

Jordanelle Special Service District Board Meeting

5780 N Old Hwy 40, Heber City, Utah

Tuesday, November 19, 2013

PRESENT: Greg McPhie Board Member
 Jay Price Board Member
 Kendall Crittenden Board Member
 Kipp Bangerter Board Member
 Mike Kohler Board Member
 Stephen Capson Board Member
 Steve Farrell Board Member

ALSO PRESENT: Dan Matthews General Manager
 Darrel Scow Asst. General Manager
 Kierstan Smith Financial Officer
 Eliza McGaha Treasurer
 Theresa Baronek Clerk

AGENDA:

- MINUTES
 - Approval of minutes of the October 2013 meeting
- FINANCIAL
 - Warrant list approval
 - Selection of independent auditing firm
 - Review of aging report
- CAPITAL FACILITIES
- ACTION ITEMS
 - Resolution 2013-10 authorizing the chairman to enter into a management, operations and maintenance agreement with Brighton Estates SSD, and related matters
 - Resolution 2013-11 authorizing the chairman to enter into a management, operations and maintenance agreement with Strawberry Ranch SSD, and related matters
 - Resolution 2013-12 authorizing the chairman or manager to enter into a contract with the independent auditing firm, and related matters
 - Resolution 2013-13 adopting the preliminary budget for 2014, setting the time and date for the public hearing thereon, and related matters
- MANAGER'S REPORT
 - Colorado River Water Users Conference – last count
- EXECUTIVE SESSION
 - As needed

Stephen Capson opened the meeting at 4:23 p.m.

MINUTES:

Approval of minutes of the October 2013 meeting:

MOTION: A motion to approve the minutes of October 08, 2013 was made by Greg McPhie, seconded by Steve Farrell and the motion unanimously carried.

FINANCIAL:

Warrant list approval:

The listing of warrants was presented to the board for their review and approval.

MOTION: A motion to approve the warrants was made by Greg McPhie, seconded by Kipp Bangerter and the motion unanimously carried.

Selection of independent auditing firm:

Discussion of this item was skipped to be addressed under the action items.

Review of aging report:

Dan Matthews explained that 99 percent of the delinquent accounts are relatively small; the larger ones are kept on for future collection such as attaching to the property taxes. The balances for North Village and Twin Creeks SSDs will eventually get paid off. The district collected a large amount in delinquencies this year.

CAPITAL FACILITIES:

There was no discussion on capital facilities.

ACTION ITEMS:

Resolution 2013-10 authorizing the chairman to enter into a management, operations and maintenance agreement with Brighton Estates SSD, and related matters:

MOTION: A motion to approve Resolution 2013-10 authorizing the chairman to enter into a management, operations and maintenance agreement with Brighton Estates SSD, and related matters was made by Jay Price, seconded by Steve Farrell and the motion unanimously carried.

Resolution 2013-11 authorizing the chairman to enter into a management, operations and maintenance agreement with Strawberry Ranch SSD, and related matters:

MOTION: A motion to approve Resolution 2013-11 authorizing the chairman to enter into a management, operations and maintenance agreement with Strawberry Ranch SSD, and related matters was made by Mike Kohler, seconded by Greg McPhie and the motion unanimously carried.

Resolution 2013-12 authorizing the chairman or manager to enter into a contract with the independent auditing firm, and related matters:

The independent auditing firm that was chosen is Squire & Company.

MOTION: A motion to approve Resolution 2013-12 authorizing the chairman or manager to enter into a contract with the independent auditing firm, Squire & Company, and related matters was made by Mike Kohler, seconded by Jay Price and the motion unanimously carried.

Resolution 2013-13 adopting the preliminary budget for 2014, setting the time and date for the public hearing thereon, and related matters:

MOTION: A motion to approve Resolution 2013-13 adopting the preliminary budget for 2014, setting the time and date for the public hearing for December 04, 2013 at 6:00 p.m., and related matters was made by Mike Kohler, seconded by Kendall Crittenden and the motion unanimously carried.

MANAGER'S REPORT:

Colorado River Water Users Conference – last count:

Packets containing hotel and conference registration confirmations as well as mileage and per diem checks were handed out.

EXECUTIVE SESSION:

As needed:

MOTION: A motion to move into executive session was made by Kendall Crittenden, seconded by Steve Farrell and the motion unanimously carried.

The board moved into executive session at 5:43 p.m.

The board moved out of executive session and back into the regular meeting at 5:54 p.m.

MOTION: A motion to adjourn was made by Greg McPhie, seconded by Kendall Crittenden and the motion unanimously carried.

The meeting adjourned at 5:56 p.m.