

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, June 2, 2015. Commissioners Karen Perry, Jack Lytle, and Clyde Slaugh were present. Niel Lund-County Attorney and Sue Olorenshaw, County Clerk were also present. The meeting was called to order at 9:05 a.m. by Commissioner Perry.

Also present were: Bret Reynolds-CIVCO Engineering, Carrie Poulsen-P&Z Secretary, Brian Raymond, Keri Pallesen-Auditor/Recorder, and Senator Ralph Okerlund.

With regards to old business, Clyde Slaugh addressed the location of the proposed recycling building. At the last meeting there was some discussion about putting the building by the road shed. After discussing this with James Olsen, Commissioner Slaugh stated that another possibility may be on the far side of the airport hanger. Commissioner Perry stated that she liked the area near the landfill. Mr. Slaugh gave an update on the Branding meeting he attended.

Discussion by Sue Olorenshaw and Niel Lund regarding the need to either amend the agenda to add the cancellation of the Dutch John Municipal Election or to schedule a special meeting. Motion by Clyde Slaugh to amend the agenda to include the consideration of Resolution #15-17 A RESOLUTION FOR CANCELLATION OF DUTCH JOHN MUNICIPAL ELECTIONS SCHEDULED FOR THE YEAR 2015 AND TO CERTIFY THE CANDIDATES THAT FILED FOR OFFICE. Seconded by Karen Perry, all in favor.

No one is present with public comment.

The minutes of the May 27, 2015 meeting were presented for review and approval. Niel Lund stated he identified corrections that needed to be made on page 2, paragraph 4 Davis "will also be paying the" and page 3, paragraph 6 regarding the Western Energy Alliance Resolution, there were no corrections, Commissioner Slaugh needed to review. Motion by Jack Lytle to approve the minutes as corrected. Seconded by Clyde Slaugh, all in favor.

The Invoice Register was presented by the Auditor's Office for review and approval. With no questions or comments, motion by Clyde Slaugh to approve the Open Invoice Register in the amount of \$87,069.07. Seconded by Karen Perry, all in favor.

With regards to Commission correspondence. Mrs. Perry stated that the County had received a response from The Wilderness Society and they were still pushing the PLI that was unveiled in October. A copy of the Daggett County PLI has been sent to Congressman Bishop along with a letter from the Commission. Niel Lund stated that he would also like a copy of the final document. Mrs. Perry stated that the County has received a Thank You card from Jerry Taylor for the derby sponsorship. Discussion regarding the problem with Bridger Valley Electric and the lot purchased from the County by Charlie Card. Commissioner Perry stated that she is still working on this.

Commission Calendar Review: Six County Coalition meeting on Friday at 12:00 p.m. in Price. The Economic Development meeting will be held at 10:00 a.m. on Friday and there is a meeting regarding the Dutch John Water Tank at 4:00 today.

The following business licenses were presented for review and approval: Amerigas, C & H Cowboy Construction LLC, DDI, Inc., Michael Dunaway, Maurice Kirwan, and Monty's Fishing Service, LLC. With no questions or concerns, motion by Jack Lytle to approve the business licenses as submitted. Seconded by Clyde Slaugh, all in favor.

The Commission has received a letter of resignation from D. Ross Catron from the Public Lands Advisory Committee. Commissioner Lytle stated that a copy should be forwarded to the Committee members. Motion by Clyde Slaugh to accept Mr. Catron's resignation. Seconded by Jack Lytle, all in favor.

Discussion and review of the employee travel policy. Commissioner Perry inquired as to why this was on the agenda. Mrs. Olorenshaw stated that Keri Pallesen had requested this and it was regarding the pay for mileage and meals. Mrs. Pallesen is not available so they will wait to discuss this item.

Senator Ralph Okerlund, Executive Director of the Six County Coalition was present to discuss what projects the coalition is currently working on. Mr. Okerlund stated that having the counties working together is a great opportunity and discussed the many opportunities available to the participating Counties. Commissioner Lytle addressed projects in Moffat County, Colorado and Uintah County regarding the repairs to the Swinging Bridge and stated that this project affects Daggett County and wondered if there was funding available for Daggett County. Senator Okerlund stated that he

thought it was something he could research. Mr. Okerlund also stated that additional resources could be available through UDOT and Colorado DOT. Commissioner Lytle stated that the DWR may also be willing to help due to hunting and fishing access. Commissioner Lytle stated that he will get contact information for Senator Okerlund. The Commission also addressed the possibility of paving the remainder of the Browns Park Road.

Mrs. Perry called for a short recess at 9:55 a.m.

Motion by Clyde Slaugh at 10:02 a.m. to go in to the scheduled public hearing to consider the request for a zone change from MG to CG for Jerry Taylor and to accept public comments regarding the request. Motion was seconded by Jack Lytle, all in favor. Commissioner Perry opened the public hearing and asked for comments. There was no one present with comments or concerns and the public hearing was closed.

