

Jordanelle Special Service District Board Meeting

5780 North Old Highway 40, Heber City, Utah

Thursday, October 02, 2014, 4:00 PM

PRESENT: Greg McPhie Board Member
 Jay Price Board Member
 Mike Kohler Board Member
 Stephen Capson Board Member
 Steve Farrell Board Member

ALSO PRESENT: Dan Matthews General Manager
 Darrel Scow Asst. General Manager
 Kierstan Smith Financial Officer
 Eliza McGaha Treasurer
 Theresa Baronek District Clerk

EXCUSED: Kendall Crittenden Board Member
 Kipp Bangerter Board Member

AGENDA:

- MINUTES
 - Approval of minutes of the August 2014 meeting
- FINANCIAL
 - Warrant list approval
 - Discuss request from Talisker re prior penalties and interest
- CAPITAL FACILITIES
- ACTION ITEMS
 - Resolution adopting updated administrative policies
 - Resolution authorizing the chairman to enter into a contract for the organizational study
- MANAGER'S REPORT
 - Discussion re new controller position
 - Colorado River Water User's Conference in December
- EXECUTIVE SESSION – IF NEEDED
 - Litigation update

Jay Price opened the meeting at 4:26 p.m.

MINUTES:

Approval of minutes of the August 2014 meeting:

MOTION: A motion to approve the minutes of August 14, 2014 was made by Steve Farrell and seconded by Greg McPhie. All board members voted aye and the motion unanimously carried.

FINANCIAL:

Warrant list approval:

The listing of warrants in the amount of \$584,768.98 was presented to the board for their review and approval.

MOTION: A motion to approve the warrants as presented was made by Steve Farrell and seconded by Greg McPhie. All board members voted aye and the motion unanimously carried.

Discuss request from Talisker re prior penalties and interest:

Darrel Scow explained that Talisker is behind on three of their bills and have defaulted on their contract. Jay Price advised that Mr. Scow follow the policy regarding the issue. Mr. Scow explained that due to the recent change in policy regarding penalties and interest (P&I), Talisker decided they would calculate the old contract with the new P&I rate. Mr. Scow explained to Talisker that the new P&I would not be applied retroactively but will be applied from adoption forward; however, Talisker asked to have the matter taken to the board. The board members were in agreement that the new P&I rate will not be applied retroactively.

CAPITAL FACILITIES:

There was no discussion on capital facilities.

ACTION ITEMS:

Resolution adopting updated administrative policies:

Dan Matthews said he made a few changes following Stephen Capson's suggestions. Mr. Capson reviewed his suggested changes with the other board members. Mr. Matthews will make the requested changes to the proposed policy.

MOTION: A motion to adopt the administrative policy as amended per discussion was made by Stephen Capson and seconded by Steve Farrell. All board members voted aye and the motion unanimously carried.

It was asked that a conflict of interest form be created for the board members to sign and keep on file.

Jay Price suggested giving the state auditors a copy of the policies and procedures manual and ask them to give the district their findings of the audit. Stephen Capson suggested demanding the state auditor to present the findings or close the audit. Mike Kohler will get a meeting set up with the state auditor.

Resolution authorizing the chairman to enter into a contract for the organizational study: Two companies responded to the RFP for the organizational study. Mr. Scow suggested going with the lowest bidder; Raftelis Financial Consultants.

MOTION: A motion to authorize the chairman to enter into a contract for the organizational study was made by Stephen Capson and seconded by Steve Farrell. All board members voted aye and the motion unanimously carried.

MANAGER'S REPORT:

Discussion re new controller position:

There was discussion of the pending county controller position. Stephen Capson said the controller would have no say in operations but would only be an overseer reporting to the managers of the districts the controller is working for. The controller will contract with all districts to ensure compliance with policies and regulations.

Mr. Capson commented that possibly 80 percent of the funding for the controller position would be shared by Jordanelle, Twin Creeks, and the Fire District. Jay Price said this should be discussed with the other districts. More research needs to be done.

Colorado River Water Users Conference in December:
The group discussed who would be going to the conference.

There was discussion regarding the status of the current audit and where the contracted audit firm was in finishing the yearly audit.

EXECUTIVE SESSION:

Litigation update:

MOTION: A motion to move to executive session was made by Greg McPhie and seconded by Mike Kohler. All board members voted aye and the motion unanimously carried.

The board moved into executive session at 5:45 p.m.

The board moved back into the regular meeting at 6:36 p.m.

MOTION: A motion to adjourn was made by Greg McPhie and seconded by Mike Kohler. All board members voted aye and the motion unanimously carried.

The meeting adjourned at 5:38 p.m.