

SANPETE COUNTY COMMISSION MEETING

May 5, 2015, 1:00 P.M.

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Steve Frischknecht and Scott Bartholomew, and County Clerk Sandy Neill. County Attorney Brody Keisel is excused. Suzanne Dean is present from the media.

Meeting is called to order by Commission Chair Claudia Jarrett.

CLAIMS

Auditor Ilene Roth is present. Motion is made by Commissioner Frischknecht to approve payment of claims #336008 through #336082. The motion is seconded by Commissioner Bartholomew, and the motion passes. Motion is made by Commissioner Frischknecht to approve payment of claims #336083 through #336111. The motion is seconded by Commissioner Bartholomew, and the motion passes.

DEVIN PARRY: APPROVAL OF A 6 MONTH STEP RAISE FOR AMY WILLDEN

Devin Parry is present. Motion is made by Commissioner Frischknecht to approve a step raise for Amy Willden to \$14.71 per hour effective May 24, 2015. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL OF PROPERTY DAMAGE RELEASE TO STATE FARM INSURANCE REGARDING THE FAIRVIEW CANYON WILDFIRE IN 2012

Motion is made by Commissioner Bartholomew to approve signing the property damage release to State Farm Insurance regarding the Fairview Canyon wildfire in 2012. The motion is seconded by Commissioner Frischknecht, and the motion passes. The costs to suppress the fire totaled \$47,594.

APPROVAL OF MINUTES

Motion is made by Commissioner Bartholomew to approve the minutes from April 21, 2015 with minor corrections. The motion is seconded by Commissioner Frischknecht, and the motion passes.

BARRY BRADLEY: APPROVAL TO PURCHASE DATA LOGGING RECORDER FOR DISPATCH

Barry Bradley is present. The new phone system is not compatible with the old recorder. Bids were received from four vendors. Mr. Bradley recommends the bid be awarded to Macintosh Communications because they have been a good support in the past, and they are located in Utah, making it easier to obtain service if needed. This system also includes a blue ray recorder. A one year total coverage warranty is included with the purchase of the recording system. Motion is made by Commissioner Bartholomew to approve the purchase of a data logging recorder from Macintosh Communications at a cost of \$26,340. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL TO EXPEND FUNDS FOR THE 2015 LEPC HAZARDOUS MATERIALS PLANNING GRANT ALLOCATION WITH A MATCHING AMOUNT OF \$687.50

Beverly Thomas is present. This grant pays for the hazardous material technicians to attend training. Motion is made by Commissioner Frischknecht to approve the expenditure of the funds from the 2015 LEPC hazardous materials planning grant, and the match amount of \$687.50. The motion is seconded by Commissioner Bartholomew, and the motion passes.

JEFF NIELSEN: APPROVAL OF A CREDIT CARD

Motion is made by Commissioner Frischknecht to approve the issue of a credit card to Jeff Nielsen with a limit of \$1,000. The motion is seconded by Commissioner Bartholomew, and the motion passes.

ADOPTION OF REVISED COUNTY BUSINESS HOURS

In 2008 Sanpete County implemented a 4 day work week with the offices open 11 hours per day. This was done after the State of Utah changed to a 4 day work week. The treasurer, court offices, and County Attorney continued to work a 5 day work week. Devin Parry was recently elected as the Treasurer. He has requested to have his office go to the 4 day work week to align with the rest of the offices. The Recorder had adjusted his hours to be open on Friday for 2 hours to accommodate those who needed to record documents to close loans. The Commissioners are aware that the Treasurer's Office is vulnerable on Fridays when the other offices are closed. Motion is made by Commissioner Frischknecht to allow the Treasurer's office to join with the other offices in the four day work week schedule with the stipulation that we alert the public of the hours. The motion is seconded by Commissioner Bartholomew, and the motion passes. A decision will be made later regarding whether the Recorder's office should remain open for their two hour shift on Fridays.

PHYLLIS GREENMUN: FINAL APPROVAL TO AMEND THE GARDEN SUBDIVISION BY VACATING 4.24 ACRES

Phyllis Greenmun and Scott Olsen are present. Ms. Greenmun is requesting to vacate 4.24 acres from the subdivision, and then divide the remaining lot into 2 parcels. Motion is made by Commissioner Frischknecht to approve the vacating of the 4.24 acres from the Garden Subdivision. The motion is seconded by Commissioner Bartholomew, and the motion passes. Approval to divide the remaining lots was not listed on the agenda. This portion of the request will be continued to the next Commission agenda.

EXECUTIVE SESSION

No executive session was needed.

Motion is made by Commissioner Bartholomew to adjourn. The motion is seconded by Commissioner Frischknecht, and the motion passes.

The meeting is adjourned at 2:13 P.M.

ATTEST: *Sandy Neill*
Sandy Neill
Sanpete County Clerk

APPROVED: *Claudia Jarrett*
Claudia Jarrett
Commission Chair