Meeting was back in regular session at 10:03 a.m. The next item on the agenda is for consideration of the recommendation from Planning & Zoning for a zoning change for the property located at 2652 E. Linwood Lane, Manila, Utah from MG, General Industrial to CG, General Commercial District. The recommendation states that the change would better fit the current use of the property. Niel Lund stated that he attended the public hearing and felt that the reason for their decision was that the prior use of the property has been commercial in nature for quite some time. Mr. Lund stated that this was proper for the rezone. Motion by Clyde Slaugh to approve the zoning change from MG to CG. Seconded by Jack Lytle, all in favor. Mr. Lund addressed the current procedures for rezoning. Mr. Lund stated that State Code does not require an additional public hearing at the Commission level however; County ordinances do require a second public hearing. Mr. Lund would like to review these procedures and possibly change them to mirror State Code. Mr. Lund also stated that when a change has been made, an amendment to the ordinance needs to be adopted reflecting the changes. Commissioner Lytle stated that he would like zoning maps to reflect the changes as well. Brian Raymond addressed the Commission and stated that a current map would be helpful.

Discussion by the Commission regarding issues with the Hand in Hand Outdoor project on the Taylor property. It was stated that Jerry Taylor is working with TriCounty to resolve wastewater and water system issues. Commissioner Slaugh stated that he talked with Jerry Taylor yesterday. Commissioner Lytle stated that he suggested they get in touch with Matt Tate, Building Inspector in order to make sure they are doing things properly. Carrie Poulsen-P&Z Secretary addressed the commission regarding the stop work order that was issued by the building inspector. Commissioner Lytle requested an update for the record. Mrs. Poulsen stated that Mr. Tate suggested sending a certified letter as additional notice outlining what will need to take place. Niel Lund stated that the stop work order was sufficient notice that the property owners are in violation and a follow-up letter would confirm. Mr. Lund stated that it is his job as County Attorney to make sure the laws are followed and the property is in compliance as it is an issue of public safety.

Consideration of #15-12 Ordinance Establishing Property Tax Exemptions & Procedures. Commissioner Perry addressed the corrections that were to be made. Mr. Lund stated that the printed version that has been submitted is the correct version. Niel Lund addressed the changes that were made. Motion by Jack Lytle to adopt Ordinance #15-12 as presented. Seconded by Clyde Slaugh, all in favor.

Discussion and consideration of section 10, of the personnel policy regarding employee leave. Mrs. Perry stated that Keri Pallesen has been working to clean up the language on this section. Mrs. Perry supplied a copy of the policy to review. Mrs. Perry addressed email correspondence from Niel Lund and stated that she agrees with Mr. Lund regarding leave and that this applies to all departments regardless of funding source. Commissioner Lytle addressed the intent of the changes. Further discussion regarding changes to be made to the leave policy. The Commissioners agree that this is not an overtime issue, it is a leave issue. Mrs. Pallesen addressed additional issues with the leave policy stating that she feels the amount available to carry-over is too lenient. Niel Lund addressed this and stated that his suggestion would be to change the policy to a use or lose and give anyone with accrued leave a specific amount of time to use the accrued leave. Mrs. Pallesen stated that there are budget issues to be dealt with. Mr. Lytle addressed overtime issues. After further discussion, motion by Jack Lytle to amend the leave policy as discussed. Seconded by Clyde Slaugh, all in favor.

Commissioner Perry addressed Mrs. Pallesen regarding the employee travel policy. Commissioner Lytle stated that he would check on what the current State rate is

for mileage and meals. Mrs. Pallesen stated that some departments are not discounting the mileage rate for personal use of a vehicle when a County vehicle is available. Discussion regarding maintenance on the County vehicles. Mrs. Pallesen also noted that the policy states that employees should travel together when attending the same function whenever possible to reduce costs. Commissioner Perry stated that she agrees the policy needs to be updated and they will address when they have more information.

Niel Lund addressed the Commission regarding Consideration of the Codification Project. Mr. Lund addressed what the codification project is, why it is used, and how it will be implemented. Commissioner Lytle asked Mr. Lund when he thought the project would be completed. Mr. Lund stated that he had asked for this to be on the agenda for clarification of items that may or may not need to be included.

Motion by Jack Lytle to go in and out of the RDA portion of the meeting at 11:30 a.m. Discussion regarding the consideration of a variance for Charles Card. Commissioner Perry addressed the existing Bridger Valley utility line and stated that it will not be an easy fix. The issue will be resolved however; at this time it needs to be researched further. In the meantime, Mr. Card is waiting to start construction and does not want to be delayed due to this issue. Mrs. Perry feels that the County should grant the variance to amend the setbacks as this issue could take substantial time to resolve. After further discussion, this matter will be placed back on the agenda for next week.

Consideration of the Certification of Utah Retirement System Contribution Rates for July 1, 2015 through June 30, 2016. Keri Pallesen addressed the Commission regarding this certification and what options are available to the County. Further discussion regarding current and proposed contribution rates. Commissioner Lytle stated that he would like to see what the numbers are and how they will affect the budget for next year. Mrs. Pallesen stated that she would get this information for the Commission. No action was taken and this item will be placed back on the agenda for next week.

Discussion and Consideration of Resolution #15-17. Commissioner Perry read the resolution. Motion by Jack Lytle to adopt Resolution #15-17 A RESOLUTION FOR CANCELLATION OF DUTCH JOHN MUNICIPAL ELECTIONS SCHEDULED FOR THE YEAR 2015 AND TO CERTIFY THE CANDIDATES THAT FILED FOR OFFICE. Seconded by Clyde Slaugh, all in favor.

With nothing further, the meeting adjourned at 12:10 p.m.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh