 2015 was reviewed. Councilmember Cummings moved to approve the agenda for May 14, 2015. Councilmember Zollinger seconded. Councilmembers Callahan, Cummings, and Zollinger voted yes with Councilmembers Duffin and Williams absent. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting held April 23, 2015. Councilmember Cummings moved to approve the minutes for April 23, 2015. Councilmember Zollinger seconded. Councilmembers Callahan, Cummings, and Zollinger voted yes with Councilmembers Duffin and Williams absent. (A copy of the draft minutes is included as Attachment "B".)

Report on Planning Commission Meeting held May 7, 2015

Development Coordinator Harry Meadows was in attendance at the Planning Commission Meeting. The procedure for a subdivision development was reviewed—it is approved by the Planning Commission, reviewed by the Engineer, and then presented to the City Council. Development Coordinator Meadows reported the Verla Olson Estate Subdivision (100 West 100 North) may be as revised from what had been proposed at the Planning Commission Meeting. Mr. Anderson had notified him that he had received an offer to purchase the property on the

southern parcel. (A copy of the draft Planning Commission minutes is included as Attachment "C".)

Commissioner Jim Hart had been given the Oath of Office at the meeting to serve another 2½ year term as a Commissioner.

Review of Questar Franchise Agreement

Mayor Johnson indicated the Council had received a copy of a renewal to the Questar Franchise Agreement. (A copy of this information is included with the minutes as Attachment "D".) The Council briefly reviewed the document and requested this be reviewed by our Attorney. There was discussion about the relocation section of the agreement; the Council felt this should be in the best interest of our residents. **Councilmember Zollinger moved to have Attorney Carlston look at the agreement between Millville City and Questar Gas.** Councilmember Cummings seconded. Councilmembers Callahan, Cummings, and Zollinger voted yes with Councilmembers Duffin and Williams absent.

Recorder Jones was asked to forward this to Attorney Carlston for his review.

Councilmember Mark Williams arrived at the meeting at this time.

2015-2016 Proposed Budget

Mayor Johnson and Recorder Jones reviewed with the Council the proposed budget for fiscal year 2016. (A copy of the information is included with the minutes as Attachment "E".) Recorder Jones explained there would be revisions on some of the line items within the next month and the Council would be able to review it before setting a public hearing. There will be revisions to the revenues and expenses for the CIB Grant, but the amount will be provided a little later in the month. The CCCOG funding has not been allocated to date, as well as the RAPZ Grant monies. Salary increases have been included in the budget with a 3% increase for employees, Councilmember salaries going from \$200 to \$300 per month, and the Mayor's salary from \$500 to \$700 per month.

Because of the legislative action taken during the past session regarding transportation funding, Millville is projected to receive an additional \$12,838 for Class C Road monies. If the potential local option tax is approved by the County and voters, the City would get an additional \$17,083. This projected revenue estimate will not be included until the FY 2017 budget.

The Stormwater fund was discussed. According to Engineer Zan Murray, the \$2 charge per household each month is one of the lower fees charged in the valley; most cities are between \$3 and \$5 per month. He explained there is an additional compliance permit which is required this next year and will need to be added into the budget.

There was discussion on the sewer costs. As the high school will be hooking onto the sewer system, the required meter will be installed and the cost for this has been included in the budget. It was discussed that possibly Nibley City would be willing to do the maintenance on the sewer line, as this is such a small area. This is being discussed with them and the cost will need to be negotiated.

In the water/sewer fund, it was proposed to install an electronic meter reading system as well as install waterlines to loop the water system with the high school. The funding for the waterlines are not included in the proposed figures at this time.

The budget will be reviewed again at the next meeting prior to setting the public hearing.

Proposed Revision on Policy for Utah Retirement Systems Tier 2 Retirement Resolution

Mayor Johnson and Recorder Jones reviewed the revised policy for the Utah Retirement Systems Tier 2 Retirement. (A copy of this Resolution is included with the minutes as Attachment "F".)

It was explained the City had just completed an audit with the URS. A resolution had been passed last year regarding Tier 2 retirement; however, it was recommended to be more specific with the policy regarding elected and appointed officials. It was explained the elected officials are ineligible because they do not meet the required threshold for the amount of money made per month. The appointed officials may be eligible or ineligible, depending on the policy set within the City.

Councilmember Callahan moved to adopt the Resolution Policy for Utah Retirement Systems (URS) Tier 2 Retirement (Revised). Councilmember Williams seconded. There was discussion about the benefit being required for part-time or full-time service. Councilmembers Callahan, Cummings, and Williams voted yes, Councilmember Zollinger voting no, and Councilmembers Duffin absent.

Bills to be paid

The bills were presented. They are as follows:

Stephanie Eggleston	4.03	General
Tara Hobbs	115.58	Water
Tara Hobbs	22.62	General
Rose Mary Jones	64.17	Water
Rose Mary Jones	774.40	General
Adria Davis	9.55	P&Z
Cindy Cummings	40.00	Youth Council
Ryan Zollinger	520.00	General
Chad Kendrick	607.45	Road
Becky Twedt	87.98	City Celebration
Mandi Green	27.74	City Celebration

BILLS (Continued)--

Jerilyn Nyman	22.83	City Celebration
Lindsay Zollinger	7.73	City Celebration
Rachael Thompson	15.00	City Celebration
D & B Equipment	300.00	Road
Rocky Mountain Power—		
North Park	31.98	Park
Street lights	1,157.57	Road
Shop	174.31	Building
Crossing Guard	17.02	Crossing Guard
Ball Park	8.85	Park
North Well	159.98	Water
Park Well	1,302.77	Water
Water Treatment	17.19	Water
Highline Reservoir	664.81	Water
Public Treasurers Investment Fund	7,667.00	Water
Cache County Service Area	10,665.94	Sanitation
Cache County Service Area	1,713.00	9-1-1
Cache County Service Area	653.71	Stormwater
Lowes	52.70	Water
Peterson Plumbing Supply	50.37	Water
Comcast	73.75	Water
South Fork Hardware	58.41	Water
Daines and Jenkins	510.00	Legal
Caselle	125.00	Water
Watkins Printing	134.62	General
On The Avenue	30.00	City Celebration/Youth Council
Millville City	1,159.95	Park
Utah League of Cities and Towns	445.00	General/Road
Utah League of Cities and Towns	888.60	General
Lewis Young Robertson Burningham	2,875.00	General Plan
CMPO	238.00	General
Safety Supply & Sign	176.13	Park
Richmond Irrigation Company	208.00	Water
Public Employee Health Program	1,212.98	Water
WestHost	12.50	Water
Century Equipment Company	324.98	Water
Monroe Jenson Estate	377.79	Water
Kurt Kotter	75.00	Water
USA Blue Book	92.74	Water
Bear River Health Department	100.00	Water
Garyn Perrett	2,000.00	Water
Glenn's Electric	190.00	Water
Maverik	305.03	Water

BILLS (Continued)--

Olson & Hoggan	45.00	Legal
Valley Implement	267.48	Park
Salary Register	11,541.75	

Councilmember Cummings moved to pay the bills. Councilmember Callahan seconded. There was discussion about bills: Millville City, annual payment of water for the north park; Lewis Young Robertson Burningham, impact fee study as part of the General Plan Grant with half of the funding being reimbursed; and Garyn Perrett, construction deposit. Councilmembers Callahan, Cummings, Williams, and Zollinger voted yes with Councilmember Duffin absent.

Cache County Water Master Plan/Consideration to Create a Water Conservancy District

Mayor Johnson along with the Council discussed the presentation which was made at the last meeting dealing with the proposal to create a water conservancy district in Cache County. The benefit to Millville and cost for the project seemed to be high. Engineer Murray explained the intent for the presentation was to educate the Council so constituents could ask questions and receive answers about this proposed district. There are 220,000 acre feet of Bear River water to be developed in Utah through the creation of additional water storage. In comparison, Hyrum Dam has approximately 10,000 acre feet of water. Without a conservancy district, the water will be developed and it may be down south. It was proposed that over the next five years, we should conserve water, form a district, develop and protect our Bear River allocation through—aquifer storage and recovery projects, evaluation of the environmental water demands, evaluation of future storage sites, and by banking water rights.

The entire valley is part of the plan and should be looked at as a whole. A pipeline will be brought from the north end of the valley and will go along the east. The pipe may not come into Millville; however, it may go to Providence, which would then free up water from the Blacksmith Fork River that would benefit Millville.

There was no decision made by the Council regarding this item at the present time.

Councilmember Julianne Duffin arrived at the meeting at this time.

Proposal on Form-Based Code

Mayor Johnson along with the Council discussed the presentation made at the last meeting by Jake Young regarding a form-based code. The Council discussed the direction it wants to proceed with and whether this code would provide the needed guidelines desired for future development. The Council considered options for outlining development in a commercial zone. Currently the City does not have building requirements for retail and services. Engineer Murray indicated there is more information available by reviewing formbasedcodes.org to make sure this is what Millville City would like to pursue.

It was the consensus of the Council to review the information, and discuss this again at the next Council Meeting.

Concern for Expanding Businesses in a Residential Zone

Mayor Johnson discussed with the Council concerns that had been raised regarding expanding businesses in a residential zone. There was discussion identifying various businesses that have grown considerably since their inception.

Deb Harvey expressed concern for a small business in a garage which was repairing small engines, now has a large building, with a sign, now repairing snowmobiles and 4-wheelers and testing them out on the roadways at excessive speeds.

The Council reviewed the current ordinance of what is allowed in the residential zone. It appears there are commercial businesses in residential zones that have grown to be too large. There was discussion about when a home business becomes too large; it is a grey area.

There was also concerns expressed about junk that is piled and continues to increase behind a fence at the D & B Equipment business. This business has recently been sold. There was concern about the Artistic Metals business which has a lot of the equipment in the city right of way.

The nuisance ordinance was reviewed and various items could be enforced. Some businesses have outgrown the current use of a residential zone.

Guidelines need to be developed to help with the enforcement. Business license approval is the way to monitor and enforce conformance to the ordinances.

Councilmember Zollinger reported that the owner of Artistic Metals is aware of the need to move to a larger area and is striving to do this.

Mayor Johnson and Councilmember Cummings will discuss the plan of action, as to how to proceed with these concerns.

Review of Ordinance for Private Roads

Development Coordinator Meadows indicated that private roads and streets are referenced in our ordinances. However, there is no building allowed on private roads or lanes. The Council discussed pros and cons for having private roads or private long driveways. Information was provided about how Nibley City has written their ordinances to allow private roads and private gravel roads. (This information is included with the minutes as Attachment "G".)

After many varying opinions and scenarios of why a private road may or may not be useful, the consensus of the Council was to ask the Planning Commission to review this concept and make a recommendation to the Council regarding this.

Millville City Sewer Master Plan

Engineer Zan Murray presented to the Council the Northern Millville Sewer Master Plan. The Millville City Sewer Plan had originally been completed by Sunrise Engineering with the outlet on 100 South across the river to join the Nibley City system. Engineer Murray reviewed key points in the plan as follows:

- Millville City's estimated population in the year 2050 is 5,465
- Estimated usage is 100 gallons per capita of water per day with 3.6 people per house; pipes are projected to meet the peak factor of 2½ times the estimated discharge, projecting the needed capacity
- Slopes and depth of system is generally eight-feet deep for the sewer pipes
- Differing pipe sizes outlined in the plan to show how the system would need to be built to function
- The system should begin at the farthest northern point in the City
- In the area of 550 North 300 West, the projected depth would be approximately 5 feet; however, the depth would quickly go back to an 8-foot depth because of the slope in the property as it would go eastward
- The City needs to complete agreements with Nibley for the maintenance of this small area being developed
- There are 950 gallons a minute allowed in the upsizing portion of the pipe with Nibley City; however, this northern plan is set estimated to use 700 gallons a minute. Engineer Murray indicated this is just a projection and actual numbers would have to be determined as the system is in service
- There would be a lift station for one area required
- Engineer Murray proposed putting all infrastructure into the north of the City at this time
- The cost would be met by borrowing money or charging impact fees
- The infrastructure would encourage development of commercial properties as they come
- It is also required that the City meet with the agency developing an agreement for the sewage treatment

The Council discussed the section of a sewer line from the canal to 100 West on 200 North. The projected bid for this extension is \$24,638 and would be paid for by the City. The Council reviewed this expense; and at this time, it was proposed to not pursue this project for the one-half block.

Mayor Johnson indicated there may be grant funds that come available in the next few years to help with this infrastructure.

All of the other sewer lines that are proposed will be paid as per the negotiations with the school district.

There was discussion about the Millville City Sewer Master Plan. The City has customers with the high school and seminary; however, there is no revenue, no rate plan in place, etc. These will be drawn up in the near future.

Engineer Murray indicated he will get this draft proposal into the hands of the state either tomorrow or Monday indicating he had reviewed it with the Council.

There was a discussion on whether a public hearing should be required on this plan. It was the consensus of the Council to make sure this is the final draft of what is being proposed. The Council felt the need for the residents to be educated about this plan. It was suggested to clarify the portion of the plan that is required at this time for the high school development by making an overlay on the map of what is currently needed.

Mayor Johnson explained that there was a need for having this plan developed in some detail. In order to have the correct sizing of the pipes for the high school with any possible use for bringing the entire City on line in the future, the calculation for this needed to be completed. This was completed for only the northern portion of the City, as the rest of the City would use the trunk line which would connect with Nibley City at 100 South by the river. This had been previously designed several years ago when the Council made the decision to go in with Nibley City and upgrade their system to meet our needs.

Bob Bates suggested the public would be in favor of this as long as they were educated that this is what is required for the high school to hook onto the sewer system.

This plan will be reviewed at the next meeting again to determine the final plan. At the Council's suggestion, this will be renamed to the Northern Millville Conceptual Sewer Plan.

Update on the New Millville High School

Councilmember Duffin indicated she had photos for the new high school development. She reported at this time, the high school is just two weeks behind schedule; however, with the rain, it has caused some delays. The pavement of 200 North is scheduled to be put down on June 3. The bridge is to be completed by the end of summer, early fall.

The name of the school will be: Ridgeline, mascot is the RiverHawks, with colors being action green and midnight blue with silver and white as accent colors.

She also reported that the Millville students will be bussed to South Cache for 8th and 9th grades.

City Council Meeting attendance for May 28, 2015

Councilmember Duffin and Councilmember Cummings asked to be excused from the Council Meeting on May 28, 2015, as their daughters are graduating. The other Councilmembers indicated they would be able to attend the meeting.

Councilmember Reports

The list of Councilmember Reports is included with the minutes as Attachment "H".

Councilmember Duffin reported on Millville Days which will be on June 27. She had a parent consent form for the rodeo which will be required of all participants. The Mayor reviewed this form. She asked for suggestions for the Grand Marshall of the day; it was suggested to have Jacky Hancey and Iva Lou Ropelato. Councilmember Zollinger would be able to provide cars for them to ride in. Also the Mayor and Council was asked to support the parade if they were available.

Councilmember Williams asked for the Council to consider water conservation, possibly restricting the splash pad usage. The consensus was to watch the water situation, possibly reducing hours of operation. The City will encourage water conservation. Councilmember Zollinger suggested that we should not waste water; homes should be taken care of before recreational areas.

Other items for Future Agendas

Councilmember Duffin requested any information on criminal activity within the City. There were three Sheriff's cars patrolling in the early hours on Wednesday morning. Mayor Johnson will contact the Sheriff to have the Council receive the report on the Sheriff activity within the City.

Councilmember Zollinger asked about our ability to communicate to our residents in the case of an emergency. During the Nibley City water contamination, the school system was used to notify households of what was going on. It was also suggested that the 9-1-1 reverse system may be available in an emergency.

Councilmember Zollinger discussed participating in the parades for the summer. As there were no girls who participated in the Miss Millville Pageant, the Mini Miss Millville girls selected will be asked to ride on the float. It was suggested they just do the Millville City and the Hyrum parades. There was also discussion about having the Youth Council participate in the other parades in the valley. Councilmember Duffin will check with the Youth Council to find out their desires.

Recorder Jones noted the dates for Declaring Candidacy for the three City Councilmember positions up for election are from June 1 through June 8 at 5 p.m.

Treasurer Hobbs reported, the last debris was removed for the Spring Cleanup yesterday. The cost should be very close to the \$1,200 which was budgeted. The dumpsters were available for almost one month.

Recorder Jones asked for further information on the progress of the drain line that had been proposed for 100 North from 100 West to the river. This had been previously discussed and approved. There has been no agreements made to date. Engineer Murray will see if he can find out if this is still being considered.

Development Coordinator Meadows reported he had been talking to several individuals about minor and major subdivision proposals.

Adjournment

Councilmember Cummings moved to adjourn the meeting. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. The meeting adjourned at 10 p.m.

ATTACHMENT "C"

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

May 21, 2015

1. Roll Call:

Commissioners Bonnie Farmer, Garrett Greenhalgh, and Larry Lewis (Alt.)

Others Present:

Development Coordinator Harry Meadows, Councilman Michael Callahan, Mayor Michael Johnson, Gary Larsen, Chad Kendrick, Zan Murray, Treasurer Tara Hobbs, Robert Taylor, Richard and Lana Jex, Jacob Fredrickson and Brent Fredrickson. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Commissioner Farmer called the meeting to order at 8:02 pm. She led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of May 21, 2015 was reviewed. A motion was made by Commissioner Lewis (Alt.) to approve the agenda as outlined. Commissioner Greenhalgh seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of May 7, 2015 were reviewed. A motion was made by Commissioner Lewis (Alt.) recommending approving the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

5.A. Review and approval for zoning clearance for building permit by Sessions Construction, for residence to be located at 210 North 350 East, Millville Hill Subdivision, phase 2, lot #31.

This is a corner lot with the driveway on the side. Commissioner Greenhalgh made a motion to approve the clearance, Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

5.B. Consideration for a conceptual review of a proposed subdivision from Roger Roundy. The subdivision is located north of 450 North between approx. 280 East and 380 East in Millville. Parcel 02-129-0014.

Jacob Fredrickson was here representing Mr. Roundy, to get clarification on what the city would require of the developer.

Zan Murray, the city engineer, had reviewed the drawings and had the following suggestions:

- The road opposite 300 E. that enters into the cul-de-sac should square up exactly to the existing road of 300 East.

- Lots #1 and #3 should have their driveways entering from 300 East, instead of 450 North.
- The 'private drive' listed on Lot #5 should be changed to 'driveway'.
- Sidewalks and curb and gutter should be put in along 450 North and also along 300 East. (All new subdivisions require sidewalks)
- Streetlight is a consideration (to be determined by the commission at a later date)
- Developer should review the city's ordinances for hillside overlay and storm water retention. The nearest retention pond is west of 150 East.
- The homes on 300 East will be required to have an 18" culvert under their driveways.
- Lots #3 and #4 may need to be increased in size if the slope is found to be too steep. (To be determined in future drawing reviews)
- The water line (stubbed at 300 E.) should be extended up to lot #5 with a hydrant at the top, and also extended north along 300 East with an 8" pipeline and another hydrant for those homes on that street. Meter should be right behind the sidewalk.
- The public utility easement is a 5' frontage on all lots.
- The city requires a 66' right of way on the properties/roads in this area.

Gary Larsen, the city maintenance supt. had a few concerns as well. He referred to the wintertime sheet flow when the retention ponds are frozen. This area is very prone to flooding, as was confirmed by Richard and Lana Jex (neighbors to the west of this property), who want to see the storm water runoff issue addressed during this development. Gary also wants the developer to consider the water community. Dead end lines create problems with water pressure, utilities, traffic, etc.

Another consideration from Zan was to change the cul-de-sac into a through street to connect with the parcel to the north for access to future development. The property owner to the north, Matthews, has expressed an interest in selling that parcel.

A discussion continued on the details of what that change might involve, what would be required of the developer, the different access options to the Matthews' land and how the slope would affect those roads/homes.

It was proposed that 300 East become a through street which dead ends at the north property line. All the homes along this new street would have sidewalks and curb and gutter which would help control water flow and channel it away from the homes to retention ponds. After a lengthy period of questions and concerns from Mr. Fredrickson, Mayor Johnson stated that the developer should run the numbers with the road (300 N.) going through.

Commissioner Farmer made a motion to end the discussion, and stated that Mr. Fredrickson should get in contact with Harry on the next steps required for the subdivision. Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Greenhalgh, and Lewis (Alt.) voted yes, with Commissioners Dickey and Smith (Alt.) excused, and Commissioners Thompson and Hart absent.

6.A. New ordinance regarding private streets

Mayor Johnson asked the council to review this area of private streets to see if there is a need for them. Will we allow them? What will we define them as?

Private streets are not maintained by the city, and not currently allowed in Millville.

Zan suggested that the commissioners drive around to see what areas in the city have a need for access roads like these. What do we already have in this area? Do we want inner block development?

Chad Kendrick stressed the need to set some standards for what is allowed. We should try to keep the open space.

Gary Larsen expressed opposition to allowing flag lots and filling in every inch of open land. Millville doesn't want such high density areas; open space is required within the city. It also can be costly to run long service lines and have problems getting enough water pressure, along with increased contamination risk.

Councilman Callahan suggested these private streets could be granted sparingly. Sometimes there is a legitimate need.

Commissioner Greenhalgh suggested that the commissioners look at areas within the city to see if this might be a good idea. There also may be a cost down the road to the city if they have to take over these private drives that haven't been maintained.

Commissioner Farmer wondered if adding a size requirement would help, maybe limiting them to ½ acre or 1 acre areas.

The discussion was continued to the next meeting when more commissioners would be present.

6.B. City council report

The commissioners received copies of the minutes from the May 14, 2015 City Council meeting. There were no comments.

6.C. Agenda Items for Next Meeting

Mond-Aire Subdivision Final Drawing

Private street ordinance discussion cont.

7. Calendaring of future Planning and Zoning Meeting

The next Planning Commission meeting will be held Thursday, June 4, 2015 at 8:00 p.m.

8. Assignment of Representative for City Council Meeting

There was no commissioner designated to represent the planning commission.

9. Adjournment

Commissioner Farmer moved to adjourn the meeting at 9:47 p.m. Commissioner Lewis (Alt.) seconded.

ATTACHMENT "D"

ATV's on the Streets of Millville

I am on the agenda for Millville City Council this Thursday May 28th @ 7:05p.m.

I shall be thanking the Council for allowing us to ride dirt bikes, ATV's & side by sides on the streets of Millville to access the canyons.

As I understand the law, we can ride on the roads, not main street, but we can cross main street to get from our house to the canyon, to ride.

We must obey speed limits, have a state registration, stay in our lane, wear a helmet and if under 16 have an ATV license.

I do not enjoy seeing police patrolling my neighborhood, I have never called them, nor will I.

I also understand that racing four wheelers on our roads is illegal. I still will NOT call the police.

I also enjoy seeing everyones dirt bikes, atv's & side by sides as they ride them around the neighborhood and come by to talk, also as I understand it, "illegal"

Our young kids that live in our neighborhoods are just as likely to get hit by a car on our roads as a dirt bike, atv or side by side. We are responsible to teach our kids how to use their heads.

Plus 4 wheelers are light and maneuverable they stop almost as fast as they take off.

I enjoy riding ATV's, side by sides, dirt bikes and snowmobiles and have made them my profession now for 18 years.

Glenn Floyd

296 north 100 west

100 west changes:

100 west is possibly changing!!!!!! Go to: <http://cachempo.org/wordpress/>

Jeff.gilbert@cachecounty.org

MILLVILLE CITY PROPOSED BUDGET 2015-2016			June, 2015*
Description	General Income	Description	General Expense
Property Tax	\$59,000.00	General Government	\$45,000.00
Sales Tax	\$172,000.00	Auditor	\$10,600.00
Comcast Franchise	\$8,500.00	Financial Consulting	\$8,070.00
In Lieu Fees	\$6,500.00	Elected Officials	\$18,700.00
Building Permits	\$4,000.00	Insurance/Bonds	\$15,050.00
Animal Licenses	\$5,000.00	Recorder	\$13,500.00
Sanitation	\$130,000.00	Treasurer	\$6,800.00
Fines / Court	\$4,200.00	School Crossing Guard	\$3,600.00
Interest	\$3,800.00	Development Coordinator	\$3,700.00
Business Licenses	\$2,200.00	Legal	\$10,000.00
9-1-1 Service	\$21,000.00	Building	\$8,400.00
Class "C" Roads	\$85,838.00	P&Z Budget	\$4,800.00
Energy Sales and Use Tax	\$113,000.00	City Engineering	\$45,000.00
Appropriated Fund Balance	\$45,797.00	Police	\$16,111.00
Park Impact Fee	\$10,000.00	Fire	\$14,000.00
Appropriated Road Impact Fee		Animal Control	\$6,000.00
Road Impact Fee	\$22,800.00	Elections	\$5,000.00
Restaurant/RAPZ Tax	\$3,000.00	First Responders	\$7,266.00
Appro. Fund Bal. Class "C" Rd	\$2,862.00	Roads-General	\$88,000.00
Appro. Fund Bal. Park Capital	\$9,500.00	Roads-Class "C"	\$88,700.00
Designated for Future Use		Roads - Capital Outlay	\$0.00
Youth Council	\$2,600.00	Road Impact Fees Capital Outlay	\$22,800.00
Mass Transit Sales Tax/CVTD	\$13,500.00	Road Impact Fee Desgnted Future	\$0.00
Park Rentals	\$2,800.00	Class "C" Desgntd for Future Use	\$0.00
Motor Tax	\$500.00	Parks-General	\$82,200.00
Property Review Fee/Conceptual Plan	\$1,000.00	Parks-Other	\$8,200.00
Millville Memories Books	\$150.00	Park Capital Improvement	\$0.00
CIB Grant	\$10,000.00	Sanitation	\$130,500.00
CCCOG Grant	\$0.00	9-1-1 Service	\$21,000.00
		Disaster Relief Fund	\$2,600.00
		Public Safety	\$4,850.00
		Youth Council	\$5,600.00
		Designated for Future Use	\$0.00
		Mass Transit Tax Distribution/CVTD	\$13,500.00
		Park Impact Desgnted Future Use	\$10,000.00
		CIB Grant	\$20,000.00
		Transfer to Capital Project Fund	
TOTAL GENERAL	\$739,547.00	TOTAL GENERAL	\$739,547.00

ATTACHMENT "E"

Description	Stormwater Income	Description	Stormwater Expenses
Stormwater Fees	\$13,600.00	Salaries/Benefits	\$6,500.00
Interest	\$20.00	Special Department Supplies	\$11,100.00
Appropriated Fund Balance	\$3,980.00		
TOTAL STORMWATER	\$17,600.00	TOTAL STORMWATER	\$17,600.00
Description	Capital Project Income	Description	Capital Project Expenses
Interest	\$2,500.00	City Pickup Truck	\$35,000.00
Appropriated Fund Balance	\$32,500.00		
Transfer from General Fund			
TOTAL CAPITAL PROJECT	\$35,000.00	TOTAL CAPITAL PROJECT	\$35,000.00
Description	Water/Sewer Income	Description	Water/Sewer Expenses
Charges for Water Service	\$305,000.00	General	\$34,200.00
Interest	\$500.00	Salary/Benefit	\$86,000.00
Impact Fee	\$18,500.00	Legal	\$2,000.00
Tapping Fee	\$400.00	Auditor	\$5,300.00
Filing Fee	\$1,200.00	Financial Consulting	\$4,100.00
InterCity Sewer Upsizing Line	\$13,500.00	Bond (1997)	\$57,000.00
Grant Revenue for ASR Project	\$16,000.00	Bond (2006)	\$91,700.00
Appropriated Fund Balance	\$248,975.00	Cap. Facility Rplcmnt Fund Reserve	\$30,000.00
		Bond -06 Reserve Fund	\$10,000.00
		Special Department Supplies	\$25,000.00
		Insurance	\$9,675.00
		Capital Outlay - Highline Reservoir	\$0.00
		Engineering	\$10,000.00
		Water Capital Projects	\$198,000.00
		InterCity Sewer Upsizing Payment	\$13,600.00
		InterCity Nibley Sewer Payment	\$0.00
		City Sewer	\$5,500.00
		ASR Project	\$22,000.00
TOTAL WATER AND SEWER	\$604,075.00	TOTAL WATER AND SEWER	\$604,075.00
BUDGET TOTAL	\$1,396,222.00	BUDGET TOTAL	\$1,396,222.00
DIFFERENCE	\$0.00		

MILLVILLE CITY REVISED BUDGET 2015					#1				
Description	General Income	Rev Oct 14/Feb 15	Rev June 15	General Income	Description	General Expense	Rev Oct 14/Feb 15	Rev June 15	General Expense
Property Tax	\$56,751.00		\$2,387.00	\$59,138.00	General Government	\$45,000.00		-\$21,000.00	\$24,000.00
Sales Tax	\$170,000.00		\$10,000.00	\$180,000.00	Auditor	\$10,500.00		\$500.00	\$11,000.00
Comcast Franchise	\$9,000.00		\$1,566.00	\$10,566.00	Financial Consulting	\$7,700.00		-\$850.00	\$6,850.00
In Lieu Fees	\$7,400.00		-\$800.00	\$6,600.00	Elected Officials	\$13,800.00		-\$100.00	\$13,700.00
Building Permits	\$4,000.00		-\$1,600.00	\$2,400.00	Insurance/Bonds	\$15,050.00		\$11,450.00	\$26,500.00
Animal Licenses	\$5,000.00		-\$200.00	\$4,800.00	Recorder	\$13,000.00		-\$500.00	\$12,500.00
Sanitation	\$126,000.00		-\$2,000.00	\$124,000.00	Treasurer	\$6,500.00		\$550.00	\$7,050.00
Fines / Court	\$5,000.00		-\$800.00	\$4,200.00	School Crossing Guard	\$3,500.00			\$3,500.00
Interest	\$3,800.00		\$400.00	\$4,200.00	Development Coordinator	\$3,700.00		-\$200.00	\$3,500.00
Business Licenses	\$2,300.00		-\$150.00	\$2,150.00	Legal	\$7,000.00		-\$500.00	\$6,500.00
9-1-1 Service	\$20,200.00			\$20,200.00	Building	\$8,600.00		-\$1,850.00	\$6,750.00
Class "C" Roads	\$73,000.00		\$1,050.00	\$74,050.00	P&Z Budget	\$4,500.00		-\$2,000.00	\$2,500.00
Energy Sales and Use Tax	\$116,000.00		-\$6,000.00	\$110,000.00	City Engineering	\$40,000.00		-\$18,000.00	\$22,000.00
Appropriated Fund Balance	\$61,327.00	\$50,548.00	-\$49,237.00	\$62,638.00	Police	\$17,316.00		-\$52.00	\$17,264.00
Park Impact Fee	\$10,000.00		-\$2,000.00	\$8,000.00	Fire	\$13,200.00	\$518.00		\$13,718.00
Road Impact Fee	\$22,800.00		-\$4,035.00	\$18,765.00	Animal Control	\$6,000.00		-\$500.00	\$5,500.00
Appropriated Road Impact Fees		\$13,000.00	-\$13,000.00	\$0.00	Elections	\$0.00		\$200.00	\$200.00
Restaurant/RAPZ Tax	\$27,903.00			\$27,903.00	First Responders	\$6,250.00	\$30.00		\$6,280.00
Appro. Fund Bal. Class "C" Rd	\$15,500.00		-\$15,500.00	\$0.00	Roads-General	\$110,000.00		-\$15,000.00	\$95,000.00
Appro. Fund Bal. Park Capital	\$9,500.00		-\$9,500.00	\$0.00	Roads-Class "C"	\$88,500.00		-\$65,500.00	\$23,000.00
Designated for Future Use					Roads - Capital Outlay		\$200,000.00	-\$13,700.00	\$186,300.00
Park Rentals	\$1,800.00		\$1,675.00	\$3,475.00	Road Impact Fees Capital Outlay		\$13,000.00		\$13,000.00
Motor Tax	\$500.00			\$500.00	Road Impact Fee Desgntd Future Use	\$22,800.00		-\$17,035.00	\$5,765.00
Property Review Fee/Conceptual Plan	\$1,000.00		-\$200.00	\$800.00	Class "C" Desgntd for Future Use	\$0.00		\$51,050.00	\$51,050.00
Millville Memories Books	\$300.00		-\$215.00	\$85.00	Parks-General	\$79,000.00		-\$9,000.00	\$70,000.00
CIB Grant	\$20,000.00			\$20,000.00	Parks-Other	\$7,700.00			\$7,700.00
CCCOG Grant		\$200,000.00		\$200,000.00	Park Capital Improvement	\$34,715.00		-\$9,615.00	\$25,100.00
Youth Council			\$2,750.00	\$2,750.00	Sanitation	\$126,000.00			\$126,000.00
FEMA			\$22,017.00	\$22,017.00	9-1-1 Service	\$20,200.00		\$300.00	\$20,500.00
Miscellaneous			\$440.00	\$440.00	Disaster Relief Fund	\$2,000.00		-\$2,000.00	\$0.00
					Public Safety	\$2,850.00		\$150.00	\$3,000.00
					Youth Council	\$3,700.00		\$2,250.00	\$5,950.00
					Designated for Future Use	\$0.00			\$0.00
					CIB Grant	\$40,000.00			\$40,000.00
					Park Impact Desgntd Future Use	\$10,000.00		-\$2,000.00	\$8,000.00
					Transfer to Capital Project Fund		\$50,000.00	\$50,000.00	\$100,000.00
TOTAL GENERAL	\$769,081.00	\$263,548.00	-\$62,952.00	\$969,677.00	TOTAL GENERAL	\$769,081.00	\$263,548.00	-\$62,952.00	\$969,677.00

ATTACHMENT "E"

Description	Stormwater Income	RevOct 14/Feb15	Rev June 15	Stormwater Income	Description	Stormwater Exp	RevOct 14/Feb15	Rev June 15	Stormwater Exp
Stormwater Fees	\$13,500.00			\$13,500.00	Salaries/Benefits	\$6,300.00			\$6,300.00
Interest	\$20.00			\$20.00	Special Department Supplies	\$10,881.00		-\$6,681.00	\$4,200.00
Appropriated Fund Balance	\$3,661.00		\$5,319.00	\$8,980.00	Stormwater Line - 100 North			\$12,000.00	\$12,000.00
TOTAL STORMWATER	\$17,181.00		\$5,319.00	\$22,500.00	TOTAL STORMWATER	\$17,181.00		\$5,319.00	\$22,500.00
Description	CapitalProjIncome	RevOct 14/Feb15	Rev June 15	CapitalProjIncome	Description	CapitalProjExp	RevOct 14/Feb15	Rev June 15	CapitalProjExp
Interest	\$2,000.00		\$400.00	\$2,400.00	Designated for Future Use		\$50,000.00	\$50,000.00	\$100,000.00
Appropriated Fund Balance	\$1,400.00		\$3,200.00	\$4,600.00	City Office Improvements	\$3,400.00		\$3,600.00	\$7,000.00
Transfer from General		\$50,000.00	\$50,000.00	\$100,000.00					
TOTAL CAPITAL PROJECT	\$3,400.00	\$50,000.00	\$53,600.00	\$107,000.00	TOTAL CAPITAL PROJECT	\$3,400.00	\$50,000.00	\$53,600.00	\$107,000.00
Description	Water/SewerIncome	RevOct 14/Feb15	Rev June 15	Water/Sewer Income	Description	Water/Sewer Exp	RevOct 14/Feb15	Rev June 15	Water/Sewer Expenses
Charges for Water Service	\$300,000.00		\$5,000.00	\$305,000.00	General	\$26,625.00		-\$1,625.00	\$25,000.00
Interest	\$500.00			\$500.00	Salary/Benefit	\$78,000.00		-\$9,000.00	\$69,000.00
Impact Fee	\$18,500.00		-\$3,700.00	\$14,800.00	Legal	\$3,000.00		-\$2,500.00	\$500.00
Tapping Fee	\$200.00		\$200.00	\$400.00	Auditor	\$5,100.00		-\$100.00	\$5,000.00
Filing Fee	\$1,500.00		-\$250.00	\$1,250.00	Financial Consulting	\$4,000.00		-\$500.00	\$3,500.00
Late Fees			\$13,000.00	\$13,000.00	Bond (1997)	\$59,455.00			\$59,455.00
InterCity Sewer Upsizing Line	\$13,200.00		\$240.00	\$13,440.00	Bond (2006)	\$92,020.00			\$92,020.00
Grant Revenue for ASR Project		\$17,000.00	-\$6,000.00	\$11,000.00	Cap. Facility Rplcmt Fund Reserve	\$30,000.00			\$30,000.00
Water Share Revenue/Misc.			\$1,542.00	\$1,542.00	Bond -06 Reserve Fund	\$10,000.00			\$10,000.00
Appropriated Fund Balance	\$243,368.00		-\$181,106.00	\$62,262.00	Special Department Supplies	\$30,000.00		\$8,550.00	\$38,550.00
TOTAL WATER AND SEWER	\$577,268.00	\$17,000.00	-\$171,074.00	\$423,194.00	Insurance	\$7,525.00		\$475.00	\$8,000.00
BUDGET TOTAL	\$1,366,930.00	\$330,548.00	-\$175,107.00	\$1,522,371.00	Capital Outlay - Highline Reservoir	\$0.00			\$0.00
DIFFERENCE	\$0.00				Engineering	\$10,000.00		\$3,500.00	\$13,500.00
					Water Capital Projects	\$170,000.00	-\$15,000.00	-\$138,500.00	\$16,500.00
					InterCity Sewer Upsizing Payment	\$13,600.00		-\$400.00	\$13,200.00
					InterCity Nibley Sewer Payment	\$7,943.00		\$26.00	\$7,969.00
					City Sewer	\$30,000.00	\$62,262.00	-\$24,000.00	\$6,000.00
					ASR Project		\$32,000.00	-\$7,000.00	\$25,000.00
					TOTAL WATER AND SEWER	\$577,268.00	\$17,000.00	-\$171,074.00	\$423,194.00
					BUDGET TOTAL	\$1,366,930.00	\$330,548.00	-\$175,107.00	\$1,522,371.00

ATTACHMENT "C"



United States Department of Agriculture

May 05, 2015

Josh Runhaar
Director of Development Services
Cache County
179 N. Main St.
Logan, UT 84321

Re. NRCS Closeout of Cooperative Agreements 68-8D43-12-12 and 68-8D43-12-13

Dear Mr. Runhaar:

The USDA Natural Resources Conservation Service (NRCS) has recently completed a review of Cooperative Agreements 68-8D43-12-12 and 68-8D43-12-13 for the Cache County, Utah FY12 Emergency Watershed Protection Project (#5079). NRCS has determined all of the terms and conditions of the agreements have been met, and is therefore officially closing both agreements.

It is important to note that even after NRCS closes out an agreement, recipients are required by federal regulation to retain records related to the agreement for a period of time after the closure date, typically three years.

In accordance with 2 CFR 200 § 200.344, closeout of the agreement does not affect the Federal agency's right to disallow costs and recover funds on the basis of a later audit or other review and/or the recipient's obligation to return any funds due as a result of later refunds, corrections, or other transactions.

Please distribute this letter to appropriate County officials. If you have any questions regarding close-out of the agreement, please contact me at 801-524-4587 or email: michele.devaney@ut.usda.gov. NRCS appreciates your effort and cooperation in successfully completing this project.

Sincerely,

A handwritten signature in cursive script that reads "Michele Devaney".

MICHELE DEVANEY
Grants Management Specialist

cc (via email): Bronson Smart, NRCS State Conservation Engineer
Dan Turner, NRCS EWP Engineer

glarsen@rwau.net

From: "Josh Runhaar" <Josh.Runhaar@cachecounty.org>
To: "Craig Buttars" <Craig.Buttars@cachecounty.org>; <matt.hirst@crsengineers.com>; "Zan Murray" <ZPM@JUB.com>; "Lance Houser" <lance.houser@loganutah.org>; "David Zook" <david@nibleycity.com>; "Gary Larsen" <glarsen@rwau.net>
Sent: Wednesday, May 06, 2015 1:42 PM
Attach: NRCS River EWP Closeout Letter.pdf
Subject: NRCS River EWP Closeout

Attached is a letter received today from the NRCS to close out the River EWP projects. Congratulations to everyone for the good work that was completed across the County throughout multiple jurisdictions. We appreciate your efforts and patience with the entire process, from concept to completion.

The County should be wrapping up our documentation by the end of the month, but are still waiting to hear back if the Army Corps is going to have any issues with the permit modifications as requested. We have been promised information on multiple occasions, but after 18 months with limited to no response I assume they will let us know if/when they figure out what they need. Apparently a number of the Bountiful Office personnel have been transferred, so I will go on the theory that no news is good news since technically we have sent our close out paper work to them as of October of 2014.

As a reminder as well, please ensure that your jurisdiction is reviewing, at least annually, each of the work sites to ensure that revegetation efforts have been successful, all of the work is stable and not creating unforeseen issues, and that any routine cleaning of woody debris/trash/etc. is taken care of before it plugs up the system again.

Josh

Josh Runhaar, AICP
Director of Development Services
179 North Main, Suite 305
Cache County, Utah
435.755.1640

5/11/2015

ATTACHMENT "H"

Councilmember Reports May 28, 2015

Sign into Millville – Mayor Johnson/Councilmember Duffin
Fees in Lieu of Water Rights – Gary Larsen/Bob Fotheringham
Review of Group Residential Facilities – Coordinator Harry Meadows
Volunteerism Always Pays (VAP) Projects provided by Wal-Mart – Mayor Johnson
City Artifacts – Councilmember Callahan
Old Mill Day Committee – Councilmember Duffin
CERT Training Program – Councilmember Cummings
Water Rights Recommendation from Planning Commission – Mayor Johnson
High School – Councilmember Duffin
Schedule for Newsletter Article – June, Mayor Johnson; July, Councilmember Callahan;
August, Councilmember Cummings; September, Councilmember Duffin; October,
Councilmember Williams; November – Councilmember Zollinger. (To be turned in by
the 6th of each month)

ATTACHMENT "I"

Roadway Impact Fee per Trip

Roadway Capital Projects	Total Costs	% Related to Growth	Growth Related Costs	Future Trips	Cost per Trip
<i>Total Capital Projects Fee</i>					
Future Roadway Projects	\$ 10,825,317	100.00%	\$ 10,825,317	12,824	\$ 844.12
<i>Miscellaneous Fee</i>					
Professional Expenses	\$ 54,593	100.00%	\$ 54,593	12,824	\$ 4.26
Miscellaneous Fee	\$ 54,593		\$ 54,593		\$ 4.26
Net Impact Fee Cost per Trip	\$ 10,879,910		\$ 10,879,910		\$ 848.38

Roadway Impact Fee per Land Use Type

Land Use Category	Cost per Trip	Peak Hour Trips ¹	Adjustment Factor ²	Impact Fee/Unit
<i>Residential</i>				
Single Family Residential (Unit)	\$ 848.38	9.57	50%	\$ 4,059.48
<i>Non-Residential</i>				
Commercial (1,000 Sf of building space)	848.38	20.00	21%	3,563.18
Warehouse (1,000 Sf of building space)	848.38	3.56	50%	1,510.11

1 – Based on data in ITE Trip Generation Manuals

2 – Adjustment Factor is set by ITE Trip Generation Manual and is intended to avoid double counting of trips (trips on the way to a final destination)

Recommended Impact Fees – Five Year Time Horizon

Land Use Category	2009	2010	2011	2012	2013	2014
<i>Residential</i>						
Single Family Residential (Unit)	\$ 4,059.48	\$ 4,059.48	\$ 4,221.86	\$ 4,390.74	\$ 4,566.37	\$ 4,749.02
<i>Non-Residential</i>						
Commercial (1,000 Sf of building space)	\$ 3,563.18	\$ 3,563.18	\$ 3,705.71	\$ 3,853.94	\$ 4,008.10	\$ 4,168.42
Warehouse (1,000 Sf of building space)	1,510.11	1,510.11	1,570.52	1,633.34	1,698.67	1,766.62

*Assumes impact fee is inflated at 4% annually

SECTION 7 APPEAL PROCEDURE

1. Application. The appeal procedure applies to challenges to the legality of impact fees, to similar and related fees of the City and to the interpretation and/or application of those fees. With the exception of the filing an action for a declaratory judgment, nothing in this section may be construed as to require a person or entity to exhaust administrative remedies with the City before filing an action in district court.

Single Family Zoning Clearance Impact Fees

as of 23 May 2015

Within established major subdivision

\$3,700.00	Water Impact Fee	(Resolution 2011-2)
\$75.00	Water Deposit (Refundable after 2 yrs non del)	(Resolution 2011-2)
\$50.00	Filing Fee	(Resolution 2011-2)
\$2,000.00	Infrastructure Integrity (Refundable)	(Resolution 2008-21)
\$2,000.00	Park Impact Fee	(Resolution
\$4,566.37	Road Impact Fee	(Resolution 2009-2)
\$325.00	Storm Water fee (Development Coordinator will determine if fee is applicable) (Fee may be \$550.00 if it is determined the construction is in a High Priority area)	(Resolution 2014-12)

TOTAL \$12,391.37 without storm water permit required.

TOTAL \$12,716.37 with storm water permit required.

TOTAL \$12,941.37 with storm water permit required in HP area

Single lots and small subdivisions (less than four lots)

(Resolution 2011-2)

All above fees plus the following additional fees

\$500.00 Construction Fee (Refundable in one year)